



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
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Mayor
Paul S. Braun

Trustees
Joni Bradley-Scott
Brian Driscoll
Perry Hoag
George Lofton
James Mitros
Diane Williams

Village Clerk
Ananda Billings

Village Manager
Bridget A. Wachtel

**AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, DECEMBER 7, 2020 – 7:30 PM
VILLAGE HALL**

The December 7, 2020 meeting of the Mayor & Board of Trustees will be fully remote via ZOOM, which is permitted by Public Act 2020-0640. The public is invited to monitor the meeting using the dial-in number below. Public participation will be permitted only during the Citizen Comment portion of the agenda. Members of the public may also comment on items on the agenda by email to info@flossmoor.org. Comments received by 6:00 p.m. on Monday, December 7, 2020 will be read at the meeting.

Join Zoom Meeting

**[https://us02web.zoom.us/j/89625427738?](https://us02web.zoom.us/j/89625427738?pwd=Ry9KUG5WQ1RiTGZqTTJyZUtTWTNidz09)
[pwd=Ry9KUG5WQ1RiTGZqTTJyZUtTWTNidz09](https://us02web.zoom.us/j/89625427738?pwd=Ry9KUG5WQ1RiTGZqTTJyZUtTWTNidz09)**

Meeting ID: 896 2542 7738

Passcode: 60422

+13126266799

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES OF THE MEETING HELD ON NOVEMBER 16, 2020

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

BOARD OF TRUSTEES AGENDA ITEMS

- 1. A Honorary Resolution for Juanita Mitchell**
- 2. A Honorary Resolution for Edward Strzelec**
- 3. A Honorary Resolution for Mary Muse**
- 4. A Honorary Resolution for Carrie Malfeo**
- 5. Consideration of a Design Engineering Agreement for the ACOE Berry Lane Drainage Improvements Project**
- 6. Consideration of the Approval of Budget Amendments to the Fiscal Year 20-21 Budget**
- 7. Consideration of An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021 of the Village of Flossmoor, County of Cook, State of Illinois**
- 8. Consideration of A Resolution Directing the Cook County Clerk for Reduction of the 2020 Tax Levy in the Event Tax Cap Limitations are Exceeded by the Village of Flossmoor, County of Cook, State of Illinois**

9. Presentation of Strategic Plan Update (Second Quarter FY 2021)
10. Consideration of a Resolution Requesting Temporary State Highway Closures for Juneteenth Parade on June 19, 2021
11. Consideration of an Ordinance Granting Emergency Powers to the Mayor of the Village of Flossmoor, Cook County, Illinois

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

Finance Committee: Trustee Jim Mitros

Presentation of Bills for Approval and Payment (December 7, 2020)

OTHER BUSINESS

12. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.



Approval of the Minutes of the Regular Meeting Held on November 16, 2020

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

Honorary Resolution

WHEREAS, JUANITA REQUESTA CARRERE MITCHELL was born on December 15, 1911 in Nestor, Louisiana to Acklin and Bonita Carrere; and

WHEREAS, JUANITA REQUESTA CARRERE MITCHELL, along with her mother and sister, moved to Chicago in 1919 in the midst of the Chicago race riots; and

WHEREAS, JUANITA REQUESTA CARRERE MITCHELL graduated from Hyde Park High School and attended Business School and Washburn Trade School where she developed a skill set for tailoring and as a seamstress; and

WHEREAS, JUANITA REQUESTA CARRERE MITCHELL married Morant Mitchell in 1934. Their union lasted fifty-four years. Together they raised two children, John and Mary, in Chicago's Chatham community for thirty-nine years and as a devoted and dedicated wife and mother, belonged to the neighborhood block club, was a voter registrar, participated in school and civic events, and is a life member of the Eastern Stars; and

WHEREAS, JUANITA REQUESTA CARRERE MITCHELL, at the young age of 85, moved to the Village of Flossmoor and became involved with the Ballantrae Community Association and the Beautification Committee and continues to be a member of the Ballantrae Belles; and

WHEREAS, JUANITA REQUESTA CARRERE MITCHELL, during her long and productive lifetime, has earned the respect and admiration of people from all walks of life as she has been a powerful influence in her family and neighborhood community; and

WHEREAS, because of her exceptional abilities and impact for good in the community, the Village of Flossmoor had the honor of recognizing the occasion of her 95th, 100th and 105th birthdays; and

WHEREAS, the longevity of life is a blessing to an individual and to a community by providing an opportunity for the sharing of knowledge, experience, wisdom, and community spirit; and

NOW, THEREFORE, the Mayor and Board of the Village of Flossmoor deem it an honor and pleasure to extend to **JUANITA REQUESTA CARRERE MITCHELL** sincere congratulations and best wishes on her 109th birthday.

BE IT FURTHER RESOLVED that the Village of Flossmoor is fortunate and most proud to have **JUANITA REQUESTA CARRERE MITCHELL** as a resident of our community.

APPROVED:

Paul S. Braun, Mayor

ATTEST:

Ananda Billings, Village Clerk

Honorary Resolution

WHEREAS, EDWARD JOSEPH STRZELEC was born on November 21, 1920 in Chicago Heights, Il, to Benedict and Paulina Strzelec; and

WHEREAS, EDWARD JOSEPH STRZELEC graduated from Bloom High School in 1938 and joined the U.S. Coast guard and played an integral role in World War II and;

WHEREAS, EDWARD JOSEPH STRZELEC married Gloria DeJoris in 1950. Their union lasted 66 years. Together they raised three children, Pauline Hilliard, Patrick Strzelec and Barbara Todd and was the proud owner of Sinclair Gas Station in Chicago Heights; and

WHEREAS, EDWARD JOSEPH STRZELEC, during his long and productive lifetime, has earned the respect and admiration of people from all walks of life as he has been a powerful influence in his family and neighborhood community; and

WHEREAS, the longevity of life is a blessing to an individual and to a community by providing an opportunity for the sharing of knowledge, experience, wisdom, and community spirit; and

NOW, THEREFORE, the Mayor and Board of the Village of Flossmoor deem it an honor and pleasure to extend to **EDWARD JOSEPH STRZELEC** sincere congratulations and best wishes on his 100th birthday.

BE IT FURTHER RESOLVED that the Village of Flossmoor extends to **EDWARD JOSEPH STRZELEC** this expression of our sincere congratulations on this happy occasion.

APPROVED:

Paul S. Braun, Mayor

ATTEST:

Ananda Billings, Village Clerk

Honorary Resolution

WHEREAS, MARY MUSE was appointed to the Flossmoor Community Relations Commission in June of 2005, appointed Chair of the Flossmoor Community Relations Commission in June of 2006 and served until December of 2016; and

WHEREAS, MARY MUSE has served her community faithfully; and

WHEREAS, MARY MUSE carried out her duties with confidence and zest and, as a member of the Community Relations Commission, contributed to a spirit of harmonious neighborhood relations, effective marketing of the Village of Flossmoor, and a successful cooperative effort to market the H-F area with the Village of Homewood; and

WHEREAS, her dedication to Flossmoor continues through the Commission's ongoing efforts; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor, that we do hereby express to **MARY MUSE** our sincere appreciation for the contribution she has made to the community through the services she has rendered; and

BE IT FURTHER RESOLVED that we do hereby extend to **MARY MUSE** and her family best wishes for success, health and happiness.

APPROVED:

Paul S. Braun, Mayor

ATTEST:

Ananda Billings, Village Clerk

Honorary Resolution

WHEREAS, CARRIE MALFEO was appointed to the Flossmoor Community Relations Green Subcommittee in September of 2011; and was appointed as Vice Chairperson to the Green Commission in November of 2017; and

WHEREAS, CARRIE MALFEO has served her community faithfully; and

WHEREAS, CARRIE MALFEO has carried out her duties with confidence and zest and, as a member of the Green Commission, has contributed to promoting an environmentally conscientious community at the household level, to researching and implementing resident education programs including No Idling campaign, Start a Bag Habit campaign, Zero Waste campaign, Recycle Right campaign, and Skip the Straw campaign, and the delivery of successful sustainability programs including Recyclepalooza, Flossmoor Earth Days, Neighborhood Cleanup Days, and Residential Tree Planting programming, establishing environmentally-friendly practices at Village events, as well as fostering partnerships with other local environmental organizations to establish community sustainability goals, a local Recycling Resource Guide, and a Community Seed Library; and

WHEREAS, her dedication to Flossmoor will continue through the Commission's ongoing efforts; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor, that we do hereby express to **CARRIE MALFEO** our sincere appreciation for the contribution she has made to the community through the services she has rendered; and

BE IT FURTHER RESOLVED that we do hereby extend to **CARRIE MALFEO** and her family best wishes for success, health and happiness.

APPROVED:

Paul S. Braun, Mayor

ATTEST:

Ananda Billings, Village Clerk

TO: Bridget Wachtel, Village Manager
CC: Scott Bordui
FROM: John Brunke, Public Works Director
DATE: December 7, 2020
SUBJECT: Design Engineering Agreement - ACOE Berry Lane
 Drainage Improvements Project



FLOSSMOOR

Background

Earlier this year, the Village was notified that we have been selected by the Army Corps of Engineers (ACOE) for a Section 219 Grant for a stormwater improvement project related to the Flossmoor Road Viaduct Drainage Improvements Project. Staff has been working with Baxter & Woodman Consulting Engineers on this project and we have identified a component of the viaduct project, the upstream Berry Lane Drainage Improvements project, as the best fit for the Army Corps grant. The Section 219 Grant is for a \$2,000,000 project, with \$1,500,000 coming from the Army Corps of Engineers and \$500,000 coming from the Village as matching funds. The total estimated construction cost for this project is \$1,646,666 and the Village's matching funds will go towards the balance of project construction and the ACOE's project management costs.

In order to move forward with the grant project, the Village must complete the project design engineering, which is not included in the grant's matching costs of \$500,000. Additionally, the ACOE has a firm timeline and milestones for the project. The first upcoming deadline is submittal of the projects pre-50% project plans by February 8, 2021.

Design Engineering Agreement

Attached for your review is a proposal from Baxter & Woodman Consulting Engineers for the Design Engineering Services. The total cost plus fixed fee not-to-exceed of the proposal is \$164,300. The following is a list of the scope of services for the proposal:

1. Project Management (\$9,140) - Plan, schedule, and control the activities that must be performed to complete the project including budget, schedule, and scope.
2. Project Meetings & Public Involvement (\$12,700) - Conduct project meetings with Village Staff, ACOE, and public.
3. Collect Existing Files and Site Conditions (\$1,680) - Obtain existing files and documents of existing site conditions. Perform field evaluation of conditions and collect data.
4. Topographic Survey (\$7,300) - Perform topographic survey of the project area, including the survey of utility structures.

5. Site Visits for Designers (\$1,520) - Conduct site visits by design engineers, evaluating route of project and design elements.
6. Utility Locates (\$1,440) - Completed design stage JULIE request and compile data of utilities on project area.
7. Geotechnical Investigation and Pavement Cores (\$19,280) - Contract with geotechnical subcontractor for soil borings and pavement cores in project area to determine soil conditions and ground water conditions.
8. Storm Sewer Modeling and Calculations (\$4,720) - Complete storm sewer modeling for project design.
9. Evaluate Alternatives (\$2,240) - Evaluate alternatives of storm sewer design given site conditions and existing utilities.
10. Preliminary Design Documents (\$14,480) - Develop preliminary design plan sheets.
11. Preliminary Engineer's Opinion of Probable Cost (\$2,480) - Prepare project preliminary cost opinion.
12. Peer and Constructability Reviews (\$1,360) - Conduct QC/QA review of preliminary plans.
13. Army Corps of Engineers Section 219 Reports (\$15,200) - Complete the various required ACOE reports for project.
14. Final Design (\$18,400) - Complete final engineering plans for various submittals to the ACOE.
15. Permits and Agency Coordination (\$4,680) - Obtain various permit applications from the MWRD, IEPA, SWCD, IDNR and IHPA.
16. Design Documents for Bid (\$32,400) - Prepare final design documents for bid process

with ACOE.

17. Engineer's Opinion of Probable Cost (\$4,960) - Complete cost opinion of final plans.

18. Peer and Constructability Reviews (\$2,720) - Conduct QC/QA review of final plans.

19. Contract Documents (\$7,600) - Prepare project contract documents and plans.

This design contract is higher than a normal storm sewer infrastructure project because of the Army Corps grant requirements. The ACOE Section 219 Grant requires additional reports, project steps, oversight, and additional plan submittals than would normally be included in a project of this type. Baxter & Woodman advised that there is approximately \$50,000 worth of additional work in this agreement because of the Army Corps project process. Staff has also checked with other consultants and the percentage of this contract to the construction cost (10%) is in line with an ACOE project of this type and size.

Baxter & Woodman has completed the initial ACOE work for this project and the overall viaduct stormwater modeling. As you know, we have solicited requests for qualifications from various engineering firms for stormwater and road resurfacing work. Unfortunately, we cannot conclude that review, conduct interviews and negotiate terms with the successful firm of that process quickly enough to award this contract to that firm and still meet this February deadline. We have been happy with Baxter & Woodman's stormwater work and their contract is within a reasonable percentage of the construction cost.

This project does qualify for the Rebuild Illinois Bond Funds that the Village is receiving through our MFT account. If approved, Staff will work with Baxter & Woodman to process the necessary IDOT agreement to allow for the use of the funds for this contract.

Recommendation

Based on the information above, Public Works Staff recommends that the Mayor and Board of Trustees approve the attached Design Engineering Agreement with Baxter & Woodman Consulting Engineers for a not-to-exceed amount of \$164,300 and approve a budget amendment to a new budget line 03-01-7-702 Berry Lane Drainage Improvements in the amount of \$164,300. Matt Moffitt from Baxter & Woodman is in attendance this evening to answer any questions you may have on their proposal or project.

VILLAGE OF FLOSSMOOR, ILLINOIS
ACOE SEC. 219 STORMWATER IMPROVEMENTS
PROFESSIONAL ENGINEERING SERVICES

ENGINEERING SERVICES AGREEMENT

THIS ENGINEERING SERVICES AGREEMENT ("Agreement") effective as of _____, _____ ("Effective Date") between Village of Flossmoor, Illinois ("Owner") and Baxter and Woodman, Inc., an Illinois Corporation ("Engineer").

Owner's Project, of which the Engineer's services under this Agreement are a part, is generally identified in Exhibit A ("Project"), attached hereto and incorporated as though fully set forth herein;

Engineer has the capability and capacity to provide the necessary services to complete certain engineering services, as further set forth herein, necessary to complete the Project;

Owner desires to retain Engineer to provide the said services under the terms and conditions hereinafter set forth, and Engineer is willing to perform such services;

In consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Owner and Engineer (hereinafter, collectively, the "Parties", or each, individually, a "Party") agree that the recitals set forth above are a material part of this Agreement and further agree as follows:

1. **SERVICES OF ENGINEER.**

- 1.1 Engineer shall provide, or cause to be provided, if part of its scope, the services set forth herein and in Exhibit B (collectively, the "Services"), attached hereto and incorporated as though fully set forth herein.

2. **OWNER'S RESPONSIBILITIES.**

- 2.1 Owner shall provide the Engineer with all criteria and full information as to the Owner's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, and any budgetary limitations; and furnish copies of all design and construction standards which Owner will require to be included in the Drawings and Specifications, and furnish copies of Owner's standard forms, conditions, and related documents for Engineer to include in the Bidding Documents, when applicable.
- 2.2 Owner shall furnish the Engineer all available information pertinent to the Project including reports and data relative to previous designs, existing conditions, or investigations at or adjacent to the Project Site.
- 2.3 Owner shall furnish or otherwise make available additional project related information and data as is reasonably required to enable Engineer to complete its Services.

- 2.4 Owner warrants that all known hazardous materials on or beneath the site have been identified to the Engineer. The Engineer shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials. The Engineer shall not be required by the Owner to provide certifications that soils, including soil mixed with other clean construction or demolition debris, are or are not contaminated unless this service is set forth in Exhibit B.
- 2.5 Owner agrees and acknowledges that the Engineer will rely, without liability, upon the accuracy and completeness of all information furnished by the Owner, including its consultants, contractors, specialty contractors, manufacturers, suppliers, and publishers of technical standards pursuant to this Agreement without independently verifying the information.
- 2.6 Owner agrees and acknowledges that the Engineer may reasonably rely on the express and implied representations made by contractors, manufacturers, suppliers, and installers of equipment, materials, and products required by the construction documents as being suitable fit for their intended purposes and compliant with the construction documents and applicable project requirements.
- 2.7 Owner shall arrange for safe access to and make all provisions for Engineer to enter upon public and private property as required for Engineer to perform Services under this Agreement.

3. **SCHEDULE FOR RENDERING SERVICES.**

- 3.1 Engineer is authorized to begin Services as of the Effective Date.
- 3.2 Engineer shall complete its obligations within a reasonable time. Specific periods of time for rendering Services, if any, or specific dates by which Services are to be completed, if any, are set forth in Exhibit B, and the Parties hereby agree such periods of time or specific dates are reasonable.
- 3.3 If Owner authorizes changes in the scope, extent, or character of the Project, then the time for completion of Engineer's Services, and the rates and amounts of Engineer's compensation shall be adjusted equitably.
- 3.4 If the Engineer is hindered, delayed or prevented from performing under the Agreement as a result of any act or neglect of the Owner (or those for whom the Owner is responsible) or force majeure, the time for completion of the Engineer's work shall be extended by the period of the resulting delay and the rates and amounts of Engineer's compensation shall be adjusted equitably. Force majeure includes, but is not limited to acts of God, wars, terrorism, strikes, labor walkouts, fires, natural disasters, or requirements of governmental agencies.

4. **COMPENSATION, INVOICES AND PAYMENTS.**

- 4.1 Method of Compensation: The Owner shall pay the Engineer for the Services performed or furnished under Exhibit B, Sections 1 through 4, a lump sum amount of \$164,300, Engineer's Project No. 200874.43.
- 4.2 The Engineer may submit requests for periodic progress payments for Services rendered. Payments shall be due and owing by the Owner in accordance with the terms and provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*) (the "Act"). If Owner fails to comply with the requirements as set forth in the Act, the Engineer may, after giving seven (7) days written notice to the Owner, suspend Services under this Agreement until the Engineer has been paid in full all amounts due for Services, expenses, and late payment charges as provided in the Act. For the avoidance of any doubt, the provisions set forth in the Act shall apply to Owner, regardless of whether Owner is an entity specifically identified in Section 2 of the Act.
- 4.3 The Owner may, at any time, by written order, make changes to the scope of Services, which changes shall not become effective unless and until Engineer issues its written acceptance of same. If such changes cause an increase or decrease in the Engineer's fee or time required for performance of any Services under this Agreement, an equitable adjustment shall be made and this Agreement shall be modified. No Service for which added compensation is to be charged will be provided without first obtaining written authorization from the Owner. The Parties further agree that if elements of the scope of Services are reduced or eliminated by the Owner, then the Owner agrees to waive, forgive, release, and hold harmless the Engineer from all claims, causes of action, and damages arising from those reduced and/or eliminated Services. The Engineer shall not be responsible for any changes made to the Project documents by the Owner, contractor, or others, without the Engineer's prior review and written approval.

5. **OPINION OF PROBABLE CONSTRUCTION COSTS.**

- 5.1 The Engineer's opinion of probable construction costs, if the provision of which is included in its scope of Services, represents its judgment as a professional engineer. The Owner acknowledges that the Engineer has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. The Engineer cannot and does not warrant or guarantee that proposals, bids, or actual construction costs will not vary from the Engineer's opinion of probable cost. Engineer shall not be responsible for any cost variance.

6. **ENGINEER'S PERFORMANCE.**

- 6.1 The standard of care for all professional engineering and related services performed or furnished by the Engineer under this Agreement will be the same care and skill ordinarily

used by members of Engineer's profession practicing under similar circumstances at the same time and in the same locality on similar projects. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's Services.

- 6.2 Engineer shall be responsible for the technical accuracy of its Services and its instruments of service resulting therefrom, and Owner shall not be responsible for discovering deficiencies, if any, in them. Engineer shall correct known deficiencies in its instruments of service without additional compensation except to the extent such action is directly attributable to deficiencies, errors or omissions in Owner-furnished information.
- 6.3 The Engineer will use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards as of this Agreement's Effective Date. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to Owner's responsibilities or to Engineer's scope of Services, times of performance, or compensation, all of which shall be adjusted equitably as necessary.
- 6.4 Engineer may employ such sub-consultants as Engineer deems necessary to assist in the performance or furnishing of the Services, subject to reasonable, timely, and substantive written objections by the Owner.
- 6.5 Engineer shall not supervise, direct, control, or have charge or authority over any contractors' work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work.
- 6.6 Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractors' failure to furnish and perform the work in accordance with the contract documents, which contractors are solely responsible for their errors, omissions, and failure to carry out the work.
- 6.7 Engineer shall not provide or have any responsibility for surety bonding or insurance-related advice, recommendations, counseling, or research, or enforcement of construction or surety bonding requirements.
- 6.8 Engineer is not acting as a municipal advisor as defined by the Dodd-Frank Act. Engineer shall not provide advice or have any responsibility for municipal financial products or securities.
- 6.9 Engineer shall not be responsible for the acts of omissions of any contractor, subcontractor, or supplier, or of any of their employees or any other person (except Engineer's own employees, and consultants), at the Project site or otherwise in the furnishing or performing of any work; or for any decision made regarding the contract documents, or any

application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.

- 6.10 Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. Engineer's consideration of a component does not constitute Engineer's acceptance of the assembled item.
- 6.11 Engineer's site observation shall be at the times agreed upon in Exhibit B. Through standard, reasonable means, Engineer will become generally familiar with observable completed work. If Engineer observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner to address.

7. INSURANCE.

- 7.1 For the duration of the Project, the Engineer shall procure and maintain the following insurance coverage and Certificates of Insurance will be provided the Owner upon written request. The insurance required shall provide coverage for not less than the following amounts, or greater where required by law:

(1)	Worker's Compensation	Statutory Limits
(2)	General Liability Per Claim/Aggregate	\$1,000,000/\$2,000,000
(3)	Automobile Liability Combined Single Limit	\$1,000,000
(4)	Excess Umbrella Liability Per Claim/Aggregate	\$5,000,000/\$5,000,000
(5)	Professional Liability Per Claim/Aggregate	\$5,000,000/\$5,000,000

- 7.2 Notwithstanding any other provisions of this Agreement, and to the fullest extent permitted by law, the collective aggregate liability of the Engineer and its officers, directors, employees, or consultants, to anyone claiming by, through or under Owner for any claims, losses, costs, or damages arising out of, resulting from, of in any way related to the Project or the Agreement for any claim or cause of action, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract, indemnity, subrogation, or warranty (express or implied), hereafter referred to as the "Claims", shall

not exceed the total remaining insurance proceeds available under the terms and conditions of Engineer's responding insurance policy.

8. **INDEMNIFICATION AND MUTUAL WAIVER.**

- 8.1 To the fullest extent permitted by law, Engineer shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages ("Losses") arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by the Engineer's grossly negligent acts or omissions.
- 8.2 To the fullest extent permitted by law, Owner shall indemnify and hold harmless the Engineer and its officers, directors, employees, and consultants from and against all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project, provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner's, or Owner's officers, directors, employees, consultants, or others retained by or under contract to the Owner, negligent acts or omissions, willful misconduct, or breach of this Agreement.
- 8.3 To the fullest extent permitted by law, Owner and Engineer waive against each other, and the other's employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, exemplary, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose.
- 8.4 In the event Losses or expenses are caused by the joint or concurrent fault of the Engineer and Owner, they shall be borne by each party in proportion to their respective fault, as determined by a mediator or court of competent jurisdiction.
- 8.5 The Owner acknowledges that the Engineer is a business corporation and not a professional service corporation, and further acknowledges, accepts, and agrees that the Engineer's officers, directors, and employees shall not be subject to any personal liability for services provided under this Agreement.

9. **TERM & TERMINATION.**

- 9.1 The term of this Agreement commences as of the Effective Date and, unless terminated earlier pursuant to any of the Agreement's express provisions, will continue in effect until the parties have performed their obligations under the Agreement's terms and conditions ("Term").

9.2 In addition to any other express termination right set forth elsewhere in this Agreement:

- (1) Engineer may terminate this Agreement, effective on written notice to Owner, if: (i) Owner fails to pay any amount when due hereunder, and such failure continues more than ten (10) calendar days after Engineer's delivery of written notice thereof; or (ii) there have been three (3) or more such payment failures in the preceding twelve (12) month period, regardless of whether any such failures were timely cured.
- (2) Either party may terminate this Agreement effective on written notice to the other party if the other party materially breaches this Agreement through no fault of the terminating party, and such breach: (i) is incapable of cure; or (ii) being capable of cure, remains uncured thirty (30) calendar days after the non-breaching party provides the breaching party with written notice of such breach.
- (3) Either party may terminate this Agreement, effective immediately, if the other party: (i) is dissolved or liquidated or takes any corporate action for such purpose; (ii) becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due; (iii) files or has filed against it a petition for voluntary or involuntary bankruptcy or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law; (iv) makes or seeks to make a general assignment for the benefit of its creditors; or (v) applies for or has appointed a receiver, trustee, custodian, or similar agent appointed by order of any court of competent jurisdiction to take charge of or sell any material portion of its property or business .

9.3 If this Agreement is terminated by either party, the Engineer shall be paid for all Services performed through the effective date of termination, including reimbursable expenses. In the event of termination, the Owner will receive reproducible copies of Drawings, Specifications and other documents completed by the Engineer up to the effective date of termination.

10. USE OF DOCUMENTS.

- 10.1 All documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by Engineer to Owner pursuant to this Agreement) are instruments of service in respect to this Project, and the Engineer shall retain an ownership and property interest therein (including the copyright and right of reuse at the discretion of the Engineer) regardless of the Project's completion. Owner shall not rely in any way on any document unless it is in printed form, signed or sealed by the Engineer or one of its consultants.
- 10.2 Either party to this Agreement may rely on data or information set forth on paper (also known as hard copy) that the party receives from the other party by mail, hand delivery, or facsimile, are the items that the other party intended to send. Information in electronic format or text, data, graphics, or other types that are furnished by one party to the other are furnished only for convenience and not for reliance by the receiving party. The use of such electronic files will be at the user's sole risk. If there is a discrepancy between the electronic files and the hard copies, the hard copies will govern.

- 10.3 Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests and/or procedures within sixty (60) calendar days of receipt, after which the receiving party shall be deemed to have accepted the transferred data thus. Any transmittal errors detected within the sixty (60) day acceptance period will be corrected by the party delivering the electronic files.
- 10.4 When transferring documents in electronic media format, the transferring party makes no representations as to long-term compatibility, usability, or readability of such information resulting from the use of software application packages, operating systems, or computer hardware differing from those used by the creator.
- 10.5 The Engineer's document retention policy will be followed upon Project closeout. Executed copies of agreements, work orders, letters of understanding or proposals; design or other documents created by the Engineer or received from the Owner or a third party; plan review submittals from a third party and the Engineer's review of those submittals; and studies or reports prepared by the Engineer, will be kept for time periods set forth in the Engineer's document retention policy.

11. **SUCCESSORS, ASSIGNS AND BENEFICIARIES.**

- 11.1 Owner and Engineer are hereby bound, as are their respective successors, assigns, employees, and representatives to the other party to this Agreement with respect to all covenants, terms, promises, and obligations contained herein.
- 11.2 Neither the Owner nor Engineer may assign, sublet, or transfer any rights under or interest in (including, but without limitation, monies that are due or may become due) this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is required by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any obligation under this Agreement.
- 11.3 Unless expressly provided otherwise in this Agreement, nothing contained shall be construed to create, impose, or give rise to any duty owed by Owner or Engineer to any Contractor, Subcontractor, Supplier, or other individual or entity, or to any surety for or employee of any of them. All duties and responsibilities undertaken to this Agreement will be for the sole and exclusive benefit of Owner and Engineer and not for the benefit of any other party.

12. **DISPUTE RESOLUTION.** Any dispute arising out of or relating to this Agreement, including the alleged breach, termination, validity, interpretation, and performance thereof ("Disputes") shall be resolved with the following procedures:

- 12.1 Upon written notice of any Dispute, the parties shall attempt to resolve it promptly by negotiation between executives who have authority to settle the Dispute and this process should be completed within thirty (30) calendar days (the "Negotiation") from the date of notice prior to invoking the procedures of paragraph 12.2 or other provisions of the Agreement, or exercising their rights under law.

- 12.2 If the dispute has not been resolved by Negotiation in accordance with Section 12.1, then the parties agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof ("Disputes") to mediation. Owner and Engineer agree to participate in the mediation process in good faith. The process shall be conducted on a confidential basis, and shall be completed within 120 calendar days of notice if the Dispute unless the parties mutually agree to a longer period. If such mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

13. MISCELLANEOUS PROVISIONS.

- 13.1 This Agreement is to be governed by the law of the state or jurisdiction in which the Project is located.
- 13.2 Any notice required under this Agreement will be in writing and addressed to the designated party at its address on the signature page. Notices sent in accordance with this Section will be deemed effectively given: (a) when received, if delivered by hand, with signed confirmation of receipt; (b) when received, if sent by a nationally recognized overnight courier, signature required; (c) when sent, if by facsimile or e-mail, (in each case, with confirmation of transmission), if sent during the addressee's normal business hours, and on the next business day, if sent after the addressee's normal business hours; and (d) on the third (3rd) day after the date mailed by certified or registered mail, return receipt requested, postage prepaid.
- 13.3 All express representations, waivers, indemnifications, and limitations of liability in this Agreement will survive its completion and/or termination.
- 13.4 Any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and Engineer, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision.
- 13.5 No waiver by any party of any of the provisions hereof shall be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in this Agreement, no failure to exercise, or delay in exercising, any rights, remedy, power, or privilege arising from this Agreement shall operate or be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power, or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power, or privilege.
- 13.6 To the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended.

- 13.7 This Agreement, together with any other documents incorporated herein by reference, constitutes the entire agreement between Owner and Engineer and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter. No amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.
- 13.8 With the execution of this Agreement, Engineer and Owner shall designate specific individuals to act as Engineer's and Owner's representatives with respect to the services to be performed or furnished by Engineer and responsibilities of Owner under this Agreement. Such an individual shall have authority to transmit instructions, receive information, and render decisions relative to the Project on behalf of the respective party whom the individual represents.
- 13.9 This Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. A signed copy of the Agreement delivered by facsimile, e-mail, or other means of electronic transmission is deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

Engineer:
Baxter & Woodman, Inc.

Owner:
Village of Flossmoor, Illinois

By: 

By: _____

Title: Vice President

Title: _____

Date Signed: December 4, 2020

Date Signed: _____

Address for giving notices:
8678 Ridgfield Road
Crystal Lake, IL 60012

Address for giving notices:
2800 Flossmoor Road
Flossmoor, IL 60422

Designated Representative:
Matthew J. Moffitt, P.E.

Designated Representative:
John S. Brunke, P.E., CFM

Phone Number: 815-444-4470
Email Address: mmoffitt@baxterwoodman.com

Phone Number: 708-798-2300
Email Address: jbrunke@flossmoor.org

Attachment: 200874.43_ESA_ACOE_SW_ImpRev2 (Berry Lane Drainage Design Engineering)

VILLAGE OF FLOSSMOOR, ILLINOIS
ACOE SEC. 219 STORMWATER IMPROVEMENTS
PROFESSIONAL ENGINEERING SERVICES

EXHIBIT A

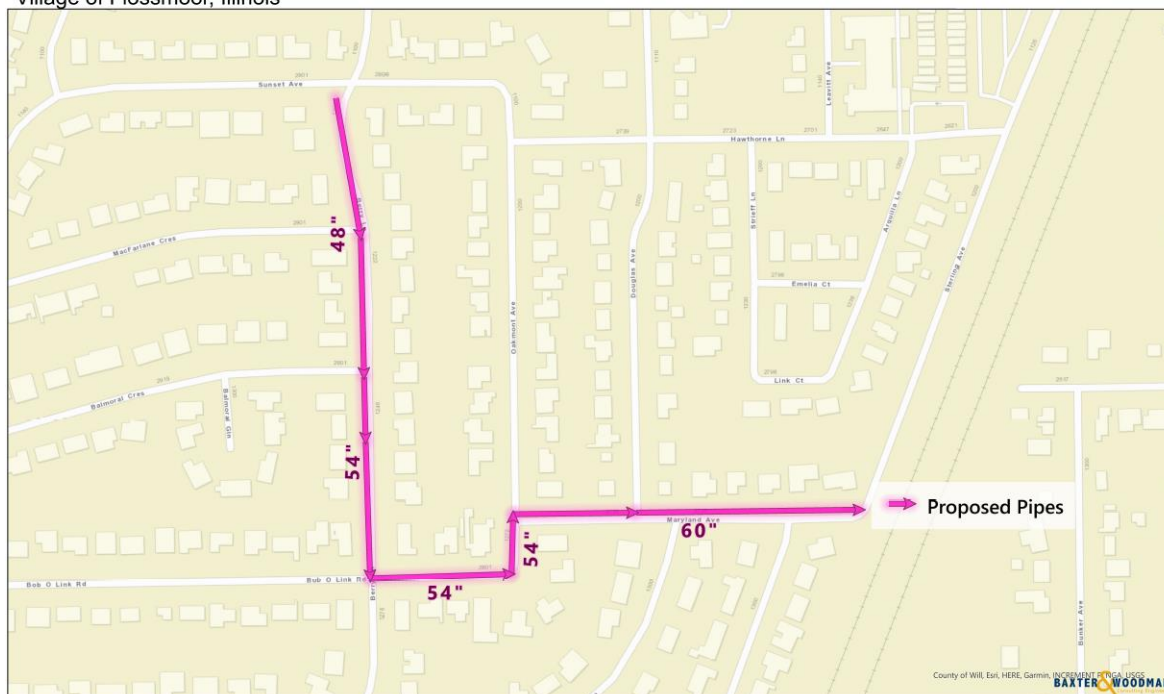
PROJECT DESCRIPTION

The project limits along Berry Lane, Bob O Link Road, Oakmont Avenue, and Maryland Avenue are located near the center of the Village of Flossmoor (Village); bound on the north by Flossmoor Road, on the east by Sterling Avenue, on the south by Bob O Link Road, and on the west by Berry Lane. Berry Lane is a residential street within the project limits that contains a depressional area and, along with houses on the street, is subject to regular flooding. The improvements presented herein address the known flooding issues by providing stormwater conveyance with proposed storm sewer, and stormwater storage. The Village of Flossmoor will also be constructing further improvements to address flooding at the viaduct at the intersection of Flossmoor Avenue and Sterling Avenue, just north of the project and upstream of the storm sewer improvements.

The work includes design and permitting of a new trunk line storm sewer within the roadway right-of-way (R.O.W.), as well as incidental related work, which will alleviate local flooding along Berry Lane and adjacent streets. The work includes installation of approximately 735 lineal feet of 48-inch diameter, 1,368 lineal feet of 54-inch diameter, and 588 lineal feet of 60-inch diameter trunk line storm sewer and associated work.

PROJECT LOCATION

Village of Flossmoor, Illinois



VILLAGE OF FLOSSMOOR, ILLINOIS
ACOE SEC. 219 STORMWATER IMPROVEMENTS
PROFESSIONAL ENGINEERING SERVICES

SCOPE OF SERVICES

- 1) PROJECT ADMINISTRATION (\$53,060)
 - a) PROJECT MANAGEMENT (\$9,140)
 - i) Plan, schedule, and control activities to complete the Project. These activities include but are not limited to budget, schedule, and scope.
 - ii) Submit a monthly status report via email describing tasks completed the previous month and outlining goals for the subsequent month.
 - iii) Coordinate the selection of a geotechnical sub-consultant to make soil borings, collect and analyze soil samples, determine groundwater levels, and prepare a written report for trench construction and structural design.
 - b) PROJECT MEETINGS & PUBLIC INVOLVEMENT (\$12,700)
 - i) Conduct a Project kick-off meeting with Owner's staff, ACOE staff, and the Project team to establish clear lines of communication, introduce Owner staff to the team members, and establish the Owner's detailed needs, objectives, and goals for the Project.
 - (1) The meeting will also be used to obtain information, drawings, plans, atlases, and other data to be supplied by the Owner, and set schedules and guidelines for future design meetings.
 - ii) Conduct biweekly meetings with Village and ACOE staff during the design of the Project to clarify staff wishes, design questions, and/or construction methods.
 - iii) Design meetings will normally consist of one preliminary "red line" meeting, where the initial layout of the water main, sanitary sewer, storm sewer are approved prior to design drawing preparation, one meeting at approximately 50 percent completion, and one final meeting at 100 percent completion.
 - iv) Prepare advertisement, exhibits, handouts, and attend one Public Meeting. Prepare meeting minutes to document public comments.
 - c) COLLECT EXISTING FILES AND SITE CONDITIONS (\$1,680)
 - i) Obtain, review, and evaluate the following information provided by the Owner for use in design:
 - (1) Existing drawings, plans, atlases, plats, and reports.
 - (2) Previously completed studies and models.
 - (3) Relevant Village/City planning documents.
 - (4) All available GIS data and aerial photography.
 - ii) Create lists of missing or conflicting data.
 - iii) Perform a field evaluation of the condition of existing pavements, drainage structures, sidewalk ramps, and curb and gutter. Estimate quantities of pavement repair. Collect and record all necessary field data for structural, roadway, drainage, utility, and pavement analysis. Observe and photograph the project area and immediate surroundings.

- iv) Acquire GIS centerline pavement data from Owner or County GIS system and define the Owner's road network on a segment by segment basis for reference during field evaluation. Prepare/configure the data collection vehicle for the field work.
- v) Infrastructure Inventory Analysis: Evaluate existing conditions of water main and sanitary sewer within the project limits:
 - (1) Water main will be evaluated using available repair records.
 - (2) Sanitary Sewer Repair will be evaluated by review of Village provided televised tapes and identified areas of sewer failure or blockages. Additional televising of sewers is not included in the scope of this work and can be provided for additional fee.
- d) TOPOGRAPHIC SURVEY (\$7,300)
 - i) Perform topographic survey of the Project limits of natural and man-made features in order to develop base sheets for Project plan drawings. State plane coordinates and NAVD 88 will be used for horizontal and vertical controls.
 - ii) Drainage: Collect drainage structure condition, inverts, size, and flow direction; critical ground elevations to determine overland flow depths; and lowest opening elevations of residential structures (as applicable) within low-lying areas.
 - iii) Develop base sheets of natural and man-made features from topographic survey data, including creating lists of deficient items for clarification at future site visits.
 - iv) Terrain Model: Download and develop digital terrain model for use in design and plan preparation.
 - v) Field-locate existing property corners and utilize available tax parcel information to establish an approximate right-of-way. Conduct research at the County Recorder to obtain recorded documents for determining the limits of existing right of way and easements.
- e) SITE VISITS FOR DESIGNERS (\$1,520)
 - i) Conduct site visits to familiarize the designer(s) with the sites, clarify any discrepancies on the Drawings, and identify the horizontal and vertical alignment of the storm sewer pipe.
 - ii) Walk the sewer routes with staff to: resolve deficient/questionable items from the topographic survey; evaluate the condition of existing pavements, drainage structures, and curb and gutter; confirm the horizontal and vertical alignment of new sewers; identify areas conducive for contractor staging; identify parkway features to be protected, and evaluate restoration options.
 - iii) Prepare guidelines for protection of parkway features/trees, traffic control, construction staging, and restoration for the Owner's use in communicating with residents, and for use during detailed design.
- f) UTILITY LOCATES (\$1,440)
 - i) Complete a Design Stage Request with JULIE, which consists of obtaining names and phone numbers of utilities located within the work area.
 - ii) Contact utilities, obtain atlases where available, and provide preliminary plan sheets to utility companies for their markup and return.
 - iii) Record and maintain documentation of communications with utilities.

- iv) If utility relocations are found to be needed due to conflict with a proposed sewer, work with utility company engineers to provide information and assistance as needed.
 - v) Subsurface Utility Exploration (SUE) is not anticipated to be required for this project and are not included in this scope of work.
- g) GEOTECHNICAL INVESTIGATION AND PAVEMENT CORES (\$19,280)
- i) Arrange for a geotechnical sub-consultant to make soil borings, collect and analyze soil samples, determine groundwater levels and prepare a written report for structural design.
 - ii) Arrange for a sub-consultant to make pavement cores of the surface and base material for determining the composition of the existing pavement material within the Project limits.
 - iii) Arrange for a sub-consultant to collect 15-foot pavement borings at ~300-foot spacing on alternating sides of the pavement centerline and obtain topsoil thicknesses at select locations. Provide analysis and recommendations, including subgrade, in a soils report in accordance with IDOT guidelines.
 - iv) Clean Construction or Demolition Debris (CCDD): Obtain geotechnical services for completing IEPA Form 663, including CCDD screening, testing, and subsurface investigation. Coordinate with local disposal sites for pre-approval of investigated materials.
- 2) PRELIMINARY DESIGN (\$40,480)
- a) STORM SEWER MODELING AND CALCULATIONS (\$4,720)
- i) Update the provided hydraulic model with preliminary design data to confirm the required storm sewer sizes, elevations, and number, size and location of inlet structures.
 - ii) Modify the model and/or the design and analyze the proposed design to verify it matches the intent of the Project and conforms to the modeling (and vice versa).
- b) EVALUATE ALTERNATIVES (\$2,240)
- i) Determine if the proposed improvements can be designed and constructed using alternate methods or materials to reduce construction and operation and maintenance costs, or to reduce the frequency or intensity of flooding events.
 - ii) Investigate possible alternate routes for pipelines to evaluate construction difficulty, easement requirements, disruption to residents and businesses, and permitting difficulties that could be encountered along the prospective routes. Prepare preliminary cost estimates of the various routes.
 - iii) Work with Owner to determine the condition of the existing sanitary sewer, alternatives to replacement, and whether or not construction means and methods might affect sanitary sewer main line pipe.
- c) PRELIMINARY DESIGN DOCUMENTS (\$14,480)
- i) Develop base sheets of natural and man-made features from topographic survey data.

- ii) Indicate the location of all utilities that can be obtained from the best available records, including utility company atlases.
 - iii) Prepare Design Documents consisting of Drawings showing the extent and character of construction work to be furnished and performed by the Contractor(s) selected by the Owner and Specifications which will be prepared in conformance with the format of the Army Corps of Engineers.
 - iv) Prepare CADD-generated preliminary plan sheets (50%) that indicate the proposed layout of design elements, including proposed installation methods, and areas of possible problems or difficulties.
 - v) DELIVERABLES:
 - (1) Digital copy of plan sheets and EOPC
- d) PRELIMINARY ENGINEER'S OPINION OF PROBABLE COST (\$2,480)
- i) Prepare Opinions of Probable Construction and Total Project Costs (EOPC) for the Project including: construction cost; contingencies; construction engineering services; and, on the basis of information furnished by the Owner, allowances for legal services, financial consultants, and any administrative services or other costs necessary for completion of the Project.
- e) PEER AND CONSTRUCTABILITY REVIEWS (\$1,360)
- i) Conduct QA/QC peer reviews of drawings.
 - ii) Utilize Construction Department personnel to provide a review of drawings.
- f) ARMY CORPS OF ENGINEERS SECTION 219 REPORTS (\$15,200)
- i) Prepare the Quality Control Plan in accordance with the Army Corps of Engineers requirements.
 - ii) Prepare the Project Design Team documentation in accordance with the Army Corps of Engineers requirements.
 - iii) Prepare the Independent Technical Review Plan in accordance with the Army Corps of Engineers requirements.
 - iv) Prepare the Alternatives Analysis Report in accordance with the Army Corps of Engineers requirements.
 - v) Prepare the HTRW Report in accordance with the Army Corps of Engineers requirements.
 - vi) Prepare the Real Estate Drawing in accordance with the Army Corps of Engineers requirements.
 - vii) Prepare the Design Analysis in accordance with the Army Corps of Engineers requirements.
 - viii) Prepare the Utility Coordination Summary Report in accordance with the Army Corps of Engineers requirements.
 - ix) Prepare the Engineering Considerations and Instructions to Field Personnel in accordance with the Army Corps of Engineers requirements.

3) FINAL CONSTRUCTION DOCUMENTS (\$70,760)

- a) FINAL DESIGN (\$18,400)
 - i) Review and respond to Preliminary (50%), Final (100%), Back Check, and Solicitation plan sheets comments.
 - ii) Finalize the preferred geometric layout and cross section throughout the Project.
 - iii) Finalize the ditch, inlet, culvert, and storm sewer design for the proposed improvements.
- b) PERMITS AND AGENCY COORDINATION (\$4,680)
 - i) Submit a Notice of Intent and the Stormwater Pollution Prevention Plan to the IEPA for a General NPDES Permit No. ILR10.
 - ii) Submit the Stormwater Pollution Prevention Plans to the SWCD for approval.
 - iii) Obtain an endangered species consultation from IDNR/ES and U.S. Fish & Wildlife (USFW).
 - iv) Obtain a historic preservation consultation from IHPA.
 - v) Submit drawings to MWRD for review and approval to obtain necessary permit.
 - vi) Submit an EcoCAT information request through the IDNR website to identify potentially impacted natural resources. Should potential impacts be identified, consultation may be required. Providing additional project information and fees as may be required for consultation, are not included in the scope of this project and would be a separate expense to the Village/City if required. Unique design measures to mitigate impacts from the EcoCAT will also be considered additional services.
- c) DESIGN DOCUMENTS FOR BID (\$32,400)
 - i) Provide detailed computer-aided drafting of design elements and construction requirements.
 - ii) Indicate location of all utilities that can be obtained from the best available records, including utility company atlases and SUE locates.
 - iii) Create all legends, general notes, and designer instructions to contractors, to create a final set of construction drawings.
 - iv) Prepare Design Documents consisting of Drawings showing the general scope, extent and character of construction work to be furnished and performed by the Contractor(s) selected by the Owner and Specifications which will be prepared in conformance with the format of the Construction Specification Institute.
 - v) Final (100%), Back Check, Solicitation Set, and Contract Set plan sheets and contract documents submittals are anticipated for this Project.
- d) ENGINEER'S OPINION OF PROBABLE COST (\$4,960)
 - i) Prepare Opinions of Probable Construction and Total Project Costs (EOPC) for the Project including: construction cost; contingencies; construction engineering services; and, on the basis of information furnished by the Owner, allowances for legal services, financial consultants, and any administrative services or other costs necessary for completion of the Project.

- e) PEER AND CONSTRUCTABILITY REVIEWS (\$2,720)
 - i) Conduct QA/QC peer reviews of drawings and specifications.
 - ii) Utilize Construction Department personnel to provide a review of drawings and specifications.
 - iii) Make revisions based upon comments from both engineering and construction department comments.
- f) CONTRACT DOCUMENTS (\$7,600)
 - i) Prepare for review and approval by the Owner and its legal counsel the forms of Construction Contract Documents consisting of Advertisement for Bids, Bidder Instructions, Bid Form, Agreement, Performance Bond Form, Payment Bond Form, General Conditions, and Supplementary Conditions, where appropriate, based upon standard Owner contract documents.
 - ii) DELIVERABLES:
 - (1) Digital copy of plan sheets, contract documents, and EOPC
 - (2) Digital copy of CAD files and hydraulic model files

Due Date	Task
24-Oct	Letter of Intent
10-Nov	Project scope (narrative) and location map
11-Nov	Pre-Design Kickoff Meeting
14-Dec	Preliminary Design Submittal
25-Feb	Pre 50% Submittal
25-Mar	50% Plans
27-May	Submit Revised Quantity
17-Jun	Submit 100% P/S incl. Front Ends
15-Jul	Submit Backcheck P/S
27-Jul	Certify Final P/S
27-Aug	Advertise for Bid
17-Sep	Pre-Bid Meeting
30-Sep	Bid Opening
11-Oct	Award Contract
11-Nov	Notice To Proceed

TO: Bridget Wachtel, Village Manager
FROM: Scott Bordui, Finance Director
DATE: December 7, 2020
SUBJECT: Budget Amendments



FLOSSMOOR

While preparing the 2020 Tax Levy Ordinance for the December 7, 2020 Village Board meeting, it came to my attention that budget amendments are needed in order for the Tax Levy Ordinance to be in line with the FY 20-21 budget.

Specifically, the Library IMRF estimated levy exceeds the Library expenditure budget by \$5,834. A budget amendment is needed so that the IMRF levy line item does not exceed the budget. The Library approved budget amendments to address this along with several other items at their meeting on November 10, 2020. Attached is correspondence from Business Manager Barb Donahue which details the amendments.

Please place approval of a motion for the above budget amendments on the December 7, 2020 Board Meeting agenda. The budget amendments should be placed on the agenda in an order which precedes approval of the 2020 Tax Levy Ordinance.

11/10/20

FLOSSMOOR PUBLIC LIBRARY

REVENUES		AMENDED BUDGET 20-21	APPROVED BUDGET 20-21	ACTUAL 19-20	ACTUAL 18-19	ACTUAL 17-18
<u>ACCOUNT #</u>	<u>TAXES</u>					
50-00-1-401	Property Taxes	1,334,836	1,301,831	1,199,183	1,164,310	1,172,845
50-00-1-402	Property Tax - Soc Sec	54,698	56,700	52,481	49,940	50,377
50-00-1-403	Property Tax - IMRF	70,734	64,900	60,353	60,271	65,827
50-00-1-415	Personal Property Repl Tax	10,500	13,000	14,320	13,772	11,250
TOTAL TAXES		1,470,768	1,436,431	1,326,337	1,288,293	1,300,299
<u>INTERGOVERNMENTAL AND GRANTS</u>						
50-00-3-440	Per Capita Grant	11,830	11,830	11,830	11,830	11,830
50-00-3-441	Other Grants	0	0	0	500	0
TOTAL GRANTS		11,830	11,830	11,830	12,330	11,830
<u>CHARGES FOR SERVICES</u>						
50-00-4-450	Program fees	0	2,000	2,850	2,081	2,775
PROGRAM FEES		0	2,000	2,850	2,081	2,775
<u>FINES AND FEES</u>						
50-00-5-471	Fines and Fees	1,500	4,000	7,599	8,155	10,779
TOTAL FINES AND FEES		1,500	4,000	7,599	8,155	10,779
<u>MISCELLANEOUS REVENUES</u>						
50-00-6-480	Interest	6,000	7,000	56,064	36,252	8,518
50-00-6-483	Copier Income	3,000	11,000	10,406	11,271	11,945
50-00-6-485	Private Contributions	1,500	1,500	2,853	666	470
50-00-6-486	Miscellaneous Income	250	500	1,372	557	15
50-00-6-487	Designated Gifts	2,000	5,000	4,499	0	6,995
TOTAL MISC. REVENUES		12,750	25,000	75,194	48,746	27,943
TOTAL REVENUES		1,496,848	1,479,261	1,423,810	1,359,605	1,353,626

Attachment: Agenda 2020-12-7 (Budget Amendments)

11/10/20

FLOSSMOOR PUBLIC LIBRARY

EXPENDITURES		AMENDED BUDGET 20-21	APPROVED BUDGET 20-21	ACTUAL 19-20	ACTUAL 18-19	ACTUAL 17-18
ACCOUNT # PERSONNEL SERVICES						
Salaries						
50-01-1-501	Library Salaries	715,000	765,500	737,938	685,068	700,831
Fringe Benefits						
50-01-2-590	Health Ins Prem/EAP	72,300	71,000	62,834	58,040	61,228
50-01-2-591	Life Insurance Premium	1,280	1,280	1,279	1,196	1,223
50-01-2-593	Unemployment Comp	2,500	2,500	2,296	2,497	2,089
50-01-2-595	Library FICA Contributions	44,330	45,950	44,486	41,863	42,576
50-01-2-596	Library Medicare Contr	10,368	10,750	10,404	9,791	9,957
50-01-2-597	Library IMRF Contributions	70,734	64,900	64,758	62,977	68,373
TOTAL PERSONNEL SERV		916,512	961,880	923,995	861,432	886,277
COMMODITIES						
50-01-3-601	Office Supplies	3,000	3,500	1,633	3,888	3,355
50-01-3-602	Books	72,710	74,210	72,470	69,031	67,233
50-01-3-603	Postage	2,250	2,400	2,197	2,303	2,365
50-01-3-604	Leased Books	4,300	4,300	4,137	0	0
50-01-3-605	Periodicals	9,500	10,400	10,013	10,345	9,507
50-01-3-606	Electronic Resources	9,500	10,700	10,213	10,309	8,670
50-01-3-607	Audio Visual	20,500	20,500	15,883	17,897	17,219
50-01-3-610	ILL Charges	800	800	19	792	198
50-01-3-611	Circulation Supplies	3,650	3,650	2,652	2,233	2,174
50-01-3-612	Technical Service Supplies	6,500	6,500	5,625	6,305	6,416
50-01-3-614	Building Supplies	6,000	6,000	5,007	5,037	4,465
50-01-3-615	Programming	26,000	30,550	26,607	23,069	32,982
50-01-3-616	Printer Supplies	5,500	5,500	2,828	4,208	5,839
50-01-3-617	Software and Updates	19,000	19,100	8,963	6,450	4,978
TOTAL COMMODITIES		189,210	198,110	168,247	161,867	165,401

Attachment: Agenda 2020-12-7 (Budget Amendments)

11/10/20

FLOSSMOOR PUBLIC LIBRARY

EXPENDITURES		AMENDED BUDGET 20-21	APPROVED BUDGET 20-21	ACTUAL 19-20	ACTUAL 18-19	ACTUAL 17-18
ACCOUNT #	CONTRACTUAL SERV					
50-01-4-633	Auditing Service	8,000	7,400	5,400	6,750	4,155
50-01-4-635	Printing and Advertising	6,250	8,850	7,349	10,418	10,226
50-01-4-637	Telecommunications	8,500	8,500	7,217	6,516	6,480
50-01-4-640	Workmen's Compensation	3,050	3,500	3,185	3,185	2,701
50-01-4-641	Ins-Prop/Casualty/Liability	14,100	13,700	13,417	12,457	11,988
50-01-4-644	Legal Services	3,500	3,500	2,599	5,510	5,751
50-01-4-645	Consultants	5,000	25,000	1,040	10,320	12,270
50-01-4-646	Security	15,000	15,000	0	0	2,235
50-01-4-647	Janitorial Services	39,000	39,000	35,130	37,320	36,120
50-01-4-648	Computer Technical Serv	4,750	4,750	0	5,000	12,500
50-01-4-649	Water and Sewer Service	3,300	3,300	2,734	2,498	2,730
50-01-4-650	Gas Energy/Heating	13,000	15,000	11,951	16,512	17,669
50-01-4-651	Equipment rental	7,000	7,000	6,571	4,873	3,814
50-01-4-655	Payroll Services/Fees	3,500	3,500	2,059	2,243	2,151
50-01-4-656	Village Accounting Serv	10,000	12,000	5,323	5,347	5,115
50-01-4-657	Surety Bond	300	300	256	491	491
50-01-4-659	SWAN/Data Entry	25,000	25,000	24,136	21,875	22,035
TOTAL CONTRACTUAL SERV		169,250	195,300	128,367	151,315	158,431
STAFF DEVELOPMENT						
50-01-5-661	Staff Development	8,000	13,000	13,122	8,040	16,110
TOTAL STAFF DEVELOPMENT		8,000	13,000	13,122	8,040	16,110
MAINTENANCE						
50-01-6-670	Equipment Maint/setup	32,500	52,500	13,116	17,422	18,642
50-01-6-676	Building and Grounds Maint	65,000	155,450	101,551	72,249	80,277
50-01-6-677	Emergency and Contingency	10,000	10,000	127,405	5,883	6,151
TOTAL MAINTENANCE		107,500	217,950	242,072	95,554	105,070
CAPITAL OUTLAY/NON-OPERATING						
50-01-7-701	Equipment and Furnishings	0	10,000	0	0	3,628
TOTAL CAPITAL OUTLAY		0	10,000	0	0	3,628
TOTAL EXPENDITURES		1,390,472	1,596,240	1,475,803	1,278,208	1,334,917
SURPLUS/(DEFICIT)		106,376	(116,979)	(51,993)	81,397	18,709

Attachment: Agenda 2020-12-7 (Budget Amendments)

Scott Bordui

From: Barbara Donahue <donahueb@flossmoorlibrary.org>
Sent: Tuesday, November 17, 2020 4:20 PM
To: Scott Bordui
Subject: BS&A and budget amendments question
Attachments: AMENDED BUDGET FY20-21.xlsx

Hi Scott- hope things are getting smoother with bS&A for you. I have a question - so in December, I will need to make budget amendments within the BSA system. So, I have been looking at how to do it and I have a question that I am not sure how to address.

When I go to the "Batch Add Budget Amendments" screen, it questions "Force Balanced budget amendments - yes or no. My screen says "yes". And I am told (by BSA) that means that I will need to keep budgeted revenues and expenditures in balance for each fund. I am not sure what that means. Our Revenue bottom line total DOES NOT equal our expenditure bottom line total in the amended budget.

If you can lend any insight, I would be grateful.

I have attached our approved amended budget (approved 11-10-20).

Barb

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Barbara Donahue
Flossmoor Public Library
708-798-3600 x207

Attachment: Agenda 2020-12-7 (Budget Amendments)

TO: Bridget Wachtel, Village Manager
FROM: Scott Bordui, Finance Director
DATE: December 7, 2020
SUBJECT: 2020 Tax Levy Ordinance



FLOSSMOOR

At its meeting on November 2, 2020, the Village Board established an estimated 2020 tax levy; thereby, allowing the Village to adopt the final levy at the December 7, 2020 Board Meeting. Attached for approval is the 2020 Tax Levy Ordinance.

The Tax Levy Ordinance has been prepared in accordance with the estimated levy approved by the Board on November 2. As discussed on November 2, the Village levy of \$6,717,121 results in a 1.44% increase in dollars as compared to the 2019 extension. The percentage increase without the 2017 General Obligation Refunding, 2013 General Obligation and 2014 General Obligation Bond Issues is 2.53%. The total percentage increase for the “capped” portion of the levy is 2.61%. The CPI portion of the increase is 2.3%. The remaining portion represents the Village’s new property growth which does not include any factor this year for new developments. The total levy per the ordinance, which includes the Flossmoor Public Library, is \$8,177,389. The total levy will not be offset bond issue abatements this year.

Please place approval of the 2020 Tax Levy Ordinance on the December 7, 2020 Village Board Meeting agenda. Approval of the 2020 Tax Levy Ordinance should be placed on the agenda in an order that follows budget amendments and precedes both the resolution directing the Cook County Clerk on reduction (if any) of the 2020 levy and the abatement resolution(s) (if any).

ORDINANCE NO. _____

**An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2020
and Ending April 30, 2021 of the Village of Flossmoor, County of Cook, State of Illinois**

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois:

SECTION 1. That the total budget for all corporate purposes legally made to be collected from the tax levy of the fiscal year beginning May 1, 2020 and ending April 30, 2021 is hereby ascertained to be the sum of Eight Million, One Hundred Seventy Seven Thousand, Three Hundred and Eighty Nine (\$8,177,389) Dollars.

SECTION 2. That the sum of Eight Million, One Hundred Seventy Seven Thousand, Three Hundred and Eighty Nine (\$8,177,389) Dollars, being the total of budgets heretofore legally made which are to be collected from the tax levy of the Village of Flossmoor for certain corporate expenses of said Village of Flossmoor as budgeted for the fiscal year beginning May 1, 2020 and ending April 30, 2021 as passed by the Mayor and Board of Trustees of said Village at the legally convened meeting of April 20, 2020, as amended, is hereby levied for the following purposes upon all taxable property of every name, nature, and description within the corporate limits of the Village of Flossmoor, Cook County, Illinois:

DIVISION 1 - GENERAL CORPORATE PURPOSES

Description	Budgeted
Section 1 - Legislative Services	
Personal Services	\$57,600
Fringe Benefits	\$6,539
Commodities	7,370
Contractual Services	\$199,100
Training and Conferences	10,722
Capital Outlay/Non-Operating	\$28,000
Transfers	(41,290)
Total Legislative Services	268,041
Section 2 - Executive Services	
Personal Services	\$451,014
Fringe Benefits	125,950

Description	Budgeted
Section 2 - Executive Services - Continued	
Commodities	\$9,200
Contractual Services	\$36,920
Training and Conferences	12,435
Maintenance	29,391
Transfers	\$560,088
Total Executive Services	1,224,998
Section 3 - Finance Department	
Personal Services	\$515,771
Fringe Benefits	\$284,054
Commodities	20,010
Contractual Services	89,351
Training and Conferences	7,450
Maintenance	79,950
Transfers	(275,643)
Total Finance Department	\$720,943
Section 4 - Legal Services	
Contractual Services	\$189,600
Transfers	(17,704)
Total Legal Services	171,896
Section 5 - Planning and Zoning	
Personal Services	\$78,338
Fringe Benefits	17,411
Commodities	1,400
Contractual Services	19,140
Training and Conferences	4,000
Maintenance	1,102
Transfers	(15,211)
Total Planning and Zoning	106,180
Section 6 - Police Department	
Personal Services	\$2,345,000

Fringe Benefits	1,477,012
Commodities	97,325
Contractual Services	67,819
Training and Conferences	22,000
Maintenance	54,180
Capital Outlay	0
Transfers	(81,848)
Total Police Department	3,981,488

Description	Budgeted
Section 7 - Fire Department	
Personal Services	\$1,079,112
Fringe Benefits	501,414
Commodities	116,305
Contractual Services	697,089
Training and Conferences	45,900
Maintenance	99,900
Capital Outlay/Non-Operating	0
Transfers	(70,957)
Total Fire Department	2,468,763

Section 8 - Public Safety Reception and Records	
Personal Services	\$369,127
Fringe Benefits	155,388
Contractual Services	105,205
Training	200
Maintenance	13,361
Transfers	(77,125)
Total Public Safety Reception and Records	566,156

Section 9 - Inspectional Services	
Personal Services	\$199,092
Fringe Benefits	53,784
Commodities	9,190
Contractual Services	18,440
Training and Conferences	4,200

Maintenance	7,284
Capital Outlay/Non-Operating	30,756
Transfers	(22,824)
Total Inspectional Services	299,922

Section 10 - Public Works Administration

Personal Services	\$211,668
Fringe Benefits	74,525
Commodities	7,950
Contractual Services	112,078
Training and Conferences	2,450
Maintenance	24,557
Capital Outlay/Non-Operating	1,549,245
Transfers	(227,2040)
Total Public Works Administration	1,755,269

Description	Budgeted
Section 11 - Building Maintenance	
Commodities	\$17,850
Contractual Services	59,316
Maintenance	53,964
Capital Outlay/Non-Operating	326,000
Transfers	(48,891)
Total Building Maintenance	408,239

Section 12 - Streets and Grounds

Personal Services	\$1,015,550
Fringe Benefits	411,272
Commodities	54,315
Contractual Services	460,757
Training and Conferences	1,800
Maintenance	163,685
Transfers	(915,989)
Total Streets and Grounds	1,191,390

Total Budget For General Corporate Purposes:	\$13,163,285
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Description	Tax Levy
Levy For General Corporate	\$926,122
Levy For Police Protection	1,267,854
Levy For Fire Protection	1,267,854
Levy For Workers Compensation Insurance	127,667
Levy For Liability Insurance	127,667
Levy For Auditing	38,929
Levy For Social Security	294,742
Levy For Illinois Municipal Retirement Fund	238,626

Total Tax Levy For General Corporate Purposes:	\$4,289,461
Total Revenue From Other Sources:	\$8,873,824

DIVISION 2 - POLICE PENSION FUND

Total Budget For Police Pension Fund:	\$1,458,323
Total Tax Levy For Police Pension Fund:	\$977,263

Total Revenue From Other Sources:	\$481,060
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DIVISION 3 - FIRE PENSION FUND

Total Budget For Fire Pension Fund:	\$365,551
Additional Board Approved Funding For Future Benefit Obligations	\$0

Description	
Levy For Fire Pension-Subject To Tax Cap	\$327,688
Levy For Fire Pension-Not Capped Due To Impact of PA 93-0689	\$36,054

Total Tax Levy For Fire Pension Fund:	\$363,742
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Total Revenue From Other Sources:	\$1,809
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DIVISION 4 - PUBLIC LIBRARY FUND-CORPORATE PURPOSES

Description	Budgeted
Personnel Services	\$961,880
Commodities	198,110
Contractual Services	195,300
Staff Development	13,000
Maintenance	217,950
Capital Outlay/Non-Operating	10,000

Total Budget For Library Corporate Purposes:	\$1,596,240
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Description	Tax Levy
Levy For Public Library General Corporate	\$1,334,836
Levy For Public Library Social Security	54,698
Levy For Public Library Illinois Municipal Retirement Fund	70,734

Total Tax Levy For Library Corporate Purposes:	\$1,460,268
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Total Revenue From Other Sources:	\$135,972
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DIVISION 5 - BOND AND INTEREST COMPONENTS

Bond Issue	Tax Levy
2017 General Obligation Refunding	\$623,150
2013 General Obligation	\$219,155
2014 General Obligation	\$244,350

Total Tax Levy For Bond and Interest	\$1,086,655
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SECTION 3. That the total amount of Eight Million, One Hundred Seventy Seven Thousand, Three Hundred and Eighty Nine (\$8,177,389) Dollars is hereby levied and assessed on all property subject to taxation within the Village of Flossmoor according to the value of said property as the same is assessed and equalized for State and County purposes for the current year.

SECTION 4. That the Village Clerk of said Village is hereby authorized and directed to certify this Levy and Ordinance and file with the County Clerk of Cook County on or before the time required by law, a certified copy of this Ordinance. Said County Clerk is hereby authorized and

directed to extend said taxes that the same may be collected in the manner other general taxes are collected, in manner and form provided by law, and this shall be sufficient authority to do so.

SECTION 5. This Ordinance shall take effect and be in full force immediately on and after its passage and approval as required by law.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

TO: Bridget Wachtel, Village Manager
FROM: Scott Bordui, Finance Director
DATE: December 7, 2020
SUBJECT: County Clerk Reduction Resolution-2020 Tax Levy



FLOSSMOOR

Tax cap legislation that became effective with the 1994 levy provides the County Clerk with a mechanism to reduce tax levies upon extension if the tax levy extension exceeds the tax cap calculations. Absent specific direction from the taxing body, the County Clerk reduces each levy category other than debt service and non-capped fire pension proportionately. The taxing body can, however, file a resolution along with the tax levy ordinance that directs the County Clerk to reduce the levy in a manner other than proportionate. Such direction is effective for one specific tax levy and is, therefore, not perpetual.

Since the beginning of tax caps, the Village has utilized a strategy to maximize its tax levy by including estimates for new property growth. The Village's new property estimates have typically been aggressive from the standpoint of trying to capture all new property value. This approach has almost always resulted in an over estimate. Beginning with the 2000 levy, the Village has annually passed specific direction to the County Clerk regarding reduction of the Village's levy. Since the 2000 levy, the Village has generally been able to at least recognize either the full maximum allowable levy amounts (rates) as determined by the tax cap extension or the full levy ordinance amounts. In 2019 with EAV declining, the Village was unable to recognize the maximum allowable levy, the ordinance amounts and the statutory maximum ceiling rates for its capped levies.

As discussed at the November 2, 2020 Board meeting, the approved 2020 levy estimate again presents a situation where all three "capped-ceiling" lines are unlikely to be extended for the full "maximum allowable levy" amounts (i.e. ceiling rates). In order to minimize the impact of the 2020 "capped-ceiling" levy lines possibly being reduced further below their statutory maximum ceiling rates, the attached resolution should be approved for the 2020 tax levy as was done last year. The resolution directs the County Clerk, in the event of the 2020 tax levy exceeding tax cap calculations at extension, to reduce the levy in a manner which does not reduce the three "capped-ceiling" levy lines below the amounts levied by the Village Board (subject; of course, to the maximum allowable levy per the 2020 EAV). If a reduction is needed, the levy would be reduced proportionately among the "non-ceiling" lines.

Please place approval of the attached resolution on the December 7, 2020 Village Board Meeting agenda in an order which follows approval of the 2020 Tax Levy Ordinance and Abatement Resolutions (if any).

RESOLUTION # _____

A Resolution Directing the Cook County Clerk for Reduction of the 2020 Tax Levy in the Event Tax Cap Limitations Are Exceeded By the Village of Flossmoor, County of Cook, State of Illinois

WHEREAS, the Village of Flossmoor has approved an ordinance for the levy and assessment of taxes for 2020; and,

WHEREAS, the Village of Flossmoor is a non-home rule municipality and is, therefore, subject to the Property Tax Extension Limitation Act (PTELA); and,

WHEREAS, PTELA provides that a municipality may direct the Cook County Clerk as to the reduction of the tax levy of each fund in the event the municipality exceeds the tax cap limitation; and,

WHEREAS, the Village has three levy funds which are subject to individual ceilings and the method of the tax cap calculations has in the past resulted in these funds being reduced below the ceiling rates; and,

WHEREAS, the Village desires to maintain the three levy funds subject to individual ceilings at or as close as possible to the ceiling rates;

NOW, THEREFORE, BE IT RESOLVED, that in the event the Village of Flossmoor's total 2020 tax levy exceeds the tax cap limitations, the Cook County Clerk is directed that the following levies shall be no less than the amounts indicated:

-001 - General Corporate	\$926.12
-003 - Fire Protection	\$1,267,854
-014 - Police Protection	\$1,267,854

and that levy funds are to be reduced, if any, according to the following percentages

-006 - Police Pension	46%
-007 - Fire Pension	15%
-008 - I.M.R.F.	11%
-016 - Social Security	14%
-018 - Auditing	2%
-019 - Liability Insurance	6%
-251 - Workmen's Compensation	<u>6%</u>
	100%

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to cause to be filed

with the County Clerk of Cook County, Illinois, a certified copy of this Resolution.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

TO: Mayor Braun and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: December 7, 2020
SUBJECT: Strategic Plan Update - 2nd Quarter FY2021



FLOSSMOOR

The Village Board had adopted a new strategic plan in September 2017. The planning facilitator emphasized "adoption and pursuit of a process which helps assure plan implementation and follow-through." The recommended process was generic, and we were encouraged to tailor it to drive the change the Board envisioned.

Staff has provided quarterly reports to the Village Board at Board meetings to share what activities and programs have supported the strategic priorities and what next steps will be taken. Attached is the quarterly report for the second quarter of FY 21 (August -September 2020) for your review. Staff is very proud of the work we have been able to achieve in support of the Board's strategic priorities. Staff welcomes the Board's input on the report.

Quarterly Strategic Plan Update Report
Second Quarter – FY21
(August to October 2020)

1. FINANCES & SERVICES.

Achieve a balanced budget with funding for prioritized services and infrastructure improvement: Maximize development of open commercial properties, foster healthy businesses, pursue other revenue and funding opportunities, and control expenditures.

<i>Action step/initiative</i>	<i>Responsibility</i>	<i>Time line</i>
1.1. Take steps necessary short term to address revenue/expenditure imbalance	Mayor, Village Board, Village Manager, Department Directors	First priority beginning in November 2017
1.2. Explore alternative methods for delivering services and collaboration opportunities	Mayor, Village Board, Village Manager, Department Directors	Second priority
1.3. Identify what services/programs/ areas are inadequately funded, by how much and prioritize these needs against existing services. Explore service delivery of these needs and funding of each	Village Manager, Department Directors with Mayor and Village Board	Third priority

Explanation of the project(s) including steps taken and outcome:

- Entered into intergovernmental agreement with Cook County for CARES and submitted paperwork for reimbursement of approximately \$222,000 in costs related to COVID
- Went live with most modules of new financial software system. Process included several weeks of in-depth training and planning for Finance Department staff as well as training and integration for departments Village-wide. Integrated electronic A/P invoices, purchase orders, timesheets and miscellaneous A/R invoices as well as Village-wide access to general ledger.
- Continued to respond to COVID-19 pandemic. Updated local resurgence plan to prepare anticipated fall resurgence.
- Began to receive local motor fuel tax distributions
- Resumed utility billing collection to pre-pandemic procedures as directed by the Village Board
- Continued to manage a federal grant for the fire station alerting equipment for several fire agencies

Explanation of next steps and/or how the continued success of this project(s) will be re-evaluated through time:

- Complete the FY21 mid-year review and continue to monitor FY21 revenues carefully and consider additional steps to reduce expenditures as necessary per the COVID-19 contingency plan.
- Continue implementation of new BS&A financial software system.
- Implement new InvoiceCloud customer payment portal and BS&A online services for utility billing, miscellaneous receivables and building permits.
- Complete biannual 5-Year General Fund projection and analysis and address deficits identified
- Continue to respond to COVID-19 pandemic issues relative to staffing, service and financial reimbursement

Quarterly Strategic Plan Update Report
Second Quarter – FY21
(August to October 2020)

2. INFRASTRUCTURE.

Improve the Village infrastructure: Develop prioritized improvement plans and maintain/improve road, water, sewer and other infrastructure on an appropriate cycle.

<i>Action step / Initiative</i>	<i>Responsibility</i>	<i>Time Line</i>
2.1. Prioritize the Village's needed infrastructure investments	Mayor, Village Board and Public Works Director	March/April for FY 2019
2.2. Explore long-term financing options for infrastructure improvements	Mayor, Village Board, Finance Director, Public Works Director	March/April for FY 2019

Explanation of the project(s) including steps taken and outcome:

- Completed first phase of FY21 street resurfacing program for Hamlin, 190th Street and Sunset Avenue and the FY 21 annual sidewalk replacement program for approximately 224 squares of sidewalk replacement.
- Board passed ordinance placing \$10 million bond referendum question on the November 3, 2020 election ballot to finance flooding mitigation projects and street rehabilitation. Village launched education campaign in September which included a special newsletter, two Zoom meetings, two in-person open houses and online materials.
- Continued to work with a lobbyist to push for funding for Village's priority projects with local legislators with commitments but no funding received.
- Village was awarded \$754,000 grant from MWRD for flooding mitigation projects on Douglas and Hagen
- Received verbal notice of approval for Army Corps of Engineers for Flossmoor Road viaduct and Berry Lane stormwater improvements in the amount of \$1.5 million with a \$500,000 local match.
- Partnered with Baxter Woodman Engineering for preliminary engineering for the Flossmoor Road Viaduct and Berry Lane flooding mitigation project using Rebuild Illinois Bond funding that will be allocated to the Village over the next few years. As an interim step, worked with Baxter Woodman to consider pumping option for Berry Lane and used MJ Underground to televise and clean the stormwater sewers serving Berry Lane.
- Presented revised options to the Village Board for the Central Business District Roadway, Pedestrian and Streetscape Improvements, received direction from the Board on the preferred option and applied for grant to cover 80% of the cost through the IDOT Illinois Transportation Enhancement Program (ITEP)
- Presented summary of due diligence from Strand & Associates finding that the option to enter into an agreement for water supply with the Village of Homewood for water via Chicago Heights and Homewood is viable. The Board directed the Village Attorney to begin negotiations with the Village of Homewood.
- Partnered with the Village of Homewood on a Corrosion Control Study effort as part of the Village's water supply changeover project from a City of Chicago supply to a City of Hammond supply. This study involved harvesting a three water services in the Village by a contractor that are being used in the study. This study will last between six to nine months.

**Quarterly Strategic Plan Update Report
Second Quarter – FY21
(August to October 2020)**

Explanation of next steps and/or how the continued success of this project(s) will be re-evaluated through time:

- Make decision on bond issue for March or April 2021 closing which will include conducting a bond rating review in advance of issuing bonds for flooding and street rehabilitation projects. Manage process to issue bonds for street and flooding infrastructure projects.
- Issue RFQ for consulting engineer for street rehabilitation projects and begin planning for 2021 construction pending grant awards
- Continue negotiations with the Village of Homewood for water supply from Hammond through Chicago Heights and Homewood
- Continue to work with the Village of Homewood on the water supply Corrosion Control Study.
- Continue to advance an application for low-interest IEPA loans for the Phase IV Sanitary Sewer Rehabilitation Project.
- Pursue other grant funding for capital infrastructure improvements.

Attachment: Strategic Plan UPDATE_ 2nd Quarter August to October (Strategic Plan Update - FY 21 Second Quarter)

Quarterly Strategic Plan Update Report
Second Quarter – FY21
(August to October 2020)

3. BUSINESS.

Engage in an economic development program: Attract, retain and help revitalize businesses and attain the development of available commercial properties.

<i>Action step/initiative</i>	<i>Responsibility</i>	<i>Time line</i>
3.1. Re-evaluate soliciting the developer community without the No Cash Bid properties	Village Manager, consultant	First priority
3.2. Evaluate resources and partnerships	Mayor, Village Board and Manager	In conjunction with first priority
3.3. Develop a marketing program to achieve development of open commercial properties in Southwest Flossmoor	Village Manager, Mayor, Village Board	Third priority
3.4. Evaluate a business retention strategy	Manager, Building and Zoning Administrator	Fourth priority
3.5. Consider a Comprehensive Plan update and/or sub-area plans for business corridors	Mayor, Village Board, Manager and Building an Zoning Administrator	January 2018 (planning for FY 19 budget)

Explanation of the project(s) including steps taken and outcome:

- Ran golf and dining-related ads on social media and Google during the BMW Championship at Olympia Fields. Created dining specific page on the Village website.
- Supported businesses in the downtown by funding outdoor dining tents in front of Bistro on Sterling and Dunning's Market. Worked with the businesses to evaluate options for winter outdoor dining, including supporting Flossmoor Station with a tent and heaters.
- Continued discussions with developer interested in developing approximately four acres on Vollmer Road to the east of the Meijer gas station for commercial use and a developer interested in Flossmoor Road property.
- Installed Barrels of Hope preview in the downtown and Flossmoor Commons in partnership with the Public Art Commission

Explanation of next steps and/or how the continued success of this project(s) will be re-evaluated through time:

- Continue to market Village-owned properties
- Continue to look for opportunities to support local businesses and the Flossmoor Business Association

Quarterly Strategic Plan Update Report
Second Quarter – FY21
(August to October 2020)

4. DIVERSITY & COMMUNICATIONS.

Foster a diverse, united and inclusive community: Pursue activities to maintain Flossmoor's diversity, promote inclusiveness, and build communications, understanding and unity among residents across neighborhoods and throughout the community.

<i>Action step/initiative</i>	<i>Responsibility</i>	<i>Time line</i>
4.1. Identify models and measures for communications and diversity/inclusion	Mayor and Village Board, Community Relations Commission (CRC)	First priority
4.2. Identify partnerships and resources for communications and building unity	Village Manager's office, CRC	Second priority
4.3. Develop a method to evaluate communications and what perceptions or misperceptions exist, and implement that method	Village Manager's office	Third priority
4.4. Work through the Community Relations Commission and identified resources to continue communication methods that are successful and improve where necessary	Village Manager's office	Fourth priority
4.5. Work through the Community Relations Commission and identified resources to continue diversity/inclusion methods that are successful and improve where necessary	Village Manager's office	Fifth priority

Explanation of the project(s) including steps taken and outcome:

- Held rescheduled New Resident Event virtually on September 26, partnering with school districts, park district and local businesses
- Launched police officer recruitment using new methods to build diverse applicant pool. Held information Zoom call to assist candidates in preparing for written exam.
- Publicized second One Book One Flossmoor featuring *The Book of Unknown Americans* by Cristina Henriquez
- Continued research into methods and practices for diversifying the Village's pool of vendors. Used new MBE vendors for printing referendum materials and sent RFQ for engineering consultant for street rehabilitation projects to six new MBE or WBE vendors
- Held concert featuring mariachi Cielito Lindo in recognition of Hispanic Heritage Month
- Began working with You Matter 2 to support their proposed 2021 Juneteenth parade on Governors Highway and fest at H-F High School
- Village Manager's Office, Police Department and Community Relations Commissions members participated in YWCA Equity workshops including Understanding Power & Privilege, What is White Supremacy Culture?, and Cultural Humility and Advocacy

Quarterly Strategic Plan Update Report
Second Quarter – FY21
(August to October 2020)

Explanation of next steps and/or how the continued success of this project(s) will be re-evaluated through time:

- In lieu of public events, continue to plan virtual and distanced events to continue to build community and evaluate opportunities to hold in-person events as the Restore Illinois Plan proceeds.
- Hold stay-at-home version of Martin Luther King, Jr. Day of Service
- Assist You Matter 2 in planning the 2021 Juneteenth event
- Present findings and recommendations regarding supplier diversity
- Continue conversations with intergovernmental partners to determine shared path forward on diversity and inclusion.
- Executive team members in Police Department and Public Works enrolling in Government Alliance for Racial Equity introduction to equity workshops

Quarterly Strategic Plan Update Report
Second Quarter – FY21
(August to October 2020)

5. HOUSING.

Enhance the Village's housing stock and increase property values: Promote Flossmoor to attract homebuyers, beautify downtown and neighborhoods, and assure maintenance of residential properties.

<i>Action step/initiative</i>	<i>Responsibility</i>	<i>Time line</i>
5.1. Identify code enforcement options and assess options for more effective enforcement	Village Attorney, Building and Zoning Department	First priority
5.2. Review and consider code enforcement options and options for more effective enforcement	Mayor, Village Board, Village Manager	Second priority
5.3. Plan for and implement any approved additional code enforcement options	Village Manager, Building and Zoning Department	Third priority
5.4. Develop a marketing plan to attract new residents, retain residents and promote increased housing values	Village Manager	Year 2 of the plan

Explanation of the project(s) including steps taken and outcome:

- Tracked and updated Discover Flossmoor campaign on social media, Google ads and website. Completed design of Discover Flossmoor brochure to be rolled out in 2021.
- Continued first phase of Historic Building Survey, enlisting volunteers to photograph more than 1,000 buildings
- As of October 31, 2020, there were 68 vacant or foreclosed properties registered through ProChamps, a decrease of fourteen from the previous quarter.
- Completed the Flossmoor Counts census awareness campaign using grant funding from Cook County
- Worked with Chicago Center for Conflict Resolution to prepare a local pilot program of their neighbor mediation services. To date, no residents in neighbor conflicts have agreed to participate but it is available to the Police Department for referrals if needed.

Explanation of next steps and/or how the continued success of this project(s) will be re-evaluated through time:

- Continue the Historic Building Survey with the assistance of the Carlile Group and resident volunteers.
- Staff is currently evaluating the feasibility of a rental registration program.

Other significant items to note during the most recent quarter:

- With the derecho storm in September, Public Works spent several weeks performing cleanup operations
- The Green Commission held a successful rescheduled Recyclepalooza event on October 3

TO: Mayor Braun and Board of Trustees
FROM: Allison Matson, Assistant Village Manager
DATE: December 7, 2020
SUBJECT: Resolution Requesting Temporary Road Closures for the Juneteenth Parade



You Matter 2, a local non-profit organization founded by H-F High School graduate Destiny Watson, is proposing to hold the first-ever HF Juneteenth Parade and Festival on June 19, 2021. The parade will step off at 1 p.m. at the corner of 183rd Street and Governors Highway and proceed down Governors to the high school. The fest is scheduled to take place until 8 p.m. in the south parking lot of the high school and feature music, food and booths by Black-owned businesses. As part of the application to the Illinois Department of Transportation (IDOT) to close state highways for the event, the Village is required to approve a resolution authorizing the parade.

The group has been planning the event and working with the Village of Homewood, the high school and us since July. Given the state of the COVID-19 pandemic and restrictions on crowd sizes, You Matter 2 will determine early in 2021 whether to move forward with the event or postpone it until 2022.

You Matter 2 will reimburse the Village for the police and public works department costs associated with safely staging the parade; however, the Village will work to find ways to limit the costs by using volunteers or community service officers from other communities as we were able to do for the Hidden Gem Half Marathon. The Fire Department will respond to emergencies from the fire station and You Matter 2 will have EMTs and an ambulance on the festival site. The Village will be listed as additional insured on You Matter 2's insurance with a minimum of \$1,000,000 in general liability insurance.

The event plan and special event permit is attached. Staff is satisfied with the route and logistics support that the group has committed to providing and therefore recommends that the Board approve the resolution for IDOT.

You Matter 2 HF Juneteenth Event Plan

Background of Organization: You Matter 2, Inc. is a 501(c)(3) nonprofit youth organization that inspires and empowers youth to be world changers through service. You Matter 2 was founded in 2014 by Destiny Watson. Destiny graduated from HF in 2016, and recently received her Bachelor's Degree in Human Rights Studies with a Minor in Entrepreneurship from the University of Dayton. You Matter 2 works with 7th-12th grade students in the South Suburban area by getting them involved in community service, and educating them on local and global issues. The organization hosts an annual Back to School Bash giving away free school supplies to families in the community, an annual food drive, and various community service events.

Summary of Event

- **Mission:** The HF Juneteenth festival is a celebration of African American culture as expressed through food, music, dance, and arts. Our mission is to provide an environment that celebrates, and showcases the uniqueness, power, and endurance of African Americans.
- **Vision:** To have a community that is more knowledgeable and motivated to preserve our cultural heritage. To increase awareness and promote the Black Businesses in the Homewood and Flossmoor communities. We would also like to attract potential residents and business owners by highlighting the diversity and sense of community in our neighborhood.
- **What:** HF Juneteenth Parade & Festival
- **When:** June 19, 2021
- **Time:**
 - Parade 1:00
 - Fest 2:00-8:00
- **Location Details:**
 - Parade: Parade participants line up at Dolphin Lake and/or Woodlands Community Church and march south down Governors Hwy to HFHS South Parking Lot
 - Festival: HFHS South Parking Lot
 - Black Owned Business Vendors
 - Food
 - Merchandise
 - Art
 - Services
 - Games & Contests
 - Inflatables
 - Performers & Speakers
 - Finale Firework Show
- **Approximate Attendance:** 2,000

Resources

- Coordinators: 8
- Interns: 6
- Volunteers: 20+

HF Juneteenth 2021

Juneteenth Festival Parade Route



Woodlands Community

Church



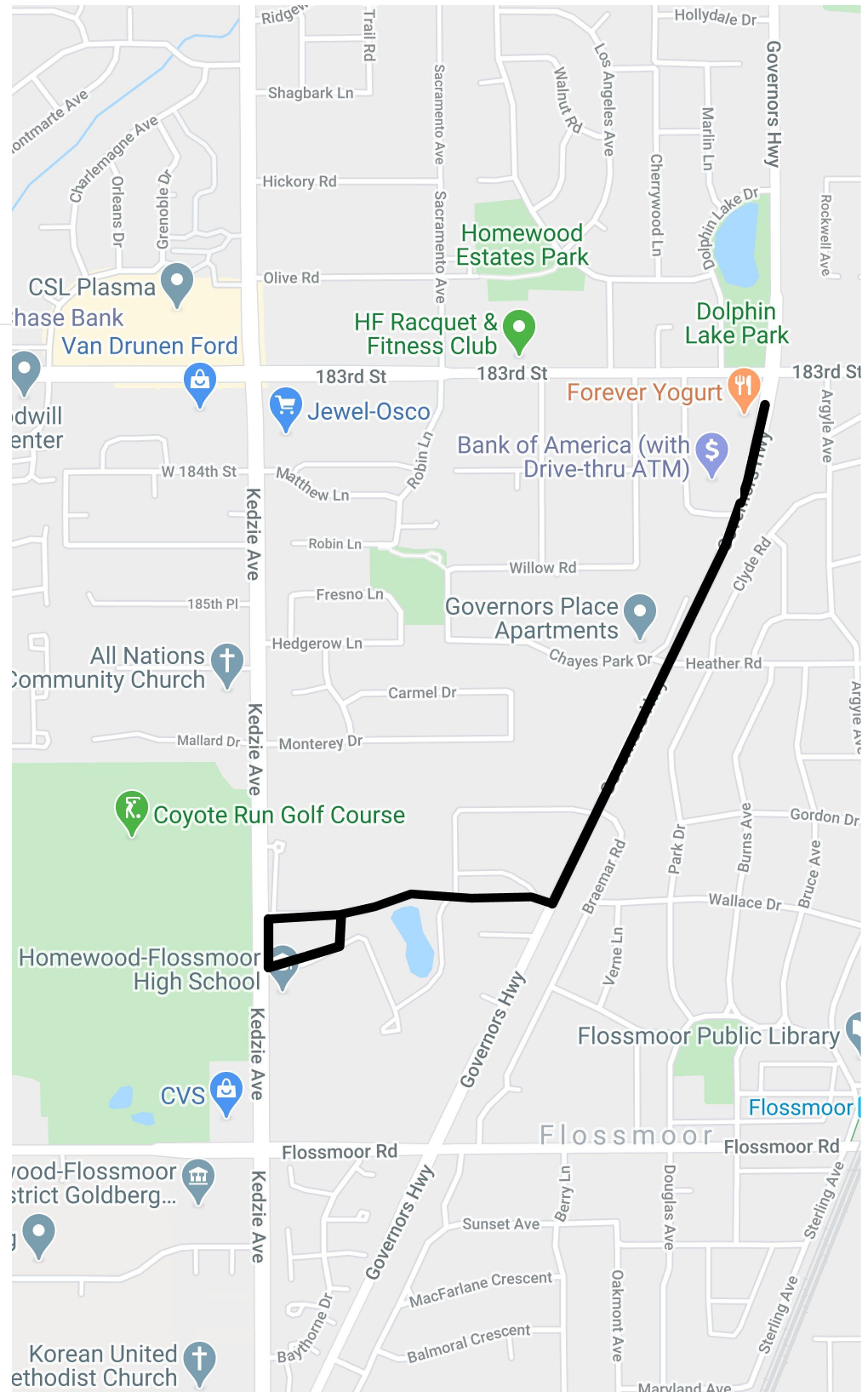
Walk Down Governors Hwy



HFHS South Parking Lot



HFHS South Parking Lot



Attachment: HFJuneteenthRoute (1) (Consideration of a Resolution Requesting Temporary Road Closures for the 2021 Juneteenth Parade)

Village of Flossmoor

Special Event Permit Application

THIS FORM MUST BE COMPLETED 90 DAYS PRIOR TO THE EVENT

Thank you for your interest in holding a special event in the Village of Flossmoor. This application contains information needed to apply for a special event permit, as well as any other required permits related to your event.

Special Event Criteria

The Village of Flossmoor considers a special event to be one that meets the following criteria:

1. All outdoor events held on village property, i.e. street, sidewalk, etc., and/or deemed to significantly impact the village are considered special events.
2. An event that requests any of the following actions, which must be approved, will be considered a special event:
 - Events requiring street closures (with the exception of block parties)
 - Events that require the closure of parking facilities and/or the use of village-owned property.
 - Events that require the posting of "No Parking"

Block Parties: Special Event registration is not necessary for block parties; however the Village of Flossmoor requires that a permit be obtained for block parties.

Requirements and Conditions

1. **Certificate of Insurance:** Applicants must submit two documents to satisfy insurance requirements. (1) "Certificate of Insurance in the amount of \$1,000,000.00 worth of General Liability coverage that names the Village of Flossmoor as additional insured on a primary, non-contributory basis" must be submitted for the event. Applicants must also submit an (2) Endorsement issued under their General Liability policy of insurance for the event that reflects that the Village of Flossmoor is an additional parties insured for the event.
2. **Alcoholic Beverages:** A temporary liquor license is required for the sale of alcoholic beverages. Class D license shall authorize the sale at retail of alcoholic liquor by bona fide social, fraternal, or charitable organizations only, only on special occasions, and only for consumption on the premises described in the license. Class D licenses must be approved by the Village of Flossmoor Liquor Commissioner. Please contact the Manager's office 6-8 weeks prior to your event for details on obtaining a license.
3. **Compliance with Village Ordinances:** The applicant shall comply with all applicable village ordinances, codes, conditions, and requirements.

4. Compensation for Village Staff: Depending on the type of event and/or, attendance, the Village may require personnel, including Police and/or Fire at the function. All village personnel involved during the day(s) of the event and in the preparation of the event will be charged at cost to the sponsoring organization. The village shall determine the number of personnel necessary to ensure the safety of participants, minimize the inconvenience to our residents and reduce the public liability exposure to the sponsoring organization, as well as the village. Organizations agree to reimburse the Village for costs associated by their submission of this special event application. An invoice will be transmitted to the sponsoring organization within thirty (30) working days after the completion of the event.

5. Hold Harmless Agreement: The event organizer must sign a Hold Harmless Agreement, agreeing to indemnify the Village of Flossmoor against any and all actions arising from, during or as result of the event.

6. Resident and/or Business Notification: For those events that require street closures, or may cause disruption for Village of Flossmoor residences or businesses, mailed or hand delivered notification must be provided to the affected parties at least two weeks prior to the event. The Village of Flossmoor must approve the letter before distribution.

7. Volunteers: Certain events may need to provide a minimum number of on-site volunteers to support the event. In these instances, village staff will work with the event organizer to determine the number of volunteers required.

8. Event Cleanup - The event organizer will be require to provide on-site cleanup during and after the event. Shall it be determine that additional cleanup is necessary, the Village may charge the organization for cleanup at cost.

Special Event Accessibility

The Village of Flossmoor strives to ensure that individuals with disabilities have equal opportunities to access and enjoy special events held in Flossmoor. All indoor and outdoor sites for special events must be accessible to persons with disabilities. In planning an event, it is advisable to review the Americans with Disabilities Act and the Illinois Accessibility Code. Always remember that when planning your event, persons who may attend the event are often unfamiliar with local directions, resources, and services.

The following checklist is intended to ensure that your special event is accessible for persons with disabilities. Special events should include accessible parking, with accessible routes leading to accessible entrances that have an accessible path to an accessible seating/viewing area.

- The main entrance to the special event should be accessible. Accessible entrances are entrances that do not require the use of stairs and do not have elevation changes.
- Accessible entrances should have readily identifiable accessible routes to accessible restrooms and accessible seating/viewing areas.
- Signs directing attendees to accessible entrances must be provided.
- Accessible routes must be stable, firm, slip-resistant, and have no changes in level that exceed ½ inch.

GENERAL EVENT INFORMATION

Name of Event

HF Juneteenth Parade & Festival

Type of Event

☐ Parade☐ Walk/Run☐ Festival☒ Other

Date of Event

06/19/2021

Hours of Event

1:00-8:00PM

Estimated Attendance

2,000

Event Web Site

www.youmatter2.org

Is this organization registered with the State of Illinois as a non-profit organization?

☒ Yes ☐ No

Name of Sponsoring Organization

You Matter 2, Inc.

Contact Person from Sponsoring Organization

Destiny Watson

Organization Address

www.youmatter2.org

City, State, Zip

Homewood, IL 60430

Organization Phone

(708) 200-5042

Cell Phone

(708) 200-5042

E-mail

youmatter2.inc@gmail.com

APPLICATION CHECKLIST

Use this list to ensure that you have included supporting documentation to accompany the information on your Special Event Application.

Are you holding a raffle at your event?

☐ Yes ☒ No

If yes, you must obtain a Raffle License Permit twenty (20) days prior to the event.

Will you serve alcohol at your event?

☐ Yes ☒ No

If yes, you must submit the Temporary Liquor License Application twenty (20) days prior to the event.

Does your event require the use of village sidewalks?

☐ Yes ☒ No

Would you like to request the closing of village streets?

☒ Yes ☐ No

If yes, please fill in the following information or submit a route map along with this application.

STREET

FROM

TO

STREET

FROM

TO

STREET

FROM

TO

STREET

FROM

TO

HOLD HARMLESS

The application agrees that it will indemnify, hold harmless and defend the Village of Flossmoor, its agents, officials, and employees, for and against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, including reasonable attorney fees, arising from or in any way related to the organizer's event.

☒ I have the authority from my organization to agree with the hold harmless and submit this application on their behalf. I agree to inform the Village of Flossmoor of any changes in the application at least 60 days prior to the event. I agree the Village of Flossmoor reserves the right to cancel the event at any time for reasons deemed necessary. I agree to the terms and conditions listed above.

☐ I do not agree to the above hold harmless.

After submitting all forms, your application will be reviewed by the Village Manager. All departments that will be involved in providing services or permits for the event will be notified. The Village Manager office will notify you if the event has been approved. Please do not assume that all aspects of the event will approved; you may be asked to make some changes to your plan based on the availability of services and scheduling of other events.

Created March 3, 2014

Attach Course Map

Attach Resident Letter

RESOLUTION # _____

A Resolution Requesting Temporary State Highway Closures for Juneteenth Parade on June 19, 2021

WHEREAS, You Matter 2 is sponsoring a parade and festival to celebrate Juneteenth, which event constitutes a public purpose; and

WHEREAS, this parade will require the temporary closure of Governors Highway, a State Highway in the Village of Flossmoor from 183rd Street to Flossmoor Road; and

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois that permission to close Governors Highway from 183rd Street to Flossmoor Road be requested of the Department of Transportation and approved in accordance with the following:

- 1.** that this closure shall occur during the approximate time period between noon and 2:30 p.m. on Saturday, June 19, 2021;
- 2.** that this closure is for the public purpose of holding the Homewood-Flossmoor Juneteenth Festival and Parade, with approximately 2,000 attendees;
- 3.** that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highways;
- 4.** that the Village assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect;
- 5.** that police officers or authorized flaggers shall, at the expense of the You Matter 2, be positioned at each end of the closed section and at other points as may be necessary to assist in directing traffic through the detour;
- 6.** that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned;
- 7.** that all debris shall be removed by You Matter 2 prior to reopening the State Highway;

8. that such signs, flags, barricades, etc., shall be used by the Village of Flossmoor as may be approved by the Illinois Department of Transportation. These items shall be provided by a traffic control company at the expense of You Matter 2;

9. that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices;

10. that You Matter 2 hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above;

11. that You Matter 2 shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$1,000,000 which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing; and

12. that a copy of this Resolution be forwarded to the Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

TO: Mayor Braun and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: December 7, 2020
SUBJECT: Emergency Declaration Granting Powers to the Mayor



FLOSSMOOR

The purpose of the attached ordinance is to ensure the continued operations for the Village of Flossmoor during a Declaration of Emergency, specifically the COVID-19 pandemic. As a unit of government, the Village has several checks and balances to ensure that the democratic process is upheld in policy making and the expenditure of funds. This ordinance provides extraordinary authority during the pandemic.

Up to this point, the Village Board has approved this ordinance in anticipation of some extraordinary set of circumstances impacting the Board as a public body or management staff. As the State has moved through the Restore Illinois phases, this authority at first seems less needed but has continued to be adopted by the Board with regard to the potential to make needed decisions and address regulations to restore our local economy and/or provide for the safety of the community. With the Governor's release of A Resurgence Plan and any concern about the State moving backwards through the Restore Phases, this ordinance continues to be relevant. This ordinance provides the Mayor with that authority and sunsets at the next board meeting, unless renewed.

ORDINANCE NO. _____
**AN ORDINANCE GRANTING EMERGENCY POWERS TO THE MAYOR OF THE VILLAGE OF
FLOSSMOOR, COOK COUNTY, ILLINOIS**

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the “*Village*”) is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the United States Centers for Disease Control (CDC), the United States Department of Health and Human Services (HHS), and the World Health Organization (WHO) have each determined that SARS-CoV-2 virus causes the COVID-19 respiratory disease which is a new strain of coronavirus that had not been previously identified in humans and is easily spread from person to person causing serious illness or death; and

WHEREAS, on January 31, 2020, the Secretary of Health and Homeland Security declared a public health emergency for the entire United States of America concerning COVID-19; on March 9, 2020, Governor Pritzker issued a disaster proclamation concerning the spread of COVID-19 in Illinois which has since been extended; and on March 13, 2020, President Trump declared a national emergency concerning the COVID-19 pandemic; and

WHEREAS, the Illinois Department of Public Health has now confirmed localized community person-to-person transmission of COVID-19 in Illinois, significantly increases the risk of exposure and infection to Illinois’ general public and creating an extreme public health risk in the City and throughout the State. As has been experienced around the world with the SARS-CoV-2, the COVID-19 virus has the potential to infect large numbers of people in a short amount of time, placing extreme burdens on the health care system and the economy; and

WHEREAS, in order to prevent the spread of COVID-19 in the Village, and to protect the residents of the Village from disease and death, the Mayor and Board of Trustees deem it to be in the best interest of the Village’s residents, business owners, Village officials and Village staff to declare a State of Emergency and authorize the Mayor to undertake the actions hereinafter set forth deemed necessary to respond to this emergency; and

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/11-1-6, provides for the declaration of

a state of emergency and the grant of extraordinary authority to the Mayor by ordinance passed by the Board of Trustees; and

WHEREAS, the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, further provides for emergency local disaster declaration by the principal executive officer which is the Mayor in the case of the Village.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1. - RECITALS

The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. - LOCAL STATE OF EMERGENCY

It is hereby found that the declaration of the Department of Health and Human Services and the proclamation of the Governor of the State of Illinois of the existence of a pending disaster collectively affirm there exists a State of Emergency in the Village.

Section 3. - ORDERS AUTHORIZED

In the interest of public safety and welfare and to address the issues caused by the emergency, the Mayor is authorized to take the following actions during the State of Emergency:

- 1) Take all actions reasonably necessary to respond to the emergency;
- 2) In the event the State of Emergency extends beyond the current fiscal year and a new budget has not been approved, the Mayor shall be authorized to approved new spending by the Village during the existence of this State of Emergency;
- 3) Take any and all actions authorized by the Illinois Emergency Management Agency Act, 20 ILCS 3305/1 et seq., and in particular those set out in Section 10 “Local Disaster Declarations” as may be made applicable to the Village;
- 4) Authorize the delay or suspension of Village ordinances, programs or services,

application deadlines, penalty or late payment provisions associated with payment of Village fees, adjudication hearings, code enforcement, and zoning provisions;

- 5) Implement such emergency procedures as may be necessary for the preservation of the health and safety of Village employees;
- 6) In consultation with the Village Manager, implement alternative staffing, protocols, and procedures for the Village's Police Department, Fire Department, Public Works Department and other administrative offices; and
- 7) Cooperate and coordinate with all emergency operations of the Cook County, State of Illinois and all other local governments to best utilize the resources of all governments and agencies in the area to respond to the state of emergency.

Section 4. - DURATION

This Ordinance shall be in full force and effect until the first to occur, a declaration that the State of Emergency no longer exists or the first regular meeting of the Board of Trustees after the state of emergency has been declared. This Ordinance may be reinstated by the Board of Trustees at any regular meeting so long as the state of emergency remains.

Section 5. This ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

VILLAGE OF FLOSSMOOR
12/7/2020
CLAIMS LIST SUMMARY

HAND CHECKS
INVOICES

\$3,707.24
\$281,068.65

TOTAL

\$284,775.89

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/08/20

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AIR ONE EQUIPMENT INC									
	156932		05/27/20	\$59.00		COMPRESSOR REPAIR	01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$59.00
	157295		06/04/20	\$754.00		COMPRESSOR MAINTENANCE	01-49-6-677	EQUIPMENT SERVICE CONTRACTS	\$754.00
	159245		08/05/20	\$312.00		4-GAS REPAIR	01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$312.00
	160841		09/24/20	\$256.00		AIR COUPLINGS FOR T-19	01-49-6-671	VEHICLE MAINTENANCE	\$256.00
	161059		09/30/20	\$236.00		REPLACEMENT AXE T-19	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$236.00
	160704		09/21/20	\$280.00		NEW T-19 BOARD	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$280.00
	160587		09/17/20	\$170.00		NEW T-19 MOUNTS	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$170.00
	160593		09/17/20	\$1,200.90		NEW T-19 MOUNTS	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$1,200.90
	160466		09/15/20	\$448.70		NEW T-19 MOUNTS	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$448.70
	160181		09/08/20	\$165.00		COMPRESSOR MAINTENANCE	01-49-6-677	EQUIPMENT SERVICE CONTRACTS	\$165.00
	160625		09/17/20	\$229.00		REPLACEMENT GAS DETECTOR	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$229.00
	161957		10/26/20	\$448.12		COMPRESSOR MAINTENANCE	01-49-6-677	EQUIPMENT SERVICE CONTRACTS	\$448.12
VENDOR TOTAL:									\$4,558.72

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/08/20

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AIRGAS USA, LLC									
9974532519	10/31/20	\$69.04		DPW WELDING GAS CYLINDER RENTAL			01-60-6-671	MAINTENANCE AND SUPPLIES	\$17.26
							07-01-6-671	MAINTENANCE AND SUPPLIES	\$17.26
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$17.26
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$17.26
9974532520	10/31/20	\$28.16		DPW WELDING GAS CYLINDER RENTAL			01-60-6-671	MAINTENANCE AND SUPPLIES	\$7.04
							07-01-6-671	MAINTENANCE AND SUPPLIES	\$7.04
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$7.04
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$7.04
9975246175	11/01/20	\$85.02		WELDING GAS CYLINDER RENTAL			01-60-6-671	MAINTENANCE AND SUPPLIES	\$28.34
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$28.34
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$28.34
								VENDOR TOTAL:	\$182.22
BAXTER & WOODMAN, INC.									
0216933	10/23/20	\$1,805.75		CBD STREETScape PHASE 1 ENGINEERING			01-55-7-762	CBD STREETScape IMPROVEMENTS	\$1,805.75
0216937	10/23/20	\$4,439.36		FLOSSMOOR ROAD VIADUCT IMPROVEMENTS			01-55-4-630	PROFESSIONAL SERVICES	\$4,439.36
								VENDOR TOTAL:	\$6,245.11
BENISTAR/UA-6803									
12012020	11/02/20	\$1,804.00		DECEMBER 2020			01-00-0-219	HEALTH INSURANCE PAYABLE	\$1,804.00
								VENDOR TOTAL:	\$1,804.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/08/20

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
BLUE CROSS BLUE SHIELD OF IL 110920		11/09/20	\$284.76		INSURANCE PREMIUM 12/1/20-12/31/20	01-42-2-591	LIFE INSURANCE PREMIUM	\$20.70
						01-43-2-591	LIFE INSURANCE PREMIUM	\$29.88
						01-45-2-591	LIFE INSURANCE PREMIUM	\$7.20
						01-48-2-591	LIFE INSURANCE PREMIUM	\$117.90
						01-49-2-591	LIFE INSURANCE PREMIUM	\$22.68
						01-50-2-591	LIFE INSURANCE PREMIUM	\$18.00
						01-53-2-591	LIFE INSURANCE PREMIUM	\$4.50
						01-55-2-591	LIFE INSURANCE PREMIUM	\$11.70
						01-60-2-591	LIFE INSURANCE PREMIUM	\$52.20
						VENDOR TOTAL:		\$284.76
C & M PIPE & SUPPLY CO 15122		11/13/20	\$112.40		B-BOX CAPS FOR WATER DEPT	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$56.20
						08-13-3-619	PROGRAM COMMODITIES	\$56.20
						VENDOR TOTAL:		\$112.40
C.O.P.S. TESTING SERVICE INC. 106218		11/13/20	\$975.00		POLICE OFFICER TEST	01-48-4-630	PROFESSIONAL SERVICES	\$975.00
						VENDOR TOTAL:		\$975.00
CALL ONE 342611		11/15/20	\$2,923.48		11/15/20-12/14/20	01-42-4-637	TELEPHONE	\$67.73
						01-43-4-637	TELEPHONE	\$464.86
						01-53-4-637	TELEPHONE	\$124.36
						01-50-4-637	TELEPHONE	\$1,086.32
						01-49-4-637	TELEPHONE	\$327.55
						01-55-4-637	TELEPHONE	\$852.66
						VENDOR TOTAL:		\$2,923.48

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/08/20

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CANON SOLUTIONS AMERICA , INC.	4034381897	10/27/20	\$11.60		FD COPIER MAINT 10/27/20-11/26/20 BASE			
						01-49-6-677	EQUIPMENT SERVICE CONTRACTS	\$11.60
	40344381892	10/27/20	\$11.60		INSP SVCS COPIER MAINT BASE 10/27-11/26/20			
						01-53-6-670	OFFICE EQUIPMENT MAINTENANCE	\$11.60
	4034513667	11/07/20	\$38.20		DPW COPIER MAINT BASE 11/7/20-12/6/20			
						01-55-6-670	OFFICE EQUIPMENT MAINTENANCE	\$38.20
	4034513301	11/07/20	\$128.63		DPW COPIER MAINT USAGE 10/7/20-11/6/20			
						01-55-6-670	OFFICE EQUIPMENT MAINTENANCE	\$128.63
						VENDOR TOTAL:		\$190.03
CHICAGO METROPOLITAN								
	FY2021070	11/04/20	\$356.51		CMAP DUES			
						01-41-5-660	DUES AND SUBSCRIPTIONS	\$356.51
						VENDOR TOTAL:		\$356.51
CLEANING SPECIALIST, INC.								
	4644	11/10/20	\$800.00		VH DISINFECTION AFTER ELECTION DAY			
						01-42-7-710	COVID-19 EXPENSES	\$800.00
						VENDOR TOTAL:		\$800.00
CLINTON WAGNER								
	111720	11/17/20	\$179.50		REIMBURSEMENT FOR TRAINING			
						01-48-5-661	REIMBURSEMENT	\$179.50
						VENDOR TOTAL:		\$179.50
COMED								
	1498044037 110320	11/03/20	\$71.90		WESTERN TOWER POWER			
						08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$71.90
						VENDOR TOTAL:		\$71.90
CONSERV FS, INC.								
	66039625	11/04/20	\$113.75		STRAW BLANKET/STAPLES			
						08-12-3-619	PROGRAM COMMODITIES	\$37.92
						08-22-3-619	PROGRAM COMMODITIES	\$37.91
						09-01-3-620	GROUND REPAIR MATERIAL	\$37.92
						VENDOR TOTAL:		\$113.75

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/08/20

Vendor Name		Invoice #		Invoice Date		Invoice Amount		PO #		Invoice Description		GL Number		GL Description		Line Amount	
CORE & MAIN LP																	
N212499		10/30/20		\$367.23		COUPLINGS						08-11-6-675		WATER SYSTEM MAINT & REPAIRS		\$183.62	
N229711		10/30/20		\$65.10		PIPE						08-13-3-619		PROGRAM COMMODITIES		\$183.61	
												08-11-7-771		WATER SUPPLY FEASIBILITY STUDY		\$65.10	
														VENDOR TOTAL:		\$432.33	
CURRENT TECHNOLOGIES CORP																	
10789		11/12/20		\$5,697.90		MICROSOFT OUTLOOK EXCHANGE REPLACEMENT						16-01-7-730		COMPUTER EQUIPMENT		\$5,697.90	
10802		11/16/20		\$1,158.00		VMWARE ESSENTIALS-SERVER						01-42-6-672		COMPUTER SOFTWARE MAINTENANC		\$146.00	
												01-43-6-672		COMPUTER SOFTWARE MAINTENANC		\$67.00	
												01-45-6-672		COMPUTER SOFTWARE MAINTENANC		\$12.00	
												01-48-6-672		COMPUTER SOFTWARE MAINTENANC		\$427.00	
												01-49-6-672		COMPUTER SOFTWARE MAINTENANC		\$214.00	
												01-50-6-672		COMPUTER SOFTWARE MAINTENANC		\$67.00	
												01-53-6-672		COMPUTER SOFTWARE MAINTENANC		\$56.00	
												01-55-6-672		COMPUTER SOFTWARE MAINTENANC		\$169.00	
														VENDOR TOTAL:		\$6,855.90	
EAGLE UNIFORM CO INC																	
296752		11/03/20		\$23.25		FILKINS EARPICE/MIC STRAP						01-48-3-612		UNIFORMS & RELATED SUPPLIES		\$23.25	
296327		10/26/20		\$110.00		KIMES FLASHLIGHT						01-48-3-612		UNIFORMS & RELATED SUPPLIES		\$110.00	
														VENDOR TOTAL:		\$133.25	
EBEL'S ACE HARDWARE																	
K441193		11/06/20		\$13.30		TOOL MAINTENANCE						01-49-6-674		EQUIP MAINTENANCE & SUPPLIES		\$13.30	
344148		11/12/20		\$8.96		YARD WASTE BAGS						01-62-3-619		PROGRAM COMMODITIES		\$8.96	
														VENDOR TOTAL:		\$22.26	

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ELMER & SON LOCKSMITHS INC	385497	10/27/20	\$164.00		REMOVE KEY FROM DOOR	01-67-6-679	GENERAL & CONCRETE REPAIRS	\$164.00
							VENDOR TOTAL:	\$164.00
ETERNALLY GREEN LAWN CARE	10012020FLOSS	11/01/20	\$4,520.00		CONTRACT LANDSCAPE MAINT-MOWING OCTOBER 2020	01-60-6-678	LANDSCAPE MAINTENANCE	\$4,520.00
							VENDOR TOTAL:	\$4,520.00
EXPERT CHEMICAL & SUPPLY INC	854682	10/29/20	\$1,039.86		ICE MELT/ROCK SALT BAGS	01-61-6-677	PROGRAM MAINTENANCE	\$1,039.86
							VENDOR TOTAL:	\$1,039.86
FITZSIMMONS	3629426	11/16/20	\$15.00		H TANK RENTAL 11/16/20	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$15.00
							VENDOR TOTAL:	\$15.00
FLOSSMOOR STATION RESTAURANT	113020	11/30/20	\$3,600.00		ECONOMICE DEVELOPMENT GRANT (RESTORE ILLINOIS PLAN)-TENT RENTAL	01-45-7-704	ECON DEV INCENTIVE-FLOSSMOOR S	\$3,600.00
							VENDOR TOTAL:	\$3,600.00
GALLAGHER MATERIALS CORP.	17469	10/24/20	\$151.50		ASPHALT SURFACE MIX	01-68-3-619	PROGRAM COMMODITIES	\$37.88
							ASPHALT MIX	\$37.88
							ASPHALT MIX	\$37.87
GALLS, LLC	016805706	10/27/20	\$13.36		MORRIS EARPPIECE	01-48-3-612	ASPHALT MIX	\$37.87
							VENDOR TOTAL:	\$151.50
GALLS, LLC	016805706	10/27/20	\$13.36		MORRIS EARPPIECE	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$13.36
							VENDOR TOTAL:	\$13.36

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
GARVEY'S OFFICE PRODUCTS PINV1940831 PINV2001008	07/08/20	\$29.36		STOCK PAPER FOR MERCHANT PARKING PLACARDS	01-43-3-609	LICENSE AND PERMIT SUPPLIES	\$29.36
	11/10/20	\$19.51		NEW TRUSTEE ORIENTATION PACKET SUPPLIES	01-41-3-601	OFFICE SUPPLIES	\$19.51
						VENDOR TOTAL:	\$48.87
HOLLAND PRINTING INC 68692	11/06/20	\$418.10		W/S BILLING WINDOW ENVELOPES-REVERSE FLAP	08-10-4-635	PRINTING	\$313.57
					08-20-4-635	PRINTING	\$104.53
						VENDOR TOTAL:	\$418.10
HOME CLEANING CENTERS - AMERICA 9923	11/01/20	\$3,304.00		MONTHLY CLEANING SERVICE & DEEP/EXTRA CLEANINGS - COVID	01-67-4-630	CLEANING SERVICE	\$1,768.00
					01-42-7-710	COVID-19 EXPENSES	\$1,536.00
						VENDOR TOTAL:	\$3,304.00
HOME DEPOT 3044102 3052556	10/01/20	\$27.93		AIRLESS NAIL GUN REPAIRS	01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$27.93
	10/01/20	\$48.35		DPW LEAD TEST KIT FOR COPPER PIPE	08-11-7-771	WATER SUPPLY FEASIBILITY STUDY	\$48.35
						VENDOR TOTAL:	\$76.28
HOMEWOOD FLORIST INC. 258008 257812	11/07/20	\$62.50		LYONS SYMPATHY	24-01-7-771	SPECIAL POLICE EQUIPMENT FUND	\$62.50
	11/02/20	\$107.50		ACCT VILLFL-SYMPATHY FLOWERS-MATSON	01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$107.50
						VENDOR TOTAL:	\$170.00
IL ASSN OF CHIEFS OF POLICE 7219	11/10/20	\$150.00		ANNUAL MEMBERSHIP DUES - MANDATED TRAINING / WAGNER	01-48-5-661	TRAINING	\$150.00
						VENDOR TOTAL:	\$150.00

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
INGALLS OCC. HEALTH LBX #27678	291869	11/11/20	\$59.00		SCHMIDT RANDOM DOT DRUG SCREEN	01-55-4-647	DRUG & ALCOHOL TESTS	\$59.00
							VENDOR TOTAL:	\$59.00
JACK KNETL	111920	11/19/20	\$707.03		RE-ISSUE PAY CHECK #78162	01-00-0-104	CASH - PAYROLL	\$707.03
							VENDOR TOTAL:	\$707.03
KATHLEEN FIELD ORR & ASSOCIATE	DECEMBER 2020	12/01/20	\$10,300.00		VILLAGE ATTY RETAINER DECEMBER 2020	01-44-4-630	VILLAGE ATTY RETAINER	\$10,300.00
							VENDOR TOTAL:	\$10,300.00
LEXIPOL LLC	INV7466	11/01/20	\$6,792.00		ANNUAL LAW ENFORCEMENT POLICY MANUAL & DAILY TRAINING BULLETINS	01-48-4-644	LEXIPOL UPDATE & DAILY BULLETN	\$6,792.00
							VENDOR TOTAL:	\$6,792.00
LOGMEIN, INC.	IN60001266114	11/19/20	\$1,599.99		REMOTE ACCESS ANNUAL SUBSCRIPTION	01-42-6-672	COMPUTER SOFTWARE MAINTENANC	\$333.34
							COMPUTER SOFTWARE MAINTENANC	\$466.65
							COMPUTER SOFTWARE MAINTENANC	\$333.34
						01-49-6-672	COMPUTER SOFTWARE MAINTENANC	\$133.33
							COMPUTER SOFTWARE MAINTENANC	\$200.00
							COMPUTER SOFTWARE MAINTENANC	\$133.33
LOU'S GLOVES INC.	038540	11/13/20	\$405.13		EMS EXAM GLOVES	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$405.13
							VENDOR TOTAL:	\$405.13

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
M & J UNDERGROUND	M200399	11/17/20	\$4,401.60		LEAD WATER SERVICE RESTORATION 1019 ELM/827 LATIMER/828 STERLING			
					CLEAN-OUT 3 LIFT STATIONS	08-11-7-771	WATER SUPPLY FEASIBILITY STUDY	\$4,401.60
	M200382	11/10/20	\$2,628.00					
					SEWER SYSTEM MAINTENANCE	08-21-6-677		\$2,628.00
M200395		11/17/20	\$2,834.00		WATER MAIN BREAK 1238 WESTERN			
						08-11-6-677	WATER FACILITY MAINTENANCE	\$2,834.00
					VENDOR TOTAL:			\$9,863.60
MASIMO AMERICAS, INC.								
	2595641	11/05/20	\$349.00		PULSE OX			
						01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$349.00
					VENDOR TOTAL:			\$349.00
MENARDS								
	36630	11/17/20	\$1.50		CEILING GRID CLIPS			
						01-42-7-710	COVID-19 EXPENSES	\$1.50
					VENDOR TOTAL:			\$1.50
MENARD'S-HOMEWOOD								
	98953	11/17/20	\$1,000.23		DPW SHOP TOOLS/CBD CHRISTMAS LIGHTS			
						40-33-6-671	MAINTENANCE AND SUPPLIES	\$536.41
						01-60-3-605	OPERATING SUPPLIES	\$463.82
					VENDOR TOTAL:			\$1,000.23
MINER ELECTRONICS CORP								
	100859	11/02/20	\$94.80		RADIO SYSTEM MAINT DECEMBER 2020			
						01-50-6-676	RADIO SYSTEM MAINTENANCE	\$94.80
					VENDOR TOTAL:			\$94.80

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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MONARCH AUTO SUPPLY INC									
6981-509275		11/09/20	\$84.62			BRAKE & CALIPER FOR L-11	01-60-6-671	MAINTENANCE AND SUPPLIES	\$21.15
							07-01-6-671	MAINTENANCE AND SUPPLIES	\$21.15
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$21.16
6981-509339		11/09/20	\$64.54			BRAKES FOR L-11	08-21-6-671	MAINTENANCE AND SUPPLIES	\$21.16
							01-60-6-671	MAINTENANCE AND SUPPLIES	\$16.13
							07-01-6-671	MAINTENANCE AND SUPPLIES	\$16.13
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$16.14
6981-508740		11/02/20	\$149.37			BRAKES FOR PD 416	08-21-6-671	MAINTENANCE AND SUPPLIES	\$16.14
							01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$149.37
6981510102		11/17/20	\$175.01			PD114 OIL PRESSURE SWITCH & SWITCH SOCKET/V09 BED ARMOUR KIT			
							01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$80.04
							01-60-6-671	MAINTENANCE AND SUPPLIES	\$31.65
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$31.66
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$31.66
VENDOR TOTAL:									\$473.54
MOTOROLA SOLUTIONS-STARCOM21									
4660220191101		11/01/20	\$100.00			ANNUAL STARCOM21 MAINTENANCE			
							01-49-6-677	EQUIPMENT SERVICE CONTRACTS	\$100.00
VENDOR TOTAL:									\$100.00
MUNICIPAL SYSTEMS INC.									
19652		11/04/20	\$325.00			MUNICIPAL OFFENSE SYSTEM OCT 2020			
							01-44-4-646	LOCAL ADJUDICATION SERVICES	\$325.00
19651		11/04/20	\$300.00			MOVE/ABC OCT 2020			
							01-44-4-646	LOCAL ADJUDICATION SERVICES	\$300.00
VENDOR TOTAL:									\$625.00
NATIONAL PUBLIC EMPLOYER LABOR									
JG0C83106E		11/16/20	\$230.00			J. GAWCZYNSKI MEMBERSHIP			
							01-43-5-660	DUES AND SUBSCRIPTIONS	\$230.00
VENDOR TOTAL:									\$230.00

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NORTH EAST MULTI-REGIONAL	277710	11/12/20	\$150.00		TRAINING-TAYLOR-PHYSICAL SURVEILLANCE FOR LAW ENFORCEMENT	01-48-5-661	TRAINING	\$150.00
							VENDOR TOTAL:	\$150.00
ORKIN EXTERMINATING COMPANY	204575424	11/11/20	\$115.31		PEST CONTROL VILLAGE HALL	01-67-4-634	MISC SVCS	\$115.31
	204574656	11/11/20	\$112.00		DPWSC PEST CONTROL	01-67-4-634	MISC SVCS	\$112.00
							VENDOR TOTAL:	\$227.31
RAINBOW FARMS ENTERPRISES, INC	71759	11/09/20	\$1,275.00		SPOIL DISPOSAL-STREET SWEEPING	01-60-4-650	SPOIL DISPOSAL	\$1,275.00
							VENDOR TOTAL:	\$1,275.00
RAY O'HERRON CO INC	2064319-IN	11/10/20	\$37.99		CAGLE: HOLSTER	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$37.99
	2064321-IN	11/10/20	\$54.00		BAUSCH: HOLSTER	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$54.00
							VENDOR TOTAL:	\$91.99
REVERE CONSULTING CO., INC.	34964	11/16/20	\$7,500.00		PHONE SYSTEM REPLACEMENT ASSESSMENT & RFP	16-01-7-742	CAPITAL EQUIPMENT-EXECUTIVE	\$7,500.00
							VENDOR TOTAL:	\$7,500.00
RICHARD G. CRUSOR, JR.	111220	10/22/20	\$495.00		HEARING OFFICER 10/22/20 ADJUDICATION	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$495.00
							VENDOR TOTAL:	\$495.00
SAFETY KLEEN SYSTEMS INC	84316318	11/10/20	\$339.50		CLEANING	01-60-6-671	MAINTENANCE AND SUPPLIES	\$113.16
							MAINTENANCE AND SUPPLIES	\$113.17
							MAINTENANCE AND SUPPLIES	\$113.17
							VENDOR TOTAL:	\$339.50

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
SEECO CONSULTANTS, INC.	18436	10/31/20	\$2,651.00		HMA FIELD INSPECTION	02-01-4-645	ENGINEER AND ARCHITECT	\$2,651.00
							VENDOR TOTAL:	\$2,651.00
SHARK SHREDDING INC.	48522	11/09/20	\$105.00		VH/PO SHREDDING SERVICES	01-42-4-634 01-48-3-611	OTHER MISCELLANEOUS SERVICES SPECIAL POLICE COMMODITIES	\$27.50 \$77.50
							VENDOR TOTAL:	\$105.00
SIKICH LLP	465507A	10/08/20	\$4,512.00		VILLAGE AUDIT/TIF/PENSION REPORTS/CAFR APPLICATION	01-43-4-633	ACCOUNTING AND AUDIT SERVICES	\$4,512.00
							VENDOR TOTAL:	\$4,512.00
SOUTH SUBURBAN MAYORS & MGRS	2020294	11/12/20	\$761.40		EAP/FINANCIAL ASST PREMIUM 11/1/20-4/30/21	01-42-2-592 01-43-2-592 01-45-2-592 01-48-2-592 01-49-2-592 01-50-2-592 01-53-2-592 01-55-2-592 01-60-2-592	EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS	\$42.30 \$84.60 \$14.10 \$296.10 \$70.50 \$56.40 \$14.10 \$28.20 \$155.10
							VENDOR TOTAL:	\$761.40
SPRINT	715869128212	11/13/20	\$1,611.73		VILLAGE MOBILE PHONES 10/10/20-11/9/20	01-42-4-637 01-43-4-637 01-45-4-637 01-53-4-637 01-50-4-637 01-55-4-637	TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE TELEPHONE	\$216.15 \$35.92 \$22.37 \$22.37 \$368.32 \$946.60
							VENDOR TOTAL:	\$1,611.73

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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
STATE INDUSTRIAL PRODUCTS CORP		901755199	11/13/20	\$823.90		DISINFECTANT CLEANER/SANITARY WIPES	01-49-3-616	CLEANING SUPPLIES	\$823.90
								VENDOR TOTAL:	\$823.90
SUPERIOR PUMPING SERVICES		2312	11/10/20	\$7,235.13		WOODS LIFT STATION PUMP 1 REPAIR	09-01-6-683	LIFT STATION MAINTENANCE	\$7,235.13
								VENDOR TOTAL:	\$7,235.13
SWENEY ELECTRIC COMPANY INC.		45174	11/09/20	\$620.92		FD AMBULANCE BAY ELECTRICAL WORK	01-67-6-679	GENERAL & CONCRETE REPAIRS	\$620.92
								VENDOR TOTAL:	\$620.92

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SYNCB/AMAZON 567455646484 463386558434 433484355445 446486335937 448697539538 995956475373 479699899368 557848553699 976569959775 893637554448 463754678863 845654937487 468745647486	10/17/20	\$315.47		KITCHENWARE- UTENSILS, DISHES ETC	28-01-3-605	OPERATING SUPPLIES	\$315.47
	10/22/20	\$62.54		LIGHTNING CHARGER/WIRELESS CHARGING PAD	01-55-3-605	OPERATING SUPPLIES	\$62.54
	10/22/20	\$59.52		EGP SERVICE CALL BOOK	01-55-3-601	OFFICE SUPPLIES	\$59.52
	10/23/20	\$76.99		PRINTER TONER	01-48-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$76.99
	10/26/20	\$63.17		WINTERFEST SANTA MAILBOX	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$63.17
	10/28/20	\$26.71		PHONE CHARGERS	01-55-3-605	OPERATING SUPPLIES	\$26.71
	10/29/20	\$31.98		HP TONER CARTRIDGE	01-49-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$31.98
	11/02/20	\$202.45		INTERNATIONAL FIRE CODE/LIFE SAFETY CODE BOOKS	01-49-3-602	BOOKS AND MAPS	\$202.45
	11/04/20	\$34.99		2-WIRE RECEIVE & TRANSMIT SURVEILLANCE KIT	01-48-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$34.99
	11/04/20	\$25.36		HIGH VISIBILITY REFLECTIVE TAPE	01-49-3-605	OPERATING SUPPLIES	\$25.36
	11/06/20	\$45.90		HIGH VISIBILITY REFLECTIVE TAPE/HOCKEY TAPE	01-49-3-605	OPERATING SUPPLIES	\$45.90
	10/29/20	\$(41.36)		REFUND-RETURN CHARGING PAD/LIGHTNING CHARGER	01-55-3-605	OPERATING SUPPLIES	\$(41.36)
	10/30/20	\$(21.18)		REFUND-RETURNED LIGHTNING CHARGER	01-55-3-605	OPERATING SUPPLIES	\$(21.18)
				VENDOR TOTAL:			\$882.54
SYSTEM 1 DESIGN GROUP							
184184	11/18/20	\$170.00		V09 BADGING & LOGOS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$56.66
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$56.67
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$56.67
					VENDOR TOTAL:		\$170.00

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THE BISTRO ON STERLING 113020	11/30/20	\$1,000.00		ECONOMIC DEVELOPMENT GRANT (RESTORE ILLINOIS PLAN)-ELECTRIC HEATERS ECON DEV INCENTIVE-BISTRO ON ST	01-45-7-703	VENDOR TOTAL:	\$1,000.00
							\$1,000.00
THE COP FIRE SHOP 200655	06/25/20	\$132.00		BERK EMBROIDERED UNIFORM POLOS UNIFORM PANTS	01-49-3-612	VENDOR TOTAL:	\$132.00
							\$48.00
THE GORMAN GROUP 092420	09/24/20	\$950.00		APPRAISAL SERVICES 2611-33 FLOSSMOOR ROAD PROFESSIONAL SERVICES	01-45-4-630	VENDOR TOTAL:	\$950.00
							\$950.00
THE HORTON GROUP 70003	10/28/20	\$1,896.00		Q4 2020 WELLNESS PARTICIPTION/SEPT 2020 REWARDS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS	01-42-2-592 01-43-2-592 01-45-2-592 01-48-2-592 01-49-2-592 01-50-2-592 01-53-2-592 01-55-2-592 01-60-2-592	VENDOR TOTAL:	\$37.98
							\$250.96
							\$12.66
							\$1,128.21
							\$63.30
							\$50.64
							\$12.66
							\$25.32
							\$314.27
							\$1,896.00
THOMAS' PHOTOGRAPHIC SERVICES 000387	11/06/20	\$50.00		NEW TRUSTEE HEAD SHOTS OPERATING SUPPLIES	01-41-3-605	VENDOR TOTAL:	\$50.00
							\$50.00
TIFCO INDUSTRIES INC. 71601174	10/26/20	\$292.50		DISPOSABLE SHOE COVERS OPERATING SUPPLIES	08-11-3-605	VENDOR TOTAL:	\$292.50
							\$292.50

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
UDO'S PROFESSIONAL CAR WASH								
	242	11/06/20	\$57.00		OCT 2020 CAR WASHES	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$57.00
							VENDOR TOTAL:	\$57.00
UNITED PARCEL SERVICE								
	0000F36604420	10/17/20	\$5.38		IEMA	01-55-3-603	POSTAGE	\$5.38
							VENDOR TOTAL:	\$5.38
US DIGITAL DESIGNS INC								
	9629	10/27/20	\$85,313.70	2020-0019	USDD GLENWOOD	22-01-7-701	IL_GLWD001-QV1-STATION01&02-(20	\$85,313.70
	9644	11/06/20	\$42,927.12	2020-0023	HAZEL CREST USDD	22-01-7-701	IL_HZLC001-QV1-STATION-02-(2019N	\$42,927.12
							VENDOR TOTAL:	\$128,240.82
VAN DRUNEN FORD CO								
	FOCS69903	10/06/20	\$782.20		UNIT 217 CAMERA/RADIO DISPLAY REPAIR	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$782.20
							VENDOR TOTAL:	\$782.20
WINDY CITY LIGHTS, INC.								
	4771	11/04/20	\$2,844.00		CHRISTMAS LIGHTS FOR CBD	40-33-6-671	MAINTENANCE AND SUPPLIES	\$2,844.00
							VENDOR TOTAL:	\$2,844.00
WINKLER'S TREE SERVICE								
	123026	10/23/20	\$15,174.96		TREE TRIMMING AND REMOVAL	01-63-4-653	PARKWAY TREE SERVICES	\$15,174.96
	123007	10/22/20	\$26,464.96		TREE REMOVALS	01-63-4-653	PARKWAY TREE SERVICES	\$26,464.96
							VENDOR TOTAL:	\$41,639.92
WOLDHUIS FARMS SUNRISE								
	57587	10/30/20	\$208.50		SHRUBS/FALL BULBS	01-62-3-619	PROGRAM COMMODITIES	\$208.50
							VENDOR TOTAL:	\$208.50

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
WORKING WELL		343304-00	10/31/20	\$957.00		PRE-EMPLOYMENT: M. WASHINGTON	01-49-4-636	PRE-EMPLOYMENT PHYSICALS	\$957.00
								VENDOR TOTAL:	\$957.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/08/20

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Amount Being Paid: \$281,068.65
Total Number of Invoices: 124

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 11/18/20 thru 12/04/20

Vendor Name		Invoice #		Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMCAST		0001666 110620		11/06/20	\$351.70	73148	11/20/20		VH/DPWSC IINTERNET	01-42-4-639	WEBSITE & INTERNET SERVICES	\$243.35
										01-55-6-673	COMPUTER NETWORK MAINTENAN	\$108.35
										VENDOR TOTAL:		\$351.70
EASYPERMJIT POSTAGE		110520		11/05/20	\$3,355.54	73149	11/20/20		POSTAGE METER REFILL 10/7/20-REFERENDUM NEWSLETTER-WATER BILLS	01-42-3-603	POSTAGE	\$233.09
										01-43-3-603	POSTAGE	\$627.57
										01-48-3-603	POSTAGE	\$434.79
										01-49-3-603	POSTAGE	\$39.84
										01-53-3-603	POSTAGE	\$85.15
										01-55-3-603	POSTAGE	\$56.84
										08-10-3-603	POSTAGE	\$856.04
										08-20-3-603	POSTAGE	\$285.36
										01-41-4-631	BOARD CONTINGENCY	\$736.86
										VENDOR TOTAL:		\$3,355.54

Total Amount Being Paid: \$3,707.24
Total Number of Invoices: 2

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/Chk
AIRONEEQ	AIR ONE EQUIPMENT INC	N	(12) 4,558.72	(0) 0.00	4,558.72
AIRGASUS	AIRGAS USA, LLC	N	(3) 182.22	(0) 0.00	182.22
BAXTER&W	BAXTER & WOODMAN, INC.	N	(2) 6,245.11	(0) 0.00	6,245.11
BENISTAR	BENISTAR/UA-6803	N	(1) 1,804.00	(0) 0.00	1,804.00
BCBSILL	BLUE CROSS BLUE SHIELD OF IL	N	(1) 284.76	(0) 0.00	284.76
C&MPIPE	C & M PIPE & SUPPLY CO	N	(1) 112.40	(0) 0.00	112.40
COPSTEST	C.O.P.S. TESTING SERVICE INC.	N	(1) 975.00	(0) 0.00	975.00
CALLONE	CALL ONE	N	(1) 2,923.48	(0) 0.00	2,923.48
CANONSOL	CANON SOLUTIONS AMERICA , INC.	N	(4) 190.03	(0) 0.00	190.03
CHICAGOM	CHICAGO METROPOLITAN	N	(1) 356.51	(0) 0.00	356.51
CLEANING	CLEANING SPECIALIST, INC.	N	(1) 800.00	(0) 0.00	800.00
WAGNER	CLINTON WAGNER	N	(1) 179.50	(0) 0.00	179.50
COM4037	COMED	N	(1) 71.90	(0) 0.00	71.90
CONSERV	CONSERV FS, INC.	N	(1) 113.75	(0) 0.00	113.75
CORE&MAI	CORE & MAIN LP	Y	(2) 432.33	(0) 0.00	432.33
CURRENT	CURRENT TECHNOLOGIES CORP	N	(2) 6,855.90	(0) 0.00	6,855.90
EAGLEUNI	EAGLE UNIFORM CO INC	N	(2) 133.25	(0) 0.00	133.25
EBELSACE	EBEL'S ACE HARDWARE	N	(2) 22.26	(0) 0.00	22.26
ELMER&SO	ELMER & SON LOCKSMITHS INC	N	(1) 164.00	(0) 0.00	164.00
ETERNALL	ETERNALLY GREEN LAWN CARE	N	(1) 4,520.00	(0) 0.00	4,520.00
EXPERT	EXPERT CHEMICAL & SUPPLY INC	N	(1) 1,039.86	(0) 0.00	1,039.86
FITZSIMM	FITZSIMMONS	N	(1) 15.00	(0) 0.00	15.00
FLOSSSTA	FLOSSMOOR STATION RESTAURANT	N	(1) 3,600.00	(0) 0.00	3,600.00
GALLAMAT	GALLAGHER MATERIALS CORP.	N	(1) 151.50	(0) 0.00	151.50
GALLS	GALLS, LLC	N	(1) 13.36	(0) 0.00	13.36
GARVEYS	GARVEY'S OFFICE PRODUCTS	N	(2) 48.87	(0) 0.00	48.87
HOLLANDP	HOLLAND PRINTING INC	N	(1) 418.10	(0) 0.00	418.10
HOMECLAE	HOME CLEANING CENTERS -AMERICA	N	(1) 3,304.00	(0) 0.00	3,304.00
HOMEDPO	HOME DEPOT	N	(2) 76.28	(0) 0.00	76.28
HOMEFLOR	HOMEWOOD FLORIST INC.	N	(2) 170.00	(0) 0.00	170.00
IACP--	IL ASSN OF CHIEFS OF POLICE	N	(1) 150.00	(0) 0.00	150.00
INGALLSO	INGALLS OCC. HEALTH LBX #27678	Y	(1) 59.00	(0) 0.00	59.00
KNETLJACK	JACK KNETL	N	(1) 707.03	(0) 0.00	707.03
ORRASSOC	KATHLEEN FIELD ORR & ASSOCIATE	Y	(1) 10,300.00	(0) 0.00	10,300.00
LEXIPOL	LEXIPOL LLC	Y	(1) 6,792.00	(0) 0.00	6,792.00
LOGMEIN	LOGMEIN, INC.	N	(1) 1,599.99	(0) 0.00	1,599.99
LOUSGLOV	LOU'S GLOVES INC.	N	(1) 405.13	(0) 0.00	405.13
M&JUNDER	M & J UNDERGROUND	N	(3) 9,863.60	(0) 0.00	9,863.60
MASIMO	MASIMO AMERICAS, INC.	N	(1) 349.00	(0) 0.00	349.00
MENARDS	MENARDS	N	(1) 1.50	(0) 0.00	1.50
MENARDHM	MENARD'S-HOMEWOOD	N	(1) 1,000.23	(0) 0.00	1,000.23
MINERELE	MINER ELECTRONICS CORP	N	(1) 94.80	(0) 0.00	94.80
MONARCH	MONARCH AUTO SUPPLY INC	N	(4) 473.54	(0) 0.00	473.54
MOTOROLAST	MOTOROLA SOLUTIONS-STARCOM21	N	(1) 100.00	(0) 0.00	100.00
MUNICSYS	MUNICIPAL SYSTEMS INC.	N	(2) 625.00	(0) 0.00	625.00

Communication: Presentation of Bills for Approval and Payment (December 7, 2020) (REPORTS OF COMMITTEES, COMMISSIONS AND

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/Chk
NPELRA	NATIONAL PUBLIC EMPLOYER LABOR	N	(1) 230.00	(0) 0.00	230.00
NOEASTMR	NORTH EAST MULTI-REGIONAL	N	(1) 150.00	(0) 0.00	150.00
ORKIN	ORKIN EXTERMINATING COMPANY	N	(2) 227.31	(0) 0.00	227.31
RAINBOWF	RAINBOW FARMS ENTERPRISES, INC	N	(1) 1,275.00	(0) 0.00	1,275.00
RAYOHERR	RAY O'HERRON CO INC	N	(2) 91.99	(0) 0.00	91.99
REVERE	REVERE CONSULTING CO., INC.	N	(1) 7,500.00	(0) 0.00	7,500.00
CRUSOR	RICHARD G. CRUSOR, JR.	Y	(1) 495.00	(0) 0.00	495.00
SAFETYKL	SAFETY KLEEN SYSTEMS INC	N	(1) 339.50	(0) 0.00	339.50
SEECO	SEECO CONSULTANTS, INC.	N	(1) 2,651.00	(0) 0.00	2,651.00
SHARK	SHARK SHREDDING INC.	N	(1) 105.00	(0) 0.00	105.00
SIKICH	SIKICH LLP	Y	(1) 4,512.00	(0) 0.00	4,512.00
SSMMA	SOUTH SUBURBAN MAYORS & MGRS	N	(1) 761.40	(0) 0.00	761.40
SPRINT	SPRINT	N	(1) 1,611.73	(0) 0.00	1,611.73
STATECHE	STATE INDUSTRIAL PRODUCTS CORP	N	(1) 823.90	(0) 0.00	823.90
SUPERPUM	SUPERIOR PUMPING SERVICES	N	(1) 7,235.13	(0) 0.00	7,235.13
SWENEY	SWENEY ELECTRIC COMPANY INC.	N	(1) 620.92	(0) 0.00	620.92
AMAZON	SYNCB/AMAZON	N	(13) 882.54	(0) 0.00	882.54
SYSTEM1	SYSTEM 1 DESIGN GROUP	Y	(1) 170.00	(0) 0.00	170.00
BISTRO	THE BISTRO ON STERLING	N	(1) 1,000.00	(0) 0.00	1,000.00
THECOPFI	THE COP FIRE SHOP	N	(2) 180.00	(0) 0.00	180.00
GORMANG	THE GORMAN GROUP	N	(1) 950.00	(0) 0.00	950.00
HORTON	THE HORTON GROUP	N	(1) 1,896.00	(0) 0.00	1,896.00
THOMASPH	THOMAS' PHOTOGRAPHIC SERVICES	N	(1) 50.00	(0) 0.00	50.00
TIFCO	TIFCO INDUSTRIES INC.	N	(1) 292.50	(0) 0.00	292.50
UDOS	UDO'S PROFESSIONAL CAR WASH	N	(1) 57.00	(0) 0.00	57.00
UPS	UNITED PARCEL SERVICE	N	(1) 5.38	(0) 0.00	5.38
USDIGITA	US DIGITAL DESIGNS INC	N	(2) 128,240.82	(0) 0.00	128,240.82
VANDRUNE	VAN DRUNEN FORD CO	N	(1) 782.20	(0) 0.00	782.20
WINDYCL	WINDY CITY LIGHTS, INC.	Y	(1) 2,844.00	(0) 0.00	2,844.00
WINKLER	WINKLER'S TREE SERVICE	N	(2) 41,639.92	(0) 0.00	41,639.92
WOLDHUIS	WOLDHUIS FARMS SUNRISE	N	(1) 208.50	(0) 0.00	208.50
WORKING	WORKING WELL	Y	(1) 957.00	(0) 0.00	957.00
Grand Totals:			Total: 124 281,068.65	Total: 0 0.00	

Communication: Presentation of Bills for Approval and Payment (December 7, 2020) (REPORTS OF COMMITTEES, COMMISSIONS AND

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/Chk
COMCAST3	COMCAST	N	(1) 351.70	(1) 351.70	0.00
EASYPERM	EASYPERMIT POSTAGE	N	(1) 3,355.54	(1) 3,355.54	0.00
	Grand Totals:		Total: 2 3,707.24	Total: 2 3,707.24	