



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
Phone: 708.798.2300
TDD: 708.647.0179
Fax: 708.798.4016
www.flossmoor.org

Mayor
Paul S. Braun

Trustees
Joni Bradley-Scott
Brian Driscoll
Perry Hoag
Gyata Kimmons
James Mitros
Diane Williams

Village Clerk
Ananda Billings

Village Manager
Bridget A. Wachtel

**AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, MARCH 2, 2020 – 7:30 PM
VILLAGE HALL**

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES OF THE MEETING HELD ON FEBRUARY 17, 2020

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

BOARD OF TRUSTEES AGENDA ITEMS

- 1. Consideration of the Acquisition of a Sculpture to the Flossmoor Rotational Sculpture Art Program ("TOTEM" by Terry Karpowicz)**
- 2. Consideration of a Resolution Authorizing a License Agreement Between the Village of Flossmoor and the Homewood-Flossmoor Park District**
- 3. Consideration of a Resolution Requesting Temporary State Highway Closures for Hidden Gem Half Marathon**
- 4. Consideration of a Resolution Requesting Temporary Cook County Road Closures for Hidden Gem Half Marathon**
- 5. Consideration of A Resolution Approving an Intergovernmental Agreement Between the Village of Flossmoor, Illinois, and the Villages of Glenwood, Hazel Crest, Homewood, Matteson, Park Forest, Riverdale, South Holland, and Thornton for the Provision of Fire Station Alerting Equipment and Associated Software Under a Grant from the U.S. Department of Homeland Security Through the Federal Emergency Management Agency and Consideration of a Budget Amendment to Adopt the FEMA Fire Station Alerting Grant Fund**
- 6. Discussion of the FY 21 Preliminary Budget**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

Finance Committee: Trustee Diane Williams

Presentation of Bills for Approval and Payment (March 2, 2020)

OTHER BUSINESS

- 7. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation**

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.



Approval of the Minutes of the Regular Meeting Held on February 17, 2020

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

TO: Bridget Wachtel, Village Manager
FROM: Allison Matson, Assistant Village Manager
DATE: March 2, 2020
SUBJECT: Consideration of the Acquisition of a Sculpture to the
Flossmoor Rotational Sculpture Art Program



While selecting a location for the sculpture "Mount" at Ballantrae Park, staff from the Park District and the Village agreed that two sculptures would complement the park on existing concrete pads. The Art Commission asked sculptor Terry Karpowicz to provide a second sculpture for an additional \$1,000 for a period of three years. He agreed to provide "Totem." The Village will acquire both Totem and Mount for a total of \$4,000.

A long-time supporter of the Flossmoor Public Art Program, Karpowicz's sculpture "On the Edge of Awakening", was a founding piece of the permanent sculpture collection. He has also advised the Public Art Commission on sculpture maintenance issues over the years. Karpowicz practices the craft of wood-working and joinery and is especially drawn to the interactions of wind, water, sunlight, and gravity on natural materials. The ways in which disparate materials interact with each other define the artist's life and his relationship with the world.

The artist will be responsible for the transportation and installation expenses. The Commission is recommending placement of the sculpture at Ballantrae Park. If approved, the Village will work with the artist and the Park District to schedule the installation.

At this time, the Public Art Commission is seeking the Village Board's approval of their recommendation to display the sculpture within Flossmoor. Because the artist has already signed an agreement for the first sculpture, the Commission is requesting that the Village Board authorize the Village Manager to enter into an agreement to place Totem within the Village and to pay an honorarium of \$1,000.



TO: Bridget Wachtel, Village Manager
FROM: Allison Matson, Assistant Village Manager
DATE: March 2, 2020
SUBJECT: Consideration of a Resolution Authorizing a License Agreement Between the Village of Flossmoor and the Homewood-Flossmoor Park District



FLOSSMOOR

In December 2019, the Village Board authorized the acquisition of a sculpture for Ballantrae Park and approved a license agreement with the Park District for the placement of the sculpture. Working with Park District staff, we selected an existing concrete pad at the park. There is a second concrete pad that would also be an appropriate spot for a sculpture. Sculptor Terry Karpowicz has agreed to provide a second sculpture. The attached resolution authorizes a license agreement between the Village and the Homewood Flossmoor Park District for the Village to use a second area no larger than 10X10 feet and maintain a piece of sculpture for a period of three years. Village Attorney Kathi Orr has reviewed the agreement and the Park District Board has approved the second agreement. Village staff will work with the Park District to schedule the installation.

RESOLUTION # _____
**RESOLUTION AUTHORIZING A LICENSE AGREEMENT BETWEEN THE VILLAGE OF FLOSSMOOR
AND THE HOMEWOOD-FLOSSMOOR PARK DISTRICT**

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of this State; and,

WHEREAS, the Homewood-Flossmoor Park District, Cook County, Illinois (the "*District*") is a park district organized under and by virtue of the laws of this State and operates Ballantrae Park located at Antholl and Kinross Streets, Flossmoor, Illinois (the "*Park*"); and,

WHEREAS, the Village and District have each determined that it is to the benefit of the community and in the best interests of those served thereby to enter into a license agreement allowing the Village to place a certain sculpture for display at the Park.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1. That the License Agreement between the Village of Flossmoor, Cook County, Illinois and the Homewood-Flossmoor Park District, attached hereto and made a part hereof, is hereby approved and the Mayor, Village Clerk, and Village Manager are directed to execute and deliver said Agreement on behalf of the Village and undertake any and all actions as may be required to implement its terms.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

LICENSE AGREEMENT

LICENSE AGREEMENT, dated this 18th day of February, 2020, by and between the Homewood-Flossmoor District ("District"), Licensor, and the Village of Flossmoor ("Village"). District and Village are hereinafter sometimes referred to individually as a "Party," and together as the "Parties."

Recitals

- A. The District currently owns and operates the property commonly referred to as Ballantrae Park ("Park").
- B. The Village has embarked upon a project to place objects of art in public places throughout the Village.
- C. The Village has requested the District's permission to place the sculpture titled, "TOTEM," as depicted in Exhibit A hereto (the "Sculpture"), in the Park.
- D. The District's Board of Park Commissioners has determined that granting the Village a license to install and maintain the Sculpture in the Park is in the best interests of the District and its residents.

NOW, THEREFORE, for and in consideration of the mutual promises hereinafter contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **Incorporation of Recitals.** The recitals set forth above are hereby incorporated in this Agreement, and the terms and conditions set forth below shall be interpreted and construed in accordance therewith. All exhibits referenced herein are hereby incorporated into, and made a part of this Agreement.
2. **License Granted.** Subject to the terms and conditions of this Agreement, District hereby grants Village, and Village hereby accepts and agrees to exercise during the term of this Agreement, the following rights and privileges ("License"): non-exclusive use of a ten (10) foot by ten (10) foot plot of land at Ballantrae Park (the "Licensed Premises"), for the sole and limited purpose of installing, displaying and maintaining the Sculpture. The District, in its discretion, shall have final approval of the specific location of the Licensed Premises. The Parties agree that an additional sculpture can be added to the Licensed Premises, and the Sculpture can be replaced with a substitute sculpture of comparable size and weight; provided that no additional or replacement sculptures shall be installed on the Licensed Premises without the prior written consent of the District. The Village shall install, maintain, and remove any and all additional or replacement sculptures in strict accordance with the terms and conditions of this Agreement.
3. **Term.** The initial term of this Agreement shall commence on _____, ____ ("License Commencement Date") and shall, unless terminated earlier as provided in Section 11 below, run for a continuous period of three (3) years, ending on _____, ____ ("Initial Term"). This Agreement shall automatically renew for an additional three (3) years upon expiration of the Initial Term or any renewal term, unless either Party gives written notice of termination to the other Party not less than 60 days prior to the expiration of the Initial Term or any subsequent term.
4. **Installation, Removal and Restoration:** The Village shall construct an appropriate concrete base for proper display of the Sculpture; provided, that in the event the Village wishes to use a material other than concrete for the Sculpture base, it shall notify the District in advance of installation, and the District shall have the right to approve the proposed alternative material. The Sculpture and installation thereof shall meet all applicable federal, state and local laws, ordinances, codes and regulations. Village shall provide the District with not less than 10 (ten) days written notice prior to performing any installation, maintenance or removal work on the Licensed Premises. Upon termination of this License for any reason, the Village shall remove the Sculpture and any related improvements, including the base, and shall return the Licensed Premises to the condition which existed on the Effective Date. Such restoration shall be completed within thirty (30) days after the expiration of this License. In the event the Village fails to remove all materials on the Licensed Premises including but not limited to the Sculpture, the base, and any related materials, District may remove said items and Village shall be responsible to reimburse the District for the costs of removal and restoration of the Licensed Premises within thirty (30) days of Village's receipt of an invoice for same.
5. **Maintenance.** At all times that this Agreement is in effect, the Village shall be solely responsible to maintain and repair the Licensed Premises, including the Sculpture the base, and any related materials. The District will mow and maintain the Park and the unimproved portions of the Licensed Premises.

6. **Waiver and Release of Liability.** Village shall conduct its activities entirely at its own risk. Village acknowledges that District shall not provide any supervision, security or protection for the Sculpture or any replacement or additional sculptures. District shall not be liable or responsible for damage caused by fire, vandalism or other casualty to, or for the destruction, loss, or theft of, any vehicle, equipment, material, supply or other personal property at any time during the Agreement, except such proximately caused by the willful and wanton conduct of District. To the fullest extent permitted by the laws of the State of Illinois, Village hereby forever waives, relinquishes and discharges District, and its park commissioners, officers, employees and agents from, any and all claims of every nature whatsoever, which Village may have at any time against District, its Park Board, officers, employees and/or agents, including without limitation claims for personal injury or property damage sustained or incurred by Village or any person claiming by, through or under Village, relating directly or indirectly to the Licensed Premises, the Sculpture or the Park, except claims that involve actions proximately caused by the willful and wanton conduct of District.
7. **Indemnification and Hold Harmless.** Village hereby indemnifies and shall defend and hold harmless the District, its park commissioners, officers, employees, volunteers and agents (the "Park Indemnitees") from and against any and all suits, liabilities, claims, losses, costs, and damages suffered, incurred or sustained by any of the Park Indemnitees, including without limitation, liabilities for the death of, or injury to, any person, or the loss, destruction or theft of, or damage to, any property, to the extent relating directly or indirectly to, or arising directly or indirectly from, the exercise by Village, its employees, agents and invitees, or any other person acting on its or their behalf or with its or their authority or permission, of the obligations, rights or privileges imposed upon, or granted to, Village under this Agreement or their use of the Park or the Licensed Premises, unless as a result of the negligence of the Park District, its park commissioners, officers, employees, volunteers or agents. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person described in this Agreement.
8. **Insurance to be Maintained by Village.** In addition to, and without limitation of, Village's obligations under Sections 6 and 7 above, and at no cost to District, Village shall obtain and keep in full force and effect for so long as any claim relating to this Agreement may be asserted, comprehensive general liability and property damage, and business auto liability insurance written to include the coverages for not less than the minimum limits (or greater if required by law) set forth in **Exhibit B** attached hereto. Prior to commencement of any of the Licensed Uses, Village shall obtain and deliver to District a certificate of insurance naming District as an additional insured.
9. **No Property Interest.** This Agreement and the License granted hereunder do not convey to, or create in favor of, Village, any legal or equitable title or property interest in whole or in part to the Park, the Licensed Premises, or any portion thereof, it being acknowledged that this Agreement is a license and not a lease and merely grants temporary and limited permission to Village to use the Licensed Premises on and subject to the terms and conditions hereof. Village expressly acknowledges and agrees that any statute or ordinance relating to landlord/tenant matters or forcible entry and detainer is not applicable to this Agreement and Village expressly waives any and all rights to which Village might otherwise be entitled under said laws.
10. **Assignment Prohibited.** Village shall not assign, transfer, or otherwise convey to any person or entity whatsoever any of its rights or duties under this Agreement, in whole or in part, or otherwise permit the use of the Licensed Premises or any portion thereof, by any person contrary to the provisions of this Agreement.
11. **Default, Termination and Remedies.**
- A. District reserves the right to terminate the License and any and all rights and privileges hereby granted to Village under this Agreement immediately upon notice to Village in the event Village violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and fails to cure any such breach of this Agreement within thirty (30) days after Village's receipt of written notice of such breach. Notwithstanding the foregoing, the District reserves the right, in its sole discretion, to suspend the License until such time as Village has cured said breach or has provided the District with adequate security, as determined by the District in its sole discretion, to cover any potential liability that may arise as a result of said breach. In the event that Village violates or fails to perform its obligations under any of the terms, conditions or provisions of this Agreement and fails to cure any such breach of this Agreement as such cure process described above may apply, District may pursue any and all legal and equitable remedies.

- B. District further reserves the right to terminate the License and this Agreement if District requires any of the Licensed Premises in furtherance of its park and recreation purposes, in which event District will give Village not less than sixty (60) days prior written notice, and in such event the Parties may, subject to the District's sole approval, relocate the Sculpture and the Licensed Premises to another location in the Park, or to another Park.
- C. The indemnification and hold harmless obligations and all other obligations of Village accruing prior to the expiration or termination of this Agreement or the License granted Village hereunder shall survive the expiration or termination of the Agreement or License.
- D. Neither Party shall be liable for any consequential damages incurred by the other Party.
- E. Village may terminate this License at any time for any reason upon five (5) days prior written notice to the District. In such event Village shall, in accordance with Section 4 above, remove the Sculpture, the base, and all related materials on the Licensed Premises, and restore the Licensed Premises to the condition that existed on the Effective Date.

12. **Notices.** Notices shall be deemed properly given on the date received if given in writing and either (a) hand delivered; or (b) sent by facsimile transmission before 5:00 pm; or (c) sent by email before 5:00pm; or (d) sent by registered or certified mail, return receipt requested, and such notice is hand delivered or sent to the Parties at their respective addresses provided below, or as either Party may otherwise direct in writing to the other Party from time to time. Notices sent only by mail shall be deemed delivered the second business day after deposit in the mail. Notices sent by fax or email after 5:00pm shall be deemed delivered on the first day after transmission.

If to Village:

Bridget Wachtel
Village Manager
2800 Flossmoor Road
Flossmoor, Illinois 60422
Email:
Phone:

If to District:

Debbie Kopas
Executive Director
3301 Flossmoor Road
Flossmoor, Illinois 60422
Email: dkopas@hfparks.com
Phone: 708-957-0300

IN WITNESS WHEREOF, the District and the Village have executed this Agreement on the date first above written.

VILLAGE OF FLOSSMOOR

By: _____

Mayor

Attest:

Village Clerk

HOMEWOOD-FLOSSMOOR PARK DISTRICT

By: _____

Dallas Collins
President, Board of Park Commissioners

Attest:

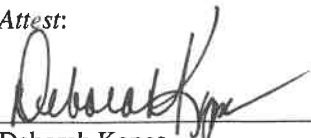

Deborah Kopas
Board Secretary

EXHIBIT A

Exhibit B

The Village shall keep in force at all times during the Initial Term of this Agreement and any renewal term, public liability insurance, including bodily injury and property damage with limits of not less than \$2,000,000 per occurrence. Prior to commencement of the Initial Term, the Village shall provide the Park District with a Certificate of Insurance showing the required coverage in accordance with this Section.

TO: Bridget Wachtel, Village Manager
FROM: Allison Matson, Assistant Village Manager
DATE: March 2, 2020
SUBJECT: Consideration of Resolutions Requesting Temporary Road Closures for the Hidden Gem 1/2 Marathon



FLOSSMOOR

Flossmoor's Future, a 501(c)(4) organization registered with the State of Illinois, is proposing to hold the second Hidden Gem 1/2 Marathon on September 12, 2020, on the streets of Flossmoor. The race will again coincide with the date of Flossmoor Fest. As part of the application to the Illinois Department of Transportation (IDOT) to close state highways for the race, the Village is required to approve a resolution authorizing the race. While Cook County does not require a resolution, a resolution of support is beneficial for the application.

This is the second year of the event. Based on last year's experience, the group will be making small changes toward the end of the route, but by and large, the route will remain the same in 2020. Both staff and the Hidden Gem committee will be incorporating some of the lessons learned with regard to communication to residents affected by the race.

Flossmoor's Future will be contracting and paying directly, or finding volunteers and in-kind support, for the following services related to the race: race timing and setup services, portable toilets, side street closures, traffic control devices and setup, and cleanup. Flossmoor's Future will reimburse the Village for the police and public works department costs associated with safely staging the race. The Fire Department will respond to race-related emergencies from the fire station and Flossmoor's Future will have medical staff on the race course. The Village will be listed as additional insured on their insurance with a minimum of \$1,000,000 in general liability insurance.

Route and Road Closures

The race will begin on Flossmoor Road in front of Infant Jesus of Prague Church, proceed west to wind through Baythorne, Ballantrae and Flossmoor Hills/Highlands before turning back east to cross Governors Highway. The race proceeds through Old Flossmoor, Heather Hill, Braeburn/Brassie and Flossmoor Park before finishing the last mile and a half in Old Flossmoor. The finish line is on Sterling north of the Flossmoor Public Library. Finishers will proceed south along Sterling for post-race activities in the downtown. The race is expected to be finished by 11:15 a.m. with cleanup completed no later than 1 p.m.

The course is designed to minimize the amount of time that Governors Highway and Kedzie Avenue must remain closed. However, very slow participants will likely be moved to the sidewalks earlier in the race than they were last year, which will open streets in Heather Hill earlier than last year. Flossmoor Road will likely remain closed for the duration of the race. Western Avenue will be closed during the latter portion of the race. Closures for these major streets will be advertised in advance.

Flossmoor's Future is required to notify residents affected by the route and staff will use all available communication methods to notify residents of the closures well in advance of the date. Flossmoor's Future has committed to providing volunteers at every turn along the route. Police officers from Flossmoor and ESDA volunteers from nearby communities will be posted at more significant intersections.

The race will also impact Metra parking, the library, businesses in the downtown and east of Leavitt along Flossmoor Road for the entirety of the race. Flossmoor's Future has agreed to again contact the business owners to notify them of the race and the closures.

Staff is satisfied with the route and logistics support that the group has committed to providing and therefore recommends that the Board approve the resolutions for IDOT and Cook County.

RESOLUTION # _____

Resolution Requesting Temporary State Highway Closures For Hidden Gem Half Marathon

WHEREAS, Flossmoor's Future, an Illinois not-for-profit corporation, is sponsoring a half-marathon race (the "Race"), which event constitutes a public purpose and an important benefit to the community; and

WHEREAS, this Race will require the temporary closure of Governors Highway, a State Highway in the Village of Flossmoor from Chayes Park Drive to Kedzie Avenue, and Western Avenue, from Flossmoor Road to Heather Road (the "Closures") for a period of time commencing at 6 am and terminating at 12 pm; and

Whereas, the Mayor and Board of Trustees are prepared to advise the State of Illinois of the need for the Closures as hereinafter provided.

NOW THEREFORE, BE IT RESOLVED by the Village Board of the Village of Flossmoor that permission to close Governors Highway from Chayes Park Drive to Kedzie Avenue and Western Avenue from Flossmoor Road to Heather Road be requested of the Illinois Department of Transportation in accordance with the following;

1. That the Closures shall occur during the approximate time period between 6:00 a.m. and noon on Saturday, September 12, 2020;
2. That the Closures are for the public purpose of holding the Hidden Gem 1/2 Marathon, with approximately 1,000 participants;
3. That traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the County roads;
4. That the Village assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect;
5. That police officers or authorized flaggers shall, at the expense of the Flossmoor's Future, be positioned at each end of the closed section and at other points as may be necessary to assist in directing traffic through the detour;
6. That police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned;
7. That all debris shall be removed by Flossmoor's Future prior to reopening the County road;
8. That such signs, flags, barricades, etc., shall be used by the Village of Flossmoor as may be approved by the Illinois Department of Transportation which items shall be provided by a traffic control company at the expense of Flossmoor's Future;

9. That the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices;
10. That Flossmoor's Future hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above; an
11. That Flossmoor's Future shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$1,000,000 which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

GENERAL EVENT INFORMATION

Name of Event

The Hidden Gem Half Marathon

Type of Event

☐ Parade☐ Walk/Run☐ Festival☒ Other Half Marathon

Date of Event

09/12/2020

Hours of Event

6a-11a

Estimated Attendance

1,200

Event Web Site

hiddengemhalf.com

Is this organization registered with the State of Illinois as a non-profit organization?

☒ Yes ☐ No

Name of Sponsoring Organization

Flossmoor's Future

Contact Person from Sponsoring Organization

Tom Dobrez

Organization Address

1135 Golfview Ln

City, State, Zip

Flossmoor, IL 60422

Organization Phone

708-267-4540

Cell Phone

E-mail

info@flossmoorsfuture.com

APPLICATION CHECKLIST

Use this list to ensure that you have included supporting documentation to accompany the information on your Special Event Application.

Are you holding a raffle at your event?

☐ Yes ☒ No

If yes, you must obtain a Raffle License Permit twenty (20) days prior to the event.

Will you serve alcohol at your event?

☒ Yes ☐ No

If yes, you must submit the Temporary Liquor License Application twenty (20) days prior to the event.

Does your event require the use of village sidewalks?

☒ Yes ☐ No

Would you like to request the closing of village streets?

☒ Yes ☐ No

If yes, please fill in the following information or submit a route map along with this application.

STREET	FROM	TO
STREET	FROM	TO
STREET	FROM	TO
STREET	FROM	TO

HOLD HARMLESS

The application agrees that it will indemnify, hold harmless and defend the Village of Flossmoor, its agents, officials, and employees, for and against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, including reasonable attorney fees, arising from or in any way related to the organizer's event.

☒ I have the authority from my organization to agree with the hold harmless and submit this application on their behalf. I agree to inform the Village of Flossmoor of any changes in the application at least 60 days prior to the event. I agree the Village of Flossmoor reserves the right to cancel the event at any time for reasons deemed necessary. I agree to the terms and conditions listed above.

☐ I do not agree to the above hold harmless.

After submitting all forms, your application will be reviewed by the Village Manager. All departments that will be involved in providing services or permits for the event will be notified. The Village Manager office will notify you if the event has been approved. Please do not assume that all aspects of the event will be approved; you may be asked to make some changes to your plan based on the availability of services and scheduling of other events.

Created March 3, 2014

Attach Course Map

Attach Resident Letter

Hidden Gem Half Marathon

Flossmoor, IL

Measured 3/14/19 by:

Zach Edmonson
zach@f3running.com

START: Flossmoor Rd,
S curb, 8 ft E of 1st sign
E of Douglas Av.

MILE 1: 192nd St, S edge
of pavement, 4 ft W of
"SPEED LIMIT 25" sign
post that is between
driveways for 3315 &
3319.

MILE 2: Culloden St,
N edge, 3 ft E of hydrant
in front of 3721.

MILE 3: Hamlin Ave,
NB lane, at mailbox
of 837.

5km: Beech St, 6 ft W of
"DO NOT ENTER" sign
post that is just E of
Hamlin Ave.

MILE 4: Flossmoor Rd,
N edge, 18 ft SE of
streetlamp at the NE HFPD Park
corner of intersection
with Central Park Ave

MILE 5: H-F HS North
Bldg access road, 1 ft
S of crosswalk between
North Bldg & stadium.

MILE 6: Heather Hill Crescent, 25 ft N of N edge of driveway
to 3026 McFarlane Crescent.

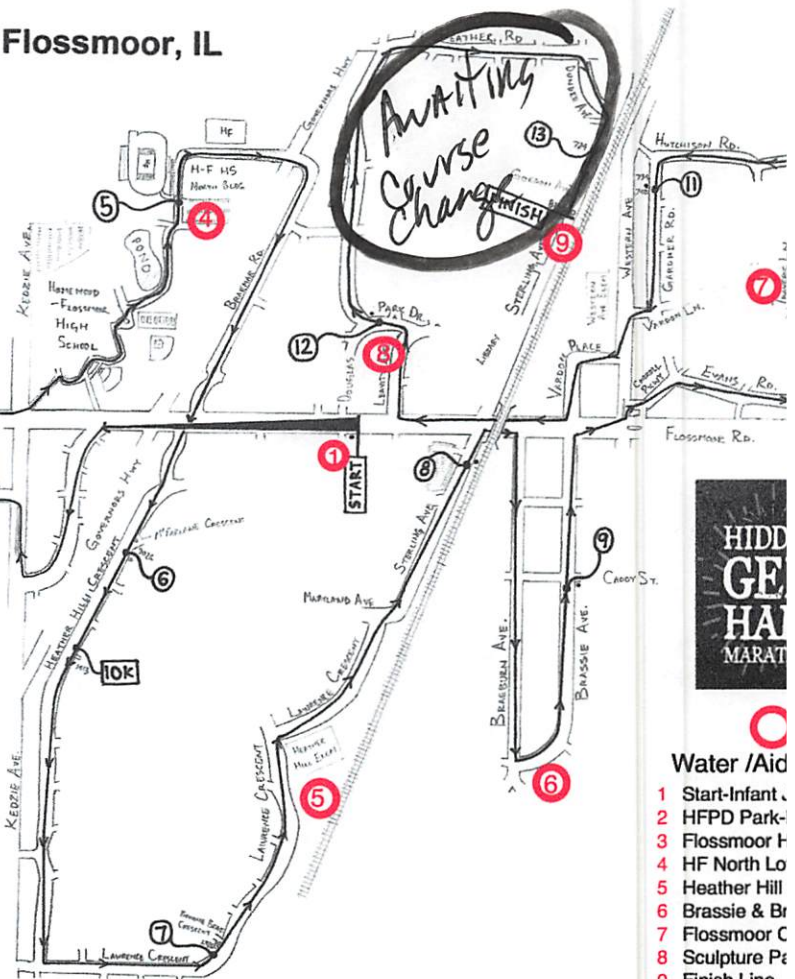
10km: Heather Hill Crescent, E edge, 8 ft N of N edge of driveway to 1413.

MILE 7: Lawrence Crescent, 14 ft S of S edge of wraparound driveway
for 2926 Bonnie Brae Crescent.

MILE 8: Sterling Ave, NB lane, 43 ft S of hydrant across from entrance
to south commuter lot.

MILE 9: Brassie Ave, NB lane, 57 ft S of STOP sign post at the SE corner
of the intersection with Caddy St.

MILE 10: Hutchison Rd, S edge, at midpoint of the driveway of 2102.



Water /Aid

- 1 Start-Infant
- 2 HFPD Park
- 3 Flossmoor H
- 4 HF North Lo
- 5 Heather Hill
- 6 Brassie & Br
- 7 Flossmoor C
- 8 Sculpture Pe
- 9 Finish Line

MILE 11: Gardner Rd, center, 34 ft S of hydrant between 734 & 740.

MILE 12: Park Dr, WB lane, 32 ft E of "NO PARKING THIS SIDE" sign pos
NE corner of intersection with Douglas Ave.

MILE 13: Sterling Ave, W edge, 4 ft S of MH cover in front of 724.

FINISH: Sterling Ave, W edge, 24 ft S of MH cover in front of N driveway to

REGISTER

CLICK HERE TO DOWNLOAD USTAF MAP w/Aid station



TO: Bridget Wachtel, Village Manager
FROM: Allison Matson, Assistant Village Manager
DATE: March 2, 2020
SUBJECT: Consideration of Resolutions Requesting Temporary
Cook County Road Closures for the Hidden Gem 1/2
Marathon



FLOSSMOOR

This item is in conjunction with the previous agenda item. Cook County has indicated that a resolution by the Village Board requesting temporary road closures for the Hidden Gem 1/2 Marathon would be beneficial to the permit application. Flossmoor Road and Kedzie Avenue are Cook County roads.

The course is designed to minimize the amount of time that Governors Highway and Kedzie must remain closed. All racers will be east of Governors Highway around mile 5, which is likely no later than 9:30 a.m., at which time Governors and Kedzie can be reopened. Flossmoor Road will likely remain closed for the duration of the race. Western Avenue will be closed during the latter portion of the race. Closures for these major streets will be advertised in advance.

RESOLUTION # _____

Resolution Requesting Temporary Cook County Road Closures For Hidden Gem Half Marathon

WHEREAS, Flossmoor's Future, an Illinois not-for-profit corporation, is sponsoring a half-marathon race (the "Race"), which event constitutes a public purpose and an important benefit to the community; and

WHEREAS, this Race will require the temporary closure of Kedzie Avenue, a County Road in the Village of Flossmoor from Flossmoor Road to Governors Highway, and Flossmoor Road, from Crawford Avenue to Western Avenue (the "Closures") for a period of time commencing at 6 am and terminating at 12 pm; and

WHEREAS, the Mayor and Board of Trustees are prepared to advise the County of the need for the Closures as hereinafter provided.

NOW THEREFORE, BE IT RESOLVED by the Village Board of the Village of Flossmoor that permission to close Kedzie Avenue, from Flossmoor Road to Governors Highway, and Flossmoor Road, from Crawford Avenue to Western Avenue, be requested of the Cook County Department of Transportation and Highways in accordance with the following;

1. That the Closures shall occur during the approximate time period between 6:00 a.m. and noon on Saturday, September 12, 2020;
2. That the Closures are for the public purpose of holding the Hidden Gem 1/2 Marathon, with approximately 1,000 participants;
3. That traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the County roads;
4. That the Village assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect;
5. That police officers or authorized flaggers shall, at the expense of the Flossmoor's Future, be positioned at each end of the closed section and at other points as may be necessary to assist in directing traffic through the detour;
6. That police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned;
7. That all debris shall be removed by Flossmoor's Future prior to reopening the County road;
8. That such signs, flags, barricades, etc., shall be used by the Village of Flossmoor as may be approved by the Cook County Department of Transportation and Highways which items shall be provided by a traffic control company at the expense of Flossmoor's Future;

9. That the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices;
10. That Flossmoor's Future hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above; and
11. That Flossmoor's Future shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$1,000,000 which has the Cook County Department of Transportation and Highways and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Cook County Department of Transportation and Highways to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

GENERAL EVENT INFORMATION

Name of Event

The Hidden Gem Half Marathon

Type of Event

☐ Parade☐ Walk/Run☐ Festival☒ Other Half Marathon

Date of Event

09/12/2020

Hours of Event

6a-11a

Estimated Attendance

1,200

Event Web Site

hiddengemhalf.com

Is this organization registered with the State of Illinois as a non-profit organization?

☒ Yes ☐ No

Name of Sponsoring Organization

Flossmoor's Future

Contact Person from Sponsoring Organization

Tom Dobrez

Organization Address

1135 Golfview Ln

City, State, Zip

Flossmoor, IL 60422

Organization Phone

708-267-4540

Cell Phone

E-mail

info@flossmoorsfuture.com

APPLICATION CHECKLIST

Use this list to ensure that you have included supporting documentation to accompany the information on your Special Event Application.

Are you holding a raffle at your event?

☐ Yes ☒ No

If yes, you must obtain a Raffle License Permit twenty (20) days prior to the event.

Will you serve alcohol at your event?

☒ Yes ☐ No

If yes, you must submit the Temporary Liquor License Application twenty (20) days prior to the event.

Does your event require the use of village sidewalks?

☒ Yes ☐ No

Would you like to request the closing of village streets?

☒ Yes ☐ No

If yes, please fill in the following information or submit a route map along with this application.

STREET	FROM	TO
STREET	FROM	TO
STREET	FROM	TO
STREET	FROM	TO

HOLD HARMLESS

The application agrees that it will indemnify, hold harmless and defend the Village of Flossmoor, its agents, officials, and employees, for and against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, including reasonable attorney fees, arising from or in any way related to the organizer's event.

☒ I have the authority from my organization to agree with the hold harmless and submit this application on their behalf. I agree to inform the Village of Flossmoor of any changes in the application at least 60 days prior to the event. I agree the Village of Flossmoor reserves the right to cancel the event at any time for reasons deemed necessary. I agree to the terms and conditions listed above.

☐ I do not agree to the above hold harmless.

After submitting all forms, your application will be reviewed by the Village Manager. All departments that will be involved in providing services or permits for the event will be notified. The Village Manager office will notify you if the event has been approved. Please do not assume that all aspects of the event will be approved; you may be asked to make some changes to your plan based on the availability of services and scheduling of other events.

Created March 3, 2014

Attach Course Map

Attach Resident Letter

Hidden Gem Half Marathon

Flossmoor, IL

Measured 3/14/19 by:

Zach Edmonson
zach@f3running.com

START: Flossmoor Rd,
S curb, 8 ft E of 1st sign
E of Douglas Av.

MILE 1: 192nd St, S edge
of pavement, 4 ft W of
"SPEED LIMIT 25" sign
post that is between
driveways for 3315 &
3319.

MILE 2: Culloden St,
N edge, 3 ft E of hydrant
in front of 3721.

MILE 3: Hamlin Ave,
NB lane, at mailbox
of 837.

5km: Beech St, 6 ft W of
"DO NOT ENTER" sign
post that is just E of
Hamlin Ave.

MILE 4: Flossmoor Rd,
N edge, 18 ft SE of
streetlamp at the NE HFPD Park
corner of intersection
with Central Park Ave

MILE 5: H-F HS North
Bldg access road, 1 ft
S of crosswalk between
North Bldg & stadium.

MILE 6: Heather Hill Crescent, 25 ft N of N edge of driveway
to 3026 McFarlane Crescent.

0km: Heather Hill Crescent, E edge, 8 ft N of N edge of driveway to 1413.

MILE 7: Lawrence Crescent, 14 ft S of S edge of wraparound driveway
for 2926 Bonnie Brae Crescent.

MILE 8: Sterling Ave, NB lane, 43 ft S of hydrant across from entrance
to south commuter lot.

MILE 9: Brassie Ave, NB lane, 57 ft S of STOP sign post at the SE corner
of the intersection with Caddy St.

MILE 10: Hutchison Rd, S edge, at midpoint of the driveway of 2102.



Water /Aid

- 1 Start-Infant
- 2 HFPD Park
- 3 Flossmoor H
- 4 HF North Lo
- 5 Heather Hill
- 6 Brassie & Br
- 7 Flossmoor C
- 8 Sculpture Pe
- 9 Finish Line

MILE 11: Gardner Rd, center, 34 ft S of hydrant between 734 & 740.

MILE 12: Park Dr, WB lane, 32 ft E of "NO PARKING THIS SIDE" sign pos
NE corner of intersection with Douglas Ave.

MILE 13: Sterling Ave, W edge, 4 ft S of MH cover in front of 724.

FINISH: Sterling Ave, W edge, 24 ft S of MH cover in front of N driveway to

REGISTER

CLICK HERE TO DOWNLOAD USTAF MAP w/Aid station



TO: Bridget Wachtel, Village Manager
FROM: Keith Damm, Assistant Fire Chief
DATE: March 2, 2020
SUBJECT: Station Alerting Regional Grant IGA



FLOSSMOOR

As you are aware, the Fire Department was awarded a Regional Grant through FEMA's Assistance to Firefighter's Grant (AFG) for the purchase of station alerting equipment. The station alerting equipment will tie directly to E-Com's Computer Aided Dispatch (CAD) system and alert any affected fire station of a 911 emergency as soon as the dispatcher verifies an address and call nature utilizing an electronic voice. This frees the dispatcher to be able to continue to speak to the 911 caller while the necessary apparatus responds to the given emergency.

Attached for approval by the Mayor and Village Board is the Intergovernmental Agreement (IGA) and referenced Exhibits (A, B, and C). Exhibit "A" provides a cost breakdown of the project for each participating entity. Exhibit "B" is the Agreement Articles from FEMA which depicts grant compliance guidelines, and Exhibit "C" is a copy of a resolution authorizing participation in the IGA which the other entities can utilize as a template for adoption by their respective Boards. I am also asking that the budget be amended with the creation of a new fund as presented in the FEMA Fire Station Alerting budget document. I ask that the resolution that will allow us to enter into this IGA, and the IGA itself be placed on the next available agenda for approval.

The IGA documents have been sent to the other participating agencies for subsequent approval by their respective Boards. If you have any additional questions please feel free to contact me at any time.

FEMA FIRE STATION ALERTING GRANT FUND 2.20.20

		BUDGET 20-21	PROJ'D 19-20	BUDGET 19-20	ACTUAL 18-19	ACTUAL 17-18
BEGINNING FUND BALANCE		(0)	(0)	(0)	(0)	0
ACCOUNT #	REVENUES					
	<u>GRANT REVENUES</u>					
22-00-3-440	FEMA Fire Assistance to Firefighters Grant	0	479,489	479,489	0	0
22-00-3-441	Local Share (Community Members) - Grant	0	42,864	42,864	0	0
22-00-9-428	Transfer from Foreign Fire Insurance Fund (Flossmoor local share) -Grant		5,085	5,085		
	<u>NON-GRANT REVENUES</u>					
22-00-3-442	Local Share (Community Members) - Non-Grant		31,632	31,632		
22-00-9-429	Transfer Foreign Fire Insurance Fund (Flossmoor Local Share) Non-Grant	0	3,515	3,515	0	0
22-00-3-449	Administrative Cost Reimbursements	0	0	0	0	0
TOTAL REVENUES		0	562,585	562,585	0	0
<u>EXPENDITURES</u>						
22-01-7-701	FEMA Fire Assistance Grant Purchases	0	521,438	521,438	0	0
22-01-7-702	Fire Station Alerting Non-Grant Purchases	0	35,147	35,147	0	0
22-01-7-703	Administrative Costs	0	6,000	6,000	0	0
TOTAL EXPENDITURES		0	562,585	562,585	0	0
ENDING FUND BALANCE		(0)	(0)	(0)	(0)	(0)

Attachment: FEMA Fire Grant Fund FY21_NC 2.20.20 (Station Alerting Regional Grant IGA)

RESOLUTION # _____

A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF FLOSSMOOR, ILLINOIS, AND THE VILLAGES OF GLENWOOD, HAZEL CREST, HOMEWOOD, MATTESON, PARK FOREST, RIVERDALE, SOUTH HOLLAND, AND THORNTON FOR THE PROVISION OF FIRE STATION ALERTING EQUIPMENT AND ASSOCIATED SOFTWARE UNDER A GRANT FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY

WHEREAS, the Village of Flossmoor through its Fire Department has made application to the Department of Homeland Security for grant funding under the Assistance to Firefighter's Grant Program for the procurement installation of Fire Station Alerting Equipment, Software, Installation, and Configuration to be used by E-COM and SouthCom and their member Fire Departments (the Project); and

WHEREAS, the Village of Flossmoor has been notified by the Federal Emergency Management Agency (FEMA) that the grant application for the project costs of \$527,438.00 has been approved for 90% Federal Funding (\$479,489.09) and 10% of the Federal Funding as the local funding (\$47,948.91)(Local Share); and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, that the Agreement entitled **Intergovernmental Agreement between the Village of Flossmoor, Illinois, and the Villages of Glenwood, Hazel Crest, Homewood, Matteson, Park Forest, Riverdale South Holland and Thornton, Illinois for the Provision of Station Alerting Equipment and Associated Software under a Grant from the U.S. Department of Homeland Security through the Federal Emergency Management Agency**, a copy of which is attached hereto as Exhibit A is hereby adopted, approved and ratified and the budget amended. The President is hereby authorized to execute and the Clerk to attest to the attached agreement which shall be effective according to its terms.

BE IT FURTHER RESOLVED that the Village Manager is authorized to do such acts as may be necessary or convenient to carry out the terms and intent of the agreement.

This Resolution shall be effective immediately upon its passage.

PASSED this _____ day of _____, 2020.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

EXHIBIT A

**AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF FLOSSMOOR, ILLINOIS,
AND THE VILLAGES OF GLENWOOD, HAZEL CREST, HOMEWOOD,
MATTESON, PARK FOREST, RIVERDALE,
SOUTH HOLLAND, AND THORNTON
FOR THE PROVISION OF
FIRE STATION ALERTING EQUIPMENT AND ASSOCIATED SOFTWARE
UNDER A GRANT FROM THE U.S. DEPARTMENT OF HOMELAND SECURITY
THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY**

WHEREAS, the Villages of Flossmoor, Glenwood, Hazel Crest, Homewood, Matteson, Park Forest, Riverdale, South Holland and Thornton (hereafter “Member Villages” are members of either E-COM or SouthCom, a joint dispatch entity, which provides emergency dispatch services to each member’s Fire and Police Departments; and

WHEREAS, the Village of Flossmoor through its Fire Department has made application to the Department of Homeland Security for grant funding under the Assistance to Firefighter’s Grant Program for the procurement installation of Fire Station Alerting Equipment, Software, Installation, and Configuration to be used by E-COM and SouthCom and their member Fire Departments (the Project); and

WHEREAS, the Village of Flossmoor has been notified by the Federal Emergency Management Agency (FEMA) that the grant application for the project costs of \$527,438.00 has been approved for 90% Federal Funding (\$479,489.09) and 10% of the Federal Funding as the local funding (\$47,948.91)(Local Share); and

WHEREAS, each of the Member Villages desire to participate in this Project and contribute their respective shares of the Local Share and all other expenses of administration which the Village of Flossmoor will incur to administer this grant, all as set forth in this Agreement.

NOW, THEREFORE in consideration of the promises, covenants, terms and conditions set forth herein, the above Member Villages agree as follows:

1. Procurement of Equipment, Software, Installation, and Configuration

The Village of Flossmoor has determined that the equipment, software, and installation shall be purchased and provided from US Digital Designs, Inc. consistent with the grant application and in compliance with competitive bidding requirements.

The equipment purchased by the Village of Flossmoor pursuant to the grant shall be delivered directly to the Member Village per the equipment list submitted to the Village of Flossmoor. After receipt of the equipment and software and

completion of the installation and configuration, each Member Village shall use the equipment in accordance with the applicable warranty requirements and be responsible for all maintenance of the equipment and software as required after the warranty period of one year from acceptance date has expired.

2. Administrative Expense

The Village of Flossmoor estimates its expense to administer the grant and provide the equipment and software, including legal and audit expenses, to approximate \$6,000.00. This cost has been factored into the grant award, however any administrative costs up to and exceeding this amount shall be borne and paid by each Member Village in the same proportion as their respective percentage of the overall Project cost. Any additional expenses will be calculated and invoiced by the Village of Flossmoor to the participants after grant close-out and auditing are complete.

3. Allocation of Local Share for Equipment, Software, Installation, and Configuration

The amount of each Member Village's share of the total Local Share for Equipment, software, installation, and configuration shall be as shown on **Exhibit A**.

4. Compliance with Agreement Articles Assistance to Firefighter's Grant Program.

The Village of Flossmoor Fire Department is the Grantee for the entire Grant amount of \$527,438.00. It is likely that this Grant amount, when added to other grants received by the Village of Flossmoor, will cause the audit requirements of OMB Circular A-133 to be met, commonly known as the Federal Single Audit requirement. The Village of Flossmoor through its Finance Department and its auditors, shall comply with such requirement together with such other requirements as are contained in the Agreement Articles which are attached to this Agreement and made part hereof as **Exhibit B**, as amended from time to time. Each Village Member shall, for all purposes, be a sub-grantee of the Village of Flossmoor and shall use the equipment and software in accordance with the requirements of the Agreement Articles. Each Village Member shall keep records for the equipment and software received by each of them as deemed necessary for the Village of Flossmoor to comply with the Grant agreement and audit requirements. Each Village Member shall indemnify and hold Village of Flossmoor harmless for any failure to comply with the grant agreement and audit requirements thereunder with respect to the equipment and software received by each Village Member under this Grant. Each Village Member shall cooperate with the Village of Flossmoor and timely comply with its requests for documents and/or information to the fullest extent to permit the Village of Flossmoor to comply with the requirements of the Grant agreement, including its audit requirement.

Three years after the grant closeout date, each Member Village shall become the owner of the equipment received following any final payments and an administrative process to transfer the assets from the Village of Flossmoor to the respective Member Village that is in accordance with the Village of Flossmoor's auditors.

5. Indemnification. Each Member Village shall indemnify and hold harmless the Village, its agents, officers and employees against all injuries deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses (including any liabilities, judgments, costs and expenses and reasonable attorney's fees) which may arise directly or indirectly as a result of the Village's administration of the Assistance to the Firefighter's Grant Program of the U.S. Department of Homeland Security through the Federal Emergency Management Agency as well as the operation and use of such equipment during which period the equipment is an asset of the Village of Flossmoor.
6. Resolution. Each Member Village shall provide to the Village of Flossmoor a certified copy of the resolution substantially in the form attached hereto as **Exhibit C**, authorizing the execution of this Agreement by their respective corporate authorities.
7. Payments to Flossmoor: The amounts due to the Village of Flossmoor for each Member Village under Paragraphs 2 and 4 shall be paid to the Village of Flossmoor prior to delivery and installation of any equipment and software for that Member Village.
8. The Village of Flossmoor with the cooperation of the other Member Villages shall use its best efforts to comply with the requirements of the Grant Agreement, including its' single audit requirement, if necessary.
9. This Agreement may be signed in counterparts by each Member Village.

VILLAGE OF FLOSSMOOR

By: _____
Mayor

ATTEST: _____
Village Clerk

VILLAGE OF GLENWOOD

By: _____
Mayor

ATTEST: _____
Village Clerk

VILLAGE OF HAZEL CREST

By: _____
Mayor

ATTEST: _____
Village Clerk

VILLAGE OF HOMEWOOD

By: _____
Mayor

ATTEST: _____
Village Clerk

VILLAGE OF MATTESON

By: _____
Mayor

ATTEST: _____
Village Clerk

VILLAGE OF PARK FOREST

By: _____
Mayor

ATTEST: _____
Village Clerk

VILLAGE OF RIVERDALE

By: _____
Mayor

ATTEST: _____
Village Clerk

VILLAGE OF SOUTH HOLLAND

By: _____
Mayor

ATTEST: _____
Village Clerk

VILLAGE OF THORNTON

By: _____
Chairman, Board of Directors

ATTEST: _____
Secretary

Exhibit "A"				
Department	Grant Submittal / Grant Approved \$	Grant Approved Local Share	Actual Cost	Revised Local Share
Flossmoor	\$55,939	\$5,085	\$59,454	\$8,600
Glenwood	\$103,317	\$9,392	\$113,868	\$19,944
Hazel Crest	\$52,310	\$4,755	\$61,054	\$13,500
Homewood	\$46,657	\$4,242	\$46,657	\$4,242
Matteson	\$103,317	\$9,392	\$111,281	\$17,357
Park Forest	\$53,049	\$4,823	\$53,049	\$4,823
Riverdale	\$47,063	\$4,278	\$47,926	\$5,141
South Holland	\$13,759	\$1,251	\$15,970	\$3,461
Thornton	\$52,028	\$4,730	\$53,326	\$6,028
Total:	\$527,438	\$47,949	\$562,585	\$83,096

Exhibit B

Agreement Articles

Program: Fiscal Year 2018 Assistance to Firefighters Grant

Recipient: VILLAGE OF FLOSSMOOR

DUNS number: 143362304

Award number: EMW-2018-FR-00179

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Article 1 Assurances, Administrative Requirements, Cost Principles, Representations and Certifications

DHS financial assistance recipients must complete either the Office of Management and Budget(OMB) Standard Form 424B Assurances - Non-Construction Programs, or OMB Standard Form 424D Assurances -Construction Programs as applicable. Certain assurances in these documents may not be applicable to your program, and the DHS financial assistance office (DHS FAO) may require applicants to certify additional assurances. Applicants are required to fill out the assurances applicable to their program as instructed by the awarding agency. Please contact the DHS FAO if you have any questions. DHS financial assistance recipients are required to follow the applicable provisions of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards located at Title 2, Code of Federal Regulations(C.F.R) Part 200, and adopted by DHS at 2 C.F.R. Part 3002.

Article 2 DHS Specific Acknowledgements and Assurances

All recipients, subrecipients, successors, transferees, and assignees must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. 1. Recipients must cooperate with any compliance reviews or compliance investigations conducted by DHS. 2. Recipients must give DHS access to, and the right to examine and copy, records, accounts, and other documents and sources of information related to the federal financial assistance award and permit access to facilities, personnel, and other individuals and information as may be necessary, as required by DHS regulations and other applicable laws or program guidance. 3. Recipients must submit timely, complete, and accurate reports to the appropriate DHS officials and maintain appropriate backup documentation to support the reports. 4. Recipients must comply with all other special reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance. 5. Recipients of federal financial assistance from DHS must complete the DHS Civil Rights Evaluation Tool within thirty (30) days of receipt of the Notice of Award or, for State Administering Agencies, thirty (30) days from receipt of the DHS Civil Rights Evaluation Tool from DHS or its awarding component agency. Recipients are required to provide this information once every two (2) years, not every time an award is made. After the initial submission for the first award under which this term applies, recipients are only required to submit updates every two years, not every time a grant is awarded. Recipients should submit the completed tool, including supporting materials to CivilRightsEvaluation@hq.dhs.gov. This tool clarifies the civil rights obligations and related reporting requirements contained in the DHS Standard Terms and Conditions. Subrecipients are not required to complete and submit this tool to DHS. The evaluation tool can be found at <https://www.dhs.gov/publication/dhs-civil-rights-evaluation-tool>.

Article 3 Acknowledgement of Federal Funding from DHS

Recipients must acknowledge their use of federal funding when issuing statements, press releases, requests for proposals, bid invitations, and other documents describing projects or programs funded in whole or in part with federal funds.

Article 4	Activities Conducted Abroad Recipients must ensure that project activities carried on outside the United States are coordinated as necessary with appropriate government authorities and that appropriate licenses, permits, or approvals are obtained.
Article 5	Age Discrimination Act of 1975 Recipients must comply with the requirements of the Age Discrimination Act of 1975, Pub. L. No. 94-135 (1975) (codified as amended at Title 42, U.S. Code, § 6101 et seq.), which prohibits discrimination on the basis of age in any program or activity receiving federal financial assistance.
Article 6	Americans with Disabilities Act of 1990 Recipients must comply with the requirements of Titles I, II, and III of the Americans with Disabilities Act, Pub. L. No. 101-336 (1990) (codified as amended at 42 U.S.C. §§ 12101–12213), which prohibits recipients from discriminating on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities.
Article 7	Best Practices for Collection and Use of Personally Identifiable Information (PII) Recipients who collect PII are required to have a publically-available privacy policy that describes standards on the usage and maintenance of PII they collect. DHS defines personally identifiable information (PII) as any information that permits the identity of an individual to be directly or indirectly inferred, including any information that is linked or linkable to that individual. Recipients may also find the DHS Privacy Impact Assessments: Privacy Guidance and Privacy template as useful resources respectively.
Article 8	Civil Rights Act of 1964 – Title VI Recipients must comply with the requirements of Title VI of the Civil Rights Act of 1964 (codified as amended at 42 U.S.C. § 2000d et seq.), which provides that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. DHS implementing regulations for the Act are found at 6 C.F.R. Part 21 and 44 C.F.R. Part 7.

Article 9 Civil Rights Act of 1968

Recipients must comply with Title VIII of the Civil Rights Act of 1968, Pub. L. No. 90-284, as amended through Pub. L. 113-4, which prohibits recipients from discriminating in the sale, rental, financing, and advertising of dwellings, or in the provision of services in connection therewith, on the basis of race, color, national origin, religion, disability, familial status, and sex (See 42 U.S.C. § 3601 et seq.), as implemented by the Department of Housing and Urban Development at 24 C.F.R. Part 100. The prohibition on disability discrimination includes the requirement that new multifamily housing with four or more dwelling units—i.e., the public and common use areas and individual apartment units (all units in buildings with elevators and ground-floor units in buildings without elevators)—be designed and constructed with certain accessible features. (See 24 C.F.R. Part 100, Subpart D)

Article 10 Copyright

Recipients must affix the applicable copyright notices of 17 U.S.C. §§ 401 or 402 and an acknowledgement of U.S. Government sponsorship (including the award number) to any work first produced under federal financial assistance awards.

Article 11 Debarment and Suspension

Recipients are subject to the non-procurement debarment and suspension regulations implementing Executive Orders (E.O.) 12549 and 12689, and 2 C.F.R. Part 180 as adopted by DHS at 2 C.F.R. Part 3000. These regulations restrict federal financial assistance awards, subawards, and contracts with certain parties that are debarred, suspended, or otherwise excluded from or ineligible for participation in federal assistance programs or activities.

Article 12 Drug-Free Workplace Regulations

Recipients must comply with drug-free workplace requirements in Subpart B (or Subpart C, if the recipient is an individual) of 2 C.F.R. Part 3001, which adopts the Government-wide implementation (2 C.F.R. Part 182) of sec. 5152-5158 of the Drug-Free Workplace Act of 1988 (41 U.S.C. 8101).

Article 13 Duplication of Benefits

Any cost allocable to a particular federal financial assistance award provided for in 2 C.F.R. Part 200, Subpart E may not be charged to other federal financial assistance awards to overcome fund deficiencies, to avoid restrictions imposed by federal statutes, regulations, or federal financial assistance award terms and conditions, or for other reasons. However, these prohibitions would not preclude recipients from shifting costs that are allowable under two or more awards in accordance with existing federal statutes, regulations, or the federal financial assistance award terms and conditions.

Article 14	Education Amendments of 1972 (Equal Opportunity in Education Act) – Title IX Recipients must comply with the requirements of Title IX of the Education Amendments of 1972 Pub. L. No. 92-318 (1972) (codified as amended at 20 U.S.C. § 1681 et seq.), which provide that no person in the United States will, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance. DHS implementing regulations are codified at 6 C.F.R. Part 17 and 44 C.F.R. Part 19.
Article 15	Energy Policy and Conservation Act Recipients must comply with the requirements of The Energy Policy and Conservation Act Pub. L. No. 94- 163 (1975) (codified as amended at 42 U.S.C. § 6201 et seq.), which contain policies relating to energy efficiency that are defined in the state energy conservation plan issued in compliance with this Act.
Article 16	False Claims Act and Program Fraud Civil Remedies Recipients must comply with the requirements of The False Claims Act, 31 U.S.C. § 3729-3733, which prohibits the submission of false or fraudulent claims for payment to the federal government. (See 31 U.S.C. § 3801-3812 which details the administrative remedies for false claims and statements made.
Article 17	Federal Debt Status All recipients are required to be non-delinquent in their repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowances, and benefit overpayments. (See OMB Circular A-129.)
Article 18	Federal Leadership on Reducing Text Messaging while Driving Recipients are encouraged to adopt and enforce policies that ban text messaging while driving as described in E.O. 13513, including conducting initiatives described in Section 3(a) of the Order when on official government business or when performing any work for or on behalf of the federal government.
Article 19	Fly America Act of 1974 Recipients must comply with Preference for U.S. Flag Air Carriers (air carriers holding certificates under 49 U.S.C. § 41102) for international air transportation of people and property to the extent that such service is available, in accordance with the International Air Transportation Fair Competitive Practices Act of 1974, 49 U.S.C. § 40118, and the interpretative guidelines issued by the Comptroller General of the United States in the March 31, 1981, amendment to Comptroller General Decision B-138942.
Article 20	Hotel and Motel Fire Safety Act of 1990 In accordance with Section 6 of the Hotel and Motel Fire Safety Act of 1990, 15 U.S.C. § 2225a, recipients must ensure that all conference, meeting, convention, or training space funded in whole or in part with federal funds complies with the fire prevention and control guidelines of the Federal Fire Prevention and Control Act of 1974, codified as amended at 15 U.S.C. § 2225.

Article 21	Limited English Proficiency (Civil Rights Act of 1964, Title VI) Recipients must comply with the Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.) prohibition against discrimination on the basis of national origin, which requires that recipients of federal financial assistance take reasonable steps to provide meaningful access to persons with limited English proficiency (LEP) to their programs and services. For additional assistance and information regarding language access obligations, please refer to the DHS Recipient Guidance https://www.dhs.gov/guidancepublished-help-department-supported-organizations-provide-meaningfulaccess-people-limited and additional resources on http://www.lep.gov .
Article 22	Lobbying Prohibitions Recipients must comply with 31 U.S.C. § 1352, which provides that none of the funds provided under a federal financial assistance award may be expended by the recipient to pay any person to influence, or attempt to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with any federal action related to a federal award or contract, including any extension, continuation, renewal, amendment, or modification.
Article 23	National Environmental Policy Act Recipients must comply with the requirements of the National Environmental Policy Act of 1969, Pub. L. No. 91-190 (1970) (codified as amended at 42 U.S.C. § 4321 et seq.) (NEPA) and the Council on Environmental Quality (CEQ) Regulations for Implementing the Procedural Provisions of NEPA, which requires recipients to use all practicable means within their authority, and consistent with other essential considerations of national policy, to create and maintain conditions under which people and nature can exist in productive harmony and fulfill the social, economic, and other needs of present and future generations of Americans.
Article 24	Nondiscrimination in Matters Pertaining to Faith-Based Organizations It is DHS policy to ensure the equal treatment of faith-based organizations in social service programs administered or supported by DHS or its component agencies, enabling those organizations to participate in providing important social services to beneficiaries. Recipients must comply with the equal treatment policies and requirements contained in 6 C.F.R. Part 19 and other applicable statutes, regulations, and guidance governing the participations of faith-based organizations in individual DHS programs.
Article 25	Non-supplanting Requirement Recipients receiving federal financial assistance awards made under programs that prohibit supplanting by law must ensure that federal funds do not replace (supplant) funds that have been budgeted for the same purpose through non-federal sources.
Article 26	Notice of Funding Opportunity Requirements All of the instructions, guidance, limitations, and other conditions set forth in the Notice of Funding Opportunity (NOFO) for this program are incorporated hereby reference in the award terms and conditions. All recipients must comply with any such requirements set forth in the program NOFO.

Article 27	Patents and Intellectual Property Rights Unless otherwise provided by law, recipients are subject to the Bayh-Dole Act, 35 U.S.C. § 200 et seq. Recipients are subject to the specific requirements governing the development, reporting, and disposition of rights to inventions and patents resulting from federal financial assistance awards located at 37 C.F.R. Part 401 and the standard patent rights clause located at 37 C.F.R. § 401.14.
Article 28	Procurement of Recovered Materials States, political subdivisions of states, and their contractors must comply with Section 6002 of the Solid Waste Disposal Act, Pub. L. No. 89-272 (1965) (codified as amended by the Resource Conservation and Recovery Act, 42 U.S.C. § 6962. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. Part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition.
Article 29	Rehabilitation Act of 1973 Recipients must comply with the requirements of Section 504 of the Rehabilitation Act of 1973, Pub. L. No. 93-112 (1973) (codified as amended at 29 U.S.C. § 794), which provides that no otherwise qualified handicapped individuals in the United States will, solely by reason of the handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.
Article 30	Reporting of Matters Related to Recipient Integrity and Performance If the total value of the recipient's currently active grants, cooperative agreements, and procurement contracts from all federal assistance offices exceeds \$10,000,000 for any period of time during the period of performance of this federal financial assistance award, the recipient must comply with the requirements set forth in the government-wide Award Term and Condition for Recipient Integrity and Performance Matters located at 2 C.F.R. Part 200, Appendix XII, the full text of which is incorporated here by reference in the award terms and conditions.
Article 31	Reporting Subawards and Executive Compensation Recipients are required to comply with the requirements set forth in the government-wide Award Term on Reporting Subawards and Executive Compensation located at 2 C.F.R. Part 170, Appendix A, the full text of which is incorporated here by reference in the award terms and conditions.
Article 32	SAFECOM Recipients receiving federal financial assistance awards made under programs that provide emergency communication equipment and its related activities must comply with the SAFECOM Guidance for Emergency Communication Grants, including provisions on technical standards that ensure and enhance interoperable communications.

Article 33	Terrorist Financing Recipients must comply with E.O. 13224 and U.S. laws that prohibit transactions with, and the provisions of resources and support to, individuals and organizations associated with terrorism. Recipients are legally responsible to ensure compliance with the Order and laws.
Article 34	Trafficking Victims Protection Act of 2000 Recipients must comply with the requirements of the government-wide financial assistance award term which implements Section 106(g) of the Trafficking Victims Protection Act of 2000, (TVPA) codified as amended by 22 U.S.C. § 7104. The award term is located at 2 C.F.R. § 175.15, the full text of which is incorporated here by reference.
Article 35	Universal Identifier and System of Award Management (SAM) Recipients are required to comply with the requirements set forth in the government-wide financial assistance award term regarding the System for Award Management and Universal Identifier Requirements located at 2 C.F.R. Part 25, Appendix A, the full text of which is incorporated here by reference.
Article 36	USA Patriot Act of 2001 Recipients must comply with requirements of Section 817 of the Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001 (USA PATRIOT Act), which amends 18 U.S.C. §§ 175–175c.
Article 37	Use of DHS Seal, Logo and Flags Recipients must obtain permission from their DHS FAO prior to using the DHS seal(s), logos, crests or reproductions of flags or likenesses of DHS agency officials, including use of the United States Coast Guard seal, logo, crests or reproductions of flags or likenesses of Coast Guard officials.
Article 38	Whistleblower Protection Act Recipients must comply with the statutory requirements for whistleblower protections (if applicable) at 10 U.S.C § 2409, 41 U.S.C. 4712, and 10 U.S.C. § 2324, 41 U.S.C. §§ 4304 and 4310.
Article 39	Acceptance of Post Award Changes In the event FEMA determines that changes are necessary to the award document after an award has been made, including changes to period of performance or terms and conditions, recipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate recipient acceptance of the changes to the award. Please call the FEMA/GMD Call Center at (866) 927-5646 or via e-mail to ASK-GMD@dhs.gov if you have any questions.

Article 40 Prior Approval for Modification of Approved Budget

Before making any change to the DHS/FEMA approved budget for this award, you must request prior written approval from DHS/FEMA where required by 2 C.F.R. § 200.308. DHS/FEMA is also utilizing its discretion to impose an additional restriction under 2 C.F.R. § 200.308(e) regarding the transfer of funds among direct cost categories, programs, functions, or activities. Therefore, for awards with an approved budget where the Federal share is greater than the simplified acquisition threshold (currently \$250,000), you may not transfer funds among direct cost categories, programs, functions, or activities without prior written approval from DHS/FEMA where the cumulative amount of such transfers exceeds or is expected to exceed ten percent (10%) of the total budget DHS/FEMA last approved. You must report any deviations from your DHS/FEMA approved budget in the first Federal Financial Report (SF-425) you submit following any budget deviation, regardless of whether the budget deviation requires prior written approval.

Article 41 Disposition of Equipment Acquired Under the Federal Award

When original or replacement equipment acquired under this award by the recipient or its subrecipients is no longer needed for the original project or program or for other activities currently or previously supported by DHS/FEMA, you must request instructions from DHS/FEMA to make proper disposition of the equipment pursuant to 2 C.F.R. § 200.313.

Article 42 Environmental Planning and Historic Preservation

DHS/FEMA funded activities that may require an EHP review are subject to FEMA's Environmental Planning and Historic Preservation (EHP) review process. This review does not address all Federal, state, and local requirements. Acceptance of Federal funding requires recipient to comply with all Federal, state and local laws. Failure to obtain all appropriate federal, state and local environmental permits and clearances may jeopardize Federal funding. DHS/FEMA is required to consider the potential impacts to natural and cultural resources of all projects funded by DHS/FEMA grant funds, through its EHP Review process, as mandated by the National Environmental Policy Act; National Historic Preservation Act of 1966, as amended; National Flood Insurance Program regulations; and, any other applicable laws and Executive Orders. To access the FEMA's Environmental and Historic Preservation (EHP) screening form and instructions go to the DHS/FEMA website at: <https://www.fema.gov/media-library/assets/documents/90195>. In order to initiate EHP review of your project(s), you must complete all relevant sections of this form and submit it to the Grant Programs Directorate (GPD) along with all other pertinent project information. Failure to provide requisite information could result in delays in the release of grant funds. If ground disturbing activities occur during construction, applicant will monitor ground disturbance, and if any potential archeological resources are discovered, applicant will immediately cease work in that area and notify the pass-through entity, if applicable, and DHS/FEMA.

EXHIBIT C

RESOLUTION NO. _____

**RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
BETWEEN THE VILLAGE OF FLOSSMOOR, ILLINOIS,
AND THE VILLAGES OF GLENWOOD, HAZEL CREST, HOMEWOOD,
MATTESON, PARK FOREST, RIVERDALE, SOUTH HOLLAND, AND
THORNTON FOR THE PROVISION OF FIRE STATION ALERTING
EQUIPMENT AND ASSOCIATED SOFTWARE UNDER A GRANT FROM THE
U.S. DEPARTMENT OF HOMELAND SECURITY THROUGH THE FEDERAL
EMERGENCY MANAGEMENT AGENCY**

WHEREAS, the Village of Flossmoor through its Fire Department has made application to the Department of Homeland Security for grant funding under the Assistance to Firefighter's Grant Program for the procurement installation of Fire Station Alerting Equipment, Software, Installation, and Configuration to be used by E-COM and SouthCom and their member Fire Departments (the Project); and

WHEREAS, the Village of Flossmoor has been notified by the Federal Emergency Management Agency (FEMA) that the grant application for the project costs of \$527,438.00 has been approved for 90% Federal Funding (\$479,489.09) and 10% of the Federal Funding as the local funding (\$47,948.91)(Local Share); and

NOW, THEREFORE, BE IT RESOLVED by the President and Board of Trustees of _____, Cook County, Illinois, that the Agreement entitled **Intergovernmental Agreement between the Village of Flossmoor, Illinois, and the Villages of Glenwood, Hazel Crest, Homewood, Matteson, Park Forest, Riverdale South Holland and Thornton, Illinois for the Provision of Station Alerting Equipment and Associated Software under a Grant from the U.S. Department of Homeland Security through the Federal Emergency Management Agency**, a copy of which is attached hereto as Exhibit A is hereby adopted, approved and ratified. The President is hereby authorized to execute and the Clerk to attest to the attached agreement which shall be effective according to its terms.

BE IT FURTHER RESOLVED that the Village Manager is authorized to do such acts as may be necessary or convenient to carry out the terms and intent of the agreement.

This Resolution shall be effective immediately upon its passage.

PASSED this _____ day of _____, 2020.

AYES: _____

NOES: _____

ABSENT: _____

APPROVED: _____

ATTEST:

President (Mayor)

Village Clerk

Attachment: RESOLUTION TO IGA FOR FLOSSMOOR (Station Alerting Regional Grant Resolution)

TO: Mayor Braun and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: March 2, 2020
SUBJECT: FY 21 Preliminary Budget



FLOSSMOOR

Enclosed with the agenda packet is the Preliminary FY 21 budget. Attached is a report focusing on the General Fund summary along with department reports on goals and objectives.

Village of Flossmoor

PRELIMINARY BUDGET FY 2021

Executive Summary



FY 21 Preliminary Budget

The Village uses fund accounting, the accepted accounting structure for governments. A fund functions as a separate fiscal entity with its own resources, liabilities and operating activity. Different funds are used to segregate transactions related to certain functions or activities. This executive summary is intended to provide an overview of the General Fund and the Water and Sewer Fund, two of the largest operating funds in the Village budget. A complete copy of the FY 21 Preliminary Budget can be found on the Village website, www.flossmoor.org.

Water Fund Summary

For the last few years, the presentation of the Preliminary Budget has started with an understanding of the Water and Sewer Fund's financial health in order to understand the additional pressures being placed on the General Fund. We have previously discussed that the fund cannot be self-sustaining without an accumulated fund balance to support capital improvements, which for several years was not been able to do. The dwindling purchased to bill ratio compounded by the costs to repair water main breaks had become a financial strain. In addition to serviceability and fire flow, the amount of leaks and breaks had contributed to a peak water loss of more than one in three gallons purchased. Following recent improvements as evidenced by less water purchased, an improved purchased to bill ratio and less repairs, we believe that leaking in the Vollmer Reservoir and the Dundee area were major contributors. The Water Main Improvement Program and the Vollmer Reservoir Rehabilitation Project were effective in improving the water distribution performance and the financial health of the fund.

Another effort to improve the water main system performance was the replacement of large meters throughout the community. Technology has advanced, and we identified a large meter that is better able to capture low-flow reads, thereby improving our billing and subsequently increasing our revenue. Three years ago, the Village Board approved the replacement of these meters; a decision made based on analysis showing that the investment will pay for itself within a year, which it did. Staff therefore, analyzed the use of a performance contract for the small meter program. Given our successful experience with the large meter program, we continue to think this is a prudent investment. Considering high water rates and the community-wide impact of accounting for unbilled water, water meter replacement should remain a top priority. A decision was made this past year to proceed with a new financial software system and to convert the utility billing data prior to proceeding with a meter replacement program.

Further, "pass through" supply costs from both Chicago and the City of Harvey over the past several years have forced the Village to increase the rates. The Fiscal Year 2020 budget included a water and sewer rate increase that funded the Water and Sewer Fund's operating costs, including the Chicago and Harvey water rate increases scheduled in Fiscal Year 2020. We have discussed previously that another impact to the financial health of the Water and Sewer Fund is the Chicago water rate increase. While large Chicago increases were felt in the last decade, making it difficult to adjust our rates to collect for future capital improvements, positive news was received in 2017 when Chicago committed to rate increases consistent with CPI for the near future.



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Water supply is a concern for Village officials. With two years left on our current supply contract, the Village is evaluating water supply options given the current instability in Harvey's management of its operations and the future impact of the Harvey fund in receivership. The cost to switch suppliers will come with a capital investment; however, the cost to remain with Harvey will become more expensive too.

As a result of the overall economic condition of the fund, staff has only advanced mandated critical capital projects impacting the Water and Sewer Fund (the Water Main Improvement Program bonds were accounted for in a separate fund). In Fiscal Year 2020, the fund budgeted for several non-operating expenses related to water supply; the first of which was a shared study with the Village of Homewood on Harvey's water rates to its downstream communities and the second of which was engineering and consulting services associated with the feasibility and decision-making process of an alternate supply source for Flossmoor. Other capital expenditures budgeted included the IEPA loan preparation work in association with the relocation of the existing Sterling Avenue tower; however, this project remains on hold as we focus on water supply options knowing that an alternate supply route may affect the outcome of the tower.

The second budgeted, but deferred project, is the Water Meter Replacement Program. Of the \$1.7 million project, \$300,000 was allocated in the Fiscal Year 2020 budget out of the Water and Sewer Fund. Because of the poor performing health of the Water and Sewer Fund, the small meter (residential) replacement had been budgeted in the General Fund in the amount of \$1,726,577. Despite the project need, Village officials have been reluctant to spend nearly \$2 million on a water project with General Fund monies, and it was a relief to be able to absorb \$300,000 of the project in the Water and Sewer Fund budget this year. With the delay in the project, those monies will be budgeted again Fiscal Year 2021.

The health of the Water and Sewer Fund has significantly improved over the last two years. Pumpage began to improve since the completion of the Vollmer Reservoir Rehabilitation Project and the completion of the last phase of water main work, and as a result, the bill to purchased ratio increased to 83%, up from 66%, in 2018. Over this past year, that statistic has fallen slightly to 78%.

	FY21 Budget	FY 20 Projections	FY 20 Budget
Operating Revenue	\$3,744,890	\$3,553,724	\$3,756,050
Operating Expenditures	<u>\$3,575,140</u>	<u>\$3,421,117</u>	<u>\$3,497,281</u>
Net Operating Water & Sewer	\$ 169,750	\$ 132,607	\$ 258,769

	FY21 Budget	FY 20 Projections	FY 20 Budget
Total Revenue	\$3,744,890	\$3,556,041	\$3,756,050
Total Expenditures	<u>\$3,875,140</u>	<u>\$3,525,617</u>	<u>\$3,931,781</u>
Net Total Water & Sewer	\$ (130,250)	\$ 30,424	\$ (175,731)

The Village's Water and Sewer Fund is projected to end FY 20 with a small surplus, inclusive of any capital and non-operating expenses. A small draw down of fund balance is budgeted for FY 21 which includes additional capital allocated to the budget.



For FY 20, water supply costs are projected to be approximately \$33,000 less than budget and combined water and sewer sales are trending downward with a projection of receiving \$215,000 less than budget. Factors influencing water sales include the economy, the home occupancy rate and the weather in addition to the performance of the distribution system (leaks) and the performance of the meters. For FY 21, staff is budgeting \$26,000 less in sales. Budgeted water supply costs are flat between FY 20 and FY21 as pumpage has decreased over time to a new average of 804,643 gallons per day which is down from a peak of 1,226,819 gallons per day prior to the improvements. A review of audited figures reveals \$65,500 less in water purchases between FY 19 and FY 18, and a projected \$50,000 less in FY 20 compared to FY 19.

The turnaround in the health of this fund continues to be good news to the Village's overall financial health as fund balance has been allocated toward non-operating and capital expenses related to the water supply analysis.

General Fund Summary

At the time of the FY 20 budget preparation and inclusive of budget amendments, we budgeted the use of \$581,914 in fund balance to close a revenue gap with an additional \$2,104,468 toward capital. This single year snapshot analysis shows that we budgeted to use more in fund balance than we would have saved this year. Capital one-time non-operating projects are always planned with adequate monies available. The Village is projecting to end FY 20 with a small operating deficit and budgeting a small operating surplus in FY 21 with the use of fund balance to support large capital projects such as the replacement of water meters.

	<u>FY21 Budget</u>	<u>FY 20 Projections</u>	<u>FY 20 Budget</u>
<u>Operating Revenue</u>	\$10,748,525	\$10,384,667	\$10,342,785
<u>Operating Expenditures</u>	\$10,652,916	\$ 10,546,011	\$10,924,699
<u>Net Operating General Fund</u>	\$ 95,609	(\$ 161,344)	(\$ 581,914)

The Village's operations are projected to be significantly less than budgeted in FY20 and near flat in FY 21 with a small budgeted surplus.

	<u>FY21 Budget</u>	<u>FY 20 Projections</u>	<u>FY 20 Budget</u>
<u>Total Revenue</u>	\$10,982,597	\$10,749,317	\$10,662,346
<u>Total Expenditures</u>	\$12,823,050	\$10,874,390	\$13,348,728
<u>Net Total General Fund</u>	(\$1,840,453)	(\$ 125,073)	(\$2,686,382)

The Village does not anticipate spending all of the money allocated this year for capital and non-operating projects. Most of those projects are re-allocated for next year.

Expenditures

The analysis of expenditures can be viewed a couple of different ways. First, how do we project to perform for the year? Second, how does this year's budget compare to next year's budget?



For our current Fiscal Year, FY 20, the Village is projecting to perform better than budget as far as our operational position by approximately \$379,000. The FY 20 budget inclusive of budget amendments would have had a \$582,000 use of fund balance; projections show a \$161,000 use of fund balance.

FY 20 Operating Expenditures: Budget vs. Projections	
FY 20 G.F. Operating Budget	\$10,924,699
FY 20 G.F. Projections	<u>\$10,546,011</u>
	\$ 378,688

The Village anticipates spending approximately \$379,000 less than budgeted this fiscal year on its operations.

FY 20 projections compared to FY 20 budget:

Significant Expenses under budget (FY 20 proj'd vs. FY 20 budget):

- Personnel turnover and vacancies in the Police Department had a significant impact on budget savings this year. With the retirement of the Police Chief, there was a period of vacancy that created savings across several salary line items including Chief, Deputy Chief, and Sergeant. The appointment/promotion of a new Police Chief also resulted in an organizational change with the creation of a Commander position and the reduction in the number of Sergeants by one. The total savings across all these line items, inclusive of adding a new rank, is anticipated to be \$104,277.
- Personnel related expenses in the Fire Department are also anticipated to contribute to the expense savings this fiscal year. The retirement and subsequent vacancy in the Fire Chief position is anticipated to translate into a \$26,000 savings. The introduction of the full-time captain positions includes a new salary line, Special Shift Pay, which has immature history from which to drawn upon. The department's experience over this past year in using this pay to cover paid time off and other training did not materialize to the extent anticipated; a \$52,000 savings is projected in this line. Finally, our paid-on-call response has continued to decline, impacting the "call and training" pay by a projected \$24,000.
- Health Insurance renewal was a significant savings, with an 7.25% budgeted increase versus a 0.014% actual renewal. Savings was also impacted by census changes and vacancies. The total projected savings is \$75,000.
- Across departments part-time personnel vacancies also contribute to projected savings. These are cases where positions were unfilled or budgeted hours were not expended. In total, there is a projected savings of approximately \$60,000.
- Several benefit line items are impacted at least in part, by the staffing census and vacancy periods. Those include FICA, Medicare, Unemployment Contribution, IMRF (the pension plan for full-time employees who are not sworn police or fire personnel) and the EAP and Wellness Program. The FY 20 budget is based on full staffing levels, while projections are based on actual census and salary assumptions not realized. Savings across all these lines is projected to be \$25,127.
- The Board Contingency Fund, which funds special projects of the Board, is anticipated to be \$15,000 under budget. Usually, this fund is budgeted at \$10,000 and has been



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used for projects such as strategic planning facilitators or referendum education materials. For FY 20, staff carried over \$10,000 with the intention that those monies would be used toward furthering our strategic priority of diversity and inclusion. With additional costs associated with Flossmoor Fest, Community Relations activities and Brewfest, staff held back on spending this money this year.

- Computer network maintenance is also projected to be less than budgeted this year due to fewer hours expended as a result, in part, of the financial software implementation schedule. The projected budgeted savings is approximately \$32,000.
- The Share the Cost Tree Planting Program is projected to end the year \$10,000 under budget but this is offset by a projected loss of \$5,000 in revenue. The Village has experienced a decreasing participation in this program over time and yet, there is an annual tree canopy loss that is unfortunately not being fully replaced. Public Works, in conjunction with the Green Commission, is proposing changes to this program for FY 21 which will hopefully increase the Village's tree canopy.

Significant Operating Expenses over budget (FY20 proj'd vs FY 20 budget):

- Following the arbitration award for the police officers' contract, the Village had two years of retroactivity to pay plus higher FY 20 wage increases. The cumulative effect is projected to be \$80,000.
- Police Department overtime is also projected to be over budget this year in the amount of \$48,000 due to a few reasons including school details (which are reimbursed), arrest overtime and fewer officers due to retirements, illness and injuries.
- Fire Department vehicle maintenance is anticipated to end the fiscal year about \$28,000 more than budget. This fiscal year, the department has experienced some costly component failures to the apparatus including \$15,000 in repairs to the aerial, over \$7,000 to Engine 19 and another \$4,500 to Squad 19.
- Engineering professional services is projected to be approximately \$16,000 more than budget. Additional studies were performed this year including storm drainage on Douglas.
- Public Works overtime is anticipated to be approximately \$12,000 more than budget due to storm event response and additional festivals.

FY 20 Total Expenditures: Budget vs. Projections	
FY 20 G.F. Total Budget	\$13,348,728
FY 20 G.F. Total Projections	<u>\$10,874,390</u>
	\$ 2,474,338

Overall, inclusive of capital, the FY20 total General Fund projections are less than budgeted by \$2,474,338. In short, less capital was spent than planned with a short-term savings to the current fiscal year.

Capital & Non-Operating Expenses

- The most significant capital project deferred in FY 19 was the replacement of the water meters. This project is estimated to cost \$1,726,577. The project is re-budgeted in



FY 21 with \$1,426,477 in the General Fund and \$300,000 in the Water and Sewer Fund.

- The Dartmouth Bike Bridge Reconstruction budgeted in the amount of \$500,000 has also been deferred to FY 21. The Village remains hopeful to identify a grant to offset these costs.
- The Phase I Engineering for the Brookwood Bridge and Butterfield Road Culvert is progressing and completion is anticipated by the end of this fiscal year. Phase II engineering is budgeted at \$80,400, and State Road Funds will be used to offset the costs for this project. The Phase II Design Engineering should be completed by the end of Fiscal Year 2021. As a reminder, the construction costs have been amended to \$1.3 M (not yet reflected in the budget but pending grant agreements) and the Village intends to pursue IDOT STP Bridge funds for the unfunded portion of the project. The accounting of this work is shared between the General Fund and the Storm Sewer Fund.
- The Village has been awarded a Cook County Invest in Cook grant to help offset the expenses of the Phase I Engineering of the CBD Roadway, Pedestrian, and Streetscape Improvements Project. This project will modernize and accentuate the Central Business District by adding parkway and crosswalk pavers, sidewalk replacement to remove tripping and other safety hazards, ADA access improvements, additional trees with tree grates, benches, bike racks, wayfinding and safety signage, and other decorative landscaping elements such as increase in open green space and gateway features. More importantly, the existing roadway and pedestrian facilities are in need of the safety improvements included within the project such as re-configured intersection geometry, improved vehicle and pedestrian sight lights, improved crosswalk configuration and crossing safety treatments, and evaluation of existing on-street parking locations. The grant will cover 80% of the Phase I engineering costs of \$160,000. This phase is anticipated to be completed by the end of the year. The Village was unsuccessful in acquiring a second Invest in Cook Grant, but we are applying for federal STP funds.
- The FY 20 budget included \$250,000 for improvements to the Village Hall Municipal Complex. At the time of budget preparation, staff anticipated that the work would overlap the FY 20 and FY 21 budgets and therefore, the projected FY 20 budget includes \$100,000 being spent. Due to the setback with the unfavorable bid results, it is unlikely any of these funds will be spent this fiscal year.
- One-time purchases or non-operating expenses also affect the total fund position. Two department modules were purchased with the new financial software, a citizen request module and a community development module. At the time of Board approval, the budget was amended to include these purchases but now the implementation schedule will also cross budget years. Therefore, \$37,000 of this expenditure will not be realized in FY 20 but rather expended in FY 21. Another non-operating expense is the Center for Dental Excellence economic development incentive whereby the Village reimbursed permit fees in the amount of \$9,000. Finally, some board room and conference room furniture was replaced this year and more chairs and conference room furniture is scheduled for replacement next fiscal year.

FY 21 budget compared to FY 20 budget:

The Village's FY 21 General Fund operating expenditures are budgeted to be approximately \$270,000 less than FY20 projected expenditures, and with capital improvements, total expenditures are approximately \$525,000 less than budgeted last year. There is less draw down of fund balance in FY21 for capital and non-operating expenses than projected in FY20.

FY21 Budget vs. FY20 Budget	Operating	Total
FY 21 G.F. Expenditures	\$ 10,652,916	\$12,823,050
FY 20 G.F. Expenditures	\$ 10,924,699	\$13,348,728
	(\$ 271,783)	(\$ 525,678)

Significant Expenses under FY20 budget (FY 21 vs. FY 20):

- One of the most significant impacts on the FY 21 budget is a reduction in the General Fund contribution to the Annual Street Maintenance Program. With the State's increase in the MFT formula, the Village anticipates receiving an additional \$146,000 in MFT monies. The Village also passed a local MFT ordinance which we anticipate to raise \$30,000 in revenues. Assuming the Board is still committed to proceeding to a G.O. Bond referendum in November 2020 with the start of construction in the spring of 2021, we put together the following funding for a 2020 street maintenance program: \$300,000 from MFT and \$30,000 from the General Fund. This funding is in comparison to \$450,000 in FY 20 (\$250,000 from each fund). While there is no debate the work is needed, the timing of the referendum and the anticipated start of a G.O. Bond funded program is near immediate and to "save" the General Fund a \$100,000 or \$150,000 expense is worth considering, especially in light of the stormwater grants for which we have applied and which will require a local share that will likely need to come from the General Fund.
- The Capital Equipment Fund is a sinking fund to steadily save for capital equipment replacements. The fund receives a contribution annually from the General Fund and Water Sewer. This year's General Fund contribution is \$232,720 less in FY 21 compared to FY 20. Contributing to this decrease is the fact that Truck 19 which was just replaced in FY 20 falls off the 10-year funding schedule.
- Both the Board Contingency Fund and the Marketing budget return to pre-FY20 budgeted amounts with a combined budgeted savings of approximately \$23,000 compared to FY 20.
- The Share the Cost Tree Planting Program has been replaced with a Village-sponsored Tree Planting Program. The budget impact is a savings of \$10,000.

Significant Operating Expenses greater than FY 20 budget (FY 21 vs FY 20):

- A budget to budget comparison shows a \$65,000 increase to the Village's IMRF contribution. Staff anticipated this increase last year after receiving an artificially low contribution rate following IMRF changing actuary assumptions. The FY 21 funding is in-line with pre-FY 20 funding levels.



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- The Village's workers compensation and liability insurance premium for FY 21 is \$52,000 greater than FY 20 due to a premium increase and a slight increase in the Village's claims experience modifier plus there is less available surplus to apply to the FY 21 premium.
- FOP negotiations will commence in FY 21 so additional legal funds have been budgeted.
- Building maintenance contracts are budgeted \$10,000 more than in FY 20 but this reflects actual expense.
- Fire Department professional services has been conservatively budgeted to accommodate the recruitment of a Fire Chief and if needed, an Assistant Chief and Captain.

Capital and Non-operating:

- Progress will continue on the Brookwood Bridge and Butterfield Road Reconstruction project as discussed above.
- The FY 21 budget includes the reconstruction of the Dartmouth Bike Bridge and Bank Stabilization project in the amount of \$500,000. Staff is searching for compatible grants.
- As we've discussed, the Village Hall Complex has several facility needs. At the time of the preliminary budget preparation, \$150,000 of the \$250,000 set aside was budgeted in FY 21. Between now and the preparation of the final budget, we will plan a clear path forward and these budget allocations will likely change.
- Water meter replacement is re-budgeted in FY 21 with \$300,000 in the Water and Sewer Fund and \$1.4 Million allocated in the General Fund.

Revenues

An analysis similar to expenditures can be completed for revenues.

The Village budgeted FY 20 General Fund operating revenues at \$10,342,785 and yet, we are projecting them to be \$10,384,667 at fiscal year-end. The total revenue position accounts for grants and one-time revenues.

	Operating Revenues	Total Fund Revenues
FY 20 G.F. Projections	\$10,384,667	\$10,749,317
FY 20 G.F. Budget	<u>\$10,342,785</u>	<u>\$10,662,346</u>
	\$ 41,882	\$ 86,971

Projected operating revenues are near flat compared to budget and total fund projected revenues account for not only well performing revenues but also new/increased grants.



Significant Revenues projected over budget (FY 20 proj'd vs. FY 20 budget):

- Sales tax is a significant revenue over budget which is excellent news given our efforts to grow the Village's commercial tax base. Staff anticipates FY 20 projections to be \$74,000 greater than budget (\$11,000 of which is non-home rule sales tax) for a total of \$1.275 million in sales tax revenue. The Village has increased its sales tax by 85% since FY18.
- Utility taxes are projected to be \$25,000 more than budget which was generally impacted by the warmer weather in the summer of 2019.
- The State income tax is projected to above budget by 2.3% or \$21,000. This is a per capita revenue and is considered our third largest revenue source outside of property taxes and sales tax. The amount projected to receive is \$919,000.
- The local use tax is also projected to be higher than budget by \$20,000, a portion of which is impacted by the Wayfair sales tax decision.
- Interest and unrealized gains associated with the IMET recovery of a liquidating trust is together projected to bring another \$29,000 in revenue in FY 20.
- Court fines are anticipated to be \$13,000 more than budget by fiscal year end which is attributable to both court and adjudication fines consistently trending higher.
- As discussed above, special police services is projected to be approximately \$10,000 more than budget as a result of more school details.
- Ambulance fees are trending higher than budgeted, and it is anticipated that the Village will realize an additional \$50,000 in revenue simply as a result of an increase in service.
- The Village contracted with ProChamps this year to manage the registration of contact information for vacant and foreclosed properties. Along with a change in fee structure, the Village anticipates receiving an additional \$15,000 in registration fees.

Significant Revenues projected under budget (FY 20 proj'd vs. FY 20 budget): *It should be noted that several of these are revenues with limited control and these are regional and even state-wide issues.*

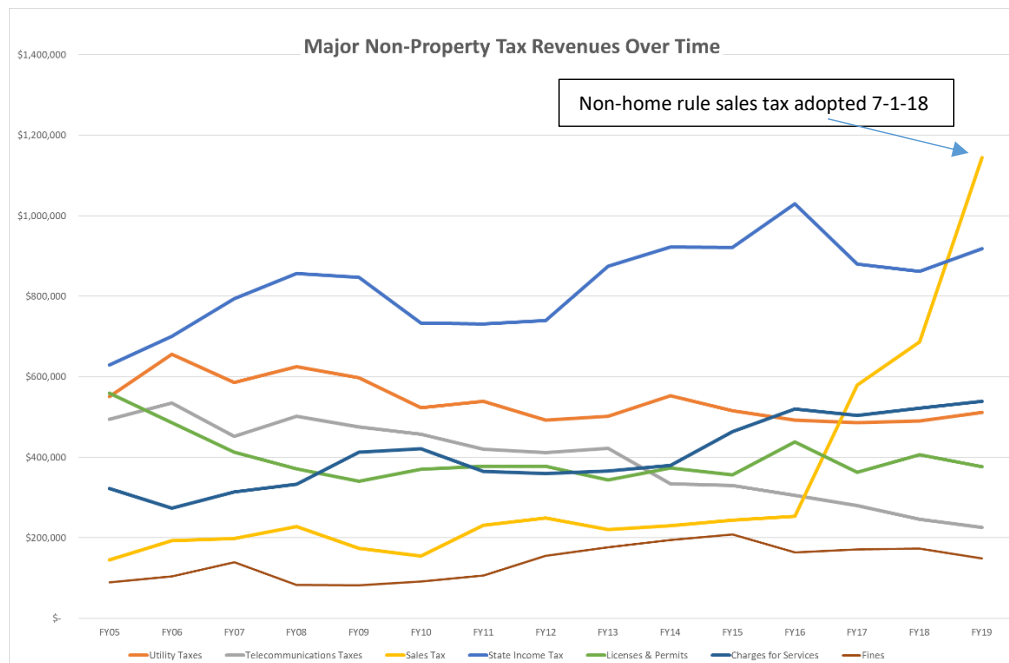
- The 2018 property tax levy extension was less than the 2018 levy for capped funds, all of which was absorbed by the corporate, police and fire protection levies. Additional new property from commercial development was not recognized in the 2018 levy year. In addition, the actual levy received includes a 1% uncollectable factor resulting in the Village projecting to receive approximately \$91,000 less than budgeted for property taxes. (major revenue source)
- Telecommunication taxes are projected to be \$68,000 less than budget. This revenue source continues to decline due to economy, bundled plans and collections handled by the State as best we can figure. (major revenue source)
- Administrative tow fees are projected to be \$32,000 less than budgeted due to decreased activity in FY20. Staffing issues discussed above have resulted in fewer total shifts worked in the year which has a direct impact on productivity statistics.
- Ingalls level of assessment and market value has been reduced thereby decreasing their Class 8 reimbursement to the Village. The payment made in FY 20 is \$21,000 less than budget.



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- Vehicle sticker revenue is \$13,000 less than budget. The budget was likely overestimated for FY 20 as last year was a merge year with the Secretary of State's database which usually brings additional compliance.

It is interesting to analyze the General Fund major revenues outside of property taxes, so many of which are limiting or not within control. Three observations: 1) While at times they are volatile, they are over time relatively flat; 2) Since the opening of the Meijer and nearby development, sales tax has increased dramatically. Unfortunately, there has not been a corresponding growth in our fund balance. These monies have been serendipitous to absorbing increased costs and fluctuations in other revenues; 3) State income tax (the Local Government Distributive Fund), which is the top blue line, had been our second largest revenue outside of property taxes until we have seen the monumental growth in sales tax these last few year. While it is thankfully on the rise again, this chart further supports the needed municipal tenacity to defend the State's ongoing threat to take back a portion or all of this revenue, as the reader will note the years of a dip in revenue is when the State has swept the LGDF fund.



FY 21 budget compared to FY 20 budget:

The Village is budgeting almost an additional \$400,000 in operating revenue in FY 21 compared to FY 20. The total fund position looks worse because of fluctuations in one-time or non-operating revenue such as the Brookwood Bridge grant, the Fire SAFER grant and the Ingalls Class 8 payment.



FY20 Budget vs. FY19 Budget	Operating	Total
FY 21 G.F. Revenues	\$ 10,748,525	\$10,982,597
FY 20 G.F. Revenues	\$ 10,342,785	\$10,662,346
	\$ 405,740	\$ 320,251

Significant Revenue over budget (FY 21 vs FY20):

- Sales tax in FY 21 is anticipated to be \$133,000 more than FY 20 as both the Meijer and other outlots continue to perform well. This increase includes new revenue from Dunkin' Donuts and budgets four months of the impact of the Wayfair decision which is supposed to move from Local Use Tax to Sales Tax effective January 1, 2021.
- The new local MFT tax is budgeted at \$30,000 and will offset the annual street maintenance program. This amount represents collections beginning July 1, 2020.
- Personal Property Replacement Tax is budgeted \$16,000 more than the FY20 budget which is based on IML estimates.
- Property taxes are budgeted at \$108,000 more than FY 20. The 2019 levy took the approach of maximizing the levy by including CPI increases and new property increment still to be captured from the construction of Buona Beef and Starbucks. The Center for Dental Excellence project will be less revenue for the life of the Class 8 incentive; although vacant, the bank building would have been assessed at the commercial rate and the expansion will now be assessed at the 10% Class 8 rate for the next ten years. Long term, the impact will be beneficial to the Village and other taxing bodies but short term, it is no revenue growth.
- State income and local use tax is budgeted \$158,000 more than FY 20 based on IML per capita data. Income tax is budgeted at \$108,000 more than this year and local use tax is budgeted at \$50,000 more.
- The utility tax is budgeted \$20,000 more than in FY 20 which is mainly attributable to trending weather patterns.
- Rich Township increased its levy which impacted the Village's share of the Road & Bridge tax with an increase of \$18,000.
- Ambulance fees are also anticipated to continue to trend upward in growth with a \$13,000 budgeted increase.

Significant Revenue under budget (FY 21 vs FY20):

- Telecommunication tax is budgeted to continue to decline due to economy, bundled plans and collections by the State resulting in the FY 21 budget \$68,000 less than FY 20.
- The Residential Electrical Aggregation Program is expected to discontinue after this year. Should that happen, the Village will no longer receive a civic contribution to offset the administration of the program. We have conservatively budgeted this \$30,000 loss.
- Administrative tow fees are budgeted \$10,000 less than this year due to trend in activity.



EAV Impact

For the last several years now, staff has discussed the impact of a declining EAV on the tax levy and subsequently the budget. Between 2011 and 2015, the EAV declined about 38%, which had a direct impact on the tax levy calculation. The Village's 2018 Equalized Assessed Valuation (EAV) determined by the County was \$235,242,412. The 2018 EAV represents a decrease of 3.1% (\$7,511,338) below the 2017 EAV. The decrease in 2018 was a surprise as it was the first decrease in three years; following increases in 2016 (9.5%) largely due to Meijer and 2017 (15.2%) due to a rebounding economy. The new property component of the Village EAV for 2018 was only \$933,764 representing 0.4% of the 2018 EAV and an increase of \$735,583 above 2017 new property.

So, while it is positive news that the EAV has been on the rise, there is still much growth to regain, not only in Flossmoor but throughout the region. State politics that impacted the homestead exemptions and senior tax freeze only compound a suppressed local economy, placing additional financial pressures on higher incomes, higher valued homes and commercial properties. This total EAV of \$235M is near the level it was in 2005, and that same amount is expected to support a 2020/2021 budget. This recent dip in value is a concern and yet 2020 is a reassessment year for the Village, so there is some uncertainty ahead.

Moving Forward

Like many communities, we have been constantly discussing financials trends. The recession that began in 2007 only exacerbated these issues without full recovery.

FY21 GENERAL FUND OPERATING COSTS LESS MAJOR FIXED COSTS

Operating Expenditures	\$10,652,916
Personal Services	(\$ 6,087,661)
Fringe Benefits	(\$ 3,107,349)
Fire Contract Personnel	(\$ 493,663)
IRMA Premiums	(\$ 247,000)
Net	\$ 717,243

Personnel and fixed costs represent 93% of the budget. There is very little room to cut programs and services and have a dramatic impact on the bottom line.

Keep in mind that the phrase "do more with less" will not go very far with this budget and the service areas in our community. As an example, the Fire Department has experienced a 27% increase in paramedic calls over the last five fiscal years and broke a record for calendar year 2020 with the highest call volume to date. With the influx of commercial development that is occurring, the call volume for both police and fire will increase. In addition over the last ten years, staff across all departments has consumed a larger workload given new mandates and laws as well as a desire to provide services like events. Funding and staffing cannot be



reduced and still be able to maintain service delivery and meet unfunded mandates at today's standards.

The impact of a zero percent cost of living adjustment two years ago has still had a financially positive impact on the Village's budget with a suppressed growth in personnel services. That said, solving a budget issue on the backs of employees is not a long-term financial solution. That fact was supported when an interest arbitrator ruled in favor of the police union and forced upon the Village a 2.38% living adjustment for the police officers that same year. The arbitrator placed the hard decision back on the Village, saying that the Village can make the financial decisions needed to find the monies. The Village fulfilled its obligation per the arbitration award; however, the basis of the arbitrator's ruling became a circular argument and has placed the Village Board in a difficult position on this issue moving forward.

Strategic Planning and Decisions

The Board's decision during strategic planning to move forward with the non-home rule sales tax referendum was one key financial decision that has had a significant economic impact for the past two years. The Board has not overlooked other revenue opportunities, especially as they are shared with non-residents. This mindset was part of the decision to adopt the local MFT tax and the cannabis use tax (pending a dispensary in Flossmoor). The Board was also very clear that they wanted to take all measures to preserve our services as they are today. To that end, they have made economic development a priority in order to grow that property tax and sales tax base. Second, the Board challenged staff to think creatively on the methods of service delivery as well as shared services. These two priorities are the starting point to maintaining our financial solvency. Pending our success, we could be returning to discussions on other revenue enhancements and service cuts.

Summary

This report provided an overview of the General Fund and Water Sewer Fund positions projected at the close of Fiscal Year 2020 and budgeted for Fiscal Year 2021. Staff welcomes the Board's input on modifications to the budget in preparation for its adoption in April. The Village has adequate fund balance to close the revenue/expenditure gap in the short-term; using the financial planning tools combined with the strategic plan, the Village can thoughtfully and appropriately respond to any shortfalls moving forward, thereby preserving our financial strength. One of the Village's strengths has been acting on financial planning to address issues such as these, and staff looks forward to working with the Board on the FY 21 budget.



MEMORANDUM

TO: Bridget Wachtel, Village Manager
C: Scott Bordui, Finance Director
FROM: Allison Matson, Assistant Village Manager
DATE: January 4, 2020
SUBJECT: FY20 Achievements and FY21 Goals



FLOSSMOOR

The purpose of this memo to provide additional detail on achievements and goals for the Executive Department for use during the budget preparation process.

FY20 Achievements

The Executive Department supported multiple department efforts in completing or making progress toward the strategic priorities identified by the Village Board in 2017. The Village issued the Request for Qualifications for the Village-owned property in southwest Flossmoor and completed a concept plan for a multi-use development on the vacant property along Flossmoor Road. Both properties are being actively marketed to developers by Village staff.

The Executive Department provided support to the Village Board to assist with the deliberative process related to allowing the sale of recreational cannabis within Flossmoor. The Village Manager also led the project to identify an alternate water supplier, which is a critical decision for the Village Board to make prior to the expiration of the existing supply agreement with the City of Harvey.

Other initiatives that the Executive Department facilitated were the Diversity & Inclusion initiatives, beginning with a response to the racist incidents that involved a Flossmoor resident and H-F students in May of 2019. In response, the Village coordinated with the Anti-Defamation League and our intergovernmental partners to host the ADL's State of Hate presentation at Village Hall. To further support the diversity and inclusion initiative, staff developed a new supply chain diversity program, hosted new events for Pride and Hispanic Heritage Month and examined and implemented new recruiting strategies to attract a more diverse pool of applicants for Village positions. In support of the Village's strategy to improve communications with the community, staff completed the upgrade of the Village's website and worked with Tiny Bold Creative to develop an advertising campaign which will be rolled out in the spring of 2020.

The Village also provided planning and logistical support for the inaugural Hidden Gem Half Marathon, including route planning, acquiring the necessary permits from IDOT and Cook County and providing traffic management throughout the morning of the event. In September 2019, the Village responded to the flood event throughout Flossmoor; although the Village's request for a disaster declaration was ultimately not successful, staff mobilized quickly to develop a comprehensive record of the damage sustained in the community.

FY21 Goals

In FY20, the Executive Department will continue to support the Village Board's priorities for finances, infrastructure, housing, diversity and communications that were identified in the 2017 Strategic Plan.

Other major internal projects for which the Executive Department is responsible include replacing the Village's phone system and replacing the email server. In addition, the Executive Department is responsible for leading the Village's safety team and will continue to emphasize a safety culture and

actively support department goals to keep employees safe and reduce workers compensation and liability claims.

MEMORANDUM



FLOSSMOOR

TO: BRIDGET A. WACHTEL, VILLAGE MANAGER
FROM: SCOTT R. BORDUI, FINANCE DIRECTOR _____
C: JAN GAWCZYNSKI, ASST. FINANCE DIRECTOR
DATE: DECEMBER 20, 2019
SUBJECT: FY 20 ACHIEVEMENTS/ FY 21 GOALS

As requested in the budget instructions, I am providing this memo to identify “three or four of the most significant achievements for FY 20 and most challenging goals for FY 21.” This is provided as a supplement to the one page sheets also attached and submitted for the FY 21 budget. Specifically, I am narrowing the one page sheets to provide the most “significant” achievements and “challenging” goals keeping in mind that I view all of the achievements to be significant and all of the goals to be challenging.

FY 20 ACHIEVEMENTS

Maintained high standard of daily operations; efficiency resulted in 1 auditor adjustment.
 This achievement was recognized in FY 20 for the FY 19 audit. The most quantifiable measure of this achievement is the small quantity of auditor adjustments (total of one). This follows four of the previous five years when we had achieved a level of zero adjustments. This achievement was especially notable as it was reached despite growing workload, more new mandates, efficiency stress as a result of the Department’s staffing level, the financial software system RFP project and many unplanned projects that were completed.

Implemented GASB 75 for new OPEB reporting requirements.

The Village began to feel the impact of the latest major GASB overhaul with the mandatory implementation of GASB 74 in FY 18. That implementation was followed in FY 19 by GASB 75 which was implemented in FY 20 for the FY 19 audit. These are the new other post-employment benefit (OPEB) reporting standards. The OPEB standards have been structured to basically mimic the new pension standards (GASB 67 & 68) implemented in FY 16 and FY 17, respectively. Like the pension standards, GASB 74 & 75 created sweeping accounting changes and workload impacts. The implementation required advance planning and accomplishment of certain tasks before the implementation date. Correct and efficient implementation will be vital to the Village’s ability to sustain its CAFR award as well as the S & P rating.

Executed contract with BS&A Software for financial system software and community development software suite.

For several years dating back to Harris Computer’s acquisition of the Village’s financial system software provider, Municipal Software (MSI), Harris has slowly begun to diminish the MSI software. This has been and will likely continue to be a relatively slow process. However, in 2014 Harris announced it will no longer sell MSI to new clients.

Attachment: FY21 Combined Goals (FY 21 Preliminary Budget)

PAGE TWO-FY 20 ACHIEVEMENTS/FY 21 GOALS-DECEMBER 20, 2019

This was a significant move and likely indicative of accelerated phasing out of MSI to current customers which will likely eventually extend to ceasing of upgrades and diminished support of the MSI system. Further, the number of customer support staff stationed in the Chicago office has been diminished. The Village could no longer afford to continue to delay an RFP process to replace the financial system software. The RFP process was initiated in FY 19 and completed in FY 20. The RFP resulted in the selection of BS&A Software with whom a contract was executed. Initial phases of implementation also began in FY 20. The financial system software is the foundation of all Village business operations which makes this a project of critical importance to the Finance Department as well as all the Village as a whole. Further, the expansion of available technology tools provides opportunities to improve service delivery to both internal and external customers.

FY 21 GOALS

Implement new financial system software with BS&A.

For the reasons discussed earlier, this overall project is of critical importance to the Finance Department and Village as a whole. The FY 21 goal relates to completing the implementation of the financial system software conversion to BS&A. In the interest of avoiding redundancy, I won't repeat the discussion earlier in the report. The overall success of the new software and conversion will depend on an efficient, thorough and effective implementation. In addition to installation, configuration and programming, implementation includes data conversion, training, expansion of access to all departments, opportunities for remote processing and changes to policies and procedures. Implementation began in FY 20 and the tasks completed thus far have related to information discovery, project planning, data extraction and IT infrastructure planning.

In conjunction with new BS&A software, implement new customer payment portal with InvoiceCloud.

In conjunction with the BS&A Software implementation, the Village has engaged one of BS&A's third party vendor partners, InvoiceCloud, to provide a new customer payment portal. InvoiceCloud will provide direct integration with the BS&A software on customer payments thru the customer portal. This direct integration will provide the Village real time customer updates for customer accounts and invoices. InvoiceCloud will allow customers to access information and make payments from a variety of device formats including mobile technology. Further, customers who sign up for InvoiceCloud will have the option of going completely paperless and/or going with automated payments. We believe customers who wish to conduct business on-line will find the technology enhancements offered by InvoiceCloud in partnership with BS&A to be easy to use and provide a satisfying improved resource to manage their business with the Village. InvoiceCloud will be available for utility bill accounts, any item invoiced (miscellaneous accounts receivable) thru the BS&A software and potentially permits managed by the Building Department.

PAGE THREE-FY 20 ACHIEVEMENTS/FY 21 GOALS-DECEMBER 20, 2019

Implement GASB 84 related to fiduciary activities, as required.

GASB continues to provide no signs of slowing down and relieving overburdened financial statement preparers. The latest will be GASB 84. GASB 84 addresses accounting for fiduciary activities. The standard will have direct impact on the Village as agency funds (Deposits Fund) will now have financial activity statements and new accounting requirements, presentation of the pension funds will be impacted and the 457 and PEHP plans might be forced onto the financial statements. All of this, like other recent standards, will again have workload and audit implications. The effective date for GASB 84 is FY 20 so we will be forced to implement in FY 21 for the FY 20 audit.

Coordinate bond issue for streets if successful November 2020 referendum is undertaken.

The Village Board has set a strategic goal of a November 2020 referendum for the purpose of a general obligation bond issue for street replacements and improvements. If undertaken, the bond issue will be a major project and include a new ratings review with Standard & Poor's. The Village was fortunate to maintain its AA+ rating with the 2017 G.O. Refunding bonds, but it took a tremendous effort to do so. I believe the Village is vulnerable again to a likely downgrade so it will be a huge challenge to maintain our AA+ rating.



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor

Fire Department

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Fire Chief

Chris Sewell

Mayor

Paul S. Braun

Trustees

Joni Bradley-Scott
Brian Driscoll
Perry Hoag
Gyata Kimmons
James Mitros
Diane Williams

Village Clerk

Ananda Billings

Village Manager

Bridget A. Wachtel



Date: January 3, 2019

To: Bridget Wachtel, Village Manager
Christopher Sewell, Fire Chief

From: Keith A. Damm, Assistant Fire Chief

Subject: FY 20 Achievements and FY 21 Goals (Department Report)

In 2019 our contract had some stability, losing only one firefighter/paramedic over the course of the calendar year. The stability comes after 2018, a year in which we saw 9 contract firefighter/paramedics leave our organization. The stability along with the hiring in late 2018 of two new Captain/Shift Commanders has brought a new level of professionalism to our daily operations but also a level of complacency. As we closed out Calendar Year 2019 we saw an increase in accidents for the first time in many years. While all of the incidents were minor, it brought to our attention the need for more reinforced situational awareness at all levels to prevent even minor accidents from occurring.

In FY 20 we had several goals for the Fire Department including the continued orientation of our new Captain/Shift Commanders and a comprehensive review of our Standard Operating Guidelines (SOG's). As part of the Captain's orientation we had them each review a specific section of the Fire Department SOG manual, giving them a first-hand view of how the organization is run both administratively and operationally. The review of the SOG manual will be ongoing as each year we will rotate the sections that the Captains will review. These policy reviews have been positive in updating numerous policies that were either outdated or no longer relevant. In addition to the SOG manual review, the Captains have been assigned a specific job duty to oversee a critical function of the Fire Department. Captain Berk has remained the Training Officer, Captain Moran is overseeing Fire Prevention and Public Education and Captain Camilli oversees our Emergency Medical Services (EMS) program. As a result we have seen yet another increase in our hours of training, we have conducted much needed fire inspections and our EMS program continues to operate admirably.

Other goals for FY 20 included new Self-Contained Breathing Apparatus (SCBA) and a new Aerial Ladder Truck. After finally being successfully receiving an Assistance to Firefighters Grant (AFG), our new SCBA were ordered and will be in service by the end of January 2020 and we expect delivery of our new aerial ladder truck in late February 2020.

Going into FY 21 the Fire Department will face several new challenges. For the first time in nearly ten years we will have a new Fire Chief overseeing the Fire Department. Our top priority for FY 21 will be the replacement of the

Attachment: FY21 Combined Goals (FY 21 Preliminary Budget)

DATE: December 10, 2019
SUBJECT: FY 21 Fire Department Goals and Achievements Memo
PAGE: 2 of 2

Fire Chief and any related backfill of the lower ranks that may occur. In addition to receiving of our new Fire Chief, we will continue to work with and develop our Captains to help them continue to grow into the leaders that they are. In addition to the further development of our Captains, we expect to see more turnover of our contract Firefighter/Paramedics. Anytime we experience turnover on our contract it brings in new, inexperienced firefighter/paramedics into the organization. While bringing in personnel with limited experience is never good for an organization, the growth of our Captains in training the new personnel will be very beneficial to our department in the long term.

Over the last couple of years we have seen a decline in our Paid-on-Call (POC) membership. As we move past the midpoint of FY 20 we are seeing an increase in POC membership. In FY 21 we will work to both train and retain our new young firefighter candidates, to try and keep them in the organization for several years to come.

Lastly we are overdue for having our apparatus floor replaced. Our current floor is crumbling in numerous locations and is made up of a material that has been difficult to maintain. We are looking to replace our apparatus floor with a flooring material that will be both easier to maintain and hopefully will last through the end of its expected useful service life.

MEMORANDUM



FLOSSMOOR

TO: Bridget A. Wachtel, Village Manager
C: Dan Milovanovic, Assistant Public Works Director
FROM: John S. Brunke, Public Works Director
DATE: January 2, 2020
SUBJECT: FY21 Budget Preparation – Goals and Achievements

FISCAL YEAR 2020 ACHIEVEMENTS

Phase IV - Sanitary Sewer Engineering and Construction

Projected Budget: \$1,350,000 (General Fund and Sanitary Sewer Rehabilitation Fund) – The project is anticipated to include a combination of spot repairs, total segment replacement, and cured in place lining to restore the function and integrity of the sanitary sewer system within the Flossmoor Hills and Highlands neighborhoods. Engineering and loan preparation documents are substantially complete for this project. The project has been submitted to the IEPA for funding as part of their low interest loan program. In Fiscal Year 2017, additional work commenced on the Village's loan application and supporting documents; the allocation of resources for this project was precipitated by an influx of federal funding in the state program announced in Fiscal Year 2013 and the IEPA encouraging the Village to respond to application comments. Staff anticipates that the project development will continue through the end of fiscal year 2020. **(Project is contingent on receiving IEPA loan funding.)**

Central Business District Streetscape Improvements – Phase I Engineering

Projected Budget: \$160,000 (General Fund) - The project includes the 20% local match (\$32,000) for the Phase I Engineering for the Central Business District streetscape improvements. The Village was recently notified that we were awarded an Invest-in-Cook Grant in the amount of \$128,000 for the Phase I Engineering. This grant funding will cover 80% of the Phase I Engineering, which has a total cost of \$160,000. The Village has identified the need for safety improvements included within the project such as re-configured intersection geometry, improved vehicle and pedestrian sight lights, improved crosswalk configuration and crossing safety treatments, evaluation of existing on-street parking locations, and improved roadway and pedestrian lighting. The Village has also identified the need to modernize and accentuate the Central Business District by adding parkway and crosswalk pavers, sidewalk replacement to remove tripping and other safety hazards, ADA access improvements, additional trees with tree grates, benches, bike racks, wayfinding and safety signage, and other decorative landscaping elements. The Phase I Engineering started earlier this year and staff anticipates that it will be completed by the end of fiscal year 2020.

Water Supply Project – Engineering and Implementation

Projected Budget: Unknown at this time – Staff has been working with our consultants to evaluate the Village's options for securing a new water supply contract with a new supplier. This effort started several years ago in an attempt to better control our water supply costs and reliability from the City of Harvey. Staff anticipates that a new supply plan and negotiation will be completed this fiscal year, with project design and construction occurring in approximately two years.

FISCAL YEAR 2021 GOALS

Brookwood Bridge and Butterfield Road Culvert Reconstruction – Phase II Engineering

Projected Budget: \$80,400 (General Fund) – Start the Phase II Design Engineering for the reconstruction of the Brookwood Bridge and Butterfield Road Culvert. The Phase I Engineering is progressing and we anticipate that it will be completed by the end of this fiscal year. The budget for this phase of the project is \$80,400. State Road Funds will be used to offset the costs for this project. The Phase II Design Engineering should be completed by the end of fiscal year 2021.

Residential Water Meter Replacement with Radio Read

Projected Budget: \$1,726,577 (General Fund) – The project includes the upgrade of the remainder of the small meter inventory (1,895 meters) to the new style Sensus iPERL meter and convert the entire meter inventory to a radio read system. A radio read system will provide the Village the opportunity to read meters quicker, more efficiently and provide the ability to identify leaks and meter issues on a daily basis with real time data. Staff anticipates that this project will begin in the last quarter of fiscal year 2021. This project

Attachment: FY21 Combined Goals (FY 21 Preliminary Budget)

has been delayed to allow the Finance Department software replacement project to be completed prior to starting this project for implementation reasons. **(Funding for this project is still being deliberated.)**

Sterling Avenue Water Tower Relocation – Construction

Project Budget: \$1,345,000 (General Fund and Water Fund) – This project includes the demolition of the existing Sterling Avenue Water Tower and the construction of a new 250,000 gallon water tower located on the Vollmer Road Reservoir property. The project is anticipated to be financed with the IEPA low interest loan program. **(Project is contingent on receiving IEPA loan funding.)**

Dartmouth Bike Bridge Replacement Project – Engineering and Construction

Projected Budget: \$500,000 (General Fund) – This project includes the design engineering and construction for the Dartmouth Road Bike Bridge bank stabilization of Butterfield Creek. Baxter & Woodman Consulting Engineers was retained to complete a Preliminary Design Memorandum in Fiscal Year 2016. This memorandum identified the scope for the project, alternative design options, cost estimates, and potential grant funding sources to offset the cost for the project. Staff will pursue grant funding to offset the cost of this project. This project has been deferred from fiscal year 2020 due to work load issues and other competing project needs.

Village Hall Roof Replacement

Project Budget: \$600,000 (Capital Equipment Fund) – This project includes the replacement of the Village Hall Complex roof. The roof has experienced numerous leaks over the last several years, and the roof is ready for replacement.

MEMORANDUM

TO: Bridget A. Wachtel, Village Manager
Chris Sewell, Fire Chief

FROM: Scott M. Bugner, Building and Zoning Administrator

DATE: January 6, 2020

SUBJECT: Building Department: FY20 Achievements and FY21 Goals



FLOSSMOOR

The Building Department continues to be busy with the day-to-day building and property needs of our Village. Each year we take a snap shot view of the calendar year to date and compare it with the same period last calendar year. There had been 751 total permits issued in 2019, which is a 4 percent increase from the 733 permits that were issued in 2018. While there were no permits issued in 2019 for new single family residences, addition and remodeling permits have increased as the department issued 239 permits for additions/remodels versus the 209 issued in 2018, and the 223 issued in 2017. 1017 inspections were completed in 2019 which is a similar number to 2018 when there were 1019 inspections completed.

In addition to conducting plan reviews, issuing building permits and performing building inspections, property maintenance inspection staff issued 487 written violation notices in calendar year 2019, all of which requiring at least one follow up visit by staff to ensure compliance. Where compliance was not met upon follow up visits, 96 citations were written requiring additional follow up and adjudication.

For Fiscal Year 2021, the Inspectional Services Department has established the following goals:

- Continue with the development of the Meijer subdivision and southwest Flossmoor. Dunkin Restaurant has recently submitted site engineering documents which have been reviewed by staff with review comments returned to the architect for revision, and the project appears to be moving forward.
- Continue on a diligent campaign to identify, cite and adjudicate property owners that fail to comply with the property maintenance regulations of the Village.
- Consider a rental property registration program to ensure that rental residences are being maintained in a safe manner.
- Implement the new community development software from BS&A for building permitting, plan review and property maintenance functions.
- Continue with the development of the Policies and Procedures Manual. The policy manual revision is an ongoing process that is expected continue through 2020, a complete policies and procedures manual had never been completed for the Building Department in the past.

A review of our goals for Fiscal Year 2020 along with a brief statement on the status of our goals:

- A major goal in FY 20 had been the development of the Meijer Subdivision and the remainder of the southwest Flossmoor area.

- The two remaining vacant spaces within the Starbucks/AT&T building completed their buildouts and opened near the beginning of FY 20 with Jersey Mike's and Captain Hooks restaurants filling those vacancies. Dunkin Restaurant continues to proceed with plans for a restaurant and drive-thru at the northwest corner of Vollmer Road and Central Park Avenue.
- An aggressive campaign to identify, cite and adjudicate property owners that fail to comply with the property maintenance regulations of the Village was a priority in FY 20.
 - The Village entered into an agreement with ProChamps for the registration of vacant and foreclosed properties which is proving to be a valuable tool in the ability to identify and contact responsible property owners or their agents in cases where a property has been neglected. Staff also issued 487 written violation notices and an additional 96 citations where compliance was not met.
- Another goal in FY 20 had been to assess newer technologies for online permitting, field inspection input, plan review and cloud or on-premise file data storage of building department files.
 - The Village has approved the purchase of new community development software which when implemented in FY 21 will provide many of the newer technologies including online submittals and permitting, remote field inspection input, integrated plan review, cloud storage of files and a citizen request function. This new software will greatly streamline functions in the Building Department and enhance the inspection process not only for construction projects but property maintenance inspection as well.
- A continuing goal has been to create a Policy and Procedure Manual for the Building Department which includes general policy, job descriptions and procedural guidelines for inspectors.
 - Staff continues to work on the policies and procedures as time permits, and expects to continue throughout 2020. The addition of property maintenance requires policies, procedures and guidelines to be further developed in addition to those relating to building code administration and enforcement.

MEMORANDUM

To: Bridget A. Wachtel, Village Manager
Chris Sewell, Fire Chief

FROM: Scott M. Bugner, Building and Zoning Administrator

DATE: January 6, 2020

SUBJECT: Planning and Zoning: FY20 Achievements and FY21 Goals



FLOSSMOOR

FY 20 ACHIEVEMENTS

Economic Development

Meijer Subdivision

The Starbucks Restaurant and AT&T Store building (Outlot A), is now at full occupancy with Jersey Mike's and Captain Hook's both open for business. Special Use permits have been approved for Vet IQ and Tesla for a veterinary care office and electric car charging stations at the Meijer store. Vet IQ has completed construction, while the Tesla project has yet to begin.

Southwest Flossmoor

The Request for Qualifications for developers for the Village owned properties in southwest Flossmoor has been issued and staff continues to market the property. The Dunkin Restaurant is still proceeding with site engineering plans having been reviewed and returned for revision.

Center for Dental Excellence

The Center for Dental Excellence expansion and renovation at 19615 Governors Highway is now completed and operational.

Southland Smiles

Construction continues on the renovation at 2635 Flossmoor Road for an orthodontics office.

Flossmoor Road

The Village approved a concept plan for potential development of the Village owned vacant property on Flossmoor Road. Staff has been marketing the plan to potential developers.

Zoning Administration

Staff has spent considerable time addressing various zoning related matters related to both residential and commercial properties and has taken enforcement action where necessary to ensure compliance of ordinance violations.

As building permit activity remains constant, land use and zoning reviews continue to be large part of the daily activities in the department with over 240 zoning reviews for residential and commercial projects including fences, decks, patio's, driveways and other accessory structures or uses.

FY 20 GOALS & OBJECTIVES

Many of the department's activities are initiated in response to residents, developers and others who are seeking assistance with variations, permits, land use questions, enforcement and interpretation of the Zoning Ordinance. These activities will continue to represent a large portion of the daily demands on the department's staff.

Economic Development

Staff will continue to seek potential developers for southwest Flossmoor, downtown Flossmoor as well as the south triangle, including properties that are already developed through marketing and the RFQ process as we move forward in 2020.

The Kedzie/Governors corridor and the Central Business District continue to be areas where appropriate commercial development is sought. The expansion of the Center for Dental Excellence is now completed and staff is anticipating the acquisition of tax delinquent properties through the no cash bid program.

Zoning Administration

Staff will continue its ongoing review of the Zoning Ordinance, identifying areas that may be in need of amendment, and recommending revisions accordingly. In addition, the Village Comprehensive Plan is extremely dated and staff hopes to open discussion on moving to update the plan.

MEMORANDUM



FLOSSMOOR

TO: Bridget Wachtel, Village Manager
FROM: Clinton Wagner, Deputy Chief of Police
DATE: December 31, 2018
SUBJECT: Achievements FY20/Goals FY21

Our achievements for FY20 were focused on personnel, equipment, technology, and vehicles. The department has synergized focus on the following four key topics that identify the Flossmoor Police Department as a professional policing agency in Illinois. The four key topics are listed as:

1. Personnel
2. Training
3. Pro-Active Policing and Readiness
4. Community Outreach

FY20 Achievements

Personnel:

In the beginning of FY20 former Chief of Police Michael Pulec announced his retirement from the department putting into motion the selection process for a new police chief. While the selection process was on-going Village administrators selected Deputy Chief Tod Kamleiter as Acting Chief of Police. Acting Chief Kamleiter was selected as Chief of Police following the rigorous search. This six month process delayed internal movement of personnel however, the department stayed focused on organizational goals and objectives.

The police department has hired two new police officers who have successfully completed the Cook County Sheriff's Police Training Academy and are currently working in the Field Training Program. Following Chief Kamleiter's appointment in October he began to fill his command staff and appointed Sergeant Clinton Wagner to Deputy Chief of Police and evaluated the administrative sergeant position. During this review he found the position to be lacking authoritative power and a need for the position to be of an exempt status. The position was reorganized as Commander and Sergeant Keith Taylor was appointed to this position. With the appointment of Sergeant Wagner this created a vacancy in the rank of patrol sergeant. Chief Kamleiter contacted the Board of Fire and Police Commissioners and C.O.P.S. and F.I.R.E. testing and began the process of a Sergeant Promotional Examination. This process will conclude at the end of FY20 with a candidate selection occurring near the end of FY20 and into the beginning of FY21.

Following the promotion of a sergeant from the rank of patrol officers the department is seeking to replace the patrol officer with the current police officer eligibility list of qualified candidates. This eligibility list is in good standing until December 3, 2020.

Training:

Every year, the department focuses on professional development and training for staff. During this fiscal year, a mid-level manager attended Northwestern University's Center of Public Safety Executive Management Program. Two patrol officers completed Special Weapons and Tactics, (S.W.A.T.) course, bringing the department total to fifteen officers trained and certified in S.W.A.T. This by far makes the Flossmoor Police Department an elite agency when compared to other

agencies based upon the ratio of patrol officers and those who hold this advanced police tactical training. Two additional officers are expected to attend the next S.W.A.T. course that will begin in early FY21.

While the department recognizes the need to train officers in the area of weapons and tactics the police department has also focused on mental health awareness through Crisis Intervention Team Training. Nearly every police officer in the department has participated in the 40 hour course and those who are remaining will attend this course in FY20 and 21.

The department also hosted several courses throughout the end of FY19 and the beginning of FY20 in the area of Managing Implicit Bias for Law Enforcement. Every member of the police department attended the in-house training which was well received by the staff and several outside agencies.

Utilizing our in-house training staff, annual training was conducted in the following areas: Firearms, Taser, Less-Lethal, Use of Force, Rapid Deployment, and CPR. Officers continued to complete monthly on-line training through the Police Law Institute, with a completion rate far higher than any other participating agency currently utilizing the training service.

Pro-Active Policing and Readiness:

While we maintained the lowest crime index in the immediate area during FY20, we still continue to look for collaboration with mutual aid agreements and innovative tools that assist us in attaining this annual goal.

Senior management personnel joined leaders from nearby police departments and met with administrators from Homewood Flossmoor High School. Together they discussed crisis management for an emergency response at all levels. The discussion followed by stake holders and crisis management plans were updated based upon the Incident Command System model and its critical role in the management of a crisis situation.

While serving as Acting Chief, Chief Kamleiter collaborated with local minority leaders, NAACP, and the Illinois Association of Chiefs of Police to recognize and implement the principles and guidelines of the Ten Shared Principles. The Department adopted the principles and made this part of departmental policy and vision.

The senior management of the department worked with Village staff and the Hidden Gem committee to successfully host the Village's first half-marathon. The police department staff was successful in minimizing overtime and costs while ensuring safety and protection was held to the highest standard. Successful collaboration with I.L.E.A.S., mutual-aid from surrounding communities, and citizen partnerships fostered Flossmoor's importance of community safety during a major event.

Immediately following the marathon the Village held its annual Flossmoor Fest. The police department was instrumental in security, threat analysis, and emergency preparedness. The department was met with little to no disruption and disturbances during this event. The department minimized overtime and managed officer's well-being in relationship to a time constrained workload.

Chief Kamleiter worked diligently with the Village's legal team to ensure quality of life issues are held to the highest regard with the enactment of the legalization of cannabis. The new ordinance and penalties were outlined following state law. Kamleiter address numerous forums including participating in a panel at Homewood Flossmoor High School addressing the staff and students of the law and consequences of illegal cannabis use. Kamleiter also address the public during board meetings and other public events where his expertise on the subject matter was requested.

Community Outreach:

Staff members at all levels of the organization strive for the highest level of community engagement and cooperation. This relationship maintains trust and mutual respect between members of the police department and the citizens of this Village. Police department personnel take pride in their engagement opportunities during and outside of their normal patrol responsibilities. During FY19 staff held our third Coffee with a Cop event at Starbucks. The event was well attended and well received by all involved. Also, the Police department hosted our third annual National Night-Out Celebration. This event was very successful and has become a highlight of the year for both the residents and members of the police department. This year's event was extra special due to the retirement of a senior patrol officer.

The department analyzed the current D.A.R.E. program and sought a need for local law enforcement's interaction in the classroom at an earlier stage of development for students. The department's D.A.R.E. officer adopted a curriculum for second grade students and with the co-sponsorship from School District 161 the department is implementing an early introduction to D.A.R.E. beginning late FY20. While this early interaction is just beginning, our current curriculum at the fifth grade level will be on-going running both programs concurrently.

The department's continued commitment to involve ourselves in positive interactions with the public is and will remain a high priority. As participation in these programs provide many opportunities for citizens and students to interact with our officers in a positive manner. The department listed some of these other opportunities in FY20 as follows:

- 25 years of continuous D.A.R.E. instruction
- Homewood Flossmoor Park District career fair
- Chalk the Walk School Starting
- Participated in career day at local schools including elementary and high school
- Conducted police department tours for elementary students
- Participated in Community Reader Day at the Elementary Schools
- Participated in the Community Church Kids Day
- Provided Child Seat installation and inspections
- Semi-annual presentation to AP Law classes at H-F High School
- Homeowner, school, and business physical security evaluations and instruction
- Driver's Education classroom instruction on traffic stops
- Provided logistical support and staffing for several events within the community
- Torch Run for Special Olympics

The department will be moving forward embracing the future with new leadership and vision in FY20 and FY21. A list of short term goals are listed follows for FY21.

FY21 Goals:

1. Replacement of our current 800 MHz portable police radios
2. Continue using in-house talent for training and community outreach.
3. Continue police facility improvements; floor covering replacement; updating the police kitchen area; and updating doors and security measures
4. Police squad car replacement and up-fitting.
5. Police officer testing
6. Maintaining community trust and relationships
7. Continue to work towards maintaining the crime index as the lowest in the immediate area.

VILLAGE OF FLOSSMOOR
3/2/2020
CLAIMS LIST SUMMARY

HAND CHECKS
INVOICES

\$10,375.76
\$275,975.57

TOTAL

\$286,351.33

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VILLAGE OF FLOSSMOOR
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/03/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
ADS	ADS							
1905368	01/31/20	01	80-EOS-II-MPLS-BK	01-49-3-612	20200027		03/03/20	132.98
				UNIFORMS & RELATED SUPPLIE			INVOICE TOTAL:	132.98
							VENDOR TOTAL:	132.98
AIRGASUS AIRGAS USA, LLC								
9967817964	01/31/20	01	DPW WELDING GAS CYLINDER RENT	01-60-6-671			03/03/20	17.26
		02	DPW WELDING GAS CYLINDER RENT	07-01-6-671				17.26
		03	DPW WELDING GAS CYLINDER RENT	08-11-6-671				17.26
		04	DPW WELDING GAS CYLINDER RENT	08-21-6-671				17.26
				MAINTENANCE AND SUPPLIES			INVOICE TOTAL:	69.04
9967817965	01/31/20	01	DPW WELDING GAS CYLINDER RENT	01-60-6-671			03/03/20	7.04
		02	DPW WELDING GAS CYLINDER RENT	07-01-6-671				7.04
		03	DPW WELDING GAS CYLINDER RENT	08-11-6-671				7.04
		04	DPW WELDING GAS CYLINDER RENT	08-21-6-671				7.04
				MAINTENANCE AND SUPPLIES			INVOICE TOTAL:	28.16
							VENDOR TOTAL:	97.20
ANDRESME ANDRES MEDICAL BILLING, LTD								
248391	02/12/20	01	JANUARY 2020 COLLECTIONS	01-49-4-656			03/03/20	1,741.61
				AMBULANCE COLLECTION SERVI			INVOICE TOTAL:	1,741.61
							VENDOR TOTAL:	1,741.61

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INVOICE #	INVOICE DATE	INVOICE ITEM	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
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96174	02/05/20	01	SHARE THE COST POSTCARDS	01-63-6-677	03/03/20	255.00
				PROGRAM MAINTENANCE		
					INVOICE TOTAL:	255.00
					VENDOR TOTAL:	255.00

03012020	02/03/20	01	MARCH 2020 PREMIUM-RETIREES	01-00-0-219	03/03/20	1,804.00
			HEALTH INSURANCE PAYABLE			
					INVOICE TOTAL:	1,804.00
					VENDOR TOTAL:	1,804.00

34077	02/07/20	01	DEFIBRILLATOR ANNUAL MAINT	01-49-6-675	03/03/20	250.00
			EMS EQUIPMENT MAINTENANCE			
			INVOICE TOTAL:			250.00
			VENDOR TOTAL:			250.00

MARCH 2020	02/07/20	01	MARCH 2020	PREMIUM	01-42-2-591	LIFE INSURANCE	PREMIUM	21.85
		02	MARCH 2020	PREMIUM	01-43-2-591	LIFE INSURANCE	PREMIUM	34.20
		03	MARCH 2020	PREMIUM	01-45-2-591	LIFE INSURANCE	PREMIUM	7.60
		04	MARCH 2020	PREMIUM	01-48-2-591	LIFE INSURANCE	PREMIUM	114.95
		05	MARCH 2020	PREMIUM	01-49-2-591	LIFE INSURANCE	PREMIUM	26.60
		06	MARCH 2020	PREMIUM	01-50-2-591	LIFE INSURANCE	PREMIUM	19.00
		07	MARCH 2020	PREMIUM	01-53-2-591	LIFE INSURANCE	PREMIUM	4.75
								03/03/20

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VILLAGE OF FLOSSMOOR
DETAIL BOARD REPORT

INVOICES DUE ON/BEFORE 03/03/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
BCBSILL BLUE CROSS BLUE SHIELD OF IL								
MARCH 2020	02/07/20	08	MARCH 2020 PREMIUM	01-55-2-591			03/03/20	12.35
				LIFE INSURANCE PREMIUM				
		09	MARCH 2020 PREMIUM	01-60-2-591				55.10
				LIFE INSURANCE PREMIUM				
				INVOICE TOTAL:				296.40
				VENDOR TOTAL:				296.40
BOUND BOUND TREE MEDICAL LLC								
83499025	02/06/20	01	EMS SUPPLIES	01-49-3-622			03/03/20	200.37
				EMS EQUIPMENT & SUPPLIES				
				INVOICE TOTAL:				200.37
83499026	02/06/20	01	EMS SUPPLIES	01-49-3-622			03/03/20	32.99
				EMS EQUIPMENT & SUPPLIES				
				INVOICE TOTAL:				32.99
83509417	02/17/20	01	EMS SUPPLIES	01-49-3-622			03/03/20	82.83
				EMS EQUIPMENT & SUPPLIES				
				INVOICE TOTAL:				82.83
				VENDOR TOTAL:				316.19
CALLONE CALL ONE								
210129	02/15/20	01	VILLAGE WIDE 1131525	01-42-4-637			03/03/20	12.48
				TELEPHONE				
		02	VILLAGE WIDE 1131525	01-43-4-637				24.97
				TELEPHONE				
		03	VILLAGE WIDE 1131525	01-49-4-637				49.94
				TELEPHONE				
		04	VILLAGE WIDE 1131525	01-50-4-637				121.72
				TELEPHONE				
		05	VILLAGE WIDE 1131525	01-53-4-637				12.48
				TELEPHONE				

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VILLAGE OF FLOSSMOOR
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 03/03/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CALLONE CALL ONE								
210129	02/15/20	06	VILLAGE WIDE 1131525	01-55-4-637 TELEPHONE			03/03/20	90.51
		07	DPW FAX MACHINE 1131527	01-55-4-637 TELEPHONE				52.29
		08	DPW PUB PHONE LINES 1131529	01-55-4-637 TELEPHONE				249.31
		09	POLICE LOCAL/LONG DIST 1131530	01-50-4-637 TELEPHONE				378.01
		10	FINANCE LINE 2302	01-43-4-637 TELEPHONE				92.77
		11	INSP SVCS BLDG DEPT FAX	01-53-4-637 TELEPHONE				50.02
		12	FINANCE FAX/LOCAL/LONG DIST	01-43-4-637 TELEPHONE				50.47
		13	FD LOCAL/LONG DIST	01-49-4-637 TELEPHONE				49.75
		14	FINANCE LINE 2301	01-43-4-637 TELEPHONE				95.88
		15	FINANCE POTS LINE	01-43-4-637 TELEPHONE				49.72
		16	VILLAGE WIDE 1131541	01-42-4-637 TELEPHONE				-55.21
		17	VILLAGE WIDE 1131541	01-43-4-637 TELEPHONE				-110.43
		18	VILLAGE WIDE 1131541	01-49-4-637 TELEPHONE				-220.85
		19	VILLAGE WIDE 1131541	01-50-4-637 TELEPHONE				-538.32
		20	VILLAGE WIDE 1131541	01-53-4-637 TELEPHONE				-55.21
		21	VILLAGE WIDE 1131541	01-55-4-637 TELEPHONE				-400.30
INVOICE TOTAL:								0.00
VENDOR TOTAL:								0.00

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VILLAGE OF FLOSSMOOR
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 03/03/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CANONSOL CANON SOLUTIONS AMERICA , INC.								
4031882704	02/07/20	01	DPW COPIER MAINT 1/7-2/6/20	01-55-6-670	OFFICE EQUIPMENT MAINTENAN		03/03/20	114.82
					INVOICE TOTAL:			114.82
4031883092	02/07/20	01	DPW COPIER MAINT 2/7-3/6/20	01-55-6-670	OFFICE EQUIPMENT MAINTENAN		03/03/20	38.20
					INVOICE TOTAL:			38.20
					VENDOR TOTAL:			153.02
CDW-G CDW GOVERNMENT, INC.								
WRQ2116	02/04/20	01	BLD DEPT COMPUTER PRINTER	16-01-7-730	COMPUTER EQUIPMENT		03/03/20	1,160.03
					INVOICE TOTAL:			1,160.03
					VENDOR TOTAL:			1,160.03
CHANDLER CHANDLER SERVICES INC								
26512	02/07/20	01	SQUAD 19 REPAIRS	01-49-6-671	VEHICLE MAINTENANCE		03/03/20	5,185.57
					INVOICE TOTAL:			5,185.57
					VENDOR TOTAL:			5,185.57
CHEMSEAR CHEMSEARCH								
3842258	02/05/20	01	RUST & CORROSION SPRAY	01-60-6-671	MAINTENANCE AND SUPPLIES		03/03/20	48.52
		02	RUST & CORROSION SPRAY	07-01-6-671	MAINTENANCE AND SUPPLIES			48.52
		03	RUST & CORROSION SPRAY	08-11-6-671	MAINTENANCE AND SUPPLIES			48.52
		04	RUST & CORROSION SPRAY	08-21-6-671	MAINTENANCE AND SUPPLIES			48.53
					INVOICE TOTAL:			194.09
					VENDOR TOTAL:			194.09

INVOICES DUE ON/BEFORE 03/03/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CHICSALT CHICAGO SALT COMPANY INC.								
569	02/06/20	01	ANTI-ICING LIQUID	02-01-3-619			03/03/20	6,820.00
			LCD-BULK CHEMICAL PURCHASE				INVOICE TOTAL:	6,820.00
							VENDOR TOTAL:	6,820.00
CLARKBAI CLARK BAIRD SMITH LLP								
013120	01/31/20	01		01-44-4-644			03/03/20	4,451.25
			OTHER LEGAL SERVICES				INVOICE TOTAL:	4,451.25
							VENDOR TOTAL:	4,451.25
COM4015 COMED								
5007104015	020520	02/05/20	01 WOODS LIFT STATION POWER	08-21-4-631			03/03/20	728.43
			ELECTRIC, POWER, & LIGHT				INVOICE TOTAL:	728.43
							VENDOR TOTAL:	728.43
COM5073 COMED								
0725105073	013120	01/31/20	01 CBD LIGHT POWER	40-33-4-634			03/03/20	71.19
			MISCELLANEOUS SERVICES				INVOICE TOTAL:	71.19
							VENDOR TOTAL:	71.19
COM4037 COMED								
1498044037	020520	02/05/20	01 WESTERN TOWER POWER	08-11-4-631			03/03/20	150.34
			ELECTRIC, POWER, AND LIGHT				INVOICE TOTAL:	150.34
							VENDOR TOTAL:	150.34
CORE&MAI CORE & MAIN LP								

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VILLAGE OF FLOSSMOOR
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 03/03/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
CORE&MAI CORE & MAIN LP								
L835208	01/31/20	01	WM VALVE REPAIR SUPPLIES	08-11-6-675			03/03/20	1,576.00
		02	WM VALVE REPAIR SUPPLIES	08-13-3-619				1,576.00
			PROGRAM COMMODITIES				INVOICE TOTAL:	3,152.00
L888433	02/05/20	01	WATER MAIN RPR SUPPLIES	08-11-6-675			03/03/20	1,123.00
		02	WATER MAIN RPR SUPPLIES	08-13-3-619				1,123.00
		03	WATER METERS	08-11-6-672				2,186.00
			WATER METERS AND ROMS				INVOICE TOTAL:	4,432.00
L890293	02/07/20	01	WM/VALVE SUPPLIES RETURN	08-11-6-675			03/03/20	-762.00
		02	WM/VALVE SUPPLIES RETURN	08-13-3-619				-762.00
			PROGRAM COMMODITIES				INVOICE TOTAL:	-1,524.00
L900482	02/10/20	01	RETURN WM SUPPLIES	08-11-6-675			03/03/20	-508.72
		02	RETURN WM SUPPLIES	08-13-3-619				-508.72
		03	MEGA LUG KIT	08-11-6-675				55.00
		04	MEGA LUG KIT	08-13-3-619				55.00
			PROGRAM COMMODITIES				INVOICE TOTAL:	-907.44
							VENDOR TOTAL:	5,152.56
CRUSOR	RICHARD G. CRUSOR, JR.							
021320	02/13/20	01	ADMIN HEARING OFFICER 1/23/20	01-44-4-646			03/03/20	180.00
			LOCAL ADJUDICATION SERVICE				INVOICE TOTAL:	180.00
							VENDOR TOTAL:	180.00

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CURRIE CURRIE MOTORS								
E7705	02/20/20	01	2020 FORD UTIL INTERCEPT HYBRD	16-01-7-748	20200030		03/03/20	72,342.00
		02	TRADE IN PROCEEDS	CAPITAL EQUIPMENT-POLICE 16-00-6-490	20200030			-9,000.00
				TRADE-IN PROCEEDS				63,342.00
								63,342.00
DELPAINT DONALD E. LONGSHORE								
021120	02/11/20	01	PATCH/PAINT DPW WALLS	16-01-7-767			03/03/20	1,600.00
				BUILDING MAINTENANCE				
EAGLEUNI EAGLE UNIFORM CO INC								
287078	02/03/20	01	LEVY-REMOVE AND ATTACH STRIPES	01-48-3-612			03/03/20	32.25
				UNIFORMS & RELATED SUPPLIE				32.25
287303	02/10/20	01	FILKINS UNIFORM	01-48-3-612			03/03/20	213.00
				UNIFORMS & RELATED SUPPLIE				213.00
287304	02/10/20	01	TENCZA UNIFORM/SUPPLIES	01-48-3-612			03/03/20	60.00
				UNIFORMS & RELATED SUPPLIE				60.00
								305.25
EBELSACE EBEL'S ACE HARDWARE								
342601	02/14/20	01	TRAILER PAINT SUPPLIES	01-60-6-671			03/03/20	4.12
		02	TRAILER PAINT SUPPLIES	MAINTENANCE AND SUPPLIES 07-01-6-671				4.13
				MAINTENANCE AND SUPPLIES				

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EBELSACE EBEL'S ACE HARDWARE								
342601	02/14/20	03	TRAILER PAINT SUPPLIES	08-11-6-671			03/03/20	4.13
		04	TRAILER PAINT SUPPLIES	08-21-6-671				4.13
							INVOICE TOTAL:	16.51
							VENDOR TOTAL:	16.51
EMERGREP TURNOUT TOPCO								
INV202012150	02/07/20	01	ANNUAL SUBSCRIPTION	01-49-6-672			03/03/20	3,311.00
							INVOICE TOTAL:	3,311.00
							VENDOR TOTAL:	3,311.00
EXPERT EXPERT CHEMICAL & SUPPLY INC								
851266	02/14/20	01	RESTOCK PAPER PRODUCTS	01-67-3-616			03/03/20	751.78
							INVOICE TOTAL:	751.78
							VENDOR TOTAL:	751.78
FASTENAL FASTENAL CO								
ILDOT63938	02/05/20	01	CABLE TIES	01-49-3-605			03/03/20	17.23
							INVOICE TOTAL:	17.23
ILSTE157082								
	02/07/20	01	HYDRANT/VALVE STAINLESS BOLTS	08-11-6-675			03/03/20	53.91
		02	HYDRANT/VALVE STAINLESS BOLTS	08-13-3-619				53.91
							INVOICE TOTAL:	107.82
							VENDOR TOTAL:	125.05
FITSIMM FITZSIMMONS								

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FITZSIMM FITZSIMMONS								
3215866	02/17/20	01	OXYGEN TANK RENTAL	01-49-6-674			03/03/20	15.00
			EQUIP MAINTENANCE & SUPPLI					15.00
							INVOICE TOTAL:	15.00
							VENDOR TOTAL:	15.00
GARDINER GARDINER KOCH WEISBERG & WRONA								
145683	02/03/20	01	3717 CULLODEN STREET	01-44-4-643			03/03/20	858.00
			UNPLANNED LITIGATION					858.00
							INVOICE TOTAL:	858.00
							VENDOR TOTAL:	858.00
GASVODA GASVODA & ASSOCIATES INC								
INV2000262	02/04/20	01	MEINHEIT LS RELAY REPAIR	08-21-6-677			03/03/20	369.23
			SEWER SYSTEM MAINTENANCE					369.23
							INVOICE TOTAL:	369.23
							VENDOR TOTAL:	369.23
GOVCONN GOVCONNECTION								
57392703	12/30/19	01	FIREWALL ANNUAL MAINTENANCE	01-42-6-673			03/03/20	72.94
			COMPUTER HARDWARE MAINTENANCE					33.66
		02	FIREWALL ANNUAL MAINTENANCE	01-43-6-673				5.61
			COMPUTER NETWORK MAINTENANCE					213.21
		03	FIREWALL ANNUAL MAINTENANCE	01-45-6-673				106.60
			COMPUTER HARDWARE MAINTENANCE					33.66
		04	FIREWALL ANNUAL MAINTENANCE	01-48-6-673				28.05
			COMPUTER NETWORK MAINTENANCE					
		05	FIREWALL ANNUAL MAINTENANCE	01-49-6-673				
			COMPUTER NETWORK MAINTENANCE					
		06	FIREWALL ANNUAL MAINTENANCE	01-50-6-673				
			COMPUTER NETWORK MAINTENANCE					
		07	FIREWALL ANNUAL MAINTENANCE	01-53-6-673				
			COMPUTER NETWORK MAINTENANCE					

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GOVCONN GOVCONNECTION								
57392703	12/30/19	08	FIREWALL ANNUAL MAINTENANCE	01-55-6-673			03/03/20	84.17
			COMPUTER NETWORK MAINTENAN					
			INVOICE TOTAL:					577.90
			VENDOR TOTAL:					577.90
GOVERNOR GOVERNORS STATE UNIVERSITY								
WAGNER 2020	02/13/20	01	WAGNER 2020 CAREER FAIR REG	01-48-4-630			03/03/20	100.00
			PROFESSIONAL SERVICES					
			INVOICE TOTAL:					100.00
			VENDOR TOTAL:					100.00
HALFMOON HALFMOON EDUCATION INC								
021320	02/13/20	01	ADA STANDARDS SELF-STUDY	01-53-5-661			03/03/20	299.00
			TRAINING					
			INVOICE TOTAL:					299.00
			VENDOR TOTAL:					299.00
HARVARD HARVARD COLLECTION								
FLOSSAR190271	02/13/20	01	JANUARY 2020 COLLECTIONS	01-43-4-656			03/03/20	18.75
			COLLECTION SERVICES					
			INVOICE TOTAL:					18.75
FLOSSWS190271								
	02/13/20	01	W/S JANUARY 2020 COLLECTIONS	08-10-4-656			03/03/20	18.75
			COLLECTION SERVICES					
			INVOICE TOTAL:					6.25
			VENDOR TOTAL:					25.00
								43.75
HELSEL HELSEL-JEPPERSON ELECTRICAL								
848774	02/04/20	01	DPW OFFICE LIGHTS BALLAST	01-67-3-620			03/03/20	160.32
			REPAIR SUPPLIES					
			INVOICE TOTAL:					160.32
			VENDOR TOTAL:					160.32

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HOLLANDP HOLLAND PRINTING INC								
67531	02/12/20	01	WATER CLERK BUSINESS CARDS	08-10-4-635			03/03/20	20.25
			PRINTING					
		02	WATER CLERK BUSINESS CARDS	08-20-4-635				6.75
			PRINTING					
			INVOICE TOTAL:					27.00
			VENDOR TOTAL:					27.00
ILCMA ILCMA								
8347918813F4F	11/14/19	01	WACHTEL NOV PROF DEV LUNCHEON	01-42-5-661			03/03/20	60.00
			TRAINING					
			INVOICE TOTAL:					60.00
835101981CD1D	02/11/20	01	KAMLEITER PROF DEV/METRO LUNCH	01-48-4-630			03/03/20	60.00
			PROFESSIONAL SERVICES					
			INVOICE TOTAL:					60.00
835151981EF6F	02/13/20	01	WACHTEL/MATSON/KENT PROF DEV	01-42-5-661			03/03/20	180.00
			TRAINING					
			INVOICE TOTAL:					180.00
			VENDOR TOTAL:					300.00
ILCPAFOU ILLINOIS CPA SOCIETY								
51330 2020 CONF	02/13/20	01	BORDUI CONF REGISTRATION	01-43-5-661			03/03/20	350.00
			TRAINING					
			INVOICE TOTAL:					350.00
			VENDOR TOTAL:					350.00
INGALLSO INGALLS OCC. HEALTH LBX #27678								
286803	02/03/20	01	MOY/STEINER ANNUAL PHYSICALS	01-49-5-662			03/03/20	132.00
			PHYS FITNESS & INNOCULATIO					
			INVOICE TOTAL:					132.00

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INGALLSO INGALLS OCC. HEALTH LBX #27678								
286926	02/03/20	01	MCNABB PRE-EMP PHYSICAL	01-49-4-636			03/03/20	79.00
			PRE-EMPLOYMENT PHYSICALS					79.00
								211.00
IRMA IRMA								
IVC0011571	01/31/20	01	VOL COVERAGE 11/1/19-11/1/20	01-43-4-643			03/03/20	850.00
			IRMA SUPPLEMENTAL INSURANC					850.00
								850.00
KNOXCOMP KNOX COMPANY								
INV02014936	02/12/20	01	MOUNTING BRACKET	01-49-6-674			03/03/20	50.00
			EQUIP MAINTENANCE & SUPPLI					50.00
								50.00
KONICA KONICA MINOLTA								
9006497377	02/08/20	01	VH COPIER MAINT 2/8/20-3/7/20	01-43-6-670			03/03/20	425.00
			OFFICE EQUIPMENT MAINTENAN					425.00
								425.00
LEHIGHHA LEHIGH HANSON								
5797721	01/29/20	01	1" STONE RESTOCK	08-11-6-675			03/03/20	148.75
		02	1" STONE RESTOCK	08-13-3-619				148.75
			PROGRAM COMMODITIES					297.50
								297.50

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LINDCO LINDCO EQUIPMENT SALES, INC.								
200167P	02/05/20	01	P27 LIFT GATE REPAIR	01-60-6-671			03/03/20	45.42
				MAINTENANCE AND SUPPLIES				
		02	P27 LIFT GATE REPAIR	07-01-6-671				45.42
				MAINTENANCE AND SUPPLIES				
		03	P27 LIFT GATE REPAIR	08-11-6-671				45.43
				MAINTENANCE AND SUPPLIES				
		04	P27 LIFT GATE REPAIR	08-21-6-671				45.43
				MAINTENANCE AND SUPPLIES				
				INVOICE TOTAL:				181.70
				VENDOR TOTAL:				181.70
LOUSGLOV LOU'S GLOVES INC.								
033120	02/17/20	01	EMS GLOVES	01-49-3-622			03/03/20	158.08
				EMS EQUIPMENT & SUPPLIES				
				INVOICE TOTAL:				158.08
				VENDOR TOTAL:				158.08
MENARDHM MENARD'S-HOMEWOOD								
79297	02/10/20	01	SUPPLY CLOSET SHELVING	01-67-3-605			03/03/20	389.97
				OPERATING SUPPLIES				
				INVOICE TOTAL:				389.97
79758	02/17/20	01	SQUAD 19 AMB 119 REPAIRS	01-49-6-671			03/03/20	12.26
				VEHICLE MAINTENANCE				
				INVOICE TOTAL:				12.26
				VENDOR TOTAL:				402.23
MENARDS MENARDS								
17796	01/14/20	01	VILLAGE HALL CEILING TILES	01-67-3-620			03/03/20	184.08
				REPAIR SUPPLIES				
				INVOICE TOTAL:				184.08

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MENARDS MENARDS								
20017	2020	02/14/20	01 LIQUID SPRAYER PARTS	01-61-3-615			03/03/20	35.94
				SMALL TOOLS & EQUIPMENT			INVOICE TOTAL:	35.94
20036		02/14/20	01 DPW TOILET PAPER HOLDER	01-67-3-620			03/03/20	18.99
				REPAIR SUPPLIES			INVOICE TOTAL:	18.99
							VENDOR TOTAL:	239.01
MINERELE MINER ELECTRONICS CORP								
100525		02/03/20	01 RADIO SYSTEM MAINT MARCH 2020	01-50-6-676			03/03/20	94.80
				RADIO SYSTEM MAINTENANCE			INVOICE TOTAL:	94.80
							VENDOR TOTAL:	94.80
MONARCH MONARCH AUTO SUPPLY INC								
6981485070		02/05/20	01 SHOP SUPPLIES/LOADER PARTS	01-60-6-671			03/03/20	43.40
				MAINTENANCE AND SUPPLIES				
		02	SHOP SUPPLIES/LOADER PARTS	07-01-6-671				43.40
				MAINTENANCE AND SUPPLIES				
		03	SHOP SUPPLIES/LOADER PARTS	08-11-6-671				43.41
				MAINTENANCE AND SUPPLIES				
		04	SHOP SUPPLIES/LOADER PARTS	08-21-6-671				43.41
				MAINTENANCE AND SUPPLIES			INVOICE TOTAL:	173.62
6981485527		02/10/20	01 PD 314 BRAKE PAD	01-48-6-671			03/03/20	31.06
				VEHICLE MAINTENANCE & SUPP			INVOICE TOTAL:	31.06
							VENDOR TOTAL:	204.68
MONROE MONROE TRUCK EQUIPMENT								

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MONROE MONROE TRUCK EQUIPMENT								
328809	02/06/20	01	D16 & D17 PLOW BLADES	01-60-6-671			03/03/20	227.30
			MAINTENANCE AND SUPPLIES					
		02	D16 & D17 PLOW BLADES	07-01-6-671				227.30
			MAINTENANCE AND SUPPLIES					
		03	D16 & D17 PLOW BLADES	08-11-6-671				227.30
			MAINTENANCE AND SUPPLIES					
		04	D16 & D17 PLOW BLADES	08-21-6-671				227.30
			MAINTENANCE AND SUPPLIES					
			INVOICE TOTAL:					909.20
			VENDOR TOTAL:					909.20
MUNICCOL MUNICIPAL COLLECTION SERVICES								
016021	01/31/20	01	JANUARY 2020 COLLECTIONS	01-48-4-656			03/03/20	70.00
			TICKET COLLECTION SERVICES					
			INVOICE TOTAL:					70.00
			VENDOR TOTAL:					70.00
MUNICSYS MUNICIPAL SYSTEMS INC.								
18659	02/04/20	01	MOVE/ABC JANUARY 2020	01-44-4-646			03/03/20	300.00
			LOCAL ADJUDICATION SERVICE					
			INVOICE TOTAL:					300.00
18660	02/04/20	01	MUNICIPAL OFFENSE SYS JAN 2020	01-44-4-646			03/03/20	325.00
			LOCAL ADJUDICATION SERVICE					
			INVOICE TOTAL:					325.00
			VENDOR TOTAL:					625.00
ORKIN ORKIN EXTERMINATING COMPANY								
190454699	02/11/20	01	DPWSC PEST CONTROL	01-67-4-634			03/03/20	112.00
			MISCELLANEOUS SERVICES					
			INVOICE TOTAL:					112.00

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ORKIN	ORKIN	EXTERMINATING	COMPANY					
190455497	02/12/20	01	VH PEST CONTROL	01-67-4-634	MISCELLANEOUS SERVICES		03/03/20	115.31
						INVOICE TOTAL:		115.31
						VENDOR TOTAL:		227.31
ORRASSOC	KATHLEEN	FIELD	ORR & ASSOCIATE					
MARCH 2020	02/13/20	01	VILLAGE ATTY RETAINER MAR 2020	01-44-4-630	VILLAGE ATTORNEY RETAINER		03/03/20	10,300.00
						INVOICE TOTAL:		10,300.00
						VENDOR TOTAL:		10,300.00
PALFINGER	PALFINGER	USA	LLC					
IN674242	01/31/20	01	BUCKET TRUCK INSPECTION	01-60-6-671	MAINTENANCE AND SUPPLIES		03/03/20	252.78
		02	BUCKET TRUCK INSPECTION	07-01-6-671	MAINTENANCE AND SUPPLIES			252.78
						INVOICE TOTAL:		505.56
IN674243	01/31/20	01	BUCKET TRUCK DOT INSPECTION	01-60-6-671	MAINTENANCE AND SUPPLIES		03/03/20	37.50
		02	BUCKET TRUCK DOT INSPECTION	07-01-6-671	MAINTENANCE AND SUPPLIES			37.50
						INVOICE TOTAL:		75.00
IN674944	02/12/20	01	CREDIT TRAVEL CHARGE	01-60-6-671	MAINTENANCE AND SUPPLIES		03/03/20	-50.00
		02	CREDIT TRAVEL CHARGE	07-01-6-671	MAINTENANCE AND SUPPLIES			-50.00
						INVOICE TOTAL:		-100.00
						VENDOR TOTAL:		480.56

RUSSOPOW RUSSO POWER EQUIPMENT

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RUSSOPOW RUSSO POWER EQUIPMENT								
SP110092923	02/10/20	01	PARTS FOR SMALL EQUIPMENT	01-60-6-671	MAINTENANCE AND SUPPLIES		03/03/20	70.54
						INVOICE TOTAL:		70.54
						VENDOR TOTAL:		70.54
SAFETYKL SAFETY KLEEN								
82429575	02/17/20	01	PARTS WASHER SOLVENT	01-49-6-674	EQUIP MAINTENANCE & SUPPLI		03/03/20	373.16
						INVOICE TOTAL:		373.16
82429589	02/17/20	01	PARTS WASHER SOLVENT	01-60-6-671	MAINTENANCE AND SUPPLIES		03/03/20	84.86
		02	PARTS WASHER SOLVENT	07-01-6-671	MAINTENANCE AND SUPPLIES			84.86
		03	PARTS WASHER SOLVENT	08-11-6-671	MAINTENANCE AND SUPPLIES			84.86
		04	PARTS WASHER SOLVENT	08-21-6-671	MAINTENANCE AND SUPPLIES			84.87
						INVOICE TOTAL:		339.45
						VENDOR TOTAL:		712.61
SHARK SHARK SHREDDING INC.								
45050	02/10/20	01	VH SHREDDING SERVICES	01-42-4-634	OTHER MISCELLANEOUS SERVIC		03/03/20	27.50
		02	PD SHREDDING SERVICES	01-48-3-611	SPECIAL POLICE COMMODITIES			77.50
						INVOICE TOTAL:		105.00
						VENDOR TOTAL:		105.00
SPRINT SPRINT								
715869128203	02/13/20	01	MOBILE PHONES 1/10/20-2/9/20	01-42-4-637	TELEPHONE		03/03/20	244.66

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VENDOR #								
SPRINT	SPRINT							
715869128203	02/13/20	02	MOBILE PHONES 1/10/20-2/9/20	01-43-4-637 TELEPHONE			03/03/20	22.27
		03	MOBILE PHONES 1/10/20-2/9/20	01-45-4-637 TELEPHONE				22.27
		04	MOBILE PHONES 1/10/20-2/9/20	01-53-4-637 TELEPHONE				22.27
		05	MOBILE PHONES 1/10/20-2/9/20	01-50-4-637 TELEPHONE				313.22
		06	MOBILE PHONES 1/10/20-2/9/20	01-55-4-637 TELEPHONE				972.20
						INVOICE TOTAL:		1,596.89
						VENDOR TOTAL:		1,596.89
SSACOP	SSACOP							
2020 KAMLEITER	02/19/20	01	KAMLEITER 2020 ANNUAL DUES	01-48-5-660 DUES AND SUBSCRIPTIONS			03/03/20	75.00
						INVOICE TOTAL:		75.00
						VENDOR TOTAL:		75.00
STATETRE STATE TREASURER								
58213	02/03/20	01	TRAFFIC SIGNALS MAINT 3RD QTR	02-01-4-630 ELECTRIC, POWER, AND LIGHT			03/03/20	1,366.53
						INVOICE TOTAL:		1,366.53
						VENDOR TOTAL:		1,366.53
SUBBUILD SUBURBAN BUILDING OFFICIALS								
5157154 BUGNER 2020	02/13/20	01	BUGNER ANNUAL MEMBERSHIP	01-53-5-660 DUES AND SUBSCRIPTIONS			03/03/20	75.00
						INVOICE TOTAL:		75.00
						VENDOR TOTAL:		75.00
SUNSETSE SUNSET SEWER & WATER INC.								

INVOICES DUE ON/BEFORE 03/03/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
SUNSETSE SUNSET SEWER & WATER INC.								
2020005	02/07/20	01	VALVE REPLACEMENT-GOVERNORS	08-11-6-675	WATER SYSTEM MAINT & REPAIR		03/03/20	8,607.12
		02	VALVE REPLACEMENT-GOVERNORS	08-13-3-619	PROGRAM COMMODITIES			8,607.13
						INVOICE TOTAL:		17,214.25
						VENDOR TOTAL:		17,214.25
SUPERPUM SUPERIOR PUMPING SERVICES								
1984	02/11/20	01	BUTTERFIELD LS GEAR REPLACMT	08-21-6-671	MAINTENANCE AND SUPPLIES		03/03/20	1,283.42
						INVOICE TOTAL:		1,283.42
						VENDOR TOTAL:		1,283.42
AMAZON SYNCB/AMAZON								
448376969549	01/12/20	01	EXEC OFFICE SUPPLIES	01-42-3-601	OFFICE SUPPLIES		03/03/20	33.01
						INVOICE TOTAL:		33.01
458745887376	01/22/20	01	KEYBOARD FOR RECORDS	01-48-3-601	OFFICE SUPPLIES		03/03/20	26.49
						INVOICE TOTAL:		26.49
459693446963	01/21/20	01	SAFETY SHOES-YAKTRAX	01-42-3-605	OPERATING SUPPLIES		03/03/20	25.94
						INVOICE TOTAL:		25.94
468434555389	01/19/20	01	FIRST AID SUPPLIES	01-49-4-634	MISCELLANEOUS SERVICES		03/03/20	49.09
		02	POWER STIP	01-49-3-605	OPERATING SUPPLIES			19.72
		03	CLEANING SUPPLIES	01-49-3-616	CLEANING SUPPLIES			18.88
						INVOICE TOTAL:		87.69

INVOICES DUE ON/BEFORE 03/03/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
AMAZON	SYNCH/AMAZON							
495347748335	01/21/20	01	SAFETY SHOES-YAKTRAX	01-42-3-605 OPERATING SUPPLIES			03/03/20	17.16
				INVOICE TOTAL:				17.16
738733946854	01/10/20	01	DPW WEATHER STATION	01-60-3-615 SMALL TOOLS & EQUIPMENT			03/03/20	53.33
		02	DPW WEATHER STATION	08-11-3-615 SMALL TOOLS & EQUIPMENT				53.33
		03	DPW WEATHER STATION	08-21-3-615 SMALL TOOLS & EQUIPMENT				53.33
		04	WORK BOOTS FOR R. JONES	01-60-3-618 SAFETY EQUIPMENT & SUPPLIE				48.37
		05	WORK BOOTS FOR R. JONES	08-11-3-618 SAFETY EQUIPMENT & SUPPLIE				48.37
		06	WORK BOOTS FOR R. JONES	08-21-3-618 SAFETY EQUIPMENT & SUPPLIE				48.38
				INVOICE TOTAL:				305.11
888657879585	01/28/20	01	COFFEE SUPPLIES	01-67-3-605 OPERATING SUPPLIES			03/03/20	118.58
				INVOICE TOTAL:				118.58
997933844993	02/07/20	01	SAFETY SHOES-YAKTRAX	01-42-3-605 OPERATING SUPPLIES			03/03/20	29.41
				INVOICE TOTAL:				29.41
				VENDOR TOTAL:				643.39
SYSTEM1	SYSTEM 1 DESIGN GROUP							
636633	02/12/20	01	DPW VEHICLE VIL LOGOS	01-60-6-671 MAINTENANCE AND SUPPLIES			03/03/20	135.00
		02	DPW VEHICLE VIL LOGOS	07-01-6-671 MAINTENANCE AND SUPPLIES				135.00
		03	DPW VEHICLE VIL LOGOS	08-11-6-671 MAINTENANCE AND SUPPLIES				135.00

VILLAGE OF FLOSSMOOR
DETAIL BOARD REPORT

DATE: 02/27/20
TIME: 14:50:00
ID: AP441000.WOW

INVOICES DUE ON/BEFORE 03/03/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT

SYSTEM1	SYSTEM 1 DESIGN GROUP							
636633	02/12/20	04	DPW VEHICLE VIL LOGOS	08-21-6-671	MAINTENANCE AND SUPPLIES		03/03/20	135.00
						INVOICE TOTAL:		540.00
						VENDOR TOTAL:		540.00
T.R.L.	T.R.L. TIRE SERVICE CORP							
273365	01/08/20	01	DPW/FD TIRE DISPOSAL	01-49-6-671	VEHICLE MAINTENANCE 01-60-6-671 MAINTENANCE AND SUPPLIES 08-11-6-671 MAINTENANCE AND SUPPLIES 08-21-6-671 MAINTENANCE AND SUPPLIES 07-01-6-671 MAINTENANCE AND SUPPLIES		03/03/20	9.10
		02	DPW/FD TIRE DISPOSAL					9.10
		03	DPW/FD TIRE DISPOSAL					9.10
		04	DPW/FD TIRE DISPOSAL					9.10
		05	DPW/FD TIRE DISPOSAL					9.10
					INVOICE TOTAL:			45.50
273382	02/18/20	01	PD TIRE DISPOSAL	01-48-6-671	VEHICLE MAINTENANCE & SUPP		03/03/20	28.00
						INVOICE TOTAL:		28.00
					VENDOR TOTAL:			73.50
THECOPFI THE COP FIRE SHOP								
119753	01/22/20	01	BERK TACTICAL BOOTS	01-49-3-612	UNIFORMS & RELATED SUPPLIE		03/03/20	139.00
						INVOICE TOTAL:		139.00
					VENDOR TOTAL:			139.00
GORMANG	THE GORMAN GROUP							
110719	11/07/19	01	APPRAISAL SERVICES	01-41-4-630	PROFESSIONAL SERVICES		03/03/20	750.00
						INVOICE TOTAL:		750.00
					VENDOR TOTAL:			750.00

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VILLAGE OF FLOSSMOOR
DETAIL BOARD REPORT

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INVOICES DUE ON/BEFORE 03/03/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	P.O. #	PROJECT	DUE DATE	ITEM AMT
THOMWEST THOMSON REUTERS-WEST								
841749024	02/01/20	01	INFO CHARGES JANUARY 2020	01-48-4-630			03/03/20	289.41
			PROFESSIONAL SERVICES					
							INVOICE TOTAL:	289.41
							VENDOR TOTAL:	289.41
UDOS UDO'S PROFESSIONAL CAR WASH								
211	02/04/20	01	PD JAN 2020 CAR WASHES	01-48-6-671			03/03/20	95.50
			VEHICLE MAINTENANCE & SUPP					
							INVOICE TOTAL:	95.50
							VENDOR TOTAL:	95.50
UPS UNITED PARCEL SERVICE								
0000F36604040	2020	01/25/20	01 COPIER SUPPLY-EXPEDITED DELVRY	01-53-6-670			03/03/20	10.98
			OFFICE EQUIPMENT MAINTENAN					
							INVOICE TOTAL:	10.98
							VENDOR TOTAL:	10.98
VILHMD VILLAGE OF HOMEWOOD								
9410	02/04/20	01	HOMEWOOD WATER BILL 12/27-1/29	08-11-4-636			03/03/20	5,000.00
			HOMEWOOD-OPER & MTCE CHARG					
		02	HOMEWOOD WATER BILL 12/27-1/29	08-11-4-635				128,422.48
			HOMEWOOD-LAKE MICHIGAN WAT					
							INVOICE TOTAL:	133,422.48
							VENDOR TOTAL:	133,422.48
ZFORCE Z-FORCE TRANSPORTATION, INC.								
20173146	02/06/20	01	RESTOCK 1" STONE	08-11-6-675			03/03/20	47.18
			WATER SYSTEM MAINT & REPAI					
		02	RESTOCK 1" STONE	08-13-3-619				47.17
			PROGRAM COMMODITIES					
							INVOICE TOTAL:	94.35
							VENDOR TOTAL:	94.35
							TOTAL ALL INVOICES:	275,975.57

DATE: 02/27/20
TIME: 14:51:40
ID: AP444000.WOW

VILLAGE OF FLOSSMOOR
DETAIL BOARD REPORT

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MANUAL CHECKS ISSUED 02/07/2020 THRU 02/18/2020

INVOICE # VENDOR #	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	CHECK #	CHECK DATE	ITEM AMT
COMCAST3 COMCAST							
0001666 020620	02/06/20	01	VH INTERNET	01424639	071170	02/18/20	243.35
		02	DPWSC INTERNET	01556673			108.35
						INVOICE TOTAL:	351.70
						VENDOR TOTAL:	351.70
EASYPERM EASYPERMIT POSTAGE							
020520	02/05/20	01	WATER SEWER BILLING 1/28/20	08103603	071055	02/14/20	460.60
		02	WATER SEWER BILLING 1/28/20	08203603			153.54
		03	W/S BILLING PERMIT FEES	08103603			2.74
		04	W/S BILLING PERMIT FEES	08203603			0.91
						INVOICE TOTAL:	617.79
						VENDOR TOTAL:	617.79
SAMSCLU SAM'S CLUB/SYNCHRONY BANK							
020220	02/02/20	01	PD OFFICE SUPPLIES	01483601	071017	02/07/20	64.84
		02	PD KITCHEN SUPPLIES	01483611			28.76
		03	FD DETERGENT	01493616			184.26
		04	CLARENCE'S RETIREMENT CAKE	01553605			34.98
		05	PD MEMBERSHIP DUES	01485660			60.00
		06	FD MEMBERSHIP DUES	01495660			60.00
		07	DPW MEMBERSHIP DUES	01555660			60.00
		08	REFUND OF FEES/INTEREST 1/2/20	01433601			-48.57
						INVOICE TOTAL:	444.27
						VENDOR TOTAL:	444.27
SPEEDWAY SUPERFLEET MASTERCARD PROGRAM							
FB710 012620	01/26/20	01	PETROLEUM-ACCT#FB710	01493608	071018	02/07/20	2.00
						INVOICE TOTAL:	2.00
						VENDOR TOTAL:	2.00
SPINART SPIN ARTIST LLC							
21120	02/11/20	01	CENSUS MARKETING VIDEO	01417712	071169	02/18/20	8,960.00
						INVOICE TOTAL:	8,960.00
						VENDOR TOTAL:	8,960.00
						TOTAL ALL INVOICES:	10,375.76

INVOICES DUE ON/BEFORE 03/03/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
ADS	ADS	0.00	132.98
AIRGASUS	AIRGAS USA, LLC	1,254.77	97.20
AMAZON	SYNCB/AMAZON	13,200.77	643.39
ANDRESME	ANDRES MEDICAL BILLING, LTD	15,078.86	1,741.61
BALLAN	B ALLAN GRAPHICS	2,180.00	255.00
BCBSILL	BLUE CROSS BLUE SHIELD OF IL	3,171.10	296.40
BENISTAR	BENISTAR/UA-6803	17,341.00	1,804.00
BIO-TRON	BIO-TRON, INC	0.00	250.00
BOUND	BOUND TREE MEDICAL LLC	803.62	316.19
CALLONE	CALL ONE	26,724.92	0.00
CANONSOL	CANON SOLUTIONS AMERICA , INC.	12,862.75	153.02
CDW-G	CDW GOVERNMENT, INC.	89,983.59	1,160.03
CHANDLER	CHANDLER SERVICES INC	0.00	5,185.57
CHEMSEAR	CHEMSEARCH	0.00	194.09
CHICSALT	CHICAGO SALT COMPANY INC.	7,271.00	6,820.00
CLARKBAI	CLARK BAIRD SMITH LLP	20,226.25	4,451.25
COM4015	COMED	6,072.80	728.43
COM4037	COMED	733.25	150.34
COM5073	COMED	440.41	71.19
CORE&MAI	CORE & MAIN LP	31,241.28	5,152.56
CRUSOR	RICHARD G. CRUSOR, JR.	4,125.00	180.00
CURRIE	CURRIE MOTORS	0.00	63,342.00
DLPAINT	DONALD E. LONGSHORE	1,400.00	1,600.00
EAGLEUNI	EAGLE UNIFORM CO INC	12,336.54	305.25
EBELSACE	EBEL'S ACE HARDWARE	1,557.77	16.51
EMERGREP	TURNOUT TOPCO	1,200.00	3,311.00
EXPERT	EXPERT CHEMICAL & SUPPLY INC	7,196.68	751.78
FASTENAL	FASTENAL CO	2,456.07	125.05
FITZSIMM	FITZSIMMONS	355.00	15.00
GARDINER	GARDINER KOCH WEISBERG & WRONA	7,470.19	858.00
GASVODA	GASVODA & ASSOCIATES INC	1,833.72	369.23
GORMANG	THE GORMAN GROUP	0.00	750.00
GOVCONN	GOVCONNECTION	16,900.24	577.90
GOVERNOR	GOVERNORS STATE UNIVERSITY	0.00	100.00
HALFMOON	HALFMOON EDUCATION INC	0.00	299.00
HARVARD	HARVARD COLLECTION	558.86	43.75
HELSEL	HELSEL-JEPPERSON ELECTRICAL	18,248.20	160.32
HOLLANDP	HOLLAND PRINTING INC	5,104.15	27.00
ILCMA	ILCMA	847.04	300.00
ILCPAFOU	ILLINOIS CPA SOCIETY	345.00	350.00
INGALLSO	INGALLS OCC. HEALTH LBX #27678	10,274.00	211.00
IRMA	IRMA	203,586.23	850.00
KNOXCOMP	KNOX COMPANY	84.00	50.00
KONICA	KONICA MINOLTA	4,250.00	425.00

Communication: Presentation of Bills for Approval and Payment (March 2, 2020) (REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS)

INVOICES DUE ON/BEFORE 03/03/2020

VENDOR #	NAME	PAID THIS FISCAL YEAR	AMOUNT DUE
LEHIGHHA	LEHIGH HANSON	4,012.86	297.50
LINDCO	LINDCO EQUIPMENT SALES, INC.	20,797.10	181.70
LOUSGLOV	LOU'S GLOVES INC.	858.62	158.08
MENARDHM	MENARD'S-HOMEWOOD	4,294.35	402.23
MENARDS	MENARDS	3,103.38	239.01
MINERELE	MINER ELECTRONICS CORP	948.00	94.80
MONARCH	MONARCH AUTO SUPPLY INC	11,217.68	204.68
MONROE	MONROE TRUCK EQUIPMENT	151,214.00	909.20
MUNICCOL	MUNICIPAL COLLECTION SERVICES	2,172.99	70.00
MUNICSYS	MUNICIPAL SYSTEMS INC.	6,250.00	625.00
ORKIN	ORKIN EXTERMINATING COMPANY	2,257.82	227.31
ORRASSOC	KATHLEEN FIELD ORR & ASSOCIATE	103,000.00	10,300.00
PALFINGE	PALFINGER USA LLC	0.00	480.56
RUSSOPOW	RUSSO POWER EQUIPMENT	10,624.90	70.54
SAFETYKL	SAFETY KLEEN	1,565.22	712.61
SHARK	SHARK SHREDDING INC.	1,050.00	105.00
SPRINT	SPRINT	16,577.53	1,596.89
SSACOP	SSACOP	50.00	75.00
STATETRE	STATE TREASURER	4,099.59	1,366.53
SUBBUILD	SUBURBAN BUILDING OFFICIALS	500.00	75.00
SUNSETSE	SUNSET SEWER & WATER INC.	25,520.53	17,214.25
SUPERPUM	SUPERIOR PUMPING SERVICES	25,864.90	1,283.42
STEM1	SYSTEM 1 DESIGN GROUP	205.00	540.00
T.R.L.	T.R.L. TIRE SERVICE CORP	9,435.40	73.50
THECOPFI	THE COP FIRE SHOP	1,291.50	139.00
THOMWEST	THOMSON REUTERS-WEST	4,015.20	289.41
UDOS	UDO'S PROFESSIONAL CAR WASH	732.50	95.50
UPS	UNITED PARCEL SERVICE	607.02	10.98
VILHMD	VILLAGE OF HOMEWOOD	1,041,176.48	133,422.48
ZFORCE	Z-FORCE TRANSPORTATION, INC.	1,304.66	94.35
TOTAL ALL VENDORS:			275,975.57