



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
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Mayor
Michelle I. Nelson

Trustees
Joni Bradley-Scott
Gary Daggett
Brian Driscoll
Rosalind Henderson Mustafa
George Lofton
James Mitros

Village Clerk
Gina A. LoGalbo

Village Manager
Bridget A. Wachtel

AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, FEBRUARY 5, 2024 – 7:30 PM
VILLAGE HALL

Join Zoom Meeting

<https://us02web.zoom.us/j/87319121914?pwd=WU1pbmpuTGhXK1Z4aU5yMGtKRHo0Zz09>

ID: 873 1912 1914 Passcode: 60422 Or join by phone (312) 626-6799

CALL TO ORDER

ROLL CALL

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

RECOGNITIONS AND APPOINTMENTS

1. **A Proclamation Declaring February 2024 as Black History Month**

CONSENT AGENDA

2. **Approval of the Minutes of the Rescheduled Regular Meeting Held on January 16, 2024**
3. **Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 5, 2024)**
4. **Consideration of the Purchase of A119 Stryker Power-LOAD and ProCot2 System**
5. **Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois Authorizing the Appointment of an Authorized Agent to the Illinois Municipal Retirement Fund (IMRF)**
6. **Consideration of a Side Letter of Agreement Between the Village of Flossmoor and the Illinois Fraternal Order of Police Labor Council on behalf of the Flossmoor Police Officers**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

7. **Presentation on the Recap of the 2024 Martin Luther King Jr. Day of Service**

ACTION ITEMS

8. **Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois Approving an Agreement with Flock Group, Inc.**

9. Consideration of a Contract Award and Budget Amendment for the Brumley Drive Reconstruction Project
10. Consideration of an Award of Contract and Budget Amendment for the Brumley Drive Reconstruction Project Construction Engineering Services

DISCUSSION ITEMS

11. Consideration of a Liquor License Request from 7th Floor Hospitality Group (1835 Dixie Highway Unit D)
12. Presentation of the Fiscal Year 2024 Mid-Year Financial Review

OTHER BUSINESS

13. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.

A PROCLAMATION DECLARING FEBRUARY 2024 AS BLACK HISTORY MONTH

WHEREAS, Flossmoor is a community steeped in history and energized by diversity and inclusion in all its forms; and,

WHEREAS, Flossmoor is a community where we celebrate the differences that are woven in our community fabric; and,

WHEREAS, as we commemorate Black History Month, it is important to celebrate the contribution of Black Americans in every endeavor of American life; and,

WHEREAS, Flossmoor is fortunate to be the home of Black leaders in civic life, arts & entertainment, science, medicine, industry and so many more fields; and,

WHEREAS, we are all indebted to those who came before us and those who make Black history today; and,

WHEREAS, President Gerald Ford formally recognized Black History Month in February 1976, encouraging America to take time to learn about the achievements and contributions of Black Americans to our American landscape;

NOW, THEREFORE, I, Michelle I. Nelson, Mayor of Flossmoor, do hereby proclaim the month of FEBRUARY 2024 as:

“Black History Month”

and encourage Flossmoor residents to participate in Black History Month activities throughout our community and schools in which we will learn about the achievements of several Flossmoor Black residents who are business owners, finance professionals, entrepreneurs or influencers.

Dated this 5th day of February 2024

Michelle Nelson, Mayor



Approval of the Minutes of the Regular Meeting Held on January 16, 2024

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

VILLAGE OF FLOSSMOOR
2/5/2024
CLAIMS LIST SUMMARY

HAND CHECKS	\$123,175.64
INVOICES	<u>\$338,522.79</u>
TOTAL	<u><u>\$461,698.43</u></u>

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
3G SAFETY SUPPLY	212124	12/19/23	\$45.67		METER BATTERIES	01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$45.67
							VENDOR TOTAL:	\$45.67
A BETTER DOOR & DOCK SERVICES	WO1097	01/08/24	\$396.00		DPWSC SW DOOR REPAIR	01-67-4-634	MISCELLANEOUS SERVICES	\$396.00
							VENDOR TOTAL:	\$396.00
AIRGAS USA, LLC	9145833222	01/11/24	\$689.35		WELDING GAS CYLINDER RENTAL	01-60-6-671	MAINTENANCE AND SUPPLIES	\$172.33
							MAINTENANCE AND SUPPLIES	\$172.34
							MAINTENANCE AND SUPPLIES	\$172.34
							MAINTENANCE AND SUPPLIES	\$172.34
							VENDOR TOTAL:	\$689.35

Village of Flossmoor
Detail Board Report

Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AL WARREN OIL COMPANY INC W1614190	12/07/23	\$2,292.36		VILLAGE GAS	01-55-3-608	PETROLEUM PRODUCTS	\$37.44
					01-60-3-608	PETROLEUM PRODUCTS	\$294.26
					08-11-3-608	PETROLEUM PRODUCTS	\$204.93
					08-21-3-608	PETROLEUM PRODUCTS	\$182.60
					01-48-3-608	PETROLEUM PRODUCTS	\$1,326.26
					01-49-3-608	PETROLEUM PRODUCTS	\$246.87
W1614191	12/07/23	\$1,818.56		DPW DIESEL TANK	01-60-3-608	PETROLEUM PRODUCTS	\$486.81
					01-49-3-608	PETROLEUM PRODUCTS	\$802.37
					08-11-3-608	PETROLEUM PRODUCTS	\$264.69
					08-21-3-608	PETROLEUM PRODUCTS	\$264.69
W1616646	12/18/23	\$2,091.88		VILLAGE GAS	01-55-3-608	PETROLEUM PRODUCTS	\$90.29
					01-60-3-608	PETROLEUM PRODUCTS	\$221.08
					08-11-3-608	PETROLEUM PRODUCTS	\$179.77
					08-21-3-608	PETROLEUM PRODUCTS	\$158.52
					01-48-3-608	PETROLEUM PRODUCTS	\$1,128.77
					01-49-3-608	PETROLEUM PRODUCTS	\$313.45
W1619832	01/02/24	\$2,328.39		VILLAGE GAS	01-55-3-608	PETROLEUM PRODUCTS	\$39.13
					01-60-3-608	PETROLEUM PRODUCTS	\$391.79
					08-11-3-608	PETROLEUM PRODUCTS	\$242.74
					08-21-3-608	PETROLEUM PRODUCTS	\$220.16
					01-48-3-608	PETROLEUM PRODUCTS	\$1,102.99
					01-49-3-608	PETROLEUM PRODUCTS	\$331.58
W1619833	01/02/24	\$505.64		VILLAGE DIESEL FUEL	01-60-3-608	PETROLEUM PRODUCTS	\$209.59
					08-11-3-608	PETROLEUM PRODUCTS	\$31.18
					08-21-3-608	PETROLEUM PRODUCTS	\$31.18
					01-49-3-608	PETROLEUM PRODUCTS	\$233.69
W1616647	12/18/23	\$848.75		VILLAGE DIESEL FUEL	01-60-3-608	PETROLEUM PRODUCTS	\$286.42
					08-11-3-608	PETROLEUM PRODUCTS	\$206.35
					08-21-3-608	PETROLEUM PRODUCTS	\$249.00
					01-49-3-608	PETROLEUM PRODUCTS	\$106.98
W1624538	01/22/24	\$673.26		VILLAGE DIESEL FUEL			\$182.00

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 5, 2024) (CONSENT

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
							08-11-3-608	PETROLEUM PRODUCTS	\$111.91
							08-21-3-608	PETROLEUM PRODUCTS	\$124.31
							01-49-3-608	PETROLEUM PRODUCTS	\$254.42
							VENDOR TOTAL:		\$10,558.84

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AMAZON CAPITAL SERVICES 196P4FRPLG9C 144MSML6JGFK 13GNXPWCWJ4KN 1PKJXM6RTJYF 19H3GCVCGXFN 1JC3CHVQ3HK6 1V6PCT41FMXP 1RJNLMHD3GN6 1FHFH4V739CX 174TYCDM6FMQ 1DTNXXQM7MFN 1YLT1KPL6R9D 1MYHRL4497DL 1VV9V4J7CY4R 146VMDLGKHGN 1YLT1KPLL7QY 1JL	01/25/24	\$95.97		DOORMAT	01-49-3-611	DORMITORY SUPPLIES	\$95.97
	01/25/24	\$18.18		REMOTE FOR LAPTOP	01-50-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$18.18
	01/25/24	\$239.20		PD OFFICE SUPPLIES	01-50-3-601	OFFICE SUPPLIES	\$239.20
	01/26/24	\$536.63		SNOW GUARDS/ROADSIDE FLARES/LED STOP REFLECTIVE PADDLES	01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	\$536.63
	01/26/24	\$90.78		MOUNTING SYSTEM FOR HOLDSTERS/MAG POUCHES-ESTRADA	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$90.78
	01/27/24	\$91.94		CHINESE NEW YEAR PICTURE FRAMES/LANTERNS	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$91.94
	01/29/24	\$49.99		WIRELESS MOUSE	01-60-3-601	OFFICE SUPPLIES	\$16.66
					08-11-3-601	OFFICE SUPPLIES	\$16.66
					08-21-3-601	OFFICE SUPPLIES	\$16.67
	01/18/24	\$26.57		AUTOMOBILE CELL PHONE HOLDER	01-49-3-621	COMMUNICATIONS EQUIPMENT	\$26.57
	01/18/24	\$132.93		WORK GLOVES/BINDING RING/HEPA FILTER	01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	\$59.98
					01-55-3-601	OFFICE SUPPLIES	\$33.98
					01-55-3-605	OPERATING SUPPLIES	\$38.97
	01/19/24	\$446.51		FLOOR MATS	01-49-3-611	DORMITORY SUPPLIES	\$446.51
	01/24/24	\$36.99		WIRELESS MOUSE	01-55-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$36.99
	01/05/24	\$43.98		FLASH DRIVES	01-42-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$43.98
	01/05/24	\$232.99		METAL STORAGE CABINET/WRITING DESK PAD	01-50-3-606	OFFICE EQUIPMENT	\$194.99
					01-48-3-601	OFFICE SUPPLIES	\$38.00
	01/05/24	\$24.94		CRIMINAL JUSTICE REPORT WRITING-FILKINS	01-45-3-602	BOOKS AND MAPS	\$24.94
	01/07/24	\$66.96		WIRELESS MOUSE/LAPTOP BAG	01-55-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$66.96
	01/07/24	\$164.68		UNIVERSAL CIRCUIT CONTROL RELAY SYSTEM BOX	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$164.68
Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 5, 2024) (CONSENT							3

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
1G3YTYCY4KV7 1JYQXTDITDCH 1GCHRHPW41JC 19JX3VFCRQRF	01/09/24	\$40.03		KEYBOARD/MOUSE	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$(66.49)
	01/12/24	\$64.99		MODULAR HOLSTER SAILSBERY	01-42-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$40.03
	01/14/24	\$100.00		TACTICAL BOOTS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$64.99
	01/17/24	\$75.50		PRINTER INK CARTRIDGES	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$100.00
					01-48-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$75.50
VENDOR TOTAL:							\$2,513.27
AMERICAN WATER WORKS ASSOC							
7002165151	10/24/23	\$83.00		MILOVANOVIC (03608828) MEMBERSHIP RENEWAL 2/1/24-1/31/25			
					08-11-5-660	DUES AND SUBSCRIPTIONS	\$83.00
VENDOR TOTAL:							\$83.00
ARTISTIC ENGRAVING							
21991	11/08/23	\$345.50		DET BADGE			
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$345.50
VENDOR TOTAL:							\$345.50
AUBURN SUPPLY							
S318672	01/04/24	\$108.55		PD FLOOR DRAIN			
					01-67-3-620	REPAIR SUPPLIES	\$108.55
VENDOR TOTAL:							\$108.55
BENISTAR							
02012024	01/15/24	\$1,005.90		FEBRUARY 2024 PREMIUMS-RETIRES			
					01-00-0-219	HEALTH INSURANCE PAYABLE	\$1,005.90
VENDOR TOTAL:							\$1,005.90

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
BMO FINANCIAL GROUP							
BERK 011524	01/15/24	\$1,675.80		BRACKEN TRAVEL AIRBNB-FDIC/AUTOPULSE BANDS			
				01-49-5-663	FIRE TUITION AND FEES		\$1,273.02
				01-49-3-622	EMS EQUIPMENT & SUPPLIES		\$402.78
BOGUE 011524	01/15/24	\$830.59		NETWORK SOLUTIONS SSL CERTIFICATE GIS SERVER/DISCOVER FLOSSMOOR DOMAIN/HOME DEPOT-MLK DAY OF SERVICE			
				01-55-4-650	GIS CONSORTIUM		\$769.78
				01-42-4-645	WEBSITE APPLICATIONS		\$37.99
				01-41-4-651	COMMUNITY RELATIONS COMMISSIO		\$22.82
FISHER 011524	01/15/24	\$25.00		PERMIT TECH NATION-ANNUAL MEMBERSHIP RENEWAL			
				01-53-5-660	DUES AND SUBSCRIPTIONS		\$25.00
KOPEC 011524	01/15/24	\$140.00		THE HUMAN RACE-DUTY SHOES			
				01-49-3-612	UNIFORMS & RELATED SUPPLIES		\$140.00
KORTUM 011524	01/15/24	\$1,074.45		ISA MEMBERSHIP BECKER & JONES/CARHARTT-BRUNKE UNIFORM/SAMS CLUB-SUPPLIES & WELLNESS GIVEAWAYS			
				01-60-5-660	DUES AND SUBSCRIPTIONS		\$190.00
				01-60-5-660	DUES AND SUBSCRIPTIONS		\$190.00
				01-60-3-612	UNIFORMS & RELATED SUPPLIES		\$357.44
				01-67-3-605	OPERATING SUPPLIES		\$233.76
				01-42-4-633	WELLNESS COMMITTEE		\$103.25
MILOVANOVIC 0115	01/15/24	\$1,195.00		SARIS INFRASTRUCTURE-BIKE STAIR RAMP			
				40-33-3-615	SMALL TOOLS & EQUIPMENT		\$1,195.00
TAYLOR 011524	01/15/24	\$25.00		FAIRVIEW REALTY GROUP-BACKGROUND CHECK ABRON			
				01-48-4-630	PROFESSIONAL SERVICES		\$25.00
WACHTEL 011524	01/15/24	\$415.00		ICMA-ZOOM MONTHLY BILLING/LGHN-MEMBERSHIP DUES/ICMA-MEMBERSHIP DUES			
				01-42-4-645	WEBSITE APPLICATIONS		\$40.00
				01-42-5-660	DUES AND SUBSCRIPTIONS		\$175.00
				01-42-5-660	DUES AND SUBSCRIPTIONS		\$200.00
WEGMANN 011524	01/15/24	\$421.05		DOLLAR TREE-RETIREMENT CAKE/SAMS-KITCHEN & CLEANING SUPPLIES/AURELIOS-RECORDS TRAINING/WALMART-CAMERA			
				01-48-3-611	SPECIAL POLICE COMMODITIES		\$13.38
				01-48-3-611	SPECIAL POLICE COMMODITIES		\$109.14
				01-50-5-661	TRAINING		\$106.32
				01-44-4-646	LOCAL ADJUDICATION SERVICES		\$122.09
				01-48-3-611	SPECIAL POLICE COMMODITIES		\$45.90
				01-50-3-601	OFFICE SUPPLIES		\$24.22
VENDOR TOTAL:							\$5,801

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
BOUND TREE MEDICAL LLC							
85209456	01/08/24	\$64.81		REPLACE EXISTING EMS EQUIPMENT	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$64.81
85202803	01/02/24	\$137.41		KING AIRWAY KIT	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$137.41
VENDOR TOTAL:							\$202.22
BRITES TRANSPORTATION LLC							
81951	06/05/23	\$900.00		HAUL FILL	01-60-4-650	SPOIL DISPOSAL	\$900.00
82143	06/29/23	\$1,018.68		STONE RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$509.34
					08-12-3-619	PROGRAM COMMODITIES	\$509.34
82416	08/08/23	\$1,031.00		RESTOCK STONE-DELIVERY	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$515.50
					08-12-3-619	PROGRAM COMMODITIES	\$515.50
82823	10/02/23	\$1,236.00		HAUL FILL	01-60-4-650	SPOIL DISPOSAL	\$1,236.00
VENDOR TOTAL:							\$4,185.68
DR. ANTHONY BROWN							
010924	01/09/24	\$375.58		WATER REFUND 2428 BROOKWOOD DRIVE	08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$375.58
VENDOR TOTAL:							\$375.58
BURKE, LLC							
188908	01/04/24	\$630.00		STANDBY GENERATOR @ VH-CONSTRUCTION ENGINEERING 11/26-12/31/23	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$630.00
VENDOR TOTAL:							\$630.00
C.O.P.S. TESTING SERVICE INC.							
108738	12/18/23	\$975.00		POLICE OFFICER WRITTEN EXAM	01-48-4-630	PROFESSIONAL SERVICES	\$975.00
VENDOR TOTAL:							\$975.00

Village of Flossmoor
Detail Board Report
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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CALLUMET CITY PLUMBING	11/30/23	\$41,127.00		2023 WATER METER REPLACEMENTS-DRAW #1 NOV 2023			
				08-11-7-749 WATER METER REPLACEMENT PROG			\$41,127.00
	12/31/23	\$15,378.00		2023 WATER METER REPLACEMENT PROGRAM-DRAW #2 DEC 2023			
				08-11-7-749 WATER METER REPLACEMENT PROG			\$15,378.00
				VENDOR TOTAL:			\$56,505.00
CANON SOLUTIONS AMERICA, INC.							
6006585568	12/27/23	\$11.60		COPIER MAINTENANCE BASE 12/27/23-1/26/24			
				01-53-6-670 OFFICE EQUIPMENT MAINTENANCE			\$11.60
6006583500	12/27/23	\$355.20		COPIER MAINTENANCE - USAGE 9/27/23-12/26/23			
				01-53-6-670 OFFICE EQUIPMENT MAINTENANCE			\$355.20
				VENDOR TOTAL:			\$366.80
CAS ASSOCIATES, INC							
26132MISC	01/09/24	\$64.36		TRANSCRIBING FOR HEARING COURT			
				01-44-4-646 LOCAL ADJUDICATION SERVICES			\$64.36
				VENDOR TOTAL:			\$64.36
NICOLE CASTAGNA							
JAN 2024	01/11/24	\$17.03		REIMBURSE MILEAGE-MLK DAY OF SERVICE			
				01-42-5-661 TRAINING			\$17.03
				VENDOR TOTAL:			\$17.03
CDW GOVERNMENT, INC.							
NT73619	12/29/23	\$1,250.52		NON-SQUAD KEYBOARDS FOR GETAC			
				16-01-7-730 COMPUTER EQUIPMENT			\$1,250.52
				VENDOR TOTAL:			\$1,250.52
CEC ENVIRONMENTAL INC.							
CECF007	01/17/24	\$18,000.00		FIRE DEPT LOCKER ROOM ASBESTOS ABATEMENT			
				01-67-7-765 VH MUNI COMPLEX IMPROVEMENTS			\$18,000.00
				VENDOR TOTAL:			\$18,000.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CENTRAL PARTS WAREHOUSE 7002688	01/16/24	\$639.97		SNOW PLOW BLADE REPLACEMENT	01-61-6-677	PROGRAM MAINTENANCE	\$639.97
				T23 KUBOTA SALTER PARTS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$231.77
	01/18/24	\$927.09			09-01-6-671	MAINTENANCE AND SUPPLIES	\$231.77
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$231.77
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$231.78
VENDOR TOTAL:							\$1,567.06
CHICAGO COMMUNICATIONS, LLC.							
349425	01/11/24	\$94.80		RADIO MAINTENANCE FEBRUARY 2024	01-50-6-676	RADIO SYSTEM MAINTENANCE	\$94.80
VENDOR TOTAL:							\$94.80
CHICAGO TRIBUNE							
085518424000	12/31/23	\$186.00		LEGAL NOTICE VETERANS MEMORIAL/LEGAL NOTICE DAY CARE	01-45-4-638	ADVERTISING	\$111.00
					01-45-4-638	ADVERTISING	\$75.00
VENDOR TOTAL:							\$186.00
COMCAST							
01062024	01/06/24	\$214.90		VH & DPWSC INTERNET 1/10/24-2/9/24	01-42-4-639	WEBSITE & INTERNET SERVICES	\$214.90
VENDOR TOTAL:							\$214.90

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMED							
0157098050 012524	01/25/24	\$184.23		HOMEWOOD METER VAULT POWER 12/22/23-1/25/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$184.23
0811073024 012524	01/25/24	\$1,271.40		COMMONS/MEINHEIT POWER 12/22/23-1/25/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$1,271.40
0275053104 012524	01/25/24	\$712.97		DARTMOUTH LIFT STATION POWER 12/22/23-1/25/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$712.97
0825150052 012524	01/25/24	\$246.11		COMMONS LIFT STATION POWER 12/22/23-1/25/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$246.11
0765165035 012524	01/25/24	\$297.58		SYLVAN LIFT STATION POWER 12/22/23-1/25/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$297.58
2154154035 012524	01/25/24	\$1,174.68		MFT STREET LIGHT POWER 12/19/23-1/22/24	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$1,174.68
5007104015 010424	01/04/24	\$1,137.12		WOODS LIFT STATION POWER 12/1/23-1/4/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$1,137.12
1498044037 010424	01/04/24	\$153.67		WESTERN TOWER POWER 12/1/23-1/4/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$153.67
0725105073 122923	12/29/23	\$95.86		CBD STREET LIGHTS POWER 11/16/23-12/19/23	40-33-4-634	MISCELLANEOUS SERVICES	\$95.86
3288088052 012224	01/22/24	\$26.31		CBD PEDESTAL POWER 12/19/23-1/22/24	40-33-4-634	MISCELLANEOUS SERVICES	\$26.31
0241031023 012224	01/22/24	\$217.10		HEATHER ROAD LIFT STA POWER 12/19/23-1/22/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$217.10
0307096073 012224	01/22/24	\$59.62		CENTRAL DR ALLEY LIGHTS POWER 12/19/23-1/22/24	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$59.62
0323080253 012224	01/22/24	\$67.49		STERLING TOWER POWER 12/19/23-1/22/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$67.49
VENDOR TOTAL:							\$5,644.14
CORE & MAIN LP							
R012319	11/30/23	\$1,676.00		WMRP-METER ACCESSORIES-WASHERS	08-11-7-749	WATER METER REPLACEMENT PROG	\$1,676.00
R046154	12/05/23	\$540.00		WMRP-METER ACCESSORIES-WASHERS	08-11-7-749	WATER METER REPLACEMENT PROG	\$540.00
VENDOR TOTAL:							\$2,216.00
							3

Village of Flossmoor
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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CORE INTEGRATED MARKETING								
	127449	07/11/23	\$147.85		TOW SHEETS	01-48-4-635	PRINTING	\$147.85
							VENDOR TOTAL:	\$147.85
RICHARD G. CRUSOR, JR.								
	011124	01/11/24	\$330.00		ADMIN HEARING OFFICER 12/28/23	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$330.00
	012524	01/25/24	\$270.00		ADMIN HEARING OFFICER 1/11/24	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$270.00
							VENDOR TOTAL:	\$600.00
DAILY SOUTHTOWN								
	24033261 010524	01/05/24	\$702.00		ADMIN ANNUAL SUBSCRIPTION THRU 1/21/25	01-41-5-660	DUES AND SUBSCRIPTIONS	\$702.00
							VENDOR TOTAL:	\$702.00
EAGLE UNIFORM CO INC								
	INV19563	01/26/24	\$166.00		SAILSBERY UNIFORM	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$166.00
	INV19560	01/26/24	\$217.00		SHELTON UNIFORM	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$217.00
							VENDOR TOTAL:	\$383.00

Village of Flossmoor
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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
EBEL'S ACE HARDWARE 350265	01/23/24	\$94.60		A17 STROBE LIGHTS WIRING SUPPLIES	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$94.60
	01/11/24	\$46.76		PICTURE HANGERS/FURNITURE POLISH	01-48-3-611	SPECIAL POLICE COMMODITIES	\$46.76
	01/16/24	\$44.05		T23 KUBOTA PARTS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$11.01
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$11.01
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$11.01
					09-01-6-671	MAINTENANCE AND SUPPLIES	\$11.02
350201	01/11/24	\$29.67		BROOMS/VELCRO	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$29.67
350192	01/10/24	\$415.78		SHOP VAC & FILTER/D14 SNOW PLOW SUPPLIES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$44.72
					09-01-6-671	MAINTENANCE AND SUPPLIES	\$44.73
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$44.73
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$44.73
					01-67-3-615	SMALL TOOLS & EQUIPMENT	\$236.87
						VENDOR TOTAL:	\$630.86
ELMER & SON LOCKSMITHS INC 413154	12/21/23	\$1,109.88		LOCK REPLACEMENT	01-67-4-634	MISCELLANEOUS SERVICES	\$1,109.88
						VENDOR TOTAL:	\$1,109.88
ESO SOLUTIONS INC. ESO129987	12/26/23	\$491.62		NFPA CODES FOR INSPEC APPLICATIONS	01-49-6-672	DEPARTMENT IT MAINTENANCE	\$491.62
						VENDOR TOTAL:	\$491.62
FGM ARCHITECTS INC 243941011	01/14/24	\$4,500.00		FD LOCKER ROOM	01-67-7-765	VH MUNI COMPLEX IMPROVEMENTS	\$4,500.00
						VENDOR TOTAL:	\$4,500.00
FIRE BY TRADE LLC FLOSSMOOR010520	01/05/24	\$756.00		HOSE / HI RISE HOSE STRAPS E19, E119, T10, SQ19 / PAGERS	01-49-3-617	HOSE AND PAGER SUPPLIES	\$756
						VENDOR TOTAL:	\$756

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount	
FITSIMMONS 6620721	01/19/24	\$15.00		H TANK RENTAL 1/16/24	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$15.00	
						VENDOR TOTAL:	\$15.00	
FORT DEARBORN LIFE INSURANCE FEBRUARY 2024	01/09/24	\$491.91		FEBRUARY 2024 PREMIUM	01-42-2-591	LIFE INSURANCE PREMIUM	\$39.35	
						01-43-2-591	LIFE INSURANCE PREMIUM	\$49.19
						01-45-2-591	LIFE INSURANCE PREMIUM	\$19.68
						01-48-2-591	LIFE INSURANCE PREMIUM	\$147.57
						01-49-2-591	LIFE INSURANCE PREMIUM	\$59.03
						01-50-2-591	LIFE INSURANCE PREMIUM	\$39.35
						01-55-2-591	LIFE INSURANCE PREMIUM	\$19.68
						01-60-2-591	LIFE INSURANCE PREMIUM	\$118.06
						VENDOR TOTAL:		\$491.91
GALLAGHER MATERIALS CORP. 32461	01/13/24	\$457.32		COLD PATCH ASPHALT MIX	01-68-3-619	PROGRAM COMMODITIES	\$114.33	
						02-01-3-606	ASPHALT MIX	\$114.33
						08-14-3-612	ASPHALT MIX	\$114.33
						08-24-3-612	ASPHALT MIX	\$114.33
						VENDOR TOTAL:		\$457.32
GBJ SALES, LLC 5200	01/21/24	\$195.95		GLOVES	01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	\$195.95	
						VENDOR TOTAL:	\$195.95	
GOLDEN RULE CREATIONS 096139	12/29/23	\$766.87		PD SHOULDER EMBLEMS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$766.87	
						VENDOR TOTAL:	\$766.87	

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
GOLDY LOCKS INC 44493519	01/04/24	\$67.50		DOUBLE CUT DUPLICATE KEY	01-67-3-605	OPERATING SUPPLIES	\$67.50
	44521795	01/05/24		GENERATOR DOUBLE CUT DUPLICATE KEYS	01-67-3-605	OPERATING SUPPLIES	\$82.50
						VENDOR TOTAL:	\$150.00
GRAPHIC PRODUCTS INC. 2744968	01/10/24	\$659.96		LABELS-LOCKER/OFFICE SUPPLIES	01-49-3-611	DORMITORY SUPPLIES	\$223.32
					01-49-3-601	OFFICE SUPPLIES	\$436.64
						VENDOR TOTAL:	\$659.96
GREAT LAKES DISTRIBUTING INC 227355	01/22/24	\$201.75		DEGREASER	01-60-6-671	MAINTENANCE AND SUPPLIES	\$50.43
					09-01-6-671	MAINTENANCE AND SUPPLIES	\$50.44
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$50.44
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$50.44
						VENDOR TOTAL:	\$201.75
HARVARD COLLECTION FLOSSWS200591	11/28/22	\$1,069.03		NOVEMBER 2022 RECOVERED PAYMENTS	08-10-4-656	COLLECTION SERVICES	\$801.77
					08-20-4-656	COLLECTION SERVICES	\$267.26
						VENDOR TOTAL:	\$1,069.03
HOLLAND PRINTING INC 74900	01/09/24	\$43.00		BUSINESS CARDS FOR MAYDEN	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$43.00
						VENDOR TOTAL:	\$43.00

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
HOME DEPOT CREDIT SERVICES							
4610418	12/14/23	\$355.13		6035322502036134-WIRE CONNECTORS/POWER STRIPS	01-67-3-605	OPERATING SUPPLIES	\$355.13
512265	12/18/23	\$1,016.00		6035322502036134-SPOT LIGHTS/BATTERIES	01-60-3-615	SMALL TOOLS & EQUIPMENT	\$1,016.00
7520147	12/21/23	\$30.92		6035322502036134-7 FT SANTA/EXTENSION CORD FOR LIGHTS PARADE	01-48-3-611	SPECIAL POLICE COMMODITIES	\$30.92
2010633	12/26/23	\$37.98		6035322502036134-AXE	01-63-3-615	SMALL TOOLS & EQUIPMENT	\$37.98
VENDOR TOTAL:							\$1,440.03
THE HORTON GROUP							
112430	12/15/23	\$525.00		NOVEMBER 2023 REWARDS EARNED	01-43-2-592	EAP & WELLNESS PROGRAMS	\$175.00
					01-48-2-592	EAP & WELLNESS PROGRAMS	\$350.00
VENDOR TOTAL:							\$525.00
ILLINOIS FIRE CHIEF'S ASSOC							
6694	12/16/23	\$325.00		ORGANIZATION MEMBERSHIP RENEWAL THROUGH 12/31/24	01-49-5-660	DUES AND SUBSCRIPTIONS	\$325.00
VENDOR TOTAL:							\$325.00
IRMA							
SALES0021268	12/31/23	\$1,690.20		DECEMBER 2023 DEDUCTIBLES	01-48-4-642	IRMA INSURANCE DEDUCTIBLE	\$1,690.20
VENDOR TOTAL:							\$1,690.20
JANUS TITLE AGENCY, LLC							
2847	01/05/24	\$750.00		TRACT SEARCH FEES-CBD STREETSCAPE PROJECT	01-55-7-762	CBD STREETSCAPE IMPROVEMENTS	\$750.00
VENDOR TOTAL:							\$750.00
JULIE INC							
20240581	01/08/24	\$1,169.67		2024 SEMI-ANNUAL ASSESSMENT 1 OF 2	01-60-4-657	JULIE ONE-CALL	\$389.89
					08-11-4-657	JULIE ONE-CALL	\$389.89
					08-21-4-657	JULIE ONE-CALL	\$389.89
VENDOR TOTAL:							\$1,169.67

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
KDM CONSTRUCTION INC. 2276	01/23/24	\$350.00		FD DRYWALL REPAIR	01-67-4-634	MISCELLANEOUS SERVICES	\$350.00
						VENDOR TOTAL:	\$350.00
KONICA MINOLTA 9009739669	01/08/24	\$467.50		VH COPIER MAINTENANCE 1/8/24-2/7/24	01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	\$467.50
						VENDOR TOTAL:	\$467.50
K-TECH SPECIALTY COATINGS LLC 202401K0082	01/14/24	\$7,045.13		LIQUID DE-ICER	02-01-3-619	LCD-BULK CHEMICAL PURCHASE	\$7,045.13
						VENDOR TOTAL:	\$7,045.13

Village of Flossmoor
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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
LBM TOOLS LLC 08032397193	08/03/23	\$399.00		EXTRACTOR SET	01-60-6-671	MAINTENANCE AND SUPPLIES	\$99.75
					09-01-6-671	MAINTENANCE AND SUPPLIES	\$99.75
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$99.75
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$99.75
08172397681	08/17/23	\$235.50		EXTRACTOR SET	01-60-6-671	MAINTENANCE AND SUPPLIES	\$58.87
					09-01-6-671	MAINTENANCE AND SUPPLIES	\$58.87
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$58.88
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$58.88
08172397684	08/17/24	\$315.00		TOOLS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$78.75
					09-01-6-671	MAINTENANCE AND SUPPLIES	\$78.75
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$78.75
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$78.75
08312398125	08/31/23	\$378.50		MECHANIC'S TOOLS-BRAKE JOBS/JUMPER PACK/OIL CHANGES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$94.62
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$94.62
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$94.63
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$94.63
08312398120	08/31/23	\$219.00		SOLDERING CLAMP/LUGNUT SOCKETS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$54.75
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$54.75
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$54.75
					09-01-6-671	MAINTENANCE AND SUPPLIES	\$54.75
102623100292	10/26/23	\$30.00		FLASH LIGHT	01-60-6-671	MAINTENANCE AND SUPPLIES	\$30.00
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$26.70
					01-60-6-671	MAINTENANCE AND SUPPLIES	\$26.70
					01-67-3-615	SMALL TOOLS & EQUIPMENT	\$267.00
110923100837	11/09/23	\$267.00		MAGNETIC HOLDER FOR SOLDERING CLAMP	08-11-6-671	MAINTENANCE AND SUPPLIES	\$1,215.00
					01-60-6-671	MAINTENANCE AND SUPPLIES	\$96
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$96
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$96
121423102212	12/14/23	\$1,215.00		TAP & DIE SETS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$96
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$96
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$96
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$96
122123102490	12/21/23	\$385.00		SOLDERING IRON/WIRE STRIP SET	01-60-6-671	MAINTENANCE AND SUPPLIES	\$96
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$96
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$96
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$96

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 5, 2024) (CONSENT

Village of Flossmoor
Detail Board Report
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Vendor Name		Invoice #		Invoice Date		Invoice Amount		PO #		Invoice Description		GL Number		GL Description		Line Amount	
122823102710				12/28/23		\$225.00				HYDRAULIC HOSE WRENCH		01-60-6-671		MAINTENANCE AND SUPPLIES		\$75.00	
												08-11-6-671		MAINTENANCE AND SUPPLIES		\$75.00	
												08-21-6-671		MAINTENANCE AND SUPPLIES		\$75.00	
011124103191				01/11/24		\$300.00				HAMMERS &N PLIERS		01-60-6-671		MAINTENANCE AND SUPPLIES		\$75.00	
												09-01-6-671		MAINTENANCE AND SUPPLIES		\$75.00	
												08-11-6-671		MAINTENANCE AND SUPPLIES		\$75.00	
												08-21-6-671		MAINTENANCE AND SUPPLIES		\$75.00	
110923100836				11/09/23		\$1,631.12				TOOLS		01-60-6-671		MAINTENANCE AND SUPPLIES		\$407.78	
												09-01-6-671		MAINTENANCE AND SUPPLIES		\$407.78	
												08-11-6-671		MAINTENANCE AND SUPPLIES		\$407.78	
												08-21-6-671		MAINTENANCE AND SUPPLIES		\$407.78	
011824103422				01/18/24		\$15.00				PLIERS		01-60-6-671		MAINTENANCE AND SUPPLIES		\$3.75	
												09-01-6-671		MAINTENANCE AND SUPPLIES		\$3.75	
												08-11-6-671		MAINTENANCE AND SUPPLIES		\$3.75	
												08-21-6-671		MAINTENANCE AND SUPPLIES		\$3.75	
VENDOR TOTAL:																\$5,641.82	
M&K TRUCK CENTERS OF CHICAGO HTS																	
1893795C				01/05/24		\$322.52				WIPERS/MIRRORS D17 & 16		01-60-6-671		MAINTENANCE AND SUPPLIES		\$107.50	
												08-11-6-671		MAINTENANCE AND SUPPLIES		\$107.51	
												08-21-6-671		MAINTENANCE AND SUPPLIES		\$107.51	
1899755C				01/18/24		\$256.92				D16 POWER WINDOW SWITCH		01-60-6-671		MAINTENANCE AND SUPPLIES		\$64.23	
												08-11-6-671		MAINTENANCE AND SUPPLIES		\$64.23	
												08-21-6-671		MAINTENANCE AND SUPPLIES		\$64.23	
												09-01-6-671		MAINTENANCE AND SUPPLIES		\$64.23	
VENDOR TOTAL:																\$579.44	

M.E. SIMPSON COMPANY, INC. 41700	12/31/23	\$835.00		LINE LOCATION SERVICES STERLING AVE & FLOSSMOOR ROAD			
				08-11-4-632		LEAK DETECTION PROGRAM	\$835
VENDOR TOTAL:							\$835

Village of Flossmoor
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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MCKESSON MEDICAL SURGICAL								
	21548446	01/05/24	\$17.56		SHARPS CONTAINER	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$17.56
	21528570	01/02/24	\$40.19		SPIT SOCKS	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$40.19
	21529658	01/02/24	\$58.62		BURN GEL	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$58.62
	21540069	01/03/24	\$15.93		SHARPS CONTAINERS	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$15.93
	21528323	01/01/24	\$555.52		SPIT SOCKS AND GLOVES	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$555.52
							VENDOR TOTAL:	\$687.82
MENARDS								
	98481	12/28/23	\$51.42		COUPLINGS/PVC PIPE	08-11-3-605	OPERATING SUPPLIES	\$51.42
	99244	01/11/24	\$36.23		SHOP RAGS/SHOE COVERS	08-11-3-605	OPERATING SUPPLIES	\$36.23
	99453	01/14/24	\$94.86		T19 ANTI-FREEZE	01-49-6-671	VEHICLE MAINTENANCE	\$94.86
							VENDOR TOTAL:	\$182.51
MENARD'S-HOMEWOOD								
	70688	01/18/24	\$55.96		SNOW SHOVELS RESTOCK	01-61-3-615	SMALL TOOLS & EQUIPMENT	\$55.96
							VENDOR TOTAL:	\$55.96

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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MONARCH AUTO SUPPLY INC									
6981613311		01/08/24	\$197.64			E22 AIR FILTERS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$49.41
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$49.41
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$49.41
							09-01-6-671	MAINTENANCE AND SUPPLIES	\$49.41
6981613312		01/08/24	\$154.14			E22 AIR FILTERS STOCK	01-60-6-671	MAINTENANCE AND SUPPLIES	\$38.53
							09-01-6-671	MAINTENANCE AND SUPPLIES	\$38.53
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$38.54
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$38.54
6981614450		01/19/24	\$53.88			PD WASHER FLUID	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$53.88
6981614779		01/24/24	\$22.18			C19 REPLACEMENT WIPER BLADES	01-49-6-671	VEHICLE MAINTENANCE	\$22.18
6981613938		01/15/24	\$69.04			C219 & U19 WIPER BLADES/A119 VINYL REPAIR	01-49-6-671	VEHICLE MAINTENANCE	\$69.04
6981614794		01/24/24	\$97.54			VEHICLE MAINTENANCE PARTS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$24.38
							09-01-6-671	MAINTENANCE AND SUPPLIES	\$24.38
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$24.39
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$24.39
VENDOR TOTAL:								\$594.42	
NICOR GAS									
72380610005 01232		01/23/24	\$65.10			KEDZIE BOOSTER STATION 12/21/23-1/23/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$65.10
96444410003 01222		01/22/24	\$1,028.25			DPWSC GAS BILL 12/20/23-1/22/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$1,028.25
25186956857 01262		01/26/24	\$42.18			WOODS LIFT STATION 12/27/23-1/25/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$42.18
39196092900 01182		01/18/24	\$140.21			STERLING PUMP STATION 12/18/23-01/18/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$140.21
VENDOR TOTAL:								\$1,275.74	

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ORKIN EXTERMINATING COMPANY							
256311452	01/10/24	\$130.99		PEST CONTROL-DPWSC	01-67-4-634	MISC SVCS	\$130.99
256312021	01/10/24	\$136.99		PEST CONTROL-VILLAGE HALL	01-67-4-634	MISC SVCS	\$136.99
				VENDOR TOTAL:			\$267.98
OTIS ELEVATOR							
100401430786	01/16/24	\$917.10		ELEVATOR MAINTENANCE 2/1/24-4/30/24	01-67-6-680	ELEVATOR MAINTENANCE	\$917.10
				VENDOR TOTAL:			\$917.10
OTTOSEN DINOLFO HASENBALG & CASTALD							
157769	08/31/23	\$1,738.00		FOP CONTRACT/FOIA/PERSONNEL ISSUE	01-44-4-644	OTHER LEGAL SERVICES	\$1,738.00
2935	11/30/23	\$12,886.00		PERSONNEL MANUAL/PD FOIAS/ANTI-HARRASSMENT TRAINING/PERSONNEL MATTERS	01-44-4-644	OTHER LEGAL SERVICES	\$12,886.00
3589	12/31/23	\$2,658.00		POLICE LATERALS/FOIA/PERSONNEL MANUAL/FOIA & FLOCK	01-44-4-644	OTHER LEGAL SERVICES	\$2,658.00
2936	11/30/23	\$1,452.00		OTHER LEGAL SERVICES	01-44-4-644	OTHER LEGAL SERVICES	\$1,452.00
				VENDOR TOTAL:			\$18,734.00
OTTOSEN, DINOLFO, HASENBALG							
FEBRUARY 2024	02/01/24	\$11,902.50		RETAINER FOR LEGAL SERVICES FEB 2024	01-44-4-630	VILLAGE ATTORNEY RETAINER	\$11,902.50
				VENDOR TOTAL:			\$11,902.50
PEERLESS NETWORK							
42114	01/15/24	\$112.78		TELEPHONE 1/15/24-2/14/24	01-55-4-637	TELEPHONE	\$41.10
					01-50-4-637	TELEPHONE	\$71.68
				VENDOR TOTAL:			\$112.78

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
PETTY CASH (PD)		011724	01/17/24	\$240.06		REPLENISH PETTY CASH	01-48-5-661	TRAINING	\$59.47
							01-48-3-613	PHOTOGRAPHY SUPPLIES	\$18.69
							01-48-3-611	SPECIAL POLICE COMMODITIES	\$134.64
							01-48-3-608	PETROLEUM PRODUCTS	\$24.00
							01-48-3-603	POSTAGE	\$3.26
							VENDOR TOTAL:		\$240.06
PITNEY BOWES		1024623264	01/12/24	\$544.00		FOLDER/INSERTER 1/1/23-8/31/23	01-43-6-670	OFFICE EQUIP MAINT	\$544.00
		3106484426	01/04/24	\$790.05		FOLDER/INSERTER MAINT 11/23/23-2/22/24	01-43-6-670	OFFICE EQUIP MAINT	\$790.05
							VENDOR TOTAL:		\$1,334.05
SOUTHTOWN REFRIGERATION LLC		S12086840	12/28/23	\$2,050.00		MAINT CONTRACT 1/1/24-1/31/24	01-67-6-680	MAINT CONTRACT	\$2,050.00
		S12086915	12/31/23	\$1,477.50		HVAC POWER OUTAGE	01-67-6-680	MAINTENANCE CONTRACTS	\$1,477.50
							VENDOR TOTAL:		\$3,527.50
PRESCIENT SOLUTIONS		0124107	01/23/24	\$1,825.00		MICROSOFT BILLING FOR 1/23/24	01-42-6-673	VILLAGE SHARED IT MAINTENANCE	\$182.50
							01-43-6-673	VILLAGE SHARED IT MAINTENANCE	\$91.25
							01-45-6-673	VILLAGE SHARED IT MAINTENANCE	\$54.75
							01-48-6-673	VILLAGE SHARED IT MAINTENANCE	\$492.75
							01-49-6-673	VILLAGE SHARED IT MAINTENANCE	\$675.25
							01-50-6-673	VILLAGE SHARED IT MAINTENANCE	\$54.75
							01-53-6-673	VILLAGE SHARED IT MAINTENANCE	\$54.75
							01-55-6-673	VILLAGE SHARED IT MAINTENANCE	\$219.00
		0124106	01/23/24	\$17,088.88		NEW WIRELESS NETWORK EQUIPMENT	16-01-7-730	COMPUTER EQUIPMENT	\$17,088.88
							VENDOR TOTAL:		\$18,913.88

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
PUBLIC SAFETY DIRECT, INC.	102793	12/29/23	\$350.00		A17 REMOTE START			
						16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$350.00
	102812	01/04/24	\$108.00		FLOSSMOOR 100 YEAR ANNIVERSARY VINYL BANNERS			
						01-41-4-653	MARKETING PROGRAMS	\$108.00
	102813	01/04/24	\$225.00		MILK YARD SIGNS			
						01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$225.00
					UNIT 121 INSTALL NEW GETAC-CUSTOMER SUPPLIED			
						01-48-6-670	OFFICE EQUIPMENT MAINTENANCE	\$130.00
	102888	01/17/24	\$130.00				VENDOR TOTAL:	\$813.00
R&R PLUMBING TECHNICIANS								
	20355	01/10/24	\$8,555.00		WATER MAIN BREAK-2218 HUTCHISON RD-CHURCH PROPERTY			
						08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$8,555.00
							VENDOR TOTAL:	\$8,555.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
RUNCO OFFICE SUPPLY							
9293440	01/23/24	\$24.44		DESK DRAWER ORGANIZER	01-55-3-601	OFFICE SUPPLIES	\$24.44
9290460	01/19/24	\$17.99		OFFICE SUPPLIES/PENS	01-53-3-601	OFFICE SUPPLIES	\$17.99
9291050	01/19/24	\$60.97		PENS/FOLDERS-PROPERTY MAINT	01-53-3-601	OFFICE SUPPLIES	\$60.97
9293900	01/23/24	\$186.99		ADDING MACHINE-AP/PR CLERK	01-43-3-606	OFFICE EQUIPMENT	\$186.99
9278930	01/08/24	\$511.62		FIN-STAMPER INK, APPR BINDERS/ADMIN-FRAMES/GEN SUPPLY-ENVELOPE GLUE APPLICATORS	01-41-3-601	OFFICE SUPPLIES	\$161.04
					01-42-3-601	OFFICE SUPPLIES	\$7.98
					01-43-3-601	OFFICE SUPPLIES	\$334.62
					01-45-3-601	OFFICE SUPPLIES	\$1.60
					01-49-3-601	OFFICE SUPPLIES	\$1.60
					01-53-3-601	OFFICE SUPPLIES	\$4.78
9280850	01/09/24	\$93.10		TIME CARDS	01-49-3-601	OFFICE SUPPLIES	\$74.48
					01-55-3-601	OFFICE SUPPLIES	\$18.62
9285920	01/15/24	\$25.00		GENERAL SUPPLY-CALCULATOR RIBBON	01-42-3-601	OFFICE SUPPLIES	\$6.25
					01-43-3-601	OFFICE SUPPLIES	\$12.50
					01-45-3-601	OFFICE SUPPLIES	\$1.25
					01-49-3-601	OFFICE SUPPLIES	\$1.25
					01-53-3-601	OFFICE SUPPLIES	\$3.75
9295430	01/25/24	\$197.09		EASEL/INK CARTRIDGE/PAPER	01-55-3-601	OFFICE SUPPLIES	\$49.27
					01-60-3-601	OFFICE SUPPLIES	\$49.27
					08-11-3-601	OFFICE SUPPLIES	\$49.27
					08-21-3-601	OFFICE SUPPLIES	\$49.28
VENDOR TOTAL:							\$1,117.20

RUSSO POWER EQUIPMENT				CHAINS AW OIL, CHAIN & KNOB			
SPI20460838	12/04/23	\$63.97		01-63-3-615	SMALL TOOLS & EQUIPMENT		
VENDOR TOTAL:							\$63.97

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
KEN SCHMIDT 020124	02/01/24	\$269.55		REIMBURSE PARKING/MILEAGE WWETT 24 CONFERENCE	08-11-5-661	TRAINING	\$269.55
						VENDOR TOTAL:	\$269.55
SHARK SHREDDING INC. 65647	01/10/24	\$116.90		VH/PD SHREDDING SERVICES CERT #75544	01-42-4-634 01-48-3-611	OTHER MISCELLANEOUS SERVICES	\$33.45
						SPECIAL POLICE COMMODITIES	\$83.45
						VENDOR TOTAL:	\$116.90
SHOREWOOD HOME & AUTO, INC. 02396855	01/08/24	\$93.46		LEAF BLOWER REPAIR	01-64-3-615	SMALL TOOLS & EQUIPMENT	\$93.46
						PROGRAM MAINTENANCE	\$276.13
						VENDOR TOTAL:	\$369.59
SOUTH SUBURBAN HUMANE SOCIETY 000828	01/03/24	\$260.00		DECEMBER 2023 IMPOUNDS	01-48-4-645	ANIMAL CONTROL SERVICES	\$260.00
						VENDOR TOTAL:	\$260.00
SOUTH SUBURBAN MAJOR CRIMES 011724	01/17/24	\$2,000.00		SSMCTF ASSESSMENT FOR 2024	01-48-4-648	SO SUB MAJOR CRIMES TASK FORCE	\$2,000.00
						VENDOR TOTAL:	\$2,000.00
SOUTH SUBURBAN MAYORS & MGRS 2024018	01/16/24	\$5,644.00		2024 MEMBERSHIP DUES	01-41-5-660	DUES AND SUBSCRIPTIONS	\$5,644.00
						VENDOR TOTAL:	\$5,644.00
SSWWA 010924	01/09/24	\$175.00		2024 GROUP MEMBERSHIP DUES	08-11-5-660	DUES AND SUBSCRIPTIONS	\$175.00
						VENDOR TOTAL:	\$175

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
STAT PACKS 2451852	01/08/24	\$243.20		O2 BAG	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$243.20
						VENDOR TOTAL:	\$243.20
STONEBIZ INC 916	01/29/24	\$3,300.00		CALCATTIA VERSAILLES QUARTZ FD LOCKER ROOM/BATHROOM	28-01-7-709	STATION IMPROVEMENTS	\$3,300.00
						VENDOR TOTAL:	\$3,300.00
THE COP FIRE SHOP 213352	11/27/23	\$88.00		ALBANO CARHARTT	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$88.00
						UNIFORMS & RELATED SUPPLIES	\$88.00
						UNIFORMS & RELATED SUPPLIES	\$172.00
						UNIFORMS & RELATED SUPPLIES	\$173.00
						UNIFORMS & RELATED SUPPLIES	\$223.00
						VENDOR TOTAL:	\$744.00
THIRD DIST. FIRE CHIEF'S ASSN. 5353	01/08/24	\$1,818.00		QUARTERLY MABAS 24 DUE & ASSESSMENTS - 1ST QTR 2024	01-49-4-648	SPECIAL RESPONSE TEAM	\$1,818.00
						SPECIAL RESPONSE TEAM	\$50.00
						VENDOR TOTAL:	\$1,868.00
TRAFFIC CONTROL & 117834	01/22/24	\$113.95		STREET SIGNS	02-01-3-610	STREET SIGNS	\$113.95
						VENDOR TOTAL:	\$113.95

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
TRU FAMILY DENTAL							
012224	01/22/24	\$45.98		WATER REFUND 19509 GOVERNORS HWY	08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$45.98
010924	01/09/24	\$198.91		WATER REFUND 19509 GOVERNORS HWY	08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$198.91
						VENDOR TOTAL:	\$244.89
UDO'S PROFESSIONAL CAR WASH							
394	01/02/24	\$50.00		DECEMBER 2023 PD CAR WASHES	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$50.00
						VENDOR TOTAL:	\$50.00
UNITED PARCEL SERVICE							
0000F36604024 011	01/13/24	\$15.17		IEPA MONTHLY REPORT	01-55-3-603	POSTAGE	\$15.17
0000F36604034	01/20/24	\$99.25		SPEEDWAY PAYMENT	01-43-3-603	POSTAGE	\$99.25
						VENDOR TOTAL:	\$114.42
VERMEER ILLINOIS INC							
PL3566	01/10/24	\$1,361.12		E22 VEHICLE MAINT SUPPLIES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$1,361.12
						VENDOR TOTAL:	\$1,361.12
VILLAGE OF HOMEWOOD							
11518	01/05/24	\$101,179.75		HOMEWOOD WATER BILL 10/31/23-11/30/23	08-11-4-635	HOMEWOOD-LAKE MICHIGAN WATER	\$101,179.75
						VENDOR TOTAL:	\$101,179.75
W L CONSTRUCTION SUPPLY							
33597	01/05/24	\$919.77		NEW SAW BLADES	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$919.77
						VENDOR TOTAL:	\$919.77
WALT'S FOOD CENTER							
0257	01/24/24	\$114.49		HOLIDAY BREAKFAST	01-42-4-652	MEETINGS AND EVENTS	\$114.49
8490	01/24/24	\$27.84		HOLIDAY BREAKFAST	01-42-4-652	MEETINGS AND EVENTS	\$27.84
						VENDOR TOTAL:	\$142.33
Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 5, 2024) (CONSENT							

Village of Flossmoor
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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
WORKING WELL 0042312600 0042312800 0042312700	12/31/23	\$545.00		MCDERMOTT PRE-EMPLOYMENT PHYSICAL	01-49-4-636	PRE-EMPLOYMENT PHYSICALS	\$545.00
	12/31/23	\$47.00		MEYERS PRE-EMPLOYMENT PHYSICAL	01-48-4-636	PRE-EMPLOYMENT PHYSICALS	\$47.00
	12/31/23	\$1,285.00		ABRON/REYNOLDS PRE-EMPLOYMENT PHYSICALS	01-48-4-636	PRE-EMPLOYMENT PHYSICALS	\$1,285.00
VENDOR TOTAL:							\$1,877.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/06/24

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Amount Being Paid: \$338,522.79
Total Number of Invoices: 216

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
3GSAFETY	3G SAFETY SUPPLY	Y	(1) 45.67	(0) 0.00	45.
ABETTER	A BETTER DOOR & DOCK SERVICES	Y	(1) 396.00	(0) 0.00	396.
AIRGASUS	AIRGAS USA, LLC	N	(1) 689.35	(0) 0.00	689.
ALWARREN	AL WARREN OIL COMPANY INC	N	(7) 10,558.84	(0) 0.00	10,558.
AMAZON	AMAZON CAPITAL SERVICES	N	(21) 2,513.27	(0) 0.00	2,513.
AWWA-2	AMERICAN WATER WORKS ASSOC	N	(1) 83.00	(0) 0.00	83.
ARTISTIC	ARTISTIC ENGRAVING	N	(1) 345.50	(0) 0.00	345.
AUBURNSU	AUBURN SUPPLY	N	(1) 108.55	(0) 0.00	108.
BENISTAR	BENISTAR	N	(1) 1,005.90	(0) 0.00	1,005.
BMOFIN	BMO FINANCIAL GROUP	N	(9) 5,801.89	(0) 0.00	5,801.
BOUND	BOUND TREE MEDICAL LLC	Y	(2) 202.22	(0) 0.00	202.
BRITES	BRITES TRANSPORTATION LLC	N	(4) 4,185.68	(0) 0.00	4,185.
BROWNANT	DR. ANTHONY BROWN	N	(1) 375.58	(0) 0.00	375.
BURKELLC	BURKE, LLC	N	(1) 630.00	(0) 0.00	630.
COPSTEST	C.O.P.S. TESTING SERVICE INC.	N	(1) 975.00	(0) 0.00	975.
CALCITYP	CALUMET CITY PLUMBING	N	(2) 56,505.00	(0) 0.00	56,505.
CANONSOL	CANON SOLUTIONS AMERICA , INC.	N	(2) 366.80	(0) 0.00	366.
CAS	CAS ASSOCIATES, INC	N	(1) 64.36	(0) 0.00	64.
CASTAGNAN	NICOLE CASTAGNA	N	(1) 17.03	(0) 0.00	17.
CDW-G	CDW GOVERNMENT, INC.	N	(1) 1,250.52	(0) 0.00	1,250.
CEC	CEC ENVIRONMENTAL INC.	N	(1) 18,000.00	(0) 0.00	18,000.
CENTRALP	CENTRAL PARTS WAREHOUSE	N	(2) 1,567.06	(0) 0.00	1,567.
CHICOMM	CHICAGO COMMUNICATIONS, LLC.	Y	(1) 94.80	(0) 0.00	94.
CHICAGOTRI	CHICAGO TRIBUNE	N	(1) 186.00	(0) 0.00	186.
COMCAST3	COMCAST	N	(1) 214.90	(0) 0.00	214.
COM0253	COMED	N	(1) 5,644.14	(0) 0.00	67.
CORE&MAI	CORE & MAIN LP	Y	(2) 2,216.00	(0) 0.00	2,216.
CORE	CORE INTEGRATED MARKETING	N	(1) 147.85	(0) 0.00	147.
CRUSOR	RICHARD G. CRUSOR, JR.	Y	(2) 600.00	(0) 0.00	600.
DAILYST	DAILY SOUTHTOWN	N	(1) 702.00	(0) 0.00	702.
EAGLEUNI	EAGLE UNIFORM CO INC	N	(2) 383.00	(0) 0.00	383.
EBELSACE	EBEL'S ACE HARDWARE	N	(5) 630.86	(0) 0.00	630.
ELMER&SO	ELMER & SON LOCKSMITHS INC	N	(1) 1,109.88	(0) 0.00	1,109.
ESO	ESO SOLUTIONS INC.	N	(1) 491.62	(0) 0.00	491.
FGMA	FGM ARCHITECTS INC	N	(1) 4,500.00	(0) 0.00	4,500.
FIREBYTRAD	FIRE BY TRADE LLC	Y	(1) 756.00	(0) 0.00	756.
FITZSIMM	FITZSIMMONS	N	(1) 15.00	(0) 0.00	15.
FDLIFE	FORT DEARBORN LIFE INSURANCE	N	(1) 491.91	(0) 0.00	491.
GALLAMAT	GALLAGHER MATERIALS CORP.	N	(1) 457.32	(0) 0.00	457.
GBJSALES	GBJ SALES, LLC	Y	(1) 195.95	(0) 0.00	195.
GOLDEN	GOLDEN RULE CREATIONS	N	(1) 766.87	(0) 0.00	766.
GOLDYLOC	GOLDY LOCKS INC	N	(2) 150.00	(0) 0.00	150.
GRAPHICP	GRAPHIC PRODUCTS INC.	N	(1) 659.96	(0) 0.00	659.
GREATLD	GREAT LAKES DISTRIBUTING INC	N	(1) 201.75	(0) 0.00	201.
HARVARD	HARVARD COLLECTION	N	(1) 1,069.03	(0) 0.00	1,069.03

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 5, 2024) (CONSENT

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
HOLLANDP	HOLLAND PRINTING INC	N	(1) 43.00	(0) 0.00	43.
HOMEDEPO	HOME DEPOT CREDIT SERVICES	N	(4) 1,440.03	(0) 0.00	1,440.
HORTON	THE HORTON GROUP	N	(1) 525.00	(0) 0.00	525.
IFCA	ILLINOIS FIRE CHIEF'S ASSOC	N	(1) 325.00	(0) 0.00	325.
IRMA	IRMA	N	(1) 1,690.20	(0) 0.00	1,690.
JANUS	JANUS TITLE AGENCY, LLC	N	(1) 750.00	(0) 0.00	750.
JULIE	JULIE INC	N	(1) 1,169.67	(0) 0.00	1,169.
KDM	KDM CONSTRUCTION INC.	N	(1) 350.00	(0) 0.00	350.
KONICA	KONICA MINOLTA	N	(1) 467.50	(0) 0.00	467.
KTECH	K-TECH SPECIALTY COATINGS LLC	N	(1) 7,045.13	(0) 0.00	7,045.
LBMTOOLS	LBM TOOLS LLC	Y	(14) 5,641.82	(0) 0.00	5,641.
M&K	M&K TRUCK CENTERS OF CHICAGO HTS	N	(2) 579.44	(0) 0.00	579.
M.E.SIMP	M.E. SIMPSON COMPANY, INC.	N	(1) 835.00	(0) 0.00	835.
MCKESSON	MCKESSON MEDICAL SURGICAL	N	(5) 687.82	(0) 0.00	687.
MENARDS	MENARDS	N	(3) 182.51	(0) 0.00	182.
MENARDHM	MENARD'S-HOMEWOOD	N	(1) 55.96	(0) 0.00	55.
MONARCH	MONARCH AUTO SUPPLY INC	N	(6) 594.42	(0) 0.00	594.
NICOR-4	NICOR GAS	N	(4) 1,275.74	(0) 0.00	1,275.
ORKIN	ORKIN EXTERMINATING COMPANY	N	(2) 267.98	(0) 0.00	267.
OTIS	OTIS ELEVATOR	N	(1) 917.10	(0) 0.00	917.
OTTOSEN	OTTOSEN DINOLFO HASENBALG & CAST Y	Y	(4) 18,734.00	(0) 0.00	18,734.
OTTOSENORR	OTTOSEN, DINOLFO, HASENBALG	N	(1) 11,902.50	(0) 0.00	11,902.
PEERLESS	PEERLESS NETWORK	N	(1) 112.78	(0) 0.00	112.
PETTYPOL	PETTY CASH (PD)	N	(1) 240.06	(0) 0.00	240.
PITNEY	PITNEY BOWES	N	(2) 1,334.05	(0) 0.00	1,334.
PREMISTAR	SOUTHTOWN REFRIGERATION LLC	P	(2) 3,527.50	(0) 0.00	3,527.
PRESCIEN	PRESCIENT SOLUTIONS	N	(2) 18,913.88	(0) 0.00	18,913.
PUBSAFET	PUBLIC SAFETY DIRECT, INC.	N	(4) 813.00	(0) 0.00	813.
RRPLUMBING	R&R PLUMBING TECHNICIANS	N	(1) 8,555.00	(0) 0.00	8,555.
RUNCO	RUNCO OFFICE SUPPLY	N	(8) 1,117.20	(0) 0.00	1,117.
RUSSOPOW	RUSSO POWER EQUIPMENT	N	(1) 63.97	(0) 0.00	63.
SCHMIDTK	KEN SCHMIDT	N	(1) 269.55	(0) 0.00	269.
SHARK	SHARK SHREDDING INC.	N	(1) 116.90	(0) 0.00	116.
SHOREWOO	SHOREWOOD HOME & AUTO, INC.	N	(2) 369.59	(0) 0.00	369.
SSHUMANE	SOUTH SUBURBAN HUMANE SOCIETY	N	(1) 260.00	(0) 0.00	260.
SOSUBMAJ	SOUTH SUBURBAN MAJOR CRIMES	N	(1) 2,000.00	(0) 0.00	2,000.
SSMMA	SOUTH SUBURBAN MAYORS & MGRS	N	(1) 5,644.00	(0) 0.00	5,644.
SSWWA	SSWWA	N	(1) 175.00	(0) 0.00	175.
STATPAKS	STAT PACKS	N	(1) 243.20	(0) 0.00	243.
STONEBIZ	STONEBIZ INC	N	(1) 3,300.00	(0) 0.00	3,300.
THECOPFI	THE COP FIRE SHOP	N	(5) 744.00	(0) 0.00	744.
THIRDDFC	THIRD DIST. FIRE CHIEF'S ASSN.	N	(2) 1,868.00	(0) 0.00	1,868.
TRAFFICC	TRAFFIC CONTROL &	N	(1) 113.95	(0) 0.00	113.
TRU	TRU FAMILY DENTAL	N	(2) 244.89	(0) 0.00	244.
UDOS	UDO'S PROFESSIONAL CAR WASH	N	(1) 50.00	(0) 0.00	50.00

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 5, 2024) (CONSENT

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
UPS	UNITED PARCEL SERVICE	N	(2) 114.42	(0) 0.00	114.
VERMEER	VERMEER ILLINOIS INC	N	(1) 1,361.12	(0) 0.00	1,361.
VILHMD	VILLAGE OF HOMEWOOD	N	(1) 101,179.75	(0) 0.00	101,179.
WLCONST	W L CONSTRUCTION SUPPLY	Y	(1) 919.77	(0) 0.00	919.
WALTS	WALT'S FOOD CENTER	N	(2) 142.33	(0) 0.00	142.
WORKING	WORKING WELL	Y	(3) 1,877.00	(0) 0.00	1,877.
Grand Totals:			Total: 216 338,522.79	Total: 0 0.00	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 5, 2024) (CONSENT

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 01/26/24 thru 01/26/24

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
AT&T	4496745808	01/11/24	81105	\$888.13	01/26/24	VILLAGE INTERNET ACCT #831-001-1181-835	01-42-4-639	WEBSITE & INTERNET SERVICES		VENDOR TOTAL:	\$888.13
											\$888.13
BCBSIL	FEBRUARY 2024	01/17/24	81098	\$110,778.29	01/19/24	FEBRUARY 2024 PREMIUM	01-00-0-219	HEALTH INSURANCE PAYABLE		VENDOR TOTAL:	\$110,778.29
											\$23,612.81
											\$6,570.22
											\$7,779.60
											\$38,453.36
											\$10,372.80
											\$5,837.11
											\$1,728.80
											\$16,423.59
COMCAST	189145387	12/01/23	81099	\$1,031.00	01/19/24	VH ETHERNET DECEMBER 2023	01-42-4-639	WEBSITE & INTERNET SERVICES		VENDOR TOTAL:	\$1,031.00
											\$1,036.00
											\$2,067.00
IL DIRECTOR OF EMPLOYMENT	4TH QTR 2023	01/18/24	81100	\$1,107.63	01/19/24	UNEMPLOYMENT CONTRIBUTIONS 4TH QTR 2023	01-41-2-593	UNEMPLOYMENT CONTRIBUTIONS		VENDOR TOTAL:	\$1,107.63
											\$11.08
											\$66.46
											\$88.61
											\$22.15
											\$398.75
											\$210.45
											\$66.46
											\$22.15
											\$33.23
											\$188.26
										VENDOR TOTAL:	\$1,107.63
											\$1,107.63

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 01/26/24 thru 01/26/24

Vendor Name	Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
METLIFE	FEBRUARY 2024	01/16/24	\$6,181.51	81102	01/19/24		POLICY #05390569/FEBRUARY 2024 PREMIUM			
								01-00-0-219	HEALTH INSURANCE PAYABLE	\$1,642.76
								01-42-2-590	HEALTH INSURANCE PREMIUM	\$362.01
								01-43-2-590	HEALTH INSURANCE PREMIUM	\$407.26
								01-48-2-590	HEALTH INSURANCE PREMIUM	\$1,945.81
								01-49-2-590	HEALTH INSURANCE PREMIUM	\$543.02
								01-50-2-590	HEALTH INSURANCE PREMIUM	\$316.76
								01-55-2-590	HEALTH INSURANCE PREMIUM	\$104.11
								01-60-2-590	HEALTH INSURANCE PREMIUM	\$859.78
								VENDOR TOTAL:		\$6,181.51
PURCHASE POWER	010524	01/05/24	\$645.78	81103	01/19/24		WATER BILLING POSTAGE 12/26/23			
								08-10-3-603	POSTAGE	\$484.33
								08-20-3-603	POSTAGE	\$161.45
								VENDOR TOTAL:		\$645.78
SUPERFLEET MASTERCARD PROGRAM	FB030 122623	12/26/23	\$443.15	81097	01/18/24		PETROLEUM-ACCT #FB030 BERK NFA/MAYDEN TRAINING			
								01-48-3-608	PETROLEUM PRODUCTS	\$200.13
								01-49-3-608	PETROLEUM PRODUCTS	\$243.02
								VENDOR TOTAL:		\$443.15
VISION SERVICE PLAN	819636933	01/17/24	\$1,064.15	81104	01/19/24		FEBRUARY 2024 PREMIUM			
								01-00-0-219	HEALTH INSURANCE PAYABLE	\$325.21
								01-42-2-590	HEALTH INSURANCE PREMIUM	\$59.12
								01-43-2-590	HEALTH INSURANCE PREMIUM	\$66.50
								01-48-2-590	HEALTH INSURANCE PREMIUM	\$317.74
								01-49-2-590	HEALTH INSURANCE PREMIUM	\$88.67
								01-50-2-590	HEALTH INSURANCE PREMIUM	\$51.73
								01-55-2-590	HEALTH INSURANCE PREMIUM	\$14.78
								01-60-2-590	HEALTH INSURANCE PREMIUM	\$140.40
								VENDOR TOTAL:		\$1,064.15

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 01/26/24 thru 01/26/24

Vendor Name	Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
-------------	-----------	--------------	--------	---------	------------	------	---------------------	-----------	----------------	-------------

Total Number of Invoices: 9

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
AT&T3	AT&T	N	(1) 888.13	(1) 888.13	0.
BCBSIL	BCBSIL	N	(1) 110,778.29	(1) 110,778.29	0.
COMCAST VH	COMCAST	N	(2) 2,067.00	(1) 2,067.00	0.
ILDIRECT	IL DIRECTOR OF EMPLOYMENT	N	(1) 1,107.63	(2) 1,107.63	0.
METLIFE	METLIFE	N	(1) 6,181.51	(1) 6,181.51	0.
PURCHASE	PURCHASE POWER	N	(1) 645.78	(1) 645.78	0.
SPEEDWAY	SUPERFLEET MASTERCARD PROGRAM	N	(1) 443.15	(1) 443.15	0.
VISION	VISION SERVICE PLAN	N	(1) 1,064.15	(1) 1,064.15	0.
ILDIRECT	VOID	N	(1) 0.00	(2) 0.00	0.
Grand Totals:			Total: 9 123,175.64	Total: 9 123,175.64	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 5, 2024) (CONSENT

TO: Bridget Wachtel, Village Manager
FROM: Matthew G. Berk, Assistant Fire Chief
DATE: February 5, 2024
SUBJECT: A119 Stryker Power-LOAD and ProCot2 System



FLOSSMOOR

The fire department is submitting this memorandum to purchase for \$61,466.37 a Stryker Power-LOAD and ProCot2 System for installation on the new A119 from capital line item#16-01-7-749. Both ALS ambulances currently in service have similar but older styles of cot systems on them. With a state-of-the-art hydraulic system, this Stryker Power-LOAD system allows unassisted lifting and reaching while utilizing optimal loading height. By continuing to use this Power-LOAD system, we can reduce the chances of injuries to both the EMS personnel and the patient we are caring for.

A119 is on the capital replacement cycle for FY23-24. By purchasing directly from Stryker, the fire department will receive discounted pricing for being an active member of IRMA. Pricing from Stryker for non-IRMA members was quoted at \$63,239.79, and purchasing through the dealer was quoted at \$65,048.00. This unit will be shipped directly to Osage Ambulances for installation on the new vehicle.

Based on the pricing discount for being a member of IRMA and the attached sole source provider letter, the fire department is asking for the bid process to be waived.

Please find the details of the purchase order and sole source provider attached to this memo.



August 2023

To whom it may concern,

Stryker's Medical division certifies that it is the original equipment manufacturer (OEM) or sole source distributor of parts for Emergency Care products. All parts are either manufactured by Stryker or outside suppliers and are new, tested and approved for use on Stryker's products.

Our field service team, ProCare® Services, uses OEM parts for repairs and has exclusive use of certain proprietary tools for diagnostics and repairs. Stryker's Emergency Care products that require the use of such proprietary tools include, but are not limited to:

- ☐ Power-PRO™ 2 powered ambulance cot
(Model 6507), high configuration
- ☐ MTS Power-LOAD® powered cot fastener
- ☐ Lithium battery
- ☐ Battery charger assembly
- ☐ Power cord assembly

Stryker's quality team reviews and documents service repairs. We track and trend service to help ensure the highest level of product performance. Preventive maintenance (PM) and service history documentation is available

Please contact your sales representative for further information. Sincerely,

John Guyeskey
 Senior Marketing Manager

Stryker or its affiliated entities own, use, or have applied for any referenced trademarks or service marks: Power-LOAD, Power-PRO, ProCare, Stryker. All other trademarks are trademarks of their respective owners or holders. The absence of a product, feature, or service name, or logo from this list does not constitute a waiver of Stryker's trademark or other intellectual property rights concerning that name or logo.

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 M0000010603 REV AA

Emergency Care

3800 E. Centre Avenue, Portage, MI 49002 USA | P +1 269 329 2100 | Toll-free +1 800 327 0770 | stryker.com

Attachment: Stryker Power-Load [Revision 2] (A119 Stryker Cot System)

A119 Stryker Power-LOAD and Cot System
January 22, 2024
Page 3 of 3



IRMA PRICING

Quote Number: 10834983

Version: 1

Prepared For: FLOSSMOOR VOLNTR FIRE DEPT

Attn:

Rep: Christine Rogers

Email: christine.rogers@stryker.com

Phone Number:

Quote Date: 12/13/2023

Expiration Date: 01/12/2024

Contract Start: 12/13/2023

Contract End: 12/12/2024

Equipment Products:

#	Product	Description	U/M	Qty	Sell Price	Total
1.0	639005550001	MTS POWER LOAD	PCE	1	\$28,266.47	\$28,266.47
2.0	650705550001	6507 POWER PRO 2, HIGH CONFIG	PCE	1	\$30,201.64	\$30,201.64
3.0	650707000002	KIT, ALVARIUM BATTERY, SERVICE	PCE	1	\$884.61	\$884.61
4.0	650700450102	ASSEMBLY, POWER CORD, NORTH AM	PCE	1	\$29.24	\$29.24
5.0	650700450301	ASSEMBLY, BATTERY CHARGER	PCE	1	\$1,266.36	\$1,266.36
Equipment Total:						\$60,648.32

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$818.05
Grand Total:	\$61,466.37

Prices: In effect for 30 days

Terms: Net 30 Days

Terms and Conditions:

DeaConsummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html.

TO: Bridget Wachtel, Village Manager
FROM: Ann Novoa, Finance Director
DATE: February 5, 2024
SUBJECT: Appointment of Authorized IMRF Agent



FLOSSMOOR

The Village is a member of the Illinois Municipal Retirement Fund (IMRF). IMRF requires each member employer to appoint an Authorized Agent. This is done by providing IMRF with a Board approved resolution and a Notice of Appointment Form. Finance Director Ann Novoa has been the Village's Authorized Agent since 2021. The attached resolution is required to appoint Ann's successor, Assistant Finance Director Malea Stubitsch, as the Village's Authorized Agent with IMRF.

I would also like to utilize this agenda item as an opportunity to introduce Malea to the Village Board at the February 5, 2024, Village Board meeting. Malea has nearly 20 years of municipal finance experience and comes to us from the Village of Orland Park, where she recently worked as a Human Resources Analyst and Generalist. She previously served as a Staff Accountant at the Village of Tinley Park and as Assistant Comptroller, Payroll Manager, Accounts Payable Manager, and Human Resources Generalist in various positions over her 17 years in the Village of Crestwood. Serving in various positions throughout her career, Malea has hands-on experience in every role in the Finance Department. Additionally, she is well-versed in technology and financial software, including the Village's financial software system BS&A. We are excited to have an experienced finance and human resources professional on the Finance team. I think the Village Board will enjoy working with her.

Please place approval of the attached resolution on the February 5, 2024 Village Board meeting agenda.

RESOLUTION # _____

A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS AUTHORIZING THE APPOINTMENT OF AN AUTHORIZED AGENT TO THE ILLINOIS MUNICIPAL RETIREMENT FUND

WHEREAS the Village of Flossmoor, Cook County, Illinois (the “*Village*”), is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Illinois Municipal Retirement Fund (“IMRF”) requires the President and Board of Trustees of the Village to appoint an Authorized Agent who shall be authorized to file Petitions for Nominations of an Executive Trustee of IMRF and to cast a Ballot for Election of an Executive Trustee of IMRF; and,

WHEREAS, it is recommended that Assistant Finance Director Malea Stubitsch be appointed as the Village’s Authorized Agent for IMRF as hereinafter provided.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES FOR THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Malea Stubitsch, the Village Assistant Finance Director, be appointed as the Village’s Authorized Agent to IMRF and grants to Ms. Stubitsch the authority to file Petitions for Nomination of an Executive Trustee of IMRF and the authority to cast a Ballot for Election of an Executive Trustee of IMRF for a term commencing this date and until her successor is duly appointed and qualified.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

TO: Bridget Wachtel, Village Manager
FROM: Jerel Jones, Police Chief
DATE: February 5, 2024
SUBJECT: Lateral Certified Police Officer Side Letter Agreement



FLOSSMOOR

Administration in the Police Department and the Village Manager's Office began negotiating with the Village of Flossmoor-Fraternal Order of Police Labor Council (Collective Bargaining Unit), regarding the addition of Lateral (Certified Police Officer) language for contractual purposes. The FOP unit expressed an interest to bargain over the wages and benefits of any lateral entries; Attorney John Kelly advised that we have a duty to bargain. This process commenced in December 2023, after the bargaining unit requested for language to be drafted by Village administration, to specify the pay scale and placement of certified police officers being hired onto the Department. This language was drafted and proposed in the form of a side-letter agreement, since negotiations had closed and the contract was settled.

The Department interviewed two (2) certified police officer candidates for employment in November 2023 and established an eligibility list through the Village's Board of Fire and Police Commission in December 2023. There is currently one (1) lateral candidate who successfully completed each testing phase for Police Officer. The final draft of the Lateral agreement was proposed by Village Administration on December 21, 2023, upon conferring with the Village's labor attorney. The following language was proposed and accepted by the collective bargaining unit on January 22, 2024:

Lateral hires' pay scale placement with three or fewer years of experience will be determined by the total experience the lateral hire has obtained while working in a full-time active status in a regular state, county, local or university law enforcement agency meets the necessary knowledge/skills/abilities, as determined by the Police Chief.

- *Two (2) completed years of full-time police experience shall start on STEP 2 of the pay scale.*
- *Three (3) completed years of full-time police experience shall start on STEP 3 of the pay scale.*

The Village may determine the starting pay step, between STEP 4 and STEP 5, for employees covered by this Agreement if the new employee already being a certified officer (or eligible for certification in Illinois) and has at least four (4) years of full-time experience, meets the necessary knowledge/skills/abilities, as determined by the Police Chief. The Police Chief may determine to place a lateral hire between STEP 4 and STEP 5 based on the officer's experience and market conditions. It is also understood that this service-step placement shall only apply to wages and shall not apply to seniority within the bargaining unit or for any other purpose.

Lateral hires shall be given 80 hours of vacation time. Lateral hires would move to 120 hours when they complete five years of service at the Flossmoor Police Department. No lateral hire may take the sergeant test or be assigned a specialty unit in their probationary first year of service.

The following pay scale outlines the current salary for police officers employed by the Village of Flossmoor (Section 1; page 30 of the Village of Flossmoor Collective Bargaining Agreement):

Step	Start	2	3	4	5	6
May 1, 2023	\$62,397	\$73,249	\$80,166	\$87,068	\$93,974	\$102,301
May 1, 2024	\$64,425	\$75,630	\$82,771	\$89,898	\$97,028	\$105,625
May 1, 2025	\$66,841	\$78,466	\$85,875	\$93,269	\$100,667	\$109,586

The side letter agreement is scheduled for Village Board review and approval during the February 5, 2024 Board Meeting. This memorandum has been drafted for your consideration, and with Board approval, we request that the Village Manager be allowed to proceed with entering into an agreement with the Flossmoor Police Officers-Fraternal Order of Police Labor Council. Upon your approval, the Department will proceed with hiring the current lateral (certified police officer) candidate, who has successfully completed each phase of the Village's Police Department-testing and hiring process. The candidate will enter a reduced Field Training Officer (FTO) program because she is a certified officer. Upon the completion of a successful FTO program, we expect that she will be working independently as a probationary officer.

**SIDE LETTER OF AGREEMENT
BETWEEN THE VILLAGE OF FLOSSMOOR AND
THE ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL
ON BEHALF OF THE FLOSSMOOR POLICE OFFICERS**

This Side Letter of Agreement is entered into on the date shown below by the Village of Flossmoor (Village) and the Illinois Fraternal Order of Police Labor Council on behalf of the Flossmoor Police Officers (Labor Council) to resolve issues associated with the hiring of lateral entry police officers by the Village. The Village and the Labor Council agree as follows:

1. Lateral hires' pay scale placement with three (3) or fewer years of experience will be determined by the total experience the lateral hire has obtained while working in a full-time active status in a regular state, county, local or university law enforcement agency meets the necessary knowledge/skills/abilities, as determined by the Police Chief.
 - Two (2) completed years of full-time police experience shall start on STEP 2 of the pay scale.
 - Three (3) completed years of full-time police experience shall start on STEP 3 of the pay scale.
2. The Village may determine the starting pay step, between STEP 4 and STEP 5, for employees covered by this Agreement if the new employee has already been a certified officer (or eligible for certification in Illinois) and has at least four (4) years of full-time experience and meets the necessary knowledge/skills/abilities as determined by the Police Chief. The Police Chief may determine to place a lateral hire between STEP 4 and STEP 5 based on the officer's experience and market conditions. It is also understood that this service-step placement shall only apply to wages and shall not apply to seniority within the bargaining unit or for any other purpose.
3. Lateral hires shall be given eighty (80) hours of vacation time at time of hire. Lateral hires would move to one-hundred twenty (120) hours when they complete five (5) years of service at the Flossmoor Police Department. No lateral hire may take the sergeant test or be assigned to a specialty unit in their probationary first year of service.

This Side Letter of Agreement shall expire on the last day of the current Collective Bargaining Agreement between the Village and the Labor Council, unless otherwise renewed or incorporated into the Collective Bargaining Agreement.

Dated this _____ day of February 2024.

Village of Flossmoor

Illinois Fraternal Order of Police
Labor Council

Attachment: Lateral Side Letter Draft 013124 (Lateral Certified Police Officer Side Letter Agreement)

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: February 5, 2024
SUBJECT: Recap of the 2024 Martin Luther King Jr. Day of Service



FLOSSMOOR

The Village of Flossmoor successfully coordinated its 10th annual Martin Luther King Jr. Day of Service. Hundreds of volunteers participated, and hundreds of donations were coordinated. The CRC was thrilled to feature 28 service projects across the Village, ranging from making lunches for shelters to donating blood to a Classical Music Concert benefiting Open Access in Homewood.

Community Relations Commission Chairperson Phillippa Leon-Thompson and Vice Chair Jackie Riffice will be at the February 5, 2024, Village Board meeting to present information recapping the 2024 Martin Luther King Jr. Day of Service. This presentation, attached, will be an overview of the people and projects that made this Martin Luther King Jr. Day another successful day on.

Dr. Martin Luther King, Jr. Day of Service

MAKE IT A
DAY ON...
NOT A DAY OFF.



2024



FIVE THINGS you should know about MLK Day of Service

The cold weather: Despite freezing weather conditions, it was impressive to see that the spirit of volunteerism prevailed.

The community answered the call for help: Volunteers collected boxed and canned food, diapers, hygiene products, and gloves and scarves. There was a blood drive, a Lego drive, a classical music benefit concert, and a Humane Society drive. And the community's commitment to environmental stewardship cannot be overlooked.

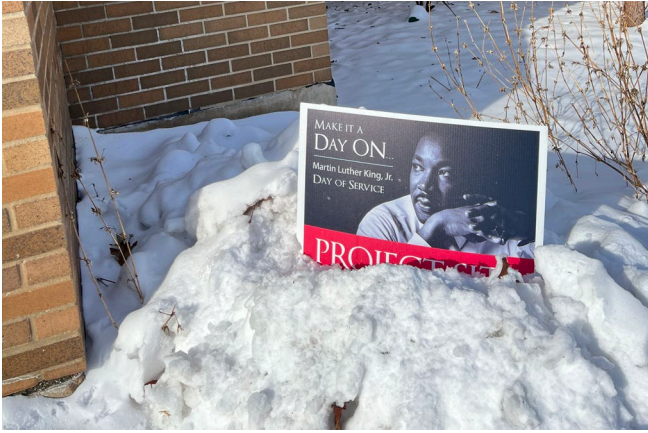
Multi-generational activities abound: This was a day for everyone of all ages and abilities. Projects benefitted local and international agencies. Conversations spanned generations and were both fun...and funny.

HF Highschool Delivered: Our teens represented the best of the Southland, well beyond the four walls of the HF campus.

The reason for the Day ON: The efforts of two local chapters of Jack and Jill of America offered special programming that showed a commitment to volunteerism, justice, equality, and community building. The messages aligned with the values that contribute to a more inclusive and just society.



It was cold.



7.a

Attachment: DAY OF SERVICE PRESENTATION FINAL 2024



Packet Pg. 54

F
Celebrating Our Centennial!

You answered the call.



You answered the call.



You answered the call.



You answered the call.



You answered the call.



You answered the call.



You answered the call.



You answered the call.



We had a multi-generational mash up.



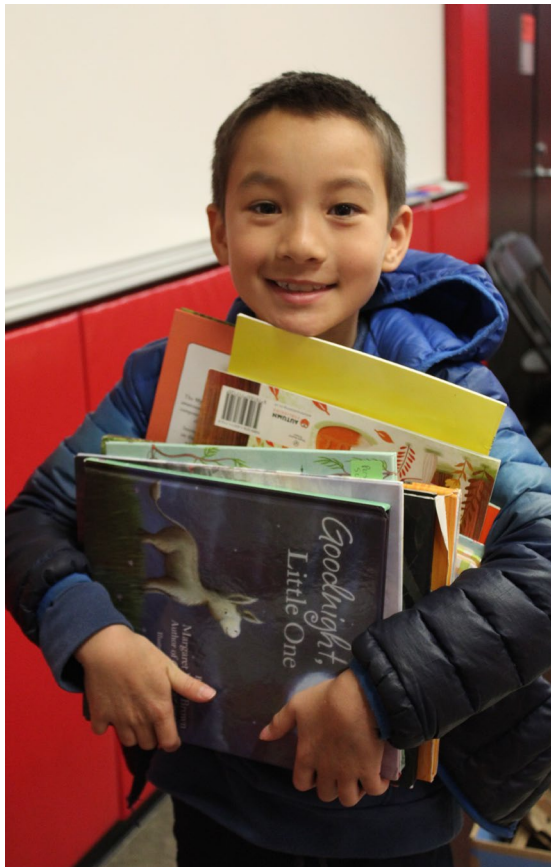
We had a multi-generational mash up.



Attachment: DAY OF SERVICE PRESENTATION FINAL 2024



H-F High School delivered.



H-F High School delivered.

7.a



Attachment: DAY OF SERVICE PRESENTATION FINAL 2024

The reason for the day 'ON'.



Dr. Martin Luther King, Jr. Day of Service

MAKE IT A
DAY ON...
NOT A DAY OFF.



2024



TO: Bridget Wachtel, Village Manager
FROM: Keith Taylor, Deputy Chief
DATE: February 5, 2024
SUBJECT: Consideration of an Agreement for License Plate Cameras



The use of vehicles to facilitate the commission of crimes is prevalent nationwide. Cameras with License Plate Reader (LPR) technology have been used by law enforcement officials to help solve multiple crimes throughout the country and here in the Village of Flossmoor. The LPR cameras provide visuals of the vehicles and the registered owners' information, displays its direction of travel, and, when used in conjunction with other strategically placed LPRs and surveillance cameras, can outline the vehicular travel path of a suspect(s) before, in some cases during, and after the commission of a crime. The LPR cameras can also be set to send alerts to our police officers when a vehicle passes by that has been reported stolen, was used in an abduction of a child when the registered vehicle owner has a warrant for their arrest and other law enforcement-related information. Flock Safety, a license plate reader and surveillance camera company has allowed the Flossmoor Police Department (FPD), through a Memorandum of Understanding (MOU), to have access to data from its LPR and surveillance cameras that are placed in other villages that border Flossmoor for the past two and a half years. Those villages include Homewood, Country Club Hills, Olympia Fields, Hazel Crest, Chicago Heights, and Thornton. The data, which is purged from their system after thirty days if not flagged for investigation, have been used to identify vehicles and charge suspects in shootings, burglaries, vehicular hijackings, homicides, and other less serious offenses that have occurred in Flossmoor. Flossmoor does not currently have any LPRs of its own within its boundaries. The Flock MOU ended on January 01, 2024. If the Village of Flossmoor does not procure its own LPR cameras soon, the FPD will no longer have access to the data from Flock Safety's network of more than 3,400 LPRs nationwide. This would greatly hamper the investigative efforts of our officers and detectives. Our Investigations Unit is currently comprised of two detectives. LPR cameras are force multipliers and greatly assist our detectives in conducting more efficient investigations by gathering more independent and indisputable evidence. The LPR cameras help identify suspects more rapidly and can aid our officers and detectives in capturing suspects before they can commit more crimes.

The Cook County State's Attorney's Office (CCSAO) must approve charges against a suspect(s) who has committed a felony (i.e., vehicular hijacking, murder, aggravated battery with a firearm). Obtaining video evidence from LPRs and surveillance cameras has proven crucial and oftentimes mandatory in the approval of felony charges by the CCSAO for suspects who commit violent crimes. Over the past few years, there have been multiple suspects who have committed homicide and other violent crimes against persons in Flossmoor and surrounding jurisdictions that have frequented, resided, or reside in Flossmoor. The investigations of these crimes often resulted in the CCSAO denying or suspending these cases due to a lack of being able to track their movements in and out of Flossmoor via vehicle.

Following are eleven strategic locations throughout the Village of Flossmoor the FPD believes would be ideal for LPR camera placement:

- (1) Flossmoor Rd. and Sterling Ave. (Covers east & westbound traffic)
- (2) Crawford Ave. at Vollmer Rd. (Northbound)
- (3) Flossmoor Rd. at Crawford Ave. (Eastbound)
- (4) Western Ave. at Vollmer Rd. (Northbound)
- (5) Sterling Ave. at Heather Rd. (Both directions)
- (6) Governors Hwy. at Heather Rd. (Northbound)
- (7) Kedzie Ave. at Flossmoor Rd. (Northbound)
- (8) Governors Hwy. at Vollmer Rd. (Northbound)
- (9) Flossmoor Rd. at Dixie Hwy. (Westbound)
- (10) Kedzie Ave. at Vollmer Rd. (Northbound)
- (11) Dixie Hwy at Vollmer Rd. (Northbound)

These locations, in conjunction with LPRs from the villages that border Flossmoor, will cover all of the entry/exit points of Flossmoor. The FPD also endeavors to obtain Flock Safety as our vendor for LPRs due to the fact that bordering and other local law enforcement agencies currently use Flock Safety LPR cameras. Having one system multiple agencies can use significantly reduces the amount of time needed to conduct criminal investigations by precluding the need for an investigator to have to travel to another police department to view camera footage or wait for an investigator from another department to have time to review LPR data related to a FPD investigation.

In October of this year, the FPD applied for and received an award of \$85,000 from the Illinois Attorney General's Organized Retail Crime Grant. The grant can be utilized for overtime police security details to cover our retail corridors and to subscribe to LPR cameras that are relevant to combating retail crime. The FPD is requesting a budget amendment that adds the Illinois Attorney General's Organized Retail Crime Grant award in the amount of \$85,000 as revenue with an account number of 01-00-3-465. FPD is also requesting permission to enter into an agreement for eleven LPR cameras from Flock Safety and place them at the aforementioned locations utilizing funds from the grant that will cover the installation of and subscription to the cameras, as well as the first year of the annual plan that includes the cost of accessing the system's data. The subtotal for Year 1 is \$38,450, and the annual recurring cost in future years is \$34,400. The initial term of the contract is 60 months and the total cost for the 60 months contract is \$176,050. The cost of \$38,450 for the cameras and first year of service will be covered by funds from the Organized Retail Crime Grant. This reduces the overall amount we are requesting for the remaining 48 of the 60 months contract to \$137,600. With the Board's approval of the contract, the Village will be assuming an annual cost of \$34,400 in future years.

This contract has been reviewed by the Village Attorney. It should be noted that the Village is subscribing to the data and is not purchasing the hardware. This subscription model is becoming the industry standard for many technology-related services.

In conclusion, the Flossmoor Police Department endeavors to continue to leverage technology to assist us in providing our residents with the highest quality and the most efficient service possible. Strategic placement of LPR cameras throughout the Village can serve as a deterrent to criminals, has proven to be an effective investigative tool in identifying suspects, preserving evidence, and assisting in the prosecution and conviction of offenders who use vehicles to commit crime. With this in mind, the Flossmoor Police Department has three recommendations for the Board:

1. I recommend a budget amendment that adds a line item entitled "Illinois Attorney General's Organized Retail Crime Grant" that reflects the award of \$85,000 as revenue with an account number of 01-00-3-465.
2. I recommend the Village Manager be authorized and directed to execute the agreement with Flock Safety on behalf of the Village.
3. I recommend a budget amendment in the amount of \$38,450 under Contractual Services that adds a line item entitled "LPR Annual Contract" with an account number of 01-48-4-660.

flock safety

+ Flossmoor, IL



Attachment: Flock PPT 013024 (License Plate Reader Cameras Memo)

Eliminate crime and shape a safer future, together.

flock safety

Why Flock Safety?

flock safety



flock safety

What we observe: the current reality

- Limited Police Resources
- Crime is on the rise
- Trust is needed more than ever

What we believe: the opportunity

- Technology multiplies the force
- Capture and distribute objective evidence to the right user
- Engage community to support and grow

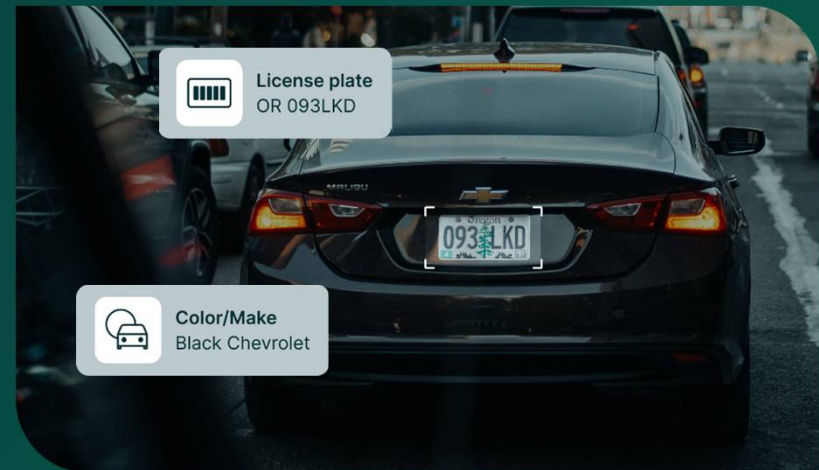
How does the technology work?

flock safety

flock safety

When you get Flock you get:

Flock Safety provides your police department with indiscriminate evidence from fixed locations. We provide all of the maintenance so that your police department and city staff can focus on keeping your city safe and prosperous.



INFRASTRUCTURE-FREE

Reduce time to value and utility costs with full-service deployment.



24/7 COVERAGE

Capture objective vehicle data around the clock to multiply your force.



REAL-TIME ALERTS

- NCIC
- NCMEC (Amber Alert)
- Custom Hot Lists



Ethically Made

- No people
- No facial recognition
- No traffic enforcement
- Indiscriminate evidence

flock safety

What this IS

- License plate recognition
- Gathers objective evidence and facts about vehicles, not people
- Alerts police of wanted vehicles
- Used to solve crime
- Adheres to all state laws

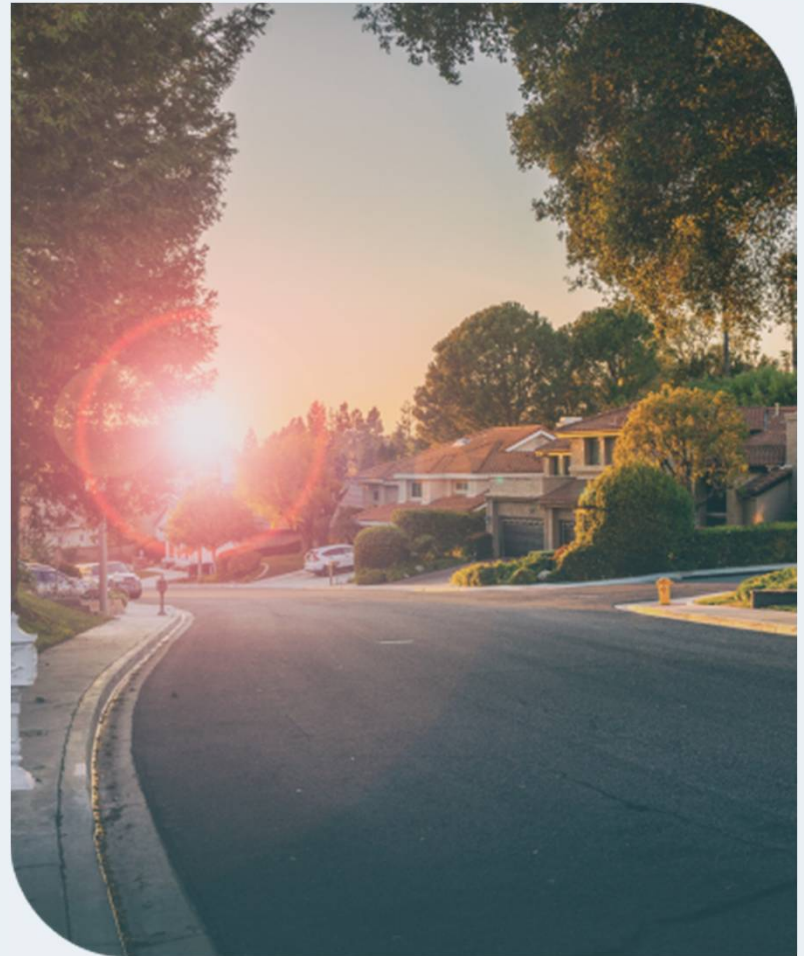
What this is NOT

- Not facial recognition
- **Not tied to Personal Identifiable Information**
- Not used for traffic enforcement
- **Data not stored beyond 30 days • *automatically deletes every 30 days***

How does this technology prevent and eliminate crime?

- **Proactive:** Real time Alerts when stolen or wanted vehicles enter your city
- **Investigative:** As clearance Rates increase, crime rates decrease
- Flock cameras serve as a **deterrent**

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Mitigating Risk

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Protecting Privacy

- **Footage owned by Agency/City and will never be sold or shared by Flock**
 - 30 day data retention, then deleted
 - Short retention period ensures that all data not associated with a crime is automatically deleted & unrecoverable
 - **Takes human bias out of crime-solving by detecting objective data, and detecting events that are objectively illegal (ex. Stolen vehicles)**
- **All data is stored securely in the AWS Cloud, and end to end encryption of all data**
 - **Search reason is required for audit trail**
 - NOT facial recognition software
 - NOT predictive policing
 - NO PII is contained in Flock
 - **NOT used for traffic enforcement**
 - Not connected to registration data or 3rd party databases (Carfax, DMV)
 - Transparency Portal (optional)

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Transparency + Insights

Measure ROI and promote the ethical use of public safety technology

Transparency Portal

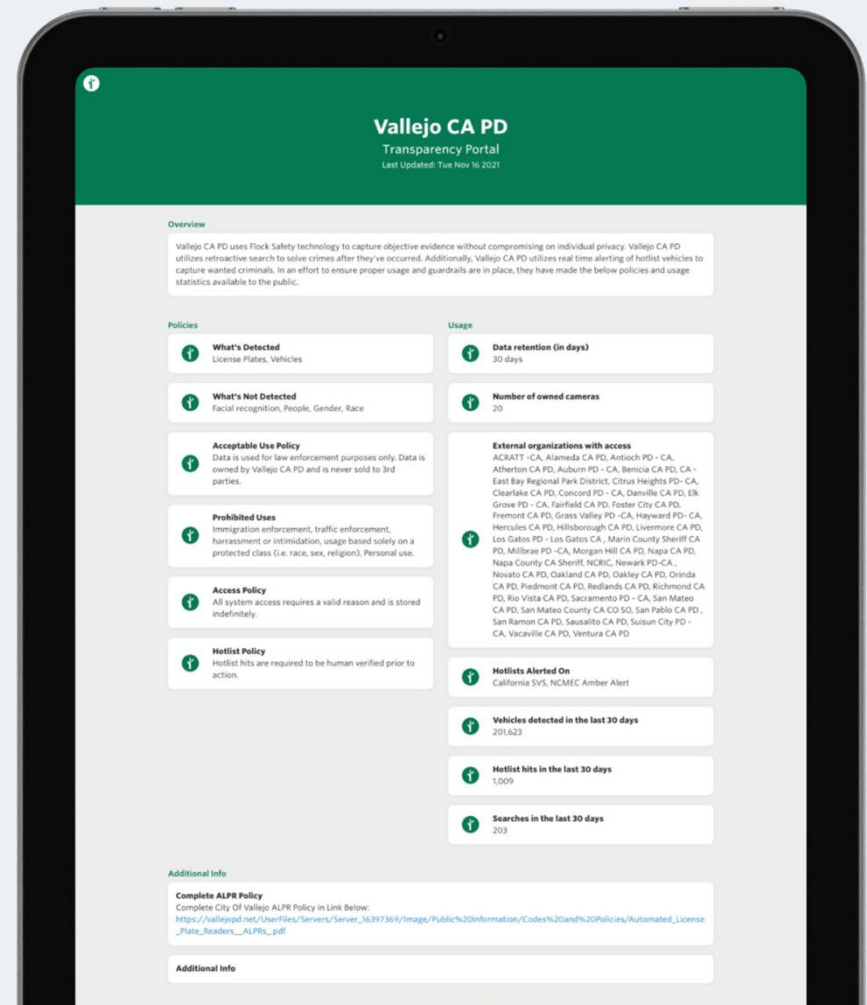
- Customizable for each agency
- Display technology policies
- Publish usage metrics
- Share downloadable Search audits

Insights Dashboard

- Measure crime patterns and ROI
- Audit Search history

Examples

- Click here for Morgan Hill PD
- Click here for Vallejo PD



Attachment: Flock PPT 013024 (License Plate Reader Cameras Memo)

Already solving and preventing crime

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Flock Safety In Illinois

Plus, many more
commercial and
private customers

Rockford PD
Springfield PD
Decatur PD
Elk Grove Village
Wheaton PD
Coal Valley PD
DuPage County SO
Peoria PD
Pekin City PD
Will County SO
City of Naperville
Champaign PD
Kewanee PD
South Barrington PD
Arlington Heights PD
Danville PD
Rantoul PD
Burr Ridge PD
Kane County SO
Vernon Hills PD
Normal PD
Country Club Hills PD
Cook County SO

Inverness PD
Glenview PD
Glendale Heights PD
J. Sterling Morton High
School District 201
Mount Prospect PD
Berwyn PD
Wood Dale PD
Barrington Hills PD
WoodRidge PD
Geneseo PD
Highland Park PD
Rock Island PD
Wilmette PD
Village Of Rosemont
Cicero PD
Silvis PD
Bolingbrook PD
Waukegan PD
Quincy PD
Homewood PD
Northbrook PD
Grundy County SO

Bloomington PD
East Moline PD
Village of Skokie
Prairie-Hills School District
Huntley PD
Itasca PD
Mokena PD
HazelCrest PD
New Lenox PD
Niles PD
Gurnee PD
Chatham PD
Plainfield PD
Rock Island PD
Crete PD
Frankfort PD
Milan PD
East Peoria PD
Romeoville PD
Bloomington PD
Morton PD
Richton Park IL PD
Kankakee County SO

Village of Riverdale
Ottawa City PD
Lombard PD
Village of Tilton PD
Oakbrook Terrace PD
Matteson PD
City of West Chicago
Burbank PD
University of Illinois
Campus PD
Reading Township
Roselle PD
Blue Island PD
Bourbonnais PD
Village of Barrington
Shorewood PD
Lansing PD
Sangamon County SO
Charleston PD
Streamwood PD
Village of Willowbrook
Village of Dolton PD
Sauk Village PD

Firearm Violence: Fast ROI

 Rantoul PD - Rantoul, IL

- After months of **increased gun violence** cases, the Village of Rantoul installed a dozen Flock LPR cameras in June 2021.
- Within **two weeks of deployment, Rantoul PD arrested two suspects wanted for a July 4th shooting that injured 5**, including two children.
- In August, a suspect in a second shooting was identified with the Flock LPR in **just 14 minutes**.
- “I would recommend that any agency who has similar issues to take a look and at least pursue them because they are a valuable tool,” said Rantoul Deputy Chief Rodney Sullivan.

License plate reader cameras identify suspect in 14 minutes



Village of Rantoul

Illegal Dumping

 McHenry Co. Conservation District PD - Woodstock, IL

- **Problem**

- Environmental crime costs U.S. taxpayers more than \$11.5 billion each year
- Illegal dumping of large items can cost up to \$1,000 per ton for LE to clean up
- This also causes serious harmful effects on the environment

- **Goals**

- Law enforcement in McHenry County Conservation District are using Flock LPR cameras as additional eyes and ears in large wide-open spaces
- **They identify serial offending vehicles to head them off before they dump**

“Protecting our natural environment is incredibly important. With the Flock Safety camera system, we are not only deterring crime, but also working to protect our environment.”

— **Police Chief Laura King**

Interjurisdictional Silver Alert

 Taylorville PD - Taylorville, IL

- Officers responded to a report about a missing and endangered senior citizen.
- Authorities entered the senior's vehicle's information into their Flock Safety LPRs and a short time later received an alert that the vehicle had been detected in nearby Morris, IL.
- Multiple agencies started searching for the vehicle, and **eventually the vehicle drove past a Flock Safety LPR in Pontiac, IL, alerting officers there.**
- Officers and State Troopers initiated a traffic stop and reunited the missing senior with his family.



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Attachment: Flock PPT 013024 (License Plate Reader Cameras Memo)

RESOLUTION # _____
A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS APPROVING AN
AGREEMENT WITH FLOCK GROUP, INC.

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the “Village”), is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Flock Group, Inc. (“Flock”) has presented a Master Services Agreement to the Village to provide a software and hardware situational awareness solution, via web interface, for automatic license plate detection, alerts, audio detection, image records searches, video audio captured through Flock’s hardware (collectively, “Flock Services”); and,

WHEREAS, the Village has reviewed the Master Services Agreement and has determined it is in the best interest of the Village to enter into said Master Services Agreement, in the form attached hereto in order to provide awareness, prevention and prosecution of crime through the investigations and evidence gathering as available through Flock Services, all as hereinafter provided; and

WHEREAS, Flock provides services to our neighboring municipalities, and it is in the best interest of our investigative unit to be able to coordinate with our neighbors.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES FOR THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, AS FOLLOWS:

- Section 1.** That the Master Services Agreement by and between Flock Group, Inc. and the Village of Flossmoor, Cook County, Illinois, the “Customer”, attached hereto and made a part hereof, is hereby approved, and the Village Manager is directed to execute and deliver said Master Services Agreement on behalf of the Village.
- Section 2.** Competitive bidding is hereby waived in consideration of the foregoing explanation.
- Section 3.** That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed this _____ day of _____, 2024.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

Master Services Agreement

This Master Services Agreement (this “**Agreement**”) is entered into by and between Flock Group, Inc. with a place of business at 1170 Howell Mill Road NW Suite 210, Atlanta, GA 30318 (“**Flock**”) and the entity identified in the signature block (“**Customer**”) (each a “**Party**,” and together, the “**Parties**”) on this the 11 day of December 2023. This Agreement is effective on the date of mutual execution (“**Effective Date**”). Parties will sign an Order Form (“**Order Form**”) which will describe the Flock Services to be performed and the period for performance, attached hereto as **Exhibit A**. The Parties agree as follows:

RECITALS

WHEREAS, Flock offers a software and hardware situational awareness solution through Flock’s technology platform that upon detection is capable of capturing audio, video, image, and recording data and provide notifications to Customer (“**Notifications**”);

WHEREAS, Customer desires access to the Flock Services (defined below) on existing devices, provided by Customer, or Flock provided Flock Hardware (as defined below) in order to create, view, search and archive Footage and receive Notifications, via the Flock Services;

WHEREAS, Customer shall have access to the Footage in Flock Services. Pursuant to Flock’s standard Retention Period (defined below) Flock deletes all Footage on a rolling thirty (30) day basis, except as otherwise stated on the **Order Form**. Customer shall be responsible for extracting, downloading and archiving Footage from the Flock Services on its own storage devices; and

WHEREAS, Flock desires to provide Customer the Flock Services and any access thereto, subject to the terms and conditions of this Agreement, solely for the awareness, prevention, and prosecution of crime, bona fide investigations and evidence gathering for law enforcement purposes, (“**Permitted Purpose**”).

AGREEMENT

NOW, THEREFORE, Flock and Customer agree that this Agreement, and any Order Form, purchase orders, statements of work, product addenda, or the like, attached hereto as exhibits and incorporated by reference, constitute the complete and exclusive statement of the Agreement of the Parties with respect to the subject matter of this Agreement, and replace and supersede all prior agreements, term sheets, purchase orders, correspondence, oral or written communications and negotiations by and between the Parties.

1. DEFINITIONS

Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross-referenced in this Section 1.

1.1 “**Anonymized Data**” means Customer Data permanently stripped of identifying details and any potential personally identifiable information, by commercially available standards which irreversibly alters data in such a way that a data subject (i.e., individual person or entity) can no longer be identified directly or indirectly.

1.2 “**Authorized End User(s)**” means any individual employees, agents, or contractors of Customer accessing or using the Services, under the rights granted to Customer pursuant to this Agreement.

1.3 “**Customer Data**” means the data, media and content provided by Customer through the Services. For the avoidance of doubt, the Customer Data will include the Footage.

1.4. “**Customer Hardware**” means the third-party camera owned or provided by Customer and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Services.

1.5 “**Embedded Software**” means the Flock proprietary software and/or firmware integrated with or installed on the Flock Hardware or Customer Hardware.

1.6 “**Flock Hardware**” means the Flock device(s), which may include the cameras pole, clamps, solar panel, installation components, and any other physical elements that interact with the Embedded Software and the Web Interface, to provide the Flock Services as specifically set forth in the applicable product addenda.

1.7 “**Flock IP**” means the Services, the Embedded Software, and any intellectual property or proprietary information therein or otherwise provided to Customer and/or its Authorized End Users. Flock IP does not include Footage (as defined below).

1.8 “**Flock Network End User(s)**” means any user of the Flock Services that Customer authorizes access to or receives data from, pursuant to the licenses granted herein.

1.9 “**Flock Services**” means the provision of Flock’s software and hardware situational awareness solution including Embedded Software, via the Web Interface, for automatic license plate detection, alerts, audio detection, searching image records, video and sharing Footage.

1.10 “**Footage**” means still images, video, audio and other data captured by the Flock Hardware or Customer Hardware in the course of and provided via the Flock Services.

1.11 “**Hotlist(s)**” means a digital file containing alphanumeric license plate-related information pertaining to vehicles of interest, which may include stolen vehicles, stolen vehicle license plates, vehicles owned or associated with wanted or missing person(s), vehicles suspected of being involved with criminal or terrorist activities, and other legitimate law enforcement purposes. Hotlist also includes, but is not limited to, national data (i.e., NCIC) for similar categories, license plates associated with AMBER Alerts or Missing Persons/Vulnerable Adult Alerts, and includes manually entered license plate information associated with crimes that have occurred in any local jurisdiction.

1.12 “**Installation Services**” means the services provided by Flock for installation of Flock Services.

1.13 “**Retention Period**” means the time period that the Customer Data is stored within the cloud storage, as specified in the product addenda.

1.14 “**Vehicle Fingerprint™**” means the unique vehicular attributes captured through Services such as: type, make, color, state registration, missing/covered plates, bumper stickers, decals, roof racks, and bike racks.

1.15 “**Web Interface**” means the website(s) or application(s) through which Customer and its Authorized End Users can access the Services.

2. SERVICES AND SUPPORT

2.1 Provision of Access. Flock hereby grants to Customer a non-exclusive, non-transferable right to access the features and functions of the Flock Services via the Web Interface during the Term, solely for the Authorized End Users. The Footage will be available for Authorized End Users to access and download via the Web Interface for the data retention time defined on the Order Form (“**Retention Period**”). Authorized End Users will be required to sign up for an account and select a password and username (“**User ID**”). Customer shall be responsible for all acts and omissions of Authorized End Users, and any act or omission by an Authorized End User which, including any acts or omissions of Authorized End User which would constitute a breach of this agreement if undertaken by customer. Customer shall undertake reasonable efforts to make all Authorized End Users aware of all applicable provisions of this Agreement and shall cause Authorized End Users to comply with such provisions. Flock may use the services of one or more third parties to deliver any part of the Flock Services, (such as using a third party to host the Web Interface for cloud storage or a cell phone provider for wireless cellular coverage).

2.2 Embedded Software License. Flock grants Customer a limited, non-exclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as it pertains to Flock Services, solely as necessary for Customer to use the Flock Services.

2.3 Support Services. Flock shall monitor the Flock Services, and any applicable device health, in order to improve performance and functionality. Flock will use commercially reasonable efforts to respond to requests for support within seventy-two (72) hours. Flock will provide Customer with reasonable technical and on-site support and maintenance services in-person, via phone or by email at support@flocksafety.com (such services collectively referred to as “**Support Services**”).

2.4 Upgrades to Platform. Flock may make any upgrades to system or platform that it deems necessary or useful to (i) maintain or enhance the quality or delivery of Flock’s products or services to its agencies, the competitive strength of, or market for, Flock’s products or services, such platform or system’s cost efficiency or performance, or (ii) to comply with applicable law. Parties understand that such upgrades are necessary from time to time and will not diminish the quality of the services or materially change any terms or conditions within this Agreement.

2.5 Service Interruption. Services may be interrupted in the event that: (a) Flock's provision of the Services to Customer or any Authorized End User is prohibited by applicable law; (b) any third-party services required for Services are interrupted; (c) if Flock reasonably believe Services are being used for malicious, unlawful, or otherwise unauthorized use; (d) there is a threat or attack on any of the Flock IP by a third party; or (e) scheduled or emergency maintenance ("**Service Interruption**"). Flock will make commercially reasonable efforts to provide written notice of any Service Interruption to Customer, to provide updates, and to resume providing access to Flock Services as soon as reasonably possible after the event giving rise to the Service Interruption is cured. Flock will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized End User may incur as a result of a Service Interruption.. To the extent that the Service Interruption is not caused by Customer's direct actions or by the actions of parties associated with the Customer, the time will be tolled by the duration of the Service Interruption (for any continuous suspension lasting at least one full day). For example, in the event of a Service Interruption lasting three (3) continuous days, Customer will receive a credit for three (3) free days at the end of the Term.

2.6 Service Suspension. Flock may temporarily suspend Customer's and any Authorized End User's access to any portion or all of the Flock IP or Flock Service if (a) there is a threat or attack on any of the Flock IP by Customer; (b) Customer's or any Authorized End User's use of the Flock IP disrupts or poses a security risk to the Flock IP or any other customer or vendor of Flock; (c) Customer or any Authorized End User is/are using the Flock IP for fraudulent or illegal activities; (d) Customer has violated any term of this provision, including, but not limited to, utilizing Flock Services for anything other than the Permitted Purpose; or (e) any unauthorized access to Flock Services through Customer's account ("**Service Suspension**"). In the event it is determined that the Customer is responsible for any of the above, the Customer shall not be entitled to any remedy for the Service Suspension period, including any reimbursement, tolling, or credit. If the Service Suspension was not caused by Customer, the Term will be tolled and the Customer shall receive credit for the duration of the Service Suspension.

2.7 Hazardous Conditions. Flock Services do not contemplate hazardous materials, or other hazardous conditions, including, without limit, asbestos, lead, toxic or flammable substances. In

the event any such hazardous materials are discovered in the designated locations in which Flock is to perform services under this Agreement, Flock shall have the right to cease work immediately.

3. CUSTOMER OBLIGATIONS

3.1 Customer Obligations. Flock will assist Customer Authorized End Users in the creation of a User ID. Authorized End Users agree to provide Flock with accurate, complete, and updated registration information. Authorized End Users may not select as their User ID, a name that they do not have the right to use, or any other name with the intent of impersonation. Customer and Authorized End Users may not transfer their account to anyone else without prior written permission of Flock. Authorized End Users shall not share their account username or password information and must protect the security of the username and password. Unless otherwise stated and defined in this Agreement, Customer shall not designate Authorized End Users for persons who are not officers, employees, or agents of Customer. Authorized End Users shall only use Customer-issued email addresses for the creation of their User ID. Customer is responsible for any Authorized End User activity associated with its account. Customer shall ensure that Customer provides Flock with up to date contact information at all times during the Term of this agreement. Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Flock Services. Customer shall (at its own expense) provide Flock with reasonable access and use of Customer facilities and Customer personnel in order to enable Flock to perform Services (such obligations of Customer are collectively defined as “*Customer Obligations*”).

3.2 Customer Representations and Warranties. Customer represents, covenants, and warrants that Customer shall use Flock Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of data, video, photo, or audio content.

4. DATA USE AND LICENSING

4.1 Customer Data. As between Flock and Customer, all right, title and interest in the Customer Data, belong to and are retained solely by Customer. Customer hereby grants to Flock a limited, non-exclusive, royalty-free, irrevocable, worldwide license to use the Customer Data and

perform all acts as may be necessary for Flock to provide the Flock Services to Customer. Flock does not own and shall not sell Customer Data.

4.2 Customer Generated Data. Flock shall provide Customer with the opportunity to post, upload, display, publish, distribute, transmit, broadcast, or otherwise make available, messages, text, illustrations, files, images, graphics, photos, comments, sounds, music, videos, information, content, ratings, reviews, data, questions, suggestions, or other information or materials produced by Customer (“**Customer Generated Data**”). Customer shall retain whatever legally cognizable right, title, and interest in Customer Generated Data. Customer understands and acknowledges that Flock has no obligation to monitor or enforce Customer’s intellectual property rights of Customer Generated Data. Customer grants Flock a non-exclusive, irrevocable, worldwide, royalty-free, license to use the Customer Generated Data for the purpose of providing Flock Services upon approval of the Customer. Flock does not own and shall not sell Customer Generated Data.

4.3 Anonymized Data. Flock shall have the right to collect, analyze, and anonymize Customer Data and Customer Generated Data to the extent such anonymization renders the data non-identifiable to create Anonymized Data to use and perform the Services and related systems and technologies, including the training of machine learning algorithms. Customer hereby grants Flock a non-exclusive, worldwide, perpetual, royalty-free right to use and distribute such Anonymized Data to improve and enhance the Services and for other development, diagnostic and corrective purposes, and other Flock offerings. Parties understand that the aforementioned license is required for continuity of Services. Flock does not own and shall not sell Anonymized Data.

5. CONFIDENTIALITY; DISCLOSURES

5.1 Confidentiality. To the extent required by any applicable public records requests, each Party (the “**Receiving Party**”) understands that the other Party (the “**Disclosing Party**”) has disclosed or may disclose business, technical or financial information relating to the Disclosing Party’s business (hereinafter referred to as “**Proprietary Information**” of the Disclosing Party). Proprietary Information of Flock includes non-public information regarding features, functionality and performance of the Services. Proprietary Information of Customer includes non-public data provided by Customer to Flock or collected by Flock via Flock Services, which

includes but is not limited to geolocation information and environmental data collected by sensors. The Receiving Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the Party takes with its own proprietary information, but in no event less than commercially reasonable precautions, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public; or (b) was in its possession or known by it prior to receipt from the Disclosing Party; or (c) was rightfully disclosed to it without restriction by a third party; or (d) was independently developed without use of any Proprietary Information of the Disclosing Party. Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any judicial or governmental order, provided that the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to contest such order. At the termination of this Agreement, all Proprietary Information will be returned to the Disclosing Party, destroyed or erased (if recorded on an erasable storage medium), together with any copies thereof, when no longer needed for the purposes above, or upon request from the Disclosing Party, and in any case upon termination of the Agreement. Notwithstanding any termination, all confidentiality obligations of Proprietary Information that is trade secret shall continue in perpetuity or until such information is no longer trade secret.

5.2 Usage Restrictions on Flock IP. Flock and its licensors retain all right, title and interest in and to the Flock IP and its components, and Customer acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Customer further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock's sole discretion. Customer and Authorized End Users shall not: (i) copy or duplicate any of the Flock IP; (ii) decompile, disassemble, reverse engineer, or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock IP is compiled or interpreted, or apply any other process or procedure to derive the source code of any software included in the Flock IP; (iii) attempt to modify, alter, tamper with or repair any of the Flock IP, or attempt to create any derivative product from any of the foregoing; (iv) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock IP; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right

appearing on or contained within the Flock Services or Flock IP; (vi) use the Flock Services for anything other than the Permitted Purpose; or (vii) assign, sublicense, sell, resell, lease, rent, or otherwise transfer, convey, pledge as security, or otherwise encumber, Customer's rights. There are no implied rights.

5.3 Disclosure of Footage. Subject to and during the Retention Period, Flock may access, use, preserve and/or disclose the Footage to law enforcement authorities, government officials, and/or third parties, if legally required to do so or if Flock has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to comply with a legal process, enforce this Agreement, or detect, prevent or otherwise address security, privacy, fraud or technical issues, or emergency situations.

6. PAYMENT OF FEES

6.1 Billing and Payment of Fees. Customer shall pay the fees set forth in the applicable Order Form based on the billing structure and payment terms as indicated in the Order Form. If Customer believes that Flock has billed Customer incorrectly, Customer must contact Flock no later than forty-five (45) days after the closing date on the first invoice in which the error or problem appeared to receive an adjustment or credit. Customer acknowledges and agrees that a failure to contact Flock within this period will serve as a waiver of any claim. If any undisputed fee is more than forty-five (45) days overdue, Flock may, without limiting its other rights and remedies, suspend delivery of its service until such undisputed invoice is paid in full. Flock shall provide at least thirty (30) days' prior written notice to Customer of the payment delinquency before exercising any suspension right.

6.2 Notice of Changes to Fees. Flock reserves the right to change the fees for subsequent Renewal Terms by providing sixty (60) days' notice (which may be sent by email) prior to the end of the Initial Term or Renewal Term (as applicable).

6.3 Late Fees. If payment is not issued to Flock by the due date of the invoice, an interest penalty of 1.0% of any unpaid amount may be added for each month or fraction thereafter, until final payment is made.

6.4 Taxes. Customer is responsible for all taxes, levies, or duties, excluding only taxes based on Flock's net income, imposed by taxing authorities associated with the order. If Flock has the legal obligation to pay or collect taxes, including amount subsequently assessed by a taxing

authority, for which Customer is responsible, the appropriate amount shall be invoice to and paid by Customer unless Customer provides Flock a legally sufficient tax exemption certificate and Flock shall not charge customer any taxes from which it is exempt. If any deduction or withholding is required by law, Customer shall notify Flock and shall pay Flock any additional amounts necessary to ensure that the net amount that Flock receives, after any deduction and withholding, equals the amount Flock would have received if no deduction or withholding had been required.

7. TERM AND TERMINATION

7.1 **Term.** The initial term of this Agreement shall be for the period of time set forth on the Order Form (the “**Term**”). Following the Term, unless otherwise indicated on the Order Form, this Agreement will renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a “**Renewal Term**”) if approved by the Customer prior to the end of the then-current term.

7.2 **Termination.** Upon termination or expiration of this Agreement, Flock will remove any applicable Flock Hardware at a commercially reasonable time period. In the event of any material breach of this Agreement, the non-breaching Party may terminate this Agreement prior to the end of the Term by giving thirty (30) days prior written notice to the breaching Party; provided, however, that this Agreement will not terminate if the breaching Party has cured the breach prior to the expiration of such thirty (30) day period (“**Cure Period**”). Either Party may terminate this Agreement (i) upon the institution by or against the other Party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other Party's making an assignment for the benefit of creditors, or (iii) upon the other Party's dissolution or ceasing to do business. In the event of a material breach by Flock, and Flock is unable to cure within the **Cure Period**, Flock will refund Customer a pro-rata portion of the pre-paid fees for Services not received due to such termination.

7.3 **Survival.** The following Sections will survive termination: 1, 3, 5, 6, 7, 8.3, 8.4, 9, 11.1 11.6 and all insurance requirements as listed on Exhibit B.

8. REMEDY FOR DEFECT; WARRANTY AND DISCLAIMER

8.1 Manufacturer Defect. Upon a malfunction or failure of Flock Hardware or Embedded Software (a “**Defect**”), Customer must notify Flock’s technical support team. In the event of a Defect, Flock shall make a commercially reasonable attempt to repair or replace the defective Flock Hardware at no additional cost to the Customer. Flock reserves the right, in its sole discretion, to repair or replace such Defect, provided that Flock shall conduct inspection or testing within a commercially reasonable time, but no longer than seven (7) business days after Customer gives notice to Flock.

8.2 Replacements. In the event that Flock Hardware is lost, stolen, or damaged, Customer may request a replacement of Flock Hardware at a fee according to the reinstall fee schedule (<https://www.flocksafety.com/reinstall-fee-schedule>). In the event that Customer chooses not to replace lost, damaged, or stolen Flock Hardware, Customer understands and agrees that (1) Flock Services will be materially affected, and (2) that Flock shall have no liability to Customer regarding such affected Flock Services, nor shall Customer receive a refund for the lost, damaged, or stolen Flock Hardware.

8.3 Warranty. Flock shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Installation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Flock or by third-party providers, or because of other causes beyond Flock’s reasonable control, but Flock shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

8.4 Disclaimer. THE REMEDY DESCRIBED IN SECTION 8.1 ABOVE IS CUSTOMER’S SOLE REMEDY, AND FLOCK’S SOLE LIABILITY, WITH RESPECT TO DEFECTS. FLOCK DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES ARE PROVIDED “AS IS” AND FLOCK DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A

PARTICULAR PURPOSE AND NON-INFRINGEMENT. THIS DISCLAIMER ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 11.6.

8.5 **Insurance.** Flock will maintain commercial general liability policies as stated in Exhibit B.

8.6 **Force Majeure.** Parties are not responsible or liable for any delays or failures in performance from any cause beyond their control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, pandemics (including the spread of variants), issues of national security, acts or omissions of third-party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, supply chain shortages of equipment or supplies, financial institution crisis, weather conditions or acts of hackers, internet service providers or any other third party acts or omissions.

9. LIMITATION OF LIABILITY; INDEMNITY

9.1 **Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, FLOCK, ITS OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY, OR OTHER THEORY: (A) FOR LOSS OF REVENUE, BUSINESS OR BUSINESS INTERRUPTION; (B) INCOMPLETE, CORRUPT, OR INACCURATE DATA; (C) COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY; (D) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (E) FOR ANY MATTER BEYOND FLOCK'S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE; OR (F) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID AND/OR PAYABLE BY CUSTOMER TO FLOCK FOR THE SERVICES UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS PRIOR TO THE ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION OF LIABILITY OF SECTION ONLY APPLIES TO THE EXTENT

ALLOWED BY THE GOVERNING LAW OF THE STATE REFERENCED IN SECTION 10.6. NOTWITHSTANDING ANYTHING TO THE CONTRARY, THE FOREGOING LIMITATIONS OF LIABILITY SHALL NOT APPLY (I) IN THE EVENT OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, OR (II) INDEMNIFICATION OBLIGATIONS.

9.2 Responsibility. Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, officers, or agents, in connection with the performance of their official duties under this Agreement. Each Party to this Agreement shall be liable for the torts of its own officers, agents, or employees.

9.3 Flock Indemnity. Flock shall indemnify and hold harmless Customer, its agents and employees, from liability of any kind, including claims, costs (including defense) and expenses, on account of: (i) any copyrighted material, patented or unpatented invention, articles, device or appliance manufactured or used in the performance of this Agreement; or (ii) any damage or injury to property or person directly caused by Flock's installation of Flock Hardware, except for where such damage or injury was caused solely by the negligence of the Customer or its agents, officers or employees. Flock's performance of this indemnity obligation shall not exceed the fees paid and/or payable for the services rendered under this Agreement in the preceding twelve (12) months.

10. INSTALLATION SERVICES AND OBLIGATIONS

10.1 Ownership of Hardware. Flock Hardware is owned and shall remain the exclusive property of Flock. Title to any Flock Hardware shall not pass to Customer upon execution of this Agreement, except as otherwise specifically set forth in this Agreement. Except as otherwise expressly stated in this Agreement, Customer is not permitted to remove, reposition, re-install, tamper with, alter, adjust or otherwise take possession or control of Flock Hardware. Customer agrees and understands that in the event Customer is found to engage in any of the foregoing restricted actions, all warranties herein shall be null and void, and this Agreement shall be subject to immediate termination for material breach by Customer. Customer shall not perform any acts which would interfere with the retention of title of the Flock Hardware by Flock. Should Customer default on any payment of the Flock Services, Flock may remove Flock Hardware at Flock's discretion. Such removal, if made by Flock, shall not be deemed a waiver of Flock's

rights to any damages Flock may sustain as a result of Customer's default and Flock shall have the right to enforce any other legal remedy or right.

10.2 Deployment Plan. Flock shall advise Customer on the location and positioning of the Flock Hardware for optimal product functionality, as conditions and locations allow. Flock will collaborate with Customer to design the strategic geographic mapping of the location(s) and implementation of Flock Hardware to create a deployment plan ("**Deployment Plan**"). In the event that Flock determines that Flock Hardware will not achieve optimal functionality at a designated location, Flock shall have final discretion to veto a specific location, and will provide alternative options to Customer.

10.3 Changes to Deployment Plan. After installation of Flock Hardware, any subsequent requested changes to the Deployment Plan, including, but not limited to, relocating, re-positioning, adjusting of the mounting, removing foliage, replacement, changes to heights of poles will incur a fee according to the reinstall fee schedule located at (<https://www.flocksafety.com/reinstall-fee-schedule>). Customer will receive prior notice and confirm approval of any such fees.

10.4 Customer Installation Obligations. Customer is responsible for any applicable supplementary cost as described in the Customer Implementation Guide, attached hereto as Exhibit C ("**Customer Obligations**"). Customer represents and warrants that it has, or shall lawfully obtain, all necessary right title and authority and hereby authorizes Flock to install the Flock Hardware at the designated locations and to make any necessary inspections or maintenance in connection with such installation.

10.5 Flock's Obligations. Installation of any Flock Hardware shall be installed in a professional manner within a commercially reasonable time from the Effective Date of this Agreement. Upon removal of Flock Hardware, Flock shall restore the location to its original condition, ordinary wear and tear excepted. Flock will continue to monitor the performance of Flock Hardware for the length of the Term. Flock may use a subcontractor or third party to perform certain obligations under this agreement, provided that Flock's use of such subcontractor or third party shall not release Flock from any duty or liability to fulfill Flock's obligations under this Agreement.

11. MISCELLANEOUS

11.1 Compliance With Laws. Parties shall comply with all applicable local, state and federal laws, regulations, policies and ordinances and their associated record retention schedules, including responding to any subpoena request(s).

11.2 Severability. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect.

11.3 Assignment. This Agreement is not assignable, transferable or sublicensable by either Party, without prior consent. Notwithstanding the foregoing, either Party may assign this Agreement, without the other Party's consent, (i) to any parent, subsidiary, or affiliate entity, or (ii) to any purchaser of all or substantially all of such Party's assets or to any successor by way of merger, consolidation or similar transaction.

11.4 Entire Agreement. This Agreement, together with the Order Form(s), the reinstall fee schedule (<https://www.flocksafety.com/reinstall-fee-schedule>), and any attached exhibits are the complete and exclusive statement of the mutual understanding of the Parties and supersedes and cancels all previous or contemporaneous negotiations, discussions or agreements, whether written and oral, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both Parties, except as otherwise provided herein. None of Customer's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected. Any mutually agreed upon future purchase order is subject to these legal terms and does not alter the rights and obligations under this Agreement, except that future purchase orders may outline additional products, services, quantities and billing terms to be mutually accepted by Parties. In the event of any conflict of terms found in this Agreement or any other terms and conditions, the terms of this Agreement shall prevail. Customer agrees that Customer's purchase is neither contingent upon the delivery of any future functionality or features nor dependent upon any oral or written comments made by Flock with respect to future functionality or feature.

11.5 Relationship. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Parties do not have any authority of any kind to bind each other in any respect whatsoever. Flock shall at all times be and act as an independent contractor to Customer.

11.6 Governing Law; Venue. This Agreement shall be governed by the laws of the state in which the Customer is located. The Parties hereto agree that venue would be proper in the chosen courts of the State of which the Customer is located. The Parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement.

11.7 Special Terms. Flock may offer certain special terms which are indicated in the proposal and will become part of this Agreement, upon Customer's prior written consent and the mutual execution by authorized representatives ("**Special Terms**"). To the extent that any terms of this Agreement are inconsistent or conflict with the Special Terms, the Special Terms shall control.

11.8 Publicity. Flock has the right to reference and use Customer's name and trademarks and disclose the nature of the Services in business and development and marketing efforts.

11.9 Feedback. If Customer or Authorized End User provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Agency or Authorized End User hereby assigns to Flock all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

11.10 Export. Customer may not remove or export from the United States or allow the export or re-export of the Flock IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign Customer or authority. As defined in Federal Acquisition Regulation ("FAR"), section 2.101, the Services, the Flock Hardware and Documentation are "commercial items" and according to the Department of Defense Federal Acquisition Regulation ("DFAR") section 252.2277014(a)(1) and are deemed to be "commercial computer software" and "commercial computer software documentation." Flock is compliant with FAR Section 889 and does not contract or do business with, use any equipment, system, or service that uses the enumerated banned Chinese telecommunication companies, equipment or services as a substantial or essential component of any system, or as critical technology as part of any Flock system. Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the

terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

11.11 **Headings.** The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated sections.

11.12 **Authority.** Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the Parties they are representing.

11.13 **Conflict.** In the event there is a conflict between this Agreement and any applicable statement of work, or Customer purchase order, this Agreement controls unless explicitly stated otherwise.

11.14 **Morality.** In the event Customer or its agents become the subject of an indictment, contempt, scandal, crime of moral turpitude or similar event that would negatively impact or tarnish Flock's reputation, Flock shall have the option to terminate this Agreement upon prior written notice to Customer.

11.15 **Notices.** All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by email; the day after it is sent, if sent for next-day delivery by recognized overnight delivery service; and upon receipt to the address listed on the Order Form (or, if different, below), if sent by certified or registered mail, return receipt requested.

11.16 **Non-Appropriation.** Notwithstanding any other provision of this Agreement, all obligations of the Customer under this Agreement which require the expenditure of funds are conditioned on the availability of funds appropriated for that purpose. Customer shall have the right to terminate this Agreement for non-appropriation with thirty (30) days written notice without penalty or other cost.

FLOCK NOTICES ADDRESS:

1170 HOWELL MILL ROAD, NW SUITE 210

ATLANTA, GA 30318

ATTN: LEGAL DEPARTMENT

EMAIL: legal@flocksafety.com

Customer NOTICES ADDRESS:

ADDRESS: _____

ATTN: _____

EMAIL: _____

EXHIBIT B
INSURANCE

Required Coverage. Flock shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the services under this Agreement and provision of Flock Hardware and the results of any work by Flock or its agents, representatives, employees or subcontractors. Insurance shall be placed with insurers with a current A. M. Best rating of no less than “A” and “VII”. Flock shall obtain and, during the term of this Agreement, shall maintain policies of professional liability (errors and omissions), automobile liability, general liability insurance, and product liability insurance for insurable amounts of not less than the limits listed herein. The insurance policies shall provide that the policies shall remain in full force during the life of the Agreement. Flock shall procure and shall maintain during the life of this Agreement Worker's Compensation insurance as required by applicable State law for all Flock employees.

Types and Amounts Required. Flock shall maintain, at minimum, the following insurance coverage for the duration of this Agreement:

- (i) **Commercial General Liability** insurance written on an occurrence basis with minimum limits of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate for bodily injury, death, and property damage, including personal injury, contractual liability, independent contractors, broad-form property damage, and product and completed operations coverage;
- (ii) **Umbrella or Excess Liability** insurance written on an occurrence basis with minimum limits of Ten Million Dollars (\$10,000,000) per occurrence and Ten Million Dollars (\$10,000,000) in the aggregate;
- (iii) **Professional Liability/Errors and Omissions** insurance with minimum limits of Five Million Dollars (\$5,000,000) per occurrence and Five Million Dollars (\$5,000,000) in the aggregate;
- (iv) **Commercial Automobile Liability** insurance with a minimum combined single limit of One Million Dollars (\$1,000,000) per occurrence for bodily injury, death, and property coverage, including owned and non-owned and hired automobile coverage; and
- (v) **Cyber Liability** insurance written on an occurrence basis with minimum limits of Five Million Dollars (\$5,000,000).

TO: Bridget Wachtel, Village Manager
FROM: John Brunke, Public Works Director
DATE: February 5, 2024
SUBJECT: Consideration of a Contract Award and Budget
 Amendment for the Brumley Drive Reconstruction
 Project



FLOSSMOOR

Included in the Fiscal Year 2024 Budget is \$95,625 (General Fund) and \$504,375 (2021 Streets and Storm Sewer Improvement Fund) for the construction of the Brumley Drive Reconstruction project. This project includes the reconstruction of Brumley Drive with new curb and gutter and roadway pavement between Bruce Avenue and Perth Avenue, and resurfacing of Brumley Drive from Perth Avenue to Sterling Avenue. The project also includes large scale storm sewer improvements that will address the flooding issue that occurs in a sag area of Brumley Drive, between Bruce Avenue and Argyle Avenue. The original project budget did not include the additional large scale storm sewer improvements since the extent of that work was not known until final design storm water modeling was completed.

As you may recall, the Village received a grant from the Illinois Department of Commerce and Economic Opportunity in the amount of \$112,500 for the project. Fifteen percent of the grant was allocated towards the project's design engineering, with the balance going towards the project construction.

On January 4, 2024, bids were opened for the project. Seven total bids were received. A bid Alternate #1 was included in the bid package which requested a price for using sod and supplemental watering versus grass seed and blanket. After past experience on similar projects, Public Works Staff feels that sodding will be a better alternative for parkway restorations on larger projects. Below is a summary of the bids.

Bidder	Base Bid	Bid Alternate #1	Total Bid
Iroquois Paving Corporation	\$852,964.65	\$41,000.30	\$893,964.95
M&J Underground, Inc.	\$889,920.87	\$28,100.00	\$918,020.87
D Construction, Inc.	\$915,409.44	\$28,880.00	\$944,289.44
Davis Concrete Construction	\$928,500.20	\$27,000.00	\$955,500.20
Gallagher Asphalt Corporation	\$936,446.53	\$28,550.00	\$964,996.53
McGill Construction, LLC	\$1,080,123.05	\$41,475.00	\$1,121,598.05
Acura, Inc.	\$1,249,695.48	\$19,500.00	\$1,269,195.48
<i>Engineer's Estimate</i>	<i>\$973,730.63</i>		

The lowest bid was received from Iroquois Paving Corporation in the total bid amount of \$893,964.95 (including bid Alternate #1). Their bid came in \$79,765.68 under the engineer's cost opinion for the project. Iroquois Paving has completed work in the Village before and their work has always been good. They have completed resurfacing projects in the Village in the past and also completed the 198th Street Reconstruction Project in 2010. Attached for your reference is an award recommendation letter and bid tab from Strand Associates.

Since the lowest bid came in over the budgeted amount, which was expected due to the addition of needed large scale storm sewer improvements for flood mitigation, a budget amendment will be needed. Below is a summary of the project cost and budget amendment.

Total FY24 Budget for Construction	\$600,000.00
Iroquois Paving Corp. Total Bid	\$893,964.95
Budget Amendment (17-01-4-745)	\$293,964.95

With the above information in mind, Public Works Staff recommends that the Mayor and Board of Trustees approve a contract with Iroquois Paving Corporation of Watseka, Illinois in the amount of \$893,964.95 and approve a budget amendment to line 17-01-4-745 in the amount of \$293,964.95. There is fund balance available in the 2021 Streets and Storm Sewer Improvement Fund for this amendment.



Strand Associates, Inc.®
 1170 South Houbolt Road
 Joliet, IL 60431
 (P) 815.744.4200
www.strand.com

January 9, 2024

Mr. John Brunke, P.E., CFM, Director of Public Works
 Village of Flossmoor
 1700 Central Park Avenue
 Flossmoor IL 60422

Re: Brumley Drive Reconstruction Project
 Contract 1-2023
 Village of Flossmoor, Illinois (Village)

Dear Mr. Brunke:

Bids for the above-referenced Project were opened on January 4, 2024. Seven Bids were received with the resulting Bid tabulation enclosed. The low Base Bid of \$852,964.65 was less than ENGINEER's opinion of probable construction cost of \$973,730.63.

Iroquois Paving Corporation of Watseka, Illinois, was the apparent low Bidder at \$852,964.65 for the Base Bid and \$41,000.30 for Bid Alternate No. 1. The Bid included a Bid Bond for five percent and Addendum Nos. 1 and 2 were acknowledged. The Bid is deemed to be responsive.

Strand Associates, Inc.® has not had previous experience with Iroquois Paving Corporation.

If you determine that Iroquois Paving Corporation is a responsible Bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract in accordance with the Notice to Bidders.

Sincerely,

STRAND ASSOCIATES, INC.®

Marc A. Grigas, P.E.

Enclosure

Attachment: Bid Tabulation (Brumley Dr Construction Contract Award)

Bids Received: December 19, 2023 at 11 A.M.

STRAND ASSOCIATES, INC.
IDFPR No. 184-001273
1170 Houbolt Road
Joliet, IL 60435

VILLAGE OF FLOSSMOOR
FLOSSMOOR, ILLINOIS
BRUMLEY DRIVE RECONSTRUCTION PROJECT
CONTRACT 1-2023

BID TABULATION SUMMARY

Bidder and Address	Bid Bond or Guarantee	Addenda Acknowledged	Computed Total Base Bid
Iroquois Paving Corporation 1889 US Highway 24 Watseka, IL 60970	5%	Yes	\$ 852,964.65
M&J Underground, Inc. 26603 Governors Highway Monee, IL 60449	5%	Yes	\$ 889,920.87
D Construction, Inc. 1488 South Broadway Coal City, IL 60416	5%	Yes	\$ 915,409.44
Davis Concrete Construction Co. 11244 W. Manhattan-Monee Rd Monee, IL 60449	5%	Yes	\$ 928,500.20
Gallagher Asphalt Corporation 18100 South Indiana Avenue Thornton, IL 60476	5%	No	\$ 936,446.53
McGill Construction, LLC 21227 South 80th Avenue Frankfort, IL 60423	5%	Yes	\$ 1,080,123.05
Acura, Inc. 556 County Line Road, Suite B Bensenville, IL 60106	5%	Yes	\$ 1,249,695.48

Attachment: Bid Tabulation (Brumley Dr Construction Contract Award)

Bids Received: December 19, 2023 at 11 A.M.

STRAND ASSOCIATES, INC.
IDFPR No. 184-001273
1170 Houbolt Road
Joliet, IL 60435

VILLAGE OF FLOSSMOOR
FLOSSMOOR, ILLINOIS
BRUMLEY DRIVE RECONSTRUCTION PROJECT
CONTRACT 1-2023

BID TABULATION BREAKDOWN

				Iroquois Paving Corporation 1889 US Highway 24 Watseka, IL 60970		M&J Underground, Inc. 26603 Governors Highway Monee, IL 60449		D Construction, Inc. 1488 South Broadway Coal City, IL 60416		Davis Concrete Construction Co. 11244 W. Manhattan-Monee Rd Monee, IL 60449		Gallagher Asphalt Corporation 18100 South Indiana Avenue Thornton, IL 60476		McGill Construction, LLC 21227 South 80th Avenue Frankfort, IL 60423		Acura, Inc. 556 County Line Road, Suite B Bensenville, IL 60106	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.	Removal and Disposal of Unsuitable Material	186	CY	\$ 52.50	\$ 9,765.00	\$ 72.00	\$ 13,392.00	\$ 50.00	\$ 9,300.00	\$ 81.00	\$ 15,066.00	\$ 28.00	\$ 5,208.00	\$ 125.00	\$ 23,250.00	\$ 45.00	\$ 8,370.00
2.	Removal and Disposal of Non-CCDD Material	20	TON	\$ 77.00	\$ 1,540.00	\$ 63.00	\$ 1,260.00	\$ 100.00	\$ 2,000.00	\$ 100.00	\$ 2,000.00	\$ 175.00	\$ 3,500.00	\$ 400.00	\$ 8,000.00	\$ 170.00	\$ 3,400.00
3.	Earth Excavation	1	LSUM	\$ 38,250.00	\$ 38,250.00	\$ 44,000.00	\$ 44,000.00	\$ 45,000.00	\$ 45,000.00	\$ 72,900.00	\$ 72,900.00	\$ 72,000.00	\$ 72,000.00	\$ 75,000.00	\$ 75,000.00	\$ 62,700.00	\$ 62,700.00
4.	Rock Excavation	20	CY	\$ 225.00	\$ 4,500.00	\$ 117.00	\$ 2,340.00	\$ 300.00	\$ 6,000.00	\$ 463.00	\$ 9,260.00	\$ 500.00	\$ 10,000.00	\$ 261.00	\$ 5,220.00	\$ 63.00	\$ 1,260.00
5.	Trench Backfill	900	CY	\$ 66.00	\$ 59,400.00	\$ 63.00	\$ 56,700.00	\$ 50.00	\$ 45,000.00	\$ 79.00	\$ 71,100.00	\$ 85.00	\$ 76,500.00	\$ 91.00	\$ 81,900.00	\$ 61.00	\$ 54,900.00
6.	Aggregate Subgrade Improvement	186	CY	\$ 61.75	\$ 11,485.50	\$ 80.00	\$ 14,880.00	\$ 50.00	\$ 9,300.00	\$ 60.00	\$ 11,160.00	\$ 48.00	\$ 8,928.00	\$ 78.25	\$ 14,554.50	\$ 62.00	\$ 11,532.00
7.	Sidewalk Removal	4,460	SF	\$ 3.25	\$ 14,495.00	\$ 3.50	\$ 15,610.00	\$ 2.48	\$ 11,060.80	\$ 3.00	\$ 13,380.00	\$ 2.25	\$ 10,035.00	\$ 2.50	\$ 11,150.00	\$ 4.00	\$ 17,840.00
8.	Combination Curb and Gutter Removal	629	FT	\$ 13.50	\$ 8,491.50	\$ 15.50	\$ 9,749.50	\$ 13.20	\$ 8,302.80	\$ 13.00	\$ 8,177.00	\$ 7.80	\$ 4,906.20	\$ 15.00	\$ 9,435.00	\$ 15.00	\$ 9,435.00
9.	Driveway Pavement Removal	246	SY	\$ 28.75	\$ 7,072.50	\$ 33.00	\$ 8,118.00	\$ 15.00	\$ 3,690.00	\$ 21.00	\$ 5,166.00	\$ 22.35	\$ 5,498.10	\$ 20.00	\$ 4,920.00	\$ 34.00	\$ 8,364.00
10.	Pavement Removal	2,552	SY	\$ 4.95	\$ 12,632.40	\$ 8.50	\$ 21,692.00	\$ 12.00	\$ 30,624.00	\$ 8.00	\$ 20,416.00	\$ 4.00	\$ 10,208.00	\$ 6.50	\$ 16,588.00	\$ 24.00	\$ 61,248.00
11.	Hot-Mix Asphalt Surface Removal, 2 1/4-IN	903	SY	\$ 5.20	\$ 4,695.60	\$ 12.00	\$ 10,836.00	\$ 5.00	\$ 4,515.00	\$ 6.50	\$ 5,869.50	\$ 6.15	\$ 5,553.45	\$ 6.50	\$ 5,869.50	\$ 7.50	\$ 6,772.50
12.	Hot-Mix Asphalt Surface Removal–Butt Joint	68	SY	\$ 0.01	\$ 0.68	\$ 0.01	\$ 0.68	\$ 0.01	\$ 0.68	\$ 10.00	\$ 680.00	\$ 18.65	\$ 1,268.20	\$ 10.00	\$ 680.00	\$ 20.00	\$ 1,360.00
13.	Tree Root Pruning	13	EA	\$ 100.00	\$ 1,300.00	\$ 100.00	\$ 1,300.00	\$ 110.00	\$ 1,430.00	\$ 125.00	\$ 1,625.00	\$ 131.00	\$ 1,703.00	\$ 105.00	\$ 1,365.00	\$ 100.00	\$ 1,300.00
14.	Tree Removal (6 to 15 Units Diameter)	258	UNIT	\$ 30.50	\$ 7,869.00	\$ 34.00	\$ 8,772.00	\$ 33.00	\$ 8,514.00	\$ 29.00	\$ 7,482.00	\$ 31.00	\$ 7,998.00	\$ 34.00	\$ 8,772.00	\$ 50.00	\$ 12,900.00
15.	Tree Removal (Over 15 Units Diameter)	30	UNIT	\$ 35.50	\$ 1,065.00	\$ 40.00	\$ 1,200.00	\$ 38.50	\$ 1,155.00	\$ 55.00	\$ 1,650.00	\$ 59.00	\$ 1,770.00	\$ 40.00	\$ 1,200.00	\$ 75.00	\$ 2,250.00
16.	Tree Trunk Protection	38	EA	\$ 100.00	\$ 3,800.00	\$ 110.00	\$ 4,180.00	\$ 200.00	\$ 7,600.00	\$ 50.00	\$ 1,900.00	\$ 160.00	\$ 6,080.00	\$ 105.00	\$ 3,990.00	\$ 200.00	\$ 7,600.00
17.	Inlet Filters	21	EA	\$ 225.00	\$ 4,725.00	\$ 0.01	\$ 0.21	\$ 275.00	\$ 5,775.00	\$ 50.00	\$ 1,050.00	\$ 250.00	\$ 5,250.00	\$ 200.00	\$ 4,200.00	\$ 180.00	\$ 3,780.00
18.	Temporary Ditch Checks	60	FT	\$ 12.00	\$ 720.00	\$ 6.00	\$ 360.00	\$ 19.80	\$ 1,188.00	\$ 18.00	\$ 1,080.00	\$ 19.00	\$ 1,140.00	\$ 50.00	\$ 3,000.00	\$ 10.00	\$ 600.00
19.	Perimeter Erosion Barrier	452	FT	\$ 3.55	\$ 1,604.60	\$ 3.00	\$ 1,356.00	\$ 8.80	\$ 3,977.60	\$ 2.00	\$ 904.00	\$ 8.50	\$ 3,842.00	\$ 12.00	\$ 5,424.00	\$ 5.00	\$ 2,260.00
20.	Geotechnical Fabric for Ground Stabilization	558	SY	\$ 1.90	\$ 1,060.20	\$ 3.50	\$ 1,953.00	\$ 3.00	\$ 1,674.00	\$ 3.00	\$ 1,674.00	\$ 2.50	\$ 1,395.00	\$ 4.75	\$ 2,650.50	\$ 3.00	\$ 1,674.00
21.	Subbase Granular Material, Type B 4 IN	544	SY	\$ 8.60	\$ 4,678.40	\$ 11.00	\$ 5,984.00	\$ 3.96	\$ 2,154.24	\$ 8.00	\$ 4,352.00	\$ 6.25	\$ 3,400.00	\$ 8.00	\$ 4,352.00	\$ 15.00	\$ 8,160.00

Attachment: _Bid Tabulation (Brumley Dr Construction Contract Award)

				Iroquois Paving Corporation 1889 US Highway 24 Watseka, IL 60970		M&J Underground, Inc. 26603 Governors Highway Monee, IL 60449		D Construction, Inc. 1488 South Broadway Coal City, IL 60416		Davis Concrete Construction Co. 11244 W. Manhattan-Monee Rd Monee, IL 60449		Gallagher Asphalt Corporation 18100 South Indiana Avenue Thornton, IL 60476		McGill Construction, LLC 21227 South 80th Avenue Frankfort, IL 60423		Acura, Inc. 556 County Line Road, Suite B Bensenville, IL 60106	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
22.	Aggregate Base Course, Type B, 8 IN	3,503	SY	\$ 12.50	\$ 43,787.50	\$ 18.00	\$ 63,054.00	\$ 14.00	\$ 49,042.00	\$ 19.00	\$ 66,557.00	\$ 16.50	\$ 57,799.50	\$ 15.85	\$ 55,522.55	\$ 21.00	\$ 73,563.00
23.	Hot-Mix Asphalt Surface Course, IL-9.5, Mix "D", N50	388	TON	\$ 102.50	\$ 39,770.00	\$ 116.00	\$ 45,008.00	\$ 90.00	\$ 34,920.00	\$ 96.00	\$ 37,248.00	\$ 96.00	\$ 37,248.00	\$ 96.00	\$ 37,248.00	\$ 105.00	\$ 40,740.00
24.	Polymerized Hot-Mix Asphalt Binder Course, IL-4.75, N50, 1-IN	51	TON	\$ 155.00	\$ 7,905.00	\$ 140.00	\$ 7,140.00	\$ 150.00	\$ 7,650.00	\$ 200.00	\$ 10,200.00	\$ 120.00	\$ 6,120.00	\$ 200.00	\$ 10,200.00	\$ 150.00	\$ 7,650.00
25.	Hot-Mix Asphalt Binder Course, IL-19.0, N50, 3-IN	468	TON	\$ 99.00	\$ 46,332.00	\$ 108.00	\$ 50,544.00	\$ 85.00	\$ 39,780.00	\$ 95.00	\$ 44,460.00	\$ 91.00	\$ 42,588.00	\$ 94.85	\$ 44,389.80	\$ 100.00	\$ 46,800.00
26.	Bituminous Materials (Prime Coat)	6,267	LB	\$ 0.01	\$ 62.67	\$ 0.01	\$ 62.67	\$ 0.01	\$ 62.67	\$ 0.40	\$ 2,506.80	\$ 0.01	\$ 62.67	\$ 0.40	\$ 2,506.80	\$ 0.01	\$ 62.67
27.	Bituminous Materials (Tack Coat)	1,031	LB	\$ 0.01	\$ 10.31	\$ 0.01	\$ 10.31	\$ 0.01	\$ 10.31	\$ 0.40	\$ 412.40	\$ 0.01	\$ 10.31	\$ 0.40	\$ 412.40	\$ 0.01	\$ 10.31
28.	Combination Concrete Curb and Gutter, Type M-3.12	2,298	FT	\$ 26.95	\$ 61,931.10	\$ 30.00	\$ 68,940.00	\$ 38.50	\$ 88,473.00	\$ 24.00	\$ 55,152.00	\$ 27.00	\$ 62,046.00	\$ 31.80	\$ 73,076.40	\$ 45.00	\$ 103,410.00
29.	Combination Curb and Gutter Removal and Replacement	97	FT	\$ 46.00	\$ 4,462.00	\$ 39.00	\$ 3,783.00	\$ 55.00	\$ 5,335.00	\$ 37.00	\$ 3,589.00	\$ 67.00	\$ 6,499.00	\$ 65.00	\$ 6,305.00	\$ 90.00	\$ 8,730.00
30.	Class D Patches, 2.5-IN	90	SY	\$ 58.00	\$ 5,220.00	\$ 70.00	\$ 6,300.00	\$ 70.00	\$ 6,300.00	\$ 50.00	\$ 4,500.00	\$ 49.00	\$ 4,410.00	\$ 50.00	\$ 4,500.00	\$ 60.00	\$ 5,400.00
31.	Portland Cement Concrete Driveway, 6 IN	11	SY	\$ 172.00	\$ 1,892.00	\$ 135.00	\$ 1,485.00	\$ 118.80	\$ 1,306.80	\$ 144.00	\$ 1,584.00	\$ 93.00	\$ 1,023.00	\$ 125.00	\$ 1,375.00	\$ 150.00	\$ 1,650.00
32.	Hot-Mix Asphalt Driveway Pavement, 3 IN	208	SY	\$ 56.00	\$ 11,648.00	\$ 62.00	\$ 12,896.00	\$ 22.00	\$ 4,576.00	\$ 50.00	\$ 10,400.00	\$ 43.00	\$ 8,944.00	\$ 33.50	\$ 6,968.00	\$ 60.00	\$ 12,480.00
33.	Portland Cement Concrete Sidewalk, 5 IN	4,895	SF	\$ 12.70	\$ 62,166.50	\$ 8.50	\$ 41,607.50	\$ 11.00	\$ 53,845.00	\$ 10.90	\$ 53,355.50	\$ 9.60	\$ 46,992.00	\$ 9.95	\$ 48,705.25	\$ 12.00	\$ 58,740.00
34.	Detectable Warnings	200	SF	\$ 30.00	\$ 6,000.00	\$ 22.00	\$ 4,400.00	\$ 29.70	\$ 5,940.00	\$ 26.00	\$ 5,200.00	\$ 35.00	\$ 7,000.00	\$ 30.00	\$ 6,000.00	\$ 60.00	\$ 12,000.00
35.	Thermoplastic Pavement Marking–Line 6 IN	478	FT	\$ 7.00	\$ 3,346.00	\$ 7.00	\$ 3,346.00	\$ 7.43	\$ 3,551.54	\$ 9.00	\$ 4,302.00	\$ 7.25	\$ 3,465.50	\$ 7.00	\$ 3,346.00	\$ 10.50	\$ 5,019.00
36.	Hardwood Mulch 3 IN	70	SY	\$ 52.00	\$ 3,640.00	\$ 19.00	\$ 1,330.00	\$ 19.80	\$ 1,386.00	\$ 18.00	\$ 1,260.00	\$ 19.00	\$ 1,330.00	\$ 50.00	\$ 3,500.00	\$ 25.00	\$ 1,750.00
37.	Restoration-Seed Class 1A	1	LSUM	\$ 29,000.00	\$ 29,000.00	\$ 26,000.00	\$ 26,000.00	\$ 27,720.00	\$ 27,720.00	\$ 25,200.00	\$ 25,200.00	\$ 26,500.00	\$ 26,500.00	\$ 20,671.90	\$ 20,671.90	\$ 30,000.00	\$ 30,000.00
38.	Utility Structures to be Removed	9	EA	\$ 301.91	\$ 2,717.19	\$ 1,190.00	\$ 10,710.00	\$ 1,000.00	\$ 9,000.00	\$ 645.00	\$ 5,805.00	\$ 700.00	\$ 6,300.00	\$ 1,325.00	\$ 11,925.00	\$ 350.00	\$ 3,150.00
39.	Utility Structures to be Adjusted with New Type 1 Frame, Closed Lid	3	EA	\$ 1,250.00	\$ 3,750.00	\$ 1,085.00	\$ 3,255.00	\$ 1,000.00	\$ 3,000.00	\$ 807.00	\$ 2,421.00	\$ 850.00	\$ 2,550.00	\$ 3,041.85	\$ 9,125.55	\$ 1,200.00	\$ 3,600.00
40.	Utility Structures to be Reconstructed with New Type 1 Frame, Closed Lid	1	EA	\$ 1,950.00	\$ 1,950.00	\$ 3,400.00	\$ 3,400.00	\$ 1,000.00	\$ 1,000.00	\$ 1,455.00	\$ 1,455.00	\$ 1,550.00	\$ 1,550.00	\$ 3,904.00	\$ 3,904.00	\$ 2,500.00	\$ 2,500.00
41.	Storm Sewer Removal 4 IN	8	FT	\$ 8.50	\$ 68.00	\$ 65.00	\$ 520.00	\$ 20.00	\$ 160.00	\$ 3.00	\$ 24.00	\$ 3.20	\$ 25.60	\$ 23.00	\$ 184.00	\$ 25.00	\$ 200.00
42.	Storm Sewer Removal 6 IN	24	FT	\$ 8.50	\$ 204.00	\$ 52.00	\$ 1,248.00	\$ 20.00	\$ 480.00	\$ 3.00	\$ 72.00	\$ 3.20	\$ 76.80	\$ 23.00	\$ 552.00	\$ 25.00	\$ 600.00
43.	Storm Sewer Removal 8 IN	36	FT	\$ 8.50	\$ 306.00	\$ 50.00	\$ 1,800.00	\$ 20.00	\$ 720.00	\$ 3.00	\$ 108.00	\$ 3.20	\$ 115.20	\$ 23.00	\$ 828.00	\$ 25.00	\$ 900.00
44.	Storm Sewer Removal 10 IN	52	FT	\$ 31.00	\$ 1,612.00	\$ 49.00	\$ 2,548.00	\$ 20.00	\$ 1,040.00	\$ 17.00	\$ 884.00	\$ 18.00	\$ 936.00	\$ 23.00	\$ 1,196.00	\$ 25.00	\$ 1,300.00
45.	Storm Sewer Removal 12 IN	34	FT	\$ 9.00	\$ 306.00	\$ 51.00	\$ 1,734.00	\$ 20.00	\$ 680.00	\$ 17.00	\$ 578.00	\$ 18.00	\$ 612.00	\$ 25.00	\$ 850.00	\$ 30.00	\$ 1,020.00
46.	Storm Sewer Removal 15 IN	79	FT	\$ 9.00	\$ 711.00	\$ 48.00	\$ 3,792.00	\$ 20.00	\$ 1,580.00	\$ 17.00	\$ 1,343.00	\$ 18.00	\$ 1,422.00	\$ 26.00	\$ 2,054.00	\$ 35.00	\$ 2,765.00
47.	Storm Sewer Removal 18 IN	8	FT	\$ 11.00	\$ 88.00	\$ 66.00	\$ 528.00	\$ 20.00	\$ 160.00	\$ 25.00	\$ 200.00	\$ 27.00	\$ 216.00	\$ 27.00	\$ 216.00	\$ 40.00	\$ 320.00

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				Iroquois Paving Corporation 1889 US Highway 24 Watseka, IL 60970		M&J Underground, Inc. 26603 Governors Highway Monee, IL 60449		D Construction, Inc. 1488 South Broadway Coal City, IL 60416		Davis Concrete Construction Co. 11244 W. Manhattan-Monee Rd Monee, IL 60449		Gallagher Asphalt Corporation 18100 South Indiana Avenue Thornton, IL 60476		McGill Construction, LLC 21227 South 80th Avenue Frankfort, IL 60423		Acura, Inc. 556 County Line Road, Suite B Bensenville, IL 60106	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
48.	Storm Sewer Removal 24 IN	19	FT	\$ 11.00	\$ 209.00	\$ 55.00	\$ 1,045.00	\$ 20.00	\$ 380.00	\$ 25.00	\$ 475.00	\$ 27.00	\$ 513.00	\$ 30.00	\$ 570.00	\$ 50.00	\$ 950.00
49.	Fire Hydrant to be Removed	1	EA	\$ 635.00	\$ 635.00	\$ 1,380.00	\$ 1,380.00	\$ 3,500.00	\$ 3,500.00	\$ 245.00	\$ 245.00	\$ 265.00	\$ 265.00	\$ 1,610.00	\$ 1,610.00	\$ 2,500.00	\$ 2,500.00
50.	Fire Hydrant with Auxiliary Valve and Valve Box	1	EA	\$ 9,065.00	\$ 9,065.00	\$ 8,000.00	\$ 8,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,865.00	\$ 6,865.00	\$ 7,250.00	\$ 7,250.00	\$ 13,720.00	\$ 13,720.00	\$ 13,750.00	\$ 13,750.00
51.	Water Main Adjustment	30	FT	\$ 510.00	\$ 15,300.00	\$ 290.00	\$ 8,700.00	\$ 300.00	\$ 9,000.00	\$ 567.00	\$ 17,010.00	\$ 600.00	\$ 18,000.00	\$ 612.00	\$ 18,360.00	\$ 200.00	\$ 6,000.00
52.	Adjust Water Service 1 IN	2	EA	\$ 4,300.00	\$ 8,600.00	\$ 2,400.00	\$ 4,800.00	\$ 3,500.00	\$ 7,000.00	\$ 680.00	\$ 1,360.00	\$ 725.00	\$ 1,450.00	\$ 1,750.00	\$ 3,500.00	\$ 3,500.00	\$ 7,000.00
53.	Inlets, Type A, Type 8 Frame and Grate	1	EA	\$ 1,150.00	\$ 1,150.00	\$ 1,554.00	\$ 1,554.00	\$ 1,500.00	\$ 1,500.00	\$ 1,065.00	\$ 1,065.00	\$ 1,150.00	\$ 1,150.00	\$ 3,750.00	\$ 3,750.00	\$ 2,500.00	\$ 2,500.00
54.	Inlets, Type A, 7525 Frame and Grate	14	EA	\$ 1,400.00	\$ 19,600.00	\$ 1,815.00	\$ 25,410.00	\$ 1,500.00	\$ 21,000.00	\$ 1,600.00	\$ 22,400.00	\$ 1,700.00	\$ 23,800.00	\$ 4,185.00	\$ 58,590.00	\$ 3,050.00	\$ 42,700.00
55.	Catch Basins, Type A, 4-FT-Diameter, Type 1 Frame, Closed Lid	2	EA	\$ 3,400.00	\$ 6,800.00	\$ 3,580.00	\$ 7,160.00	\$ 3,500.00	\$ 7,000.00	\$ 5,190.00	\$ 10,380.00	\$ 5,550.00	\$ 11,100.00	\$ 6,250.00	\$ 12,500.00	\$ 6,050.00	\$ 12,100.00
56.	Catch Basins, Type A, 4-FT-Diameter, 7525 Frame and Grate	6	EA	\$ 3,300.00	\$ 19,800.00	\$ 3,695.00	\$ 22,170.00	\$ 3,500.00	\$ 21,000.00	\$ 4,340.00	\$ 26,040.00	\$ 4,600.00	\$ 27,600.00	\$ 7,185.00	\$ 43,110.00	\$ 5,300.00	\$ 31,800.00
57.	Manholes, Type A, 4-FT Diameter, Type 1 Frame, Closed Lid	5	EA	\$ 3,600.00	\$ 18,000.00	\$ 4,265.00	\$ 21,325.00	\$ 3,500.00	\$ 17,500.00	\$ 5,495.00	\$ 27,475.00	\$ 5,800.00	\$ 29,000.00	\$ 8,692.00	\$ 43,460.00	\$ 6,200.00	\$ 31,000.00
58.	Manholes, Type A, 5-FT-Diameter, Type 1 Frame, Closed Lid	2	EA	\$ 4,800.00	\$ 9,600.00	\$ 5,895.00	\$ 11,790.00	\$ 5,000.00	\$ 10,000.00	\$ 7,020.00	\$ 14,040.00	\$ 7,500.00	\$ 15,000.00	\$ 11,351.00	\$ 22,702.00	\$ 12,750.00	\$ 25,500.00
59.	Manholes, Type A, 7-FT-Diameter, Type 1 Frame, Closed Lid	1	EA	\$ 10,000.00	\$ 10,000.00	\$ 15,800.00	\$ 15,800.00	\$ 9,000.00	\$ 9,000.00	\$ 14,665.00	\$ 14,665.00	\$ 15,500.00	\$ 15,500.00	\$ 26,525.00	\$ 26,525.00	\$ 18,000.00	\$ 18,000.00
60.	Pipe Drains 4 IN	8	FT	\$ 135.00	\$ 1,080.00	\$ 43.00	\$ 344.00	\$ 100.00	\$ 800.00	\$ 38.00	\$ 304.00	\$ 41.00	\$ 328.00	\$ 181.50	\$ 1,452.00	\$ 75.00	\$ 600.00
61.	Pipe Drains 6 IN	24	FT	\$ 132.00	\$ 3,168.00	\$ 32.00	\$ 768.00	\$ 100.00	\$ 2,400.00	\$ 38.00	\$ 912.00	\$ 41.00	\$ 984.00	\$ 194.15	\$ 4,659.60	\$ 80.00	\$ 1,920.00
62.	Pipe Drains 8 IN	8	FT	\$ 235.00	\$ 1,880.00	\$ 53.00	\$ 424.00	\$ 100.00	\$ 800.00	\$ 50.00	\$ 400.00	\$ 53.00	\$ 424.00	\$ 206.00	\$ 1,648.00	\$ 85.00	\$ 680.00
63.	Storm Sewers, Class B, Type 2, 10 IN	8	FT	\$ 275.00	\$ 2,200.00	\$ 141.00	\$ 1,128.00	\$ 200.00	\$ 1,600.00	\$ 64.00	\$ 512.00	\$ 67.00	\$ 536.00	\$ 171.50	\$ 1,372.00	\$ 170.00	\$ 1,360.00
64.	Storm Sewers, Class A, Type 1, 12 IN	104	FT	\$ 132.00	\$ 13,728.00	\$ 84.00	\$ 8,736.00	\$ 100.00	\$ 10,400.00	\$ 64.00	\$ 6,656.00	\$ 67.00	\$ 6,968.00	\$ 73.95	\$ 7,690.80	\$ 75.00	\$ 7,800.00
65.	Storm Sewers, Class A, Type 2, 12 IN	277	FT	\$ 84.00	\$ 23,268.00	\$ 84.00	\$ 23,268.00	\$ 100.00	\$ 27,700.00	\$ 64.00	\$ 17,728.00	\$ 67.00	\$ 18,559.00	\$ 73.95	\$ 20,484.15	\$ 90.00	\$ 24,930.00
66.	Storm Sewers, Class A, Type 2, 15 IN	45	FT	\$ 211.00	\$ 9,495.00	\$ 85.00	\$ 3,825.00	\$ 100.00	\$ 4,500.00	\$ 87.00	\$ 3,915.00	\$ 91.00	\$ 4,095.00	\$ 78.90	\$ 3,550.50	\$ 100.00	\$ 4,500.00
67.	Storm Sewers, Class A, Type 2, 18 IN	22	FT	\$ 172.00	\$ 3,784.00	\$ 105.00	\$ 2,310.00	\$ 200.00	\$ 4,400.00	\$ 156.00	\$ 3,432.00	\$ 165.00	\$ 3,630.00	\$ 83.65	\$ 1,840.30	\$ 115.00	\$ 2,530.00
68.	Storm Sewers, Class A, Type 2, 24 IN	555	FT	\$ 142.00	\$ 78,810.00	\$ 110.00	\$ 61,050.00	\$ 150.00	\$ 83,250.00	\$ 133.00	\$ 73,815.00	\$ 140.00	\$ 77,700.00	\$ 119.85	\$ 66,516.75	\$ 180.00	\$ 99,900.00
69.	Storm Sewers, Class A, Type 2, 36 IN	146	FT	\$ 192.00	\$ 28,032.00	\$ 184.00	\$ 26,864.00	\$ 200.00	\$ 29,200.00	\$ 183.00	\$ 26,718.00	\$ 195.00	\$ 28,470.00	\$ 191.30	\$ 27,929.80	\$ 210.00	\$ 30,660.00
70.	Connect to Existing Pipe Drain	1	EA	\$ 1,350.00	\$ 1,350.00	\$ 945.00	\$ 945.00	\$ 2,500.00	\$ 2,500.00	\$ 380.00	\$ 380.00	\$ 400.00	\$ 400.00	\$ 4,000.00	\$ 4,000.00	\$ 1,500.00	\$ 1,500.00
71.	Preconstruction Video	1	LSUM	\$ 475.00	\$ 475.00	\$ 500.00	\$ 500.00	\$ 5,000.00	\$ 5,000.00	\$ 500.00	\$ 500.00	\$ 300.00	\$ 300.00	\$ 6,000.00	\$ 6,000.00	\$ 7,500.00	\$ 7,500.00
72.	Mobilization	1	LSUM	\$ 7,600.00	\$ 7,600.00	\$ 12,000.00	\$ 12,000.00	\$ 50,000.00	\$ 50,000.00	\$ 34,000.00	\$ 34,000.00	\$ 33,400.00	\$ 33,400.00	\$ 10,000.00	\$ 10,000.00	\$ 74,950.00	\$ 74,950.00
73.	Traffic Control and Protection (Special)	1	LSUM	\$ 1,550.00	\$ 1,550.00	\$ 7,000.00	\$ 7,000.00	\$ 10,000.00	\$ 10,000.00	\$ 9,900.00	\$ 9,900.00	\$ 10,000.00	\$ 10,000.00	\$ 15,000.00	\$ 15,000.00	\$ 55,000.00	\$ 55,000.00

Attachment: _Bid Tabulation (Brumley Dr Construction Contract Award)

				Iroquois Paving Corporation 1889 US Highway 24 Watseka, IL 60970		M&J Underground, Inc. 26603 Governors Highway Monee, IL 60449		D Construction, Inc. 1488 South Broadway Coal City, IL 60416		Davis Concrete Construction Co. 11244 W. Manhattan-Monee Rd Monee, IL 60449		Gallagher Asphalt Corporation 18100 South Indiana Avenue Thornton, IL 60476		McGill Construction, LLC 21227 South 80th Avenue Frankfort, IL 60423		Acura, Inc. 556 County Line Road, Suite B Bensenville, IL 60106	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
74.	Construction Staking and Layout	1	LSUM	\$ 19,750.00	\$ 19,750.00	\$ 22,500.00	\$ 22,500.00	\$ 10,000.00	\$ 10,000.00	\$ 11,600.00	\$ 11,600.00	\$ 28,000.00	\$ 28,000.00	\$ 12,500.00	\$ 12,500.00	\$ 30,000.00	\$ 30,000.00
ENGINEER'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 74					\$ 852,964.65		\$ 889,920.87		\$ 915,409.44		\$ 928,500.20		\$ 936,446.53		\$ 1,080,123.05		\$ 1,249,695.48
CONTRACTOR'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 74					\$ 852,964.65		\$ 889,920.87		\$ 915,409.44		\$ 928,500.20		\$ 936,446.53		\$ 1,080,123.05		\$ 1,249,695.48

Reviewed by James J. Janning

Attachment: _Bid Tabulation (Brumley Dr Construction Contract Award)

Bids Received: December 19, 2023 at 11 A.M.																STRAND ASSOCIATES, INC. IDFPR No. 184-001273 1170 Houbolt Road Joliet, IL 60435			
VILLAGE OF FLOSSMOOR FLOSSMOOR, ILLINOIS BRUMLEY DRIVE RECONSTRUCTION PROJECT CONTRACT 1-2023 BID ALTERNATE NO. 1																			
BIDDER AND ADDRESS				Iroquois Paving Corporation 1889 US Highway 24 Watseka, IL 60970		M&J Underground, Inc. 26603 Governors Highway Monee, IL 60449		D Construction, Inc. 1488 South Broadway Coal City, IL 60416		Davis Concrete Construction Co. 11244 W. Manhattan-Monee Rd Monee, IL 60449		Gallagher Asphalt Corporation 18100 South Indiana Avenue Thornton, IL 60476		McGill Construction, LLC 21227 South 80th Avenue Frankfort, IL 60423		Acura, Inc. 556 County Line Road, Suite B Bensenville, IL 60106			
Item No.	Description	Quantity Included in the Lump Sum Base Bid	Unit	Unit Price	Total Included in Lump Sum Bid	Unit Price	Total Included in Lump Sum Bid	Unit Price	Total Included in Lump Sum Bid	Unit Price	Total Included in Lump Sum Bid	Unit Price	Total Included in Lump Sum Bid	Unit Price	Total Included in Lump Sum Bid	Unit Price	Total Included in Lump Sum Bid		
1.	Restoration–Sodding, Salt-Tolerant	1	LSUM	\$ 70,000.00	\$ 70,000.00	\$ 47,800.00	\$ 47,800.00	\$ 50,000.00	\$ 50,000.00	\$ 46,200.00	\$ 46,200.00	\$ 48,600.00	\$ 48,600.00	\$ 32,625.00	\$ 32,625.00	\$ 48,000.00	\$ 48,000.00		
2.	Supplemental Watering	30	UNIT	\$ 0.01	\$ 0.30	\$ 210.00	\$ 6,300.00	\$ 220.00	\$ 6,600.00	\$ 200.00	\$ 6,000.00	\$ 215.00	\$ 6,450.00	\$ 440.00	\$ 13,200.00	\$ 50.00	\$ 1,500.00		
3.	(Restoration-Seed Class 1A–DEDUCT)	1	LSUM	\$ (29,000.00)	\$ (29,000.00)	\$ (26,000.00)	\$ (26,000.00)	\$ (27,720.00)	\$ (27,720.00)	\$ (25,200.00)	\$ (25,200.00)	\$ (26,500.00)	\$ (26,500.00)	\$ (4,350.00)	\$ (4,350.00)	\$ (30,000.00)	\$ (30,000.00)		
ENGINEER'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 3					\$ 41,000.30		\$ 28,100.00		\$ 28,880.00		\$ 27,000.00		\$ 28,550.00		\$ 41,475.00		\$ 19,500.00		
CONTRACTOR'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 3					\$ 41,000.30		\$ 28,100.00		\$ 28,880.00		\$ 27,000.00		\$ 28,550.00		\$ 41,475.00		\$ 19,500.00		

Attachment: _Bid Tabulation (Brumley Dr Construction Contract Award)

TO: Bridget Wachtel, Village Manager
FROM: John Brunke, Public Works Director
DATE: February 5, 2024
SUBJECT: Consideration of an Award of Contract and Budget Amendment for the Brumley Drive Reconstruction Project Construction Engineering Services



Bids were opened for the Brumley Drive Reconstruction Project on January 4, 2024. The lowest bid was received from Iroquois Paving Corporation in the amount of \$893,964.95. In order to move ahead with construction, we will need to contract for the construction observation services for the project. Attached is a proposal from Strand Associates for this work. The total not-to-exceed cost of the proposal is \$120,000.00. The FY24 2021 Streets and Storm Sewer Improvement Fund Budget includes \$60,000.00 for this work. Since the construction portion of the project increased in size due to the addition of a large scale storm sewer improvement for flood mitigation, the budget for the construction observation services will also need to be increased for the increased project length and scope.

Strand Associates has completed the design engineering for the project, and they have completed construction observation services for the Village on a past project. Their work has always been professional and thorough, and Public Works Staff feels that their services would be best for this effort. The following is a list of the tasks included in their scope of services.

1. Provide construction administration services, attend public meetings, pre-construction conference, review shop drawings, review pay requests, attend weekly project meetings, and coordinate project closeout.
2. Provide resident project representative for 55 working days for a total of 495 hours of construction observation.
3. Perform cross section survey for earthwork quantity verification.
4. Prepare up to two change orders if needed.
5. Communicate with material testing consultant as needed.
6. Participate in and prepare exhibits for project open house event.
7. Gather GIS data of new utilities in project area for inclusion in Village's GIS program.
8. Provide project record drawings in CAD format.

With the above information in mind, Public Works Staff recommends that the Mayor and Board of Trustees award the contract for the Brumley Drive Reconstruction Project Construction Engineering Services to Strand Associates in the not-to-exceed amount of \$120,000.00 and approve a budget amendment to line 17-01-4-746 in the amount of \$60,000.00. A representative from Strand Associates will attend the meeting on Monday to answer any questions.



Strand Associates, Inc.[®]
 1170 South Houbolt Road
 Joliet, IL 60431
 (P) 815.744.4200
www.strand.com

Task Order No. 24-01
 Village of Flossmoor, Illinois (OWNER)
 and Strand Associates, Inc.[®] (ENGINEER)
 Pursuant to Agreement for Technical Services dated January 2, 2020

Project Information

Project Name: Brumley Drive Reconstruction

Project Description: Project includes full reconstruction of a roadway, milling, patching, and resurfacing of existing hot mix asphalt roadways in addition to existing sidewalks, driveways, curb and gutter, storm sewer, storm sewer structures, tree removal, and restoration efforts. The project was designed by ENGINEER.

Services Description: Construction-related services including construction observation, survey, and administration.

Scope of Services

ENGINEER will provide the following services to OWNER:

1. Provide contract administration Services including attendance at a public meeting, preconstruction conference, review of contractor's shop drawing submittals, review up to four contractor's pay requests, attendance at weekly construction progress meetings, periodic site visits, and participation in project closeout.
2. Provide resident project representative for 55 working days for a total of 495 hours of observation of construction.
3. Perform a cross section survey along Brumley Drive from Bruce Avenue to 100 feet east of Perth Avenue to the right-of-way boundary for earthwork documentation.
4. Prepare and submit up to two change orders.
5. Communicate with OWNER's material testing consultant.
6. Participate in one public information meeting. Create public information meeting notification letters, place on OWNER's letterhead, and provide to OWNER for distribution. OWNER shall advertise the public meeting in publications servicing the project area. The meeting will include the following services.
 - a. Prepare up to six exhibit boards (to be displayed on easels) and aerial exhibits (to be laid flat on a table) summarizing the project and typical sections. Make exhibits available for OWNER review prior to the meeting. Use exhibit boards to facilitate discussions about the project with members of the public.
 - b. Facilitate the public information meeting in an open-house format. It is anticipated that the open house will last up to three hours and will be held on a weekday.

Village of Flossmoor
Task Order No. 24-01
Page 2
January 22, 2024

- c. Provide a sign-in sheet and comment forms for members of the public. Collect comment forms at the end of the open house.
 - d. Prepare an electronic log of up to 30 written comments received before, during, and up to two weeks after the public information meeting. Formal responses on OWNER's letterhead will be provided for comments received within that timeframe.
7. Gather geographic information system (GIS) points (where possible and applicable) on the top and center of each storm structure and at the invert of each storm sewer entering the structure. Provide GIS data every 100 feet for straight runs of storm sewer (where possible) installed through open cut methods. Collect GIS points as referenced above.
 8. Provide record drawings in CAD and portable document format from information compiled from contractor's records. ENGINEER is providing drafting services only for record drawings based on the records presented to ENGINEER by contractor and OWNER. ENGINEER will not be liable for the accuracy of the record drawing information provided by contractor and OWNER.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee not to exceed \$120,000.

Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of January 22, 2024. Services are scheduled for completion on September 30, 2024.

OWNER's Responsibilities

1. Contract directly with a materials testing service for all necessary materials testing during construction. OWNER's materials testing consultant shall notify OWNER and ENGINEER of any testing indicating materials that are not in accordance with the Contract Documents (nonconforming materials) and if any nonconforming materials have been incorporated into the work.
2. Provide ENGINEER with contractor's additional insured endorsements that include ENGINEER as an additional insured for ENGINEER's review.

TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

STRAND ASSOCIATES, INC.®

OWNER:

VILLAGE OF FLOSSMOOR

Joseph M. Bunker
Corporate Secretary

Date

Michelle Nelson
Mayor

Date

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: February 5, 2024
SUBJECT: Liquor License Request



FLOSSMOOR

Attached is an application for a liquor license, which has been submitted by Louis Morgan III, Manager of the 7th Floor Hospitality Group. 7th Floor Hospitality Group is seeking a Class B liquor license, which "authorizes the sale at retail of alcoholic liquor in the original packages only, but not for consumption on the premises where sold."

7th Floor Hospitality Group has entered into a lease for 1835 Dixie Highway Unit D., which staff will note is a separate unit within the building known as 1615 Vollmer Road, for the purpose of operating a retail liquor store. Staff would note that while the application indicates hours of operation as Sunday-Saturday, 11 AM-1 AM, as is permitted with a Class B license, Mr. Morgan has advised that the hours are actually proposed for a 9 PM close Sunday-Thursday and 10 PM close Friday and Saturday.

The 1615 Vollmer Road building is undergoing extensive interior renovations for a public/private cigar lounge (Embassy Cigar Lounge) and a separate retail space (7th Floor Hospitality Group). The property is owned by BRC Capital LLC. and is managed by Corey Singleton. Mr. Singleton advised that the 7th Floor Hospitality Group would be the sole retailer of alcohol for the Embassy Lounge and would also be open for retail sales to the general public. 1615 Vollmer Road had been vacant for several years prior to the purchase by BRC Capital LLC.

Staff has included shop drawings of the renovation project which provide details of the retail space and the cigar lounge.

As the Board is aware, the Village does not keep any liquor licenses "on the shelf," meaning all of the current licenses in each class are accounted for. Therefore, the process requires the business owner to make the request to amend the Municipal Code to increase the number of Class B licenses by one. Then, the FMC Ordinance would be placed on the next agenda. Once approved, Mr. Morgan would make an administrative application with the Manager's office.

Mr. Morgan will be present at the meeting on February 5, 2024, to make a presentation and answer any questions.

VILLAGE OF FLOSSMOOR
Office of the Village Manager
Liquor License Letter of Interest
(PLEASE TYPE OR PRINT)

1. APPLICANT INFORMATION

7th Floor Hospitality Group

Corporation Name

7th Floor Hospitality Group

Business name

1835 Dixie Hwy Unit D, Flossmoor, IL 60422

Business Address (Include City, State & Zip Code)

248-703-3067

Business Phone Number

2. BUSINESS ESTABLISHMENT INFORMATION

1835 Dixie Hwy Unit D, Flossmoor, IL 60422

Address Applying for Liquor License

Retail Liquor

Business Type

Sold not served

Liquor to be served and/or sold

Sunday - Saturday 11am - 1am

Day and Time liquor will be served and/or sold

3. BUSINESS OWNERSHIP INFORMATION

Type of Business:

☐ Individual ☒ LLC ☐ Corp ☐ Partnership ☐ Ltd Partnership ☐ Other: _____

Owners, Partners, LLC Members or Officers

Louis Morgan III

Name

Manager

Title

[REDACTED]

Home Address (Include City, State & Zip Code)

Name

Title

Home Address (Include City, State & Zip Code)

Name

Title

Home Address (Include City, State & Zip Code)

(For additional Names please attach list)

4. PREMISES INFORMATIONCurrent Zoning Classification of the Property: Class B-2

Does the corporation own the premises?

☐ YES☒ NO

If no, does the Corporation possess a lease for the premises?

☒ YES☐ NOWhat is the period covered by the lease: Jan 2024 - Dec 2025BRC Capital LLC

Name of Property Owner/Landlord

1615 Vollmer Rd, Flossmoor, IL 60422

Address of Property Owner/Landlord (include City, State & Zip Code)

REQUIRED SUBMITTALS:

1. Letter of Interest
2. Narrative description of business
3. Proof of property ownership or copy of lease
4. Floor plan for business (restaurants only)
5. Menu (restaurants only)

NO APPLICATION WILL BE ACCEPTED UNLESS IT IS COMPLETE AND ACCOMPANIED BY THE REQUIRED SUBMITTALS

Louis Maynard

NAME OF PERSON COMPLETING THIS FORM

Joe

SIGNATURE

12/1/23

DATE

To Whom It May Concern:

7th Floor Hospitality Group was established to create a company that caters to the needs of the market, by curating 5 star experiences in both fine dining and entertainment. This is accomplished many ways, ranging from consulting, to creation to execution. We will service both new start-ups and existing businesses looking to scale. We are seeking a liquor license to sell in the retail space. We will provide product to our customers, both consumers and businesses, helping the businesses service their clients better as well. We look to be a stable business in this community and appreciate the Village's support.

Louis Morgan III

UNITED STATES OF AMERICA
STATE OF ILLINOIS
COOK COUNTY

COMMERCIAL LEASE

BE IT KNOWN AND REMEMBERED that on the date hereafter shown and before the undersigned authority and in the presence of the undersigned good and competent witnesses,

1. LEASE: LESSOR hereby leases to LESSEE to occupy and use the following described property:

1835 DIXIE HWY UNIT D,
FLOSSMOOR, IL 60422

2. TERM: The original term of this lease shall be from 01/01/2024 to 12/31/2025. At the end of the original term of this lease, if LESSEE has given thirty days' written notice prior thereto to LESSOR at the address shown above, LESSEE shall have the option to renew the lease for an additional term of 3 years at the same rental and under the same terms provided in this lease, provided that LESSEE shall have no right to renew if LESSEE is in default under the terms of this lease.

3. RIGHT OF REFUSAL: In the event that LESSEE is not in default at the termination of this lease or any renewal or extension thereof, for a period of six months thereafter LESSOR shall not have the right to lease the premises described above or any part thereof to any other party until LESSOR has offered the same to LESSEE on the same terms as the proposed lease to the other party, and LESSEE has either (a) declined said offer, or (b) failed to respond to the offer within ten days of the offer having been mailed to LESSEE at the address shown above.

In the event that LESSEE is not in default at the termination of this lease or any renewal or extension thereof, for a period of six months thereafter LESSOR shall not have the right to sell the premises described above or any part thereof to any other party until LESSOR has offered the same to LESSEE on the same terms as the proposed sale to the other party, and LESSEE has either (a) declined said offer, or (b) failed to respond to the offer within ten days of the offer having been mailed to LESSEE at the address shown above.

4. RENTAL: As rental for the premises LESSEE agrees to pay a monthly rental of \$1,500 payable in advance on the 1ST day of each month, beginning 01/01/2024. Should LESSEE fail to pay the rent within ten days of the due

date, there shall also be due a late charge equal to 10% of the rent due for that month. No rent payment shall be considered delinquent and subject to a late charge if it is mailed postage prepaid to the LESSOR's address given above within ten days of the date due.

5. USE: LESSEE is obligated not to use the premises for any purpose that is unlawful, and the violation of any law by LESSEE shall be a justifiable cause for cancellation of this lease by LESSOR, at LESSOR'S option.

6. WARRANTY: LESSOR warrants that LESSOR is the owner of the premises and has the right to give LESSEE possession under this lease, and will, so long as this lease remains in effect, warrant and defend LESSEE'S possession against any and all persons.

7. REPAIRS AND MAINTENANCE: LESSOR warrants that the leased premises are in good condition. LESSEE agrees to keep the premises in good condition during the term of the lease at LESSEE's expense and to return them to LESSOR in the same condition at the termination of the lease, normal decay, wear and tear excepted.

LESSOR's obligation to repair shall be limited to necessary repairs to the roof, structure, plumbing, electrical and mechanical systems of the improvements, and only to the extent that the repairs exceed [_\$Repairs_] in cost and do not arise out of the negligence of LESSEE or LESSEE's agents, employees or licensees.

Should LESSEE fail to make such repairs as it is obligated to make hereunder, LESSOR may, at LESSOR'S option, have the repairs made and LESSEE agrees to reimburse LESSOR for the cost.

LESSEE agrees not to permit the presence, use, disposal, storage or release of any hazardous substances upon the leased premises during the term of this lease.

8. TAXES AND UTILITY CHARGES: LESSEE agrees to pay punctually all charges for gas, electricity, telephone, water, and cable services, or any other utilities used or consumed at the leased premises during the term of this lease. LESSOR agrees to pay punctually all ad valorem taxes and assessments due on the leased premises during the term of this lease.

9. INDEMNIFICATION: LESSEE shall occupy the leased premises at its own risk and shall indemnify LESSOR against any expense, loss, cost, damage, claim, action or liability paid, suffered or incurred as a result of any breach by LESSEE, LESSEE's agent, servants, employees, customers, visitors or licensees of any covenant or condition of this lease, or as a result of LESSEE'S use or occupancy of the leased premises or the carelessness, negligence or improper conduct of LESSEE, its agents, servants, employees, customers, visitors or licensees. LESSEE agrees to obtain and maintain liability insurance with [_\$Limits_] limits, and to have LESSOR named as an additional insured on said policy or policies.

10. ADDITIONS AND ALTERATIONS: Neither LESSOR nor LESSEE shall make any additions or alterations to the premises without written permission of the other. However, LESSOR or LESSOR'S agents shall have the right to enter the premises for the purposes of making repairs necessary for the preservation of the property. Any additions made to the premises become the property of LESSOR at the termination of this lease.

11. ACCESS: In the event of LESSEE vacating the

premises, LESSOR shall be notified in writing where the keys may be had in order that the premises may be inspected or shown to prospective tenants or purchasers as provided below.

12. SURRENDER OF POSSESSION: At the expiration of this lease or at its termination for other causes, LESSEE is to immediately surrender possession by actual delivery of all keys to LESSOR.

13. ABANDONMENT: Should the premises be abandoned by LESSEE or should LESSEE begin to remove personal property to the detriment of LESSOR'S lien, then the rent for the unexpired term, with reasonable attorney's fees, shall immediately become due, and LESSOR, at LESSOR'S option, may cancel the lease or re-enter and let the premises for such price or on such terms as may be immediately obtainable, and apply the net amount realized to the amount due by LESSEE.

14. DEFAULT: Should the LESSEE fail to pay the rent or any other charges arising under this lease promptly as stipulated; or should voluntary or involuntary bankruptcy proceedings be commenced by or against LESSEE; or should LESSEE make an assignment for benefit of creditors; then, in any of the said events, LESSEE shall be ipso facto in default and LESSOR may demand the rent for the whole unexpired term of the lease, or proceed one or more times for past due installments without prejudicing LESSOR's rights to proceed later for the rent for the then unexpired term.

15. DEPOSIT: As security for LESSEE's obligations under this lease, including the obligation to timely pay rent, the obligation to maintain the premises and the obligation to deliver the premises clean at the expiration of the lease, LESSEE deposits with LESSOR the sum of [\$_Deposit_] as a damage and default deposit.

16. ATTORNEY'S FEES: If an attorney is employed to protect any right of LESSOR or LESSEE arising under this lease, the party whose fault necessitates such employment shall pay reasonable attorney's fees to the other.

17. OBLIGATION NOT TO COMPETE: LESSOR agrees not to operate a RETAIL LIQUOR STORE within one mile of the leased premises.

18. SUBLEASE: LESSEE may not sublease or assign this lease without written approval of LESSOR.

19. SUPERIOR MORTGAGE: In the event that LESSOR is in default on any obligation secured by a mortgage superior in rank to this lease, LESSEE shall have the right to make payments sufficient to cure the default and/or make the payments due under the mortgage obligation, and to deduct the same from the rent due to LESSOR.

11/30/2023

COREY SINGLETON, MANAGER
BRC CAPITAL LLC

LESSOR

LOUIS MORGAN III, MANAGER
7TH FLOOR HOSPITALITY
GROUP

LESSEE

Hey Scott,

The classification would be B, as we would only be selling packaged alcohol.

Although this business will work in conjunction with the cigar lounge, it is not the same business as the cigar lounge. The State of Illinois does not allow an establishment that sells tobacco to hold a liquor license.

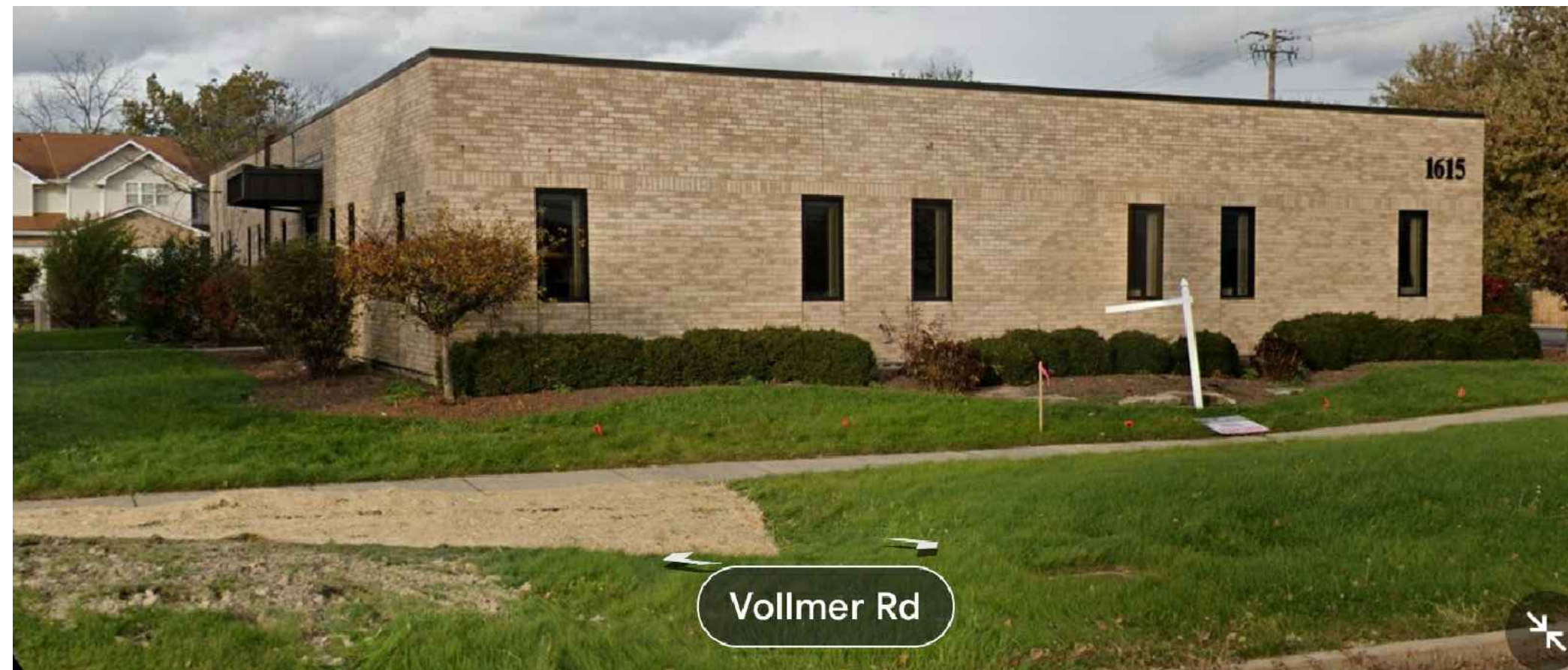
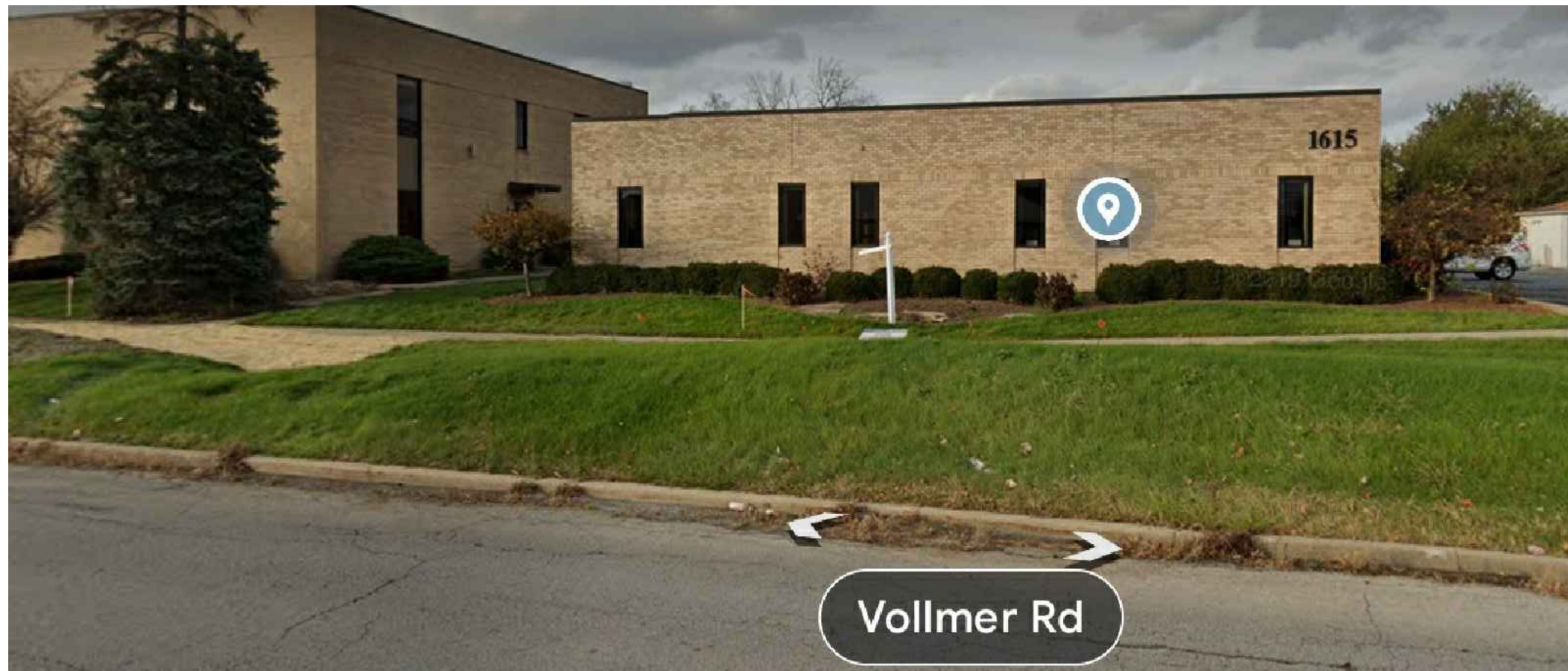
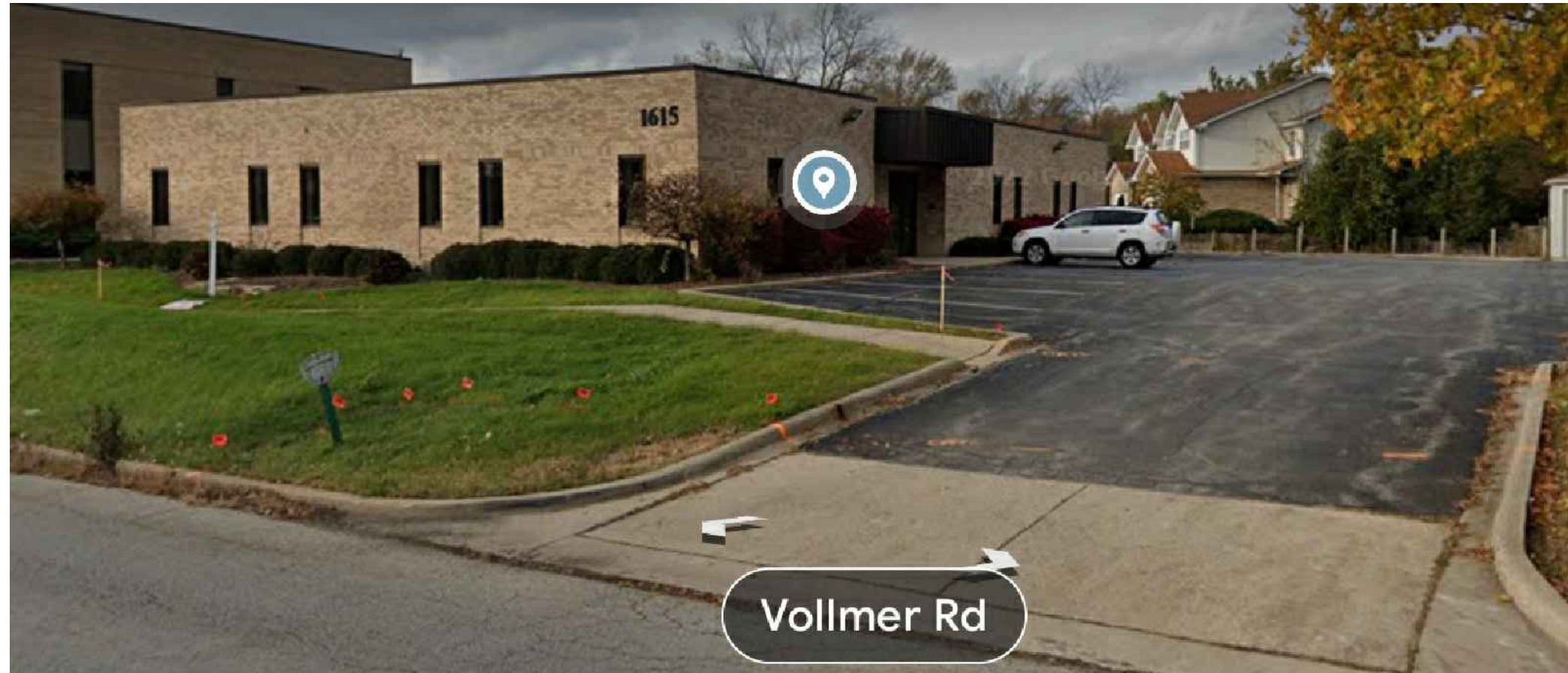
7th Floor hospitality group will be the sole provider/retailer of alcohol for The Embassy cigar lounge. And yes, that retail store will be in the same building as the lounge, but a separate unit, hence the separate address. Which by the way, is one of the units of that building, per both ComEd and Nicor gas. That building holds multiple units, 1835 Dixie Hwy Unit D is the one we chose to use for 7th Floor Hospitality Group.

In regards to the open permits, we are ready for inspection of MEP's. We're not ready for occupancy inspection but will be in the next 30 days or so.

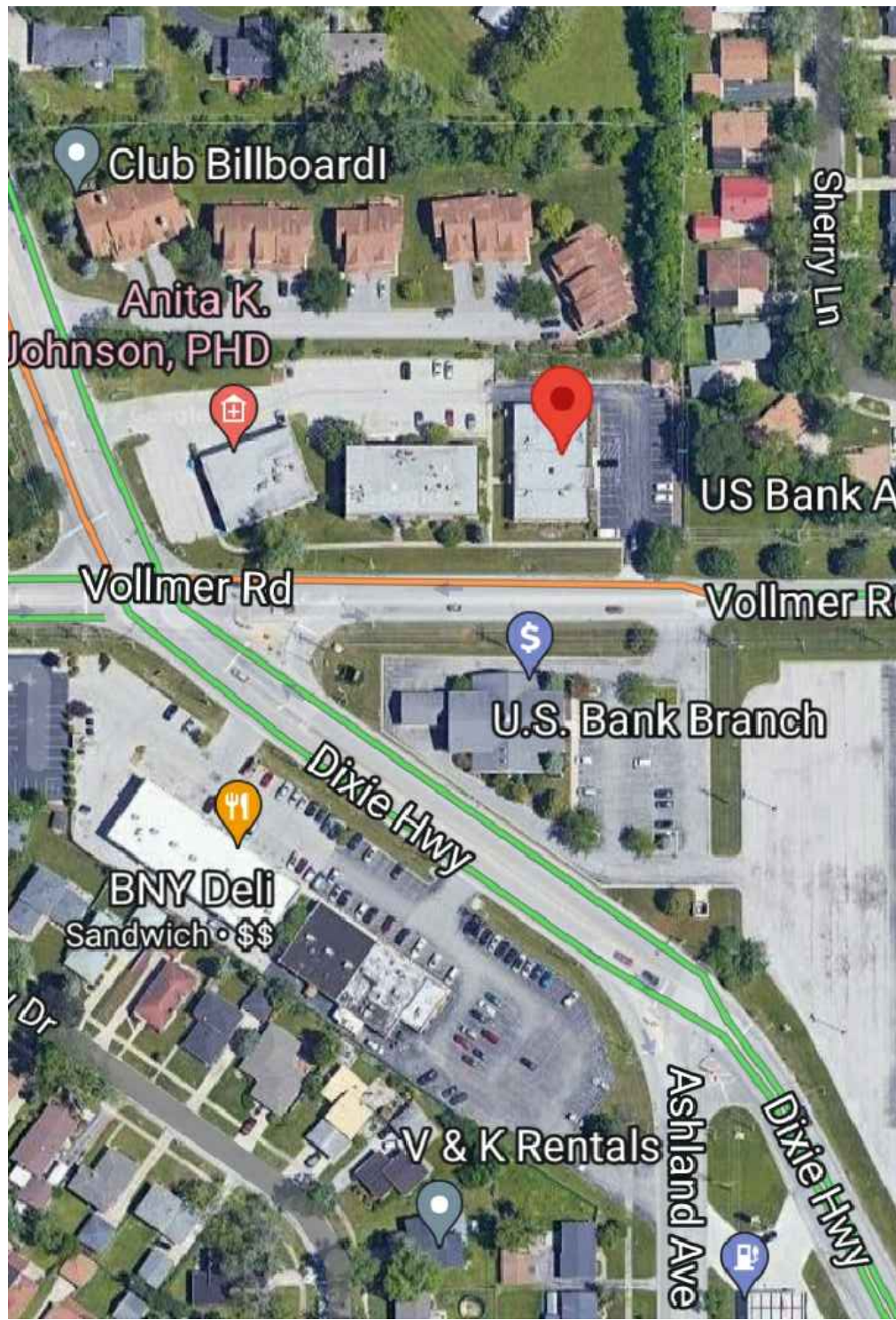
Corey Singleton
Serial Entrepreneur
[REDACTED]
[REDACTED]

> Scott M. Bugner <sbugner@flossmoor.org> wrote:
>
> Good morning Corey,
>
> I was reviewing the application and I am looking for some
> clarification. The lease that you provided indicates the address as
> 1835 Dixie Highway Unit D. Is this correct? I thought that this was
> for the cigar lounge and store location at 1615 Vollmer Road. In
> addition what license type of license are you requesting? The license
> classifications can be found here: <https://ecode360.com/27485480>
>
> The earliest we could get the liquor license request on the agenda would be January 16, 2024.
>
> Regards,
>
> Scott Bugner
> Director of Building and Zoning, Village of Flossmoor, Building
> Department Office 708.957.4101 | Fax 708.335.5490

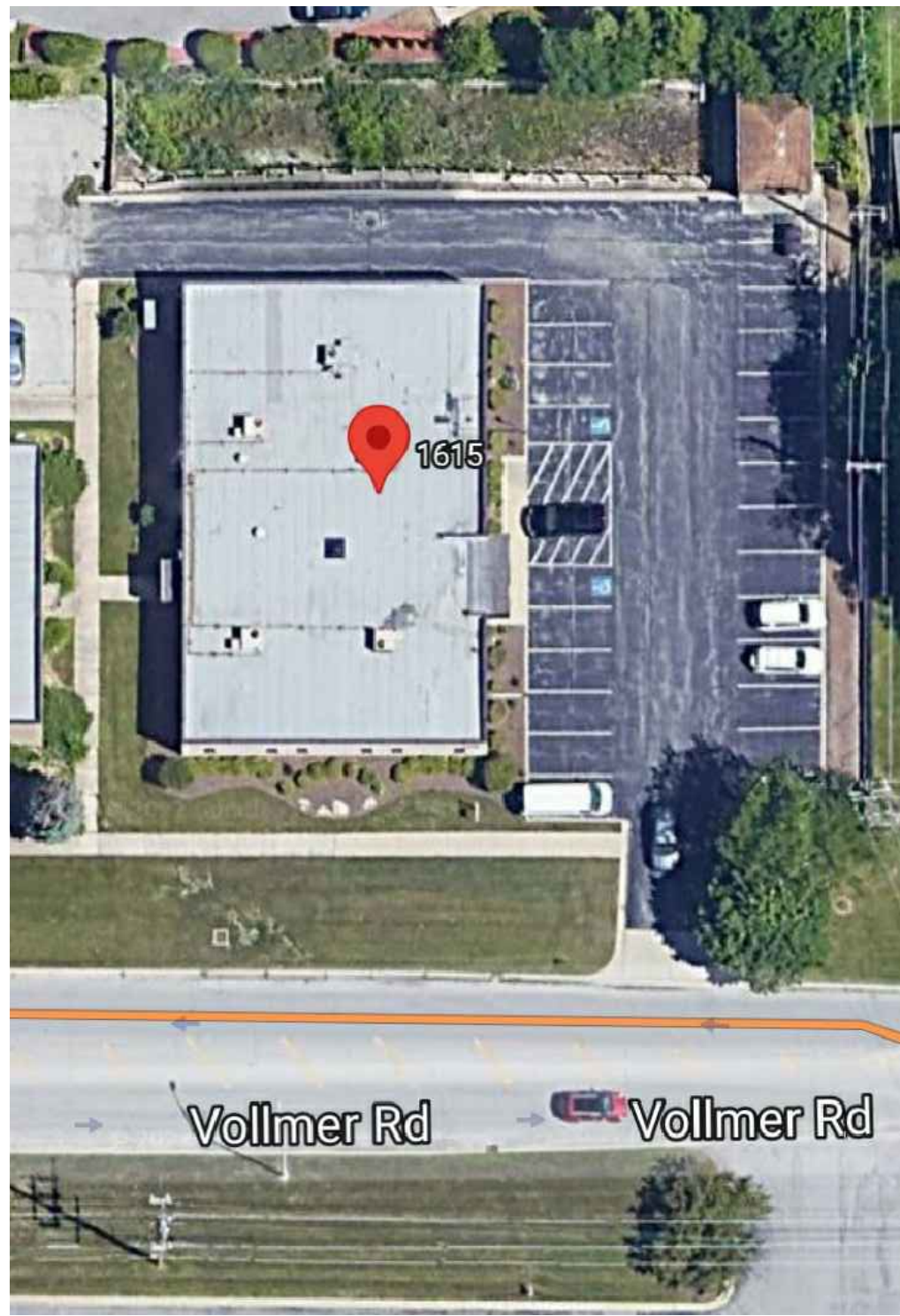
A INTERIOR REMODEL OF FULLY IMPROVED COMMERCIAL
TENANT SPACE INTO A PUBLIC AND PRIVATE CIGAR LOUNGE
FOR BRC CAPITOL LLC.



EXISTING EXTERIOR ELEVATIONS
NO SCALE



SATELLITE IMAGE
NO SCALE



SATELLITE IMAGE
NO SCALE

SHEET INDEX	
SHEET NUMBER	DESCRIPTION
1	COVER SHEET / SITE PLAN
2	SQUARE FOOTAGE PLAN
3	EXISTING / DEMO PLAN
4	NEW FLOOR PLAN
4.1	FLOOR PLAN SCHEDULES / A.D.A. COMPLIANCE
5	NEW REFLECTIVE CEILING PLAN
6	NEW LIFE SAFETY PLAN
7	NEW ELECTRICAL PLAN
8	NEW PLUMBING PLAN
9	MECHANICAL PLAN - BY OTHERS

ZONING AND BUILDING CODE INFORMATION	
ZONING CODE:	2018 FLOSSMOOR ZONING CODE
BUILDING CODE:	2018 INTERNATIONAL BUILDING CODE
MECHANICAL CODE:	2018 INTERNATIONAL MECHANICAL CODE
PLUMBING CODE:	ILLINOIS PLUMBING CODE
ELECTRICAL CODE:	2018 NATIONAL ELECTRICAL CODE
FIRE CODE:	2018 INTERNATIONAL FIRE CODE
ZONING REQUIREMENTS:	INTERIOR TENANT BUILD-OUT ONLY

CERTIFICATION STATEMENT

I HEREBY CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY SUPERVISION AND THAT TO THE BEST OF MY KNOWLEDGE COMPLY WITH THE BUILDING CODES AND ORDINANCES OF CITY OF FLOSSMOOR, ILLINOIS

LICENSE NO. _____

ARCH. NAME _____

EXP. DATE _____

STRUCTURE DESIGN

ARCHITECTURAL DESIGN
ACCURATE CONST. DOCUMENTS
312.428.0036

NO.	DATE	ISSUANCE

BRC CAPITOL LLC

COVER SHEET

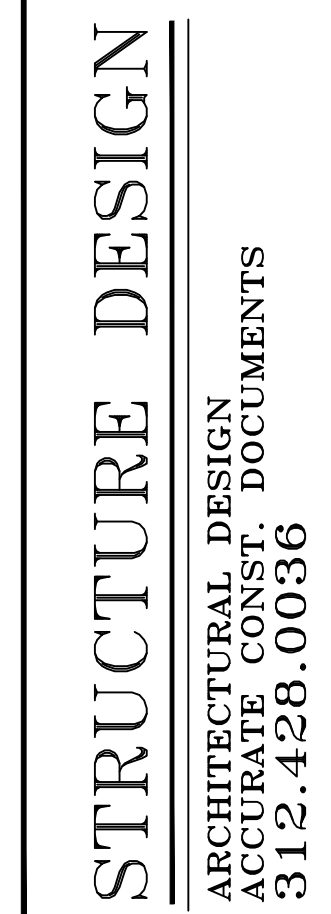
1615 VOLLMER ROAD

FLOSSMOOR, IL

DATE:	APRIL 05, 2022
DRAWN:	JIM VALENT
CHECKED:	
FILENAME:	
XREF:	
REMARKS:	

Sheet No.

1

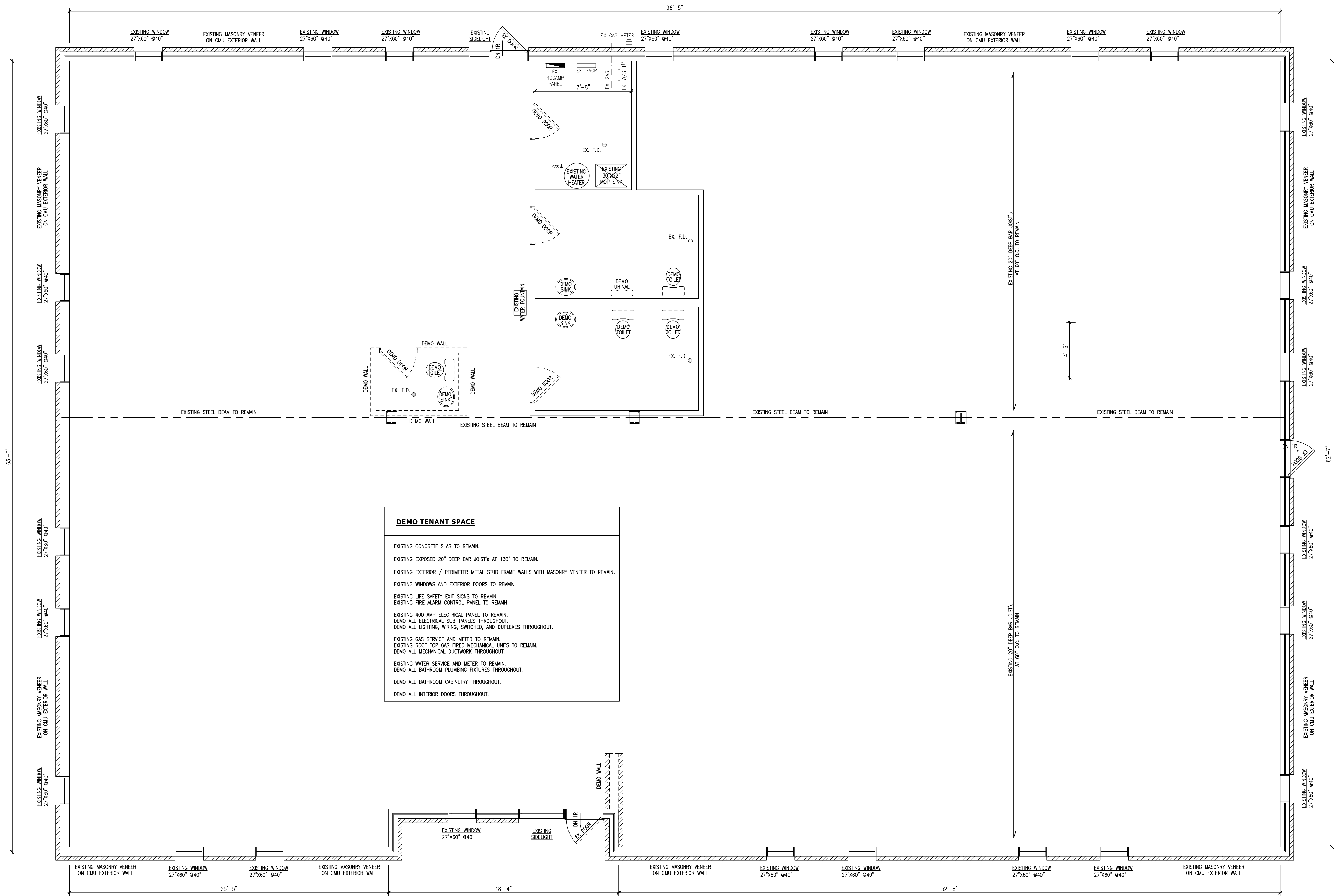
[illegible]

BRC CAPITOL LLC
EXISTING SQUARE FOOTAGES
1615 VOLLMER ROAD
FLOSSMOOR, IL

DATE:	APRIL 05, 2022
DRAWN:	JIM VALENT
CHECKED:	
FILENAME:	
XREF:	
REMARKS:	

Sheet No.

2



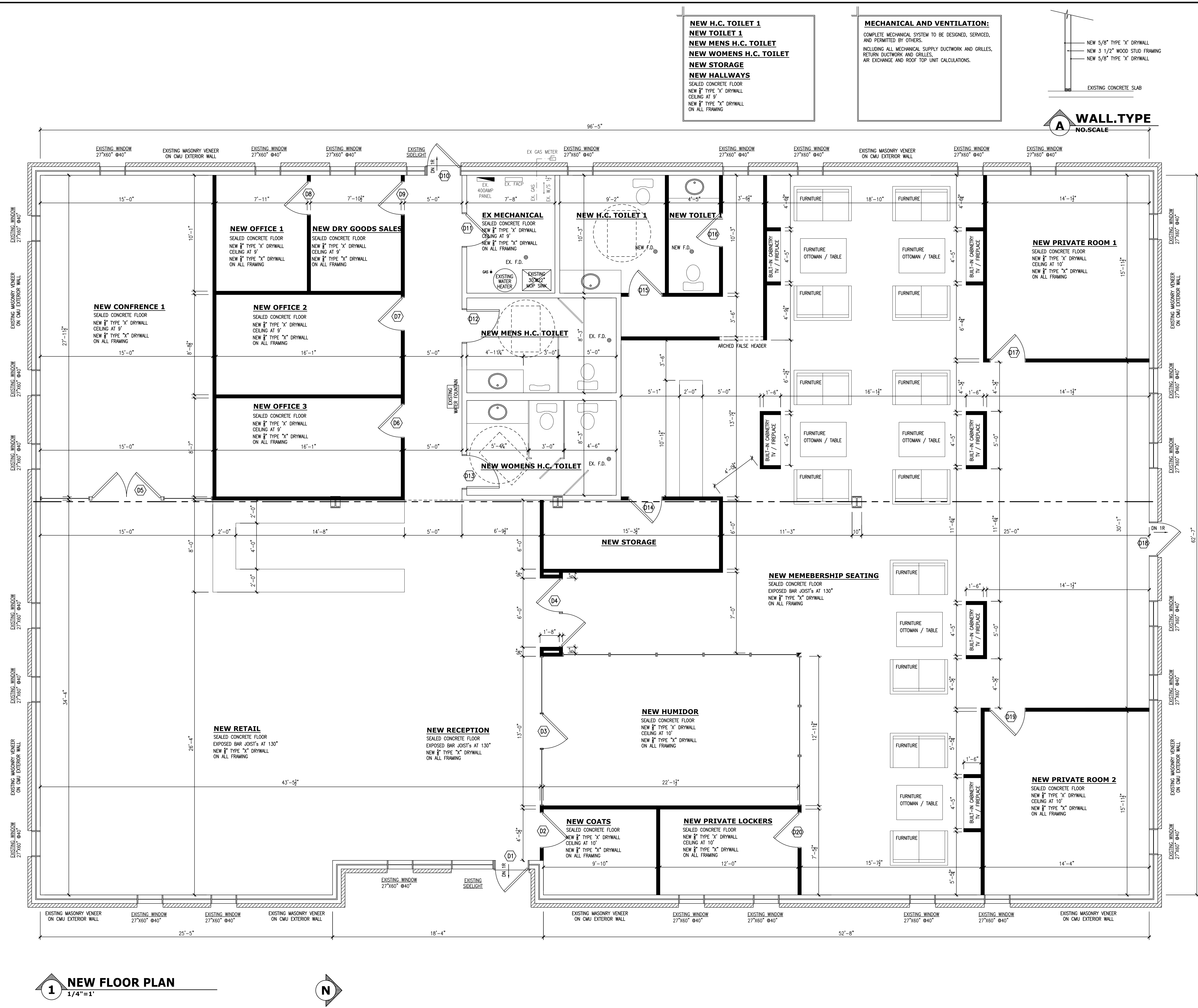
STRUCTURE DESIGN
ARCHITECTURAL DESIGN
ACCURATE CONST. DOCUMENTS
312.428.0036

NO.	DATE	ISSUANCE

BRC CAPITOL LLC
EXISTING / DEMO PLANS
1615 VOLLMER ROAD
FLOSSMOOR, IL

DATE:	APRIL 05, 2022
DRAWN:	JIM VALENT
CHECKED:	
FILENAME:	
XREF:	
REMARKS:	

Sheet No.
3



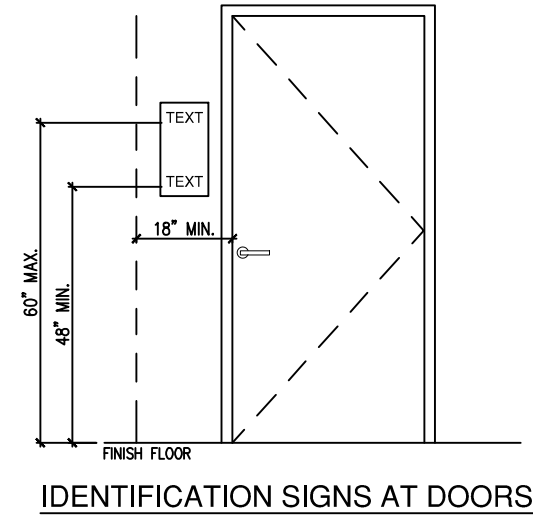
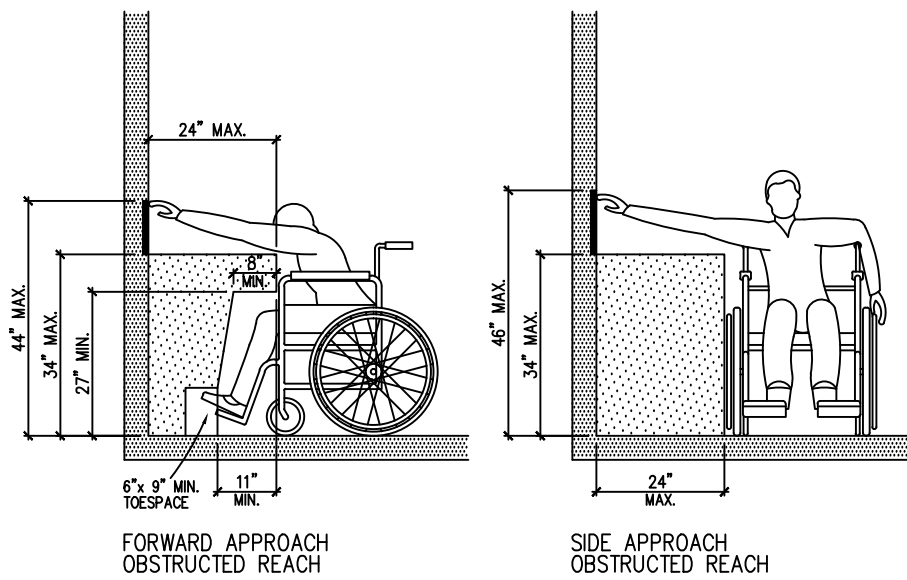
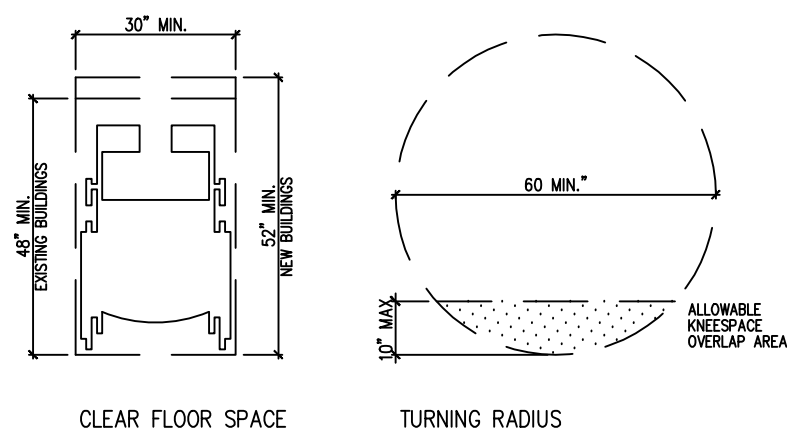
STRUCTURE DESIGN
ARCHITECTURAL DESIGN
ACCURATE CONST. DOCUMENTS
312.428.0036

NO.	DATE	ISSUANCE

BRC CAPITOL LLC
NEW FLOOR PLAN
1615 VOLLMER ROAD
FLOSSMOOR, IL

DATE:	APRIL 05, 2022
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Sheet No.
4



IDENTIFICATION SIGNS
PROVIDE TACTILE SIGNS FOR ALL REQUIRED EXITS AND ACCESSIBLE RESTROOMS / FACILITIES

WOMEN

MEN

RESTROOM

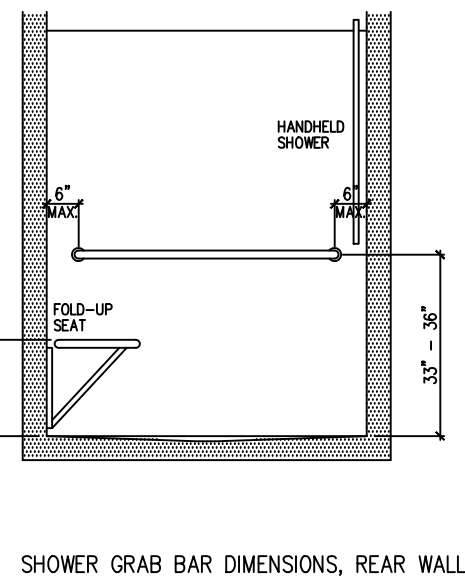
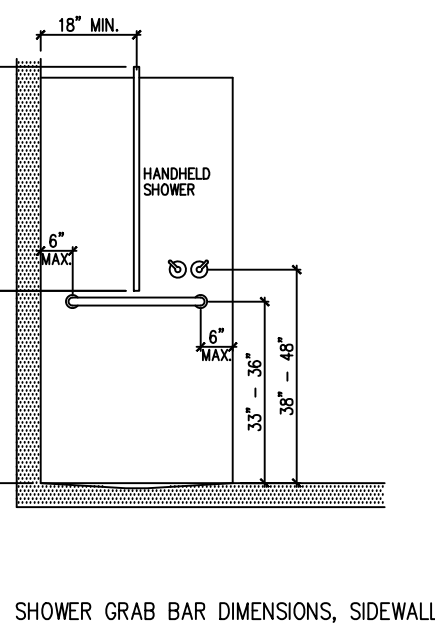
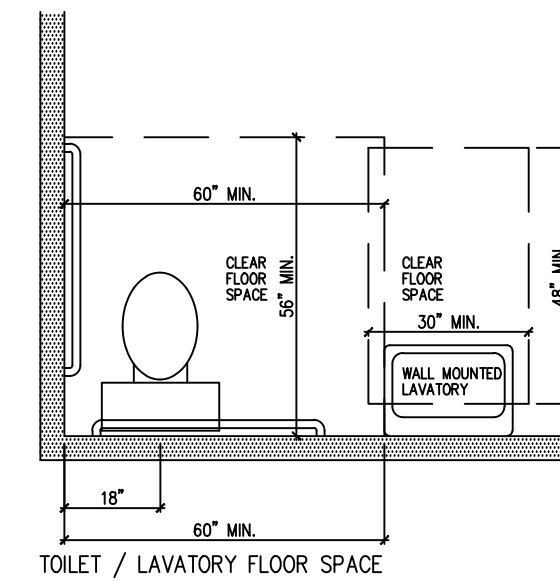
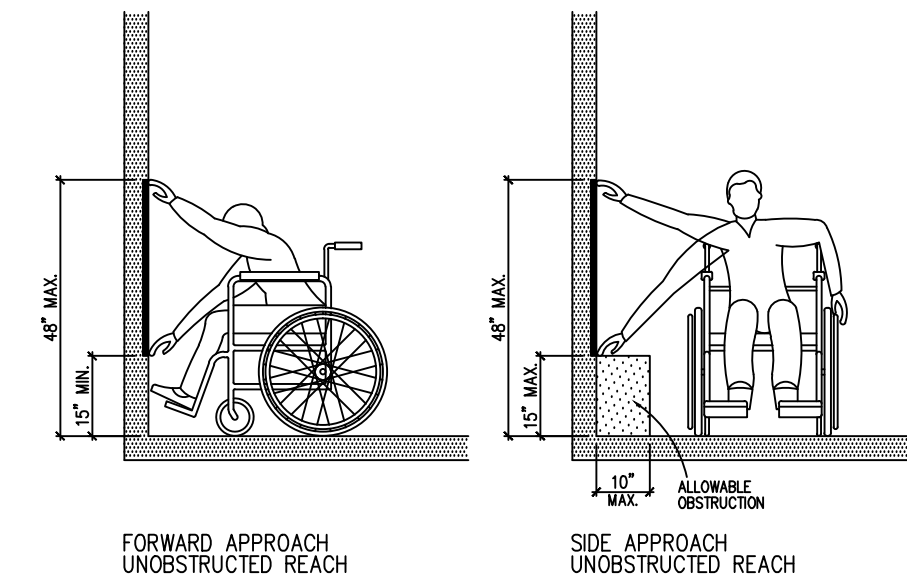
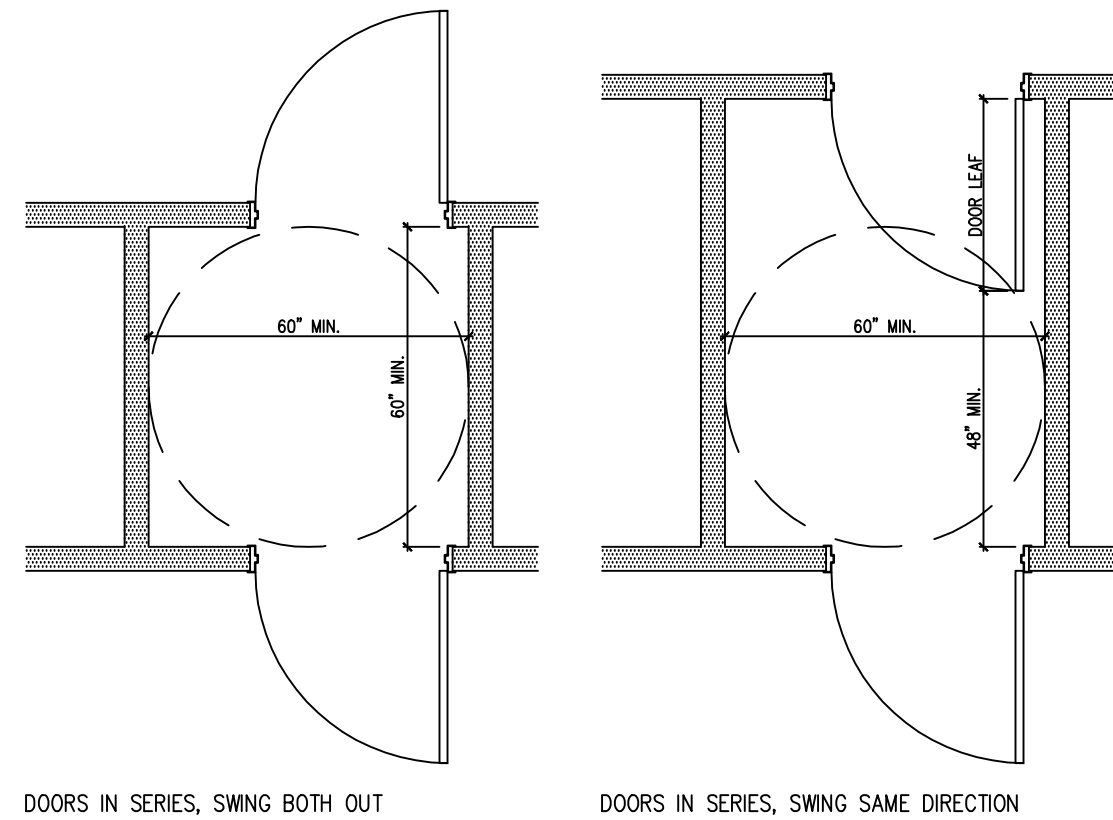
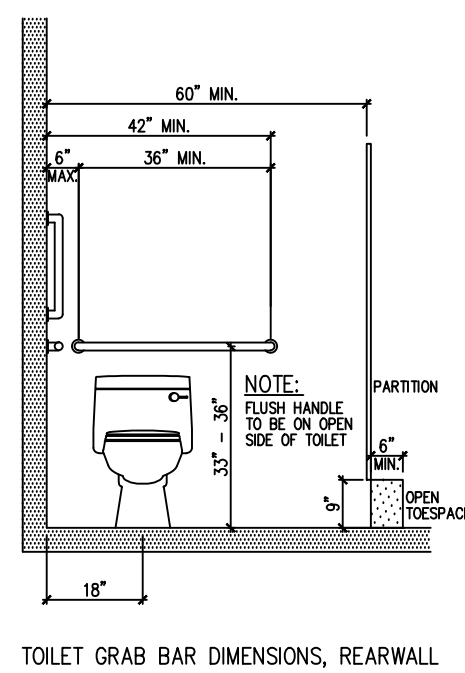
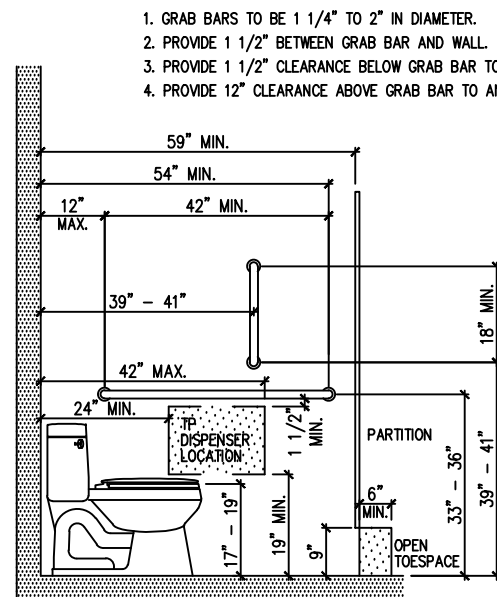
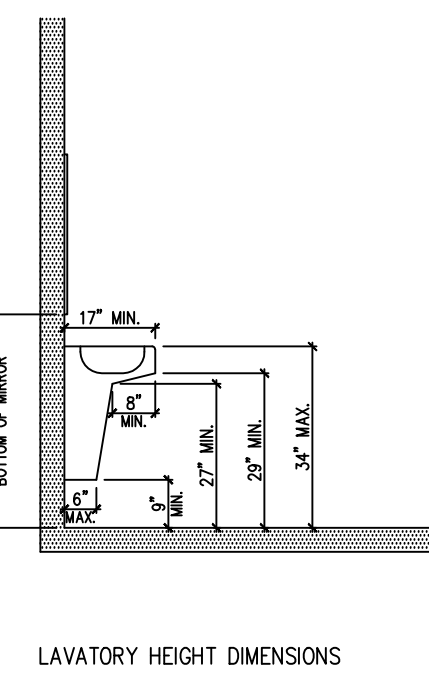
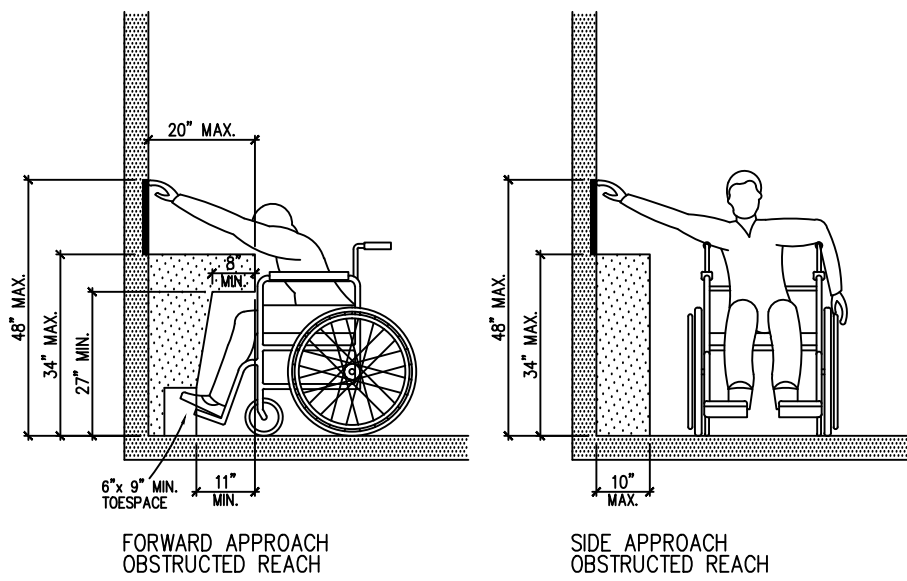
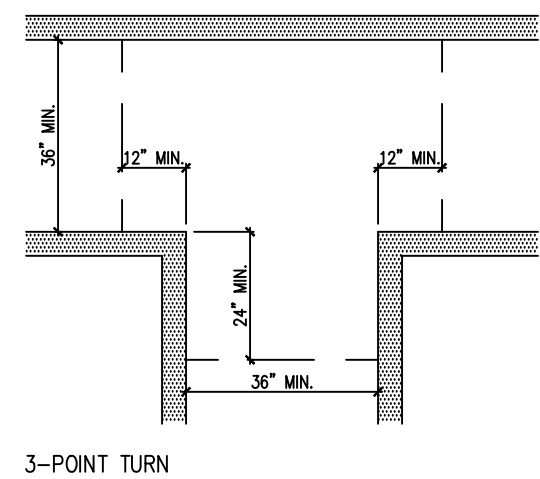
EXIT

1. PROVIDE IDENTIFICATION SIGN ON WALL ON LATCH SIDE OF DOOR. FOR DOUBLE DOORS THE SIGN SHALL BE ON THE RIGHT SIDE OF THE DOOR. MAKE NO WALL SPACE IS AVAILABLE, SIGN SHALL BE ON THE NEAREST ADJACENT WALL.

2. TACTILE CHARACTERS SHALL BE 48" TO 60" A.F.F., MEASURED TO THE BASELINE OF THE CHARACTERS.

3. CHARACTERS AND IDENTIFICATION SYMBOLS TO BE DISTINCTLY DIFFERENT FROM THE BACKGROUND IN COLOR AND CONTRAST.

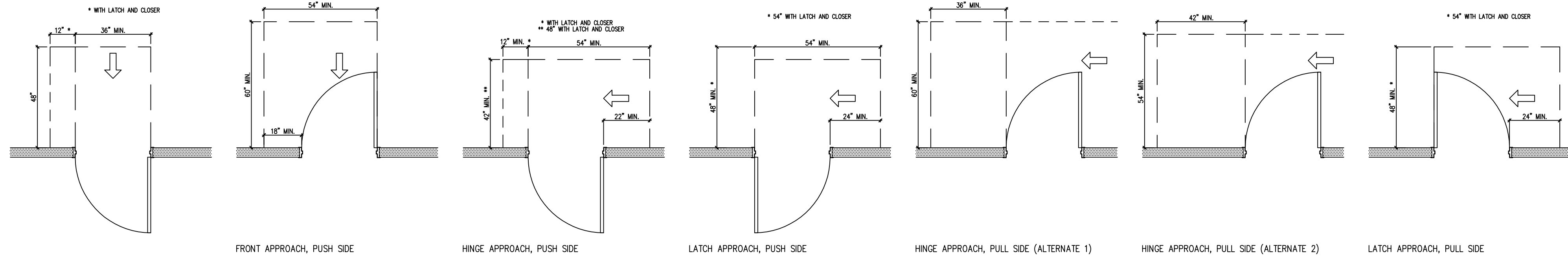
4. LETTERS AND NUMBERS ON SIGNS SHALL BE HAZED A MINIMUM OF 1/32" WITH A MINIMUM HEIGHT OF 5/16". MAXIMUM HEIGHT OF 3/4". CHARACTERS SHALL BE UPPERCASE, SANS-SERIF FONT ACCOMPANIED BY GRADE 2 BRAILLE.



TYPICAL MANEUVERING CLEARANCES

TYPICAL REACH DIMENSIONS

TYPICAL BATHROOM CLEARANCES



ROOM FINISH SCHEDULE

ROOM NAME	FLOOR AREA	FLOOR FINISHES	BASE	WALL FINISHES	CEILING FINISHES
NEW RECEPTION / RETAIL / VESTIBULE 1	1,602 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED BAR JOIST's
NEW HUMIDOR	212 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW COATS	53 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW SPA TOILET	160 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW SPA 1	30 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW DRY GOODS SALES	162 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW CONFERENCE 1	434 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
EXISTING MECHANICAL	78 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW MENS H.C. TOILET	108 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW WOMENS H.C. TOILET	108 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW H.C. TOILET 1	58 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW H.C. TOILET 2	61 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW KITCHENETTE	127 SF	SEALED CONCRETE	VINYL	PAINTED CMU BLOCK	PAINTED DRYWALL
NEW PRIVATE LOCKERS	268 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW MEMBERSHIP SEATING / VESTIBULE 2	1,932 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED BAR JOIST's
NEW PRIVATE ROOM 1	209 SF	SEALED CONCRETE	VINYL	PAINTED DRYWALL	PAINTED DRYWALL
NEW PRIVATE ROOM 2	212 SF	SEALED CONCRETE	VINYL	PAINTED CMU BLOCK	PAINTED BAR JOIST's

DOOR SCHEDULE

ROOM NAME	TAG	DOOR SIZE	DOOR MATERIAL	DOOR FINISH	DOOR STYLE	HANDLE STYLE	HANDLE TYPE	HANDLE FINISH	FRAME MATERIAL	FRAME FINISH
NEW RECEPTION	D1	EXISTING 3'-0"x7'-0"	ALUMINUM	ALUMINUM	SWING	LEVER	LOCKABLE	T.B.D.	ALUMINUM	T.B.D.
NEW HUMIDOR	D2	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW COATS	D3	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW CONFERENCE 1	D4	NEW (2) 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW CONFERENCE 1	D5	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	B-PASS	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW DRY GOODS SALES	D6	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW SPA 1	D7	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW SPA TOILET	D8	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW HALLWAY	D9	EXISTING 3'-0"x7'-0"	ALUMINUM	ALUMINUM	SWING	LEVER	LOCKABLE	T.B.D.	ALUMINUM	T.B.D.
EXISTING MECHANICAL	D10	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW MENS H.C. TOILET	D11	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	PASSAGE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW WOMENS H.C. TOILET	D12	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	PASSAGE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW VESTIBULE	D13	NEW (2) 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW H.C. TOILET 1	D14	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW H.C. TOILET 2	D15	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW KITCHENETTE	D16	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW PRIVATE 1	D17	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW MEMBERSHIP	D18	NEW 3'-0"x7'-0"	HOLLOW CORE METAL OR SOLID CORE WOOD	PAINTED T.B.D.	SWING	LEVER	LOCKABLE	T.B.D.	METAL OR SOLID WOOD	T.B.D.
NEW PRIVATE 2	D19	EXISTING 3'-0"x7'-0"	ALUMINUM	ALUMINUM	SWING	LEVER	LOCKABLE	T.B.D.	ALUMINUM	T.B.D.

STRUCTURE DESIGN

ARCHITECTURAL DESIGN
ACCURATE CONST. DOCUMENTS
312.428.0036

BRC CAPITOL LLC
SCHEDULES / A.D.A. COMPLIANCE
1615 VOLLMER ROAD
FLOSSMOOR, IL

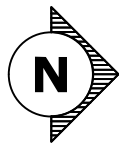
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REMARKS:

Sheet No.

4.1



1 NEW REFLECTIVE CEILING PLAN
1/4"=1'



STRUCTURE DESIGN

ARCHITECTURAL DESIGN
ACCURATE CONST. DOCUMENTS
312.428.0036

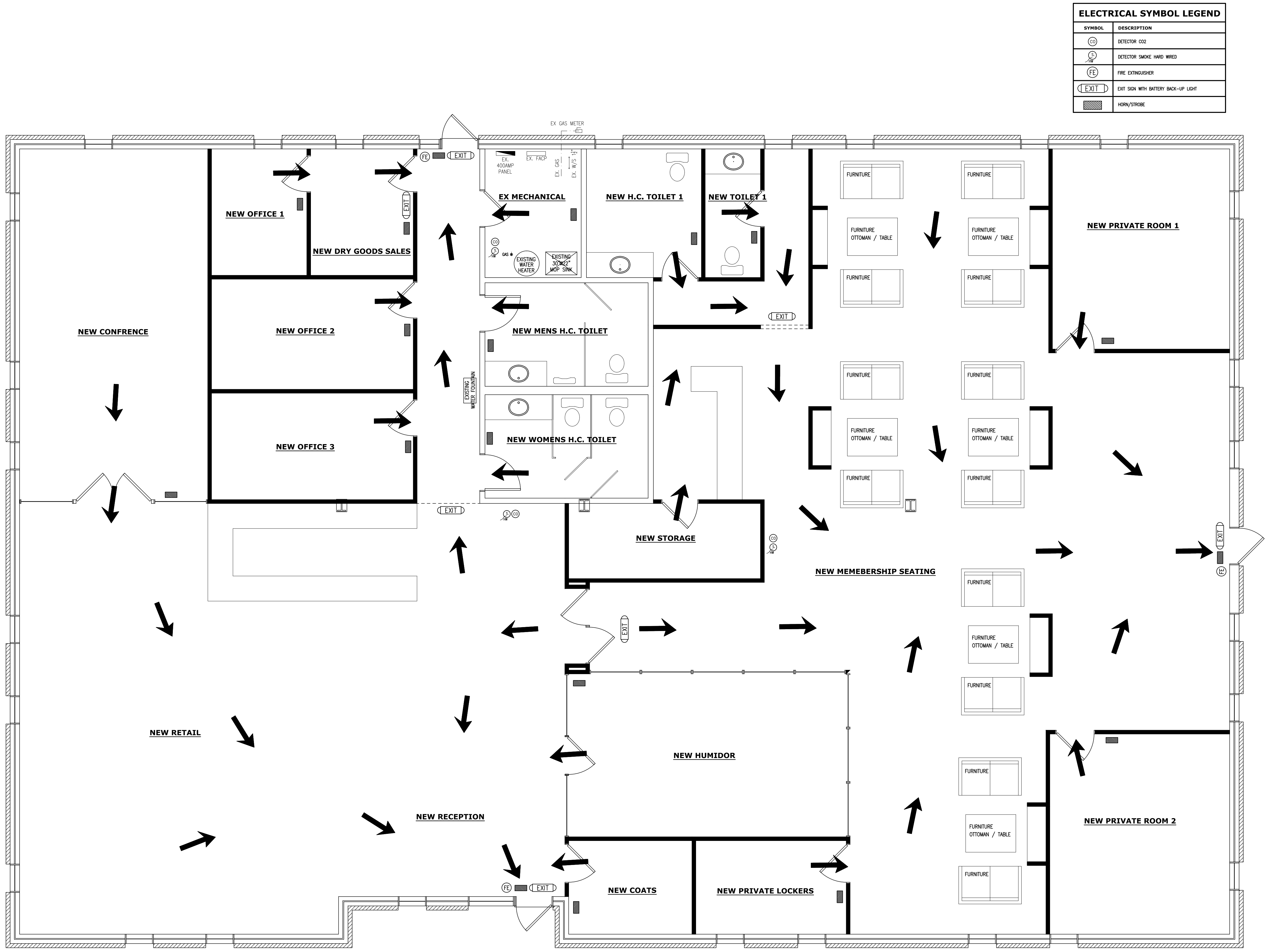
NO.	DATE	ISSUANCE

BRC CAPITOL LLC
REFLECTIVE CEILING PLAN
1615 VOLLMER ROAD
FLOSSMOOR, IL

DATE:	APRIL 05, 2022
DRAWN:	JIM VALENT
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FILENAME:	
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REMARKS:	

Sheet No.

5



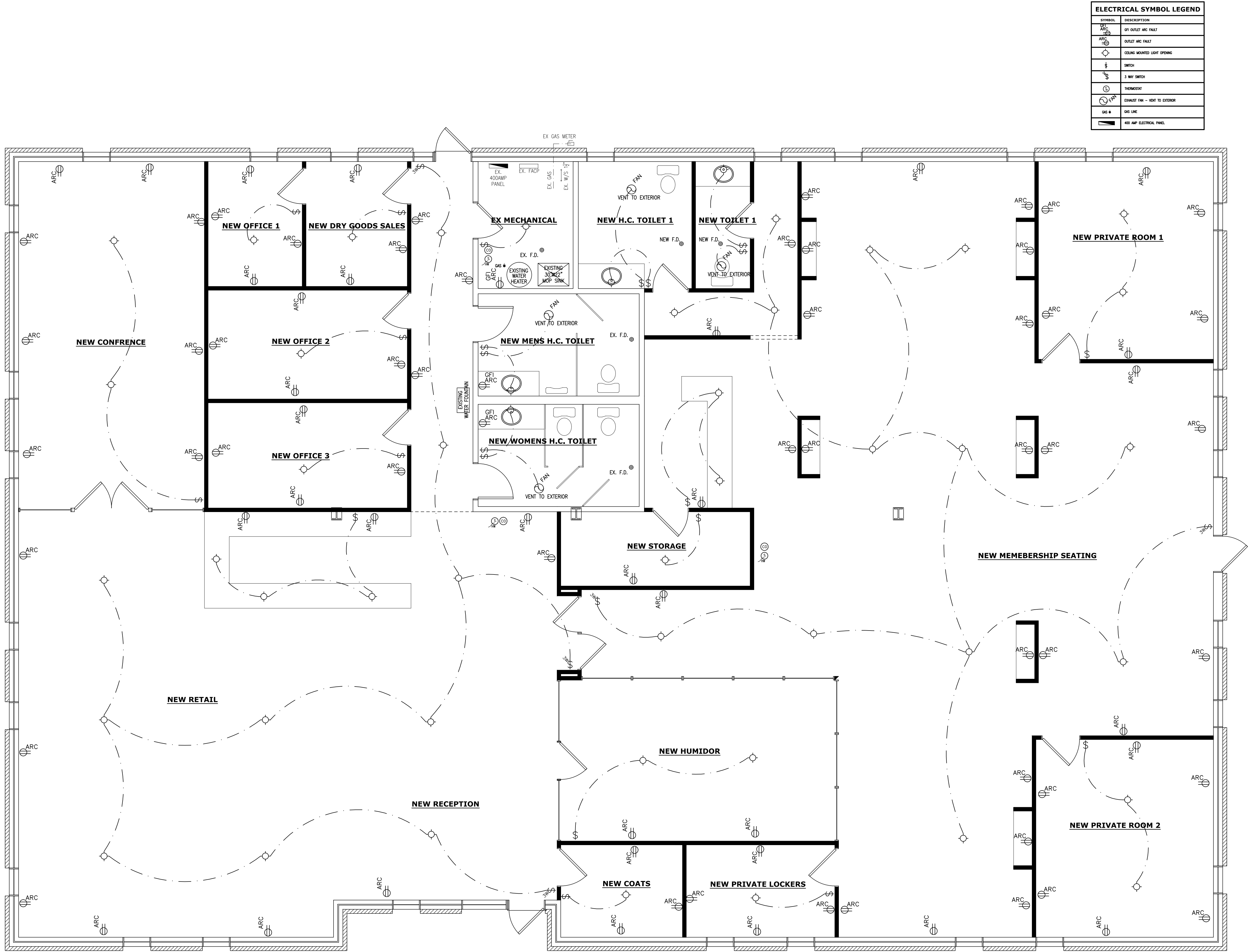
STRUCTURE DESIGN
ARCHITECTURAL DESIGN
ACCURATE CONST. DOCUMENTS
312.428.0036

NO.	DATE	ISSUANCE

BRC CAPITOL LLC
LIFE SAFETY PLAN
1615 VOLLMER ROAD
FLOSSMOOR, IL

DATE:	APRIL 05, 2022
DRAWN:	JIM VALENT
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FILENAME:	
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REMARKS:	

Sheet No.
6



1 NEW ELECTRICAL FLOOR PLAN
1/4"=1'

ELECTRICAL SYMBOL LEGEND	
	GFI OUTLET ARC FAULT
	OUTLET ARC FAULT
	CEILING MOUNTED LIGHT OPENING
	SWITCH
	3 WAY SWITCH
	THERMOSTAT
	EXHAUST FAN - VENT TO EXTERIOR
	GAS LINE
	400 AMP ELECTRICAL PANEL

STRUCTURE DESIGN
ARCHITECTURAL DESIGN
ACCURATE CONST. DOCUMENTS
312.428.0036

NO.	DATE	ISSUANCE

BRC CAPITOL LLC
NEW ELECTRICAL PLAN
1615 VOLLMER ROAD
FLOSSMOOR, IL

DATE:	APRIL 05, 2022
DRAWN:	JIM VALENT
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FILENAME:	
XREF:	
REMARKS:	

Sheet No.
7



Packet Pg. 137



11.c

Attachment:

Packet Pg. 138



11.c

Attachment:

Packet Pg. 139

A modern dining room interior. In the center is a long, rectangular wooden dining table surrounded by white upholstered chairs with dark frames. Behind the table is a tall, dark bookshelf with warm, orange-toned interior lighting. To the left of the bookshelf are two potted plants in light-colored cylindrical pots. A large, modern chandelier with many thin, vertical glass or metal rods hangs above the table. The walls are a dark, textured grey, and the floor is a light-colored wood.

11.c

Attachment:

Packet Pg. 140



11.c

Attachment:

Packet Pg. 141

11.c

Attachment:

Packet Pg. 142

11.c

Attachment:

Packet Pg. 143

11.c



Attachment:

Packet Pg. 144

11.c

Attachment:

Packet Pg. 145

A 3D architectural rendering of a modern lounge or bar interior. The space features light-colored wood-look flooring, white walls with a subtle geometric pattern, and a dark wood baseboard. In the foreground, there are several white, high-top bar stools with black metal frames. To the left, a large black flat-screen TV is mounted on the wall. In the background, there are more white bar stools and a long, white bar counter with a dark wood base. The bar counter is lined with black bar stools. The ceiling is white with several pendant lights hanging from it. The overall atmosphere is clean, modern, and minimalist.

11.c

Attachment:

Packet Pg. 146



7th Floor Hospitality Group is multi- concept restaurant company, to hold a collection of boutique restaurants and entertainment venues across the country. Headquartered in Flossmoor, IL. In addition to operating its own venues, 7th Floor offers comprehensive consulting and management services. Our company specializes in offering end-to-end management services to restaurant owners, helping them optimize their operations, enhance profitability, and deliver exceptional dining experiences to their guests. 7th Floor consists of a team of hospitality industry leaders, from some of the best fine dining establishments in the country, with over 100 years of combined experience. The Company is led by Louis W. Morgan III, who is excited to bring his 20 years of food & beverage management, leadership, marketing, and sales experience to the company.



Louis W. Morgan III is the **Founder & CEO** of 7th Floor Hospitality Group. He brings 20 years of experience working in various managerial positions in the food and beverage industry and opening numerous restaurants across the country. Managing some of the top restaurants in the country, including operations exceeding 10 million and a regional market of 80+ million in sales. During his career he has won numerous awards including Dining Room Manager of the Year, 2X General Manager of the Year, and Restaurant of the Year. Louis was also selected as an Operating Partner for Cameron Mitchell Restaurants (CMR) and spearheaded bringing the Ocean Prime brand to Downtown Chicago before founding his own company. Additionally, he served as a Board Member of CMR's WHOLE Initiative, spearheading diversity throughout the company and developing future leaders of color. He also still serves as a Board Member of the Yunion, a non-profit organization focused on mentoring youth, in Detroit, Louis' hometown. Louis has experience-based knowledge; he has always been an initiative-taking individual and accomplished every goal he set out to pursue throughout his career. In addition, he has excellent communication, time-management, and overall organizational skills. Louis is a highly motivated individual who has a constant pursuit of excellence. He is a seasoned business professional who is well connected and has strong professional networking with top chefs and key personnel in the restaurant and beverage industry. His work ethic, strategic planning, and execution make him well suited to lead the Company.





Shanti McNeil is the **Chief Financial Officer** of 7th Floor Hospitality Group. She is a dynamic Treasury, Financial and Accounting professional with over 15 years of extensive experience. Shanti has a concrete reputation of leading the preparation and analysis of financial reports to summarize financial position. She has proven expertise in driving efficiency and productivity through evaluation of accounting systems and implementing processes of improvements. Shanti received her bachelor's degree in finance from Davenport University, MI. She also has a Six Sigma Green Belt certification from Syracuse University, Syracuse, NY and Certified Treasury Professional certification from Rice university, Houston, TX. Experienced in Treasury management, strategic planning, acquisitions, cost containment, balance sheet/cash flow management, financial reporting, and accounting principles GAAP. She is an innovative and creative problem solver. Shanti has a track record of managing multiple, large-scale projects simultaneously. She delivers integrity, a dynamic work ethic, and superior interpersonal skills.



Corey Singleton is the **Chief Development Officer** and spearheads Investor Relations for 7th Floor Hospitality Group. Desiring to be a full-time real estate developer, Corey took an entry level position in a mortgage financing company, in 2001. This was with the intent to learn all there was needed to know how to use leverage to build his empire. He quickly took an interest and began to be promoted. So intrigued by the numbers, he converted to the sales side of the industry and started originating in 2004. With his ability to deliver a quality product, in a timely manner, and a proved track record, he was given the name "The Money Man", by his industry affiliates.

As a developer in real estate, Corey bridges the gap between investor and institutional money. His expertise has helped many make millions through the power of leverage. Corey's creative deal structuring, and multiple finance strategies distinguish him from other financiers. He challenges his investors to think outside of the traditional box of investing and utilize his innovative approach to fast-track their portfolio growth. Corey's extensive finance and real estate background is invaluable and essential to the Company's growth.





Preston Brown serves as our **Director of Food/Beverage and Training**. He practically grew up in the hospitality industry. Starting as a busser, in his youth, he climbed his way through the front of house. Ultimately, working in every role from busser to host to bartender. Although, hospitality has always been a part of his life Preston initially chose to pursue other passions, joining the United States Air Force and becoming an engineer. During this time, he also started his own fashion label to satisfy his creative drive. Though successful in his other endeavors Preston could not stay away from his first love and decided to focus on building his hospitality career. He quickly transitioned from hourly associate into a Supervisory role with Cameron Mitchell Restaurants, a national renowned company. He also used his engineering background to work with their construction division. Preston's reputation as an up-and-comer in the industry quickly spread. He eventually took the role of Beverage Coordinator for Jordan Hospitality Group before landing his most recent position as Director of Operations for The Kitchen, an upscale catering and event space company. Preston's vast experience and passion for hospitality perfectly suits him for the role.



DeMarcus Grady "Chef Grady" heads **Culinary Development**. DeMarcus' experience as a classically trained chef allows him to create a culinary experience you lose yourself in. He comes from a family of Chefs, studying under both his uncle and grandfather as a youth. While attending Culinary School, worked several positions in both front and back of house to get the hands-on experience. After graduating, Chef Grady started his own catering and private chef company. His reputation for high quality food and service quickly spread. His company flourished, becoming the go to caterer for numerous companies in Downtown Chicago and Private Chef to several NFL athletes. Chef Grady is expanding into his own food trucks. His skill and insight from varying service levels is critical to the success of 7th Floor's team.



7TH FLOOR HOSPITALITY GROUP



The Embassy is a luxury cigar lounge company focused on delivering an exclusive, collaborative environment and unique social experiences in a boutique setting. The Company intends to launch by establishing its first upscale cigar lounge in affluent Flossmoor, Illinois, with plans to expand across Chicagoland. Strategic plans to expand beyond the Chicagoland area are being evaluated in DC, Detroit, Tampa, Houston, Dallas, Phoenix, and Atlanta.

It will offer both an exclusive member's only area and a full service upscale public lounge. The Embassy will have private conference rooms available for rent equipped with full A/V systems for presentations and a private room available for booking with a golf simulator. The Lounge will also offer black car service for VIP clientele to a private entrance. The lounge's initial operating hours will be Sunday - Thursday from NOON – 10 PM and Friday & Saturday NOON – 11PM. The staff will consist of a three-person management team, including a Cigar Aficionado, and approximately 15 hourly employees.

Design and Architecture

The anticipated floor plan of the first lounge will be based on approx. 6,400 square feet. The Lounge's floor plan includes: a main smoking area for 75 customers, bar top, member's only lounge, conference room, golf simulator and 2 private rooms in members' area. The rest of the area will be utilized for four bathrooms, electrical room, service humidor, and member's cigar storage.

There will be ample TVs located throughout the entire facility and the lounge will be equipped with a state-of-the-art ventilation system.

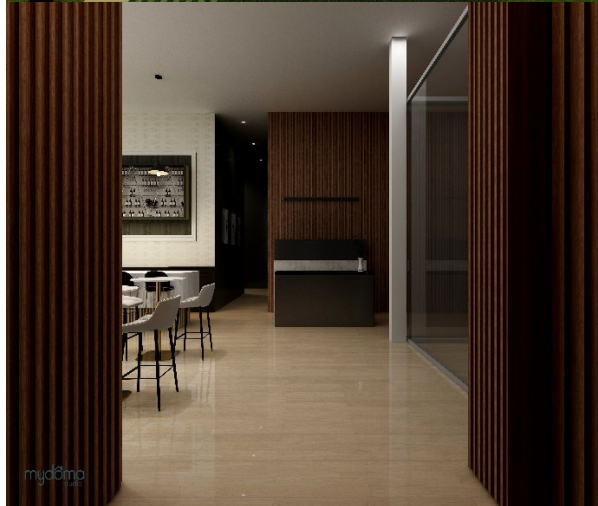


Recognized interior designer and Flossmoor resident, Jerese Twitty, lead the concept design and layout. She has designed countless projects in both the commercial and residential space throughout the country. She has a reputation for designing high end, luxury, modern spaces.

The Lounge's floor plan will be a modern open floor and the architecture will feature modern and luxury décor where people can relax and enjoy their time in an upscale environment. The architecture of the premises will convey the quality desiring of the area. It will have both a décor and hospitality not matched in the current market.



7TH FLOOR HOSPITALITY GROUP



**7TH FLOOR
HOSPITALITY
GROUP**



TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: February 5, 2024
SUBJECT: FY24 Mid-Year Financial Review



FLOSSMOOR

Attached for your information is the mid-year financial review for the Fiscal Year May 1, 2023, through April 30, 2024. The Village of Flossmoor's annual operating budget serves as the primary planning and financial tool to accomplish the many objectives, policies and programs as set by the Village Board.

With approximately half of the fiscal year underway and prior to the discussion of the Fiscal Year 2025 budget, staff is presenting to the Village Board a review of the current fiscal year. The purpose of the mid-year financial review is twofold. First, staff has analyzed the revenues and expenditures to date and projected, to the best of our abilities, how we expect those figures to trend for the remaining six months of the current year's budget. We will provide the Village Board with a brief analysis of the cause of these variances, either in savings or shortfall, for the remainder of the fiscal year. The mid-year financial review is limited in scope to the analysis of the General Fund and the Water and Sewer Fund, the two largest operating funds in the Village.

The second purpose of our mid-year financial review is to provide the Village Board a brief update on our progress with the current Fiscal Year's major goals and solicit input from the Village Board on priority goals and objectives for the next Fiscal Year. Attached are reports from each department focusing on major objectives and issues in Fiscal Year 2024.

Financial management tools, such as the mid-year financial review, are vital to an agency's ability to assess its financial performance and respond accordingly. National events such as the Great Recession, the COVID pandemic, record-setting inflation and more local issues like the threat of the loss of state-shared revenues and changes in our local economy support the pragmatic need for this exercise. The Village undertakes this study and others to formulate short and long-term plans to mitigate any financial instability and over the years, has taken various action to respond to changing financial conditions.

Further, analysis such as the mid-year financial review has benefited the Village during bond rating reviews. In 2009, the Village's upgrade to a AA+ rating reflected, among other factors, "strong financial operations, maintenance of large fund balances and moderate debt burden." This rating was sustained in 2012 when the Village was subject to another rating review with the issuance of the 2013 Water Main Improvement Program bonds, again with the issuance of the 2014 Water Main Improvement Program bonds, again with the 2017 Library Bond Refunding, and yet again with the 2021 GO Bonds for Streets, Sidewalks and Stormwater Improvements. Among the Village's financial management practices, the rating agency looked favorably upon the Village's mid-year budget review in each rating review.

General Fund Summary

When the budget was approved in April 2023, staff anticipated an additional \$961,000 in operating revenues compared to the previous year's budget. The budgeted growth in revenues was in large part due to the property taxes, income tax growth, corporate property replacement tax, utility tax, video gaming tax, ambulance fees and interest income in an inflationary market. The 2022 levy took the approach of maximizing the levy by including CPI increases which was capped at 5% for the first time ever and very little new property increment. The only new economic developments were Rainbow Cone and Oasis Refuge.

In combination with a growth in expenditures, the net operating position in Fiscal Year 2024 was budgeted to fall by \$739,307. In addition to rising personnel costs, there were several expenditures that were budgeted in Fiscal Year 2024 greater than what was budgeted in Fiscal Year 2023, the most notable of which is the annual contribution from the General Fund to the Capital Equipment Fund, followed by an increase in the Fire Department contract personnel and Village-wide IT network maintenance and subscription costs as well as an increase to personnel-related costs like health insurance and the Village's contribution for worker's compensation and general liability insurance. The inflationary market has also impacted expenses as the Village experienced budgetary increases in items such as parkway tree services, spoil disposal, and building maintenance to name a few. A review of the Fiscal Year 2024 budget transmittal letter will provide the reader additional information on these revenue and expenditure variances at the time of budget preparation.

In preparing the Fiscal Year 2024 budget, the Village projected the use of \$1,810,929 in fund balance to support the General Fund, \$1,071,622 of which is attributable to capital and one-time non-operating projects, the most significant of which is the General Fund's share of the replacement of the water meters in the amount of \$500,000. As of December when the review was compiled, \$489,293 total budget amendments have impacted expenses, while \$55,000 in new grant revenue has been realized. Of the budget amendments that have been made to the Fiscal Year 2024 expenses, the most significant impact to the General Fund is the increased cost of the water meter project contract in the amount of \$127,000, the increased construction costs of the Fire Department women's locker room in the amount of \$194,233 as well as an additional \$55,000 in workers compensation and liability premium. Therefore, with budget amendments, the budgeted use of fund balance is \$2,245,222.

The mid-year analysis reveals that total revenues are trending under pace compared to budget in the amount of \$1,214,618, largely due to \$1.5 million in grants for the Flossmoor Road Viaduct Project not anticipated to be received until FY 25. Excluding this grant revenue, the General Fund is projected to receive approximately \$285,382 more revenue than budgeted. The reader will note on the attached spreadsheets several revenue variances, both over and under budget. Of note, compared to budget, sales tax and non-home rule sales tax is trending

approximately \$140,000 more than budget; state income tax continues to trend upward in this market with an anticipated additional \$54,000 by fiscal year end; utility tax and ambulance fees are each trending \$50,000 over budget and building permits, special fire services, local MFT tax and the local use tax are each projected to be approximately \$20,000 more by fiscal year end. A positive outcome of the current inflationary market is an anticipated \$34,000 more in interest income. Of those revenues trending less than the FY24 budget, a projected decline in property tax revenue is anticipated in the amount of \$93,000.

While some expenditures are trending over budget as detailed on the spreadsheets, the net impact is that total expenditures are trending under budget in the amount of \$1,585,408 of which nearly approximately \$1.73 million is associated with delayed capital and non-operating expenses, specifically a portion of the Flossmoor Road Viaduct reconstruction offset by state grants, new furniture in the board room and committee room, and the construction of the public works salt storage bin. Additionally, nearly \$55,000 in savings in personnel expenses are projected by fiscal year end due to vacancies, position turnover and fewer hours than budgeted along with an additional \$11,700 projected savings in IMRF costs. Finally, we anticipate utilizing approximately \$20,000 less of the General Fund set aside to support our annual contribution to the joint dispatch center due to increased surcharge revenue.

Expenses trending over budget total an estimated \$296,000 by fiscal year end. A majority of that projected overage is associated with the following: police and fire overtime, trending together at an anticipated \$145,000 more than budget due to covering staff and shift vacancies. Personnel-related costs, specifically health insurance and FICA, are trending at a combined \$36,000 more than budget due to a premium increase slightly more than budget and actual staffing census counts. Reliance on part-time records clerks to cover shifts is projected to be \$16,000 more than budget. Municipal building costs continue to trend upward with increased plumbing and water bills totaling a projected \$30,000 more than budget.

The impact of this analysis is a reduced projected total fund deficit of \$1,874,433, which is a savings compared to budget in the amount of \$370,790. A large component of this projected savings is attributable to the General Fund's accounting of the Flossmoor Road viaduct project (\$1.5M) which is offset by grants. The General Fund balance was budgeted to be \$6,632,644 compared to a now projected fund balance of \$7,003,434. A review of the operating component shows that while we budgeted the use of \$852,114 in fund balance to support daily operations, the mid-year review is projecting the use of \$684,139, which is an improvement; while this is good news short-term, the impact long-term is concerning.

Water and Sewer Fund Summary

The Water and Sewer Fund's budgeted fund balance as of April 30, 2024, is \$1,668,501, inclusive of the \$31,000 budget amendment for the increased cost of the engineering oversight for the water meter installation project. The budgeted net operating position was a surplus of

\$242,462. After the mid-year review, the Water and Sewer Fund is expected to close the fiscal year with a positive fund balance of \$1,787,438 as of April 30, 2024, which is a small improvement. The net operating surplus is projected to increase by \$118,937 to \$361,399.

While the Village experienced performance improvements in the Water and Sewer Fund after the repairs of the Vollmer Reservoir and the water main improvements that resulted in the purchased-to-bill ratio reaching approximately 80% in 2018, performance has since declined to 76% for calendar year 2022. After replacing the worst 10% of water main in the system and repairing the reservoir, the Village has determined that a good return on our investment is the replacement of all the water meters. New meters have advanced technology that will capture low flow, thereby increasing the accounting of the water usage. In Fiscal Year 2024, the Village proceeded with the water meter replacement using ARPA funding. Not until 2025 will the Village be able to realize the full benefit of new meters.

At the time of the mid-year analysis, water and sewer sales revenues are over pace due to more water usage and an increased bill-to-purchase ratio in the amount of approximately \$6,000. Thankfully, water supply pumpage is projected to be less by about \$97,000; positive news that is compounded by the new water supply contract with Homewood (via Chicago Heights and Hammond) which has capped the annual water supply costs to 3% or less. Finally, billing history has returned to a full year of pre-Covid practices, and penalties and shut off fees are trending to be approximately \$25,000 more by fiscal year end.

We have previously discussed that the fund cannot be self-sustaining without an accumulated fund balance to support capital improvements. The projected net fund balance based on the mid-year review shows an additional \$118,937 surplus. With the exception of the bond issue funded water main improvement program, the Water and Sewer Fund's net capital assets have generally declined thereby affecting the fund's ability to keep pace with needed capital replacement and investment. The result has been additional financial pressure on the General Fund to finance "must do" or mandatory capital projects. Based upon the Village's experience with other meter replacement programs, we anticipate an improved bill-to-purchase ratio that will contribute to the fund's financial health.

Summary

For many years, the impact of the struggling economy, coupled with the stagnation of real estate activity, have had a direct impact on our budget. Now, we add to that the impacts of the pandemic, record-setting inflation, and supply chain issues, all of which have had an impact on our budget and operations. These financial stresses are in addition to the following: the State's legislative decisions have had/and will continue to have detrimental impacts on our budget; the budgetary impact of personnel and personnel turnover remains significant; the ability to continue to pay for capital projects through our save-then-spend program is threatened with the amount of fund balance being withdrawn to support operating costs; and the number of

competing large scale infrastructure project priorities is only compounding the financial strains.

When necessary, the Village has scaled back its capital planning during challenging economic times and concerns about long-range finances. However, over the last couple of years, the Village has become very successful seeking regional, state and federal grants to support these projects during a time when the federal government has funded grants to support these local capital improvements. While we expect this influx of grant opportunities to last for the next few years, we should not expect it to last long-term. In addition, the Village will continue to be challenged by an environment of increasing expenditures and not only stagnant or declining, but also limited revenue. The opportunity that the anticipated development in southwest Flossmoor provides is valuable.

The Village Board should be pleased with the steadfast care with which various budget managers undertake their fiduciary responsibilities. The Village has cultivated an atmosphere of conservative spending, an aggressive pursuit of grants and the highest degree of accountability and trust with the public's funds.

The Village should be proud of its many accomplishments to date this fiscal year and its prudent management of the public's funds and resources. Please take the time to read the departments' reports. Staff looks forward to completing Fiscal Year 2024 with a continued emphasis on strong financial management.

Attachments

VILLAGE OF FLOSSMOOR
MID-YEAR SUMMARY OF FUND BALANCES
FY 24

11/20/2023

DECEMBER 18, 2023

	General Fund	Water & Sewer Fund
<u>BUDGETED FY 24:</u>		
Actual Fund Balance~ 5-1-23	\$ 8,877,866	\$ 1,796,036
Plus: Revenues-Original Budget	15,726,610	4,074,480
Plus: Revenues-Budget Amendments	55,000	-
Less: Expenditures-Original Budget	(17,537,539)	(4,171,015)
Less: Expenditures-Budget Amendments	(489,293)	(31,000)
Surplus/(Deficit)	(2,245,222)	(127,535)
Budgeted Fund Balance 4-30-24	\$ 6,632,644	\$ 1,668,501

MID-YEAR PACE FY 24*^:

Plus/(Less): Net Over/(Under)-Revenues	(1,214,618)	22,000
(Less)/Plus: Net (Over)/Under-Expenditures	1,585,408	96,937

Projected Net Over/(Under) Budgeted Fund Balance Based on Mid-Year Pace	\$ 370,790	\$ 118,937
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Projected Total Surplus/(Deficit)	\$ (1,874,433)	\$ (8,598)
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Projected Fund Balance 4-30-24 Based on Mid-Year Pace	\$ 7,003,434	\$ 1,787,438
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OPERATING BREAKDOWN:

Budgeted Operating Surplus/(Deficit)	\$ (852,114)	\$ 242,462
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Projected Operating Surplus/(Deficit)	(684,139)	361,399
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~Net Unrestricted Position for Water & Sewer Fund

*Items significantly expected to exceed or lag FY 24 budget based on mid-year pace

^Based on broad review; review does not reflect the detail that will be conducted during the actual budget process.

OTHER FINANCIAL STATEMENT IMPACTS:

-None so far in FY 24.

Attachment: FY24 mid-year attachments (FY24 Mid-Year Financial Review)

VILLAGE OF FLOSSMOOR
 SCHEDULE OF SIGNIFICANT ITEMS OVER OR UNDER FY 24
 BUDGET BASED ON MID-YEAR PACE*
 GENERAL FUND - FY 24
DECEMBER 18, 2023

11/16/2023

REVENUES:

Account Title(s)	Account Numbers	Amount of Variance	Description of Variance
<u>Items Over Pace for FY 24*:</u>			
Utility Taxes	01-00-1-411	49,799	Weather patterns; warm summer; end covid conserv
Video Gaming Taxes	01-00-1-413	13,000	Upward trend as revenue matures
Sales Taxes	01-00-1-416	100,400	High inflation, new property
Non-Home Rule Sales tax	01-00-1-417	40,088	High inflation, new property
State Income Taxes	01-00-1-418	54,000	Projection based on most recent IML est
Local Use Tax	01-00-1-419	21,000	Projection based on most recent IML est
Local Motor Fuel Tax	01-00-1-420	21,000	Bud based on soaring gas price impact
Building Permits	01-00-2-430	25,012	Oasis and Rainbow Cone building permit
Ambulance Fees	01-00-4-451	50,000	Rev trending high - 6 qtrs behind on HFS bills
Special Fire Services	01-00-4-468	20,525	Fluctuation in amount being billed due to service demands
Court Fines	01-00-5-470	8,000	Based on Fines collected mid-year - should exceed budgeted amt
Interest	01-00-6-480	34,000	Estimate above 3.60% budget assumption

Total Revenues Over Pace	436,824
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Items (Under) Pace for FY 24*:

Property Taxes	01-00-1-401 to		
	01-00-1-409	\$ (93,524)	2022 ext < 2022 levy amt; new prop; 1% uncoll
Telecommunications Taxes	01-00-1-412	(8,300)	Fewer services subject to tax; collections by State
Pers. Prop. Replacement Tax-Corp	01-00-1-414	(25,000)	Projection based on most recent IDOR est
DCEO-Flossmoor Rd Viaduct Grant	01-00-3-456	(500,000)	Construction started FY25
DCEO-Flossmoor Rd Viaduct Grant	01-00-3-461	(1,000,000)	Construction started FY25
Vacant Building Registration	01-00-4-457	(13,075)	Prochamps bankruptcy - months without vendor
Administrative Tow Fees	01-00-5-472	(5,000)	Towable arrests are down compared to PY
Tower Lease Rentals	01-00-6-490	(5,543)	10 Months of T-Mobile - Budgeted 12 Months per Kathi Orr

Total Revenues (Under) Pace	(1,651,442)
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Net Over/(Under)-Revenues	(1,214,618)
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EXPENDITURES:

Account Title(s)	Account Numbers	Amount of Variance	Description of Variance
<u>Items Over/Under Pace for FY 24*:</u>			
Health Insurance Premiums	01-xx-2-590	\$ (24,000)	Premium up 7.9%; budget inc 6.00%; census
FICA	01-xx-2-595	\$ (11,600)	Reflects actual staffing vs. assumed full time
Flossmoor Fest	01-41-4-650	\$ (11,769)	Increased police related costs
Overtime	01-48-1-590	(130,000)	Shift coverage for vacancies; more OIS details
Police Pension Contributions	01-48-1-598	(16,703)	2022 extension enhanced by loss & cost
Professional Services	01-48-4-630	(5,000)	Officer testing and increased rates
Vehicle Maintenance and Supplies	01-48-6-671	(6,000)	Increase in repairs and maintenance
Fire Chief	01-49-1-540	(8,100)	Salary adjustments
Assistant Fire Chief	01-49-1-541	(6,000)	Salary adjustments
Fire Pension Contributions	01-49-1-598	(6,939)	2022 extension enhanced by loss & cost
Overtime	01-49-1-590	(15,000)	Increased wages and extended FMLA leave
Petroleum Products	01-49-3-608	(5,000)	Price fluctuation of fuel
Vehicle Maintenance	01-49-6-671	(5,000)	Increased cost of maintenance by vendors
Part-Time Police Records Clerks	01-50-1-591	(16,000)	Higher full-time time off - part-time utilized to fill vacancies
Miscellaneous Services	01-67-4-634	(20,000)	Anticipate significant plumbing work in Police Department
Water and Sewer Services	01-67-4-649	(10,000)	Increased water usage for irrigation Village grounds
Public Works Service Center Fence	01-67-7-766	(33,186)	Majority of work was anticipated to be complete in FY23 but was delay

Total-Expenditures (Over) Pace	(295,697)
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Items Under Pace for FY 24*:

Village IMRF Contributions	01-xx-2-597	11,700	Budget salaries vs actual ; actual staffing; imrf rate 6.91 to 6.93
Comm Mgr/Asst VM	01-42-1-507	14,127	Start date July 2023
Community Engagement Mgr	01-42-1-508	7,909	Start date June 2023
Accounting and Audit Services	01-43-4-633	5,680	No Single Audit performed but budgeted
Other Legal Services	01-44-4-644	5,000	New labor attorneys + timely union negotiations
Professional Services	01-45-4-603	7,300	Budget overestimated
Crossing Guards	01-48-1-527	5,000	Due to Vacancy - position filled 12/1/23
Petroleum Products	01-48-3-608	8,000	Variable market price of gasoline
Range Maintenance	01-48-6-675	5,000	Less maintenance required
Fire & Paramedic Call Pay	01-49-1-544	8,000	Paid on call participation down
Paramedic and EMT Incentive Pay	01-49-1-545	13,000	Decrease in available personnel to receive incentive
Professional Services	01-49-4-630	8,400	No FD testing needed this Budget year
Tuition and Fees	01-49-5-663	13,000	Free tuition thru grants
Professional Services	01-50-4-630	20,000	Due to surcharge received by ECOMM
Property Maintenance Inspectors	01-53-1-567	6,784	One inspector has fewer hours due to PD CSO role
Fee Collection Services	01-53-4-656	6,204	Prochamps bankruptcy - months without vendor
Flossmoor Rd Viaduct-Construction	01-55-7-782	1,500,000	Construction to be done in FY25
VH Board Room Furniture	01-67-7-764	36,000	Project deferred to FY25
Public Works Salt Storage Bin	01-67-7-768	200,000	Project deferred to FY25

Total-Expenditures Under Pace	1,881,104
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Net (Over)/Under-Expenditures	1,585,408
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Net Over/(Under) Fund Balance	370,790
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Operating Component of Net Ov/(Un)	167,975
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*Items expected to exceed or lag FY 24 budget by at least \$5,000 based on mid-year pace

Attachment: FY24 mid-year attachments (FY24 Mid-Year Financial Review)

VILLAGE OF FLOSSMOOR
 SCHEDULE OF SIGNIFICANT ITEMS OVER OR UNDER FY 24
 BUDGET BASED ON MID-YEAR PACE*
 WATER & SEWER FUND - FY 24
 DECEMBER 18, 2023

10/31/2023

REVENUES:

<u>Account Title(s)</u>	<u>Account Numbers</u>	<u>Amount of Variance</u>	<u>Description of Variance</u>
<i>Items Over Pace for FY 24*:</i>			
Water Sales	08-00-4-401	\$ 6,100	higher usage than budgeted, weather, increased bill/purch ratio
Penalties	08-00-4-405	12,900	Bud under-estimated return to full year of pre-covid level
Shut-Off Notice Fees	08-00-4-406	12,800	Bud under-estimated return to full year of pre-covid level
Interest	08-00-6-480	9,200	Estimate above 2.40% budget assumption

Total Revenues Over Pace	22,000
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Items (Under) Pace for FY 24:*

Total Revenues (Under) Pace	-
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Net Over/(Under)-Revenues	22,000
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EXPENDITURES

<u>Account Title(s)</u>	<u>Account Numbers</u>	<u>Amount of Variance</u>	<u>Description of Variance</u>
<i>Items (Over) Pace for FY 24*:</i>			

Total-Expenditures (Over) Pace	-
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Items Under Pace for FY 24:*

Homewood-Lake Michigan Water	08-11-4-635	\$ 96,937	Less water pumped in FY24
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Total-Expenditures Under Pace	96,937
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Net (Over)/Under-Expenditures	96,937
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Net Over/(Under) Net Unrest Assets	118,937
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Operating Component of Net Ov/(Un)	118,937
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*Items expected to exceed or lag FY 24 budget by at least \$5,000 based on mid-year pace

Attachment: FY24 mid-year attachments (FY24 Mid-Year Financial Review)

MEMORANDUM



FLOSSMOOR

TO: Bridget A. Wachtel, Village Manager
C: Scott R. Bordui, Finance Director
 Ann Novoa, Assistant Finance Director
FROM: Jonathan Bogue, Assistant Village Manager
DATE: November 14, 2023
SUBJECT: FY24 Mid-Year Review – Goals and Achievements

FISCAL YEAR 2024 ACHIEVEMENTS

Legislative

Budget Goals for 2024

- Continue to cultivate relationships with legislators, other taxing bodies and intergovernmental cooperatives and advocate for Village priorities
 - Continued work with SSMMA and other groups to address property tax issues, revenue opportunities, unfunded mandates and burdensome regulatory requirements that do not contribute to the quality of services provided by local governments.
 - Continually working to improve relationships with our valued community partners. We have worked with Homewood Flossmoor High School, School District 161, the Flossmoor Library, the Homewood Flossmoor Park District, the Chicago Southland Green Committee, and the South Suburban Special Recreational Association. Additionally, we work with several community groups and non-profits, including but not limited to the Hidden Gem Committee, Chapters of Jack and Jill, several sorority and fraternity groups, book clubs, garden clubs and neighborhood networks. In June of 2023 the Villages of Flossmoor worked with the Village of Homewood and the Park District to put on a joint Pride event.
- Pursue grants for infrastructure projects and other capital and operational needs.
 - Began the 2023 Water Meter Replacement Program that will upgrade the remainder of the Village's water meters to smart meter technology and introduce a Village wide radio read system at an estimated project cost of \$1,949,190. The project will be partially offset with American Rescue Plan Act Fund in the amount of \$1,049,588.
- Identify and attract retail, dining and entertainment opportunities in our business districts.
 - Rainbow Cone is moving forward with plans to build a new location near the Bueno Beef on Crawford Avenue.
 - Poppin Corks Bistro opened in the Flossmoor Commons on Vollmer Road
 - The Village has been working with Retail coach on analyzing Flossmoor's retail market, determining retail opportunities, site marketing, identifying retailers and developers for recruitment, marketing and branding, actively recruiting retailers and developers, and ongoing retail recruitment and coaching. Staff has been meeting monthly with Retail Coach, and a retail 360 site has been launched.

Executive

Budget Goals for 2024

- Support strategic priorities related to services, infrastructure, housing, economic development, diversity and communications and staff development.

Attachment: FY24 mid-year attachments (FY24 Mid-Year Financial Review)

- New Assistant to the Village Manager -Communications Manager position approved and filled that has improved Village communications and offers support to the Building Department
 - Biweekly Village e-newsletters have been enhanced with encouraged readability with ICYMI reminders.
 - More consistent and effective postings on Facebook and Instagram.
 - Flossmoor was named Runner Up in the 2023 Governor's Hometown Cup competition for its Plant the Gem event, a shining example of connecting individuals of all genders, races, ages and abilities.
 - New Community Engagement Manager position approved. This position is split between the Village and SD161. This position successes included additional school events, coordination of Village Events, and demonstrate the Village's overall commitment to intergovernmental work.
- Evaluate IT support services and address projects that advance the organization's IT needs including the implementation of Microsoft 365, Laserfiche, and GIS.
 - The Village conducted an RFP process and selected an IT Services Vendor. Staff has been working with the vendor, Prescient, since August 1, 2023. Projects that are currently in process include purchasing new squad car laptops for the Police Department, an upgrade of the wireless internet infrastructure, rebuilding and upgrading of various servers, and implementation of new procedures for reporting help desk tickets. The Village will begin selecting and replacing employee laptops and desktops in early December of 2023.
 - The Village has been working with Prescient, our IT vendor, to clean up our Microsoft licenses and price implementing Microsoft 365 for the Village. This implementation will begin in January of 2024.
 - The Village began implementing the backend processes of Laserfiche, document management system, in November of 2023. Over the winter of 2024 permissions will be set up, staff will begin training on the software, and the first part of a five-year scanning process will begin.
 - In August the Village Board approved moving forward with GIS project. In October 2023, Municipal GIS Partners (MGP) began onboarding the Village. Staff has been working with MGP on a weekly basis on importing information into the system. An analyst from MGP has been here weekly, and the online portal should be open by mid-January 2024.

MEMORANDUM



FLOSSMOOR

TO: Bridget A. Wachtel, Village Manager
C: Scott R. Bordui, Finance Director
 Ann Novoa, Assistant Finance Director
 Dan Milovanovic, Assistant Public Works Director
FROM: John S. Brunke, Public Works Director
DATE: November 9, 2023
SUBJECT: FY24 Mid-Year Review – Goals and Achievements

FISCAL YEAR 2024 ACHIEVEMENTS

Phase IV - Sanitary Sewer Rehabilitation

Projected Budget: \$2,068,000 (Sanitary Sewer Rehabilitation Fund) – The project includes a combination of spot repairs, total segment replacement, and cured in place lining to restore the function and integrity of the sanitary sewer system within the Flossmoor Hills and Highlands neighborhoods. Engineering and the IEPA loan documents were completed for this project in the spring of 2022. Construction began in the summer of 2022 and was completed in the summer of 2023. The project was funded through the IEPA's Low Interest Loan Program.

Brookwood Bridge and Butterfield Road Culvert Reconstruction – Phase 3 Construction and Construction Engineering

Projected Budget: \$1,214,598 (General Fund) –The Brookwood Bridge and Butterfield Road Culvert Reconstruction project was bid on the June 16, 2023 IDOT State letting, and awarded to D Construction, Inc. Due to lead time issues with the precast concrete bridge beams and box culvert procurement, the project start is delayed until February of 2024. The project should be substantially completed by the end of Fiscal Year 2024. The construction will be 100% funded with Federal and State Road funds up to the amount of \$1,104,180, and the construction engineering will be 100% funded with State Road funds up to the amount of \$110,418. Any cost overruns over these approved amounts will need to be covered by the Village. As a side note, we still have a DCEO grant with a remaining balance of \$45,925 that can be used to offset any cost overruns that may occur in the project. If no cost overruns occur, the grant will be closed with the DCEO.

Flossmoor Road Viaduct Drainage Improvements – Design Engineering

Projected Budget: \$597,148 (General Fund and Rebuild Illinois Bonds Fund) – This project involves large scale storm sewer and stormwater storage improvements to address the severe roadway flooding of the Flossmoor Road Viaduct during heavy rainfall events. In November 2020, voters approved a \$10M bond referendum to be used to fund the Flossmoor Road Viaduct Drainage Improvements and the Street Pavement Rehabilitation Program. The engineering for the project began in FY24 and will be completed in FY24. Construction is anticipated to be completed in FY25. This timeline will allow staff to pursue additional grant opportunities to help fund the construction of the project.

Residential Water Meter Replacement with Radio Read

Projected Budget: \$2,007,840 (General Fund, Water and Sewer Funds, and American Rescue Plan Act Fund) – The project includes the upgrade of the remainder of the small meter inventory (2,600 meters) to the new style Sensus iPERL meter and convert the entire meter inventory to a radio read system. A radio read system will provide the Village the opportunity to read meters quicker, more efficiently and provide the ability to identify leaks and meter issues on a daily basis with real time data. The project started in the fall of 2023 and should be completed by the end of Fiscal Year 2024.

Central Business District Roadway, Pedestrian, and Streetscape Improvements – Phase 2 Engineering

Projected Budget: \$149,814 (General Fund) – This project is the Phase II Engineering or the CBD Project. The Village has identified the need for safety improvements included within the project such as re-configured intersection geometry, improved vehicle and pedestrian sight lights, improved crosswalk configuration and crossing safety treatments, evaluation of existing on-street parking locations, and improved roadway and pedestrian lighting. The Village has also identified the need to modernize and accentuate the Central Business District by adding parkway and crosswalk pavers, sidewalk replacement to remove tripping and other safety hazards, ADA access improvements, additional trees with tree grates, benches, bike racks, wayfinding and safety signage, and other decorative landscaping elements. The

Attachment: FY24 mid-year attachments (FY24 Mid-Year Financial Review)

Phase 2 Engineering will be partially offset with a \$55,000 Cook County Invest-in-Cook grant that was received this year. The Village also received an IDOT ITEP grant in the amount of \$1,184,456 for the Phase 3 Construction and Construction Engineering that is slated to begin in the spring of 2025.

Brumley Drive Reconstruction

Projected Budget: \$660,000 (General Fund and 2021 Streets and Storm Sewer Improvement Fund) – This project includes the engineering and reconstruction of Brumley Drive, from Bruce Avenue to Perth Avenue, and the resurfacing of Brumley Drive, from Perth Avenue to Sterling Avenue. Other improvements include storm sewer upgrades, grading, and sidewalk improvements. The design engineering is substantially complete and the project will be bid in December for spring 2024 construction. The project funding will be partially offset with a \$112,500 DCEO grant.

Water Supply System Improvements – Phase 1 Engineering

Project Budget: \$80,000 (General Fund) – This project is the first phase of the Water Supply System Improvements program, and involves the engineering of the Village's water system SCADA improvements and upgrades.

FISCAL YEAR 2025 GOALS

Flossmoor Road Viaduct Drainage Improvements – Construction

Projected Budget: \$7.2M (General Fund and 2021 Streets and Storm Sewer Improvement Fund) – This project involves large scale storm sewer and stormwater storage improvements to address the severe roadway flooding of the Flossmoor Road Viaduct during heavy rainfall events. In November 2020, voters approved a \$10M bond referendum to be used to fund the Flossmoor Road Viaduct Drainage Improvements and the Street Pavement Rehabilitation Program. The engineering for the project began in FY24 and will be completed in FY24. Construction is anticipated to be completed in FY25. This timeline will allow staff to pursue additional grant opportunities to help fund the construction of the project. The construction may be completed in phases, but this will be determined once all of the funding sources are finalized.

Water Supply System Improvements – Phase 1 Construction

Project Budget: \$679,300 (General Fund) – This project is the first phase of the Water Supply System Improvements program, and involves the construction/implementation of the Village's water system SCADA improvements and upgrades.

Central Business District Roadway, Pedestrian, and Streetscape Improvements – Phase 3 Construction

Projected Budget: \$1,590,570 (General Fund) – This project is the Phase 3 Construction of the CBD Project. The Village received an IDOT ITEP grant in the amount of \$1,184,456 for the Phase 3 Construction and Construction Engineering that will offset 80% of this phase of the project. The project is slated to be bid in January of 2025 for construction in spring/summer of 2025.

Dartmouth Bike Bridge Replacement Project – Engineering and Construction

Projected Budget: \$593,006 (General Fund) – This project includes the design engineering and construction for the Dartmouth Road Bike Bridge bank stabilization of Butterfield Creek. Baxter & Woodman Consulting Engineers was retained to complete a Preliminary Design Memorandum in Fiscal Year 2016. This memorandum identified the scope for the project, alternative design options, cost estimates, and potential grant funding sources to offset the cost for the project. Staff worked with Baxter & Woodman on a grant application to the IEPA for a Section 319 Grant for this project both in 2021 and 2022. If the Village is awarded a grant, design engineering could be completed in FY25.

MEMORANDUM



FLOSSMOOR

TO: Bridget Wachtel, Village Manager
FROM: Scott Bugner, Director of Building and Zoning *SMB*
DATE: November 14, 2023
SUBJECT: Planning and Zoning: FY24 Mid-Year Goals and Objectives

Much of the department's activities are initiated in response to residents, developers and others who are seeking assistance with variations, special use permits or other land use issues, enforcement and interpretation of the zoning code, but several specific items are ongoing and include the following:

The Village had voluntarily annexed and rezoned the property located at 19610-12 Governors Highway which was approved to construct a 14-bed hospice and palliative care facility. Construction is ongoing and it is anticipated to open for business in late winter or early spring of 2024.

The Original Rainbow Cone had been approved to construct an ice cream shop with a drive-thru adjacent to the Bouna Restaurant in 2022, however that project was initially shelved by the owners due to a high potential property tax burden. But with a Class 8 tax incentive being approved recently, they now anticipate construction to begin in the coming weeks.

The Village continues to seek to acquire properties through the no cash bid process with Cook County and are in the process of acquiring deeds of 10 separate parcels.

Conceptual review of the former Norman property at 19020 Kedzie was approved for a multi-story apartment building and the property owner is currently attempting raise the capital needed for the project. Additional public hearings and approval for the preliminary and final planned unit development will be required prior to annexation and building permit issuance.

Flossmoor Animal Hospital has submitted application for an amendment to their special use permit for an addition and renovation project. This project would also require a lot subdivision and consolidation of a portion of property currently owned by the Center for Dental Excellence.

Attachment: FY24 mid-year attachments (FY24 Mid-Year Financial Review)

MEMORANDUM

TO: Bridget Wachtel, Village Manager
FROM: Scott Bugner, Director of Building and Zoning *SMB*
DATE: November 14, 2023
SUBJECT: Building Department: FY24 Mid-Year Goals and Objectives



FLOSSMOO

The Building Department has again had a busy year with the day-to-day operations necessary to meet the property needs of our Village. One new single-family home has been completed and 2 others are currently still under construction, the H-F Ice Arena addition and renovation has been completed, construction of the Oasis/Goshen hospice facility is in progress and permits have been approved for Rainbow Cone to begin construction. There has also been a significant number of interior and exterior renovations throughout the Village with 589 permits being issued to date since the start of the fiscal year with a construction value totaling \$36,150,909.00

Property maintenance inspection staff have been aggressive in their enforcement of the property maintenance codes and taking cases to adjudication where property owners have failed to abate violations following reasonable warning periods. 354 warning notices have been issued since the beginning of the fiscal year, 133 of which resulted in citations being issued for non-compliance.

Building Department staff anticipates a busy winter and spring with the continued construction of the Oasis/Goshen hospice and the start of construction of Rainbow Cone to begin along with a proposed addition and renovation to the Flossmoor Animal Hospital and other ongoing residential projects.

Attachment: FY24 mid-year attachments (FY24 Mid-Year Financial Review)

MEMORANDUM

TO: Bridget Wachtel, Village Manager
 C: Scott Bordui, Finance Director
 FROM: Jerel Jones, Chief of Police
 DATE: November 14, 2023
 SUBJECT: Fiscal Year 2025 Goals



FLOSSMOOR

The following are the current goals and objectives for FY25 for the Flossmoor Police Department:

1. AXON CAMERA SYSTEM

- A. Vehicles
- B. Body Worn
- C. Interview/Interrogation Room

Approximate Cost: \$225,000.00

- D. AXON Taser Replacement (10-units)- Variable cost to be determined
- E. AXON virtual Reality Training (Part of bid process for 3-providers to be determined (AXON.com, WRAP.com, and STREETSMARTSVR.com))

2. CCTV-LPR ACQUISITION AND IMPLEMENTATION

Approximate cost:

Year-1: \$60,950.00 (covered by grant funds)

Annual cost, years 2-5: \$52,400.00/yr.

5-year total: \$270,550.00 (including grant contribution)

3. FIREARM RANGE UPGRADE

- This project is currently budgeted for the 2024 fiscal year schedule
- **Approximate cost: \$400,000.00**
- Damaged Mechanical Pipe Replacement inside Range- To be determined
- Range Ventilation Modification: Maximum cost: \$25,000

4. SECURITY FENCE

- This project is designed to secure the public safety area of the Village Hall complex
- **Approximate cost: \$55,000.00**
- Additions to this project will include mechanical hardware to open and close the gate(s)

5. VEHICLE REPLACEMENT-ACQUISITION UPGRADE

A. Squad 222

B. Squad 322

C. Administration Take Home Vehicle (Unmarked)

Approximate cost: \$41,000 per vehicle + upfitting \$5,000.00 per vehicle = \$138,000.000

D. Ballistic Safety Glass upgrade: **Approximately \$10,000.00 per vehicle** (X # of marked squads).

6. RECRUITMENT-RETENTION-HIRING

- Video/picture backdrop
- Recruitment/Marketing banners, table dressing, stands, etc.
- Testing: written and medical/psychological/background for candidates
- **HIRING OFFICERS** (Cumulative cost of pay, benefits, uniforms, training, and training ammunition per officer)

Attachment: FY24 mid-year attachments (FY24 Mid-Year Financial Review)

7. RADAR SPEED TRAILER

- Deter motorists from speeding throughout the Village- Strategically deploy unit throughout community.
- Approximate cost- \$20,000.00

8. POLICE DEPARTMENT KITCHEN REMODEL

- This project will expand the kitchen and break area of the police department for employee use.
- The Police Department is partnering with Public Works to complete this project.
- Approximate cost- To be determined

9. POLICE DEPARTMENT RECORDS ROOM REMODEL

- This project is currently budgeted for the 2024 fiscal year schedule.
- This area of the police department will be completely remodeled
- Budgeted amount: \$25,000.00

MEMORANDUM

TO: Bridget Wachtel, Village Manager
C: Scott Bordui, Finance Director
FROM: Robert Kopec, Fire Chief
DATE: November 13, 2023
SUBJECT: Mid-Year Review



FLOSSMOOR

Upon review of our FY 24 goals, the Fire Department is focused and committed to our primary mission: providing the highest level of service to the residents and guests of our community. We strive to deliver outstanding customer service and a supportive culture within the department by embracing our "Service, Pride, Tradition" motto.

As our service continues to experience dwindling numbers of qualified candidates and new recruits, we have maintained adequate staffing levels to provide professional services while recruiting, educating, and training the next generation of fire service professionals to meet our staffing needs. The increase in new recruits has accelerated the need to restructure the paid-on-call/ volunteer program. We are modifying the program to meet the department's and the recruits' needs while ensuring compliance with all applicable labor requirements.

Since restructuring the bureau, the Fire Prevention Bureau has completed over 300 annual fire inspections and assisted with several plan reviews. In addition, we have updated codes, and implemented BRYCER for compliance/ tracking of detection and suppression systems. We implemented building pre-plans for all commercial occupancies utilizing FlowMSP to ensure our personnel have up-to-date building information. FlowMSP software provides all personnel with all pertinent building information, hazards, and hydrant information via our MDT or cell phone.

With the COVID-19 restrictions now passed, we have continued to promote and expand Fire Education & Safety programs. This past October, fire department crews visited all our elementary schools to present fire safety education and hosted several station tours for our youngest residents. We also provided a fire sprinkler demonstration at our annual National Night Out to help educate our residents on the importance of practicing fire safety and the value of residential sprinklers. Additionally, we have expanded the First Aid/ CPR training we offer to residents, social groups, and businesses in the community. New this year, we are offering our first certified babysitters class for this upcoming winter break.

Assistant Chief Berk and the Captains are finalizing the specifications of the new ambulance that is scheduled for delivery in the fourth quarter of 2024. The ambulance replacement is part of the Capital FY24 Replacement program, along with the FD copy machine that is also being finalized. The office computer replacement is part of a village-wide replacement that is being assessed by the Village IT consultant Prescient and Assistant Village Manager Jonathan Bogue.

The upcoming FY25 will bring more challenges, but we will continue focusing on our most important resource: personnel. The Fire Department will continue to focus on maintaining a culture that will maintain and attract talented professionals who will continue to provide the highest level of service to our community.

Attachment: FY24 mid-year attachments (FY24 Mid-Year Financial Review)

MEMORANDUM

TO: BRIDGET A. WACHTEL, VILLAGE MANAGER
FROM: ANN NOVOA, ASST. FINANCE DIRECTOR
C: SCOTT BORDUI, FINANCE DIRECTOR
DATE: NOVEMBER 14, 2023
SUBJECT: MID-YEAR FINANCIAL REVIEW

The following is a status update of FY 24 goals taken directly from the FY 24 budget:

FY24 GOALS - FINANCE:

- Submit application and Annual Comprehensive Financial Report to GFOA for COA award. **STATUS: Completed.**
- Complete implementation of new financial system software with BS&A. **STATUS: Completed.**
- Maximize InvoiceCloud by offering direct debit and direct credit card billing services. **STATUS: Open Item; project is currently in research phase.**
- Implement GASB 87 related to lease activities for FY 23 audit. **STATUS: Completed.**
- Implement accounting and business operations for new TIF District, if approved by Village Board including all accounting, bank account setup, EAV reporting and County distribution set up. **STATUS: In Progress**
- Begin evaluation project of Finance Dept. organization structure for potential re-organization. **STATUS: Open Item; project is currently in research phase**

FY24 GOALS – WATER & SEWER:

- Maintain collection rate at high percentage. **STATUS: Completed.**
- Maximize InvoiceCloud by offering direct debit and direct credit card billing services. **STATUS: Open Item; project is currently in research phase.**
- Participate in marketing campaign to promote InvoiceCloud and BS&A on-line services to residents. **STATUS: In Progress**
- Work with Public Works on residential water meter replacement program if project is undertaken. **STATUS: Open Item; project is currently underway**
- Implement financing option selected for residential water meter replacement program. **STATUS: Open Item; project is currently in research phase.**
- Implement financing option for alternate water supply if financing becomes necessary for post conversion work. **STATUS: Open Item; project is currently in research phase.**
- Participate in project to revise new resident packet. **STATUS: Open Item; project is currently in research phase.**

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OTHER PROJECTED/COMPLETED ACCOMPLISHMENTS – FY24:

- Maintained high standard of daily operations; efficiency resulted in only 0 audit adjustments (FY 23 audit).
- Obtained GFOA Certificate of Achievement for Excellence in Financial Reporting.
- Maintained essential Finance Department provided services during ongoing COVID pandemic as defined in the Village's policy.
- Completed project to implement Village corporate credit card program for department purchasing.
- Complied with Illinois Consumer Coverage Disclosure Act mandate related to health insurance.
- Implemented new Fire Captain pay structure and timesheet format in payroll system.
- Completed Police Officer retroactive pay for settled FOP contract.
- Completed project to implement P.A. 102-0265 for reporting on minority, women & veteran owned businesses.
- Completed second ARPA reporting cycle.
- Implemented Village wide timesheet revisions to align with personnel policy manual updates.
- Implemented positive pay check service for accounts payable and payroll checks.
- Participated in Village strategic planning process with Village Board and management.
- Initiated project to move all payroll related payments to full ACH payment method.
- Assistant Finance Director achieved SHRM certificate
- Initiated PLFAW law for January 1,2024 deadline
- Implemented wireless credit card machine for Flossmoor Fest and over events
- Participated in the IT Service RFP process
- Implemented electronic paystubs
- Front desk security project completed

Finally, the following is a list of tentative goals for FY 25. This list is likely to change and will become much less comprehensive as a more thorough review takes place in conjunction with the FY 25 budget process. The magnitude of some of the projects is so large that it will be impractical to achieve all of the goals.

TENTATIVE FY25 GOALS:

- Submit application and Comprehensive Annual Financial Report to GFOA for COA award.
- Implement Affordable Care Act (ACA) mandates as required during the year and continue to develop financial strategies for dealing with ACA.
- Manage and develop accounting and financial reporting for large influx of new grants including preparation for Single Audit.
- Manage administrative and compliance requirements for 2021 bond issue including accounting, managing proceeds and arbitrage requirements.
- Implement accounting and business operations for new TIF District, including all accounting, bank account setup, EAV reporting from County and County distribution set up.

PAGE THREE-MID-YEAR FINANCIAL REVIEW-NOVEMBER 14, 2022

- Complete project to move all payroll related payments to full ACH payment method.
- Evaluate new BS&A software implementation to maximize capabilities of software including features such as personnel action notices, payroll rate tables, budget tools and remaining clean-up of data and setup across all modules.
- Re-evaluate efficiency and internal control effectiveness of various remote BS&A data entry and approval procedures for Village department users. Adjust for any procedures that have diminished efficiency and/or internal controls.
- Re-evaluate Finance Department organization structure and recommend re-organization if determined to be prudent course of action.
- Conduct review of Village's investment policy for purposes of updating.
- Conduct review of Village's purchasing policy for purposes of updating.
- Re-training as domain administrator for new server software and obtain administrator training for related new web filter, spam, backup and other system wide software.
- Re-evaluate health insurance employer/employee cost sharing model.
- Participate in Village wide network infrastructure and department workstation replacement project.
- Maximize InvoiceCloud utility billing implementation by offering utilization of ACH direct debit and/or direct credit card billing.
- Participate in marketing campaign to promote InvoiceCloud and BS&A on-line services to residents.
- Aid Police Department in implementation of new Police vehicle sticker software, if project is undertaken.
- Work with Public Works on implementation of residential water meter replacement program, if project is undertaken.
- Implement financing option selected for residential water meter replacement program.
- Participate in project to revise new resident packet.
- Maintain utility billing collection rate at high percentage.
- Transition new management in Finance Department