



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
Phone: 708.798.2300
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www.flossmoor.org

Mayor
Michelle I. Nelson

Trustees
Joni Bradley-Scott
Gary Daggett
Brian Driscoll
Rosalind Henderson Mustafa
George Lofton
James Mitros

Village Clerk
Gina A. LoGalbo

Village Manager
Bridget A. Wachtel

AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, DECEMBER 16, 2024 – 7:30 PM
VILLAGE HALL

Join Zoom Meeting

<https://us02web.zoom.us/j/85210894513?pwd=uZUHBuNGHvJ6BUE21v7ofK1RLbeBa>

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ID: 852 1089 4513 Passcode: 60422 Or join by phone (312) 626-6799

CALL TO ORDER

ROLL CALL

RECOGNITIONS AND APPOINTMENTS

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

CONSENT AGENDA

- 1. Approval of the Minutes of the Regular Meeting Held on December 2, 2024**
- 2. Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 16, 2024)**
- 3. Consideration of Resolution Amending the Budget for Fiscal Year 24-25 for the Village of Flossmoor**
- 4. Consideration of Approval of An Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning May 1, 2024, and Ending April 30, 2025, of the Village of Flossmoor, County of Cook, State of Illinois**
- 5. Consideration of a Resolution Directing the Cook County Clerk for Reduction of the 2024 Tax Levy in the Event Tax Cap Limitations are Exceeded by the Village of Flossmoor, County of Cook, State of Illinois**
- 6. Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Approving an Automatic Aid Agreement**
- 7. Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois, Amending Article 1, Chapter 9 of the Village of Flossmoor Municipal Code (Board Meeting Time)**
- 8. Designation of Board Meetings for 2025**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

ACTION ITEMS

- 9. Presentation and Acceptance of FY 24 Audit**

10. Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois, Approving a Development Agreement by and between the Village of Flossmoor and BG Park Centre LLC
11. Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois, Amending Chapters 125 and 150 of the Village of Flossmoor Municipal Code (Business Registration)

DISCUSSION ITEMS**OTHER BUSINESS**

12. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.

Approval of the Minutes of the Regular Meeting Held on December 2, 2024

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

VILLAGE OF FLOSSMOOR
12/16/2024
CLAIMS LIST SUMMARY

HAND CHECKS	\$0.00
INVOICES	<u>\$507,241.19</u>
TOTAL	<u><u>\$507,241.19</u></u>

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/17/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ADVANCE SWEEPING SERVICES INC								
	3092	11/22/24	\$15,342.50		VILLAGE STREET SWEEPING 11/18/24-11/22/24	07-01-4-632	STREET SWEEPING	\$15,342.50
VENDOR TOTAL:								\$15,342.50

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/17/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AMAZON CAPITAL SERVICES								
	1VMMNGD14P1D	11/25/24	\$(90.62)		CREDIT-RETURNED EARPIECE ORIG INV# 13Q4 FM64 TWN3	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$(90.62)
	1KL1VXGRXWTL6	11/25/24	\$338.99		WELDING HELMET			
	1FHLXJNLXLGY	11/25/24	\$37.12		SWAB STICKS-EVIDENCE COLLECTION	01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	\$338.99
	1TXH6KCCV7KK	11/22/24	\$40.93		DPW STENO PADS/ALCOHOL PREP PADS/IPHONE CHARGER	01-48-3-611	SPECIAL POLICE COMMODITIES	\$37.12
						01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	\$4.96
						01-55-3-601	OFFICE SUPPLIES	\$17.98
						01-60-3-601	OFFICE SUPPLIES	\$17.99
	19VJHCLWTLTR	11/22/24	\$63.97		DPW CHAIR LEG FLOOR PROTECTORS/DOOR STOPPER REPLACEMENT RUBBER TIPS	01-67-3-605	OPERATING SUPPLIES	\$63.97
	1G4H7QMRRWXX	11/22/24	\$101.88		DPW PAPER TOWEL DISPENSERS			
						01-67-3-605	OPERATING SUPPLIES	\$101.88
	1NJHG4KDXQD	11/21/24	\$46.98		FINANCE-CORK BOARD/PUSH PINS			
						01-43-3-601	OFFICE SUPPLIES	\$46.98
	1DP6HM6944DK	11/18/24	\$52.43		DPW SELF-INKING STAMPERS/ADHESIVE COLOR CODING STICKERS-FLUORESCENT GREEN	01-55-3-601	OFFICE SUPPLIES	\$26.21
						01-60-3-601	OFFICE SUPPLIES	\$26.22
	1VHXT4W6GP9Y	11/15/24	\$36.08		FINANCE MONITOR STAND RISER-CASHIER	01-43-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$36.08
	1K7VJJCXT3KW6	11/14/24	\$79.97		FIRE VEHICLE MAINTENANCE			
						01-49-6-671	VEHICLE MAINTENANCE	\$79.97
	1XTTFN3LWWTJ	11/27/24	\$173.25		3D KID GLASSES FOR TREE LIGHTING			
						01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$173.25
	1LQWDM3FY1D1	11/27/24	\$20.78		DPW PLASTIC CLIP BOARDS/PAINT MARKERS	08-11-3-601	OFFICE SUPPLIES	\$10.39
						01-60-3-601	OFFICE SUPPLIES	\$10.39
	1CK31HFFR47D	12/02/24	\$22.49		"MEETING IN PROGRESS" SIGN	01-50-3-601	OFFICE SUPPLIES	\$22.49
	11N6LH3WYD6N	12/02/24	\$28.98		PD FLASHLIGHT BATTERIES			
						01-48-3-615	SMALL TOOLS & EQUIPMENT	\$28.98
	117TJR414H9	12/03/24	\$149.99		DPW HOLIDAY WREATH	01-67-3-605	OPERATING SUPPLIES	\$149.99
VENDOR TOTAL:								\$1,103.22

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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
BAXTER & WOODMAN, INC.		0265675	11/15/24	\$19,764.58		FLOSSMOOR RD VIADUCT ENGINEERING	01-55-7-781	FLOSSMOOR RD VIADUCT - ENGINEE	\$12,505.94
		0265678	11/15/24	\$3,910.89		HEATHER HILL DETENTION BASIN CS	03-01-7-701	FLOSSMOOR RD VIADUCT ENGINEER	\$7,258.64
		0265683	11/15/24	\$1,341.25		KEDZIE AVE PARCELS LOWR	17-01-4-742	FLOSSMOOR RD VIAD CONS OBSERV	\$3,910.89
		0265686	11/15/24	\$1,530.00		UTILITY BILLING DATA ANALYSIS	01-55-4-630	PROFESSIONAL SERVICES	\$1,341.25
		0265680	11/15/24	\$87.50		WATER METER REPLACEMENT CS	01-55-7-771	WATER METER REPLACEMENT PROG	\$1,530.00
							01-55-7-771	WATER METER REPLACEMENT PROG	\$87.50
						VENDOR TOTAL:			\$26,634.22
BETTENHAUSEN & ASSOCIATES LLC		112824	11/28/24	\$2,406.25		PROFESSIONAL SERVICES 10/15/24 - 11/14/24	01-43-4-630	PROFESSIONAL SERVICES	\$2,406.25
								VENDOR TOTAL:	\$2,406.25
BOUND TREE MEDICAL LLC		85570411	11/25/24	\$948.05		NEW AMBULANCE SUCTION/HEAD ROLLS	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$948.05
		85570412	11/25/24	\$248.70		NEW AMBULANCE EQUIPMENT-SPLINTS/PILLOWS	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$248.70
								VENDOR TOTAL:	\$1,196.75
BRITES TRANSPORTATION LLC		2664	11/15/24	\$594.25		STONE RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$297.12
							08-13-3-619	PROGRAM COMMODITIES	\$297.13
								VENDOR TOTAL:	\$594.25
C.O.P.S. TESTING SERVICE INC.		109555	11/21/24	\$500.00		I. JONES PRE-EMPLOYMENT PSYCHOLOGICAL TESTING	01-48-4-636	PRE-EMPLOYMENT PHYSICALS	\$500.00
								VENDOR TOTAL:	\$500.00

Village of Flossmoor
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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CAPS TEES 3190	11/27/24	\$838.00		UNIFORM SHIRTS	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$838.00
						VENDOR TOTAL:	\$838.00
CDW GOVERNMENT, INC. AB1K34Y	10/14/24	\$43.22		APC SMARTCONNECT 1-YEAR 1-UPS	01-48-6-672	DEPARTMENT IT MAINTENANCE	\$43.22
						VENDOR TOTAL:	\$43.22
CENTRAL PARTS WAREHOUSE 763639A	11/25/24	\$12.54		PLOW BOLT	08-21-6-671	MAINTENANCE AND SUPPLIES	\$12.54
						VENDOR TOTAL:	\$12.54
CHC WELLBEING INC F7359	12/05/24	\$86.00		FLU SHOTS-ANNUAL WELLNESS SCREENING 11/7/24	01-42-4-633	WELLNESS COMMITTEE	\$86.00
						VENDOR TOTAL:	\$86.00
CHICAGO COMMUNICATIONS, LLC. 357198	11/27/24	\$1,933.00		MOVED RADIO EQUIPMENT FROM FRONT DESKTO IT CLOSET	01-50-6-676	RADIO SYSTEM MAINTENANCE	\$1,933.00
						VENDOR TOTAL:	\$1,933.00
COMCAST 0001890 112324	11/23/24	\$81.14		FD XFINITY 12/1/24-12/31/24	28-01-4-639	COMCAST SERVICE	\$81.14
						VENDOR TOTAL:	\$81.14

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMED								
9135458000	112324	11/23/24	\$552.32		COMMONS/MEINHETT POWER 10/25/24-11/23/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$552.32
7107178111	112324	11/23/24	\$99.38		COMMONS LIFT STATION POWER 10/25/24-11/23/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$99.38
2619082222	112324	11/23/24	\$87.33		HOMEWOOD METER VAULT POWER 10/25/24-11/23/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$87.33
0236797000	112324	11/23/24	\$83.79		SYLVAN LIFT STATION POWER 10/25/24-11/23/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$83.79
2118742000	112524	11/25/24	\$367.37		DARTMOUTH LIFT STATION POWER 10/25/24-11/25/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$367.37
0025482000	112024	11/20/24	\$54.85		CENTRAL DR ALLEY LIGHTS POWER 10/22/24-11/20/24	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$54.85
6568992000	112024	11/20/24	\$33.03		STERLING TOWER POWER 10/22/24-11/20/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$33.03
3022002111	112024	11/20/24	\$193.61		HEATHER ROAD LIFT STA POWER 10/22/24-11/20/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$193.61
6725003000	112024	11/20/24	\$26.17		CBD PEDESTAL POWER 10/22/24-11/20/24	40-33-4-634	MISCELLANEOUS SERVICES	\$26.17
0994561222	112624	11/26/24	\$1,159.87		MFT STREET LIGHT POWER 10/22/24 - 11/20/24	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$1,159.87
COOK COUNTY BUREAU OF TECH			\$1,093.40		ANNUAL COOK COUNTY CABS/WAN CHARGES 1/1/23-12/31-24	01-48-6-672	DEPARTMENT IT MAINTENANCE	\$1,093.40
102124		10/21/24					VENDOR TOTAL:	\$2,657.72
COOK COUNTY DEPARTMENT OF								
102224		10/22/24	\$400.00		FOOD ESTABLISHMENTS HEALTH INSPECTIONS 7/2024-9/2024	01-53-4-659	SANITARIAN INSPECTION SERVICES	\$400.00
							VENDOR TOTAL:	\$400.00
ORE & MAIN LP								
966634		11/07/24	\$1,280.31		WATER MAIN CLAMPS	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$1,280.31
							VENDOR TOTAL:	\$1,280.31

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CORE INTEGRATED MARKETING								
	131254	11/18/24	\$181.66		TRAFFIC STOP DATA CONTACT CARDS	01-48-4-635	PRINTING	\$181.66
	131282	11/25/24	\$147.85		MOTOR VEHICLE TOW & INVENTORY REPORTS	01-48-4-635	PRINTING	\$147.85
	131281	11/26/24	\$184.78		MOTOR VEHICLE CRASH NON ARREST/NON TOW REPORTS	01-48-4-635	PRINTING	\$184.78
					VENDOR TOTAL:			\$514.29
CRITICAL REACH								
	3863	12/04/24	\$415.00		2025 APBNET ANNUAL SUPPORT FEE	01-48-6-672	DEPARTMENT IT MAINTENANCE	\$415.00
					VENDOR TOTAL:			\$415.00
CROSSMARK PRINTING, INC.								
	97674	12/04/24	\$3,260.20		FLOSSMOOR WINTER 2024 NEWSLETTER PRINTING/MAILING	01-41-4-653	MARKETING PROGRAMS	\$3,260.20
					VENDOR TOTAL:			\$3,260.20
CURRIE MOTORS								
	145252	11/20/24	\$18.08		C19 PARTS	01-49-6-671	VEHICLE MAINTENANCE	\$18.08
					VENDOR TOTAL:			\$18.08
DONALD E. LONGSHORE								
	112724	11/27/24	\$300.00		PAINT PD RADIO ROOM & FINANCE DIRECTOR OFFICE	01-67-4-634	MISCELLANEOUS SERVICES	\$300.00
					VENDOR TOTAL:			\$300.00
BRYANT DOUGLAS								
	112224	11/22/24	\$191.48		19036 HARDING AVE WATER REFUND	08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$191.48
					VENDOR TOTAL:			\$191.48
YNEGY ENERGY SERVICES								
	30960011155	11/27/24	\$1,594.01		VOLLMER RESERVOIR POWER 10/25/24-11/22/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$1,594.01
					VENDOR TOTAL:			\$1,594.01

Village of Flossmoor
Detail Board Report
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EAGLE UNIFORM CO INC							
178643	11/21/24	\$135.00		DEEGAN UNIFORM	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$135.00
183603	12/01/24	\$1,047.00		CSO UNIFORM	01-48-3-615	SMALL TOOLS & EQUIPMENT	\$665.00
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$382.00
						VENDOR TOTAL:	\$1,182.00
EBEL'S ACE HARDWARE							
351653	12/03/24	\$15.29		BATTERIES FOR 711-PISTOL EQUIPMENT REPAIR	01-48-3-611	SPECIAL POLICE COMMODITIES	\$15.29
351630	11/26/24	\$14.38		SPRAY PAINT	40-30-6-677	MAINTENANCE AND REPAIRS	\$14.38
351628	11/25/24	\$15.20		SCREWS & BATTERIES	01-49-3-605	OPERATING SUPPLIES	\$15.20
						VENDOR TOTAL:	\$44.87
ELEVATOR INSPECTION SVC CO INC							
127992	12/02/24	\$80.00		ELEVATOR INSPECTIONS	01-53-4-658	ELEVATOR INSPECTION SERVICES	\$80.00
127760	12/20/24	\$1,056.00		ELEVATOR INSPECTIONS SEPTEMBER-NOVEMBER 2024	01-53-4-658	ELEVATOR INSPECTION SERVICES	\$1,056.00
						VENDOR TOTAL:	\$1,136.00
EVT TECHNOLOGIES							
7162	11/22/24	\$255.00		2022 C119 CRADLEPOINT INSTALL	16-01-7-749	CAPITAL EQUIPMENT-FIRE	\$255.00
7163	11/22/24	\$259.95		2023 C19 RF MODEM CABLE	01-49-3-621	COMMUNICATIONS EQUIPMENT	\$259.95
						VENDOR TOTAL:	\$514.95
EXPERT CHEMICAL & SUPPLY INC							
963115	11/22/24	\$262.98		CLEANING SUPPLIES	01-67-3-616	CLEANING SUPPLIES	\$262.98
						VENDOR TOTAL:	\$262.98

Village of Flossmoor
Detail Board Report
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FITZSIMMONS	7690795	11/25/24	\$40.00		H TANK GAS CONTENTS	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$40.00
	7690797	11/25/24	\$60.00		H TANK GAS CONTENTS	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$60.00
	7674730	11/25/24	\$15.00		H TANK RENTAL	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$15.00
							VENDOR TOTAL:	\$115.00
FLOSSMOOR FAMILY AUTO SERVICE								
	130003	12/03/24	\$73.94		C19 OIL CHANGE	01-49-6-671	VEHICLE MAINTENANCE	\$73.94
	127198	05/30/24	\$101.94		416 OIL CHANGE/TIRE REPAIR	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$101.94
	129764	11/18/24	\$20.00		TIRE REPAIR	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$20.00
	129766	11/18/24	\$361.19		322 TIRE REPLACEMENT	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$361.19
							VENDOR TOTAL:	\$557.07
GALLAGHER MATERIALS CORP.								
	37025	11/15/24	\$321.16		ASPHALT COLD PATCH	08-14-3-612	ASPHALT MIX	\$107.05
						08-24-3-612	ASPHALT MIX	\$107.05
						02-01-3-606	ASPHALT MIX	\$107.06
							VENDOR TOTAL:	\$321.16
GALLS, LLC								
	029633117	12/01/24	\$74.07		UNIFORMS & RELATED SUPPLIES-FLASHLIGHT (FILKINS)	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$74.07
	029693654	11/19/24	\$83.45		UNIFORMS & RELATED SUPPLIES-SAILSBERY T-SHIRTS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$83.45
							VENDOR TOTAL:	\$157.52
ASVODA & ASSOCIATES INC								
	NV24PTS0534	11/07/24	\$25.28		CHECK VALVE GASKET	08-21-3-605	OPERATING SUPPLIES	\$25.28
							VENDOR TOTAL:	\$25.28

Village of Flossmoor
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GRANICUS		193855	12/01/24	\$465.97		MINUTETRAQ AGENDA SOFTWARE 12/1/24-12/31/24	01-41-4-645	PAPERLESS AGENDA SOFTWARE SERV	\$465.97
VENDOR TOTAL:									\$465.97
HELSEL-JEPPERSON ELECTRICAL		950084	11/08/24	\$310.00		LIGHT BULBS	40-30-6-677	MAINTENANCE AND REPAIRS	\$310.00
		950312	11/12/24	\$13.43		MOGUL LIGHT SOCKET	40-30-6-677	MAINTENANCE AND REPAIRS	\$13.43
VENDOR TOTAL:									\$323.43
HIGH STAR TRAFFIC		9660	11/20/24	\$1,703.35		TRAFFIC SIGN REPLACEMENTS	02-01-3-610	STREET SIGNS	\$1,703.35
VENDOR TOTAL:									\$1,703.35
HISKES, DILLNER, O'DONNELL,		21982	12/03/24	\$1,167.00		2021 NO CASH BID 1835 DIXIE HWY.	01-44-4-643	UNPLANNED LITIGATION	\$1,167.00
		21983	12/03/24	\$165.00		ACQUISITION/NO CASH BID-1835 DIXIE HWY THROUGH 11/30/24	01-44-4-643	UNPLANNED LITIGATION	\$165.00
VENDOR TOTAL:									\$1,332.00
HOME CLEANING CENTERS -AMERICA		DECEMBER 2025	11/15/24	\$3,256.00		DECEMBER 2025 CLEANING SERVICES	01-67-4-630	CLEANING SERVICE	\$3,256.00
VENDOR TOTAL:									\$3,256.00
HOMWOOD DISPOSAL SERVICE INC		9138371	12/01/24	\$406.53		VH REFUSE REMOVAL CUST #10-13317	01-67-4-654	SCAVENGER AND DISPOSAL SERVICE	\$406.53
VENDOR TOTAL:									\$406.53
HOMWOOD DISPOSALSERVICE INC		9138368	12/01/24	\$424.80		DPW REFUSE REMOVAL ACCT #10-13143	01-67-4-654	SCAVENGER AND DISPOSAL SERVICE	\$424.80
		9117495	11/15/24	\$259.20		DPW REFUSE REMOVAL ACCT #10-13143	01-67-4-654	SCAVENGER AND DISPOSAL SERVICE	\$259.20
VENDOR TOTAL:									\$684.00
Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 16, 2024) (CONSENT									2

Village of Flossmoor
Detail Board Report
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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
IL FIRE & POLICE COMMISSIONERS	03457	11/19/24	\$400.00		MEMBERSHIP RENEWAL FOR IL FD & PD COMMISSIONERS ASSOC.	01-48-5-660	DUES AND SUBSCRIPTIONS	\$400.00
							VENDOR TOTAL:	\$400.00
IL MUNICIPAL LEAGUE	2025	11/20/24	\$1,000.00		2025 ANNUAL MEMBERSHIP DUES	01-41-5-660	DUES	\$1,000.00
							VENDOR TOTAL:	\$1,000.00
ILLINOIS DEPT OF PUBLIC HEALTH	000557405	11/23/24	\$40.00		TENCZA EMS SYSTEMS RENEWAL	01-48-5-660	DUES AND SUBSCRIPTIONS	\$40.00
							VENDOR TOTAL:	\$40.00
ILLINOIS FIRE INSPECTORS ASSN	24791	12/05/24	\$100.00		2025 IFIA MEMBERSHIP DUES	01-49-5-660	DUES & SUBSCRIPTIONS	\$100.00
							VENDOR TOTAL:	\$100.00
INTERSTATE BATTERY OF CHICAGO	345167	11/19/24	\$437.85		D15 BATTERIES	08-21-6-671	MAINTENANCE AND SUPPLIES	\$437.85
							VENDOR TOTAL:	\$437.85
KEYSTONE SAFE COMPANY	92453605	11/01/24	\$2,899.00	2025-0023	FIREPROOF DIGITAL SAFE FOR VH VAULT	01-43-3-606	FIREPROOF DIGITAL SAFE FOR VH VA	\$1,449.50
							FIREPROOF DIGITAL SAFE FOR VH VA	\$1,449.50
							VENDOR TOTAL:	\$2,899.00
LINDCO EQUIPMENT SALES, INC.	240988P	11/19/24	\$251.90		D19 AUGER MAINTENANCE	08-21-6-671	MAINTENANCE AND SUPPLIES	\$251.90
	221420ISWL	10/31/24	\$156,886.00	2025-0007	ONE LARGE DUMP TRUCK COMPLETE WITH BUILDOUT	16-01-7-755	2023 MACK MD7 TRUCK W/ BUILDOUT	\$156,886.00
	230397ISWL	07/31/24	\$156,886.00	2025-0006	ONE LARGE DUMPTRUCK COMPLETE WITH BUILDOUT FROM LINDCO	16-01-7-755	2024 MACK MD7 TRUCK W/BUILDOUT	\$156,886.00
							VENDOR TOTAL:	\$314,023.90

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 16, 2024) (CONSENT

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/17/24

11/18

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
M&K TRUCK CENTERS OF CHICAGO HTS		205630SC	11/25/24	\$53.44		D-19 WIPER BLADE	08-21-6-671	MAINTENANCE AND SUPPLIES	\$53.44
								VENDOR TOTAL:	\$53.44
MATTHEW O'SHEA CONSULTING INC.		67	12/01/24	\$3,000.00		LOBBYING SERVICES NOVEMBER 2024	01-41-4-632	LOBBYING SERVICES	\$3,000.00
								VENDOR TOTAL:	\$3,000.00
MCKESSON MEDICAL SURGICAL		22957442	11/27/24	\$1,029.97		EMS SUPPLIES-EXAM GLOVES/I-GEL	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$1,029.97
		22880930	11/07/24	\$116.66		SUPPLIES-NEW AMBULANCE	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$116.66
		22948151	11/22/24	\$216.93		O2 FLOW METERS	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$216.93
								VENDOR TOTAL:	\$1,363.56
MENARDS		18322	11/20/24	\$241.97		HOLIDAY DECORATIONS	40-30-6-677	MAINTENANCE AND REPAIRS	\$241.97
								VENDOR TOTAL:	\$241.97
MODLITE SYSTEMS		138665	12/02/24	\$376.35		FLASHLIGHT/BATTERIES/BELT CARRIER	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$376.35
								VENDOR TOTAL:	\$376.35
MUNICIPAL GIS PARTNERS INC		7272	11/30/24	\$5,746.45		GIS CONSORTIUM STAFFING	01-55-4-650	GIS CONSORTIUM	\$2,873.23
							08-11-4-650	GIS CONSORTIUM	\$1,436.61
							08-21-4-650	GIS CONSORTIUM	\$1,436.61
								VENDOR TOTAL:	\$5,746.45
NATIONAL PUBLIC EMPLOYER LABOR		3955	11/25/24	\$230.00		BOOTH 2025 STATE/NATIONAL DUAL MEMBERSHIP RENEWAL	01-43-5-660	DUES AND SUBSCRIPTIONS	\$230.00
								VENDOR TOTAL:	\$230.00
Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 16, 2024) (CONSENT)									

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Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/17/24

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ROBERT B. NEVILLE		001209	11/23/24	\$301.68		SIGN REPAIR	01-50-3-615	SMALL TOOLS & EQUIPMENT	\$301.68
VENDOR TOTAL:									\$301.68
NICOR GAS		84830610006 11272	11/27/24	\$921.15		VH GAS BILL 10/28/24-11/27/24	01-67-4-653	GAS, ENERGY/PUMPS, & HEATING	\$921.15
		25186956857 11262	11/26/24	\$52.60		WOODS LIFT STATION 10/25/24-11/25/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$52.60
		72380610005 11212	11/21/24	\$51.73		KEDZIE BOOSTER STATION 10/23/24-11/21/24	01-67-4-653	GAS, ENERGY/PUMPS, & HEATING	\$51.73
		96444410003 11202	11/20/24	\$460.15		DPWSC 10/22/24-11/20/24	01-67-4-653	GAS, ENERGY/PUMPS, & HEATING	\$460.15
VENDOR TOTAL:									\$1,485.63
PARAMEDIC SERVICES OF ILLINOIS INC		8749	12/01/24	\$60,919.00		CONTRACTED FD PERSONNEL-PERIOD ENDING 12/31/24	01-49-4-650	CONTRACT FF/PM PERSONNEL	\$60,919.00
VENDOR TOTAL:									\$60,919.00
PEERLESS NETWORK		63758	11/15/24	\$112.75		DPW/PD TELEPHONE 11/15/24-12/14/24	01-55-4-637	TELEPHONE	\$41.07
							01-50-4-637	TELEPHONE	\$71.68
VENDOR TOTAL:									\$112.75
PETTY CASH (PD)		112624	11/26/24	\$222.09		REPLENISH PETTY CASH	01-48-3-611	SPECIAL POLICE COMMODITIES	\$103.43
							01-48-5-661	TRAINING	\$14.00
							01-48-3-608	PETROLEUM PRODUCTS	\$65.25
							01-48-3-603	POSTAGE	\$8.84
							01-48-3-605	OPERATING SUPPLIES	\$6.88
							01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$23.69
VENDOR TOTAL:									\$222.09

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/17/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
POSSIBILITY PLACE NURSERY 11077	11/01/24	\$494.00		LEAVITT PARK PLANTS	01-62-6-681	ART LANDSCAPING MAINTENANCE	\$494.00
						VENDOR TOTAL:	\$494.00
PRO SAFETY 2907390	10/31/24	\$130.52		SAFETY SUPPLIES RESTOCK	01-60-3-618 08-11-3-618 08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	\$43.50
						SAFETY EQUIPMENT & SUPPLIES	\$43.51
						SAFETY EQUIPMENT & SUPPLIES	\$43.51
						VENDOR TOTAL:	\$130.52
PUBLIC SAFETY DIRECT, INC. 104138 104585 104617	10/04/24 11/20/24 11/29/24	\$332.00 \$108.00 \$484.80		L15 RADIO INSTALL/ANTENNA & CABLE "FLOSSMOOR KEEP THE CHEER HERE" BANNERS CHARGER-INSTALL MODEM/ANTENNA/POWER SUPPLY & DOCK & PSD TIMER	01-60-6-676 01-41-4-653 01-48-6-671	RADIO SYSTEM MAINTENANCE	\$332.00
						MARKETING PROGRAMS	\$108.00
						VEHICLE MAINTENANCE & SUPPLIES	\$484.80
						VENDOR TOTAL:	\$924.80
RR LANDSCAPE SUPPLY 132491 132494	11/14/24 11/14/24	\$256.00 \$256.00		TOP SOIL FOR RESTORATION DIGS TOP SOIL FOR RESTORATION DIGS	08-12-3-619 08-22-3-619 09-01-3-620 08-12-3-619 08-22-3-619	PROGRAM COMMODITIES	\$85.34
						PROGRAM COMMODITIES	\$85.33
						GROUND REPAIR MATERIAL	\$85.33
						PROGRAM COMMODITIES	\$230.00
						PROGRAM COMMODITIES	\$26.00
						VENDOR TOTAL:	\$512.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/17/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
RUNCO OFFICE SUPPLY	9563370	12/04/24	\$342.70		COPY PAPER/FINANCE-DESKMATS	01-41-3-601	OFFICE SUPPLIES	\$55.20
						01-42-3-601	OFFICE SUPPLIES	\$27.59
						01-43-3-601	OFFICE SUPPLIES	\$108.15
						01-45-3-601	OFFICE SUPPLIES	\$27.59
						01-48-3-601	OFFICE SUPPLIES	\$27.59
						01-49-3-601	OFFICE SUPPLIES	\$27.59
						01-53-3-601	OFFICE SUPPLIES	\$13.80
						01-55-3-601	OFFICE SUPPLIES	\$27.59
						08-10-3-601	OFFICE SUPPLIES	\$13.80
						08-20-3-601	OFFICE SUPPLIES	\$13.80
							VENDOR TOTAL:	\$426.81
						08-11-3-601	OFFICE SUPPLIES	\$16.07
						08-21-3-601	OFFICE SUPPLIES	\$16.08
						08-11-3-601	OFFICE SUPPLIES	\$25.98
						08-21-3-601	OFFICE SUPPLIES	\$25.98
S&J INDUSTRIAL SUPPLY CORP	10954	11/27/24	\$153.58		GARBAGE BAGS RESTOCK	01-67-3-616	CLEANING SUPPLIES	\$153.58
							VENDOR TOTAL:	\$153.58
SERVICE SANITATION, INC.	8990976	12/02/24	\$230.00		HANDICAP RESTROOM & HAND SANITIZER-CELEBRATE THE SEASON EVENT	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$230.00
							VENDOR TOTAL:	\$230.00
SMITH DAWSON & ANDREWS	1011705	11/29/24	\$5,000.00		LOBBYING SERVICES NOVEMBER 2024	01-41-4-632	LOBBYING SERVICES	\$5,000.00
							VENDOR TOTAL:	\$5,000.00
DUTHWEST DIGITAL PRINTING	124311	11/19/24	\$48.90		DIGITAL PRINTS 2504 BROOKWOOD DR	12-00-0-286	MISCELLANEOUS DEPOSITS	\$48.90
							VENDOR TOTAL:	\$48.90

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/17/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
STANLEY STEEMER INTERNATIONAL INC								
	13793607108	11/07/24	\$200.00		DPW CARPET CLEANING	01-67-4-634	MISCELLANEOUS SERVICES	\$200.00
	13793608108	11/07/24	\$290.00		FD CARPET CLEANING	01-67-4-634	MISCELLANEOUS SERVICES	\$290.00
							VENDOR TOTAL:	\$490.00
STRAND ASSOCIATES, INC								
	0218060	11/13/24	\$6,222.19		BRUMLEY DRIVE CONSTRUCTION-RELATED	10/1/24-10/31/24		
						17-01-4-746	BRUMLEY RD CONST OBSERVATION S	\$6,222.19
	0218061	11/13/24	\$11,178.42		WATER SCADA SYSTEM REPLACEMENT-10/1/24-10/31/24	01-55-7-779	WATER SUPPLY SYSTEM IMPROVEME	\$11,178.42
							VENDOR TOTAL:	\$17,400.61
SYSTEM 1 DESIGN GROUP								
	246779	11/19/24	\$280.00		D18/D19 GRAPHICS DECALS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$280.00
							VENDOR TOTAL:	\$280.00
T.R.L. TIRE SERVICE CORP								
	274791	11/18/24	\$47.00		JUNK OUT OLD TIRES	08-11-6-671	MAINTENANCE AND SUPPLIES	\$23.50
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$23.50
	35946	11/08/24	\$2,589.64		CASE TRACTOR TIRES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$863.22
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$863.21
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$863.21
	36005	11/19/24	\$37.63		116 AC VEHICLE TIRE REPAIR	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$37.63
							VENDOR TOTAL:	\$2,674.27
THOMSON REUTERS-WEST								
	851126621	12/01/24	\$837.73		ONLINE/SOFTWARE SUBSCRIPTION 11/1/24 - 11/30/24	01-48-4-630	PROFESSIONAL SERVICES	\$837.73
							VENDOR TOTAL:	\$837.73
UDO'S PROFESSIONAL CAR WASH								
	456	12/01/24	\$25.00		PD CAR WASHES NOVEMBER 2024	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$25.00
							VENDOR TOTAL:	\$25.00

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 16, 2024) (CONSENT)

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/17/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
UNIFORMS DIRECT O1002138	11/20/24	\$550.00		INTERN SWEATSHIRTS	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$550.00
						VENDOR TOTAL:	\$550.00
UNITED PARCEL SERVICE 0000F36604474	11/23/24	\$16.25		FD-BATTERY CHARGER-NOCO WARRANTY DEPT	01-49-3-603	POSTAGE	\$16.25
						POSTAGE	\$20.88
						POSTAGE	\$134.63
						VENDOR TOTAL:	\$171.76
UNIVERSITY OF ILLINOIS UFIWB443	11/15/24	\$675.00		CAMILLI CERTIFICATION-INSTRUCTOR III BLENDED	01-49-5-663	FIRE TUITION AND FEES	\$675.00
						FIRE TUITION AND FEES	\$1,300.00
						FIRE TUITION AND FEES	\$150.00
						VENDOR TOTAL:	\$2,125.00
USA BLUE BOOK INV00548389	11/20/24	\$72.03		WATER SAMPLING SUPPLIES	08-11-6-677	WATER FACILITY MAINTENANCE	\$72.03
						VENDOR TOTAL:	\$72.03
VERIZON WIRELESS 9978896542	11/16/24	\$2,151.82		MOBILE TELEPHONES 10/17/24-11/16/24	01-42-4-637	TELEPHONE	\$168.06
						TELEPHONE	\$127.05
						TELEPHONE	\$42.35
						TELEPHONE	\$42.35
						TELEPHONE	\$826.39
						TELEPHONE	\$945.62
						VENDOR TOTAL:	\$2,151.82

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/17/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
WINDY CITY LIGHTS, INC.	7978	11/22/24	\$3,680.00		CBD CHRISTMAS LIGHTS	40-33-6-671	MAINTENANCE AND SUPPLIES	\$3,680.00
							VENDOR TOTAL:	\$3,680.00
WORKING WELL	0044563600	10/31/24	\$870.00		LINDSEY PRE-EMPLOYMENT PHYSICAL	01-49-4-636	PRE-EMPLOYMENT PHYSICALS	\$870.00
	0044563700	10/31/24	\$55.00		DOT DRUG TEST-BAUMGARTNER	01-55-4-647	CDL DRUG AND ALCOHOL TESTS	\$55.00
							VENDOR TOTAL:	\$925.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 12/17/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Amount Being Paid: \$507,241.19
Total Number of Invoices: 147

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
ADVANCES	ADVANCE SWEEPING SERVICES INC	N	15,342.50	0.00	15,342.50
AMAZON	AMAZON CAPITAL SERVICES	N	1,103.22	0.00	1,103.22
BAXTER&W	BAXTER & WOODMAN, INC.	N	26,634.22	0.00	26,634.22
BETTENHAUS	BETTENHAUSEN & ASSOCIATES LLC	Y	2,406.25	0.00	2,406.25
BOUND	BOUND TREE MEDICAL LLC	Y	1,196.75	0.00	1,196.75
BRITES	BRITES TRANSPORTATION LLC	N	594.25	0.00	594.25
COPSTEST	C.O.P.S. TESTING SERVICE INC.	N	500.00	0.00	500.00
CAPS	CAPS TEES	Y	838.00	0.00	838.00
CDW-G	CDW GOVERNMENT, INC.	N	43.22	0.00	43.22
CENTRALP	CENTRAL PARTS WAREHOUSE	N	12.54	0.00	12.54
CHCWELL	CHC WELLBEING INC	Y	86.00	0.00	86.00
CHICOMM	CHICAGO COMMUNICATIONS, LLC.	Y	1,933.00	0.00	1,933.00
COMCAST FD	COMCAST	N	81.14	0.00	81.14
COM0994	COMED	N	2,657.72	0.00	1,159.40
COOKBURE	COOK COUNTY BUREAU OF TECH	N	1,093.40	0.00	1,093.40
COOKCODE	COOK COUNTY DEPARTMENT OF	N	400.00	0.00	400.00
CORE&MAI	CORE & MAIN LP	Y	1,280.31	0.00	1,280.31
CORE	CORE INTEGRATED MARKETING	N	514.29	0.00	514.29
CRITICAL	CRITICAL REACH	N	415.00	0.00	415.00
CROSSMAR	CROSSMARK PRINTING, INC.	N	3,260.20	0.00	3,260.20
CURRIE	CURRIE MOTORS	N	18.08	0.00	18.08
DELPAIN	DONALD E. LONGSHORE	Y	300.00	0.00	300.00
DOUGLASB	BRYANT DOUGLAS	N	191.48	0.00	191.48
DYNEGY	DYNEGY ENERGY SERVICES	N	1,594.01	0.00	1,594.01
EAGLEUNI	EAGLE UNIFORM CO INC	N	1,182.00	0.00	1,182.00
EBELSACE	EBEL'S ACE HARDWARE	N	44.87	0.00	44.87
ELEVATOR	ELEVATOR INSPECTION SVC CO INC	N	1,136.00	0.00	1,136.00
EVTECH	EVT TECHNOLOGIES	N	514.95	0.00	514.95
EXPERT	EXPERT CHEMICAL & SUPPLY INC	N	262.98	0.00	262.98
FITZSIMM	FITZSIMMONS	N	115.00	0.00	115.00
FLOSSFAM	FLOSSMOOR FAMILY AUTO SERVICE	N	557.07	0.00	557.07
GALLAMAT	GALLAGHER MATERIALS CORP.	N	321.16	0.00	321.16
GALLS	GALLS, LLC	N	157.52	0.00	157.52
GASVODA	GASVODA & ASSOCIATES INC.	N	25.28	0.00	25.28
GRANICUS	GRANICUS	N	465.97	0.00	465.97
HELSEL	HELSEL-JEPPERSON ELECTRICAL	N	323.43	0.00	323.43
HIGHSTAR	HIGH STAR TRAFFIC	Y	1,703.35	0.00	1,703.35
HISKES	HISKES, DILLNER, O'DONNELL,	Y	1,332.00	0.00	1,332.00
HOMECLEA	HOME CLEANING CENTERS -AMERICA	N	3,256.00	0.00	3,256.00
HOMEWOODVH	HOMEWOOD DISPOSAL SERVICE INC	N	406.53	0.00	406.53
HOMEWOODPW	HOMEWOOD DISPOSALSERVICE INC	N	684.00	0.00	684.00
IFPCA	IL FIRE & POLICE COMMISSIONERS	N	400.00	0.00	400.00
ILMUNLEA	IL MUNICIPAL LEAGUE	N	1,000.00	0.00	1,000.00
ILDEPTPU	ILLINOIS DEPT OF PUBLIC HEALTH	N	40.00	0.00	40.00
ILFIRINS	ILLINOIS FIRE INSPECTORS ASSN	N	100.00	0.00	100.00

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (December 16, 2024) (CONSENT

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/Cl
INTERSTA	INTERSTATE BATTERY OF CHICAGO	N	437.85	0.00	437.85
KEYSTONE	KEYSTONE SAFE COMPANY	N	2,899.00	0.00	2,899.00
LINDCO	LINDCO EQUIPMENT SALES, INC.	N	314,023.90	0.00	314,023.90
M&K	M&K TRUCK CENTERS OF CHICAGO HTS	N	53.44	0.00	53.44
MATTHEWO	MATTHEW O'SHEA CONSULTING INC.	N	3,000.00	0.00	3,000.00
MCKESSON	MCKESSON MEDICAL SURGICAL	N	1,363.56	0.00	1,363.56
MENARDS	MENARDS	N	241.97	0.00	241.97
MODLITE	MODLITE SYSTEMS	N	376.35	0.00	376.35
MUNICIPALG	MUNICIPAL GIS PARTNERS INC	N	5,746.45	0.00	5,746.45
NPELRA	NATIONAL PUBLIC EMPLOYER LABOR	N	230.00	0.00	230.00
NEVILLER	ROBERT B. NEVILLE	Y	301.68	0.00	301.68
NICOR-4	NICOR GAS	N	1,485.63	0.00	1,485.63
PARAMEDICS	PARAMEDIC SERVICES OF ILLINOIS I	N	60,919.00	0.00	60,919.00
PEERLESS	PEERLESS NETWORK	N	112.75	0.00	112.75
PETTYPOL	PETTY CASH (PD)	N	222.09	0.00	222.09
POSSIBIL	POSSIBILITY PLACE NURSERY	N	494.00	0.00	494.00
PROSAFET	PROSAFETY	N	130.52	0.00	130.52
PUBSAFET	PUBLIC SAFETY DIRECT, INC.	N	924.80	0.00	924.80
RRLAND	RR LANDSCAPE SUPPLY	Y	512.00	0.00	512.00
RUNCO	RUNCO OFFICE SUPPLY	N	426.81	0.00	426.81
S&J	S&J INDUSTRIAL SUPPLY CORP	N	153.58	0.00	153.58
SERVICES	SERVICE SANITATION, INC.	N	230.00	0.00	230.00
SMITHDAW	SMITH DAWSON & ANDREWS	N	5,000.00	0.00	5,000.00
SWPRINT	SOUTHWEST DIGITAL PRINTING	N	48.90	0.00	48.90
STANLEYS	STANLEY STEEMER INTERNATIONAL IN	N	490.00	0.00	490.00
STRAND	STRAND ASSOCIATES, INC	N	17,400.61	0.00	17,400.61
SYSTEM1	SYSTEM 1 DESIGN GROUP	Y	280.00	0.00	280.00
T.R.L.	T.R.L. TIRE SERVICE CORP	N	2,674.27	0.00	2,674.27
THOMWEST	THOMSON REUTERS-WEST	N	837.73	0.00	837.73
UDOS	UDO'S PROFESSIONAL CAR WASH	N	25.00	0.00	25.00
UNIFORMSD	UNIFORMS DIRECT	Y	550.00	0.00	550.00
UPS	UNITED PARCEL SERVICE	N	171.76	0.00	171.76
UOFI-4	UNIVERSITY OF ILLINOIS	N	2,125.00	0.00	2,125.00
USABLUE	USA BLUE BOOK	N	72.03	0.00	72.03
VERIZON452	VERIZON WIRELESS	N	2,151.82	0.00	2,151.82
WINDYCL	WINDY CITY LIGHTS, INC.	Y	3,680.00	0.00	3,680.00
WORKING	WORKING WELL	Y	925.00	0.00	925.00
Grand Totals:			507,241.19	0.00	

TO: Bridget Wachtel, Village Manager
FROM: Ann Novoa, Finance Director
DATE: December 16, 2024
SUBJECT: Budget Amendment Resolution



FLOSSMOOR

During the second quarter of the 24-25 fiscal year, the Board approved the following motion(s) to amend the Village's 24-25 fiscal year budget. Additionally, attached are items that have not been previously approved as budget amendments. Attached is also a memorandum from Assistant Village Manager Jonathan Bogue regarding the art fund, as well as a memorandum from Assistant Public Works Director Dan Milovanovic regarding a capital equipment line-item adjustment.

Attached is the resolution that the Board is required to adopt so that the budget amendments may be filed with the Cook County Clerk.

Approval

<u>Date</u>	<u>Amount</u>	<u>Account No.</u>	<u>Description</u>
10/7/24	\$26,279	01-53-1-510	Property Maintenance Inspector
*12/16/24	\$31,893	16-01-7-767	Municipal Building Maintenance
*12/16/24	\$3,807	27-01-6-487	Contributions and Donations
*12/16/24	\$1,928	27-01-4-634	Miscellaneous Services
*12/16/24	\$2,800	27-01-6-677	Program Maintenance
*12/16/24	\$7,000	27-01-7-715	Permanent Sculpture

*Proposal to Board 12-16-24

You will also find attached analysis of fund balances as requested by the Board.

I request that approval of this resolution be placed on the December 16, 2024, Board Meeting Agenda.

MEMORANDUM

TO: Ann Novoa, Finance Director
 C: Bridget Wachtel, Village Manager &
 Malea Stubitsch, Assistant Finance Director
 FROM: Jonathan Bogue, Assistant Village Manager
 DATE: December 4, 2024
 SUBJECT: Public Art Fund Budget Amendment



Ann,

The following budget amendments are needed.

- Line Item **#27-00-6-487** needs to be increased by \$3,807 to \$11,400. Staff and the Public Art Commission fundraised an additional \$3,807 than what was budgeted.
- Line Item **#27-01-4-634** needs \$1,928 added to the account. The Public Art Fund accepted three pieces donated by William O'Brien to be placed in Flossmoor Park. Although they were donated, the Public Art Fund had to pay for the installation and hardware for the pieces to be placed. This and a higher-than-expected amount for the art audio guide, OtoCast, came out of this account.
- Line Item **27-01-6-677** needs \$2,800 added to the account. The sculpture "Minions" was \$500 over budget for conservation and repair work, and the commission also spent program maintenance funds on relocating and painting "Kinetic Vision" to be placed in front of Heather Hill School.
- Line item **#27-01-7-715** needs \$7,000 added to the account. The Village Board agreed to purchase the sculpture "Reaching for the Sky" as recommended by the Public Art Commission and include it in the permanent collection.

Please feel free to contact me if you have any additional concerns or questions.

Sincerely,

Jonathan Bogue
 Assistant Village Manager

Attachment: Public Art Fund Budget Amendments 24 (Budget Amendment Resolution - Memo)

MEMORANDUM



FLOSSMOOR

TO: Ann Novoa, Finance Director
C: Bridget A. Wachtel, Village Manager
 John S. Brunke, Public Works Director
FROM: Dan Milovanovic, Assistant Public Works Director
DATE: December 4, 2024
SUBJECT: FY 25 Quarterly Budget Amendment (2nd Quarter)

I am requesting that the following budget amendment be added to the FY25 2nd Quarter budget amendment resolution.

16-01-7-767 Municipal Building Maintenance Increase \$31,892.64

The reason for the amendment is to cover the final contract cost for the Village Hall Flooring Replacement Project. The Village Hall Flooring Replacement Project budget was \$100,000. The original contract value for this project was \$103,727. The total construction cost for the project came in at \$147,145.10. The reason for the contract increase was due to additional flooring and baseboard installed throughout the project area and safety improvements such as rubber treads for stairs and a moisture barrier membrane for the lower-level floor. These contract overages were unforeseen at the time of project development.

If you have any questions, please let me know.

Attachment: FY25 DPW Quarterly Budget Amendment (Budget Amendment Resolution - Memo)

VILLAGE OF FLOSSMOOR
BUDGET AMENDMENT LOG
FY 24-25

updated 12-4-2024

GENERAL FUND

REVENUES

<u>Date</u> <u>Approved</u>	<u>Account</u> <u>Number</u>	<u>Amount</u>	<u>Original</u> <u>Budget</u>	<u>Amended</u> <u>Budget</u>	<u>G/L</u> <u>Post</u> <u>Month</u>	<u>Description</u>
--------------------------------	---------------------------------	---------------	----------------------------------	---------------------------------	---	--------------------

Total Revenues -

EXPENDITURES

<u>Date</u> <u>Approved</u>	<u>Account</u> <u>Number</u>	<u>Amount</u>	<u>Original</u> <u>Budget</u>	<u>Amended</u> <u>Budget</u>	<u>G/L</u> <u>Post</u> <u>Month</u>	<u>Description</u>
7/1/24	01-48-1-529	157,344	-	157,344	Jul	creation of Dir of PS job
10/7/24	01-53-1-510	26,279	-	26,279	Dec	creation of FT Prop Maint Insp

- - -

Total Expenditures 183,623

NET CHANGE (183,623)

FUND BALANCE ANALYSIS, 12-4-24:

Audited Fund Balance 4-30-24	8,322,025
Less: Reserves 4-30-24	(4,576,756)
Less: FY 25 Budget Operating Deficit	(1,079,208)
Less: FFP Allocation-Line Item Budgeted FY25	(200,000) VH Municipal Complex Improvements
Less: FFP Allocation-Line Item Budgeted FY25	(200,000) PW Salt Storage Bin
Less: FFP Allocation-Line Item Budgeted FY25	(38,500) CBD Streetscape Improvements
Less: FFP Allocation-Line Item Budgeted FY25	(200,000) Water System Improvements
Budget Amendments FY 25-Net Change	(183,623)
Mid Year Pace Over/(Under)	-
Estimated Unallocated Fund Balance 12-4-24	<u>1,843,938</u>
FFP Projects Allocated for After FY 25	<u>1,423,923</u>

Attachment: Amendbud25 Fund Analysis as of Q2 v2 (Budget Amendment Resolution - Memo)

VILLAGE OF FLOSSMOOR
BUDGET AMENDMENT LOG
FY 24-25

updated 12-5-2024

CAPITAL EQUIPMENT FUND

REVENUES

<u>Date</u> <u>Approved</u>	<u>Account</u> <u>Number</u>	<u>Amount</u>	<u>Original</u> <u>Budget</u>	<u>Amended</u> <u>Budget</u>	<u>G/L Post</u> <u>Month</u>	<u>Description</u>
		-	-	-		
			-	-		

Total Revenues -

EXPENDITURES

<u>Date</u> <u>Approved</u>	<u>Account</u> <u>Number</u>	<u>Amount</u>	<u>Original</u> <u>Budget</u>	<u>Amended</u> <u>Budget</u>	<u>G/L Post</u> <u>Month</u>	<u>Description</u>
7/1/24	16-01-7-748	49,101	814,420	863,521	Jul	Security Camera Project
8/19/24	16-01-7-755	176,200	-	176,200	Aug	FY24 Carry-over DPW
8/19/24	16-01-7-755	261,503	-	261,503	Aug	FY24 Carry-over DPW
8/19/24	16-01-7-755	265,000	-	265,000	Aug	FY24 Carry-over DPW
12/16/24	16-01-7-767	31,893	307,000	338,893	Dec	Municipal flooring project
		-		-		
		-		-		
		-		-		

Total Expenditures 783,697

NET CHANGE (783,697)

FUND BALANCE ANALYSIS, 12-4-24:

Audited Fund Balance 4-30-24	2,132,779
Plus: Budgeted Revenues	1,248,869
Less: Reserves 4-30-24	- no capital fund reserve policy
Less: Budgeted Expenditures	(2,443,937)
Budget Amendments FY 25-Net Change	(783,697)
Mid Year Pace Over/(Under)	-
Estimated Unallocated Fund Balance 12-4-24	<u>154,014</u>

Capital

Attachment: Amendbud25 Fund Analysis as of Q2 v2 (Budget Amendment Resolution - Memo)

VILLAGE OF FLOSSMOOR
BUDGET AMENDMENT LOG
FY 24-25

updated 8-12-24

PUBLIC SAFETY DONATIONS

REVENUES

<u>Date</u> <u>Approved</u>	<u>Account</u> <u>Number</u>	<u>Amount</u>	<u>Original</u> <u>Budget</u>	<u>Amended</u> <u>Budget</u>	<u>G/L Post</u> <u>Month</u>	<u>Description</u>
			-	-		
			-	-		

Total Revenues -

EXPENDITURES

<u>Date</u> <u>Approved</u>	<u>Account</u> <u>Number</u>	<u>Amount</u>	<u>Original</u> <u>Budget</u>	<u>Amended</u> <u>Budget</u>	<u>G/L Post</u> <u>Month</u>	<u>Description</u>
7/8/24	24-01-7-771	4,050	4,000	8,050	Jul	Radar Speed Sign

Total Expenditures 4,050

NET CHANGE (4,050)

FUND BALANCE ANALYSIS, 12-4-24:

Audited Fund Balance 4-30-24 49,391

Less: Reserves 4-30-24 - no public safety fund reserve policy

Less: FY 25 Budget Operating Deficit

Budget Amendments FY 25-Net Change (4,050)

Mid Year Pace Over/(Under) -

Estimated Unallocated Fund Balance 12-4-24 45,341

Attachment: Amendbud25 Fund Analysis as of Q2 v2 (Budget Amendment Resolution - Memo)

VILLAGE OF FLOSSMOOR
BUDGET AMENDMENT LOG
FY 24-25

updated 12-5-2024

PUBLIC ART PROGRAM FUND

REVENUES

<u>Date</u>	<u>Account</u>		<u>Original</u>	<u>Amended</u>	<u>G/L Post</u>	
<u>Approved</u>	<u>Number</u>	<u>Amount</u>	<u>Budget</u>	<u>Budget</u>	<u>Month</u>	<u>Description</u>
12/16/24	27-01-6-487	3,807	7,500	11,307	Dec	more fundraising opportunities than budgeted
<i>Total Revenues</i>		3,807				

EXPENDITURES

<u>Date</u>	<u>Account</u>		<u>Original</u>	<u>Amended</u>	<u>G/L Post</u>	
<u>Approved</u>	<u>Number</u>	<u>Amount</u>	<u>Budget</u>	<u>Budget</u>	<u>Month</u>	<u>Description</u>
12/16/24	27-01-4-634	1,928	400	2,328	Dec	installation for donated pieces
12/16/24	27-01-6-677	2,800	4,500	7,300	Dec	relocation of art pieces and repair work
12/16/24	27-01-7-715	7,000	-	7,000	Dec	purchase of "Reaching for the Sky"
<i>Total Expenditures</i>		\$11,728				

NET CHANGE (7,921)

FUND BALANCE ANALYSIS, 12-4-24:

Audited Fund Balance 4-30-24	65,558
Less: Reserves 4-30-24	(22,955) Assigned for Public Art Maintenance
Less: FY 25 Budget Operating Deficit	
Budget Amendments FY 25-Net Change	(7,921)
Mid Year Pace Over/(Under)	-
Estimated Unallocated Fund Balance 12-4-24	<u>34,682</u>

Attachment: Amendbud25 Fund Analysis as of Q2 v2 (Budget Amendment Resolution - Memo)

RESOLUTION # _____
A RESOLUTION AMENDING THE BUDGET FOR FISCAL YEAR 24-25 FOR THE VILLAGE OF FLOSSMOOR

WHEREAS, the Village of Flossmoor, County of Cook, State of Illinois has heretofore adopted a budget for the fiscal year ending April 30, 2025, passed by the Mayor and Board of Trustees of said Village of Flossmoor on April 15, 2024, a certified copy of said Budget and a Certificate of Estimate of Revenues having been filed in the Office of the County Clerk on May 29, 2024; and,

WHEREAS, circumstances have arisen during the fiscal year by which said Village wishes to amend said budget filed with the County Clerk according to the general ledger numbers and amounts listed in attachment A; and,

WHEREAS, said Village has additional revenue and/or designated fund balances that will be and is hereby allocated for said budget amendments as listed in attachment A;

NOW, THEREFORE, BE IT RESOLVED, that said budget filed with the County Clerk be amended according to changes listed in attachment A.

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to cause to be filed with the County Clerk of Cook County, Illinois, a certified copy of this Resolution.

Passed this 16th day of December, 2024.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

ATTACHMENT A - PAGE ONE OF ONE

BUDGET AMENDMENT

FY 2024-25 BUDGET

<u>Fund</u>	<u>Account Title</u>	<u>Account Number</u>	<u>Amount</u>
General	Property Maintenance Inspector	01-53-1-510	\$26,279
Capital	Municipal Building Maintenance	16-01-7-767	\$31,893
Public Art Fund	Contributions and Donations	27-01-6-487	\$3,807
Public Art Fund	Miscellaneous Services	27-01-4-634	\$1,928
Public Art Fund	Program Maintenance	27-01-6-677	\$2,800
Public Art Fund	Permanent Sculpture	27-01-7-715	\$7,000

TO: Bridget Wachtel, Village Manager
FROM: Ann Novoa, Finance Director
DATE: December 16, 2024
SUBJECT: 2024 Tax Levy



FLOSSMOOR

At its November 18, 2024, meeting, the Village Board established an estimated 2024 tax levy, thereby allowing the Village to adopt the final levy at its December 16, 2024, meeting. Attached for approval is the 2024 Tax Levy Ordinance.

The Tax Levy Ordinance has been prepared in accordance with the estimated levy approved by the Board on November 18. As discussed on November 18, the Village levy of \$7,793,707 results in a 4.40% increase in dollars as compared to the 2023 extension. The percentage increase without the 2014 General Obligation and 2021 General Obligation (referendum and refunding purposes) Bond Issues is 6.68%. The CPI portion of the increase is limited to a tax cap-imposed 3.4%. The remaining portion represents the Village's new property growth, which includes a factor this year for new developments consisting of Rainbow Cone and Oasis / House of Goshen. The total levy per the ordinance, which includes the Flossmoor Public Library, is \$9,324,407.

Please place approval of the 2024 Tax Levy Ordinance on the December 16, 2024, Village Board meeting agenda. Approval of the 2025 Tax Levy Ordinance should be placed on the agenda in an order that follows budget amendments and precedes the resolution directing the Cook County Clerk on reduction of the 2024 levy.

ORDINANCE NO. _____

**AN ORDINANCE FOR THE LEVY AND ASSESSMENT OF TAXES FOR THE FISCAL YEAR BEGINNING
MAY 1, 2024, AND ENDING APRIL 30, 2025, OF THE VILLAGE OF FLOSSMOOR, COUNTY OF
COOK, STATE OF ILLINOIS**

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois:

SECTION 1. That the total budget for all corporate purposes legally made to be collected from the tax levy of the fiscal year beginning May 1, 2024, and ending April 30, 2025, is hereby ascertained to be the sum of Nine Million, Three Hundred and Twenty-Four Thousand, Four Hundred and Seven (\$9,324,407) Dollars.

SECTION 2. That the sum of Nine Million, Three Hundred and Twenty-Four Thousand, Four Hundred and Seven (\$9,324,407) Dollars, being the total of budgets heretofore legally made which are to be collected from the tax levy of the Village of Flossmoor for certain corporate expenses of said Village of Flossmoor as budgeted for the fiscal year beginning May 1, 2024, and ending April 30, 2025, as passed by the Mayor and Board of Trustees of said Village at the legally convened meeting of April 15, 2024, as amended, is hereby levied for the following purposes upon all taxable property of every name, nature, and description within the corporate limits of the Village of Flossmoor, Cook County, Illinois:

DIVISION 1 - GENERAL CORPORATE PURPOSES

Description	Budgeted
Section 1 - Legislative Services	
Personal Services	\$57,600
Fringe Benefits	4,350
Commodities	7,500
Contractual Services	\$236,550
Training and Conferences	12,208
Capital Outlay/Non-Operating	\$89,616
Transfers	(49,547)
Total Legislative Services	358,277
Section 2 - Executive Services	
Personal Services	\$562,127
Fringe Benefits	165,549
Commodities	\$8,500
Contractual Services	\$55,178
Training and Conferences	12,583
Maintenance	36,134
Capital Outlay/Non-Operating	50,000
Transfers	(46,339)

Total Executive Services	843,732
Section 3 - Finance Department	
Personal Services	\$566,414
Fringe Benefits	236,177
Commodities	23,770
Contractual Services	123,650
Training and Conferences	7,950
Maintenance	39,077
Transfers	(282,653)
Total Finance Department	714,385
Section 4 - Legal Services	
Contractual Services	\$212,556
Transfers	(22,348)
Total Legal Services	190,208
Section 5 - Planning and Zoning	
Personal Services	\$101,520
Fringe Benefits	16,089
Commodities	1,400
Contractual Services	16,620
Training and Conferences	2,100
Maintenance	7,117
Capital Outlay/Non-Operating	0
Transfers	(17,794)
Total Planning and Zoning	127,052
Section 6 - Police Department	
Personal Services	\$2,798,628
Fringe Benefits	2,060,918
Commodities	133,500
Contractual Services	230,590
Training and Conferences	29,00
Maintenance	116,801
Capital Outlay/Non-Operating	25,000
Transfers	191,714
Total Police Department	5,586,151
Section 7 - Fire Department	

Personal Services	\$1,460,806
Fringe Benefits	755,560
Commodities	195,500
Contractual Services	843,068
Training and Conferences	49,500
Maintenance	211,141
Transfers	158,312
Total Fire Department	3,673,887

Section 8 - Public Safety Reception and Records

Personal Services	\$412,881
Fringe Benefits	152,848
Commodities	19,500
Contractual Services	92,723
Training	200
Maintenance	12,285
Transfers	(83,067)
Public Safety Reception and Records, continued	
Total Public Safety Reception and Records	607,370

Section 9 - Building

Personal Services	\$188,289
Fringe Benefits	24,350
Commodities	6,650
Contractual Services	81,410
Training and Conferences	3,650
Maintenance	12,426
Transfers	(20,178)
Total Building	296,597

Section 10 - Public Works Administration

Personal Services	\$240,666
Fringe Benefits	68,589
Commodities	7,950
Contractual Services	93,208
Training and Conferences	3,200
Maintenance	46,597
Capital Outlay/Non-Operating	5,646,223
Transfers	(268,082)
Total Public Works Administration	5,838,351

Section 11 - Building Maintenance	
Commodities	\$22,350
Contractual Services	99,000
Maintenance	87,500
Capital Outlay/Non-Operating	406,000
Transfers	35,381
Total Building Maintenance	650,231
Section 12 - Streets and Grounds	
Personal Services	\$1,163,988
Fringe Benefits	453,906
Commodities	67,415
Contractual Services	226,299
Training and Conferences	1,800
Maintenance	184,685
Transfers	(822,329)
Total Streets and Grounds	1,275,764
Total Budget for General Corporate Purposes:	\$20,162,005

Description	Tax Levy
Description	
Levy For General Corporate	\$984,650
Levy For Police Protection	1,438,181
Levy For Fire Protection	1,438,181
Levy For Workers Compensation Insurance	97,099
Levy For Liability Insurance	97,099
Levy For Auditing	45,800
Levy For Social Security	350,600
Levy For Illinois Municipal Retirement Fund	195,700
Total Tax Levy for General Corporate Purposes:	\$6,613,055
Total Revenue from Other Sources:	\$13,548,950

DIVISION 2 - POLICE PENSION FUND	
Total Budget for Police Pension Fund:	\$1,816,983
Total Tax Levy for Police Pension Fund:	\$1,479,035
Total Revenue from Other Sources:	\$337,948

DIVISION 3 - FIRE PENSION FUND

Total Budget for Fire Pension Fund: \$425,200

Additional Board Approved Funding for Future Benefit Obligations \$110,443

Description

Levy For Fire Pension-Subject to Tax Cap \$486,710

Levy For Fire Pension-Not Capped Due To
Impact of PA 93-0689 \$48,933

Total Tax Levy for Fire Pension Fund: \$535,643

Total Revenue from Other Sources: \$0

DIVISION 4 - PUBLIC LIBRARY FUND- CORPORATE PURPOSES

Description Budgeted

Personnel Service \$966,000

Commodities 215,050

Contractual Services 178,070

Staff Development 9,000

Maintenance 157,400

Capital Outlay/Non-Operating 277,556

Total Budget for Library Corporate Purposes: \$1,803,076

Description Tax Levy

Levy For Public Library General Corporate \$1,417,700

Levy For Public Library Social Security 63,000

Levy For Public Library Illinois Municipal Retirement Fund 50,000

Total Tax Levy for Library Corporate Purposes: \$1,530,700

Total Revenue from Other Sources: \$272,376

DIVISION 5 - BOND AND INTEREST COMPONENTS

Bond Issue Tax Levy

2021 General Obligation \$880,669

2014 General Obligation \$251,050

Total Tax Levy for Bond and Interest \$1,131,719

SECTION 3. That the total amount of Nine Million, Three Hundred and Twenty-Four Thousand, Four Hundred and Seven (\$9,324,407) Dollars is hereby levied and assessed on all property subject to taxation within the Village of Flossmoor according to the value of said property as the same is assessed and equalized for State and County purposes for the current year.

SECTION 4. That the Village Clerk of said Village is hereby authorized and directed to certify this Levy and Ordinance and file with the County Clerk of Cook County on or before the time required by law, a certified copy of this Ordinance. Said County Clerk is hereby authorized and directed to extend said taxes that the same may be collected in the manner other general taxes are collected, in manner and form provided by law, and this shall be sufficient authority to do so.

SECTION 5. This Ordinance shall take effect and be in full force immediately on and after its passage and approval as required by law.

PASSED this 16th day of December, 2024.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

TO: Bridget Wachtel, Village Manager
FROM: Ann Novoa, Finance Director
DATE: December 16, 2024
SUBJECT: County Clerk Reduction Resolution - 2024 Tax Levy



FLOSSMOOR

Tax cap legislation that became effective with the 1994 levy provides the County Clerk with a mechanism to reduce tax levies upon extension if the tax levy extension exceeds the tax cap calculations. Absent specific direction from the taxing body, the County Clerk reduces each levy category (other than debt service and non-capped fire pension) proportionately. The taxing body can, however, file a resolution along with the tax levy ordinance that directs the County Clerk to reduce the levy in a manner other than proportionate. Such direction is effective for one specific tax levy and is, therefore, not perpetual.

Since the beginning of tax caps, the Village has utilized a strategy to maximize its tax levy by including estimates for new property growth. The Village's new property estimates have typically been aggressive from the standpoint of trying to capture all new property value. This approach has almost always resulted in an over estimate. Beginning with the 2000 levy, the Village has annually passed specific direction to the County Clerk regarding reduction of the Village's levy. Since the 2000 levy, the Village has generally been able to at least recognize either the full maximum allowable levy amounts (rates) as determined by the tax cap extension or the full levy ordinance amounts. In 2021 and 2022 with EAV declining, the Village was able to recognize the maximum allowable levy and statutory maximum ceiling rates, but was unable to recognize the ordinance amounts for capped levies subject to ceiling rates.

As discussed at the November 18, 2024, Board meeting, the approved 2024 levy estimate presents a situation where all three "capped-ceiling" lines are unlikely to be extended for the full "maximum allowable levy" amounts (i.e. ceiling rates). In order to minimize the impact of the 2024 "capped-ceiling" levy lines possibly being reduced further below their statutory maximum ceiling rates, the attached resolution should be approved for the 2024 tax levy, as was done last year. The resolution directs the County Clerk, in the event of the 2024 tax levy exceeding tax cap calculations at extension, to reduce the levy in a manner which does not reduce the three "capped-ceiling" levy lines below the amounts levied by the Village Board (subject, of course, to the maximum allowable levy per the 2024 EAV). If a reduction is needed, the levy would be reduced proportionately among the "non-ceiling" lines.

Please place approval of the attached resolution on the December 16, 2024, Village Board Meeting agenda in an order which follows approval of the 2024 Tax Levy Ordinance.

RESOLUTION # _____
**A RESOLUTION DIRECTING THE COOK COUNTY CLERK FOR REDUCTION OF THE 2024 TAX LEVY
IN THE EVENT TAX CAP LIMITATIONS ARE EXCEEDED BY THE VILLAGE OF FLOSSMOOR,
COUNTY OF COOK, STATE OF ILLINOIS**

WHEREAS, the Village of Flossmoor has approved an ordinance for the levy and assessment of taxes for 2024; and,

WHEREAS, the Village of Flossmoor is a non-home rule municipality and is, therefore, subject to the Property Tax Extension Limitation Act (PTELA); and,

WHEREAS, PTELA provides that a municipality may direct the Cook County Clerk as to the reduction of the tax levy of each fund in the event the municipality exceeds the tax cap limitation; and,

WHEREAS, the Village has three levy funds which are subject to individual ceilings and the method of the tax cap calculations has in the past resulted in these funds being reduced below the ceiling rates; and,

WHEREAS, the Village desires to maintain the three levy funds subject to individual ceilings at or as close as possible to the ceiling rates;

NOW, THEREFORE, BE IT RESOLVED, that in the event the Village of Flossmoor's total 2024 tax levy exceeds the tax cap limitations, the Cook County Clerk is directed that the following levies shall be no less than the amounts indicated:

-001 - General Corporate	\$ 984,650
-013 - Fire Protection	\$1,438,181
-014 - Police Protection	\$1,438,181

and that levy funds are to be reduced, if any, according to the following percentages:

-006 - Police Pension	52%
-007 - Fire Pension	17%
-008 - I.M.R.F.	6%
-016 - Social Security	12%
-018 - Auditing	1%
-019 - Liability Insurance	6%
-251 - Workmen's Compensation	<u>6%</u>
	100%

BE IT FURTHER RESOLVED, that the Village Clerk is hereby directed to cause to be filed

with the County Clerk of Cook County, Illinois, a certified copy of this Resolution.

Passed this 16th day of December 2024.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

TO: Bridget Wachtel, Village Manager
FROM: Robert Kopec, Fire Chief
DATE: December 16, 2024
SUBJECT: Automatic Aid Agreement



FLOSSMOOR

I want to provide you with an update regarding our Fire Department's emergency response protocols and the revisions needed for our MABAS 24 Automatic Aid Agreement. The existing agreement was executed in 2019 and required revision with the recent additions of Matteson, Richton Park and Park Forest Fire Departments to MABAS 24.

Our Fire Department's emergency responses are classified into three categories:

- . Still Alarm: These routine emergency calls require only the Flossmoor Fire Department's response.
- . Still Alarm with Automatic Aid: This category encompasses more serious incidents, such as structure fires, that require assistance from neighboring communities.
- . Mutual Aid Box Alarm: This alarm is activated for more significant incidents that exceed our standard Still Alarm or Still Alarm with Automatic Aid capabilities.

It is crucial to recognize that while each municipality is responsible for staffing routine Still Alarm incidents, adequately managing emergencies beyond this scope relies on Automatic Aid and/or Mutual Aid support. Collaborative efforts with nearby communities enhance our response effectiveness and ensure adherence to the National Fire Protection Association's (NFPA) minimum deployment standards. According to NFPA 1710, we must have a minimum of four personnel on the first engine arriving at the scene within four minutes and a fully staffed initial alarm assignment with at least 15 personnel within eight minutes.

The MABAS 24 Fire Chief's Association, which now consists of 23 local municipalities, recognized the need to revise our Automatic Aid Agreements collectively. Following the recent inclusion of Matteson, Richton Park, and Park Forest, the Association developed a new agreement for adoption. The revised agreement also includes language specific to automatic aid EMS services.

The proposed Automatic Aid Agreement for the Village Board's consideration is attached. Once executed, this agreement will enable us to continue effectively receiving and providing Automatic Aid. I have consulted with the Village Attorney and our insurance carrier (IRMA), who have assessed the agreement and found it satisfactory.

I'm requesting that the Mayor and Village Board authorize me to execute this agreement. Should you have any questions or require further clarification, please do not hesitate to contact me at your convenience.

Thank you for your attention to this matter.

RESOLUTION # _____

A Resolution of the Village of Flossmoor, Cook County, Illinois, Approving an Automatic Aid Agreement

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the “*Village*”), is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Article VII, Section 10 of the Illinois Constitution authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, the “Intergovernmental Cooperation Act”, 5ILCS 220/1 *et seq.*, provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract are authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

WHEREAS, the Villages of Burnham, Calumet City, Country Club Hills, Dolton, East Hazel Crest, Glenwood, Harvey, Hazel Crest, Homewood, Lansing, Lynwood, Markham, Matteson, Munster, Oak Forest, Park Forest, Phoenix, Richton Park, Riverdale, South Holland, Thornton, and Tinley Park (“*Cooperating Municipalities*”), have determined that it is in their best interests to jointly provide for communications procedures, training and other necessary functions to

further the provision of the protection of life and property from an emergency or disaster, all as provided in the Automatic Aid Agreement attached hereto; and,

WHEREAS, the Cooperating Municipalities have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of Automatic-aid in fire protection, firefighting and protecting life and property from an emergency or disaster; and,

WHEREAS, the Mayor and Board of Trustees have determined it is in the best interest of the Village to join with the Cooperating Municipalities in order to receive assistance and provide assistance to neighboring municipalities in the event of an emergency as hereinafter provided.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees for the Village of Flossmoor, Cook County, Illinois, that the Automatic Aid Agreement between the Villages of: Burnham, Calumet City, Country Club Hills, Dolton, East Hazel Crest, Flossmoor, Glenwood, Harvey, Hazel Crest, Homewood, Lansing, Lynwood, Markham, Matteson, Munster, Oak Forest, Park Forest, Phoenix, Richton Park, Riverdale, South Holland, Thornton, and Tinley Park, in the form attached hereto and made a part hereof, is hereby approved, and Robert Kopec, Fire Chief of the Village of Flossmoor Fire Department is hereby authorized and directed to execute said Agreement on behalf of the Village.

Passed this 16th day of December 2024.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

**AUTOMATIC AID AGREEMENT BETWEEN THE VILLAGES OF:
BURNHAM, CALUMET CITY, COUNTRY CLUB HILLS, DOLTON, EAST HAZEL
CREST, FLOSSMOOR, GLENWOOD, HARVEY, HAZEL CREST, HOMEWOOD,
LANSING, LYNWOOD, MARKHAM, MATTESON, MUNSTER,
OAK FOREST, PARK FOREST, PHOENIX, RICHTON PARK, RIVERDALE,
SOUTH HOLLAND, THORNTON, and TINLEY PARK**

This Agreement is made and entered into on the date next to the signature of the respective parties, by and between the Villages of Burnham, Calumet City, Country Club Hills, Dolton, East Hazel Crest, Flossmoor, Glenwood, Harvey, Hazel Crest, Homewood, Lansing, Lynwood, Markham, Matteson, Munster, Oak Forest, Park Forest, Phoenix, Richton Park, Riverdale, South Holland, Thornton, and Tinley Park referred to throughout this agreement as the "Cooperating Municipalities."

WHEREAS, Article VII, Section 10 of the Illinois Constitution authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and,

WHEREAS, the "Intergovernmental Cooperation Act", 5 ILCS 220/1 et seq., provides that any power or powers, privileges or authority exercised or which may be exercised by a unit of local government may be exercised and enjoyed jointly with any other unit of local government; and,

WHEREAS, Section 5 of the Intergovernmental Cooperation Act, 5 ILCS 220/5, provides that any one or more public agencies may contract with any one or more public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the contract are authorized by law to perform, provided that such contract shall be authorized by the governing body of each party to the contract; and,

WHEREAS, the Cooperating Municipalities have determined that it is in their best interests to enter into this Agreement to secure to each the benefits of Automatic-aid in fire protection, firefighting and protecting life and property from an emergency or disaster; and,

WHEREAS, the Cooperating Municipalities have determined that it is in their best interests to jointly provide for communications procedures, training and other necessary functions to further the provision of the protection of life and property from an emergency or disaster; and,

WHEREAS, the Cooperating Municipalities have determined that it is in their best interests to include in this Automatic Aid Agreement provisions for the same mutually beneficial Auto Aid as it relates to Emergency Medical Services (EMS). The provision of EMS shall conform to Illinois Department of Public Health (IDPH) Region 7 and South Cook County guidelines for participation. EMS calls account for a majority of our calls for service and continue to tax our response capabilities.

NOW, THEREFORE, in consideration of the foregoing recitals and the covenants contained herein, the Cooperating Municipalities agree:

Section One – Purpose

It is recognized and acknowledged that in certain situations, such as, but not limited to, emergencies, natural disasters and man-made catastrophes, using an individual Municipality's personnel and equipment to perform functions outside the territorial limits of the Municipality is desirable and necessary to preserve and protect the health, safety and welfare of the public. It is further acknowledged that in certain situations, such as the aforementioned, the use of other Municipality's personnel and equipment to perform functions within the territorial limits of a Municipality is desirable and necessary to preserve and protect the health, safety and welfare of the public. Further, it is acknowledged that the coordination of Automatic-aid through a formal agreement is desirable for the effective and efficient provision of emergency services.

Section Two – Definitions

For the purpose of this Agreement, the following terms as used in this agreement shall be defined as follows:

- A. "Cooperating Municipalities": The Villages of Burnham, Calumet City, Country Club Hills, Dolton, East Hazel Crest, Flossmoor, Glenwood, Harvey, Hazel Crest, Homewood, Lansing, Lynwood, Markham, Matteson, Munster, Oak Forest, Park Forest, Phoenix, Richton Park, Riverdale, South Holland, Thornton, and Tinley Park;
- B. "Stricken Municipality": A Cooperating Municipality requesting Automatic-Aid if an emergency occurs:
- C. "Aiding Municipality": A Municipality furnishing equipment, personnel, and/or services to a Stricken Municipality;
- D. "Emergency": An occurrence or condition in a Municipality's territorial jurisdiction resulting in a situation of such magnitude and/or consequence that it cannot be adequately handled by the Stricken Municipality and such that a Municipality determines the necessity and advisability of requesting aid.

Section Three – Authority and Action to Effect Automatic Aid

- A. The Cooperating Municipalities authorize and direct their respective Fire Chief or designee to take necessary and proper action to render and/or request Automatic-Aid from other Cooperating Municipalities according to the terms of this Agreement. The aid rendered shall be to the extent of available personnel and equipment not required for adequate protection of the territorial limits of the Aiding Municipality. The judgment of the Aiding Municipality's Fire Chief or designee shall be final as to the personnel and equipment available to render aid.
- B. Whenever an emergency occurs and conditions are such that the Fire Chief or his designee of the Stricken Municipality determines it advisable to request aid pursuant to this Agreement he shall notify all Cooperating Municipalities of the nature and location of the emergency and the type and amount of equipment and personnel and/or services requested from the Aiding Municipality.

- C. The Fire Chief or designee of each Aiding Municipality shall take the following action immediately upon being requested for aid:
1. Determine what equipment, personnel and/or services are requested by the Stricken Municipality;
 2. Determine if the requested equipment, personnel, and/or services can be committed in response to the request from the Stricken Municipality;
 3. Dispatch immediately the requested equipment, personnel and/or services, to the extent available, to the location of the emergency reported by the Stricken Municipality;
 4. Notify the Stricken Municipality if any or all of the requested equipment, personnel and/or services cannot be provided.

Section Four – Jurisdiction over Personnel and Equipment

Personnel dispatched to aid a party under this Agreement shall remain employees of the Aiding Municipality. Personnel rendering aid shall report for direction and assignment at the scene of the emergency to the Fire Chief or Senior Officer of the Stricken Municipality. The party rendering aid shall at all times have the right to withdraw any and all aid upon the order of its Fire Chief or designee; provided, however, that the party withdrawing such aid shall notify the Fire Chief or Senior Officer of the party requesting aid of the withdrawal of such aid and the extent of such withdrawal.

Section Five – Calls for Service While Rendering Automatic Aid

- A. When aid is requested from Cooperating Municipalities, the Fire Chief or Designee of the Stricken Municipality may also request assistance from MABAS to stage equipment and personnel from departments other than the Cooperating Municipalities as necessary.
- B. While the Cooperating Municipalities are rendering aid, personnel and equipment provided by MABAS shall backfill and respond to all subsequent calls for service to the Cooperating Municipalities as necessary.

Section Six – Compensation for Aid

Equipment, personnel, and/or services provided under this Agreement shall be at no charge to the party requesting aid; however, any expenses recoverable from third parties will be equitably distributed among responding parties. Nothing herein shall operate to bar any recovery of funds from any state or federal agency under any existing statutes.

The providing department will be entitled to bill patients transported by their ambulances and personnel according to their municipality's normal billing procedure and the providing municipality will be entitled to maintain the full value of the revenue received from the patient transport.

Section Seven – Insurance

Each party will procure and maintain, at its sole and exclusive expense, insurance coverage as follows:

- A. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury and property damage and \$1,000,000 per occurrence for personal injury. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000.
- B. Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- C. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$500,000 per accident.

No party will have any obligation to provide or extend insurance coverage for any of the items enumerated herein to any other party or its personnel. The obligations of the Section may be satisfied by a party's membership in a self-insurance pool, a self-insurance plan or arrangement with an insurance provider approved by the state of jurisdiction.

Section Eight – Indemnification

Each party agrees to waive all claims against all other Cooperating Municipalities for any loss, damage, personal injury, bodily injury or death in consequence of performing Automatic-Aid; provided, however, that such claim is not a result of gross negligence or willful misconduct by a party or its personnel.

Each party requesting or providing aid under this Agreement expressly agrees to hold harmless, indemnify and defend the party rendering aid and its personnel from any and all claims, demands, liability, losses, suits in law or in equity made by a third party. This indemnity shall include attorney fees and costs that may arise from providing aid under this Agreement. Provided, however, that all employee benefits, wage and disability payments, pensions, worker's compensation claims, damage to or destruction of equipment and clothing, and medical expenses of the party rendering aid will be the sole and exclusive responsibility of the respective party for its employees, provided, however, that such claims made by a third party are not the result of gross negligence or willful misconduct by the party rendering aid.

Section Nine – Non-Liability for Failure to Render Aid

The rendering of assistance under this Agreement shall not be mandatory if local conditions of the Aiding Municipality prohibit response. The Aiding Municipality will immediately notify the Stricken Municipality of the Aiding Municipality's inability to respond; however, failure to immediately notify the Stricken Municipality of such inability to respond shall not constitute evidence of noncompliance with this section and no liability may be assigned.

No liability of any kind or nature shall be attributed to or be assumed, whether expressly or implied, by a party, its duly authorized agents and personnel, for failure or refusal to render aid. Nor shall there be any liability of a party for withdrawal of aid once provided under this Agreement.

Section Ten – Term

This Agreement shall be in effect for a term of one year from the date of signature and will automatically renew for successive one-year terms unless terminated in accordance with this Section.

Any party may terminate its participation in this Agreement at any time, provided that the party wishing to terminate its participation in this Agreement shall give written notice to the remaining Cooperating Municipalities specifying the date of termination, such notice to be given at least 90 calendar days prior to the specified date of termination of participation. The written notice provided herein shall be given by personal delivery or certified mail.

Section Eleven – Effectiveness

This Agreement shall be in full force and effective upon approval by the Cooperating Municipalities in the manner provided by law and upon proper execution.

Section Twelve – Binding Effect

This Agreement will be binding upon and inure to the benefit of any successor entity which may assume the obligations of any party, provided, however, this Agreement may not be assigned by a Cooperating Municipality without prior written consent of all other Cooperating Municipalities.

Section Thirteen – Validity

The invalidity of any provision of this Agreement will not render invalid any other provision. If any provision is determined by a court of competent jurisdiction to be invalid or unenforceable, that provision will be deemed severable and this Agreement may be enforced with that provision severed or modified by court order.

Section Fourteen – Notices

All notices will be in writing and shall be served personally or by certified mail as follows:

Send to:	Copy to:
Village of Burnham Attn: Mayor 14450 S. Manistee Burnham, IL 60633	Burnham Fire Department Attn: Fire Chief 14101 S. Hoxie Avenue Burnham, IL 60633
City of Calumet City Attn: Mayor 204 Pulaski Ridge Calumet City, IL 60409	Calumet City Fire Department Attn: Fire Chief 684 Wentworth Avenue Calumet City, IL 60409
City of Country Club Hills Attn: Village President 4200 West Main Street Country Club Hills, IL 60478	Country Club Hills Fire Department Attn: Fire Chief 4360 183 rd Street Country Club Hills, IL 60478

Village of Dolton Attn: Mayor 14122 Chicago Road Dolton, IL 60419	Dolton Fire Department Attn: Fire Chief 14022 Park Avenue Dolton, IL 60419
Village of East Hazel Crest Attn: Village President 1904 174 th Street East Hazel Crest, IL 60429	East Hazel Crest Fire Department Attn: Fire Chief 17223 S. Throop Street East Hazel Crest, IL 60429
Village of Flossmoor Attn: Village Manager 2800 Flossmoor Road Flossmoor, IL 60422	Flossmoor Fire Department Attn: Fire Chief 2828 Flossmoor Road Flossmoor, IL 60422
Village of Glenwood Attn: Village Manager One Asselborn Way Glenwood, IL 60425	Glenwood Fire Department Attn: Fire Chief 605 E. Glenwood-Lansing Road Glenwood, IL 60425
City of Harvey Attn: Mayor 15320 Broadway Avenue Harvey, IL 60426	Harvey Fire Department Attn: Fire Chief 15600 Center Avenue Harvey, IL 60426
Village of Hazel Crest Attn: Village Manager 3000 W. 170 th Place Hazel Crest, IL 60429	Hazel Crest Fire Department Attn: Fire Chief 2903 175 th Street Hazel Crest, IL 60429
Village of Homewood Attn: Village Manager 2020 Chestnut Road Homewood, IL 60430	Homewood Fire Department Attn: Fire Chief 17950 Dixie Highway Homewood, IL 60430
Village of Lansing Attn: Village Administrator 3141 Ridge Road Lansing, IL 60438	Lansing Fire Department Attn: Fire Chief 18200 Chicago Avenue Lansing, IL 60438
Village of Lynwood Attn: Mayor 21460 Lincoln Highway Lynwood, IL 60411	Lynwood Fire Department Attn: Fire Chief 3107 Glenwood Dyer Road Lynwood, IL 60411
City of Markham Attn: Mayor 16313 S. Kedzie Avenue Markham, IL 60428	Markham Fire Department Attn: Fire Chief 16313 S. Kedzie Avenue Markham, IL 60428
Village of Matteson Attn: Mayor 4900 Village Commons Matteson, IL 60443	Matteson Fire Department Attn: Fire Chief 3445 Lincoln Highway Matteson, IL 60443

Village of Munster Attn: Town Manager 1005 Ridge Road Munster, IN 46321	Munster Fire Department Attn: Fire Chief 550 Fisher Street Munster, IN 46321
City of Oak Forest Attn: Mayor 15440 Central Avenue Oak Forest, IL 60452	Oak Forest Fire Department Attn: Fire Chief 5620 James Drive Oak Forest, IL 60452
Village of Park Forest Attn: Mayor 350 Victory Drive Park Forest, IL 60466	Park Forest Fire Department Attn: Fire Chief 156 Indianwood Boulevard Park Forest, IL 60466
Village of Phoenix Attn: Mayor 633 East 15 th Street Phoenix, IL 60426	Phoenix Fire Department Attn: Fire Chief 625 East 151 st Street Phoenix, IL 60426
Village of Richton Park Attn: Village President 4455 Sauk Trail Richton Park, IL 60471	Richton Park Fire Department Attn: Fire Chief 4455 Saul Trail #2 Richton Park, IL 60471
Village of Riverdale Attn: Village Manager 157 W. 144 th Street Riverdale, IL 60827	Riverdale Fire Department Attn: Fire Chief 725 W. 138 th Street Riverdale, IL 60827
Village of South Holland Attn: Village Administrator 16226 Wausau Avenue South Holland, IL 60473	South Holland Fire Department Attn: Fire Chief 16230 Wausau Avenue South Holland, IL 60473
Village of Thornton Attn: Village Administrator 115 E. Margaret Street Thornton, IL 60476	Thornton Fire Department Attn: Fire Chief 115 E. Margaret Street Thornton, IL 60476
Village of Tinley Park Attn: Village Manager 16250 S. Oak Park Avenue Tinley Park, IL 60477	Tinley Park Fire Department Attn: Fire Chief 17355 S. 68 th Court Tinley Park, IL 60477

Section Fifteen – Governing Law

This Agreement shall be governed, interpreted and construed under the laws of the State of Illinois.

Section Sixteen – Execution in Counterparts

This Agreement may be executed in multiple counterparts or duplicate originals, each of which will constitute and be deemed as the same document.

Section Seventeen – Amendments

This Agreement may only be amended by written consent of all the Cooperating Municipalities.

Authorized Signatures:

_____ Village of Burnham	_____ Title	_____ Date
_____ City of Calumet City	_____ Title	_____ Date
_____ City of Country Club Hills	_____ Title	_____ Date
_____ Village of Dolton	_____ Title	_____ Date
_____ Village of East Hazel Crest	_____ Title	_____ Date
_____ Village of Flossmoor	_____ Title	_____ Date
_____ Village of Glenwood	_____ Title	_____ Date
_____ City of Harvey	_____ Title	_____ Date
_____ Village of Hazel Crest	_____ Title	_____ Date
_____ Village of Homewood	_____ Title	_____ Date
_____ Village of Lansing	_____ Title	_____ Date
_____ Village of Lynwood	_____ Title	_____ Date
_____ City of Markham	_____ Title	_____ Date
_____ Village of Matteson	_____ Title	_____ Date
_____ Village of Munster	_____ Title	_____ Date

Attachment: AUTOMATIC AID AGREEMENT 2025 (Automatic Aid Agreement)

City of Oak Forest	Title	Date
Village of Park Forest	Title	Date
Village of Phoenix	Title	Date
Village of Richton Park	Title	Date
Village of Riverdale	Title	Date
Village of South Holland	Title	Date
Village of Thornton	Title	Date
Village of Tinley Park	Title	Date

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: December 16, 2024
SUBJECT: Designation of New Board Meeting Time



FLOSSMOOR

According to the Open Meetings Act (5 ILCS 120/2.02), at the beginning of each calendar or fiscal year, every public body must create and make available to the public the schedule for regular meetings for the year, including the dates, times and locations of the meetings. The Village Board approved the 2025 meeting schedule on November 4, 2024. Since then, there has been interest in moving our meeting time to 7 p.m. starting in 2025. The Flossmoor Municipal Code references regular Village Board meetings occurring on the first and third Mondays at 7:30 p.m. The attached ordinance changes the start time to 7 p.m. Once approved, the notice of these meeting dates, times and locations will be reposted at Village Hall and on the website.

Attached is the Flossmoor Municipal Code ordinance for the Board's approval. The subsequent agenda item will be to designate the 2025 Village Board Meeting Schedule with the 7 p.m. start time. These are two separate motions. Should one of these items be pulled from the consent agenda, then both will need to be removed for consideration.

FMC ORDINANCE NO. _____
AN ORDINANCE OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, AMENDING
ARTICLE 1, CHAPTER 9 OF THE VILLAGE OF FLOSSMOOR MUNICIPAL CODE

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Article 1, Chapter 9, Section 9-1-3 establishes the days of the month, the times and the place of meetings of the Board of Trustees; and,

WHEREAS, the President and Board of Trustees of the Village (the “*Corporate Authorities*”) have determined that the time of the meetings of the Board of Trustees should commence at 7:00 p.m. instead of 7:30 p.m. for the convenience of Village residents as hereinafter provided.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1: That Section 9-1-3 of Chapter 9 of the Village of Flossmoor Municipal Code is hereby amended by deleting paragraph A of Section 9-1-3 and replacing it with the following:

- . The Board shall hold its regular meetings on the first and third Monday of each month at 7:00 p.m., except when such date falls on a legal holiday, in which event the meeting shall be held on the next succeeding business day.

Section 2. This Ordinance shall be in full force and effect upon its passage, approval and publication as provided by law.

Passed this ____ day of _____, 2024.

This Ordinance shall be in effect upon its passage, approval and publication as provided by law.
PASSED this ____ day of _____, 2024.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: December 16, 2024
SUBJECT: Designation of Board Meetings for 2025



FLOSSMOOR

According to the Open Meetings Act (5 ILCS 120/2.02), at the beginning of each calendar or fiscal year, every public body must create and make available to the public the schedule for regular meetings for the year, including the dates, times and locations of the meetings. Once approved, a notice of these meeting dates and locations must also be posted at Village Hall and on the website. The Village Board approved the 2025 meeting calendar in November, but with the change in the meeting time to 7 p.m., the calendar needs to be approved again.

Attached for your approval is a listing of the proposed Village Board regular meetings for 2025 with a 7 p.m. start. After the calendar is adopted, staff will repost the meetings at Village Hall on the website.



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village Board of Trustees

Village of Flossmoor
2800 Flossmoor Road
Village Hall Board Room

7:00 p.m.

If a virtual option is provided, refer to meeting agendas at www.flossmoor.org for call-in information to attend the meetings remotely.

2025 MEETING SCHEDULE

Monday, January 6, 2025

Tuesday, January 21, 2025 (Rescheduled due to Martin Luther King Jr. Day)

Monday, February 3, 2025

Monday, February 17, 2025

Monday, March 3, 2025

Monday, March 17, 2025

Monday, April 7, 2025

Monday, April 21, 2025

Monday, May 5, 2025

Monday, May 19, 2025

Monday, June 2, 2025

Monday, June 16, 2025

Monday, July 7, 2025

Monday, July 21, 2025

Monday, August 4, 2025

Monday, August 18, 2025

Tuesday, September 2, 2025 (Rescheduled due to Labor Day)

Monday, September 15, 2025

Monday, October 6, 2025

Monday, October 20, 2025

Monday, November 3, 2025

Monday, November 17, 2025

Monday, December 1, 2025

Monday, December 15, 2025

Attachment: 2025 BOARD SCHEDULE (2025 Board Meeting Schedule - UPDATE)

TO: Bridget Wachtel, Village Manager
FROM: Ann Novoa, Finance Director
DATE: December 16, 2024
SUBJECT: Presentation of FY 24 Audit



FLOSSMOOR

The Village has received the complete set of reports from its audit firm, Sikich, relative to the audit for the fiscal year ended April 30, 2024. Attached for distribution to each Village Board member and the Village Clerk are copies of the following reports: 1) Annual Comprehensive Financial Report (ACFR); 2) Auditor's Communication report (with one-page summarized management letter insert); 3) Single Audit Report; and 4) Report on Allocation of Pension Amounts for IMRF.

I am pleased to report that the Village has once again received an unmodified opinion on its financial statements. Further, the ACFR is presented in a format that will make the Village eligible to continue its tradition of applying for and receiving the GFOA Certificate of Achievement for Excellence in Financial Reporting. Application will be made to GFOA in December.

I want to point out a few items in the ACFR. First, the Village had four funds, in addition to the General Fund, that met the criteria to be reported as major funds. The 2021 Streets and Storm Sewer Improvement Fund, Water & Sewer Fund, Sanitary Sewer Rehabilitation Fund and Storm Sewer Fund were all major funds. Second, GASB 68 requires the Report on Allocation of Pension Amounts for IMRF. This report is required due to the Flossmoor Public Library being included in the Village's IMRF plan. The report covers the allocation of the IMRF net pension liability disclosures and required supplemental information (RSI) between the two entities. Third, GASB 34 distinguishes between operating and capital portions in the enterprise funds. This GASB 34 accounting method is helpful when assessing rates as operating activity is isolated in net unrestricted position while capital activity (including depreciation expense) flows through the net investment in capital assets. Finally, capital assets continued to include Construction in Progress (CIP), which remained for the Brookwood bridge, Dartmouth Road bicycle bridge, Flossmoor Road viaduct storm sewer drainage, Brumley Drive streets and storm sewer, and the Village Hall generator project.

The General Fund experienced a net decrease of fund balance in the amount of \$555,841. This net decrease compares favorably with the budgeted net decrease of \$1,425,101. The reasons for such a large variance between budget and actual results are explained in detail in the Management's Discussion & Analysis (M, D & A) section of the ACFR. The General Fund balance finished with a healthy fund balance of \$8,322,025, or approximately 59% of expenditures and other financing uses. The unassigned portion of the fund balance was \$1,682,879 and did not require reallocation of finance and facilities plan set asides. Nevertheless, the Village's fund balance position is good and positions the Village with sufficient reserves to address budgeted operating deficits, such as FY 25 for the short-term future. The FY 25 budgeted operating deficit

is presented in the ACFR as an assigned fund balance of the General Fund as the budgeted deficit reduces the unassigned fund balance in the General Fund.

The 2021 Streets and Storm Sewer Improvement Fund continued as a major fund for FY 24. The fund finished FY 24 with a fund balance of \$6,640,234, which is an amount above the projected FY 24 \$6,611,245, fund balance budgeted.

The ACFR also brings focus to the turnaround of the performance in the enterprise funds. The Water & Sewer Fund had an increase in FY 24 of \$141,044 to raise to a balance of \$1,937,080, which is an amount more than \$620,000 above the reserve policy level of \$1,316,000. A short-term overall improvement in the billed to purchased ratio has also played a role in generally better financial results. The ratio improved in FY 24 to 79.3% from 77.2% in FY23. Similarly, the Storm Sewer Fund, which had been feeling pressure on its net unrestricted position, benefitted from a rate increase and finished with an unrestricted position at \$296,417 (increase of \$45,999). The Sanitary Sewer Rehabilitation Fund (SSR) began significant improvement in its position in FY23 with the Phase 1 (in FY 21) and Phase 2 (in FY 22) IEPA loan payments no longer part of debt service, but the Village did begin paying Phase IV IEPA loan payments in FY 24, resulting in a decrease in unrestricted position.

The FY 24 ACFR also includes a section for the Illinois Grant Accountability and Transparency Act (GATA). A Consolidated Year-End Financial Report (CYEFR) is filed at the State of Illinois of Illinois GATA portal. The auditors are required to express an “in relation to” opinion on the CYEFR. The CYEFR, along with the auditor’s opinion, are included again in the FY 24 ACFR. Since the Village expended more than \$500,000 in state and federal restricted assistance, GATA did require an audit of the Village in accordance with Government Auditing Standards. This is effectively an unfunded mandate that impacts staff workload with virtually no benefit to the Village other than compliance itself.

For the last several fiscal years, Sikich has been subject to several relatively new Statements on Auditing Standards (SAS). Collectively, these new standards significantly raised the level of responsibility auditors have to closely document and test the Village’s internal controls to produce a management letter and also to prescribe the letter’s content. Similarly, the Village’s financial reporting and internal controls continue to be more closely scrutinized. The most recent SAS guidance places the management letter as a section within a larger report, entitled “Auditor’s Communication to the Board of Trustees and Management.” In addition to the management letter, the report includes a cover letter, which is a required communication letter that addresses several mandatory components, including adjusting entries and passed entries and a profile of Sikich. A new State law (P.A. 098-0738) was effective beginning with FY 15 and requires posting of a management letter on the Village’s website. Sikich issued a one-page summarized management letter that can be used for website posting to achieve compliance. P.A. 098-0738 also requires the auditor to present the information to the corporate authorities

(governing board).

As is our ongoing expectation, the Village received a management letter. The management letter reports three categories of deficiencies: deficiencies, significant deficiencies and material weaknesses. The summarized management letter for website posting only reports on the significant deficiencies and material weaknesses categories, neither of which the Village experienced in the FY 24 audit. Essentially, an internal control deficiency is now one and the same as a financial statement deficiency. Any misstatement in the financial statements can effectively become an automatic “deficiency.” The management letter reports no new items this year, as well as the status of prior year recommendations. An audit that yielded no new management letter comments is a tremendous achievement for the staff in the Finance Department and the Village as a whole. The management letter continues to be a valuable communication made by the audit firm to the Village Board and Village staff.

The Single Audit Act (previously referred to as OMB A-133 and now known as the Uniform Guidance effective December 31, 2015) requirements are triggered when the level of federal financial assistance based on expenditures is at least \$750,000 during the fiscal year. As the Village’s total federal financial assistance met that threshold in FY24, the Village was subject to single audit requirements. The Village had one major program identified during the Single Audit process: the COVID-19 - Coronavirus State and Local Recovery Funds, also known as ARPA. I am pleased to report that the Village has received an unmodified opinion for the Single Audit performed.

Finally, required for the since fiscal year 2016 as a consequence of GASB 68, included in the report package is the “Report on Allocation of Pension Amounts for IMRF.” As the Flossmoor Public Library is included in the Village’s IMRF plan, GASB 68 necessitates a report basically on the allocation method and amount utilized to allocate IMRF-related net pension liability disclosures and RSI between the Village and the Library.

Please place presentation and acceptance of the audit reports on the December 16, 2024, Board Meeting agenda. Brian LeFevre of Sikich, the partner managing the audit, will be at the meeting to make a brief presentation and to receive questions/comments from the Board. Upon completion of the presentation and discussion, the Board should approve a motion to accept the audit report.

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: December 16, 2024
SUBJECT: Flossmoor Town Centre Redevelopment Agreement



FLOSSMOOR

The Village purchased 2611-2633 Flossmoor Road in 2018 after the property fell into foreclosure. The Village was able to acquire the .83 acres of property for approximately \$85,000. This investment was to ensure the Village had full control over the development of this property located in the Village's central business district. Over the past six years, the Village has marketed a concept plan of a mixed-use development, similar to the Civic Center with retail on the ground floor and residential above. Developers have submitted proposals over the years to meet this objective, but all have been challenged on building a three- or four-story building while meeting the profitability of a development. Additional challenges have included ownership versus rental of the residential component, density (the number of residential units), and onsite parking to support the retail component of the development. Any proposed development will be subject to Plan Commission and Village Board approval through a Planned Unit Development, a process which allows for relaxing the Village Zoning Code for the types of challenges described, such as height and required parking.

Byron Gregory (Gregory Enterprises) and Gene Steinmarch (Steinmarch Development Corporation), both Flossmoor residents, are partnering as BG Park Centre LLC on a proposal to build 13 two- and three-bedroom townhomes, as well as an approximately 2,300-sq. ft. café with outdoor dining. The site, Flossmoor Town Centre, will also include a common outdoor park for the residents of the development. The townhomes sale price will be dependent upon finishes, but are estimated in the \$400,000s. An established restaurateur has shown interest in the project and serious discussions will commence following the approval of this agreement. A draft concept plan and elevations are attached.

The subject property is located within a TIF, established in 2023. The proforma of the development includes an incentive of Village land and \$1.465 million in TIF increment generated from this project. The Village Board has directed the Village Attorney to negotiate a redevelopment agreement with BG Park Centre LLC. Highlights of the agreement include:

- After approval of this agreement, BG Park Centre has approximately 10 months to seek all municipal and regulatory approval and be ready to begin construction, upon which time the developer will have 24 months to complete construction of all townhomes and secure occupancy permits.
- The Village will convey the property to BG Park Centre as-is once the developer is ready to submit for permits. The property will be secured with a promissory note due and payable in the event of a default by the developer.
- In addition to a Homeowners Association (HOA) to maintain common property, there shall be a dormant Special Service Area recorded to ensure that if the HOA becomes defunct, that the Village has the ability to recover the costs it ever incurs to maintain

common property through a special assessment against each property.

- Costs reimbursable with TIF funds are subject to eligibility under the TIF statute (Eligible Redevelopment Project Costs) and are capped at \$1.465 million or 22% of the total project costs.
- Since there is a housing component to this development, the developer will be required to meet its obligation to the school districts on a per student basis to a maximum of 40% of the increment, which is paid first before any reimbursement to the developer.
- The Village's development incentive of the reimbursement of Eligible Redevelopment Project Costs is "pay as you go." From the increment received with the second property tax installment each year, the Village will reimburse those eligible costs in an amount not to exceed the lesser of 22% of the total costs of the development or \$1.465 million. The agreement limits the Village's obligation to the TIF increment and does not obligate any other asset of the Village as reimbursement. This protects the Village and is an incentive to the developer to ensure they have a true and realistic proforma.
- Should the developer default on any obligation in the contract, the developer will have 30 days to correct upon written notice. Those 30 days may be extended if 30 days is not reasonable to cure the default, and if the developer has taken measures to begin to correct the default. Should the developer not remedy the default and all other measures have been exhausted, the promissory note of \$175,000 (value of the property) shall become immediately due and payable to the Village.
- The term of the agreement shall be met upon payment of 22% of the project costs or \$1.465 million or the year 2047.

The TIF Act requires the Village to publish notice of this proposal in order to allow any alternate proposal to be submitted for the development of this property. The Village will comply with this provision with a 10-day notice period.

Mr. Steinmarch and Mr. Gregory will be present at the Board meeting to make a brief presentation. With the Board's approval of the Redevelopment Agreement, the developer shall proceed with its obligations under Section 2 of the agreement, which includes seeking the Village's development approvals under a Planned Unit Development. The Village Attorney has prepared the attached agreement and will be present to answer any questions.



FLOSSMOOR

Welcoming. Beautiful. Connected.

VILLAGE OWNED — FOR SALE

2611 - 2633 Flossmoor Rd. 10.a

Flossmoor, Illinois 60422



Type: Vacant Lot, Zoned B-5

Total Area: 37,500 Sq Ft

Preferred Uses: Retail, Mixed-use (Commercial/Residential)

About the Property:

- Last approved development in 2005 for 7,500 sq ft commercial ground floor with 12 residential condominium units above. Village commissioned new site plan with commercial on ground floor with 24 residential units above (see reverse)
- Transportation Access:
 - < 1 block from Metra Electric
 - 3 miles to I-294 / I-80
 - 4 miles to I-57
- Steps from existing local restaurants including award-winning Flossmoor Station Brewery, Bistro on Sterling and Dunning's Market (all established 20-60 years in the Homewood-Flossmoor community)
- Downtown retail space > 90% occupied

About Flossmoor:

- **Trade Area:** 50,686 households as determined by Meijer's pre-development study
- **Population:** 9,464
- **Median Income:** 101,412
- **Median Age:** 46.7 years
- **Median Home Price:** \$226,700



Attachment: Flsmr info sheet (Flossmoor Town Centre RDA)

For more information please contact:

Bridget Wachtel, Village Manager

2800 Flossmoor Road
Flossmoor, IL 60422

Packet Pg. 69

CBD TIF District Boundary Map



FLOSSMOOR

- - TIF Boundary
- - TIF Parcels

0 50 100 250 Feet

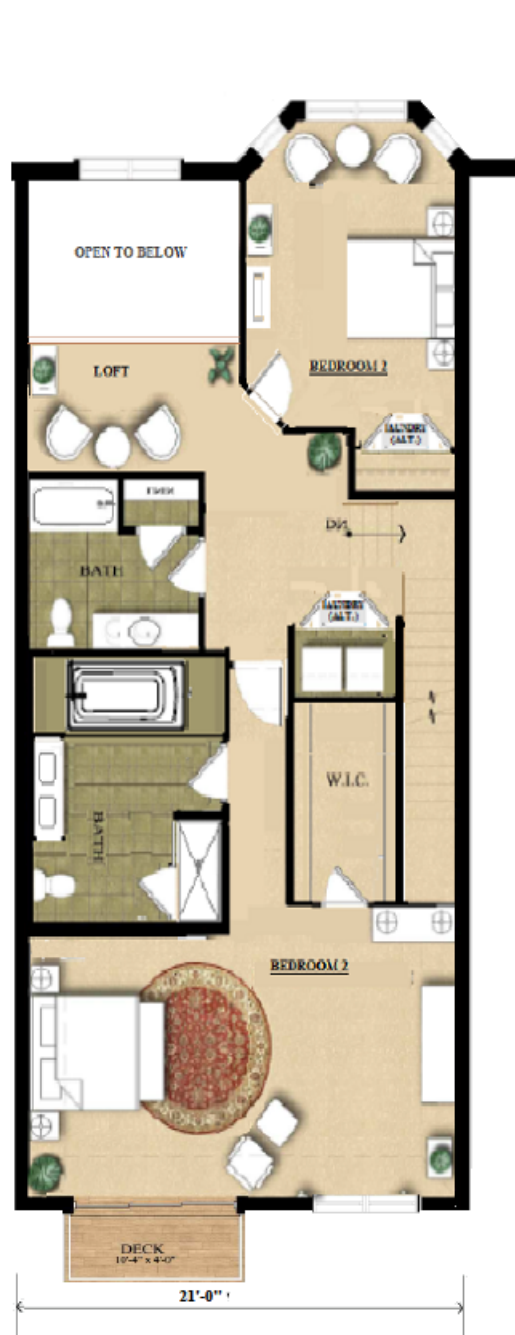


10.b

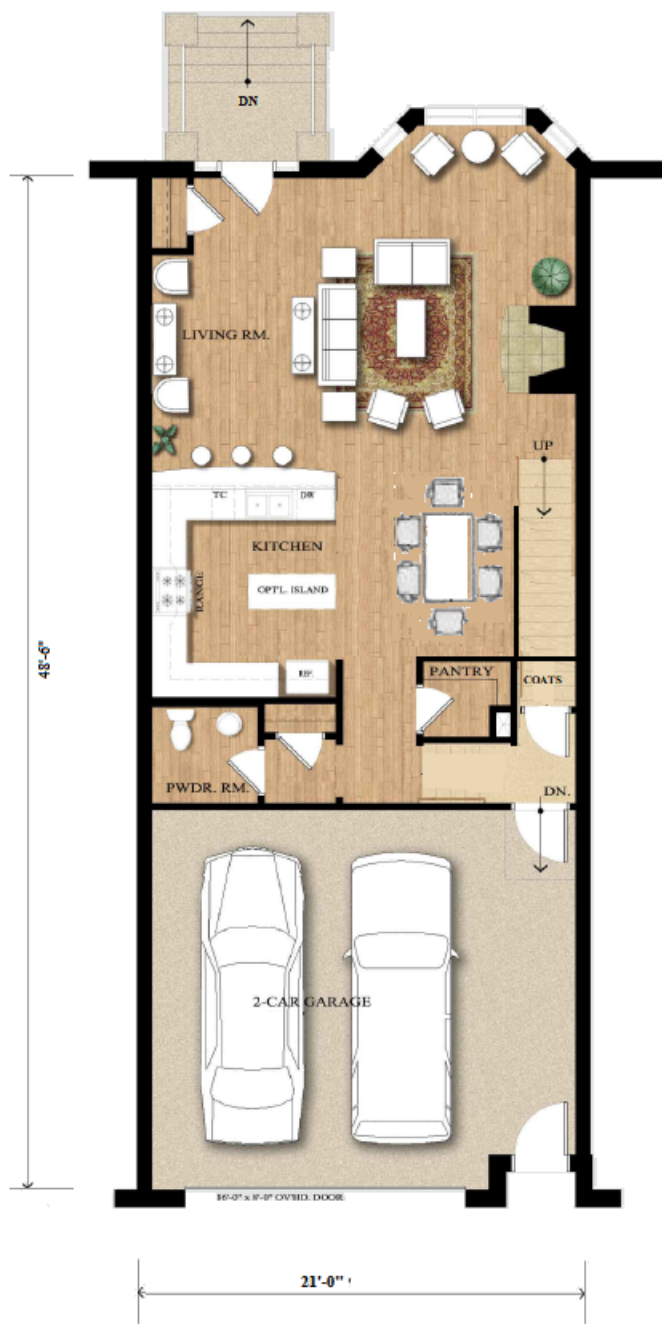
Flossmoor Town Centre Project Area

Packet Pg. 70

Attachment: Flossmoor TIF Area (Flossmoor Town



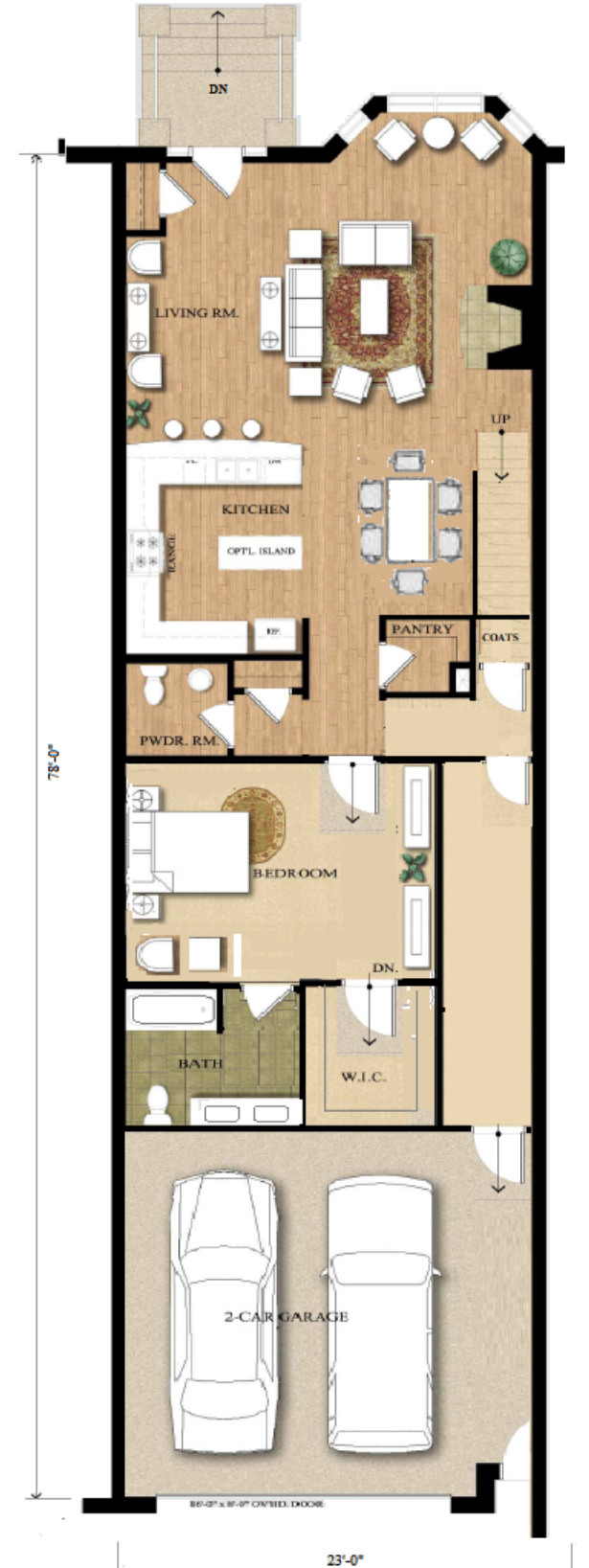
UNIT A - 2ND FLOOR
Open Ceiling Above Entry



UNIT A - 1ST FLOOR



UNIT A & B 2ND FLOOR



UNIT B - 1ST FLOOR

FLOSSMOOR TOWN CENTRE

13 LUXURY TOWNHOMES

By Gregory Enterprises



FLOSSMOOR
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FRONT ELEVATION



REAR ELEVATION

- ✦ T/ PARAPET
EL.: 124'-0"
- ✦ T/ ROOF DECK
EL.: 120'-0"
- ✦ T/WINDOW SILL
EL.: 112'-4"
- ✦ T/ SECOND FLR
EL.: 110'-0"
- ✦ T/WINDOW SILL
EL.: 102'-4"
- ✦ FIN. FLOOR
EL.: 100'-0"



FRONT ELEVATION

0 8' 16' 24'

- ✦ T/ PARAPET
EL.: 124'-0"
- ✦ T/ ROOF DECK
EL.: 120'-0"
- ✦ T/WINDOW SILL
EL.: 112'-4"
- ✦ T/ SECOND FLR
EL.: 110'-0"
- ✦ T/WINDOW SILL
EL.: 102'-4"
- ✦ FIN. FLOOR
EL.: 100'-0"



REAR ELEVATION

0 8' 16' 24'

PRELIMINARY ELEVATIONS

FLOSSMOOR TOWN CENTRE

13 LUXURY TOWNHOMES

By Gregory Enterprises



ORDINANCE NO. _____

AN ORDINANCE OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, APPROVING A DEVELOPMENT AGREEMENT BY AND BETWEEN THE VILLAGE OF FLOSSMOOR AND BG PARK CENTRE LLC

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village is engaged in the revitalization of its town center which includes certain parcels commonly known as 2611 to 2633, Flossmoor Road, Flossmoor, Illinois, and identified by parcel numbers 31-01-420-021, 31-01-420-038, 31-01-420-045, 31-01-420-026, 31-01-420-046, and 31-01-420-029 (the “*Subject Property*”), which the Village has owned since 2018; and

WHEREAS, pursuant to the Tax Increment Allocation Redevelopment Act of State of Illinois, 65 ILCS 5/11-74.4-1, *et seq.*, as from time to time amended (the “*TIF Act*”), the Mayor and Village Board of Trustees (collectively, the “*Corporate Authorities*”), after giving all required notices, conducting a public hearing and making all findings required by law, on February 20, 2023, pursuant to Ordinance Nos. 2023-2, 2023-3, and 2023-4, approved the Downtown Redevelopment Plan and Project (the “*Redevelopment Plan*”) for an area designated as the Downtown Redevelopment Project Area (the “*Project Area*”), which Project Area includes the Subject Property, and adopted tax incremented financing for the payment and financing of “Redevelopment Project Costs”, as defined by the TIF Act, incurred within the Project Area as authorized by the TIF Act; and

WHEREAS, BG Park Centre, LLC, an Illinois Limited liability company (the “Developer”) has submitted a proposal to the Village to acquire the Subject Property from the Village and to undertake the construction of thirteen (13) luxury townhomes and future café on the Subject Property (the “Project”) which Project shall require an investment by the Developer of approximately \$6,730,000; and

WHEREAS, after a review of the Project as presented by the Developer, the Corporate Authorities have concluded that the Project is in furtherance of the Village’s plan for economic development, and therefore, the Village is prepared to approve the Development Agreement attached hereto as hereinafter provided.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1: The foregoing preambles are hereby incorporated into this Ordinance as if fully restated.

Section 2: The Development Agreement By and Between the Village of Flossmoor, Cook County, Illinois and BG Park Centre, LLC, an Illinois limited liability company, in the form attached hereto and made a part hereof is hereby approved and the Mayor and the Village Clerk are authorized to execute said Agreement.

Section 3: The Village Clerk is hereby directed to publish this Development Agreement for the purpose of permitting other development proposals for the Subject Property within ten (10) business days from the date of approval of this Ordinance.

Section 4: That this ordinance shall be in full force and effect from and after its adoption, approval, and publication in pamphlet form as provided by law.

Passed this ____ day of _____ 2024.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

DEVELOPMENT AGREEMENT BY AND BETWEEN THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS AND BG PARK CENTRE LLC

THIS DEVELOPMENT AGREEMENT (the “*Agreement*”) is entered into as of the _____ day of _____, 2024, by and between the Village of Flossmoor, Cook County, Illinois, an Illinois municipal corporation (“*Village*”), and BG Park Centre LLC, an Illinois limited liability Company (“*Developer*”).

In consideration of the mutual covenants and agreements set forth in this Agreement, the Village and the Developer hereby agree as follows:

ARTICLE 1: RECITALS

1.1 The Village is engaged in the revitalization of its town center which includes certain parcels commonly known as 2611 to 2633, Flossmoor Road, Flossmoor, Illinois, and identified by parcel numbers 31-01-420-021, 31-01-420-038, 31-01-420-045, 31-01-420-026, 31-01-420-046, and 31-01-420-029 (the “*Subject Property*”), which the Village has owned since 2018.

1.2 The Village has the authority pursuant to the laws of the State of Illinois, to promote the health, safety, and welfare of its inhabitants, to prevent the spread of blight, to encourage private development in order to enhance the local tax base, to increase job opportunities, and to enter into contractual agreements with third parties for the purpose of achieving these purposes.

1.3 Pursuant to the Tax Increment Allocation Redevelopment Act of State of Illinois, 65 ILCS 5/11-74.4-1, *et seq.*, as from time to time amended (the “*TIF Act*”), the Mayor and Village Board of Trustees (collectively, the “*Corporate Authorities*”) are empowered to undertake the redevelopment of a designated area within its municipal limits in which existing conditions permit such area to be classified as a “blighted area” or a “conservation area” as such terms are defined in the TIF Act.

1.4 To stimulate and induce redevelopment pursuant to the TIF Act, the Village, after giving all required notices, conducting a public hearing and making all findings required by law, on February 20, 2023, pursuant to Ordinance Nos. 2023-2, 2023-3, and 2023-4, approved the Downtown Redevelopment Plan and Project (the “*Redevelopment Plan*”) for an area designated as the Downtown Redevelopment Project Area (the “*Project Area*”), which Project Area includes the Subject Property, and adopted tax increment financing for the payment and financing of “Redevelopment Project Costs”, as defined by the TIF Act, incurred within the Project Area as authorized by the TIF Act.

1.5 The Developer has submitted a proposal to the Village to acquire the Subject Property from the Village and to undertake the construction of thirteen (13) luxury townhomes On the Subject Property in accordance with the Concept Plan, attached hereto as Exhibit A, (the “Project”); which Project shall require an investment by the Developer of approximately \$ 6,730,000.

1.6 After a review of all of the goals and objectives of the Project as presented by the Developer, Mayor and Board of Trustees of the Village (the “Corporate Authorities”) have concluded that the Project is in furtherance of the Village’s plan for economic development, and therefore, the Village is prepared to convey the Subject Property to the Developer in accordance with the terms and conditions as hereinafter provided.

1.7 The Village believes that the development of the Subject Property as proposed, shall provide housing opportunities for its residents; increase the tax base of the Village and taxing districts authorized to levy taxes upon the Subject Property; provide job opportunities for its citizens; and, improve the general welfare of the community and therefore the Village is willing to proceed as hereinafter set forth.

ARTICLE 2: CONDITIONS PRECEDENT TO THE CONVEYANCE OF THE SUBJECT PROPERTY

2.1 Within thirty (30) days of the date of the execution of this Agreement the Developer shall submit a planned unit development (“PUD”) in electronic format and a written application providing a clear way in which the Subject Property is to be developed including detailed site plan of buildings; roads; walkways; identification of existing natural and environmental resources and methods to protect the physical amenities; preliminary engineering information on existing; and proposed sanitary, storms and water to service the proposed development.

2.2 Within thirty (30) days of the execution of this Agreement, the Developer shall submit to the Village an estimated budget listing all costs to be incurred (including the cost of purchase price of the Subject Property as hereinafter provided) to develop the Subject Property including all legal fees; architectural, engineering and design fees; costs for the construction of the buildings, including landscaping, signage; and, any other cost as may be required to construct, complete and market the Project (the “Project Budget”).

2.3 Within ninety (90) days after the submission of the Project Budget, the Developer shall submit to the Village proof of financing in an amount equal to the Project Budget.

2.4 Within ninety (90) days of approval of the Concept Plan, the Developer shall submit plans for the consolidation of all of the parcels comprising the Subject Property; a plat of

subdivision as necessary for development of the Subject Property pursuant to the approved Concept Plan and final architectural and engineering plans as required by the Building Code of the Village (the “Final Plan”).

2.5 Within sixty (60) days of approval of the Final Plan for the Project, the Developer shall submit applications for all required permits to construct the Project to the Village and/or any other governmental entity having jurisdiction over the Subject Property.

2.6 Within thirty (30) days of approval of all required permits, the Developer shall commence construction of the Project and have received certificates of occupancy for each townhouse on or before twenty-four (24) months from the date of the issuance of all required permits to construct the Project.

2.7 The Developer shall deliver a copy of the proposed Home Owner’s Association (“HOA”) rules, regulations and By-laws prior to the sale of any townhome. Developer agrees that the HOA By-laws shall prohibit short term rentals, i.e. rentals for a term less than one year.

2.8 The Developer agrees that a dormant special service area (“SSA”) may be recorded against the Subject Property, said SSA to be implemented only if the HOA fails to maintain the designated common areas or fails to operate or perform its obligations as provided in its by-laws.

2.9 The Developer further warrants and agrees to pay all fees of any kind, licenses, taxes of any kind assessed upon the Subject Property except for specific permit fees waived by the Village pursuant to Section 3.4 below.

2.10 The Developer agrees that each townhome shall be sold only to buyers who intend to make the unit their residence.

2.11 Within sixty (60) days of completion of the Project, the Developer shall deliver to the Village an itemization of all paid bills, invoices, receipts, and other documentation requested by the Village to evidence a total investment of no less than \$6,730,000 which includes \$175,000 as the “purchase price” for the Subject Property (“*Total Project Costs*”).

2.12 The Developer covenants that during the construction of the Project to keep all adjacent properties, including sidewalks and alleyways, free and clear of all debris as required by all applicable Village Codes.

2.13 The Developer agrees to advise the Village of the number of part-time and full-time jobs which were required to construct the Project.

ARTICLE 3: OBLIGATIONS OF THE VILLAGE

3.1 Within thirty (30) days of satisfaction of all obligations of the Developer as required by Sections 2.1 through 2.8 (the “*Closing Date*”) above, the Village agrees to convey the Subject Property to the Developer in accordance with the terms and conditions hereinafter set forth.

3.2 At the sole cost of the Developer, the Village shall deliver to the Developer at closing a title insurance policy in the amount of \$175,000 insuring title to the Developer subject to all covenants and conditions of record. The Village shall not be responsible for the cost of any survey, environmental investigations or closing costs on the transfer of the Subject Property. Conveyance of the Subject Property to the Developer shall be by recordable warranty deed.

3.3 The Village agrees to waive all permit fees for services performed by Village employees and does not waive any fee for any service performed by any contracted service or any inspection fee

3.4 The Village agrees to cooperate with the Developer on the Developer’s attempts to obtain all necessary approvals, licenses and/or permits from any governmental or quasi-governmental entity other than the Village and upon request of the Developer will promptly execute any applications or other documents, upon their approval by the Village, which the Developer intends to file with such other governmental agency, quasi-governmental agency and/or utility company in regard to the Project.

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ARTICLE 4. PROCEDURES TO REIMBURSE THE DEVELOPER

4.1 In consideration of the Developer undertaking and completing the Project, so long as no notice of an event of default has been issued pursuant to Article 6 hereof and remains outstanding, and the Developer has satisfied all of its obligations under Article 2 hereof, the Village shall reimburse the Developer for “redevelopment project costs”, as defined in the TIF Act, incurred in connection with the construction of the Project in an amount equal to the lessor of: (i) \$1,465,000 or 22% of the Total Project Costs for eligible redevelopment project costs from the sources and in accordance with procedures set forth in this Article 4.

4.2 Village shall have thirty (30) days after receipt of all documentation submitted by the Developer pursuant to Section 2.11 of this Agreement to determine which of the Total Project

Costs incurred by the Developer in connection with the Project constitute eligible Redevelopment Project Costs. For Purposes of this Agreement, Redevelopment Project Costs shall mean and include all costs and expenses as defined as “redevelopment project costs” in Section 11-74.4-3 (q) of the TIF Act. The only reasons for determining any cost is not an eligible Redevelopment Project Cost are that such expenditure (i) is not an eligible redevelopment project cost under the TIF Act, (ii) that it was not incurred in connection with the construction of the Project, or (iii) that construction of the Project was not completed in accordance with the Village Code, applicable building regulations and ordinances, other applicable laws, and the provisions of this Agreement. The Developer acknowledges that the determination of eligible redevelopment project costs and qualification for reimbursement under this Agreement are subject to the TIF Act, all amendments to the TIF Act, before and after the date of this Agreement, and judicial interpretations of the TIF Act rendered during the term of this Agreement. The Village has no obligation to the Developer in obtaining approval of redevelopment project costs.

4.3 The Village has established a special tax allocation fund solely for the Project Area (the “STAF”) into which the Village shall deposit Incremental Taxes, as hereinafter defined, generated from the Project Area. On December 1 of each year [or, if later, that date which is ten (10) days following the date upon which the Village receives Incremental Taxes (as defined below) from the second installment of real estate taxes (the “STAF Allocation Date”)], seventy-five percent (75%) of the Incremental Taxes with respect to the Subject Property during the period from the immediately preceding STAF Allocation Date to but not including, the current STAF Allocation Date shall be transferred and deposited into the BG Town Centre Subaccount of the STAF (which Subaccount shall be automatically created by the ordinance approving this Agreement). As used in this Agreement, “Incremental Taxes” shall mean the amount in the STAF equal to the amount of ad valorem taxes, if any, paid in respect of the Project Area and its improvements which is attributable to the increase in the equalized assessed value of all the parcels of property located therein over the initial equalized assessed value said parcels.

4.4 Funds deposited into the BG Town Centre Subaccount of the STAF shall annually, on or before December 31, be applied as follows:

- a) First, to the payments to the School Districts in an amount required pursuant to section 11-74.4-3(q) (7.5) of the TIF Act;
- b) Second, so long as no notice of a default has been issued to the Developer pursuant to 6.2 and remains outstanding, to the reimbursement to the Developer of an amount not to exceed the lesser of (i) twenty-two percent (22%) of the Total Project Costs; or (ii) \$1,465,000.

THE VILLAGE'S OBLIGATION TO REIMBURSE THE DEVELOPER UNDER THIS AGREEMENT IS A LIMITED OBLIGATION PAYABLE SOLELY FROM INCREMENTAL TAXES DEPOSITED IN THE BG PARK CENTRE SUBACCOUNT OF THE STAF FROM TIME TO TIME AND SHALL NOT BE SECURED BY ANY OTHER FUND AS ASSET OF THE VILLAGE OR THE FULL FAITH AND CREDIT OF THE VILLAGE.

4.5 During the term of this Agreement, the Village covenants and agrees:

- (a) Unless required by law, not to revoke the designation of the Project Area;
- (b) Not to comingle Incremental Taxes due to the Developer with any other municipal obligation;
- (c) Not to pledge or apply any portion of the Incremental Taxes due to the Developer to any other purpose or payment of any other Village obligation;
- (d) Shall provide the Developer with copies of any real estate P.I.N. segregation notices required to be filed with Cook County; and
- (e) To comply with all annual state reporting requirements.

ARTICLE 5. REPRESENTATIONS, WARRANTIES, AND COVENANTS

5.1 To induce the Village to enter into this Agreement and to grant the rights herein provided to the Developer, the Developer represents, covenants, warrants, and agrees, as the basis for the undertakings on the Developer's part herein contained, that:

- (a) To the best of the Developer's knowledge, all representations and agreements made by the Developer in the Agreement are true, complete, and accurate in all respects.
- (b) The Developer is an Illinois limited liability company duly formed and existing under the laws of the State of Illinois authorized to do business in Illinois, and the Developer has the power to enter into, and by proper action has been duly authorized to execute, deliver, and perform, this Agreement. The Developer will do, or cause to be done, all things necessary to preserve and keep in full force and effect its existence and standing as a limited liability company authorized to do business in the State of Illinois for so long as the Developer is developing and constructing the Development Plans.

- (c) The execution, delivery, and performance of this Agreement by the Developer, the consummation of the transactions contemplated hereby, and the fulfillment of or compliance with the terms and conditions of this Agreement shall not conflict with or result in a violation or breach of any of the terms, conditions, or provisions of any offering or disclosure statement made, or to be made, on behalf of the Developer, or any restriction, organizational document, agreement, or instrument to which the Developer, or any of its partners or venturers, is now a party or by which the Developer, or any of its partners or venturers, is bound, or constitute a default under any of the foregoing.

5.2 The Developer further warrants, to the best of the Developer's knowledge, there are no actions at law or similar proceedings either pending or, to the best of the Developer's knowledge, threatened against the Developer that would materially or adversely affect:

- (i) The ability of the Developer to proceed with the acquisition and construction of the Project;
- (ii) The Developer's financial condition;
- (iii) The level or condition of the Developer's assets as of the date of this Agreement; or,
- (iv) The Developer's ability to market the Project.

5.3 To induce the Developer to enter into this Agreement and to undertake the performance of its obligations under this Agreement, the Village represents, covenants, warrants and agrees as follows:

- (a) All representations and agreements made by the Village in this Agreement are true, complete, and accurate in all respects.
- (b) The Village has the power to enter into and perform its obligations under this Agreement as approved by the Corporate Authorities.
- (c) The execution, delivery, and performance of this Agreement by the Village, the consummation of the transactions contemplated hereby and the fulfillment of or compliance with the terms and conditions of this Agreement shall not conflict with or result in a violation or breach of the terms of any order, agreement, or other instrument to which the Village is a party or by which the Village is now bound.

ARTICLE 6: ENFORCEMENT AND REMEDIES

6.1 Enforcement: Remedies. Either party may enforce or compel the performance by the other party to this Agreement, in law or in equity, by suit, action, mandamus, or any other proceeding, including specific performance. Notwithstanding the foregoing, the Developer agrees that it will not seek, and does not have the right to seek, to recover a judgment for monetary damages against the Village or any elected or appointed official, officer, employee, agent, representative, engineer, consultant, or attorneys thereof, on account of the negotiation, execution, or breach of any of the terms and conditions of this Agreement.

6.2 Notice; Cure; Self-Help. In the event of a breach of this Agreement by the Developer, the Village agrees that, the Developer shall have thirty (30) days after notice of any breach delivered in accordance with Article 8 to correct the same prior to the pursuit of any remedy provided for in Section 5; provided, however, that the 30-day period shall be extended, but only (i) if the alleged breach is not reasonably susceptible to being cured within the 30-day period, and (ii) if the Developer has promptly initiated the cure of the breach, and (iii) if the Developer diligently and continuously pursues the cure of the breach until its completion. If either party shall fail to perform any of its obligations under this Agreement, and if the defaulting party shall have failed to cure the default as herein provided and in addition to any and all other remedies that may be available either in law or equity, the non-defaulting party shall have the right (but not the obligation) to take any action in its discretion and judgment shall be necessary. In any event, the defaulting party hereby agrees to pay and reimburse the non-defaulting party for all costs and expenses reasonably incurred by it in connection with action taken to cure the default, including attorney's fees and court costs.

6.3 Any of the following events or circumstances shall be an event of default with respect to this Agreement:

- (a) If any material representation made by either party to this Agreement, or in any certificate; notice, demand; or request made by either party in connection with any of documents, shall prove to be untrue or incorrect in any material respect as of the date made.
- (b) Default by the Developer in the performance or breach of any material covenant contained in this Agreement concerning the existence, structure, or financial condition of the Developer.
- (c) Either party's default in the performance or breach of any material covenant, warranty, or obligation contained in this Agreement.

- (d) Either party's breach of or failure to perform any one of the covenants as set forth in Article 2.
- (e) The entry of a decree or order for relief by a court having jurisdiction in the premises in respect of the Developer in an involuntary case under the federal bankruptcy laws, as now or hereafter constituted, or any other applicable federal or state bankruptcy, insolvency, or other similar law, or appointing a receiver, liquidator, assignee, custodian, trustee, sequestrator, or similar official of the Developer for any substantial part of its property, or ordering the winding-up or liquidation of its affairs and the continuance of any such decree or order un-stayed and in effect for a period of 60 consecutive days. There shall be no cure period for this event of default, excepting that the Village is not indemnified for acts of the negligence of any of the parties set out herein.
- (f) The commencement by the Developer of a voluntary case under the federal bankruptcy laws, as now or hereafter constituted, or any other applicable federal or state bankruptcy, insolvency, or other similar law, or the consent by the Developer to the appointment of or taking possession, by a receiver, liquidator, assignee, trustee, custodian, sequestrator, or similar official of the Developer or of any substantial part of the Developer's property, or the making by any such entity of any assignment for the benefit of creditors or the failure of the Developer generally to pay such entity's debts as such debts become due or the taking of action by the Developer in furtherance of any of the foregoing. There shall be no cure period for this event of default.

6.4 In case either party shall have proceeded to enforce its rights under this Agreement and such proceedings shall have been discontinued or abandoned for any reason or shall have been determined adversely to the Village, then, and in every such case, the Developer and the Village shall be restored respectively to their several positions and rights hereunder, and all rights, remedies and powers of the Developer and the Village shall continue as though no such proceedings had been taken.

6.5 The Developer agrees to indemnify the Village, and all of its elected and appointed officials, officers, employees, agents, representatives, engineers, consultants, and attorneys, against any and all claims that may be asserted at any time against any of such parties in connection with or as a result of (i) the Developer's development, construction, maintenance, or use of the Subject Property; or, (ii) the Developer's default under the provisions of this Agreement.

ARTICLE 7: GENERAL PROVISIONS

7.1 The Developer acknowledges and agrees that (i) the Village is not, and shall not be, in any way liable for any damages or injuries that may be sustained as the result of the Village's review and approval of any plans or improvements or as a result of the issuance of any approvals, permits, certificates, or acceptances for the development or use of any portion of the Subject Property or the improvements and (ii) the Village's review and approval of any plans and the issuance of any approvals, permits, certificates, or acceptances does not, and shall not, in any way be deemed to insure the Developer, or any of its successors, assigns, tenants, or licensees, or any third party, against violations or damage or injury of any kind at any time. other than acts of negligence by the Village.

7.2 The Developer shall hold harmless the Village, and all of its elected and appointed officials, employees, agents, representatives, engineers, consultants, and attorneys from any and all claims that may asserted at any time against any of such parties in connection with (i) the Village's review and approval of any plans or improvements or (ii) the Village's issuance of any approval, permit or certificate. The foregoing provision, however, shall not apply to claims made against the Village as a result of a Village event of default under this Agreement, claims that are made against the Village that relate to one or more of the Village's representations, warranties, or covenants under Section 5.3 and claims that the Village, either pursuant to the terms of this Agreement or otherwise explicitly has agreed to assume except for acts of negligence of any part hereinabove named.

7.3 Neither party to this Agreement shall be under an obligation to exercise rights granted to it in this Agreement except as it shall determine to be in its best interest from time to time. Except to the extent embodied in a duly authorized and written waiver, no failure to exercise at any time any right granted herein to either party shall be construed as a waiver of that or any other right.

7.4 Time is of the essence of this Agreement, provided, however, a party shall not be deemed in material breach of this Agreement with respect to any of its obligations under this Agreement on such party's part to be performed if such party fails to timely perform the same and such failure is due in whole or in part to any strike, lock-out, labor trouble (whether legal or illegal), civil disorder, weather conditions, failure or interruptions of power, restrictive governmental laws and regulations, condemnations, riots, insurrections, acts of terrorism, war, fuel shortages, accidents, casualties, floods, earthquakes, fires, acts of Gods, epidemics, quarantine restrictions, freight embargoes, acts caused directly or indirectly by the other party (or the other party's agents, employees or invitees) or similar causes beyond the reasonable control of such party ("*Force Majeure*"). If one of the foregoing events shall occur or either party shall claim that such an event shall have occurred, the party to whom such claim is made shall investigate same and consult with the party making such claim regarding the same and the party to whom such claim is made shall grant any extension for the performance of the unsatisfied obligation equal to the period of the

delay, which period shall commence to run from the time of the commencement of the Force Majeure; provided that the failure of performance was reasonably caused by such Force Majeure.

7.5 This Agreement may not be assigned by the Developer without the prior written consent of the Village, which consent shall not be unreasonably withheld.

ARTICLE 8. TERM

8.1 This Agreement shall be in full force and effect upon its execution by the parties and terminate upon reimbursement to the Developer of the lesser of 22% of the Total Project Costs; or, \$1,465,000; or December 31, 2047.

ARTICLE 9. NOTICES

9.1 All notices and other communications in connection with this Agreement shall be in writing and shall be deemed delivered to the addressee thereof (a) when delivered in person on a business day at the address set forth below, or (b) on the third business day after being deposited in any main or branch United States post office, for delivery by properly addressed, postage prepaid, certified or registered mail, return receipt requested, at the address set forth below, or (c) by facsimile or email transmission, when transmitted to either the facsimile telephone number or email address set forth below, when actually received.

Notices and communications to Developer shall be addressed to, and delivered at, the following addresses:

BG Town Centre LLC

With a Copy to:

Notices and communications to the Village shall be addressed to and delivered at these addresses:

with a copy to:

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422

Ottosen DiNolfo Hasenbalg & Castaldo, Ltd.
Attn: Kathleen Field Orr
1804 N Naper Blvd., Suite 350,

Attn : Village Manager

Naperville, Illinois 60563

By notice complying with the requirements of this Article, each party shall have the right to change the address or addressee, or both, for all future notices and communications to such party, but no notice of a change of address or addressee shall be effective until actually received.

ARTICLE 10. IN GENERAL

10.1 No modification, addition, deletion, revision, alteration, or other change to this Agreement shall be effective unless and until the change is reduced to writing and executed and delivered by the Village and the Developer. No term or condition of this Agreement shall be deemed waived by any party unless the term or condition to be waived, the circumstances giving rise to the waiver and, where applicable, the conditions and limitations on the waiver are set forth specifically in a duly authorized and written waiver of such party. No waiver by any party of any term or condition of this Agreement shall be deemed or construed as a waiver of any other term or condition of this Agreement, nor shall waiver of any breach be deemed to constitute a waiver of any subsequent breach whether of the same or different provisions of this Agreement.

10.2 No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made, or be valid, against the Village or the Developer.

10.3 This Agreement shall constitute the entire agreement of the Parties; all prior agreements between the Parties, whether written or oral, are merged into this Agreement and shall be of no force and effect.

10.4 This Agreement is to be executed in two or more counterparts, each of which shall be deemed an original but all of which shall constitute the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below their respective signatures, to be effective as of the date first written above.

VILLAGE OF FLOSSMOOR

Attest:

By: _____
Mayor

By: _____
Village Clerk

Date: _____, 2024

BG Park Centre, LLC

By: _____

Date: _____, 2024

TO: Mayor Nelson and Board of Trustees
FROM: Jonathan Bogue, Assistant Village Manager
DATE: December 16, 2024
SUBJECT: Consideration of an Ordinance Amending the
Municipal Code of the Village of Flossmoor - Business
Registration



FLOSSMOOR

At the July 7 Village Board meeting, the Board directed staff to move forward with creating a Business Registration Program with an anticipated implementation in January 2025. Since that date, staff has been working with our representatives from our financial enterprise software, BS&A, to provide a software module in our system. During this process, staff was informed that the server business registration module was not readily available for deployment; the vendor recommended moving to the cloud module instead. After additional review, Finance Director Ann Novoa and I believe moving to the cloud for this module was the best option, and planning for a full cloud move of our financial system will warrant further discussion during the budget process.

Overview

The Village currently has no business license or registration requirement. The primary reason for having a business registration program is to ensure that businesses comply with zoning, building and fire code requirements. If a business does not have an alarm or a Knox Box currently, and if no renovations are being completed, the Village may not know a new business exists, unless the new business operator reports they are a new business to the Building Department. Businesses can come and go in multi-tenant office buildings, and our building and public safety departments are not aware. The benefit of a registration program is not only to identify and track occupancy of commercial properties, but also to identify changes of use that may trigger additional fire and building code requirements based on the use classification. A business registration system allows us to inventory all of our businesses and to conduct public safety code-compliance inspections as necessary. In addition to the issues related to the safety of occupants, this will also help identify vacancies and support marketing efforts to attract business operators to our Village.

In summer 2024, we surveyed 17 communities, including all the communities that neighbor the Village of Flossmoor, regarding business registration programs. All of the communities that were surveyed had some sort of business registration program. Flossmoor is the outlier, and adding a program would be a logical next step. This information was shared with the Board at the July 7 Village Board meeting, and the Board directed staff to proceed with developing the program.

Fees

At the July 7 meeting, staff's recommendation to use fees based on square footage over a flat fee was supported by the Board. Staff recommendations discussed at the July 7 meeting from both the Building and Fire Departments were to base the fees on square footage because more

extensive facilities require more staff time to conduct fire inspections and, therefore, justify additional fees.

The following fees are recommended for this program:

- \$100 for businesses under 5,000 square feet
- \$200 for businesses over 5,000 square feet
- \$50 per business if the business is located at the same address and unit number as another business (i.e., an incubator space)

The annual business registration will be valid between January 1 and December 31 of each calendar year beginning on Jan. 1, 2025. The \$50 fee reflects the conversation and concerns of the Board at the July 7, 2024, meeting and provides a reduced rate in instances when incubator spaces or where multiple small businesses are located at the same address and unit number. This program would bring an estimated revenue of about \$25,000 into the Village. It should also be noted that our businesses require an annual fire inspection, which is often a separate fee in our neighboring communities. The Village has been conducting these annually. The majority of this revenue would be used to offset the staff time associated with instituting and maintaining the business registration program. The program would be housed in the Building Department, involve coordination with the Fire Department, and be supported by the Village Manager's Office.

Implementation

Staff will send out a letter and business registration form to all known businesses in the next couple of weeks. The information provided will decide the fee, and an invoice will be mailed to businesses.

To manage the program, we will implement a new cloud module through our current financial enterprise vendor, BS&A. Staff will receive training on this module in January 2025 as the registration forms are being received. After this module is up and running and the data is inputted, annual renewals and other reporting will be less time-intensive. Furthermore, it should be noted that this module can also be used for liquor and raffle licensing in the future.

Action Recommended

Attached for your consideration is an Ordinance amending Chapters 125 and 150 of the Municipal Code of the Village of Flossmoor, establishing an annual business registration requirement.

FMC ORDINANCE NO. _____
AN ORDINANCE OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, AMENDING
CHAPTERS 125 AND 150 OF THE VILLAGE OF FLOSSMOOR MUNICIPAL CODE

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, Chapter 125 Article I of the Flossmoor Municipal Code addresses “Businesses” operating within the Village; and

WHEREAS, Chapter 150 of the Flossmoor Municipal Code establishes the fees for all Village services, inspections, permits and penalties; and

WHEREAS, in order to ensure that the Village can identify the businesses operating within the Village and have contact information in the event of an emergency, and in order to assure compliance with Village zoning, building and fire code, it has been determined to be in the best interest of the Village to establish a business registration system as hereinafter provided by amending Article I, Chapter 125 of the Flossmoor Village Code and Chapter 150 to establish fees for such business registration.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois as follows:

Section 1. Chapter 125 of Article 1 of the Flossmoor Municipal Code is hereby amended by deleting Sections 125-1-1, 125-1-2 and 125-1-3 and adding the following:

125-1-1. Cook County ordinances on employers/ businesses not applicable.

No additional obligations with regard to paid sick leave or minimum hourly wages imposed by any ordinance adopted by the County of Cook Board of Commissioners shall

apply to any employer located within the Village, and the Village opts out of any such ordinance(s) adopted by the County of Cook Board of Commissioners whether or not in conflict with any Village ordinance and further opts out of such ordinance(s) hereafter adopted by the County of Cook Board of Commissioners that imposes additional obligations with regard to paid sick leave or minimum hourly wages on any employer within the Village.

125-1-2. Purpose.

The provisions of this Chapter shall apply to all businesses and services operating in the Village to ensure the ability to identify a business and a contact in case of any emergency and to ensure compliance with Village zoning, building and fire code requirements.

125-1-3. Registration required.

Commencing January 1, 2025, no person shall engage in any business operation or service at any premises located in the Village without annually registering in the manner provided in this chapter.

125-1-4. Registration Applications.

- () Forms to apply for registration shall be available at the Flossmoor Village Hall and on the Village's website.
- () Each registration application shall be accompanied with the annual fee as established in Article 9, Chapter 150, Section 150-11-12.

125-1-5. Inspection.

- () Upon receipt of an application for registration, the Village shall direct the Flossmoor

Fire Department to inspect the premises occupied by the business or service. It shall be the duty of the applicant for registration to permit an authorized member of the Flossmoor Fire Department admittance to the premises to make an inspection to determine compliance with the Village fire code.

- () In the event the premises do not meet the Village fire code, the applicant shall be given a reasonable time to comply with fire code requirements.

125-1-6. Issuance of Registration, denial.

- () The Village Manager may refuse to grant registration to any service or business in the event:

- () failure to pay the annual registration fee;
 - () failure to provide the information required in the registration form; or
 - () failure to comply with all applicable provisions of the fire code after the passage of reasonable time to comply.

- (b) In the event all requirements of this Chapter 125 shall have been satisfied the Village Manager shall provide the applicant with a certificate of registration.

125-1-7. Change of Location.

If any person conducting a business or service relocates to a new location in the Village, such business or service must reregister with the Village pursuant to Section 125-1-4. In the event the business or service relocates to a location outside the Village, the Village must be notified of the new location.

125-1-8. Term.

The registration of business and services shall be for a term of one calendar year commencing January 1, through December 31 and must be annually renewed.

Section 2. Chapter 150 of the Flossmoor Village Code is hereby amended by adding the following new section:

Section 150-11-12 Business or Service Registration Fees.

Fees for annual registration as required by Chapter 125 shall be as follows:

- . \$100 for businesses under 5,000 square feet.
- . \$200 for over 5,000 square feet.
- . \$50 per business if the business is located at the same address and unit number as another business. (i.e., an incubator space).

Section 3. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

This Ordinance shall be in effect upon its passage, approval and publication as provided by law.
PASSED this _____ day of _____, 2024.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk