



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
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www.flossmoor.org

Mayor
Michelle I. Nelson

Trustees
Joni Bradley-Scott
Gary Daggett
Brian Driscoll
Rosalind Henderson Mustafa
George Lofton
James Mitros

Village Clerk
Gina A. LoGalbo

Village Manager
Bridget A. Wachtel

AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, DECEMBER 2, 2024 – 7:30 PM
VILLAGE HALL

Join Zoom Meeting

<https://us02web.zoom.us/j/85210894513?pwd=uZUHbLuNGHvJ6BUE21v7ofK1RLbeBa.1>

ID: 852 1089 4513 Passcode: 60422 Or join by phone (312) 626-6799

CALL TO ORDER

ROLL CALL

RECOGNITIONS AND APPOINTMENTS

- 1. Recognition of the Participants of the 2024 Citizens' Police Academy**

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

CONSENT AGENDA

- 2. Approval of the Minutes of the Meeting Held on Nov. 18, 2024**
- 3. Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 2, 2024)**
- 4. Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois Approving Salary Schedules for Fiscal Year 2024-2025**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

- 5. Adoption of the Community Relation's Commission Purpose and Intent**

ACTION ITEMS

DISCUSSION ITEMS

OTHER BUSINESS

- 6. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation**

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.

TO: Bridget Wachtel, Village Manager
FROM: Keith Taylor, Deputy Chief
DATE: December 2, 2024
SUBJECT: Recognition of the Participants of the 2024 Citizens' Police Academy



A standing goal of the Flossmoor Police Department (FPD) is to strengthen our relationships and partnerships with all community stakeholders. One of the myriad ways we have worked to do this is by conducting Citizens' Police Academy (CPA) classes. The CPA is an educational and informative program that allows residents the opportunity to learn about the issues that affect law enforcement efforts in the Village of Flossmoor. It is also designed to create a better understanding, communication and partnership between Flossmoor residents, business owners, and the police through education and interaction. Our objective is not to train a reserve officer, but to produce an informed resident.

This year's 10-week class began on Aug. 28, 2024, and ended on Oct. 30, 2024, and a bonus voluntary class for training in CPR and trauma response was held on Nov. 6, 2024. The classes were held from 6-8 p.m. on Wednesdays (see attached course syllabus).

The class attendees were provided with a wide array of law enforcement topics presented by subject matter experts from the FPD, the Illinois State Police, the Cook County Sheriff's Office, the Cook County State's Attorney's Office, the South Chicago Heights P.D., the Matteson P.D., a retired officer from the Homewood P.D., and the E-Com 911 Dispatch Center, which included a tour of the facility. I believe this CPA class has accomplished its goal of educating our residents about the FPD, law enforcement, and providing our officers and residents the opportunity to forge and strengthen relationships that are crucial in our community policing efforts aimed at maintaining and improving Flossmoor's standing as one of the safest villages in the Chicagoland area. We thank all of the state, county, local, and FPD officers and personnel who assisted us with this program.

In closing, I'd like to recognize the following 2024 CPA attendees by presenting them with a certificate of completion:

Evelyn Alston

John Jelinek

Mark Mathewson

Lavista Marable

Barbara Proby

Jackie Riffice

Phillipa Leon-Thompson

Leland Wilkerson

Flossmoor Police Department

2024 CITIZENS POLICE ACADEMY COURSE SYLLABUS



DATE	TOPIC	SPEAKER
August 28, 2024 1	Welcome Police Equipment Police Department Tour	A.C. Taylor, Commander Filkins, Officer Levy (FPD)
September 4, 2024 2	Recruitment and Training Patrol Functions	Officer Levy, Officer Bausch (FPD)
September 11, 2024 * 3	Use of Force Search/Seizure	Bernie Hogancamp (Ret. Homewood PD Sgt & Current Instructor NEMRT)
September 18, 2024 * 4	Crime Scene Investigation	Heather Poerio - Illinois State Police (Retired)
September 25, 2024 * 5	Juvenile Law Judicial System	Camilo Ocegüera (Retired ASA & Current Private Practice)
October 2, 2024 * 6	Traffic Law/Tactics K-9 TRAFFIC STOP/K-9 Blood Hound PRACTICAL	Sgt. Anna Wilk Cook County Sheriff's Police Emergency Services Bureau
October 9, 2024 7	Domestic Violence Community Policing	Commander Filkins (FPD) Illinois State Police Trooper Jones
October 16, 2024 8	Spillman/911 Technology E-Com Tour	Records Clerk Penny Wise (FPD)
October 23, 2024 9	Interviews and Interrogation DUI	Detective Weaver (FPD) Officer Mayden (FPD)
October 30, 2024 10	Specialty Units: SMART, SSMCTF, and SSERT	Shift Leader Ofc. Eddie Sailsbery (FPD), Cmdr. Rick Coulom (SCHPD), Det. Shawn White (Matteson P.D.), Sgt. Brian Tencza (FPD), Sgt. Mark Cagle (FPD)
November 6, 2024* 11	CPR/Trauma **BONUS DAY**	Officer Bausch (FPD)

Approval of the Minutes of the Meeting Held on Nov. 18, 2024

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

VILLAGE OF FLOSSMOOR
12/2/2024
CLAIMS LIST SUMMARY

HAND CHECKS	\$1,052,980.09
INVOICES	<u>\$230,514.99</u>
TOTAL	<u><u>\$1,283,495.08</u></u>

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/03/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AIR ONE EQUIPMENT INC								
	213701	11/11/24	\$153.00		FUEL FOR SMALL TOOLS	01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$153.00
	213854	11/14/24	\$316.00		AMBULANCE TOOL MOUNTS	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$316.00
							VENDOR TOTAL:	\$469.00
AIRGAS USA, LLC								
	5512195684	11/01/24	\$97.18		WELDING GAS CYLINDER RENTAL 12/1/24 TO 11/30/25	01-60-6-671	MAINTENANCE AND SUPPLIES	\$32.39
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$32.39
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$32.40
							VENDOR TOTAL:	\$97.18
ALLSCAPE INCORPORATED								
	241591	10/30/24	\$4,950.00		LANDSCAPE CONTRACT MAINTENANCE	01-60-6-678	LANDSCAPE MAINTENANCE	\$4,950.00
							VENDOR TOTAL:	\$4,950.00
AMAZON CAPITAL SERVICES								
	1FJY77CHMNC3	11/12/24	\$310.15		COFFEE-ADMIN/FINANCE	01-67-3-605	OPERATING SUPPLIES	\$310.15
	1H6NTVGJ44JW	11/12/24	\$115.99		EXTERNAL HARD DRIVE	01-50-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$115.99
							VENDOR TOTAL:	\$426.14
JONATHAN BOGUE								
	111924	11/19/24	\$44.10		REIMBURSE 5-PORT GIGABIT POE SWITCH FOR TEMP FINANCE OFFICE SETUP	01-43-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$44.10
							VENDOR TOTAL:	\$44.10
BOUND TREE MEDICAL LLC								
	85551939	11/07/24	\$5.46		EMS SUPPLIES	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$5.46
							VENDOR TOTAL:	\$5.46

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CALUMET CITY PLUMBING								
	65128	10/17/24	\$669.61		WATER METER REPLACEMENT 2023 - 2318 VARDON LANE			
					01-55-7-771		WATER METER REPLACEMENT PROG	\$669.61
	65130	10/17/24	\$743.04		WATER METER REPLACEMENT 2023 - 1335 CENTRAL PARK AVE			
					01-55-7-771		WATER METER REPLACEMENT PROG	\$743.04
							VENDOR TOTAL:	\$1,412.65
CDW GOVERNMENT, INC.								
	AB37H1R	11/01/24	\$6,542.16	2025-0018	MDT CAPITAL REPLACEMENT WARRANTY			
					16-01-7-749		QUOTE NZIL133	\$6,542.16
							VENDOR TOTAL:	\$6,542.16
CHANDLER SERVICES INC								
	30405	11/08/24	\$1,152.55		2012 DODGE AMBULANCE PREV MAINTENANCE			
					01-49-6-671		VEHICLE MAINTENANCE	\$1,152.55
							VENDOR TOTAL:	\$1,152.55
CHICAGO COMMUNICATIONS, LLC.								
	356566	11/08/24	\$94.80		RADIO MAINTENANCE DECEMBER 2024			
					01-50-6-676		RADIO SYSTEM MAINTENANCE	\$94.80
							VENDOR TOTAL:	\$94.80
CHICAGO METROPOLITAN								
	FY2025	11/07/24	\$406.08		FY 2025 LOCAL CONTRIBUTION/MEMBERSHIP			
					01-41-5-660		DUES AND SUBSCRIPTIONS	\$406.08
							VENDOR TOTAL:	\$406.08
CHICAGO TRIBUNE								
	30078185 110124	11/01/24	\$721.73		SUBSCRIPTION RENEWAL THROUGH 6/6/25			
					01-41-5-660		DUES AND SUBSCRIPTIONS	\$721.73
	102820942000	10/31/24	\$1,959.00		SIDEWALK REPLACEMENT PROJECT BID/TREASURER'S REPORT			
					01-60-4-638		ADVERTISING	\$195.00
					01-43-4-638		ADVERTISING	\$1,764.00
							VENDOR TOTAL:	\$2,680.73

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMED							
2611372222 110424	11/04/24	\$27.32		WESTERN TOWER POWER 10/4/24-11/4/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$27.32
7525705000 110424	11/04/24	\$474.12		WOODS LIFT STATION POWER 10/4/24-11/4/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$474.12
				VENDOR TOTAL:			\$501.44
COOK COUNTY DEPT OF TRANSPORTATION							
20243	10/03/24	\$1,810.02		MAINTENANCE OF TRAFFICE SIGNALS-3RD QTR 2024	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$1,810.02
				VENDOR TOTAL:			\$1,810.02
RICHARD G. CRUSOR, JR.							
111424	11/14/24	\$210.00		ADMIN HEARING OFFICER OCTOBER 24, 2024	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$210.00
				VENDOR TOTAL:			\$210.00
DIRECT FITNESS SOLUTIONS							
02041741N	11/18/24	\$9,997.00	2025-0022	REPLACEMENT FITNESS EQUIPMENT FOR WORKOUT ROOM	16-01-7-767	FITNESS EQUIPMENT FOR WORKOUT	\$9,997.00
				VENDOR TOTAL:			\$9,997.00
DYNEGY ENERGY SERVICES							
030880016509	11/02/24	\$342.72		STERLING STATION 9/26/24-10/24/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$342.72
030400046590	11/01/24	\$612.39		BUTTERFIELD LIFT STATION 9/26/24-10/24/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$612.39
030480034312	10/30/24	\$1,442.40		VOLLMER RESERVOIR 9/26/24-10/24/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$1,442.40
				VENDOR TOTAL:			\$2,397.51
EBEL'S ACE HARDWARE							
351596	11/19/24	\$11.09		A19 MOUNTING HARDWARE	01-49-6-671	VEHICLE MAINTENANCE	\$11.09
				VENDOR TOTAL:			\$11.09

Village of Flossmoor
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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
EJ USA INC.		110240083453	10/31/24	\$1,282.62		CLAMPS RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$641.31
	08-13-3-619						PROGRAM COMMODITIES	\$641.31	
VENDOR TOTAL:							\$1,282.62		
EMS MANAGEMENT & CONSULTANTS									
EMS009638			10/31/24	\$2,683.83		AMBULANCE COLLECTIONS OCTOBER 2024	01-49-4-656	AMBULANCE COLLECTION SERVICES	\$2,683.83
VENDOR TOTAL:			\$2,683.83						
GALLAGHER MATERIALS CORP.									
36699			10/30/24	\$285.94		ASPHALT NE CORNER OF BALMORAL & HHC - 1315 HAMLIN	01-68-3-619	PROGRAM COMMODITIES	\$71.48
							02-01-3-606	ASPHALT MIX	\$71.48
							08-14-3-612	ASPHALT MIX	\$71.49
							08-24-3-612	ASPHALT MIX	\$71.49
VENDOR TOTAL:			\$285.94						
GASVODA & ASSOCIATES INC									
INV24PTS0525			11/07/24	\$304.32		FILTER ELEMENT RESTOCK	09-01-6-683	LIFT STATION MAINTENANCE	\$304.32
VENDOR TOTAL:			\$304.32						
GREEN GLEN NURSERY, INC.									
85189			10/23/24	\$56.00		2442 BRUMLEY RESTORATION-BUSHES	08-12-3-619	PROGRAM COMMODITIES	\$18.67
							08-22-3-619	PROGRAM COMMODITIES	\$18.67
							09-01-3-620	GROUND REPAIR MATERIAL	\$18.66
VENDOR TOTAL:			\$56.00						
HIGH STAR TRAFFIC									
9413			11/06/24	\$114.00		"4 HOUR PARKING" SIGN REPLACEMENT QTY 3	02-01-3-610	STREET SIGNS	\$114.00
VENDOR TOTAL:			\$114.00						
OLLAND PRINTING INC									
6395			11/12/24	\$43.00		BUSINESS CARDS-WOLKE	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$43.00
VENDOR TOTAL:			\$43.00						

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 2, 2024) (CONSENT)

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/03/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
HOME DEPOT CREDIT SERVICES								
8020268		11/04/24	\$156.76		ACCOUNT #6035322502036134-DPW SAW BLADES RESTOCK	01-60-3-615	SMALL TOOLS & EQUIPMENT	\$156.76
							VENDOR TOTAL:	\$156.76
ILLINOIS ASSOCIATION OF CHIEFS								
18920		11/13/24	\$265.00		MEMBERSHIP RENEWAL THROUGH 12/31/25	01-48-5-660	DUES AND SUBSCRIPTIONS	\$265.00
							VENDOR TOTAL:	\$265.00
LAWSON PRODUCTS INC								
9500295903		11/07/24	\$(67.08)		TAX CREDIT - ORIG INV#9311924497	08-11-6-671	MAINTENANCE AND SUPPLIES	\$(22.36)
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$(22.36)
9500295904		11/07/24	\$(2.15)		TAX CREDIT-ORIG INV#9311924498	01-60-6-671	MAINTENANCE AND SUPPLIES	\$(22.36)
9500295905		11/07/24	\$(256.92)		TAX CREDIT MEMO-ORIG INV#9311961546	01-60-6-671	MAINTENANCE AND SUPPLIES	\$(2.15)
						01-60-6-677	REPAIRS	\$(85.64)
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$(85.64)
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$(85.64)
9311924497		10/14/24	\$721.49		MECHANIC SUPPLIES	08-11-6-671	MAINTENANCE AND SUPPLIES	\$240.49
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$240.50
						01-60-6-671	MAINTENANCE AND SUPPLIES	\$240.50
9311924498		10/14/24	\$23.12		PENETRATING OIL	01-60-6-671	MAINTENANCE AND SUPPLIES	\$23.12
9311961546		10/28/24	\$2,763.43		MECHANIC SUPPLIES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$921.14
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$921.14
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$921.15
							VENDOR TOTAL:	\$3,181.89

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/03/24

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
LBM TOOLS LLC		080824111311	08/08/24	\$507.00		SHOP SUPPLIES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$169.00
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$169.00
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$169.00
082224111928			08/22/24	\$516.00		RATCHET DRILL SET AND SUPPLIES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$172.00
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$172.00
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$172.00
LBMTTOOLS			10/31/24	\$32.25		SANDING PAD	01-60-6-671	MAINTENANCE AND SUPPLIES	\$32.25
							VENDOR TOTAL:		\$1,055.25
DAWN LENCIONI-KORTUM		111424	11/07/24	\$585.00		REIMBURSE WELLNESS SCREENING BREAKFAST	01-42-4-633	WELLNESS COMMITTEE	\$585.00
							VENDOR TOTAL:		\$585.00
MENARDS		17823	11/12/24	\$58.01		PEST CONTROL SUPPLIES	01-60-3-605	OPERATING SUPPLIES	\$58.01
							VENDOR TOTAL:		\$58.01
MENARD'S-HOMEWOOD		89364	11/07/24	\$143.68		ADMIN/FINANCE TOTES FOR MOVING-FLOORING PROJECT	01-67-3-605	OPERATING SUPPLIES	\$143.68
							VENDOR TOTAL:		\$143.68
MIDWEST OFFICE INTERIORS		265996	11/11/24	\$1,397.75		STAND-UP DESK ASST FINANCE DIRECTOR	01-43-3-606	OFFICE EQUIPMENT	\$1,397.75
							VENDOR TOTAL:		\$1,397.75

Village of Flossmoor
Detail Board Report

Invoices Due On/Before: 12/03/24

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MONARCH AUTO SUPPLY INC									
6981637708		10/03/24	\$320.89		MECHANIC SUPPLIES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$106.98	
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$106.96	
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$106.95	
6981640165		10/03/24	\$57.30		AIR FILTERS	01-53-6-671	VEHICLE MAINTENANCE	\$57.30	
6981640289		10/31/24	\$354.42		L13 BRAKE REPAIR	01-60-6-671	MAINTENANCE AND SUPPLIES	\$118.14	
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$118.14	
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$118.14	
6981640292		10/31/24	\$258.00		BRAKE SENSOR REPAIR	01-53-6-671	VEHICLE MAINTENANCE	\$258.00	
6981640302		10/31/24	\$195.37		HEATER HOSE	01-60-6-671	MAINTENANCE AND SUPPLIES	\$65.12	
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$65.12	
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$65.13	
6981637476		10/01/24	\$458.46		MECHANIC SUPPLIES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$152.82	
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$152.82	
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$152.82	
VENDOR TOTAL:								\$1,644.44	
MUNICIPAL ELECTRONICS DIVISION									
071003		10/28/24	\$275.00		RADAR CERTIFICATION	01-48-6-670	OFFICE EQUIPMENT MAINTENANCE	\$275.00	
VENDOR TOTAL:								\$275.00	
NEXT DAY PLUS									
5324922		11/08/24	\$180.36		DPW COPIER MAINT 10/1/24-10/31/24	01-55-6-670	OFFICE EQUIPMENT MAINTENANCE	\$180.36	
VENDOR TOTAL:								\$180.36	
ICOR GAS									
89196092900 10182		10/18/24	\$147.11		STERLING STATION 9/18/24-10/18/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$147.11	
VENDOR TOTAL:								\$147.11	

Village of Flossmoor
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NORM SCHILLING ENTERPRISES INC	2126	11/01/24	\$370.00		HAUL 2 LOADS OF WOOD CHIPS	01-60-4-650	SPOIL DISPOSAL	\$370.00
							VENDOR TOTAL:	\$370.00
NPN CARPET INSTALLATION INC	1122024FLOSSMO	11/22/24	\$23,686.52		FLOORING REPLACEMENT PROJECT PAYOUT #4	16-01-7-767	BUILDING MAINTENANCE	\$23,686.52
							VENDOR TOTAL:	\$23,686.52
ORKIN EXTERMINATING COMPANY	270824794	11/13/24	\$149.99		VH PEST CONTROL	01-67-4-634	MISC SVCS	\$149.99
							MISC SVCS	\$144.99
							VENDOR TOTAL:	\$294.98
OTTOSEN, DINOLFO, HASENBALG	DECEMBER 2024	12/01/24	\$12,046.33		RETAINER FOR LEGAL SERVICES DEC 2024	01-44-4-630	VILLAGE ATTORNEY RETAINER	\$12,046.33
							VENDOR TOTAL:	\$12,046.33
PETTY CASH (PW)	111424	11/01/24	\$314.50		REPLENISH PETTY CASH	08-11-5-661	TRAINING	\$100.00
							OPERATING SUPPLIES	\$152.69
							TRAINING	\$40.00
PITNEY BOWES	3106916821	11/11/24	\$1,004.52		POSTAGE METER LEASE 9/30/24-12/29/24	01-43-6-670	WELLNESS COMMITTEE	\$6.81
							OPERATING SUPPLIES	\$15.00
							VENDOR TOTAL:	\$314.50
PITNEY BOWES	3106916821	11/11/24	\$1,004.52		OFFICE EQUIP MAINT	01-43-6-670	OFFICE EQUIP MAINT	\$1,004.52
							VENDOR TOTAL:	\$1,004.52

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RADARSIGN, LLC INV2596	08/22/24	\$4,050.00		"YOUR SPEED" LED DISPLAY SIGN W/BRACKETS & BANDING/BATTERIES & EQUIP/2 YR WARRANTY/STROBES/SOFTWARE			
					24-01-7-771	SPECIAL POLICE EQUIPMENT FUND	\$4,050.00
						VENDOR TOTAL:	\$4,050.00
MICHAEL RAMSEY 111424	11/04/24	\$1,275.00		C & D WATER CLASS-BECKER/LANGEFELD/KAWALEC			
					08-21-5-661	TRAINING	\$1,275.00
						VENDOR TOTAL:	\$1,275.00
RAY O'HERRON CO INC 2344083	05/17/24	\$29.27		UNIFORM SAILSBERY			
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$29.27
				UNIFORM WOLKE			
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$153.00
				UNIFORM FILKINS			
2346971	06/03/24	\$153.00					
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$153.00
2347085	06/04/24	\$110.37					
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$110.37
						VENDOR TOTAL:	\$292.64
S&J INDUSTRIAL SUPPLY CORP 10873	11/06/24	\$495.38		PAPER PRODUCTS RESTOCK			
					01-67-3-616	CLEANING SUPPLIES	\$495.38
						VENDOR TOTAL:	\$495.38
SEECO CONSULTANTS, INC. 19678	11/04/24	\$2,244.00		MFT STREET RESURFACING-QUALITY TESTING			
					02-01-4-645	ENGINEER AND ARCHITECT	\$2,244.00
						VENDOR TOTAL:	\$2,244.00
ELIZABETH SMITH 0279	09/22/24	\$900.00		FD WELLNESS - YOGA & STRESS RELIEF OCTOBER 2024-MARCH 2025			
					01-49-5-663	FIRE TUITION AND FEES	\$900.00
						VENDOR TOTAL:	\$900.00
SOUTHWEST DIGITAL PRINTING 1124270	11/12/24	\$40.00		DIGITAL PRINTS BAYTHORNE			
					12-00-0-286	MISCELLANEOUS DEPOSITS	\$40.00
						VENDOR TOTAL:	\$40.00

Invoices Due On/Before: 12/03/24Packet Pg. 15

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 2, 2024) (CONSENT)

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/03/24

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
VERMEER ILLINOIS INC									
PM6439		11/13/24		\$473.16		CHIPPER (E-22) REPAIR PARTS			
							01-60-6-671	MAINTENANCE AND SUPPLIES	\$157.72
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$157.72
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$157.72
								VENDOR TOTAL:	\$473.16
VILLAGE OF HOMEWOOD									
11933		11/14/24		\$123,249.96		HOMEWOOD WATER BILL 9/30/24-10/31/24			
							08-11-4-635	HOMEWOOD-LAKE MICHIGAN WATER	\$123,249.96
								VENDOR TOTAL:	\$123,249.96
WINDY CITY LIGHTS, INC.									
7678		11/07/24		\$4,600.00		CBD CHRISTMAS LIGHTS			
							40-33-6-671	MAINTENANCE AND SUPPLIES	\$4,600.00
								VENDOR TOTAL:	\$4,600.00

Village of Flossmoor
Detail Board Report

Invoices Due On/Before: 12/03/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Amount Being Paid: \$230,514.99
Total Number of Invoices: 83

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
AIRONEEQ	AIR ONE EQUIPMENT INC	N	469.00	0.00	469.
AIRGASUS	AIRGAS USA, LLC	N	97.18	0.00	97.
ALLSCAPE	ALLSCAPE INCORPORATED	N	4,950.00	0.00	4,950.
AMAZON	AMAZON CAPITAL SERVICES	N	426.14	0.00	426.
BOGUEJ	JONATHAN BOGUE	N	44.10	0.00	44.
BOUND	BOUND TREE MEDICAL LLC	Y	5.46	0.00	5.
CALCITYP	CALUMET CITY PLUMBING	N	1,412.65	0.00	1,412.
CDW-G	CDW GOVERNMENT, INC.	N	6,542.16	0.00	6,542.
CHANDLER	CHANDLER SERVICES INC	N	1,152.55	0.00	1,152.
CHICOMM	CHICAGO COMMUNICATIONS, LLC.	Y	94.80	0.00	94.
CHICAGOM	CHICAGO METROPOLITAN	N	406.08	0.00	406.
CHICAGOTRI	CHICAGO TRIBUNE	N	2,680.73	0.00	2,680.
COM7525	COMED	N	501.44	0.00	474.
COOKCTYTRA	COOK COUNTY DEPT OF TRANSPORTATI	N	1,810.02	0.00	1,810.
CRUSOR	RICHARD G. CRUSOR, JR.	Y	210.00	0.00	210.
DIRECTFI	DIRECT FITNESS SOLUTIONS	N	9,997.00	0.00	9,997.
DYNEGY	DYNEGY ENERGY SERVICES	N	2,397.51	0.00	2,397.
EBELSACE	EBEL'S ACE HARDWARE	N	11.09	0.00	11.
EASTJORD	EJ USA INC.	N	1,282.62	0.00	1,282.
EMSmanage	EMS MANAGEMENT & CONSULTANTS	N	2,683.83	0.00	2,683.
GALLAMAT	GALLAGHER MATERIALS CORP.	N	285.94	0.00	285.
GASVODA	GASVODA & ASSOCIATES INC	N	304.32	0.00	304.
GREENGLE	GREEN GLEN NURSERY, INC.	N	56.00	0.00	56.
HIGHSTAR	HIGH STAR TRAFFIC	Y	114.00	0.00	114.
HOLLANDP	HOLLAND PRINTING INC	N	43.00	0.00	43.
HOMEDEPO	HOME DEPOT CREDIT SERVICES	N	156.76	0.00	156.
ILLASCOPI	ILLINOIS ASSOCIATION OF CHIEFS	N	265.00	0.00	265.
LAWSONPROD	LAWSON PRODUCTS INC	N	3,181.89	0.00	3,181.
LBMTOOLS	LBM TOOLS LLC	Y	1,055.25	0.00	1,055.
LENCIONI	DAWN LENCIONI-KORTUM	N	585.00	0.00	585.
MENARDS	MENARDS	N	58.01	0.00	58.
MENARDHM	MENARD'S-HOMEWOOD	N	143.68	0.00	143.
MIDWESTO	MIDWEST OFFICE INTERIORS	N	1,397.75	0.00	1,397.
MONARCH	MONARCH AUTO SUPPLY INC	N	1,644.44	0.00	1,644.
MUNICELE	MUNICIPAL ELECTRONICS DIVISION	Y	275.00	0.00	275.
NEXTDAY	NEXT DAY PLUS	N	180.36	0.00	180.
NICOR-4	NICOR GAS	N	147.11	0.00	147.
SCHILLING	NORM SCHILLING ENTERPRISES INC	N	370.00	0.00	370.
NPN	NPN CARPET INSTALLATION INC	N	23,686.52	0.00	23,686.
ORKIN	ORKIN EXTERMINATING COMPANY	N	294.98	0.00	294.
OTTOSENORR	OTTOSEN, DINOLFO, HASENBALG	N	12,046.33	0.00	12,046.
PETTYPW	PETTY CASH (PW)	N	314.50	0.00	314.
PITNEY	PITNEY BOWES	N	1,004.52	0.00	1,004.
RADARSIG	RADARSIGN, LLC	Y	4,050.00	0.00	4,050.
RAMSEYM	MICHAEL RAMSEY	Y	1,275.00	0.00	1,275.00

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 2, 2024) (CONSENT

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
RAYOHERR	RAY O'HERRON CO INC	N	292.64	0.00	292.
S&J	S&J INDUSTRIAL SUPPLY CORP	N	495.38	0.00	495.
SEECO	SEECO CONSULTANTS, INC.	N	2,244.00	0.00	2,244.
SERENDIPIT	ELIZABETH SMITH	Y	900.00	0.00	900.
SWPRINT	SOUTHWEST DIGITAL PRINTING	N	40.00	0.00	40.
STANDEQU	STANDARD EQUIPMENT COMPANY	N	5,534.46	0.00	5,534.
STARUNIF	STAR UNIFORM	Y	96.00	0.00	96.
STATECHE	STATE INDUSTRIAL PRODUCTS CORP	N	214.24	0.00	214.
SULLIVAN	KATIE SULLIVAN	Y	750.00	0.00	750.
UNDERGRO	UNDERGROUND PIPE & VALVE CO	N	1,156.00	0.00	1,156.
UNIFORMSD	UNIFORMS DIRECT	Y	313.00	0.00	313.
UPS	UNITED PARCEL SERVICE	N	46.43	0.00	46.
VERMEER	VERMEER ILLINOIS INC	N	473.16	0.00	473.
VILHMD	VILLAGE OF HOMEWOOD	N	123,249.96	0.00	123,249.
WINDYCL	WINDY CITY LIGHTS, INC.	Y	4,600.00	0.00	4,600.
Grand Totals:			230,514.99	0.00	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 2, 2024) (CONSENT

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 11/20/24 thru 11/20/24

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
BCBSIL		DECEMBER 2024	10/30/24	\$122,641.02	83229	11/20/24		DECEMBER 2024 PREMIUM			
									01-00-0-219	HEALTH INSURANCE PAYABLE	\$23,543.36
									01-42-2-590	HEALTH INSURANCE PREMIUM	\$7,475.19
									01-43-2-590	HEALTH INSURANCE PREMIUM	\$8,409.59
									01-48-2-590	HEALTH INSURANCE PREMIUM	\$42,691.34
									01-49-2-590	HEALTH INSURANCE PREMIUM	\$14,358.36
									01-50-2-590	HEALTH INSURANCE PREMIUM	\$6,540.79
									01-55-2-590	HEALTH INSURANCE PREMIUM	\$1,868.80
									01-60-2-590	HEALTH INSURANCE PREMIUM	\$17,753.59
									VENDOR TOTAL:		\$122,641.02
COMCAST		222382596	11/01/24	\$1,036.00	83231	11/20/24		VH ETHERNET 11/1/24-11/30/24			
									01-42-4-639	WEBSITE & INTERNET SERVICES	\$1,036.00
		0001666 110624	11/06/24	\$214.90	83230	11/20/24		VH & DPWSC INTERNET 11/10/24-12/9/24			
									01-42-4-639	WEBSITE & INTERNET SERVICES	\$214.90
									VENDOR TOTAL:		\$1,250.90
FORT DEARBORN LIFE INSURANCE		DECEMBER 2024	11/13/24	\$501.45	83232	11/20/24		DECEMBER 2024 PREMIUM			
									01-42-2-591	LIFE INSURANCE PREMIUM	\$40.12
									01-43-2-591	LIFE INSURANCE PREMIUM	\$50.15
									01-45-2-591	LIFE INSURANCE PREMIUM	\$20.06
									01-48-2-591	LIFE INSURANCE PREMIUM	\$150.44
									01-49-2-591	LIFE INSURANCE PREMIUM	\$60.17
									01-50-2-591	LIFE INSURANCE PREMIUM	\$40.12
									01-55-2-591	LIFE INSURANCE PREMIUM	\$20.06
									01-60-2-591	LIFE INSURANCE PREMIUM	\$120.33
									VENDOR TOTAL:		\$501.45

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 11/20/24 thru 11/20/24

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
GUARDIAN LIFE INSURANCE CO.		DECEMBER 2024	10/30/24	\$8,307.67	83233	11/20/24		DECEMBER 2024 PREMIUM			
									01-00-0-219	HEALTH INSURANCE PAYABLE	\$1,557.03
									01-42-2-590	HEALTH INSURANCE PREMIUM	\$374.00
									01-43-2-590	HEALTH INSURANCE PREMIUM	\$420.76
									01-48-2-590	HEALTH INSURANCE PREMIUM	\$2,010.28
									01-49-2-590	HEALTH INSURANCE PREMIUM	\$561.01
									01-50-2-590	HEALTH INSURANCE PREMIUM	\$327.25
									01-55-2-590	HEALTH INSURANCE PREMIUM	\$93.50
									01-60-2-590	HEALTH INSURANCE PREMIUM	\$888.26
									01-00-0-219	HEALTH INSURANCE PAYABLE	\$303.67
									01-42-2-590	HEALTH INSURANCE PREMIUM	\$62.69
									01-43-2-590	HEALTH INSURANCE PREMIUM	\$70.52
									01-48-2-590	HEALTH INSURANCE PREMIUM	\$336.95
									01-49-2-590	HEALTH INSURANCE PREMIUM	\$94.03
									01-50-2-590	HEALTH INSURANCE PREMIUM	\$54.85
									01-55-2-590	HEALTH INSURANCE PREMIUM	\$15.67
									01-60-2-590	HEALTH INSURANCE PREMIUM	\$148.89
									01-00-0-235	ACCIDENT VOL COVERAGE PAYABLE	\$379.46
									01-00-0-236	CRITICAL ILLNESS VOL COVERAGE	\$608.85
VENDOR TOTAL:											\$8,307.67
PURCHASE POWER											
110524		11/05/24		\$769.67	83235	11/20/24		WATER BILLING 10/29/24			
									08-10-3-603	POSTAGE	\$577.25
									08-20-3-603	POSTAGE	\$192.42
VENDOR TOTAL:											\$769.67
US BANK ST PAUL											
2732345		11/07/24		\$716,584.38	83	11/20/24		GO BOND SERIES 2021 DEBT SERVICE PAYMENT ON 12/1/24			
									06-01-8-845	DEBT SERV-2021 GO ISSUE-PRIN	\$400,000.00
									06-01-8-846	DEBT SERV-2021 GO ISSUE-INT	\$134,159.38
									06-01-8-850	DEBT SERV-2021 GO REFUND-PRIN	\$150,000.00
									06-01-8-851	DEBT SERV-2021 GO REFUND-INT	\$32,425.00
								GO BOND SERIES 2014 DEBT SERVICE PAYMENT ON 12/1/24			
712128		10/11/24		\$202,925.00	84	11/20/24		DEBT SERV-2014 GO ISSUE-PRIN			\$160,000.00
								DEBT SERV-2014 GO ISSUE-INT			\$42,925.00
VENDOR TOTAL:											\$919,509.33

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Village of Flossmoor
Detail Board Report

Manual Checks Issued: 11/20/24 thru 11/20/24

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount

Total Amount Being Paid: \$1,052,980.09
Total Number of Invoices: 8

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
BCBSIL	BCBSIL	N	122,641.02	122,641.02	0.
COMCAST3	COMCAST	N	214.90	214.90	0.
COMCAST VH	COMCAST	N	1,036.00	1,036.00	0.
FDLIFE	FORT DEARBORN LIFE INSURANCE	N	501.45	501.45	0.
GUARDIAN	GUARDIAN LIFE INSURANCE CO.	N	8,307.67	8,307.67	0.
PURCHASE	PURCHASE POWER	N	769.67	769.67	0.
US BANK	US BANK ST PAUL	N	919,509.38	919,509.38	0.
GUARDIAN	VOID	N	0.00	0.00	0.
Grand Totals:			1,052,980.09	1,052,980.09	

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: December 2, 2024
SUBJECT: Updated FY25 Salary Schedule



FLOSSMOOR

The attached resolution adopts an updated salary schedule for full-time employees for Fiscal Year 2025. Between this resolution and the resolution adopted at the November 4 Village Board meeting, the Village has addressed a few positions' compensation that have been below market. Additional compensation analysis will be considered at the time of the FY26 budget preparation.

RESOLUTION # _____
A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS APPROVING
SALARY SCHEDULES FOR FISCAL YEAR 2024-2025

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the "*Village*"), is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Mayor and Board of Trustees (the "*Corporate Authorities*") have reviewed the salary schedules for all Village employees, part-time and full-time, as recommended by the Village Manager; and,

WHEREAS, after review of all of said salary schedules, the Corporate Authorities have determined that it is in the best interest of the Village to approve the salary schedules as attached hereto.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1. That the salary ranges for full-time employees, revised November 22, 2024, as set forth on *Exhibit A* attached hereto, is hereby approved.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois this ____ day of _____, 2024.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

VILLAGE OF FLOSSMOOR
FULL-TIME POSITION SALARY RANGES
MAY 1, 2024 (3.25%)
(Revised as of November 22nd, 2024)

	<u>Position</u>	<u>Entry Level Salary</u>	<u>Maximum Salary (Goal)</u>	<u>Number</u>
	<u>Village Manager's Office</u>			
**	Village Manager	154,283	192,854	1
	Village Mgr Vehicle Allowance	9,000	9,000	
**	Assistant Village Manager	128,011	160,014	1
**	Assistant to the Village Manager - Communications Manager	80,535	100,669	1
**	Community Engagment Manager	65,187	81,486	1
	<u>Finance Department</u>			
**	Finance Director	128,011	160,014	1
**	Assistant Finance Director	112,776	140,970	1
	Accounting Clerk	58,385	72,980	2
	General Finance Clerk	50,611	63,264	1
	Cashier/Receptionist	50,611	63,264	1
	<u>Fire Department</u>			
**	Fire Chief	128,011	160,014	1
**	Assistant Fire Chief	112,776	140,970	1
	Shift Captain	95,799	117,998	3
	Department Secretary (Fire)	54,410	68,012	1
	<u>Building Department</u>			
**	Director of Building & Zoning	128,011	160,014	1
	Department Secretary	54,410	68,012	1
	Property Maintenance Inspector	50,611	63,264	1
	<u>Police Department</u>			
**	Director of Police Services	128,011	160,014	1
**	Police Chief	128,011	160,014	1
**	Deputy Chief	112,776	140,970	1
**	Police Commander	108,742	135,928	1
	Sergeant	105,797	132,246	3
	Patrol Officer-Detective	67,779	108,980	2
	Detective Clothing Allowance		700	
	Patrol Officer-Shift Leader	67,779	108,980	3
	Patrol Officer-Acting Shift Leader	63,124	106,348	3
	Patrol Officer	64,425	105,626	7
	Community Service Officer	61,025	76,281	1
	<u>Public Safety Reception & Records</u>			
	Civilian Administrative Assistant	62,423	78,028	1
	Police Records Clerk	56,106	70,132	3
	<u>Public Works Department</u>			
**	Director of Public Works	128,011	160,014	1
**	Assistant Public Works Director	112,776	140,970	1
	Streets and Building Supervisor	88,050	107,000	1
	Forestry Maintenance Technician	81,151	101,439	1
	Mechanic	81,151	101,439	1
	Foreman	75,802	94,752	1
	Utility Maintenance Technician	85,000	105,000	1
	Maintenance Worker	65,915	82,394	7
	Department Secretary	54,410	68,012	<u>1</u>
				<u>61</u>
**	Exempt Position - not eligible for overtime 5/1/24 FOP pay plan			

Attachment: Full Time Salary Schedule as of 11.22.2024 (Salary Schedules Resolution)

TO: Mayor Nelson and Board of Trustees
FROM: Jonathan Bogue, Assistant Village Manager
DATE: December 2, 2024
SUBJECT: CRC Purpose and Intent



FLOSSMOOR

The Community Relations Commission has been reviewing and examining the Commission's Purpose and Intent over the past year. These discussions and recommendations grew from requests from Chairperson Phillippa Leon-Thompson and Vice Chairperson Jackie Riffice to revisit the original Purpose and Intent approved by the Village Board in August 2020. It should be noted the Chairperson and Vice Chair served on the CRC when the original document was passed and helped with its crafting, and the changes being recommended are from their experience and service to the Commission. The Commission recommended adopting the updated document at their November 2024 meeting.

Members of the Commission will be present at the December 2, 2024, Board meeting to present the updated document.

The Community Relations Commission (CRC) acknowledges and celebrates all residents in the Village of Flossmoor. We recognize the diversity of ability, age, background, culture, family, gender, race, and religion among our residents.

The purpose of the Community Relations Commission is to support initiatives and events that foster inclusivity and unity through initiatives, events, and conversations, we want to create a space where all feel valued and respected regardless of differences.

The intent of the Community Relations Commission is to encourage and promote volunteerism and civic engagement and encourage residents to contribute their time and skills toward making a positive impact on the lives of others. We volunteer our time to find ways to foster a sense of belonging and collective responsibility and aspire to build a stronger, more cohesive community where everyone is represented and has equal opportunity to thrive.

The Role of a Community Relations Commissioner

- Advise the Mayor and Board of Trustees of ways in which the community can work together for the benefit of the entire Village
- Study such matters that may be referred to the CRC by the Mayor and Board of Trustees and report and recommend on these matters
- Represent the Village in regional activities when directed by the Mayor and Board of Trustees.
- Commit to volunteerism by collaborating on and actively participating in Village events.
- Encourage all residents to attend Village and other events that may strengthen a sense of community.
- Advise ways in which the Village can ensure inclusivity when planning community events and celebrations.