FLOSSMOOR
Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
Phone: 708.798.2300
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www.flossmoor.org

Mayor
Michelle I. Nelson

Trustees
Joni Bradley-Scott
Gary Daggett
Brian Driscoll
Rosalind Henderson Mustafa
George Lofton
James Mitros

Village Clerk
Gina A. LoGalbo

Village Manager
Bridget A. Wachtel

AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, FEBRUARY 17, 2025 – 7:00 PM
VILLAGE HALL

Join Zoom Meeting
https://us02web.zoom.us/j/85210894513?pwd=uZUHbLuNGHvJ6BUE21v7ofK1RLbeBa.1
ID: 852 1089 4513 Passcode: 60422 Or join by phone (312) 626-6799

CALL TO ORDER

ROLL CALL

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

RECOGNITIONS AND APPOINTMENTS

1. **A Proclamation Declaring February as Black History Month**
2. **Appointment of Carl Estelle as Police Chief**
3. **Consideration of a Resolution Appointing Flossmoor's Police Representative to E-Com's 911 Operating Committee**

CONSENT AGENDA

4. **Approval of the Minutes of the Meeting Held on February 3, 2025**
5. **Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 17, 2025)**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

ACTION ITEMS

6. **Consideration of a Joint Funding Agreement and Resolution with IDOT for the Central Business District Roadway, Pedestrian and Streetscape Improvements Project**
7. **Consideration of an Award of Contract to Baxter & Woodman, Inc. for the Central Business District Roadway, Pedestrian and Streetscape Improvements Project Phase 3 Construction Engineering**

DISCUSSION ITEMS

OTHER BUSINESS

8. **A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation**

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.

FLOSSMOOR
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Proclamation

WHEREAS*, Flossmoor is a community steeped in history and energized by diversity and inclusion in all its forms; and,*

WHEREAS*, Flossmoor is a community where we celebrate the differences that are woven in our community fabric; and,*

WHEREAS*, as we commemorate Black History Month, it is important to celebrate the contribution of Black Americans in every endeavor of American life; and,*

WHEREAS*, Flossmoor is fortunate to be the home of Black leaders in civic life, arts & entertainment, science, medicine, industry and so many more fields; and,*

WHEREAS*, we are all indebted to those who came before us and those who make Black history today; and,*

WHEREAS*, President Gerald Ford formally recognized Black History Month in February 1976, encouraging America to take time to learn about the achievements and contributions of Black Americans to our American landscape;*

NOW, *THEREFORE, I, Michelle I. Nelson, Mayor of Flossmoor, do hereby proclaim the month of FEBRUARY 2025 as:*

"Black History Month"

and encourage Flossmoor residents to participate in Black History Month activities throughout our community, schools and library in which we will learn about the achievements of Black Flossmoor residents who are leaders in non-profit organizations.

Dated this 17th day of February 2025

____

Michelle I. Nelson, Mayor

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: February 17, 2025
SUBJECT: Police Chief Appointment

FLOSSMOOR

In July 2024, the Village Board authorized the creation of the position of Director of Police Services. This position has all of the current responsibilities of the Police Chief position, with the exception that the incumbent cannot exercise police powers required of a Chief per statute. In addition, this position is responsible for serving as the Village Emergency Management Coordinator in the training and deployment of the Village's Emergency Operations Plan and Incident Action Plans for festivals and events. The reason for creating this position was to allow for our recommended Police Chief candidate, Carl Estelle, to start serving the Village while his out-of-state credentials were in the process of being recognized by the State of Illinois.

Since his appointment, Mr. Estelle has been serving as the Director of Police Services, overseeing the Department operations and focusing on completing many Department goals, including filling staff vacancies, implementing new technology, and managing Department capital projects. This work is in addition to community outreach with our neighborhoods and schools, and special operational planning for Village events. As communicated in July, Mr. Estelle has also been working on completing an out-of-state reciprocity program through the Illinois Law Enforcement Training and Standards Board, which he successfully completed in January. This training consisted of a 118-hour Law for Police online module, a four-hour mandatory firearm class and the law enforcement equivalency exam. In addition, Mr. Estelle's credentials from California were verified. Meeting these conditions of reciprocity allows for Mr. Estelle to hold a sworn police position in the State of Illinois.

Our Police Chief candidate, Carl Estelle, has a nearly 30-year law enforcement career in the state of California and four years of general municipal management experience. His police experience includes several years as an investigator and as the supervisor of investigations. Specifically, he served six years as Captain of Police for the city of East Palo Alto, California. Prior to that, he had served 11 years as the Special Agent Supervisor for the California Department of Justice, where he was commander of the security detail for the state's Attorney General, as well as the task force commander responsible for directing criminal investigations. His law-enforcement career began as a Police Officer for the city of Oakland, California, where he spent more than a decade patrolling neighborhoods and working in the Special Duty Unit and with the Drug Enforcement Agency Task Force.

Mr. Estelle has been a positive addition to our team, and I recommend that the Mayor appoint him as Police Chief. With the successful appointment to Police Chief, there is no need to fill the Director of Police Services position. The full-time salary schedule will be amended with the preparation of the FY 2026 budget to reflect the elimination of this position; the FY 2026 budget will be presented in March.

Thank you to Acting Chief Taylor for his service over the last several months and his continued service under Chief Estelle.

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: February 17, 2025
SUBJECT: E-Com Operating Committee Appointment

FLOSSMOOR

Both a Board of Directors and an Operating Committee govern the Village's dispatch center, E-Com. The joint dispatch center was first opened in 2005 with four founding members, including Flossmoor and has grown to nine agencies: Homewood, Flossmoor, Hazel Crest, Glenwood, Riverdale, South Holland, Thornton, East Hazel Crest and Country Club Hills. The agency has been a very successful business model to dispatch for police and fire services utilizing the most modern technology, sharing resources and standardizing operations. The center will be consolidating with SouthCom to form a new agency over the next several months. In the meantime, E-Com continues to operate.

Each Village appoints two members to each board with a rotating public member appointment to the Board of Directors. The Board of Directors consists of a Mayor or Manager and either the Police Chief or Fire Chief. For Flossmoor, our representatives are Chief Kopec and me. The Operating Committee consists of the Police Chief and Fire Chief from each community. All appointments are by resolution. The attached resolution appoints Chief Estelle to the committee. Our second representative to the Operating Committee is Chief Kopec.

RESOLUTION # __________
A RESOLUTION APPOINTING FLOSSMOOR'S POLICE REPRESENTATIVE TO E-COM's 911 OPERATING COMMITTEE

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the "Village") is duly organized and validly existing non home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of this State; and

WHEREAS, the Village is a member of E-Com 911 which provides emergency dispatching services for the Village; and

WHEREAS, the Chief of the Flossmoor Police Department has always served as one of two Village's Representative to E-COM's 911 Operating Committee; and,

WHEREAS, there has been a vacancy in the position of Police Chief of the Flossmoor Police Department since March 18, 2024; and,

WHEREAS, the Mayor and Board of Trustees desire to appoint CARL ESTELLE, the newly appointed Police Chief of the Flossmoor Police Department, effective February 17, 2025, as Flossmoor's Police Representative to E-COM's 911 Operating Committee.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Village Board of Trustees of the Village of Flossmoor, Cook County, Illinois that CARL ESTELLE is hereby appointed as Flossmoor's Police Representative to E-COM's 911 Operating Committee.

This Resolution shall be effective from and after February 18, 2025 and until it is amended or repealed.

PASSED this 17th day of February, 2025.

AYES: ____

NOES: ____

ABSENT: ______________________________________

ABSTAINED: ___________________________________

PASSED: ______________________________________

APPROVED: ____________________________________

PUBLISHED: ___________________________________

APPROVED:

____

Mayor

ATTEST:

____

Village Clerk

Approval of the Minutes of the Meeting Held on February 3, 2025

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

VILLAGE OF FLOSSMOOR
2/17/2025
CLAIMS LIST SUMMARY

HAND CHECKS	$0.00
INVOICES	$356,464.75
TOTAL	$356,464.75

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/18/25

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ACCURATE BIOMETRICS INC.							
212472501	01/31/25	$455.00		PRE-EMPLOYMENT BACKGROUND CHECKS (FINGERPRINTING)			
					01-43-4-636	PRE-EMPLOYMENT PHYSICALS	$65.00
					01-49-4-636	PRE-EMPLOYMENT PHYSICALS	$325.00
					01-42-4-636	PRE-EMPLOYMENT PHYSICALS	$65.00
						VENDOR TOTAL:	$455.00
AIRY'S INC.							
51101	01/16/25	$1,192.08		BROOKWOOD BRIDGE TELEVISING			
					08-21-4-634	MISCELLANEOUS SERVICES	$1,192.08
						VENDOR TOTAL:	$1,192.08

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/18/25

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AL WARREN OIL COMPANY INC							
W1715005	01/09/25	$1,863.80		UNLEADED FUEL			
					01-55-3-608	PETROLEUM PRODUCTS	$50.70
					01-60-3-608	PETROLEUM PRODUCTS	$273.61
					08-11-3-608	PETROLEUM PRODUCTS	$133.23
					08-21-3-608	PETROLEUM PRODUCTS	$133.23
					01-48-3-608	PETROLEUM PRODUCTS	$980.53
					01-49-3-608	PETROLEUM PRODUCTS	$274.00
					01-53-3-608	PETROLEUM PRODUCTS	$18.50
W1715006	01/09/25	$955.29		DIESEL FUEL			
					01-60-3-608	PETROLEUM PRODUCTS	$238.92
					08-11-3-608	PETROLEUM PRODUCTS	$128.90
					08-21-3-608	PETROLEUM PRODUCTS	$128.90
					01-49-3-608	PETROLEUM PRODUCTS	$458.57
W1716759	01/16/25	$1,570.31		UNLEADED GASOLINE			
					01-60-3-608	PETROLEUM PRODUCTS	$208.22
					08-11-3-608	PETROLEUM PRODUCTS	$136.32
					08-21-3-608	PETROLEUM PRODUCTS	$114.84
					01-48-3-608	PETROLEUM PRODUCTS	$869.10
					01-49-3-608	PETROLEUM PRODUCTS	$201.81
					01-53-3-608	PETROLEUM PRODUCTS	$40.02
W1716760	01/16/25	$1,207.99		DIESEL FUEL			
					01-60-3-608	PETROLEUM PRODUCTS	$520.05
					08-11-3-608	PETROLEUM PRODUCTS	$279.20
					08-21-3-608	PETROLEUM PRODUCTS	$279.20
					01-49-3-608	PETROLEUM PRODUCTS	$129.54
W1719094	01/27/25	$2,360.19		UNLEADED GASOLINE			
					01-55-3-608	PETROLEUM PRODUCTS	$89.19
					01-60-3-608	PETROLEUM PRODUCTS	$213.94
					08-11-3-608	PETROLEUM PRODUCTS	$153.99
					08-21-3-608	PETROLEUM PRODUCTS	$138.32
					01-48-3-608	PETROLEUM PRODUCTS	$1,324.70
					01-49-3-608	PETROLEUM PRODUCTS	$408.21
					01-53-3-608	PETROLEUM PRODUCTS	$31.84
W1720274	01/30/25	$2,585.93		DIESEL FUEL			
					01-60-3-608	PETROLEUM PRODUCTS	$661.6
					08-11-3-608	PETROLEUM PRODUCTS	$480.0
					08-21-3-608	PETROLEUM PRODUCTS	$531.2
							912.9

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/18/25

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
						VENDOR TOTAL:	$10,543.51
AMAZON CAPITAL SERVICES							
1D99W77J11VN	01/27/25	$21.96		ENGRAVED NAME PLATE			
					01-45-3-601	OFFICE SUPPLIES	$21.96
14Y3YTMJG9DY	02/04/25	$19.79		REPORT COVERS			
					01-55-3-601	OFFICE SUPPLIES	$19.79
1XLHTH4XLJXY	02/05/25	$31.78		IPHONE CHARGER/REPORT COVERS			
					01-60-3-601	OFFICE SUPPLIES	$19.79
					08-11-3-605	OPERATING SUPPLIES	$11.99
1DLQJJ7LCYRN	02/10/25	$488.25		BIB OVERALLS/FOLDING CHAIR RACK/CARHARTT WORK PANTS			
					01-67-3-605	OPERATING SUPPLIES	$229.95
					01-60-3-612	UNIFORMS & RELATED SUPPLIES	$258.30
1LYQFMQP3VLG	02/10/25	$187.03		CLEANING SUPPLIES/BATTERIES/EMS SUPPLIES			
					01-49-3-616	CLEANING SUPPLIES	$147.78
					01-49-3-605	OPERATING SUPPLIES	$13.26
					01-49-3-622	EMS EQUIPMENT & SUPPLIES	$25.99
1W9WK9KF3HHW	02/10/25	$189.99		VINYL TUBING			
					01-61-3-615	SMALL TOOLS & EQUIPMENT	$189.99
1W4RFGRD4414	02/10/25	$46.52		IPHONE CASE/PASSWORD BOOK			
					08-21-3-601	OFFICE SUPPLIES	$46.52
163HR6PD1W41	02/10/25	$118.78		ROLLING CHAIR MAT-RECORDS ROOM/KAUSAL IPHONE CHARGERS			
					01-48-7-720	RECORDS ROOM REMODEL	$63.78
					01-48-3-605	OPERATING SUPPLIES	$55.00
1FLKY4W91GGW	02/10/25	$10.65		BLUE EMERGENCY STROBE LIGHT			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$10.65
						VENDOR TOTAL:	$1,114.75
AMERICAN WATER WORKS ASSOC							
SO200843	11/26/24	$87.00		MILOVANOVIC ANNUAL DUES 2/1/25-1/31/26			
					01-55-5-660	DUES AND SUBSCRIPTIONS	$87.00
						VENDOR TOTAL:	$87.00
ASCAP							
500697140 012025	01/20/25	$445.92		MUSIC LICENSING FEES 1/1/25-1/31/26			
					01-41-5-660	DUES AND SUBSCRIPTIONS	$445.92
						VENDOR TOTAL:	$445.9

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/18/25

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
BAXTER & WOODMAN, INC.							
0268518	01/27/25	$30,508.46		VIADUCT BASIN DESIGN ENGINEERING - PHASE 3			
					03-01-7-701	FLOSSMOOR RD VIADUCT ENGINEER	$30,508.46
0268519	01/27/25	$2,224.26		HEATHER HILL ELEM DETENTION BASIN CS			
					17-01-4-742	FLOSSMOOR RD VIAD CONS OBSERV	$2,224.26
0268523	01/27/25	$77.50		LEAD SERVICE LINE REPLACEMENT PLAN			
					08-11-7-773	LEAD SERVICE LINE REPLACEMENT P	$77.50
0268524	01/27/25	$126.00		LATIMER ROAD GRANT APPLICATION			
					01-55-4-630	PROFESSIONAL SERVICES	$126.00
0268530	01/27/25	$540.00		UTILITY BILLING DATA ANALYSIS			
					08-11-7-749	WATER METER REPLACEMENT PROG	$540.00
						VENDOR TOTAL:	$33,476.22
BLUE-COLLAR SUPPLY CO.							
26744	01/27/25	$125.98		UNIFORMS & RELATED SUPPLIES-SCHMIDT UNIFORM HOODIES/TSHIRT			
					01-60-3-612	UNIFORMS & RELATED SUPPLIES	$125.98
						VENDOR TOTAL:	$125.98

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/18/25

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
BMO FINANCIAL GROUP							
FISHER 011525	01/15/25	$25.00		PERMIT TECH NATION-MEMBERSHIP RENEWAL THROUGH JAN 1, 2026			
					01-53-5-660	DUES AND SUBSCRIPTIONS	$25.00
BOGUE 011525	01/15/25	$1,414.04		BRICKS R US-ENGRAVED BRICKS/WEB NETWORK-DISCOVER FLOSS DOMAIN/AMAZON-MLK DAY COMMUNITY EVENT			
					27-01-3-619	PROGRAM COMMODITIES	$345.46
					27-01-3-619	PROGRAM COMMODITIES	$60.22
					01-42-4-645	WEBSITE APPLICATIONS	$42.17
					01-41-4-651	COMMUNITY RELATIONS COMMISSIO	$30.79
					01-41-4-651	COMMUNITY RELATIONS COMMISSIO	$39.59
					01-41-4-651	COMMUNITY RELATIONS COMMISSIO	$599.17
					01-41-4-651	COMMUNITY RELATIONS COMMISSIO	$76.64
					01-41-4-651	COMMUNITY RELATIONS COMMISSIO	$220.00
KOPEC 011525	01/15/25	$1,005.81		CAPRICE-UNIFORM/GFS-VIL HOLIDAY BKFST/WALTS-VIL HOLIDAY BKFST/REMARKABLE-MBRSHP DUES/MW ANTI AGING-DU			
					01-49-3-612	UNIFORMS & RELATED SUPPLIES	$120.04
					01-42-4-652	MEETINGS AND EVENTS	$526.07
					01-42-4-652	MEETINGS AND EVENTS	$56.71
					01-49-6-672	DEPARTMENT IT MAINTENANCE	$2.99
					01-00-6-486	MISCELLANEOUS REVENUE	$300.00
KORTUM 011525	01/15/25	$62.88		COFFEE RESTOCK			
					01-67-3-605	OPERATING SUPPLIES	$62.88
MILOVANOVIC 0115	01/15/25	$103.50		CITY OF CHGO HEIGHTS-RED LIGHT ENFORCEMENT TICKET			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$103.50
TAYLOR 011525	01/15/25	$2,291.02		RIDGEWAY PETRO/SM3/RELIANT HIRING/NUCPS/USPS/TEMPLE PUBLIC/FAIRVIEW REALTY/NOBLE			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$16.00
					01-48-3-611	SPECIAL POLICE COMMODITIES	$9.02
					01-48-4-638	ADVERTISING	$575.00
					01-48-5-661	TRAINING	$44.00
					01-48-3-603	POSTAGE	$32.00
					01-48-4-630	PROFESSIONAL SERVICES	$295.00
					01-48-5-661	TRAINING	$1,100.00
					01-48-4-630	PROFESSIONAL SERVICES	$25.00
					01-48-5-660	DUES AND SUBSCRIPTIONS	$175.00
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$20.00
WACHTEL 011525	01/15/25	$105.45		ZOOM-MONTHLY BILLING/MEIJER-MENORAH & KINARA LIGHTING			
					01-42-4-645	WEBSITE APPLICATIONS	$48.0
					01-41-4-651	COMMUNITY RELATIONS COMMISSIO	$57.4
WEGMANN 011525	01/15/25	$930.07		HOME DEPOT-MEETING SIGN, LIGHTING, REFRIGERATOR/SAMS-KITCHEN, CLEANING, OFFICE SUPPLIES			
							$21.3

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/18/25

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
					01-48-3-611	SPECIAL POLICE COMMODITIES	$79.86
					01-48-3-601	OFFICE SUPPLIES	$23.84
					01-48-7-720	RECORDS ROOM REMODEL	$29.98
					01-48-7-720	RECORDS ROOM REMODEL	$775.01
BERK 011525	01/15/25	$17.11		GUS BOCKS ACE HARDWARE-HOLIDAY PARADE LIGHTS			
					01-49-5-665	PUBLIC EDUCATION	$17.11
						VENDOR TOTAL:	$5,954.88
CANON SOLUTIONS AMERICA , INC.							
6010743322	01/30/25	$283.28		FD COPIER MAINT USAGE 7/30/24-1/29/25			
					01-49-6-677	EQUIPMENT SERVICE CONTRACTS	$283.28
6010762040	01/31/25	$160.20		FD COPIER MAINTENANCE BASE 1/31/25-4/29/25			
					01-49-6-677	EQUIPMENT SERVICE CONTRACTS	$160.20
						VENDOR TOTAL:	$443.48
COMED							
9484057000 020425	02/04/25	$114.22		CBD STREET LIGHTS POWER 12/19/24-1/23/25			
					40-33-4-634	MISCELLANEOUS SERVICES	$114.22
0994561222 013025	01/30/25	$1,357.79		MFT STREET LIGHT POWER 12/19/24-1/23/25			
					02-01-4-630	ELECTRIC, POWER, AND LIGHT	$1,357.79
0236797000 012825	01/28/25	$149.70		SYLVAN LIFT STATION POWER 12/26/24-1/28/25			
					08-21-4-631	ELECTRIC, POWER, & LIGHT	$149.70
6568992000 012825	01/28/25	$470.55		STERLING TOWER POWER 12/26/24-1/28/25			
					08-11-4-631	ELECTRIC, POWER, AND LIGHT	$470.55
9135458000 012825	01/28/25	$862.10		COMMONS/MEINHEIT POWER 12/26/24-1/28/25			
					08-11-4-631	ELECTRIC, POWER, AND LIGHT	$862.10
7107178111 012825	01/28/25	$124.65		COMMONS LIFT STATION POWER 12/26/24-1/28/25			
					08-21-4-631	ELECTRIC, POWER, & LIGHT	$124.65
2619082222 012825	01/28/25	$164.85		HOMEWOOD METER VAULT POWER 12/26/24-1/28/25			
					08-11-4-631	ELECTRIC, POWER, AND LIGHT	$164.85
6568992000 012325	01/23/25	$73.27		STERLING TOWER POWER 12/19/24-1/23/25			
					08-11-4-631	ELECTRIC, POWER, AND LIGHT	$73.27
0025482000 012325	01/23/25	$63.57		CENTRAL DR ALLEY LIGHTS POWER 12/19/24-1/23/25			
					02-01-4-630	ELECTRIC, POWER, AND LIGHT	$63.57
6725003000 012325	01/23/25	$31.76		CBD PEDESTAL POWER 12/19/24-1/23/25			
					40-33-4-634	MISCELLANEOUS SERVICES	$31.7
3022002111 012325	01/23/25	$146.66		HEATHER ROAD LIFT STA POWER 12/19/24-1/23/25			
					08-21-4-631	ELECTRIC, POWER, & LIGHT	$146.6
							59.1

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/18/25

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COOK COUNTY DEPT OF TRANSPORTATION							
20244	01/03/25	$1,810.02		TRAFFIC SIGNAL MAINTENANCE 4TH QTR 2024 10/1/24-12/31/24			
					02-01-4-630	ELECTRIC, POWER, AND LIGHT	$1,810.02
						VENDOR TOTAL:	$1,810.02
DACRA TECH LLC							
DT202501041	01/31/25	$1,000.00		DACRA MUNICIPAL ENFORCEMENT SYSTEM JANUARY 2025			
					01-44-4-646	LOCAL ADJUDICATION SERVICES	$1,000.00
						VENDOR TOTAL:	$1,000.00
DAILY SOUTHTOWN							
24033261 011625	01/16/25	$968.16		ADMIN ANNUAL SUBSCRIPTION THROUGH 2/19/26			
					01-41-5-660	DUES AND SUBSCRIPTIONS	$968.16
						VENDOR TOTAL:	$968.16
DYNEGY ENERGY SERVICES							
030800023464	01/31/25	$2,732.48		VOLLMER RESERVOIR 12/26/24-1/27/25			
					08-11-4-631	ELECTRIC, POWER, AND LIGHT	$2,732.48
030880020929	01/31/25	$789.57		STERLING LIFT STATION 12/26/24-1/27/25			
					08-11-4-631	ELECTRIC, POWER, AND LIGHT	$789.57
031040011981	01/31/25	$363.59		KEDZIE PUMP STATION 12/26/24-1/27/25			
					08-11-4-631	ELECTRIC, POWER, AND LIGHT	$363.59
030640032114	01/31/25	$1,032.12		BUTTERFIELD LIFT STATION 12/26/24-1/27/25			
					08-21-4-631	ELECTRIC, POWER, & LIGHT	$1,032.12
						VENDOR TOTAL:	$4,917.76
EAGLE UNIFORM CO INC							
222213	01/31/25	$268.00		UNIFORM FILKINS			
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	$268.00
223413	02/01/25	$210.00		UNIFORM FILKINS			
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	$210.00
						VENDOR TOTAL:	$478.00
EBEL'S ACE HARDWARE							
351867	02/04/25	$142.47		EXTRACTION TOOL INSTALL SUPPLIES			
					01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	$142.47
351875	02/05/25	$10.79		AA BATTERIES			
					01-49-3-605	OPERATING SUPPLIES	$10.7
						VENDOR TOTAL:	$153.2

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Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
E-COM DISPATCH CENTER							
1180	02/03/25	$4,025.13		VERIZON WIRELESS ACCESS CARDS NOV 2024 - JAN 2025			
					01-50-4-637		$4,025.13
						VENDOR TOTAL:	$4,025.13
EIGHNER'S FLOWERS & GIFTS							
00388901	01/13/25	$81.94		BRUNKE SYMPATHY			
					01-41-4-652	COMMUNITY SERVICE ACTIVITIES	$81.94
00389041	01/17/25	$81.94		ZAMKIN SYMPATHY			
					01-41-4-652	COMMUNITY SERVICE ACTIVITIES	$81.94
						VENDOR TOTAL:	$163.88
EXPERT CHEMICAL & SUPPLY INC							
963790	01/24/25	$2,400.90		SALT BAGS RESTOCK			
					01-61-6-677	PROGRAM MAINTENANCE	$2,400.90
						VENDOR TOTAL:	$2,400.90
FELPAT HOLDINGS LLC							
020725	02/07/25	$490.31		WATER REFUND 2938 MACFARLANE CRESCENT			
					08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	$490.31
						VENDOR TOTAL:	$490.31
FORD OF HOMEWOOD							
5022606	01/28/25	$781.44		FD #19 MANIFOLD ASSEMBLY/OIL FILTER CHANGE			
					01-49-6-671	VEHICLE MAINTENANCE	$781.44
5022540	01/24/25	$48.00		P26 TRAILER PLUG			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$48.00
5022579	01/27/25	$113.32		OIL FILLER TUBE/BUMPER/BRACKET/SCREW			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$37.77
					08-11-6-671	MAINTENANCE AND SUPPLIES	$37.77
					08-21-6-671	MAINTENANCE AND SUPPLIES	$37.78
						VENDOR TOTAL:	$942.76
GALLS, LLC							
030082398	01/06/25	$7.21		UNIFORMS & RELATED SUPPLIES-BAPP HEADBAND			
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	$7.21
030082400	01/06/25	$40.11		UNIFORMS & RELATED SUPPLIES-MAYDEN EARPHONE			
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	$40.1
						VENDOR TOTAL:	$47.3

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
GASVODA & ASSOCIATES INC							
INV24SVC0670	02/06/25	$7,831.32		COMM CONTROLLER			
					08-11-6-677	WATER FACILITY MAINTENANCE	$7,831.32
						VENDOR TOTAL:	$7,831.32
GRAINGER, INC.							
9391841955	01/31/25	$94.38		RAIN GEAR			
					01-60-3-612	UNIFORMS & RELATED SUPPLIES	$94.38
						VENDOR TOTAL:	$94.38
GRAPHIC PRODUCTS INC.							
2783660	02/06/25	$413.06		DURALABEL RIBBON-TRAINING EQUIPMENT LABELING			
					01-49-5-664	TRAINING MATERIALS	$413.06
						VENDOR TOTAL:	$413.06
HISKES, DILLNER, O'DONNELL,							
22270	02/04/25	$82.50		2021 NO CASH BID THROUGH 12/31/25			
					01-44-4-644	OTHER LEGAL SERVICES	$82.50
22271	02/04/25	$412.50		2021 NO CASH BID THROUGH 1/31/25			
					01-44-4-644	OTHER LEGAL SERVICES	$412.50
22272	02/04/25	$404.25		ACQUISITION/NO CASH BID 1835 DIXIE HWY, FLOSSMOOR IL THROUGH 1/31/25			
					01-44-4-644	OTHER LEGAL SERVICES	$404.25
						VENDOR TOTAL:	$899.25
HOME CLEANING CENTERS -AMERICA							
11057	02/01/25	$3,112.00		FEBRUARY 2025 CLEANING SERVICES			
					01-67-4-630	CLEANING SERVICE	$3,112.00
						VENDOR TOTAL:	$3,112.00
THE HORTON GROUP							
127369	02/04/25	$1,261.67		VIRGIN PULSE REWARDS/HEALTH MILES DECEMBER 2024			
					01-42-2-592	EAP & WELLNESS PROGRAMS	$17.28
					01-43-2-592	EAP & WELLNESS PROGRAMS	$400.92
					01-48-2-592	EAP & WELLNESS PROGRAMS	$602.76
					01-49-2-592	EAP & WELLNESS PROGRAMS	$25.92
					01-50-2-592	EAP & WELLNESS PROGRAMS	$167.28
					01-53-2-592	EAP & WELLNESS PROGRAMS	$4.[illegible]
					01-55-2-592	EAP & WELLNESS PROGRAMS	$8.[illegible]
					01-60-2-592	EAP & WELLNESS PROGRAMS	$34.[illegible]
							[illegible]61.[illegible]

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Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
INTERSTATE BATTERY OF CHICAGO							
347527	01/24/25	$170.95		P26 BATTERY			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$56.98
					08-21-6-671	MAINTENANCE AND SUPPLIES	$56.99
					08-11-6-671	MAINTENANCE AND SUPPLIES	$56.98
347736	01/30/25	$232.95		NEW BATTERY-TAC CAR 617			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$232.95
						VENDOR TOTAL:	$403.90
INTERSTATE POWER SYSTEMS INC							
R043020360	01/02/25	$1,151.55		PW GENERATOR REPAIR			
					01-67-3-620	REPAIR SUPPLIES	$1,151.55
						VENDOR TOTAL:	$1,151.55
J.M.D. SOX OUTLET							
20251032	01/28/25	$155.89		RICHTER UNIFORM			
					01-60-3-612	UNIFORMS & RELATED SUPPLIES	$155.89
						VENDOR TOTAL:	$155.89
MICHELLE KINCAID							
020725	02/07/25	$53.38		WATER REFUND 915 ARGYLE AVE			
					08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	$53.38
						VENDOR TOTAL:	$53.38
KONICA MINOLTA							
9010191701	11/08/24	$514.25		VH COPIER MAINTENANCE 11/8/24-12/7/24			
					01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	$514.25
9010231841	12/08/24	$514.25		VH COPIER MAINTENANCE 12/8/24-1/7/25			
					01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	$514.25
9010274600	01/08/25	$514.25		VH COPIER MAINTENANCE 1/8/25-2/7/25			
					01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	$514.25
						VENDOR TOTAL:	$1,542.75

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Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
LBM TOOLS LLC							
013025119087	01/30/25	$125.00		SHOP TOOLS RESTOCK			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$41.66
					08-11-6-671	MAINTENANCE AND SUPPLIES	$41.67
					08-21-6-671	MAINTENANCE AND SUPPLIES	$41.67
020625119422	02/06/25	$27.75		SHOP SUPPLIES			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$9.25
					08-11-6-671	MAINTENANCE AND SUPPLIES	$9.25
					08-21-6-671	MAINTENANCE AND SUPPLIES	$9.25
						VENDOR TOTAL:	$152.75
LINDCO EQUIPMENT SALES, INC.							
250051P	01/20/25	$1,232.03		SNOW PLOW CURB SHOES			
					01-61-6-677	PROGRAM MAINTENANCE	$1,232.03
						VENDOR TOTAL:	$1,232.03
M&K TRUCK CENTERS OF CHICAGO HTS							
208318SC	01/24/25	$724.72		D16 COOLANT HOSE/BLOWER MOTOR			
					08-11-6-671	MAINTENANCE AND SUPPLIES	$241.57
					08-21-6-671	MAINTENANCE AND SUPPLIES	$241.57
					01-60-6-671	MAINTENANCE AND SUPPLIES	$241.58
CM208318SC	01/25/25	$(152.40)		CREDIT-COOLANT HOSE RETURN			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$(50.80)
					08-11-6-671	MAINTENANCE AND SUPPLIES	$(50.80)
					08-21-6-671	MAINTENANCE AND SUPPLIES	$(50.80)
						VENDOR TOTAL:	$572.32
MACQUARIE EQUIPMENT CAPITAL INC.							
281738	02/07/25	$1,892.50		TELEPHONE LEASE AGRMT #1906979001-1/29/25-2/28/25			
					01-42-4-637	TELEPHONE	$213.85
					01-43-4-637	TELEPHONE	$141.94
					01-48-4-637	TELEPHONE	$654.80
					01-50-4-637	TELEPHONE	$141.94
					01-49-4-637	TELEPHONE	$355.79
					01-53-4-637	TELEPHONE	$113.55
					01-55-4-637	TELEPHONE	$270.63
						VENDOR TOTAL:	$1,892.5

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MATTHEW O'SHEA CONSULTING INC.							
69	01/31/25	$3,000.00		LOBBYING SERVICES JANUARY 2025			
					01-41-4-632	LOBBYING SERVICES	$3,000.00
						VENDOR TOTAL:	$3,000.00
MCKESSON MEDICAL SURGICAL							
23220449	01/24/25	$88.18		EMS DRUG TAGS			
					01-49-3-622	EMS EQUIPMENT & SUPPLIES	$88.18
						VENDOR TOTAL:	$88.18
MENARDS							
22458	01/31/25	$5.50		VH WREATH STORAGE HANGER			
					01-67-3-605	OPERATING SUPPLIES	$5.50
22439	01/31/25	$11.15		CARPET & UPHOLSTERY/SPOT CLEANER			
					01-67-3-605	OPERATING SUPPLIES	$11.15
						VENDOR TOTAL:	$16.65
MONARCH AUTO SUPPLY INC							
6981647832	02/06/25	$28.32		SHOP SUPPLIES			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$28.32
6981647951	02/07/25	$23.46		SQUAD OIL FILTERS			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$23.46
6981646777	01/23/25	$12.80		REAR MIRROR REPAIR SUPPLIES			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$12.80
6981646808	01/23/25	$35.50		SHOP SUPPLIES			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$35.50
6981647127	01/28/25	$271.79		CASE LOADER REPAIR PARTS			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$90.59
					08-11-6-671	MAINTENANCE AND SUPPLIES	$90.60
					08-21-6-671	MAINTENANCE AND SUPPLIES	$90.60
6981647154	01/28/25	$31.40		WOODS LIFT STATION COOLANT			
					09-01-6-671	MAINTENANCE AND SUPPLIES	$31.40
6981647420	01/31/25	$102.35		SHOP SUPPLIES/P21 HEADLIGHT			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$34.11
					08-11-6-671	MAINTENANCE AND SUPPLIES	$34.12
					08-21-6-671	MAINTENANCE AND SUPPLIES	$34.1
6981647423	01/31/25	$317.87		SQUAD 116 FRONT BRAKE JOB			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$317.8
						VENDOR TOTAL:	$323.4

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Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MUNICIPAL GIS PARTNERS INC							
7788	01/31/25	$6,005.04		GIS STAFFING			
					01-55-4-650	GIS CONSORTIUM	$3,002.52
					08-11-4-650	GIS CONSORTIUM	$1,501.26
					08-21-4-650	GIS CONSORTIUM	$1,501.26
						VENDOR TOTAL:	$6,005.04
NICOR GAS							
96444410003 01222	01/22/25	$1,814.62		DPWSC GAS BILL 12/18/24-1/21/25			
					01-67-4-653	GAS, ENERGY/PUMPS, & HEATING	$1,814.62
72380610005 01222	01/22/25	$114.91		KEDZIE BOOSTER STATION 12/20/24-1/22/25			
					01-67-4-653	GAS, ENERGY/PUMPS, & HEATING	$114.91
84830610006 01282	01/28/25	$2,250.55		VH GAS BILL 12/27/24-1/28/25			
					01-67-4-653	GAS, ENERGY/PUMPS, & HEATING	$2,250.55
25186956857 01272	01/27/25	$53.14		WOODS LIFT STATION 12/26/24-1/24/25			
					08-21-4-631	ELECTRIC, POWER, & LIGHT	$53.14
						VENDOR TOTAL:	$4,233.22
OTTOSEN DINOLFO HASENBALG & CASTALD							
11577	12/31/24	$2,175.00		LABOR MATTERS			
					01-44-4-644	OTHER LEGAL SERVICES	$2,175.00
						VENDOR TOTAL:	$2,175.00
PAN-OCEANIC ENINEERING CO							
3360	02/05/25	$149,498.59		HEATHER HILL BASIN PAYOUT #6 & PARTIAL, 1/2 RETENTION RELEASE			
					17-01-4-732	FLOSSMOOR RD VIADUCT CONSTRUC	$149,498.59
						VENDOR TOTAL:	$149,498.59
PARAMEDIC SERVICES OF ILLINOIS INC							
8851	02/01/25	$60,919.00		CONTRACTED FD PERSONNEL-PERIOD ENDING 2/28/25			
					01-49-4-650	CONTRACT FF/PM PERSONNEL	$60,919.00
						VENDOR TOTAL:	$60,919.00
POP'S							
020225	02/02/25	$135.05		PRISONER MEALS 9/2024-2/2025			
					01-48-3-611	SPECIAL POLICE COMMODITIES	$135.05
						VENDOR TOTAL:	$135.0

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
PRESCIENT SOLUTIONS							
0225087	02/01/25	$9,880.00		ONGOING SERVICES FEBRUARY 2025			
					01-42-6-673	VILLAGE SHARED IT MAINTENANCE	$988.00
					01-43-6-673	VILLAGE SHARED IT MAINTENANCE	$494.00
					01-45-6-673	VILLAGE SHARED IT MAINTENANCE	$296.40
					01-48-6-673	VILLAGE SHARED IT MAINTENANCE	$2,667.60
					01-49-6-673	VILLAGE SHARED IT MAINTENANCE	$3,655.60
					01-50-6-673	VILLAGE SHARED IT MAINTENANCE	$296.40
					01-53-6-673	VILLAGE SHARED IT MAINTENANCE	$296.40
					01-55-6-673	VILLAGE SHARED IT MAINTENANCE	$1,185.60
0225088	02/01/25	$4,976.40		MANAGED TECHNOLOGY SERVICES FEBRUARY 2025			
					01-42-6-673	VILLAGE SHARED IT MAINTENANCE	$497.64
					01-43-6-673	VILLAGE SHARED IT MAINTENANCE	$248.82
					01-45-6-673	VILLAGE SHARED IT MAINTENANCE	$149.29
					01-48-6-673	VILLAGE SHARED IT MAINTENANCE	$1,343.63
					01-49-6-673	VILLAGE SHARED IT MAINTENANCE	$1,841.27
					01-50-6-673	VILLAGE SHARED IT MAINTENANCE	$149.29
					01-53-6-673	VILLAGE SHARED IT MAINTENANCE	$149.29
					01-55-6-673	VILLAGE SHARED IT MAINTENANCE	$597.17
0225089	02/01/25	$2,036.20		MICROSOFT LICENSING FEBRUARY 2025			
					01-42-6-673	VILLAGE SHARED IT MAINTENANCE	$203.62
					01-43-6-673	VILLAGE SHARED IT MAINTENANCE	$101.81
					01-45-6-673	VILLAGE SHARED IT MAINTENANCE	$61.09
					01-48-6-673	VILLAGE SHARED IT MAINTENANCE	$549.77
					01-49-6-673	VILLAGE SHARED IT MAINTENANCE	$753.39
					01-50-6-673	VILLAGE SHARED IT MAINTENANCE	$61.09
					01-53-6-673	VILLAGE SHARED IT MAINTENANCE	$61.09
					01-55-6-673	VILLAGE SHARED IT MAINTENANCE	$244.34
0225090	02/01/25	$330.00		CISCO DUO ESSENTIALS FEBRUARY 2025			
					01-42-6-673	VILLAGE SHARED IT MAINTENANCE	$33.00
					01-43-6-673	VILLAGE SHARED IT MAINTENANCE	$16.50
					01-45-6-673	VILLAGE SHARED IT MAINTENANCE	$9.90
					01-48-6-673	VILLAGE SHARED IT MAINTENANCE	$89.10
					01-49-6-673	VILLAGE SHARED IT MAINTENANCE	$122.10
					01-50-6-673	VILLAGE SHARED IT MAINTENANCE	$9.90
					01-53-6-673	VILLAGE SHARED IT MAINTENANCE	$9.9
					01-55-6-673	VILLAGE SHARED IT MAINTENANCE	$39.6
						VENDOR TOTAL:	$17,222.6

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PURCHASE POWER							
020525	02/05/25	$641.97		WATER BILL POSTAGE 1/29/25			
					08-10-3-603	POSTAGE	$478.55
					08-20-3-603	POSTAGE	$159.52
					08-10-3-603	POSTAGE	$2.92
					08-20-3-603	POSTAGE	$0.98
						VENDOR TOTAL:	$641.97
RUBYGLO LLC							
F2501	01/06/25	$262.50		DECEMBER 2024 LEADERSHIP TRAINING & COACHING			
					01-42-4-630	PROFESSIONAL SERVICES	$262.50
F2502	02/03/25	$481.25		JANUARY LEADERSHIP TRAINING & COACHING			
					01-42-4-630	PROFESSIONAL SERVICES	$481.25
						VENDOR TOTAL:	$743.75
RUNCO OFFICE SUPPLY							
9613050	02/07/25	$42.12		DPW OFFICE SUPPLIES			
					08-11-3-601	OFFICE SUPPLIES	$42.12
						VENDOR TOTAL:	$42.12
SMITH GARSON, INC.							
1011797	02/03/25	$5,000.00		LOBBYING SERVICES JANUARY 2025			
					01-41-4-632	LOBBYING SERVICES	$5,000.00
						VENDOR TOTAL:	$5,000.00
SOUTH OAK DODGE							
1685737	01/28/25	$23.12		TAC CAR SENSOR			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$23.12
1686024	01/30/25	$45.43		TAC CAR 617 WIRING			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$45.43
						VENDOR TOTAL:	$68.55
SSWWA							
2025 MEMBERSHIP	01/29/25	$175.00		2025 SOUTH SUB WATER WORKS ASSN ANNUAL GROUP MEMBERSHIP			
					08-11-5-660	DUES AND SUBSCRIPTIONS	$175.00
						VENDOR TOTAL:	$175.00

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STANDARD EQUIPMENT COMPANY							
P01911	02/05/25	$1,550.32		VACTOR HOSE REEL ASSEMBLY			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$516.77
					08-11-6-671	MAINTENANCE AND SUPPLIES	$516.77
					08-21-6-671	MAINTENANCE AND SUPPLIES	$516.78
						VENDOR TOTAL:	$1,550.32
SUBURBAN PUBLIC WORKS							
202517	01/31/25	$100.00		2025 DUES SUBURBAN PUBLIC WORKS DIRECTORS ASSN-BRUNKE			
					01-60-5-660	DUES AND SUBSCRIPTIONS	$100.00
						VENDOR TOTAL:	$100.00
SYSTEM 1 DESIGN GROUP							
246799	01/24/25	$280.00		IDENTIFICATION #'S FOR GARAGE DOORS			
					01-49-3-605	OPERATING SUPPLIES	$280.00
						VENDOR TOTAL:	$280.00
THOMSON REUTERS-WEST							
851422251	02/01/25	$837.73		ONLINE/SOFTWARE SUBSCRIPTION 1/1/25-1/31/25			
					01-48-4-630	PROFESSIONAL SERVICES	$837.73
						VENDOR TOTAL:	$837.73
TRAINING CONCEPTS INC							
62531	01/31/25	$139.50		BLS/CPR/AED E-CARDS			
					01-48-5-661	TRAINING	$139.50
62463	01/24/25	$372.00		CPR E-CARDS			
					01-49-5-665	PUBLIC EDUCATION	$372.00
62593	02/06/25	$59.25		FIRST AID/CPR/AED STUDENT WORKBOOKS			
					01-49-5-665	PUBLIC EDUCATION	$59.25
						VENDOR TOTAL:	$570.75

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/18/25

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
UNDERGROUND PIPE & VALVE CO							
071488	02/05/25	$858.00		CLAMPS			
					08-11-6-677	WATER FACILITY MAINTENANCE	$429.00
					08-13-3-619	PROGRAM COMMODITIES	$429.00
071343	01/28/25	$836.00		CLAMPS RESTOCK			
					08-11-6-677	WATER FACILITY MAINTENANCE	$418.00
					08-13-3-619	PROGRAM COMMODITIES	$418.00
071290	01/22/25	$2,270.00		8" CLAMP RESTOCK			
					08-11-6-677	WATER FACILITY MAINTENANCE	$1,135.00
					08-13-3-619	PROGRAM COMMODITIES	$1,135.00
						VENDOR TOTAL:	$3,964.00
UNITED PARCEL SERVICE							
0000F36604045 012	01/25/25	$38.78		SAMS CLUB PAYMENT			
					01-43-3-603	POSTAGE	$38.78
						VENDOR TOTAL:	$38.78
VERIZON WIRELESS							
6103753858	01/16/25	$2,067.92		MOBILE TELEPHONES 12/17/24-1/16/25			
					01-42-4-637	TELEPHONE	$168.06
					01-43-4-637	TELEPHONE	$127.05
					01-45-4-637	TELEPHONE	$42.35
					01-53-4-637	TELEPHONE	$42.35
					01-50-4-637	TELEPHONE	$796.97
					01-55-4-637	TELEPHONE	$891.14
						VENDOR TOTAL:	$2,067.92
WEST SIDE TRACTOR SALES							
S48468	01/23/25	$331.60		TEETH/PINS RESTOCK FOR BACKHOE			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$110.53
					08-11-6-671	MAINTENANCE AND SUPPLIES	$110.53
					08-21-6-671	MAINTENANCE AND SUPPLIES	$110.54
						VENDOR TOTAL:	$331.60
ZOLL MEDICAL CORPORATION							
4126838	01/24/25	$371.25		AUTOPULSE LIFEBANDS			
					01-49-3-622	EMS EQUIPMENT & SUPPLIES	$371.2
						VENDOR TOTAL:	$371.2

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/18/25

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount

Total Amount Being Paid: $356,464.75
Total Number of Invoices: 137

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
ACCURBIO	ACCURATE BIOMETRICS INC.	N	455.00	0.00	455.
AIRYS	AIRY'S INC.	N	1,192.08	0.00	1,192.
ALWARREN	AL WARREN OIL COMPANY INC	N	10,543.51	0.00	10,543.
AMAZON	AMAZON CAPITAL SERVICES	N	1,114.75	0.00	1,114.
AWWA-2	AMERICAN WATER WORKS ASSOC	N	87.00	0.00	87.
ASCAP	ASCAP	N	445.92	0.00	445.
BAXTER&W	BAXTER & WOODMAN, INC.	N	33,476.22	0.00	33,476.
BLUECOLL	BLUE-COLLAR SUPPLY CO.	N	125.98	0.00	125.
BMOFIN	BMO FINANCIAL GROUP	N	5,954.88	0.00	5,954.
CANONSOL	CANON SOLUTIONS AMERICA , INC.	N	443.48	0.00	443.
COM3022	COMED	N	3,559.12	0.00	146.
COOKCTYTRA	COOK COUNTY DEPT OF TRANSPORTATI	N	1,810.02	0.00	1,810.
DACRA	DACRA TECH LLC	Y	1,000.00	0.00	1,000.
DAILYST	DAILY SOUTHTOWN	N	968.16	0.00	968.
DYNEGY	DYNEGY ENERGY SERVICES	N	4,917.76	0.00	4,917.
EAGLEUNI	EAGLE UNIFORM CO INC	N	478.00	0.00	478.
EBELSACE	EBEL'S ACE HARDWARE	N	153.26	0.00	153.
ECOM	E-COM DISPATCH CENTER	N	4,025.13	0.00	4,025.
EIGHNERS	EIGHNER'S FLOWERS & GIFTS	N	163.88	0.00	163.
EXPERT	EXPERT CHEMICAL & SUPPLY INC	N	2,400.90	0.00	2,400.
FELPAT	FELPAT HOLDINGS LLC	N	490.31	0.00	490.
FORDOFHOME	FORD OF HOMEWOOD	N	942.76	0.00	942.
GALLS	GALLS, LLC	N	47.32	0.00	47.
GASVODA	GASVODA & ASSOCIATES INC	N	7,831.32	0.00	7,831.
GRAINGER	GRAINGER, INC.	N	94.38	0.00	94.
GRAPHICP	GRAPHIC PRODUCTS INC.	N	413.06	0.00	413.
HISKES	HISKES, DILLNER, O'DONNELL,	Y	899.25	0.00	899.
HOMECLEA	HOME CLEANING CENTERS -AMERICA	N	3,112.00	0.00	3,112.
HORTON	THE HORTON GROUP	N	1,261.67	0.00	1,261.
INTERSTA	INTERSTATE BATTERY OF CHICAGO	N	403.90	0.00	403.
INTERSTATE	INTERSTATE POWER SYSTEMS INC	N	1,151.55	0.00	1,151.
J.M.D.	J.M.D. SOX OUTLET	N	155.89	0.00	155.
KINCAIDM	MICHELLE KINCAID	N	53.38	0.00	53.
KONICAVH	KONICA MINOLTA	N	1,542.75	0.00	1,542.
LBMTOOLS	LBM TOOLS LLC	Y	152.75	0.00	152.
LINDCO	LINDCO EQUIPMENT SALES, INC.	N	1,232.03	0.00	1,232.
M&K	M&K TRUCK CENTERS OF CHICAGO HTS	N	572.32	0.00	572.
MACQUARIE	MACQUARIE EQUIPMENT CAPITAL INC.	N	1,892.50	0.00	1,892.
MATTHEWO	MATTHEW O'SHEA CONSULTING INC.	N	3,000.00	0.00	3,000.
MCKESSON	MCKESSON MEDICAL SURGICAL	N	88.18	0.00	88.
MENARDS	MENARDS	N	16.65	0.00	16.
MONARCH	MONARCH AUTO SUPPLY INC	N	823.49	0.00	823.
MUNICIPALG	MUNICIPAL GIS PARTNERS INC	N	6,005.04	0.00	6,005.
NICOR-4	NICOR GAS	N	4,233.22	0.00	4,233.
OTTOSEN	OTTOSEN DINOLFO HASENBALG & CAST	Y	2,175.00	0.00	2,175.00

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 17, 2025) (CONSENT

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
PANOCEANIC	PAN-OCEANIC ENINEERING CO	N	149,498.59	0.00	149,498.
PARAMEDICS	PARAMEDIC SERVICES OF ILLINOIS I	N	60,919.00	0.00	60,919.
POP'S	POP'S	N	135.05	0.00	135.
PRESCIEN	PRESCIENT SOLUTIONS	N	17,222.60	0.00	17,222.
PURCHASE	PURCHASE POWER	N	641.97	0.00	641.
RUBYGLO	RUBYGLO LLC	N	743.75	0.00	743.
RUNCO	RUNCO OFFICE SUPPLY	N	42.12	0.00	42.
SMITHGAR	SMITH GARSON, INC.	N	5,000.00	0.00	5,000.
SOUTHOAK	SOUTH OAK DODGE	N	68.55	0.00	68.
SSWWA	SSWWA	N	175.00	0.00	175.
STANDEQU	STANDARD EQUIPMENT COMPANY	N	1,550.32	0.00	1,550.
SUBPWDA	SUBURBAN PUBLIC WORKS	N	100.00	0.00	100.
SYSTEM1	SYSTEM 1 DESIGN GROUP	Y	280.00	0.00	280.
THOMWEST	THOMSON REUTERS-WEST	N	837.73	0.00	837.
TRAINING	TRAINING CONCEPTS INC	N	570.75	0.00	570.
UNDERGRO	UNDERGROUND PIPE & VALVE CO	N	3,964.00	0.00	3,964.
UPS	UNITED PARCEL SERVICE	N	38.78	0.00	38.
VERIZON452	VERIZON WIRELESS	N	2,067.92	0.00	2,067.
WESTSTRA	WEST SIDE TRACTOR SALES	N	331.60	0.00	331.
ZOLLMED	ZOLL MEDICAL CORPORATION	N	371.25	0.00	371.
	Grand Totals:		356,464.75	0.00	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (February 17, 2025) (CONSENT

TO: Bridget Wachtel, Village Manager
FROM: John Brunke, Public Works Director
DATE: February 17, 2025
SUBJECT: **Joint Funding Agreement and Resolution with IDOT for the Central Business District Roadway, Pedestrian and Streetscape Improvements Project**

FLOSSMOOR

The Central Business District Roadway, Pedestrian and Streetscape Improvements Project will be let on IDOT's March 7, 2025, State Letting. As you may recall, this project was awarded an Illinois Transportation Enhancement Program (ITEP) grant from IDOT, in the not-to-exceed amount of $1,184,456. The ITEP grant will cover 80% of the project's construction and construction engineering costs up to the not-to-exceed amount of the award. The 20% matching funds and any other project overages will be the responsibility of the Village. Below are the estimated project costs for reference:

Type of Work	Federal Funds (ITEP)	Local Funds (GF)	Total
Construction	$1,066,856	$783,144	$1,850,000
Construction Engineering	$ 117,600	$ 60,155	$ 177,755

IDOT has submitted the attached Joint Funding Agreement for the Village's approval by resolution. In order for the project to be awarded by IDOT and move ahead for construction, the agreement must be approved by resolution. Per the agreement, the construction will be paid for by IDOT, and the local share will be invoiced to the Village for reimbursement to IDOT. The construction engineering will be paid for by the Village, and the federal share will be invoiced to IDOT for reimbursement. The federal funds will be limited to the ITEP award amount of $1,184,456.

The Village's portion of the estimated project costs will be included in the FY26 Budget. The project construction should begin in May and be completed by fall 2025. Public Works plans on holding a resident open house event once we have more information on the project schedule. The Village has also presented the project plans to the Flossmoor Business Association and will continue with regular communication with the association throughout the project. Communication with the general public will include regular updates in our e-news and on our website.

With the above information in mind, Public Works is recommending that the Mayor and Board of Trustees approve the attached Joint Funding Agreement for Construction Work by Resolution with IDOT.

Illinois Department of Transportation

Joint Funding Agreement for Federally Funded Construction

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH

Fund Type	ITEP, SRTS, HSIP Number(s)	MPO Name	MPO TIP Number
ITEP	151066	CMAP	07-23-0027

Construction

State Job Number	Project Number
C-91-065-25	ZZR2(010)

☐ Local Let/Day Labor ☒ Construction on State Letting ☒ Construction Engineering ☐ Utilities ☐ Railroad Work

LOCATION

Local Street/Road Name	Key Route	Length	Stationing From	Stationing To
Business District Streetscaping				

Location Termini

Various Locations in the Village of Flossmoor

Current Jurisdiction	Existing Structure Number(s)
Village of Flossmoor	N/A

Remove

PROJECT DESCRIPTION

Project consists of proposed Roadway, Pedestrian, and Streetscape improvements for the Central Business District within the Village of Flossmoor.

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

Local Public Agency	Section Number	State Job Number	Project Number
Village of Flossmoor	19-00051-00-CH	C9106525	ZZR2(010)

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "**LPA**" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "**STATE**". The **STATE** and **LPA** jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be constructed in accordance with plans prepared by, or on behalf of the **LPA** and approved by the **STATE** using the **STATE's** policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "**FHWA**".

I. GENERAL

1.1 Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The **STATE** may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the **LPA** by the **STATE** or the federal funding source, (ii) the Governor or **STATE** reserves funds, or (iii) the Governor or **STATE** determines that funds will not or may not be available for payment. The **STATE** shall provide notice, in writing, to **LPA** of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

1.2 Domestic Steel Requirement. Construction of the project will utilize domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and federal Build America-Buy America provisions.

1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the **FHWA** does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.

1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the **STATE**, the **STATE** must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the **STATE** determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the **STATE** may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the **STATE** without advance notice:

a. Pursuant to a funding failure as provided under Article 1.1.

b. If **LPA** fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

II. REQUIRED CERTIFICATIONS

By execution of this Agreement and the LPA's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules and any and all license requirements or professional certification provisions.

2.1 Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR Part 200). The **LPA** certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.

2.2 Compliance with Registration Requirements. **LPA** certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is **LPA**'s responsibility to remain current with these registrations and requirements.

2.3 Bribery**.** The **LPA** certifies to the best of it's knowledge that it's officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

2.4 Bid Rigging**. LPA** certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

2.5 Debt to State. **LPA** certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the **LPA**, or its affiliate(s), is/are delinquent in the payment of any debt to the **STATE**, unless the **LPA**, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and **STATE** acknowledges the **LPA** may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

2.6 Debarment. The **LPA** certifies to the best of its knowledge and belief that it's officials:

a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;

b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;

c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and

d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

2.7 Construction of Fixed Works**.** The **LPA** certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, the **LPA** shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

2.8 Criminal Convictions**.** The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

2.9 Improper Influence. The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

2.10 Telecom Prohibition. The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced or provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.

2.11 Personal Conflict of Interest - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:

a. the employee, officer, board member, or agent;
b. any member of his or her immediate family;
c. his or her partner; or
d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA**'s employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

2.12 Organizational Conflict of Interest - The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.

2.13 Accounting System. The **LPA** certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally funded program. Accounting records must contain information

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the **LPA** shall use reasonable efforts to ensure that funding streams are delineated within **LPA**'s accounting system. *See* 2 CFR 200.302.

III. AUDIT AND RECORD RETENTION

3.1 Single Audits: The **LPA** shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200.

If, during its fiscal year, **LPA** expends $750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), **LPA** must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the **STATE** (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA**'s fiscal year.

Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.

Federal funds utilized for construction activities on projects let and awarded by the **STATE** (federal amounts shown as “Participating Construction” on Schedule 2) are not included in a **LPA**'s calculation of federal funds expended by the **LPA** for Single Audit purposes.

3.2 STATE Audits: The **STATE** may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auding Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The **LPA** agrees to implement any audit findings contained in the **STATE**'s authorized inspection or review, final audit, the **STATE**'s independent audit, or as a result of any duly authorized inspection or review.

3.3 Record Retention. The **LPA** shall maintain for three (3) years from the date of final project closeout by the **STATE**, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

3.4 Accessibility of Records. The **LPA** shall permit, and shall require its contractors and auditors to permit, the **STATE**, and any authorized agent of the **STATE**, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the **LPA** with regard to the Project. The **LPA** in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized **STATE** representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the **STATE**'s Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the **STATE** (including auditors), by the state of Illinois or by federal statute. The **LPA** shall cooperate fully in any such audit or inquiry.

3.5 Failure to maintain the books and records. Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the terms of this contract.

IV. LPA FISCAL RESPONSIBILITIES

4.1 To provide all initial funding and payment for construction engineering, utility, and railroad work

4.2 LPA Appropriation Requirement. By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 5.

4.3 Reimbursement Requests: For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.

4.4 Financial Integrity Review and Evaluation (FIRE) program: **LPA's** and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.

4.5 Final Invoice: The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.

4.6 Project Closeout: The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result In the immediate close-out of the project and loss of further funding.

4.7 Project End Date: The period of performance (end date) for state and federal obligation purposes is five (5) years for projects under $1,000,000 or seven (7) years for projects over $1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

V. THE LPA AGREES

5.1 To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.

5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.

5.3 To provide on-site engineering supervision and inspection during construction of the proposed improvement.

5.4 To retain jurisdiction of the completed improvement unless specified otherwise by schedule (schedule should be accompanied by a location map). If the improvement location is currently under road district jurisdiction, a jurisdictional schedule is required.

5.5 To maintain or cause to be maintained the completed improvement (or that portion within its jurisdiction as established by schedule) in a manner satisfactory to the **STATE** and the **FHWA.**

5.6 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.

5.7 To regulate parking and traffic in accordance with the approved project report.

5.8 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.

5.9 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.

5.10 For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA**'s DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **STATE** awarded contracts, this agreement shall be administered under the provisions of the **STATE**'S USDOT approved Disadvantaged Business Enterprise Program.

5.12 That execution of this agreement constitutes the **LPA**'s concurrence in the award of the construction contract to the responsible low bidder as determined by the **STATE**.

VI. THE STATE AGREES

6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity o the **LPA**'s certification of compliance with Title II and III Requirements.

6.2 To receive bids for construction of the proposed improvement when the plans have been approved by the **STATE** (and **FHWA**, if required) and to award a contract for construction of the proposed improvement after receipt of a satisfactory bid.

6.3 To provide all initial funding and payments to the contractor for construction work let by the **STATE**. The **LPA** will be invoiced for their share of contract costs per the method of payment selected under Method of Financing based on the Division of Costs shown on Schedule 2.

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

Local Public Agency	Section Number	State Job Number	Project Number
Village of Flossmoor	19-00051-00-CH	C9106525	ZZR2(010)

6.4 For agreements with federal and/or state funds in local let/day labor construction, construction engineering, utility work and/or railroad work:

a. To reimburse the **LPA** for federal and/or state share on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of payments by the **LPA**;
b. To provide independent assurance sampling and furnish off-site material inspection and testing at sources normally visited by **STATE** inspectors for steel, cement, aggregate, structural steel, and other materials customarily tested by the **STATE**.

SCHEDULES

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

☒	1.	Division of Cost
☒	2.	Location Map
☒	3.	Risk Assessment
☒	4.	Attestations
☒	5.	Resolution*
☐		
☐		
☐		
☐		

*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

Local Public Agency	Section Number	State Job Number	Project Number
Village of Flossmoor	19-00051-00-CH	C9106525	ZZR2(010)

AGREEMENT SIGNATURES EXECUTION

The LPA agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

APPROVED

Local Public Agency

Name of Official (Print or Type Name)
Michelle Nelson

Title of Official
Mayor

Signature	Date

The above signature certifies the agency's TIN number is 366005874 conducting business as a Governmental Entity.

DUNS Number 031345382

UEI VXNZNAPANED4

APPROVED

State of Illinois
Department of Transportation

Omer Osman, P.E., Secretary of Transportation	Date

By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets	Date

Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer	Date

Michael Prater, Chief Counsel	Date

Vicki Wilson, Chief Fiscal Officer	Date

NOTE: A resolution authorizing the local official (or their delegate) to execute this agreement and appropriation of local funds is required and attached as Schedule 5. The resolution must be approved prior to, or concurrently with, the execution of this agreement. If BLR 09110 or BLR 09120 are used to appropriate local matching funds, attach these forms to the signature authorization resolution.

☒ Please check this box to open a fillable Resolution form within this form.

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

SCHEDULE NUMBER 1

Local Public Agency	County	Section Number	State Job Number	Project Number
Village of Flossmoor	Cook	19-00051-00-CH	C-91-065-25	ZZR2(010)

DIVISION OF COST

	Federal Funds			State Funds			Local Public Agency			
Type of Work	Fund Type	Amount	%	Fund Type	Amount	%	Fund Type	Amount	%	Totals
Participating Construction	ITEP	$1,066,856.00	*				Local	$783,144.00	BAL	$1,850,000.00
Construction Engineering	ITEP	$117,600.00	*				Local	$60,155.00	BAL	$177,755.00
	Total	$1,184,456.00		Total			Total	$843,299.00		$2,027,755.00

If funding is not a percentage of the total place an asterisk (*) in the space provided for the percentage and explain below:

*Maximum FHWA (ITEP) participation 80% NTE $1,184,456 (Construction Engineering portion 80%, NTE $117,600)

NOTE: The costs shown in the Division of Cost table are approximate and subject to change. The final **LPA** share is dependent on the final Federal and State participation. The actual costs will be used in the final division of cost for billing and reimbursement.

METHOD OF FINANCING - (State-Let Contract Work Only)

Check One

☐ METHOD A - Lump Sum (80% of LPA Obligation ____________________)

Lump Sum Payment - Upon award of the contract for this improvement, the **LPA** will pay the **STATE** within thirty (30) calendar days of billing, in lump sum, an amount equal to 80% of the LPA's estimated obligation incurred under this agreement. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum within thirty (30) calendar days of billing in a lump sum, upon completion of the project based on final costs.

☐ METHOD B - ________ Monthly Payments of ____________________ due by the __________ of each successive month.

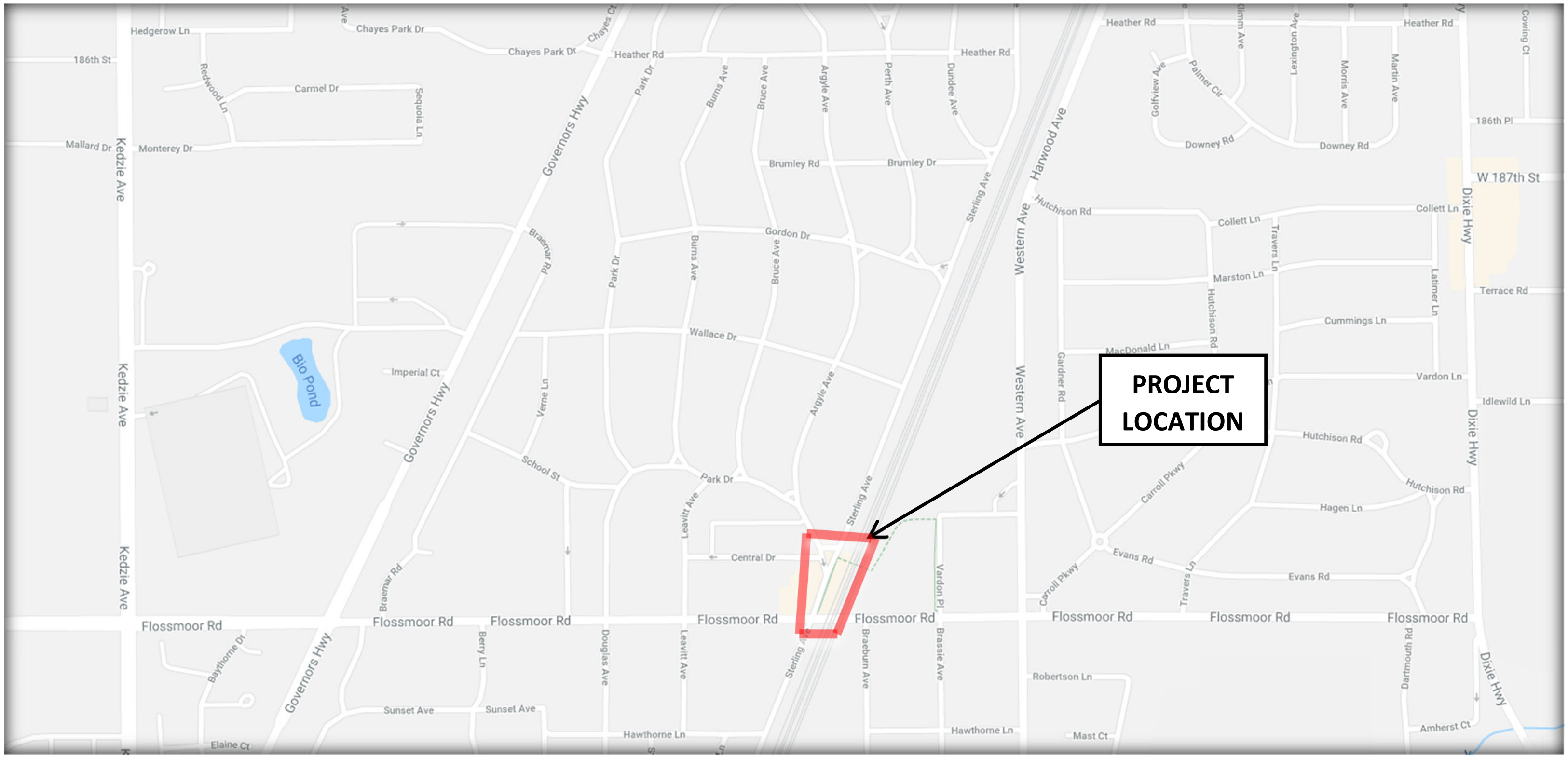
Monthly Payments - Upon award of the contract for this improvement, the **LPA** will pay to the **STATE** a specified amount each month for an estimated period of months, or until 80% of the **LPA's** estimated obligation under the provisions of the agreement has been paid. The **LPA** will pay to the **STATE** the remainder of the **LPA's** obligation (including any nonparticipating costs) in a lump sum, upon completion of the project based upon final costs.

☒ METHOD C - **LPA's** Share Balance divided by estimated total cost multiplied by actual progress payment.

Progress Payments - Upon receipt of the contractor's first and subsequent progressive bills for this improvement, the **LPA** will pay to the **STATE** within thirty (30) calendar days of receipt, an amount equal to the **LPA's** share of the construction cost divided by the estimated total cost multiplied by the actual payment (appropriately adjust for nonparticipating costs) made to the contractor until the entire obligation incurred under this agreement has been paid.

SCHEDULE 2 - LOCATION MAP

Location Map



NORTH

Central Business District Roadway, Pedestrian, and Streetscape Improvements
Section No. 19-00051-00-CH
Village of Flossmoor
Cook County

Figure 1

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

SCHEDULE NUMBER 3

Local Public Agency	Section Number	County	State Job Number	Project Number
Village of Flossmoor	19-00051-00-CH	Cook		

LRS Federal Funds RISK ASSESSMENT

Risk Factor	Description	Definition of Scale (time frames are based on LPA fiscal year)	Points
General History of Performance	Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?	**0 points** - no significant changes in the last 4 or more years; **1 point** - minor changes, but majority of key staff and officials have not changed in the last 4 years; **2 points** - significant key staff or elected leadership changes within the last 3 years; **3 points** - significant key staff and elected leadership changes within the last 3 years	0
	What is the LPA's history with federal-aid funded transportation projects?	**0 points** - One or more federal-aid funded transportation projects initiated per year; **1 point** - At least one project initiated within the past three years; **2 points** - AT least one project initiated within the past 5 years; **3 points** - None or more than 5 years	3
	Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?	**0 points -** Full-time employee with experience designated as being in "responsible charge"; **1 point** - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; **2 points** - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; **3 points** - LPA staff have no prior experience or technical expertise and relying solely on consultant	1
	Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?	**0 points** - No; **1 point** - Delays of 6 or more months; **2 points** - Delays of up to 1 year; **3 points** - 1 year or more years of delay	0
Financial Controls	Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?	**0 points** - yes; **3 points** - no	0
	What is the LPA's accounting system?	**0 points** - Automated accounting software; **1 point** - Spreadsheets; **2 points** - paper only; **3 points** - none	0
	Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?	**0 points** - yes; **3 points** - no	0
Audits	When was the last time a financial statement audit was conducted?	**0 points** - in the past year; **1 point** - in the past two years; **2 points** - in the past three years; **3 points** - 4 years or more, or never	0
	What type of financial statement audit has the organization had conducted?	**0 points** - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; **1 point** - Financial review?; **2 points** Other type? or no audit required; **3 points** - none	0
	Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses?	**0 points** - no; **3 points** - yes, or no audits required	0
	Have the findings been resolved?	**0 points** - yes or no findings; **1 point** - in progress; **3 points** - no	0

Summary of Risk

General History of Performance	4
Financial Controls	0
Audits	0
Total	4

District Review Signature & Date

Fely Gregorio Digitally signed by Fely Gregorio Date: 2024.12.03 07:21:45 -06'00'

Central Office Review Signature & Date

Teresa Cline Digitally signed by Teresa Cline Date: 2024.12.04 15:16:21 -06'00'

Additional Requirements? ☐ Yes ☒ No

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

Local Public Agency	Section Number	State Job Number	Project Number
Village of Flossmoor	19-00051-00-CH	C9106525	ZZR2(010)

SCHEDULE NUMBER 4
Attestation on Single Audit Compliance

1. In the prior fiscal year, did Village of Flossmoor (LPA) expend more than $750,000 in federal funds in aggregate from al federal sources?

   ☒ Yes ☐ No

2. Does the Village of Flossmoor (LPA) anticipate expending more than $750,000 in federal funds in aggregate from all federal sources in the current Village of Flossmoor (LPA) fiscal year?

   ☐ Yes ☒ No

If answers to question 1 and 2 are no, please proceed to the signature section.
If answer to question 1 is yes, please answer question 3a.
If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if $750,000 or more in federal funds are expended in a single fiscal year.

   a. Has the Village of Flossmoor (LPA) performed a single audit for their previous fiscal year?

   ☒ Yes ☐ No

   i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (*see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)*?

   ☒ Yes ☐ No

   b. For the current fiscal year, does the Village of Flossmoor (LPA) intend to comply with Subpart F of 2 CFR 200?

   ☐ Yes ☐ No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

Name	Title	LPA
Dan Milovanovic	Milovanovic	Village of Flossmoor

Signature & Date

Dan Milovanovic Digitally signed by Dan Milovanovic Date: 2024.11.20 11:09:26 -06'00'

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

Local Public Agency	Section Number	State Job Number	Project Number
Village of Flossmoor	19-00051-00-CH	C9106525	ZZR2(010)

SCHEDULE NUMBER 5

Resolution No. ________

A Resolution for:

Section Number 19-00051-00-CH

State Job Number C-91-065-25

Project Number ZZR2(010)

WHEREAS, the Village of Flossmoor is proposing to construct proposed Roadway, Pedestrian, and Streetscape Improvements in CBD area in Flossmoor.

WHEREAS, the above stated improvement will necessitate the use of funding provided through the Illinois Department of Transportation (IDOT); and signee

WHEREAS, the use of these funds requires a joint funding agreement (AGREEMENT) with IDOT; and

WHEREAS, the improvement requires matching funds; and

NOW, THEREFORE, be it resolved by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois

Section 1: The Mayor and Board of Trustees hereby appropriates $960,899.00 or as much as may be needed to match the required funding to complete the proposed improvement from Local General Fund and furthermore agree to pass a supplemental resolution if necessary to appropriate additional funds for completion of the project.

Section 2: The Mayor is hereby authorized to execute an AGREEMENT with IDOT for the above-mentioned project.

Section 3: This resolution will become Schedule 5 of the AGREEMENT.

Section 4: The Village Clerk of Flossmoor is directed to transmit 2 (two) copies of the AGREEMENT and Resolution to IDOT District 1 Bureau of Local Roads and Streets.

I, Gina A. LoGalbo (Name of Clerk) Village (Local Public Agency Type) Clerk in and for said Village (Local Public Agency Type) of Flossmoor (Name of Local Public Agency) in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by Mayor and Board of Trustees (Governing Body Type) of Flossmoor (Name of Local Public Agency) at a meeting held on February 17, 2025 (Date)

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 17th (Day) day of February, 2025 (Month, Year).

(SEAL)

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation

BLR 05310C (Rev. 05/09/24)

Attachment: LPA AGREEMENT C-91-065-25 (Village Board packet) (CBD Streetscape IDOT Agreement)

TO: Bridget Wachtel, Village Manager
FROM: John Brunke, Public Works Director
DATE: February 17, 2025
SUBJECT: Award of Contract to Baxter & Woodman, Inc. for the Central Business District Roadway, Pedestrian and Streetscape Improvements Project Phase 3 Construction Engineering

FLOSSMOOR

The Central Business District Roadway, Pedestrian, and Streetscape Improvements Project is slated for the March 7, 2025, IDOT State Letting. As part of the IDOT funding agreement process, the Village must also approve the contract for the construction engineering on the project. The project will be utilizing federal (ITEP) funds for a portion of the project construction and construction engineering. Since federal funds will be used on the construction engineering, the Village was required to use the Qualifications Based Selection (QBS) process for selecting the engineering firm to complete the work. In September 2024, the Public Works Department advertised the Request for Qualifications on the Village website. Eight RFQ packages were sent out and four RFQ submittals were received. Village staff conducted interviews of the four firms and scored them according to the predetermined selection criteria as follows:

1. Qualifications and experience of the engineering firm and proposed staff - 30%
2. Technical approach to perform Phase 3 Engineering Services - 20%
3. References and examples of similar projects completed by engineering firm - 20%
4. Experience with public interaction and communication - 20%
5. Workload capacity of the engineering firm - 10%

The process resulted in Baxter & Woodman, Inc. scoring the highest of the four firms that submitted. Baxter & Woodman, Inc. has submitted the attached engineering services agreement for the Phase 3 Construction Engineering for the project. The total not-to-exceed amount of the contract is $177,755. The federal ITEP funding will cover 80% of the construction engineering cost. Baxter & Woodman, Inc. completed the Phase 1 and 2 Engineering for the project, and their work has been very good on the project.

The following is a list of tasks that are included in the scope of the contract:

- Task 1 - Act as Owner's Representative
- Task 2 - Project Initiation
- Task 3 - Construction Administration
- Task 4 - Field Observation
- Task 5 - Completion of Project
- Task 6 - Project Closeout

Baxter & Woodman will utilize two subconsultants on the project. Teska Associates, who completed the landscape and streetscape design work on the project, will assist in the construction administration portion of the project for the landscaping and streetscape elements review. Interra will complete the materials testing work on the project. Interra is a certified MBE and DBE.

With the above information in mind, Public Works is recommending that the Mayor and Board of Trustees award the Phase 3 Construction Engineering Services contract for the Central Business District Roadway, Pedestrian and Streetscape Improvements Project to Baxter & Woodman, Inc. in the not-to-exceed amount of $177,755. The cost of this contract will be scheduled and expensed in FY 2026. Matt Abbeduto from Baxter & Woodman will be at the meeting this evening to answer any questions you may have.

Illinois Department of Transportation

Local Public Agency Engineering Services Agreement

Using Federal Funds? ☒ Yes ☐ No

Agreement For: Federal CE

Agreement Type: Original

LOCAL PUBLIC AGENCY

Local Public Agency	County	Section Number	Job Number
Village of Flossmoor	Cook	19-00051-00-CH	C-91-065-25

Project Number	Contact Name	Phone Number	Email
ZZR2(010)	John Brunke	(708) 957-4100	jbrunke@flossmoor.org

SECTION PROVISIONS

Local Street/Road Name	Key Route	Length	Structure Number
Sterling Avenue Streetscape Improvements	MUN 1052	0.26 mi.	n/a

Location Termini: Central Business District, centered on the intersection of Park Dr., Sterling Ave., and Central Dr.

Add Location | Remove Location

Project Description: Project consists of phase III engineering for the proposed CBD Roadway, Pedestrian, and Streetscape improvements in the Village of Flossmoor.

Engineering Funding: ☒ Federal ☐ MFT/TBP ☐ State ☒ Other Invest in Cook & Corporate

Anticipated Construction Funding: ☒ Federal ☐ MFT/TBP ☐ State ☒ Other Corporate

AGREEMENT FOR

☒ Phase III - Construction Engineering

CONSULTANT

Prime Consultant (Firm) Name	Contact Name	Phone Number	Email
Baxter & Woodman, Inc.	Matt Abbeduto	(815) 531-9299	mabbeduto@baxterwoodman.com

Address	City	State	Zip Code
8840 West 192nd Street	Mokena	IL	60448

THIS AGREEMENT IS MADE between the above Local Public Agency (LPA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Project funding allotted to the LPA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT," will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Since the services contemplated under the AGREEMENT are professional in nature, it is understood that the ENGINEER, acting as an individual, partnership, firm or legal entity, qualifies for professional status and will be governed by professional ethics in its relationship to the LPA and the DEPARTMENT. The LPA acknowledges the professional and ethical status of the ENGINEER by entering into an AGREEMENT on the basis of its qualifications and experience and determining its compensation by mutually satisfactory negotiations.

WHEREVER IN THIS AGREEMENT or attached exhibits the following terms are used, they shall be interpreted to mean:

Regional Engineer	Deputy Director, Office of Highways Project Implementation, Regional Engineer, Department of Transportation
Resident Construction Supervisor	Authorized representative of the LPA in immediate charge of the engineering details of the construction PROJECT
In Responsible Charge	A full time LPA employee authorized to administer inherently governmental PROJECT activities
Contractor	Company or Companies to which the construction contract was awarded

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

AGREEMENT EXHIBITS

The following EXHIBITS are attached hereto and made a part of hereof this AGREEMENT:

☒ EXHIBIT A: Scope of Services

☒ EXHIBIT B: Project Schedule

☒ EXHIBIT C: Qualification Based Selection (QBS) Checklist

☒ EXHIBIT D: Cost Estimate of Consultant Services (CECS) Worksheet (BLR 05513 or BLR 05514)

☒ EXHIBIT E: CECS (BLR 05514) for Teska Associates

☒ EXHIBIT F: CECS (BLR 05514) for Interra Inc.

☐

I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance of the Scope of Services presented in EXHIBIT A for the LPA in connection with the proposed improvements herein before described.
2. The Classifications of the employees used in the work shall be consistent with the employee classifications and estimated staff hours. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
3. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections required as a result of the ENGINEER'S error, omissions or negligent acts without additional compensation. Acceptance of work by the LPA or DEPARTMENT will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or the responsibility for clarifying ambiguities.
4. That the ENGINEER will comply with applicable Federal laws and regulations, State of Illinois Statutes, and the local laws or ordinances of the LPA.
5. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LPA.
6. To invoice the LPA for Preliminary and/or Design Engineering: The ENGINEER shall submit all invoices to the LPA within three months of the completion of the work called for in the AGREEMENT or any subsequent Amendment or Supplement.
7. To submit a completed BLR 05613, Engineering Payment Report, to the DEPARTMENT within three months of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement. The form shall be submitted with the final invoice.
8. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of US Department of Transportation (US DOT) assisted contract. Failure by the Engineer to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LPA deems appropriate.
9. That none of the services to be furnished by the ENGINEER shall be sublet assigned or transferred to any other party or parties without written consent of the LPA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall be construed to relieve the ENGINEER of any responsibility for the fulfillment of this AGREEMENT.
10. For Construction Engineering Contracts:
    (a) The ENGINEER shall be prequalified with the STATE in Construction Inspection. All employees of the ENGINEER serving as the onsite resident construction supervisor or providing construction inspection shall have a valid Documentation of Contract Quantities certification.
    (b) For all projects where testing is required, the ENGINEER shall obtain samples according to the STATE Bureau of Materials. "Manual of Test Procedures for Materials," submit STATE Bureau of Materials inspection reports; and verify compliance with contract specifications.
11. That the engineering services shall include all equipment, instruments, supplies, transportation and personnel required to perform the duties of the ENGINEER in connection with this AGREEMENT (See DIRECT COST tab in BLR 05513 or BLR 05514).

II. THE LPA AGREES,

1. To certify by execution of this AGREEMENT that the selection of the ENGINEER was performed in accordance with the following
    (a) Professional Services Selection Act (50 ILCS 510), The Brooks Act (40 USC 11), and the Procurement, Management, and Administration of Engineering, and Design Related Services (23 CFR part 172). Exhibit C is required to be completed with this AGREEMENT.
2. To furnish the ENGINEER all presently available survey data, plans, specifications, and project information.
3. For Construction Engineering Contracts:
    (a) To furnish a full time LPA employee to be In Responsible Charge authorized to administer inherently governmental PROJECT activities.
    (b) To submit approved forms BC 775 and BC 776 to the DEPARTMENT when federal funds are utilized.
4. To pay the ENGINEER:

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

(a) For progressive payments - Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LPA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.

(b) Final Payment - Upon approval of the work by the LPA but not later than 60 days after the work is completed and reports have been made and accepted by LPA and DEPARTMENT, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amount of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

5. To pay the ENGINEER as compensation for all services rendered in accordance with the AGREEMENT on the basis of the following compensation method as discussed in 5-5.10 of the BLR Manual.

Method of Compensation:

☐ Lump Sum

☐ Specific Rate

☒ Cost plus Fixed Fee: Fixed

Total Compensation = DL + DC + OH + FF

Where:

DL is the total Direct Labor,
DC is the total Direct Cost,
OH is the firm's overhead rate applied to their DL and
FF is the Fixed Fee.

Where FF = (0.33 + R) DL + %SubDL, where R is the advertised Complexity Factor and %SubDL is 10% profit allowed on the direct labor of the subconsultants.

The Fixed Fee cannot exceed 15% of the DL + OH.

Field Office Overhead Rates: Field rates must be used for construction engineering projects expected to exceed one year in duration or if the construction engineering contract exceeds $1,000,000 for any project duration.

6. The recipient shall not discriminate on the basis of race, color, national original or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this AGREEMENT. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. No work shall be commenced by the ENGINEER prior to issuance by the IDOT of a written Notice to Proceed.

2. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amount, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General, and the DEPARTMENT, the Federal Highways Administration (FHWA) or any authorized representative of the federal government, and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the DEPARTMENT for the recovery of any funds paid by the DEPARTMENT under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.

3. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LPA, the DEPARMTENT, and their officers, agents, and employees from all suits, claims, actions or damage liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

   The LPA will notify the ENGINEER of any error or omission believed by the LPA to be caused by the negligence of the ENGINEER as soon as practicable after the discovery. The LPA reserves the right to take immediate action to remedy any error or omission if notification is not successful; if the ENGINEER fails to reply to a notification; or if the conditions created by the error or omission are in need of urgent correction to avoid accumulation of additional construction costs or damages to property and reasonable notice is not practicable.

4. This AGREEMENT may be terminated by the LPA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LPA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LPA. The LPA will be responsible for reimbursement of all eligible expenses incurred under the terms of this AGREEMENT up to the date of the written notice of termination.

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

5. In the event that the DEPARMENT stops payment to the LPA, the LPA may suspend work on the project. If this agreement is suspended by the LPA for more than thirty (30) calendar days, consecutive or in aggregate, over the term of this AGREEMENT, the ENGINEER shall be compensated for all services performed and reimbursable expenses incurred as a result of the suspension and resumption of its services, and the ENGINEER's schedule and fees for the remainder of the project shall be equitably adjusted.

6. This AGREEMENT shall continue as an open contract and the obligations created herein shall remain in full force and effect until the completion of construction of any phase of professional services performed by others based upon the service provided herein. All obligations of the ENGINEER accepted under this AGREEMENT shall cease if construction or subsequent professional services are not commenced within 5 years after final payment by the LPA.

7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and have harmless the LPA, the DEPARTMENT, and their officers, employees from all suits, claims, actions or damages liabilities, costs or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.

8. The ENGINEER and LPA certify that their respective firm or agency:

   (a) has not employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for the LPA or the ENGINEER) to solicit or secure this AGREEMENT,
   (b) has not agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
   (c) has not paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for the LPA or the ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
   (d) that neither the ENGINEER nor the LPA is/are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
   (e) has not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
   (f) are not presently indicated for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
   (g) has not within a three-year period preceding this AGREEMENT had one or more public transaction (Federal, State or local) terminated for cause or default.

   Where the ENGINEER or LPA is unable to certify to any of the above statements in this certification, an explanation shall be attached to this AGREEMENT.

9. In the event of delays due to unforeseeable causes beyond the control of and without fault or negligence of the ENGINEER no claim for damages shall be made by either party. Termination of the AGREEMENT or adjustment of the fee for the remaining services may be requested by either party if the overall delay from the unforeseen causes prevents completion of the work within six months after the specified completion date. Examples of unforeseen causes include but are not limited to: acts of God or a public enemy; act of the LPA, DEPARTMENT, or other approving party not resulting from the ENGINEER's unacceptable services; fire; strikes; and floods.

   If delays occur due to any cause preventing compliance with the PROJECT SCHEDULE, the ENGINEER shall apply in writing to the LPA for an extension of time. If approved, the PROJECT SCHEDULE shall be revised accordingly.

10. This certification is required by the Drug Free Workplace Act (30 ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the DEPARTMENT unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited or suspension of contract on grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the DEPARTMENT for at least one (1) year but not more than (5) years.

    For the purpose of this certification, "grantee" or "Contractor" means a corporation, partnership or an entity with twenty-five (25) or more employees at the time of issuing the grant or a department, division or other unit thereof, directly responsible for the specific performance under contract or grant of $5,000 or more from the DEPARTMENT, as defined the Act.

    The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

    (a) Publishing a statement:

      (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.

      (2) Specifying actions that will be taken against employees for violations of such prohibition.

      (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:

        (a) abide by the terms of the statement; and
        (b) notify the employer of any criminal drug statue conviction for a violation occurring in the workplace no later than (5) days after such conviction.

    (b) Establishing a drug free awareness program to inform employees about:

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

(1) The dangers of drug abuse in the workplace;
(2) The grantee's or contractor's policy to maintain a drug free workplace;
(3) Any available drug counseling, rehabilitation and employee assistance program; and
(4) The penalties that may be imposed upon an employee for drug violations.

(c) Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
(d) Notifying the contracting, or granting agency within ten (10) days after receiving notice under part (b) of paragraph (3) of subsection (a) above from an employee or otherwise, receiving actual notice of such conviction.
(e) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program.
(f) Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.

Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act, the ENGINEER, LPA and the Department agree to meet the PROJECT SCHEDULE outlined in EXHIBIT B. Time is of the essence on this project and the ENGINEER's ability to meet the PROJECT SCHEDULE will be a factor in the LPA selecting the ENGINEER for future project. The ENGINEER will submit progress reports with each invoice showing work that was completed during the last reporting period and work they expect to accomplish during the following period.

11. Due to the physical location of the project, certain work classifications may be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.).

12. For Construction Engineering Contracts:

(a) That all services are to be furnished as required by construction progress and as determined by the LPA employee In Responsible Charge. The ENGINEER shall complete all services herein within a time considered reasonable to the LPA, after the CONTRACTOR has completed the construction contract.

(b) That all field notes, test records and reports shall be turned over to and become the property of the LPA and that during the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.

(c) That any difference between the ENGINEER and the LPA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER, one member appointed by the LPA, and a third member appointed by the two other members for disposition and that the committee's decision shall be final.

(d) That in the event that engineering and inspection services to be furnished and performed by the LPA (including personnel furnished by the ENGINEER) shall, in the opinion of the STATE be incompetent employed on such work at the expense of the LPA.

(e) Inspection of all materials when inspection is not provided by the sources by the STATE Central Bureau of Materials, and submit inspection reports to the LPA and STATE in accordance with the STATE Central Bureau of Materials "Project Procedures Guide" and the policies of the STATE.

AGREEMENT SUMMARY

Prime Consultant (Firm) Name	TIN/FEIN/SS Number	Agreement Amount
Baxter & Woodman, Inc.	36-2845242	$155,112.00

Subconsultants	TIN/FEIN/SS Number	Agreement Amount
Teska Associates, Inc.	36-3051497	$11,463.00
Interra	36-4045796	$11,180.00
	Subconsultant Total	$22,643.00
	Prime Consultant Total	$155,112.00
	Total for all work	$177,755.00

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

AGREEMENT SIGNATURES

Attest: The [Local Public Agency Type] Village of [Local Public Agency] Village of Flossmoor

By (Signature & Date)	By (Signature & Date)

Local Public Agency	Local Public Agency Type		Title
Village of Flossmoor	Village	Clerk	Mayor

(SEAL)

Executed by the ENGINEER:

Attest: Prime Consultant (Firm) Name: Baxter & Woodman, Inc.

By (Signature & Date)	By (Signature & Date)

Title	Title

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Flossmoor	Baxter & Woodman, Inc.	Cook	19-00051-00-CH

EXHIBIT A
SCOPE OF SERVICES

To perform or be responsible for the performance of the engineering services for the LPA, in connection with the PROJECT herein before described and enumerated below

1. Act as the Owner's representative with duties, responsibilities, and limitations of authority as assigned in the construction contract documents.

2. PROJECT INITIATION - Attend the IDOT preconstruction conference, public information meeting, and review the Contractor's proposed construction schedule and list of subcontractors.

3. CONSTRUCTION ADMINISTRATION

A. Attend periodic construction progress meetings, steering committee meetings, and other Village requested meeting as needed.

B. Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs of precautions. Engineer's consideration of a component does not constitute acceptance of the assembled item.

C. Prepare construction contract change orders and work directives when authorized by the Owner.

D. Review the Contractor's requests for payments as construction work progresses, and advise the Owner of amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.

E. Research and prepare written response by Engineer to request for information from the Owner and Contractor.

F. Provide the services of a materials testing company, as a subconsultant, to perform proportioning and testing of the Portland cement concrete and bituminous mixtures in accordance with the IDOT's Bureau of Materials manuals of instructions for proportioning. Review laboratory, shop and mill test reports of materials, and equipment furnished by the Contractor.

G. Provide the services of a landscape architect, as a subconsultant, to assist with the review of streetscape and landscape planting submittals, mock-ups and color selections, field assistance with layout and observation of plantings, and punch list assistance.

H. Provide design assistance to produce and review any necessary changes to the engineering documents during construction.

I. Project manager or other office staff visit site as needed.

J. Prepare and distribute printed communications related to the project.

4. FIELD OBSERVATION

A. Engineer's site observation shall be at the times agreed upon with the Owner. Engineer will provide Resident

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Flossmoor	Baxter & Woodman, Inc.	Cook	19-00051-00-CH

Engineers at the construction site on a full-time basis of forty (40) hours per week from Monday through Friday, from the Engineer' office of not more than eight (8) hours per regular weekday, not including legal holidays, as deemed necessary by the Engineer, to assist the Contractor with interpretation of the Drawings and Specifications, to observe in general if the Contractor's work is in conformity with the Final Design Documents, and to monitor the Contractor's progress as related to the Construction Contract date of completion. Through standard, reasonable means, Engineer will become generally familiar with observable completed work. If Engineer observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner to address. Engineer shall not supervise, direct, control, or have charge or authority over any contractor's work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents, which contractor is solely responsible for its errors, omissions, and failure to carry out the work. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or any other person, (except Engineer's own agents, employees, and consultants) at the site or otherwise furnishing or performing any work; or for any decision made regarding the contract documents, or any application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.

B. Provide the necessary base lines, benchmarks, and reference points to enable the Contractor to proceed with the work.

C. Keep a daily record of the Contractor's work on those days that the Engineers are at the construction site including notations on the nature and cost of any extra work, and provide weekly reports to the Owner of the construction progress and working days charged against the Contractor's time for completion.

5. COMPLETION OF PROJECT

A. Provide construction inspection services when notified by the Contractor that the Project is complete. Prepare written punch lists during final completion inspections.

B. Review the Contractor's written guarantees and issue a Notice of Acceptability for the Project by the Owner.

C. Review the Contractor's requests for final payment, and advise the Owner of the amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.

6. PROJECT CLOSEOUT - Provide construction-related engineering services including, but not limited to, General Construction Administration and Resident engineer Services.

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Flossmoor	Baxter & Woodman, Inc.	Cook	19-00051-00-CH

EXHIBIT B
PROJECT SCHEDULE

IDOT Letting Scheduled for March 7, 2025
Estimated Start of Construction: May 26, 2025
Contract Completion Date: August 31, 2025 + 15 Working Days

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Flossmoor	Baxter & Woodman, Inc.	Cook	19-00051-00-CH

Exhibit C
Qualification Based Selection (QBS) Checklist

The LPA must complete Exhibit D. If the value meets or will exceed the threshold in 50 ILCS 510, QBS requirements must be followed. Under the threshold, QBS requirements do not apply. The threshold is adjusted annually. If the value is under the threshold with federal funds being used, federal small purchase guidelines must be followed.

☐ Form Not Applicable (engineering services less than the threshold)

Items 1-13 are required when using federal funds and QBS process is applicable. Items 14-16 are required when using State funds and the QBS process is applicable.

		No	Yes
1	Do the written QBS policies and procedures discuss the initial administration (procurement, management and administration) concerning engineering and design related consultant services?	☐	☒
2	Do the written QBS policies and procedures follow the requirements as outlined in Section 5-5 and specifically Section 5-5.06 (e) of the BLRS Manual?	☐	☒
3	Was the scope of services for this project clearly defined?	☐	☒
4	Was public notice given for this project?	☐	☒

If yes Due date of submittal 10/11/24

Method(s) used for advertisement and dates of advertisement

Village website, posted from 9/27/24 to 10/11/24.

		No	Yes
5	Do the written QBS policies and procedures cover conflicts of interest?	☐	☒
6	Do the written QBS policies and procedures use covered methods of verification for suspension and debarment?	☐	☒
7	Do the written QBS policies and procedures discuss the methods of evaluation?	☐	☒

Project Criteria	Weighting
Qualifications and Experience of the engineering firm and staff	30%
Technical Approach to perform Phase 3 Engineering Services	20%
References and Examples of similar projects completed by firm	20%
Experience with public interaction and communication	20%
Workload Capacity of the engineering firm	10%

		No	Yes
8	Do the written QBS policies and procedures discuss the method of selection?	☐	☒

Selection committee (titles) for this project

Village Manager, Public Works Director, Assistance Public Works Director

	Top three consultants ranked for this project in order
1	Baxter and Woodman, Inc.
2	Strand Associates
3	SE3, LLC

		No	Yes
9	Was an estimated cost of engineering for this project developed in-house prior to contract negotiation?	☐	☒
10	Were negotiations for this project performed in accordance with federal requirements.	☐	☒
11	Were acceptable costs for this project verified?	☐	☒
12	Do the written QBS policies and procedures cover review and approving for payment, before forwarding the request for reimbursement to IDOT for further review and approval?	☐	☒
13	Do the written QBS policies and procedures cover ongoing and finalizing administration of the project (monitoring, evaluation, closing-out a contract, records retention, responsibility, remedies to violations or breaches to a contract, and resolution of disputes)?	☐	☒
14	QBS according to State requirements used?	☐	X
15	Existing relationship used in lieu of QBS process?	X	☐

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	Prime Consultant (Firm) Name	County	Section Number
Village of Flossmoor	Baxter & Woodman, Inc.	Cook	19-00051-00-CH

16	LPA is a home rule community (Exempt from QBS).	X	

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Illinois Department of Transportation

EXHIBIT D

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH
Prime Consultant (Firm) Name	**Prepared By**	**Date**
Baxter & Woodman, Inc.	Matt Abbeduto	11/12/2024
Consultant / Subconsultant Name	**Job Number**	
Baxter & Woodman, Inc.	C-91-065-25	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	12	MONTHS	OVERHEAD RATE	155.43%
START DATE	4/1/2025		COMPLEXITY FACTOR	
RAISE DATE	1/1/2026		% OF RAISE	2.00%
END DATE	3/31/2026			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	4/1/2025	1/1/2026	9	75.00%
1	1/2/2026	4/1/2026	3	25.50%

The total escalation = 0.50%

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH

Consultant / Subconsultant Name	Job Number
Baxter & Woodman, Inc.	C-91-065-25

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	86.00
ESCALATION FACTOR	0.50%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Engineer VI	$69.08	$69.43
Engineering Tech V	$56.45	$56.73
Engineer III	$43.85	$44.07
Engineer I	$34.20	$34.37
Administative Support III	$29.50	$29.65

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH

Consultant / Subconsultant Name	Job Number
Baxter & Woodman, Inc.	C-91-065-25

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant
Interra, Inc.	2,859.00	285.90
Teska Associates, Inc.	3,788.00	378.80
Total	**6,647.00**	**664.70**

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH
Consultant / Subconsultant Name		**Job Number**
Baxter & Woodman, Inc.		**C-91-065-25**

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	200	$0.67	$134.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	60	$65.00	$3,900.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
				$0.00
				$0.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	[illegible]

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency: Village of Flossmoor

County: Cook

Section Number: 19-00051-00-CH

Consultant / Subconsultant Name: Baxter & Woodman, Inc.

Job Number: C-91-065-25

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 155.43%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Project Initiation	34	44	2,642	4,106	872		7,620	4.29%
Construction Administration		88	5,791	9,001	1,911		16,703	9.40%
Field Observation & Documentation	3,900	680	36,789	57,181	12,140		106,110	59.69%
Design Assistance		20	881	1,370	291		2,542	1.43%
Project Closeout	100	104	6,046	9,397	1,995		17,438	9.81%
			-	-	-		-	
QA Material Testing			-	-	-	11,180	11,180	6.29%
Landsape Architect Assistance			-	-	-	11,463	11,463	6.45%
			-	-	-		-	
			-	-	-		-	
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Subconsultant DL							$664.70	0.37%
Direct Costs Total ===>	$4,034.00						$4,034.00	2.27%
TOTALS		936	52,149	81,055	17,209	22,643	177,755	100.00%

133,204

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency
Village of Flossmoor

County
Cook

Section Number
19-00051-00-CH

Consultant / Subconsultant Name
Baxter & Woodman, Inc.

Job Number
C-91-065-25

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Project Initiation			Construction Administration			Field Observation & Documentation			Design Assistance			Project Closeout		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	W A
Engineer VI	69.43	120.0	12.82%	8.90	20	45.45%	31.56	80	90.91%	63.11							20	19.23%	13
Engineering Tech V	56.73	700.0	74.79%	42.43	20	45.45%	25.79				600	88.24%	50.06				80	76.92%	43
Engineer III	44.07	20.0	2.14%	0.94										20	100.00%	44.07			
Engineer I	34.37	80.0	8.55%	2.94							80	11.76%	4.04						
Administative Support III	29.65	16.0	1.71%	0.51	4	9.09%	2.70	8	9.09%	2.70							4	3.85%	1
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TOTALS		936.0	100%	$55.71	44.0	100.00%	$60.04	88.0	100%	$65.81	680.0	100%	$54.10	20.0	100%	$44.07	104.0	100%	$5

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Illinois Department of Transportation

EXHIBIT E

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH
Prime Consultant (Firm) Name	**Prepared By**	**Date**
Baxter & Woodman	J. Benoist	11/12/2024
Consultant / Subconsultant Name	**Job Number**	
Teska Associates	C-91-065-25	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

PAYROLL ESCALATION TABLE

CONTRACT TERM	6	MONTHS	OVERHEAD RATE	143.97%
START DATE	4/1/2025		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2026		% OF RAISE	2.00%
END DATE	9/30/2025			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	4/1/2025	9/30/2025	6	100.00%

The total escalation = 0.00%

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH

Consultant / Subconsultant Name	Job Number
Teska Associates	C-91-065-25

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	86.00
ESCALATION FACTOR	0.00%

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Architect 1 (AR1)	$37.86	$37.86
Architect 2 (AR2)	$45.24	$45.24
Architect 3 (AR3)	$65.92	$65.92

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH

Consultant / Subconsultant Name	Job Number
Teska Associates	C-91-065-25

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant
Total	**0.00**	**0.00**

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency: Village of Flossmoor

County: Cook

Section Number: 19-00051-00-CH

Consultant / Subconsultant Name: Teska Associates

Job Number: C-91-065-25

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum	492	$0.60	$295.20
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day			$0.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost	48	$12.00	$576.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)			$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)	10	$10.00	$100.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)			$0.00
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
				$0.00
				$0.00
				$0.00
				$0.00
			TOTAL DIRECT COSTS:	

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency: Village of Flossmoor

County: Cook

Section Number: 19-00051-00-CH

Consultant / Subconsultant Name: Teska Associates

Job Number: C-91-065-25

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 143.97% **COMPLEXITY FACTOR** 0

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
Phase III Construction Coordination	971	84	3,788	5,454	1,250		10,492	91.53%
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Subconsultant DL							$0.00	
Direct Costs Total ===>	$971.20						$971.20	8.47%
TOTALS		84	3,788	5,454	1,250	-	11,463	100.00%

9,242

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency: Village of Flossmoor

County: Cook

Section Number: 19-00051-00-CH

Consultant / Subconsultant Name: Teska Associates

Job Number: C-91-065-25

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			Phase III Construction Coordination														
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	W A
Architect 1 (AR1)	37.86	24.0	28.57%	10.82	24	28.57%	10.82												
Architect 2 (AR2)	45.24	52.0	61.90%	28.01	52	61.90%	28.01												
Architect 3 (AR3)	65.92	8.0	9.52%	6.28	8	9.52%	6.28												
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TOTALS		84.0	100%	$45.10	84.0	100.00%	$45.10	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$(

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Illinois Department of Transportation

EXHIBIT F

COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

FIXED RAISE

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH
Prime Consultant (Firm) Name	**Prepared By**	**Date**
Baxter & Woodman	Ashish Shah	11/12/2024
Consultant / Subconsultant Name	**Job Number**	
INTERRA	C-91-065-25	

Note: This is name of the consultant the CECS is being completed for. This name appears at the top of each tab.

Remarks

Cost Estimate prepared based on 2022 Standard Specifications for PCC and using the Local Roads- LR 1030-2 specification for HMA

PAYROLL ESCALATION TABLE

CONTRACT TERM	4	MONTHS	OVERHEAD RATE	132.67%
START DATE	6/1/2025		COMPLEXITY FACTOR	0
RAISE DATE	1/1/2025		% OF RAISE	2.00%
END DATE	9/30/2025			

ESCALATION PER YEAR

Year	First Date	Last Date	Months	% of Contract
0	6/1/2025	1/1/2025	-5	-125.00%
1	1/2/2025	10/1/2025	9	229.50%

The total escalation = 4.50%

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH

Consultant / Subconsultant Name	Job Number
INTERRA	

PAYROLL RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET FIXED RAISE

MAXIMUM PAYROLL RATE	**86.00**
ESCALATION FACTOR	**4.50%**

CLASSIFICATION	IDOT PAYROLL RATES ON FILE	CALCULATED RATE
Staff Engineer	$33.00	$34.49
Sr. Materials Technician	$52.40	$54.76
Project Manager	$77.33	$80.81
Sr. Administrative Assistant	$31.00	$32.40
Pick-Up Technician	$34.07	$35.60

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency	County	Section Number
Village of Flossmoor	Cook	19-00051-00-CH
Consultant / Subconsultant Name		**Job Number**
INTERRA		

SUBCONSULTANTS

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

NAME	Direct Labor Total	Contribution to Prime Consultant
None		
Total	**0.00**	**0.00**

NOTE: Only subconsultants who fill out a cost estimate that splits out direct labor may be listed on this sheet.

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency: Village of Flossmoor
County: Cook
Section Number: 19-00051-00-CH
Consultant / Subconsultant Name: INTERRA
Job Number:

DIRECT COSTS WORKSHEET

List ALL direct costs required for this project. Those not listed on the form will not be eligible for reimbursement by the LPA on this project.

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

ITEM	ALLOWABLE	QUANTITY	CONTRACT RATE	TOTAL
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost (Up to state rate maximum)			$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual Cost			$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			$0.00
Vehicle Owned or Leased	$32.50/half day (4 hours or less) or $65/full day	5	$65.00	$325.00
Vehicle Rental	Actual Cost (Up to $55/day)			$0.00
Tolls	Actual Cost			$0.00
Parking	Actual Cost			$0.00
Overtime	Premium portion (Submit supporting documentation)		$27.16	$0.00
Shift Differential	Actual Cost (Based on firm's policy)			$0.00
Overnight Delivery/Postage/Courier Service	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (In-house)	Actual Cost (Submit supporting documentation)			$0.00
Copies of Deliverables/Mylars (Outside)	Actual Cost (Submit supporting documentation)			$0.00
Project Specific Insurance	Actual Cost			$0.00
Monuments (Permanent)	Actual Cost			$0.00
Photo Processing	Actual Cost			$0.00
2-Way Radio (Survey or Phase III Only)	Actual Cost			$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual Cost			$0.00
CADD	Actual Cost (Max $15/hour)			$0.00
Web Site	Actual Cost (Submit supporting documentation)			$0.00
Advertisements	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Facility Rental	Actual Cost (Submit supporting documentation)			$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual Cost (Submit supporting documentation)			$0.00
Recording Fees	Actual Cost			$0.00
Transcriptions (specific to project)	Actual Cost			$0.00
Courthouse Fees	Actual Cost			$0.00
Storm Sewer Cleaning and Televising	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Traffic Control and Protection	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Aerial Photography and Mapping	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Utliity Exploratory Trenching	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
Testing of Soil Samples	Actual Cost			$0.00
Lab Services	Actual Cost (Provide breakdown of each cost)	1	$3,260.00	$3,260.0
Equipment and/or Specialized Equipment Rental	Actual Cost (Requires 2-3 quotes with IDOT approval)			$0.00
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				$0.00
				$0.00
			TOTAL DIRECT COS	

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency
Village of Flossmoor

County
Cook

Section Number
19-00051-00-CH

Consultant / Subconsultant Name
INTERRA

Job Number

COST ESTIMATE WORKSHEET

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

OVERHEAD RATE 132.67%

COMPLEXITY FACTOR 0

TASK	DIRECT COSTS (not included in row totals)	STAFF HOURS	PAYROLL	OVERHEAD & FRINGE BENEFITS	FIXED FEE	SERVICES BY OTHERS	TOTAL	% OF GRAND TOTAL
QA Materials Testing	3,585	54	2,859	3,793	943		7,595	67.93%
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Subconsultant DL							$0.00	
Direct Costs Total ===>	$3,585.00						$3,585.00	32.07%
TOTALS		54	2,859	3,793	943	-	11,180	100.00%

6,652

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Local Public Agency Village of Flossmoor

County Cook

Section Number 19-00051-00-CH

Consultant / Subconsultant Name INTERRA

Job Number

AVERAGE HOURLY PROJECT RATES

EXHIBIT D COST ESTIMATE OF CONSULTANT SERVICES (CECS) WORKSHEET

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJ. RATES			QA Materials Testing													
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	I
Staff Engineer	34.49	4.0	7.41%	2.55	4	7.41%	2.55												
Sr. Materials Technician	54.76	40.0	74.07%	40.56	40	74.07%	40.56												
Project Manager	80.81	4.0	7.41%	5.99	4	7.41%	5.99												
Sr. Administrative Assistan	32.40	2.0	3.70%	1.20	2	3.70%	1.20												
Pick-Up Technician	35.60	4.0	7.41%	2.64	4	7.41%	2.64												
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TOTALS		54.0	100%	$52.94	54.0	100.00%	$52.94	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	$0.00	0.0	0%	)

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)

Breakdown of Direct Costs

Village of Flossmoor
19-00051-00-CH

Item	No.	Rate	Cost
Vehicle Days	5	$ 65.00	$ 325.00
Overtime Costs	0	$ 27.16	$ -
Cylinders (4" x 8")	18	$ 25.00	$ 450.00
Air Voids	2	$ 570.00	$ 1,140.00
Extraction & Washed Gradation	2	$ 325.00	$ 650.00
HMA Cores	12	$ 85.00	$ 1,020.00
Tack Coat	0	$ 52.00	$ -
Standard Proctor	0	$ 270.00	$ -
Atterberg Limits	0	$ 135.00	$ -
Grain Size with Hydrometer	0	$ 245.00	$ -
Organic Content	0	$ 160.00	$ -
Gradation (Wash)	0	$ 220.00	$ -
		TOTAL	**$ 3,585.00**

Attachment: DRAFT BLR 05530 - CE AGREEMENT C-91-065-25 (CBD Streetscape Ph 3 Engineering)