FLOSSMOOR
Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
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AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, MARCH 4, 2024 – 7:30 PM
VILLAGE HALL

Zoom Meeting
https://us02web.zoom.us/j/83569661880?pwd=RHpCYVFSWWVLL0FRNlF2WnhrUW5YQT09

ID: 8835 6966 1880 Passcode: 60422 Or join by phone (312) 626-6799

CALL TO ORDER

ROLL CALL

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

RECOGNITIONS AND APPOINTMENTS

CONSENT AGENDA

1. **Approval of the Minutes of the Regular Meeting Held on February 19, 2024**
2. **Presentation of Bills for Approval and Payment as Approved by the Finance Committee (March 4, 2024)**
3. **Consideration of a Contract Award to Strand Associates for Design Engineering Services for the Water Supervisory Control and Data Acquisition System (SCADA) Replacement Project**
4. **Consideration of Replacement Purchase of Ambulance 119 (2012 Med Tech)**
5. **Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois Amending Chapter 103 of the Village Of Flossmoor Municipal Code (Alcoholic Beverages)**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

ACTION ITEMS

DISCUSSION ITEMS

6. **Discussion of the FY25 Preliminary Budget**

OTHER BUSINESS

7. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.

FLOSSMOOR

Approval of the Minutes of the Regular Meeting Held on February 19, 2024

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

VILLAGE OF FLOSSMOOR
3/4/2024
CLAIMS LIST SUMMARY

HAND CHECKS	$128,837.36
INVOICES	$377,532.25
TOTAL	$506,369.61

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/05/24

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AIR ONE EQUIPMENT INC							
203023	02/14/24	$33.00		BATTERIES			
					01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	$33.00
						VENDOR TOTAL:	$33.00
AIRGAS USA, LLC							
5501436663	02/01/24	$698.70		WELDING GAS CYLINDER RENTAL			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$174.67
					08-11-6-671	MAINTENANCE AND SUPPLIES	$174.67
					08-21-6-671	MAINTENANCE AND SUPPLIES	$174.68
					09-01-6-671	MAINTENANCE AND SUPPLIES	$174.68
						VENDOR TOTAL:	$698.70
AL WARREN OIL COMPANY INC							
W1624537	01/22/24	$2,534.88		VILLAGE GAS			
					01-55-3-608	PETROLEUM PRODUCTS	$51.54
					01-60-3-608	PETROLEUM PRODUCTS	$369.08
					08-11-3-608	PETROLEUM PRODUCTS	$246.51
					08-21-3-608	PETROLEUM PRODUCTS	$200.64
					01-48-3-608	PETROLEUM PRODUCTS	$1,354.84
					01-49-3-608	PETROLEUM PRODUCTS	$312.27
						VENDOR TOTAL:	$2,534.88

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/05/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AMAZON CAPITAL SERVICES							
1GQFJ71RCXGV	02/10/24	$40.00		BLANK DISCS			
					01-50-3-601	OFFICE SUPPLIES	$40.00
1FG74JTPGLFW	02/08/24	$412.55		SHEERS & REPLACEMENT FLAG			
					01-49-6-675	EMS EQUIPMENT MAINTENANCE	$397.56
					01-49-3-605	OPERATING SUPPLIES	$14.99
1J6DPWHMGYPC	02/10/24	$18.98		PIERCING VALVE KITS			
					01-49-3-611	DORMITORY SUPPLIES	$18.98
1H9N13LKGXTM	02/15/24	$(251.93)		RETURNED CLAMPS			
					08-24-6-677	PROGRAM MAINTENANCE	$(125.96)
					08-24-3-615	SMALL TOOLS & EQUIPMENT	$(125.97)
1QCL1QGNJP4H	02/10/24	$533.76		IPHONE CASE/CLAMPS			
					08-24-3-613	CONCRETE FORMS & MATERIALS	$95.00
					08-24-3-615	SMALL TOOLS & EQUIPMENT	$204.43
					08-24-6-677	PROGRAM MAINTENANCE	$204.43
					01-55-3-607	COMPUTER EQUIPMENT & SUPPLIES	$29.90
1NGHRQ4TH1DM	02/15/24	$79.98		GOPRO RECHARGEABLE BATTERY			
					01-49-5-664	TRAINING MATERIALS	$79.98
1F9FWLK479TD	02/16/24	$138.17		BATTERIES			
					01-49-3-615	SMALL TOOLS & EQUIPMENT	$138.17
1CQDXDTDP964	02/19/24	$128.54		ROPE RESCUE/FIREFIGHTER RESCUE TEXT BOOKS			
					01-49-3-602	BOOKS AND MAPS	$128.54
1JRWVD6KRQPR	02/19/24	$160.07		TRAINING TEXTBOOKS			
					01-49-3-602	BOOKS AND MAPS	$160.07
1QG3CL66V9FK	02/19/24	$40.85		IPHONE SCREEN PROTECTOR			
					01-48-3-615	SMALL TOOLS & EQUIPMENT	$40.85
1PWWDYLFX6R6	02/20/24	$31.35		FIRST AID SUPPLIES RESTOCK			
					01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	$31.35
1R37GLRKGQGJ	02/23/24	$20.98		DRY ERASE MARKERS			
					01-49-3-601	OFFICE SUPPLIES	$20.98
						VENDOR TOTAL:	$1,353.30
AMERICAN WATER WORKS ASSOC							
7002165151 2024	02/19/24	$83.00		MILOVANOVIC MEMBERSHIP RENEWAL			
					01-55-5-660	DUES AND SUBSCRIPTIONS	$83.00
						VENDOR TOTAL:	$83.0

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/05/24

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ANDREWS PRINTING LLC							
73928	01/20/24	$85.00		2024 SCHEDULE POSTCARDS			
					01-41-4-653	MARKETING PROGRAMS	$85.00
74097	02/15/24	$140.00		2024 UPDATED SCHEDULE POSTCARDS			
					01-41-4-653	MARKETING PROGRAMS	$140.00
						VENDOR TOTAL:	$225.00
ASCAP							
500697140 12024	01/20/24	$435.17		LICENSE - OUTDOOR MUSIC PERFORMANCE			
					01-42-4-634	OTHER MISCELLANEOUS SERVICES	$435.17
						VENDOR TOTAL:	$435.17
BAXTER & WOODMAN, INC.							
0250441	09/25/23	$32,736.92		VIADUCT BASIN			
					03-01-7-701	FLOSSMOOR RD VIADUCT ENGINEER	$32,736.92
0250443	09/25/23	$120.00		ACOE STORNMWATER-FIELD OBSERATION			
					01-55-4-630	PROFESSIONAL SERVICES	$120.00
0250445	09/25/23	$9,548.03		WATER METER REPLACEMENT RFP			
					08-11-7-749	WATER METER REPLACEMENT PROG	$9,548.03
0253592	12/18/23	$290.00		PHIV SAN/SWR REHAB-CONSTRUCTION SERVICES			
					09-53-7-703	CONSTRUCTION ENGINEERING	$290.00
						VENDOR TOTAL:	$42,694.95
BENISTAR							
03012024	02/16/24	$1,005.90		MARCH 2024			
					01-00-0-219	HEALTH INSURANCE PAYABLE	$1,005.90
						VENDOR TOTAL:	$1,005.90

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/05/24

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BMO FINANCIAL GROUP							
BERK 021524	02/15/24	$2,016.00		QR CODE/IL DEPT PUB HEALTH/TAYLORS TINS/IAFC/FRAMING ACHIEVEMENT/FDNY/DPI PARTS			
					01-49-6-672	DEPARTMENT IT MAINTENANCE	$1,199.00
					01-49-4-634	MISCELLANEOUS SERVICES	$26.00
					01-49-3-612	UNIFORMS & RELATED SUPPLIES	$98.00
					01-49-5-660	DUES AND SUBSCRIPTIONS	$265.00
					01-49-3-613	PHOTOGRAPHY SUPPLIES	$203.18
					01-49-5-663	FIRE TUITION AND FEES	$55.00
					01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	$118.16
					01-49-3-611	DORMITORY SUPPLIES	$51.66
KOPEC 021524	02/15/24	$495.08		GORDON FOOD SERVICE-VILLAGE APPRECIATION BREAKFAST			
					01-42-4-652	MEETINGS AND EVENTS	$495.08
TAYLOR 021524	02/15/24	$953.93		FAIRVIEW REALTY-BKGRND CHECK/ILETSB-WOMEN CONF/AURELIOS-CRASH TEAM CALLOUT/BATTERIES PLUS-SCREEN REPR			
					01-48-4-630	PROFESSIONAL SERVICES	$25.00
					01-48-5-661	TRAINING	$450.00
					01-48-3-611	SPECIAL POLICE COMMODITIES	$190.04
					01-48-4-630	PROFESSIONAL SERVICES	$288.89
WEGMANN 021524	02/15/24	$988.98		POLICE SOC MEDIA-TRAINING LEVY/POLICE REC MGMT-TRAINING SKELLY/ILDPH-TRAINING BROSNAN/BEST BUY-PRINTR			
					01-48-5-661	TRAINING	$479.00
					01-48-5-661	TRAINING	$288.99
					01-48-5-661	TRAINING	$21.00
					01-50-3-606	OFFICE EQUIPMENT	$199.99
BOGUE 021524	02/15/24	$883.18		BERGSTEINS-STAFF LUNCH MTG/NPELRA-BOGUE MEMBERSHIP/IPELRA-LAW SEMINAR/TOTALLY PROMOTIONAL-GIVEAWAYS			
					01-42-4-652	MEETINGS AND EVENTS	$63.18
					01-42-5-660	DUES AND SUBSCRIPTIONS	$230.00
					01-42-5-661	TRAINING	$325.00
					01-41-4-653	MARKETING PROGRAMS	$265.00
WACHTEL 021524	02/15/24	$280.61		ZOOM-MONTHLY BILLING/MEIJER-HOLIDAY BREAKFAST/EVENTBRITE-BLACK HISTORY MONTH CELEBRATION.			
					01-42-4-645	WEBSITE APPLICATIONS	$40.00
					01-42-4-652	MEETINGS AND EVENTS	$23.51
					01-41-5-661	TRAINING	$217.10
KORTUM 021524	02/15/24	$421.28		`SAMS-KITCHEN SUPPLIES&LAUNDRY SOAP/HYATT-SCHMIDT WWETT SHOW/BEECHER FLORIST-SYMPATHY TUCKER (STLUKA)			
					01-67-3-605	OPERATING SUPPLIES	$57.6
					01-67-3-616	CLEANING SUPPLIES	$15.9
					08-11-5-661	TRAINING	$256.2
							;91.4

Village of Flossmoor
Detail Board Report
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						VENDOR TOTAL:	$6,039.06
BOUND TREE MEDICAL LLC							
85212825	01/10/24	$83.41		EMS SUPPLIES RESTOCK	01-49-3-622	EMS EQUIPMENT & SUPPLIES	$83.41
85244296	02/08/24	$727.92		FIRST AID KIT RESTOCK	01-60-6-671	MAINTENANCE AND SUPPLIES	$727.92
85254028	02/19/24	$29.88		EMS SUPPLIES	01-49-3-622	EMS EQUIPMENT & SUPPLIES	$29.88
						VENDOR TOTAL:	$841.21
BRITES TRANSPORTATION LLC							
1151	01/31/24	$623.25		3/4" STONE RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	$623.25
						VENDOR TOTAL:	$623.25
BURKE, LLC							
2 BROOKWOOD BRI	02/09/24	$2,375.38		BROOKWOOD DRIVE (OVER BUTTERFIELD CREEK) PH 111 ENGINEERING	01-55-7-769	BROOKWOOD BRIDGE-CONST OB SER	$2,375.38
						VENDOR TOTAL:	$2,375.38
CALUMET CITY PLUMBING							
61623	01/31/24	$90,004.00		DRAW #3-2023 WATER METER REPLACEMENT PROGRAM	08-11-7-749	WATER METER REPLACEMENT PROG	$90,004.00
						VENDOR TOTAL:	$90,004.00
CCP INDUSTRIES, INC.							
IN03473364	02/05/24	$460.53		BLD. DEPT./PROP MAINT. UNIFORMS	01-53-3-612	UNIFORMS & RELATED SUPPLIES	$460.53
						VENDOR TOTAL:	$460.53
CDW GOVERNMENT, INC.							
NC36623	11/14/23	$355.00		PD KEYBOARDS FOR SQUADS	16-01-7-730	COMPUTER EQUIPMENT	$355.00
PJ41115	01/31/24	$1,563.85		PD KEYBOARDS FOR SQUADS	16-01-7-730	COMPUTER EQUIPMENT	$1,563.85
PL94829	02/06/24	$1,303.16		FD-BERK COMPUTER	16-01-7-730	COMPUTER EQUIPMENT	$1,303.16
						VENDOR TOTAL:	$3,222.0

Village of Flossmoor
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CE SOLUTIONS							
240831	02/13/24	$109.00		FREEMAN: CEU PROGRAM 1 YEAR	01-48-5-661	TRAINING	$109.00
						VENDOR TOTAL:	$109.00
CHANDLER SERVICES INC							
29811	02/09/24	$20,408.68		E119 TRANS REPLACEMENT	01-49-6-671	VEHICLE MAINTENANCE	$20,408.68
						VENDOR TOTAL:	$20,408.68
CHICAGO COMMUNICATIONS, LLC.							
350092	02/08/24	$94.80		RADIO MAINTENANCE MARCH 2024	01-50-6-676	RADIO SYSTEM MAINTENANCE	$94.80
						VENDOR TOTAL:	$94.80
COMED							
1498044037 020224	02/02/24	$142.25		WESTERN TOWER POWER 1/4/24-2/2/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	$142.25
						VENDOR TOTAL:	$142.25
CORE & MAIN LP							
U348414	02/09/24	$96.24		PIT METER WIRES	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	$96.24
U352625	02/09/24	$400.01		BALL VALVES/ROUNDWAYS	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	$200.01
					08-13-3-619	PROGRAM COMMODITIES	$200.00
U361411	02/12/24	$146.00		WATER METER PARTS-VH METER PROJECT	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	$146.00
						VENDOR TOTAL:	$642.25
CRITICAL REACH							
3199	12/11/23	$390.00		2024 APBNET ANNUAL SUPPORT FEE	01-48-4-630	PROFESSIONAL SERVICES	$390.00
						VENDOR TOTAL:	$390.00
RICHARD G. CRUSOR, JR.							
022224	02/22/24	$300.00		ADMIN HEARING OFFICER 2/8/24	01-44-4-646	LOCAL ADJUDICATION SERVICES	$300.00
						VENDOR TOTAL:	$300.00

Village of Flossmoor
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DAILY SOUTHTOWN							
14526823 020624	02/06/24	$112.99		FD SUBSCRIPTION THROUGH 5/7/24	01-49-5-660	DUES AND SUBSCRIPTIONS	$112.99
						VENDOR TOTAL:	$112.99
DONALD E. LONGSHORE							
020624	02/06/24	$6,000.00		PD PAINTING	16-01-7-767	BUILDING MAINTENANCE	$6,000.00
						VENDOR TOTAL:	$6,000.00
NICK DIDENKO							
021624	02/16/24	$120.00		REIMBURSE QUARTERLY PARKING-DUPLICATE PURCHASE	01-00-2-420	VEHICLE STICKERS	$120.00
						VENDOR TOTAL:	$120.00
DIRECT FITNESS SOLUTIONS							
0586211IN	01/24/24	$495.00		WORKOUT ROOM MAINT.	01-49-4-634	MISCELLANEOUS SERVICES	$495.00
						VENDOR TOTAL:	$495.00
DYNEGY ENERGY SERVICES							
271900024011	01/29/24	$145.92		KEDZIE PUMP STATION 12/22/23-1/24/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	$145.92
271903524011	01/29/24	$2,794.47		VOLLMER RESERVOIR 12/22/23-1/24/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	$2,794.47
271900824011	01/29/24	$1,709.41		STERLING PUMP STATION 12/22/23-1/24/24	08-11-4-631	ELECTRIC, POWER, AND LIGHT	$1,709.41
271900524011	02/09/24	$3,704.51		BUTTERFIELD LIFT STATION 12/22/23-1/24/24	08-21-4-631	ELECTRIC, POWER, & LIGHT	$3,704.51
						VENDOR TOTAL:	$8,354.31
EAGLE UNIFORM CO INC							
17053	02/13/24	$13.50		UNIFORM STARS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	$13.50
20233	02/20/24	$22.50		FLOSSMOOR TIE BAR-REYNOLDS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	$22.50
21633	02/22/24	$55.00		UNIFORM-KIMES	01-48-3-612	UNIFORMS & RELATED SUPPLIES	$55.00
						VENDOR TOTAL:	$91.00

Village of Flossmoor
Detail Board Report
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ELMER & SON LOCKSMITHS INC							
413939	02/07/24	$59.50		GENERATOR KEYS			
					01-67-3-605	OPERATING SUPPLIES	$59.50
						VENDOR TOTAL:	$59.50
FIRE DEPARTMENT TRAINING NETWORK							
32924	02/06/24	$300.00		ANNUAL MEMBERSHIP RENEWAL - BRACKEN			
					01-49-5-660	DUES AND SUBSCRIPTIONS	$300.00
						VENDOR TOTAL:	$300.00
FITZSIMMONS							
6438747	02/16/24	$60.00		H TANK GAS CONTENTS			
					01-49-3-622	EMS EQUIPMENT & SUPPLIES	$60.00
6722341	02/16/24	$15.00		H TANK RENTAL			
					01-49-6-675	EMS EQUIPMENT MAINTENANCE	$15.00
						VENDOR TOTAL:	$75.00
FORD OF HOMEWOOD							
5015033	02/22/24	$1,600.00		DIAGNOSTIC TOOL FOR FDRS			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$400.00
					09-01-6-671	MAINTENANCE AND SUPPLIES	$400.00
					08-11-6-671	MAINTENANCE AND SUPPLIES	$400.00
					08-21-6-671	MAINTENANCE AND SUPPLIES	$400.00
5015035	02/22/24	$29.24		PD 222 WINDOW SWITCH			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$29.24
5014902	02/16/24	$351.72		PD 322 MIRROR ASSEMBLY			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$351.72
						VENDOR TOTAL:	$1,980.96

Village of Flossmoor
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FORT DEARBORN LIFE INSURANCE							
MARCH 2024	02/09/24	$511.01		MARCH 2024 PREMIUM			
					01-42-2-591	LIFE INSURANCE PREMIUM	$58.45
					01-43-2-591	LIFE INSURANCE PREMIUM	$49.19
					01-45-2-591	LIFE INSURANCE PREMIUM	$19.68
					01-48-2-591	LIFE INSURANCE PREMIUM	$147.57
					01-49-2-591	LIFE INSURANCE PREMIUM	$59.03
					01-50-2-591	LIFE INSURANCE PREMIUM	$39.35
					01-55-2-591	LIFE INSURANCE PREMIUM	$19.68
					01-60-2-591	LIFE INSURANCE PREMIUM	$118.06
						VENDOR TOTAL:	$511.01
GALLAGHER MATERIALS CORP.							
32633	02/10/24	$306.36		COLD PATCH ASPHALT			
					01-68-3-619	PROGRAM COMMODITIES	$76.59
					02-01-3-606	ASPHALT MIX	$76.59
					08-14-3-612	ASPHALT MIX	$76.59
					08-24-3-612	ASPHALT MIX	$76.59
						VENDOR TOTAL:	$306.36
HOLLAND PRINTING INC							
75019	02/06/24	$86.00		BUSINESS CARDS-BRUNKE/MILOVANOVIC			
					01-55-4-635	PRINTING	$86.00
						VENDOR TOTAL:	$86.00

Village of Flossmoor
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HOME DEPOT CREDIT SERVICES							
1011501	01/16/24	$14.97		6035322502036134-DPW FLOWER PLANTER			
					01-62-6-677	PROGRAM MAINTENANCE	$14.97
2024501	01/25/24	$18.88		6035322502036134-MAGNET PICK-UP TOOL			
					08-11-3-615	SMALL TOOLS & EQUIPMENT	$18.88
622255	02/06/24	$93.43		6035322502036134-CAT 6 CABLE			
					01-67-3-605	OPERATING SUPPLIES	$93.43
7012682	02/09/24	$58.86		6035322502036134-DRILL BIT/ZIP TIES			
					08-11-3-615	SMALL TOOLS & EQUIPMENT	$38.13
					08-11-3-608	PETROLEUM PRODUCTS	$20.73
7111504	02/09/24	$(5.34)		6035322502036134-TAX CREDIT INVOICE #7012682			
					08-11-3-615	SMALL TOOLS & EQUIPMENT	$(3.46)
					08-11-3-608	PETROLEUM PRODUCTS	$(1.88)
7111513	02/09/24	$(34.67)		6035322502036134-RETURN DRILL BIT CREDIT			
					08-11-3-615	SMALL TOOLS & EQUIPMENT	$(34.67)
						VENDOR TOTAL:	$146.13
IL ENVIRONMENTAL PROTECTION							
39	02/14/24	$87,825.91		WASTEWATER PROJECT L17-2156			
					09-01-8-806	DEBT SERVICE-IEPA LOAN PHASE 3	$87,825.91
1	02/14/24	$41,444.56		WASTEWATER PROJECT L17-3973			
					09-01-8-807	DEBT SERVICE-IEPA LOAN PHASE 4	$41,444.56
						VENDOR TOTAL:	$129,270.47
KONICA MINOLTA							
9009787929	02/08/24	$467.50		VH COPIER MAINTENANCE 2/8/24-3/7/24			
					01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	$467.50
						VENDOR TOTAL:	$467.50
K-TECH SPECIALTY COATINGS LLC							
202401K0199	01/31/24	$7,039.14		DE-ICING LIQUID			
					02-01-3-619	LCD-BULK CHEMICAL PURCHASE	$7,039.14
						VENDOR TOTAL:	$7,039.14

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/05/24

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
LBM TOOLS LLC							
022224104748	02/22/24	$44.75		INTERIOR TRIMS TOOL			
					08-11-6-671	MAINTENANCE AND SUPPLIES	$11.19
					08-21-6-671	MAINTENANCE AND SUPPLIES	$11.19
					01-60-6-671	MAINTENANCE AND SUPPLIES	$11.19
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$11.18
						VENDOR TOTAL:	$44.75
M.E. SIMPSON COMPANY, INC.							
41775	01/31/24	$865.00		LEAK DETECTION 2218 HUTCHISON RD			
					08-11-4-632	LEAK DETECTION PROGRAM	$865.00
						VENDOR TOTAL:	$865.00
MCCANN INDUSTRIES, INC.							
W03820	02/12/24	$3,666.07		T23 TRACTOR REPAIR & MAINTENANCE			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$916.51
					09-01-6-671	MAINTENANCE AND SUPPLIES	$916.52
					08-11-6-671	MAINTENANCE AND SUPPLIES	$916.52
					08-21-6-671	MAINTENANCE AND SUPPLIES	$916.52
						VENDOR TOTAL:	$3,666.07
MCKESSON MEDICAL SURGICAL							
21701744	02/11/24	$170.15		EMS SUPPLIES RESTOCK			
					01-49-3-622	EMS EQUIPMENT & SUPPLIES	$170.15
						VENDOR TOTAL:	$170.15
MENARDS							
01387	02/16/24	$91.80		BOOT COVERS/SOIL/COUPLINGS & NIPPLES			
					08-11-3-605	OPERATING SUPPLIES	$18.66
					08-12-6-677	PROGRAM MAINTENANCE	$11.88
					08-11-6-675	WATER SYSTEM MAINT & REPAIRS	$61.26
1220	02/13/24	$3.72		PVC BOX			
					01-67-3-605	OPERATING SUPPLIES	$3.72
						VENDOR TOTAL:	$95.52

Village of Flossmoor
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Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MENARD'S-HOMEWOOD							
71885	02/07/24	$309.98		TARPS FOR SALT BINS			
					07-01-3-619	PROGRAM COMMODITIES	$309.98
71944	02/08/24	$(119.99)		RETURNED TARP INV #71885			
					07-01-3-619	PROGRAM COMMODITIES	$(119.99)
72278	02/14/24	$319.96		OUTSIDE KEDZIE & STERLING STATION LIGHTS			
					08-11-6-677	WATER FACILITY MAINTENANCE	$319.96
						VENDOR TOTAL:	$509.95
METRO FIRE CHIEFS ASSN OF ILLINOIS							
2024	02/16/24	$50.00		KOPEC: 2024 DUES			
					01-49-5-660	DUES AND SUBSCRIPTIONS	$50.00
						VENDOR TOTAL:	$50.00
MONARCH AUTO SUPPLY INC							
6981616242	02/09/24	$32.85		FREON FOR FD ICE MACHINE			
					01-67-3-605	OPERATING SUPPLIES	$32.85
						VENDOR TOTAL:	$32.85
MUNICIPAL FLEET MANAGERS ASSN							
2024 BAUMGARTNE	02/14/24	$50.00		BAUMGARTNER 2024 ANNUAL DUES			
					01-60-5-660	DUES AND SUBSCRIPTIONS	$50.00
						VENDOR TOTAL:	$50.00
NATIONAL FIRE PROTECTION ASSN							
3530360 20824	02/08/24	$175.00		BERK: MEMBERSHIP RENEWAL			
					01-49-5-660	DUES AND SUBSCRIPTIONS	$175.00
						VENDOR TOTAL:	$175.00
MICHELLE NELSON							
216	02/22/24	$100.00		REIMBURSE SSMMA AMERICAN CATHOLIC DINNER 12/9/23			
					01-41-5-661	TRAINING	$100.00
						VENDOR TOTAL:	$100.00
ICOR GAS							
39196092900 02162	02/16/24	$140.72		STERLING PUMP STATION 1/18/24-2/16/24			
					08-11-4-631	ELECTRIC, POWER, AND LIGHT	$140.72
						VENDOR TOTAL:	$140.72

Village of Flossmoor
Detail Board Report
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Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
NORM SCHILLING ENTERPRISES INC							
14398	02/10/24	$340.00		WOOD CHIP DISPOSAL			
					01-60-4-650	SPOIL DISPOSAL	$340.00
						VENDOR TOTAL:	$340.00
ON-TARGET SOLUTIONS GROUP INC							
4167	02/10/24	$325.00		MERKLE INTERNAL AFFAIRS & PROFESSIONAL STANDARDS TRAINING			
					01-48-5-661	TRAINING	$325.00
						VENDOR TOTAL:	$325.00
ORKIN EXTERMINATING COMPANY							
257649267	02/15/24	$130.99		PEST CONTROL-DPWSC			
					01-67-4-634	MISC SVCS	$130.99
257649824	02/14/24	$136.99		PEST CONTROL-VILLAGE HALL			
					01-67-4-634	MISC SVCS	$136.99
						VENDOR TOTAL:	$267.98
OTTOSEN DINOLFO HASENBALG & CASTALD							
4122	01/31/24	$1,373.99		OTHER LEGAL SERVICES			
					01-44-4-644	OTHER LEGAL SERVICES	$1,373.99
3846	01/31/24	$2,303.26		OTHER LEGAL SERVICES			
					01-44-4-644	OTHER LEGAL SERVICES	$2,303.26
						VENDOR TOTAL:	$3,677.25
OTTOSEN, DINOLFO, HASENBALG							
MARCH 2024	02/22/24	$11,902.50		RETAINER FOR LEGAL SERVICES MARCH 2024			
					01-44-4-630	VILLAGE ATTORNEY RETAINER	$11,902.50
						VENDOR TOTAL:	$11,902.50
PEERLESS NETWORK							
44383	02/15/24	$112.74		TELEPHONES 2/15/24-3/14/24			
					01-55-4-637	TELEPHONE	$41.06
					01-50-4-637	TELEPHONE	$71.68
						VENDOR TOTAL:	$112.74
ITNEY BOWES							
3106524328	02/09/24	$821.64		POSTAGE METER LEASE 12/30/23-3/29/24			
					01-43-6-670	OFFICE EQUIP MAINT	$821.6
						VENDOR TOTAL:	$821.6

Village of Flossmoor
Detail Board Report
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Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
PUBLIC SAFETY DIRECT, INC.							
102575	11/17/23	$334.95		FLOSSMOOR STAR ACRYLIC SIGN			
					01-48-3-605	OPERATING SUPPLIES	$334.95
103007	02/09/24	$195.00		UNIT 516 REMOVE OLD & INSTALL NEW CUSTOMER SUPPLIED DOCK & POWER SUPPLY			
					16-01-7-748	CAPITAL EQUIPMENT-POLICE	$195.00
103010	02/09/24	$7,284.99		UNIT 423 UPFITTING			
					16-01-7-748	CAPITAL EQUIPMENT-POLICE	$7,284.99
						VENDOR TOTAL:	$7,814.94
RAY O'HERRON CO INC							
2325974	02/20/24	$1,632.04		REYNOLDS UNIFORM			
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	$1,632.04
						VENDOR TOTAL:	$1,632.04

Village of Flossmoor
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Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
RUNCO OFFICE SUPPLY							
9304740	02/05/24	$822.18		FIN-TONER & CREDIT CARD PAPER GENERAL-TIME CARDS/COPY PAPER			
					01-41-3-601	OFFICE SUPPLIES	$27.59
					01-42-3-601	OFFICE SUPPLIES	$13.80
					01-43-3-601	OFFICE SUPPLIES	$58.36
					01-45-3-601	OFFICE SUPPLIES	$13.80
					01-48-3-601	OFFICE SUPPLIES	$13.80
					01-49-3-601	OFFICE SUPPLIES	$51.04
					01-53-3-601	OFFICE SUPPLIES	$16.21
					01-55-3-601	OFFICE SUPPLIES	$13.80
					08-10-3-601	OFFICE SUPPLIES	$6.90
					08-20-3-601	OFFICE SUPPLIES	$6.90
					08-10-3-607	COMPUTER EQUIPMENT & SUPPLIES	$299.99
					08-20-3-607	COMPUTER EQUIPMENT & SUPPLIES	$299.99
9311070	02/09/24	$84.75		GENERAL SUPPLY-REPORT COVERS-PERSONNEL MANUALS			
					01-42-3-601	OFFICE SUPPLIES	$21.19
					01-43-3-601	OFFICE SUPPLIES	$42.37
					01-45-3-601	OFFICE SUPPLIES	$4.24
					01-49-3-601	OFFICE SUPPLIES	$4.24
					01-53-3-601	OFFICE SUPPLIES	$12.71
9317350	02/15/24	$94.33		FIN-STAPLER (CASHIER/RECEPTIONIST) GENERAL-RUBBERBANDS/BINDER CLIPS/FILE FOLDERS			
					01-42-3-601	OFFICE SUPPLIES	$16.43
					01-43-3-601	OFFICE SUPPLIES	$61.46
					01-45-3-601	OFFICE SUPPLIES	$3.29
					01-49-3-601	OFFICE SUPPLIES	$3.29
					01-53-3-601	OFFICE SUPPLIES	$9.86
9319570	02/15/24	$11.98		RUBBERBANDS			
					01-42-3-601	OFFICE SUPPLIES	$3.00
					01-43-3-601	OFFICE SUPPLIES	$5.98
					01-45-3-601	OFFICE SUPPLIES	$0.60
					01-49-3-601	OFFICE SUPPLIES	$0.60
					01-53-3-601	OFFICE SUPPLIES	$1.80
9317350	02/20/24	$(9.58)		RUBBERBANDS-RETURN			
					01-42-3-601	OFFICE SUPPLIES	$(2.40)
					01-43-3-601	OFFICE SUPPLIES	$(4.78)
					01-45-3-601	OFFICE SUPPLIES	$(0.48
					01-49-3-601	OFFICE SUPPLIES	$(0.48
					01-53-3-601	OFFICE SUPPLIES	$(1.44

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/05/24

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
					01-55-3-601	OFFICE SUPPLIES	$1.99
					01-55-3-605	OPERATING SUPPLIES	$47.23
9323780	02/22/24	$62.48		PAPER/STAPLES			
					01-55-3-601	OFFICE SUPPLIES	$62.48
						VENDOR TOTAL:	$1,115.36
SHARK SHREDDING INC.							
66126	02/09/24	$116.90		VH/PD SHREDDING SERVICES CERT #77937			
					01-42-4-634	OTHER MISCELLANEOUS SERVICES	$33.45
					01-48-3-611	SPECIAL POLICE COMMODITIES	$83.45
						VENDOR TOTAL:	$116.90
S.M.A.R.T.							
SM2024AF	02/13/24	$500.00		SMART 2024 ANNUAL ASSESSMENT FEE			
					01-48-5-660	DUES AND SUBSCRIPTIONS	$500.00
						VENDOR TOTAL:	$500.00
SSACOP							
2024 1	02/16/24	$75.00		CHIEF JONES: 2024 RENEWAL			
					01-48-5-660	DUES AND SUBSCRIPTIONS	$75.00
2024 2	02/16/24	$50.00		DEPUTY CHIEF TAYLOR - RENEWAL			
					01-48-5-660	DUES AND SUBSCRIPTIONS	$50.00
2024 3	02/16/24	$50.00		COMMANDER TIM FILKINS: RENEWAL			
					01-48-5-660	TRAINING	$50.00
						VENDOR TOTAL:	$175.00
STATE TREASURER							
64401	01/31/24	$1,175.04		TRAFFIC SIGNALS MAINT OCT 2023-DEC 2023			
					02-01-4-630	ELECTRIC, POWER, AND LIGHT	$1,175.04
						VENDOR TOTAL:	$1,175.04
SYSTEM 1 DESIGN GROUP							
047195	02/16/24	$325.00		PUBLIC WORKS DECALS			
					08-11-3-605	OPERATING SUPPLIES	$325.00
						VENDOR TOTAL:	$325.00

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Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
THE COP FIRE SHOP							
213855	02/09/24	$176.00		THACKER FULL ZIP CARHART			
					01-49-3-612	UNIFORMS & RELATED SUPPLIES	$176.00
213741	12/27/23	$250.00		FARLEY UNIFORM HAT/PANTS/TSHIRTS			
					01-49-3-612	UNIFORMS & RELATED SUPPLIES	$250.00
213894	01/31/24	$213.00		BRACKEN FULL ZIP CARHART/QUILTED JACKET/TSHIRTS			
					01-49-3-612	UNIFORMS & RELATED SUPPLIES	$213.00
						VENDOR TOTAL:	$639.00
THOMSON REUTERS-WEST							
849653906	02/01/24	$772.35		ONLINE/SOFTWARE SUBSCRIPTION JANUARY 1, 2024 - JANUARY 31, 2024			
					01-48-4-630	PROFESSIONAL SERVICES	$772.35
						VENDOR TOTAL:	$772.35
UNITED PARCEL SERVICE							
0000F36604064	02/10/24	$27.99		DPW-STRAND ASSOCIATES			
					01-55-3-603	POSTAGE	$27.99
						VENDOR TOTAL:	$27.99
VERIZON WIRELESS							
9956855367	02/16/24	$2,024.49		MOBILE PHONES 1/17/24-2/16/24			
					01-42-4-637	TELEPHONE	$210.25
					01-43-4-637	TELEPHONE	$84.62
					01-45-4-637	TELEPHONE	$42.31
					01-53-4-637	TELEPHONE	$42.31
					01-50-4-637	TELEPHONE	$754.00
					01-55-4-637	TELEPHONE	$891.00
						VENDOR TOTAL:	$2,024.49
VILLAGE OF STEGER							
020824	02/08/24	$4,233.47		REIMBURSE PRE-EMPLOYMENT PSYCH TEST/INITIAL HIRE UNIFORMS - MAYDEN			
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	$3,783.47
					01-48-4-630	PROFESSIONAL SERVICES	$450.00
						VENDOR TOTAL:	$4,233.47

Village of Flossmoor
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Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
WALT'S FOOD CENTER							
5129	02/19/24	$31.45		SNACKS-BLACK HISTORY MONTH			
					01-41-4-651	COMMUNITY RELATIONS COMMISSIO	$31.45
5420	02/20/24	$42.53		COOKIES W/A COP @ PJH			
					01-48-3-611	SPECIAL POLICE COMMODITIES	$42.53
8978	02/22/24	$39.24		ECOM MEETING REFRESHMENTS			
					01-49-3-605	OPERATING SUPPLIES	$39.24
						VENDOR TOTAL:	$113.22
WORKING WELL							
0042505300	01/31/24	$95.00		STUBITSCH PRE-EMPLOYMENT PHYSICAL			
					01-43-4-636	PRE-EMPLOYMENT PHYSICALS	$95.00
0042555900	01/31/24	$105.00		PRE-EMPLOYMENT PHYSICAL-NICHOLS			
					01-60-4-636	PRE-EMPLOYMENT PHYSICALS	$105.00
						VENDOR TOTAL:	$200.00
STEPHANIE WRIGHT							
021024	02/10/24	$49.76		LUNAR NEW YEAR PURCHASE-CRC			
					01-41-4-651	COMMUNITY RELATIONS COMMISSIO	$49.76
						VENDOR TOTAL:	$49.76
ZOLL MEDICAL CORPORATION							
3912790	02/12/24	$3,138.88		NEW AED FOR ADMIN/DPW			
					01-67-3-605	OPERATING SUPPLIES	$3,138.88
						VENDOR TOTAL:	$3,138.88

Village of Flossmoor
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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount

Total Amount Being Paid: $377,532.25
Total Number of Invoices: 137

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
AIRONEEQ	AIR ONE EQUIPMENT INC	N	(1) 33.00	(0) 0.00	33.
AIRGASUS	AIRGAS USA, LLC	N	(1) 698.70	(0) 0.00	698.
ALWARREN	AL WARREN OIL COMPANY INC	N	(1) 2,534.88	(0) 0.00	2,534.
AMAZON	AMAZON CAPITAL SERVICES	N	(12) 1,353.30	(0) 0.00	1,353.
AWWA-2	AMERICAN WATER WORKS ASSOC	N	(1) 83.00	(0) 0.00	83.
ANDREWS	ANDREWS PRINTING LLC	Y	(2) 225.00	(0) 0.00	225.
ASCAP	ASCAP	N	(1) 435.17	(0) 0.00	435.
BAXTER&W	BAXTER & WOODMAN, INC.	N	(4) 42,694.95	(0) 0.00	42,694.
BENISTAR	BENISTAR	N	(1) 1,005.90	(0) 0.00	1,005.
BMOFIN	BMO FINANCIAL GROUP	N	(7) 6,039.06	(0) 0.00	6,039.
BOUND	BOUND TREE MEDICAL LLC	Y	(3) 841.21	(0) 0.00	841.
BRITES	BRITES TRANSPORTATION LLC	N	(1) 623.25	(0) 0.00	623.
BURKELLC	BURKE, LLC	N	(1) 2,375.38	(0) 0.00	2,375.
CALCITYP	CALUMET CITY PLUMBING	N	(1) 90,004.00	(0) 0.00	90,004.
CCP	CCP INDUSTRIES, INC.	N	(1) 460.53	(0) 0.00	460.
CDW-G	CDW GOVERNMENT, INC.	N	(3) 3,222.01	(0) 0.00	3,222.
CESOLUTI	CE SOLUTIONS	N	(1) 109.00	(0) 0.00	109.
CHANDLER	CHANDLER SERVICES INC	N	(1) 20,408.68	(0) 0.00	20,408.
CHICOMM	CHICAGO COMMUNICATIONS, LLC.	Y	(1) 94.80	(0) 0.00	94.
COM4037	COMED	N	(1) 142.25	(0) 0.00	142.
CORE&MAI	CORE & MAIN LP	Y	(3) 642.25	(0) 0.00	642.
CRITICAL	CRITICAL REACH	N	(1) 390.00	(0) 0.00	390.
CRUSOR	RICHARD G. CRUSOR, JR.	Y	(1) 300.00	(0) 0.00	300.
DAILYST	DAILY SOUTHTOWN	N	(1) 112.99	(0) 0.00	112.
DELPAINT	DONALD E. LONGSHORE	Y	(1) 6,000.00	(0) 0.00	6,000.
DIDENKON	NICK DIDENKO	N	(1) 120.00	(0) 0.00	120.
DIRECTFI	DIRECT FITNESS SOLUTIONS	N	(1) 495.00	(0) 0.00	495.
DYNEGY	DYNEGY ENERGY SERVICES	N	(4) 8,354.31	(0) 0.00	8,354.
EAGLEUNI	EAGLE UNIFORM CO INC	N	(3) 91.00	(0) 0.00	91.
ELMER&SO	ELMER & SON LOCKSMITHS INC	N	(1) 59.50	(0) 0.00	59.
FDTRAINING	FIRE DEPARTMENT TRAINING NETWORK	N	(1) 300.00	(0) 0.00	300.
FITZSIMM	FITZSIMMONS	N	(2) 75.00	(0) 0.00	75.
FORDOFHOME	FORD OF HOMEWOOD	N	(3) 1,980.96	(0) 0.00	1,980.
FDLIFE	FORT DEARBORN LIFE INSURANCE	N	(1) 511.01	(0) 0.00	511.
GALLAMAT	GALLAGHER MATERIALS CORP.	N	(1) 306.36	(0) 0.00	306.
HOLLANDP	HOLLAND PRINTING INC	N	(1) 86.00	(0) 0.00	86.
HOMEDEPO	HOME DEPOT CREDIT SERVICES	N	(6) 146.13	(0) 0.00	146.
IEPA	IL ENVIRONMENTAL PROTECTION	N	(2) 129,270.47	(0) 0.00	129,270.
KONICA	KONICA MINOLTA	N	(1) 467.50	(0) 0.00	467.
KTECH	K-TECH SPECIALTY COATINGS LLC	N	(1) 7,039.14	(0) 0.00	7,039.
LBMTOOLS	LBM TOOLS LLC	Y	(1) 44.75	(0) 0.00	44.
M.E.SIMP	M.E. SIMPSON COMPANY, INC.	N	(1) 865.00	(0) 0.00	865.
MCCANN	MCCANN INDUSTRIES, INC.	N	(1) 3,666.07	(0) 0.00	3,666.
MCKESSON	MCKESSON MEDICAL SURGICAL	N	(1) 170.15	(0) 0.00	170.
MENARDS	MENARDS	N	(2) 95.52	(0) 0.00	95.52

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/(
MENARDHM	MENARD'S-HOMEWOOD	N	(3) 509.95	(0) 0.00	509.
METROFIRE	METRO FIRE CHIEFS ASSN OF ILLINO	N	(1) 50.00	(0) 0.00	50.
MONARCH	MONARCH AUTO SUPPLY INC	N	(1) 32.85	(0) 0.00	32.
MUNICIPF	MUNICIPAL FLEET MANAGERS ASSN	N	(1) 50.00	(0) 0.00	50.
NFPA	NATIONAL FIRE PROTECTION ASSN	N	(1) 175.00	(0) 0.00	175.
NELSON,M	MICHELLE NELSON	N	(1) 100.00	(0) 0.00	100.
NICOR-4	NICOR GAS	N	(1) 140.72	(0) 0.00	140.
SCHILLING	NORM SCHILLING ENTERPRISES INC	N	(1) 340.00	(0) 0.00	340.
ONTARGET	ON-TARGET SOLUTIONS GROUP INC	N	(1) 325.00	(0) 0.00	325.
ORKIN	ORKIN EXTERMINATING COMPANY	N	(2) 267.98	(0) 0.00	267.
OTTOSEN	OTTOSEN DINOLFO HASENBALG & CAST	Y	(2) 3,677.25	(0) 0.00	3,677.
OTTOSENORR	OTTOSEN, DINOLFO, HASENBALG	N	(1) 11,902.50	(0) 0.00	11,902.
PEERLESS	PEERLESS NETWORK	N	(1) 112.74	(0) 0.00	112.
PITNEY	PITNEY BOWES	N	(1) 821.64	(0) 0.00	821.
PUBSAFET	PUBLIC SAFETY DIRECT, INC.	N	(3) 7,814.94	(0) 0.00	7,814.
RAYOHERR	RAY O'HERRON CO INC	N	(1) 1,632.04	(0) 0.00	1,632.
RUNCO	RUNCO OFFICE SUPPLY	N	(7) 1,115.36	(0) 0.00	1,115.
SHARK	SHARK SHREDDING INC.	N	(1) 116.90	(0) 0.00	116.
SMART2	S.M.A.R.T.	N	(1) 500.00	(0) 0.00	500.
SSACOP	SSACOP	N	(3) 175.00	(0) 0.00	175.
STATETRE	STATE TREASURER	N	(1) 1,175.04	(0) 0.00	1,175.
SYSTEM1	SYSTEM 1 DESIGN GROUP	Y	(1) 325.00	(0) 0.00	325.
THECOPFI	THE COP FIRE SHOP	N	(3) 639.00	(0) 0.00	639.
THOMWEST	THOMSON REUTERS-WEST	N	(1) 772.35	(0) 0.00	772.
UPS	UNITED PARCEL SERVICE	N	(1) 27.99	(0) 0.00	27.
VERIZON452	VERIZON WIRELESS	N	(1) 2,024.49	(0) 0.00	2,024.
VILLSTEGER	VILLAGE OF STEGER	N	(1) 4,233.47	(0) 0.00	4,233.
WALTS	WALT'S FOOD CENTER	N	(3) 113.22	(0) 0.00	113.
WORKING	WORKING WELL	Y	(2) 200.00	(0) 0.00	200.
WRIGHTS	STEPHANIE WRIGHT	N	(1) 49.76	(0) 0.00	49.
ZOLLMED	ZOLL MEDICAL CORPORATION	N	(1) 3,138.88	(0) 0.00	3,138.
	Grand Totals:		Total: 137 377,532.25	Total: 0 0.00	

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 02/29/24 thru 02/29/24

Vendor Name Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
AMERICAN PRINTING TECHNOLOGIES									
3314P	12/18/23	$2,584.72	81332	02/19/24		VSA MAILING PROJECT POSTAGE			
							01-43-3-603	POSTAGE	$2,584.72
								VENDOR TOTAL:	$2,584.72
AT&T									
1423236800	02/11/24	$888.13	81336	02/22/24		VILLAGE INTERNET ACCT #831-001-1181-835			
							01-42-4-639	WEBSITE & INTERNET SERVICES	$888.13
								VENDOR TOTAL:	$888.13
BCBSIL									
MARCH 2024	02/15/24	$116,525.89	81333	02/19/24		MARCH 2024 PREMIUM			
							01-00-0-219	HEALTH INSURANCE PAYABLE	$24,014.13
							01-42-2-590	HEALTH INSURANCE PREMIUM	$7,274.67
							01-43-2-590	HEALTH INSURANCE PREMIUM	$8,184.00
							01-48-2-590	HEALTH INSURANCE PREMIUM	$40,679.74
							01-49-2-590	HEALTH INSURANCE PREMIUM	$10,912.00
							01-50-2-590	HEALTH INSURANCE PREMIUM	$6,365.34
							01-55-2-590	HEALTH INSURANCE PREMIUM	$1,818.67
							01-60-2-590	HEALTH INSURANCE PREMIUM	$17,277.34
								VENDOR TOTAL:	$116,525.89
COMCAST									
0001666 020624	02/06/24	$214.90	81337	02/22/24		VH & DPWSC INTERNET 2/10/24-3/9/24			
							01-42-4-639	WEBSITE & INTERNET SERVICES	$214.90
194016683	02/01/24	$1,051.47	81339	02/29/24		VH ETHERNET 2/1/24-2/29/24			
							01-42-4-639	WEBSITE & INTERNET SERVICES	$1,051.47
								VENDOR TOTAL:	$1,266.37

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 02/29/24 thru 02/29/24

Vendor Name / Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
METLIFE									
MARCH 2024	02/16/24	$6,465.34	81334	02/19/24		POLICY #05390569/MARCH 2024 PREMIUM			
							01-00-0-219	HEALTH INSURANCE PAYABLE	$1,697.68
							01-42-2-590	HEALTH INSURANCE PREMIUM	$381.41
							01-43-2-590	HEALTH INSURANCE PREMIUM	$429.09
							01-48-2-590	HEALTH INSURANCE PREMIUM	$2,050.09
							01-49-2-590	HEALTH INSURANCE PREMIUM	$572.12
							01-50-2-590	HEALTH INSURANCE PREMIUM	$333.74
							01-55-2-590	HEALTH INSURANCE PREMIUM	$95.35
							01-60-2-590	HEALTH INSURANCE PREMIUM	$905.86
								VENDOR TOTAL:	$6,465.34
VISION SERVICE PLAN									
819862459	02/17/24	$1,106.91	81335	02/19/24		MARCH 2024 PREMIUM			
							01-00-0-219	HEALTH INSURANCE PAYABLE	$333.09
							01-42-2-590	HEALTH INSURANCE PREMIUM	$61.91
							01-43-2-590	HEALTH INSURANCE PREMIUM	$69.64
							01-48-2-590	HEALTH INSURANCE PREMIUM	$332.74
							01-49-2-590	HEALTH INSURANCE PREMIUM	$92.86
							01-50-2-590	HEALTH INSURANCE PREMIUM	$54.17
							01-55-2-590	HEALTH INSURANCE PREMIUM	$15.48
							01-60-2-590	HEALTH INSURANCE PREMIUM	$147.02
								VENDOR TOTAL:	$1,106.91

Total Amount Being Paid: $128,837.36
Total Number of Invoices: 7

MEMORANDUM

FLOSSMOOR

TO: Bridget Wachtel, Village Manager
C: Jonathan Bogue, Assistant Village Manager
FROM: Carin Booth, Payroll/Accounts Payable Clerk
DATE: February 29, 2024
SUBJECT: Vendor Activity Report-Manual Checks

Please note that several vendors appear on the Vendor Activity Report for manual checks with zero dollars in the invoice total column. This occurred because when pulling the information from BS&A, our financial software, the dates overlapped with the dates of the last board meeting on 2/19/24. The highlighted vendor information is correct and agrees with the Detail Board Report for Manual Checks Issued: 2/29/24 thru 2/29/24.

02/29/2024 02:48 PM
User: clboot
DB: Flossmoor

VENDOR ACTIVITY REPORT FOR VILLAGE OF FLOSSMOOR
Activity From 02/20/2024 To 02/29/2024

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/Chks
ACCURBIO	ACCURATE BIOMETRICS INC.	N	(0) 0.00		
ALWARREN	AL WARREN OIL COMPANY INC	N	(0) 0.00		
AMAZON	AMAZON CAPITAL SERVICES	N	(0) 0.00		
AMERPRIN	AMERICAN PRINTING TECHNOLOGIES	N	(1) 2,584.72		
ANDRESME	ANDRES MEDICAL BILLING, LTD	Y	(0) 0.00		
ANDREWS	ANDREWS PRINTING LLC	Y	(0) 0.00		
AT&T3	AT&T	N	(1) 888.13		
AUBURNSU	AUBURN SUPPLY	N	(0) 0.00		
BAXTER&W	BAXTER & WOODMAN, INC.	N	(0) 0.00		
BCBSIL	BCBSIL	N	(1) 116,525.89		
BEECON2	BEE CONSULTING & COMPUTER	N	(0) 0.00		
BLUECOLL	BLUE-COLLAR SUPPLY CO.	N	(0) 0.00		
BRUNOS	BRUNO'S TUCKPOINTING, INC.	N	(0) 0.00		
BUILDAUT	BUILDING AUTOMATION SOLUTIONS	N	(0) 0.00		
CANONSOL	CANON SOLUTIONS AMERICA , INC.	N	(0) 0.00		
CCP	CCP INDUSTRIES, INC.	N	(0) 0.00		
CERBERUS	CERBERUS SFR HOLDINGS II, L.P.	N	(0) 0.00		
CHICOMM	CHICAGO COMMUNICATIONS, LLC.	Y	(0) 0.00		
COMCAST3	COMCAST	N	(1) 214.90		
COMCAST FD	COMCAST	N	(0) 0.00		
COMCAST VH	COMCAST	N	(1) 1,051.47		
COM5073	COMED	N	(0) 0.00		
CONSTRUCT	CONSTRUCTION SOLUTIONS OF ILLINOI	N	(0) 0.00		
COOKCOUN	COOK COUNTY TREASURER	N	(0) 0.00		
CORE&MAI	CORE & MAIN LP	Y	(0) 0.00		
CRUSOR	RICHARD G. CRUSOR, JR.	Y	(0) 0.00		
DACRA	DACRA TECH LLC	N	(0) 0.00		
DELL	DELL MARKETING L.P.	N	(0) 0.00		
EBELSACE	EBEL'S ACE HARDWARE	N	(0) 0.00		
ECOM	E-COM DISPATCH CENTER	N	(0) 0.00		
FINISHED	FINISHED LLC	N	(0) 0.00		
FIRE MAUL	FIRE MAUL	N	(0) 0.00		
FIRSTPLACE	FIRST PLACE RENTAL	N	(0) 0.00		
FOP	FOP	N	(0) 0.00		
GASVODA	GASVODA & ASSOCIATES INC	N	(0) 0.00		
GRANICUS	GRANICUS	N	(0) 0.00		
GREATLD	GREAT LAKES DISTRIBUTING INC	N	(0) 0.00		
HISKES	HISKES, DILLNER, O'DONNELL,	Y	(0) 0.00		
HOLLANDP	HOLLAND PRINTING INC	N	(0) 0.00		
HOMECLEA	HOME CLEANING CENTERS -AMERICA	N	(0) 0.00		
HOMEWOOD	HOMEWOOD DISPOSAL SERVICE INC	N	(0) 0.00		
HOMEWOODYW	HOMEWOOD DISPOSAL SERVICE INC	N	(0) 0.00		
HOMEWOODVH	HOMEWOOD DISPOSAL SERVICE INC	N	(0) 0.00		
HOMEWOODPW	HOMEWOOD DISPOSALSERVICE INC	N	(0) 0.00		
HORTON	THE HORTON GROUP	N	(0) 0.00		

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/Chks
IGFOA-CO	IGFOA	N	(0) 0.00		
ILFOPLABOR	IL FRATERNAL ORDER OF POLICE	N	(0) 0.00		
ILLSTATE	ILLINOIS STATE TOLL HIGHWAY	N	(0) 0.00		
ICC	INTERNATIONAL CODE COUNCIL	N	(0) 0.00		
MACQUARIE	MACQUARIE EQUIPMENT CAPITAL INC.	N	(0) 0.00		
MATTHEWO	MATTHEW O'SHEA CONSULTING INC.	N	(0) 0.00		
MENARDS	MENARDS	N	(0) 0.00		
MENARDHM	MENARD'S-HOMEWOOD	N	(0) 0.00		
METLIFE	METLIFE	N	(1) 6,465.34		
MWIAIR	MIDWEST AIR PRO, INC.	N	(0) 0.00		
MONARCH	MONARCH AUTO SUPPLY INC	N	(0) 0.00		
MUNICELE	MUNICIPAL ELECTRONICS DIVISION	Y	(0) 0.00		
MUNICIPALG	MUNICIPAL GIS PARTNERS INC	N	(0) 0.00		
NATLFIRE	NATIONAL FIRE CODES	N	(0) 0.00		
NEXTDAY	NEXT DAY PLUS	N	(0) 0.00		
NIXNAX	NIX NAX	N	(0) 0.00		
PFPETTIB	P F PETTIBONE & CO	N	(0) 0.00		
PARAMEDICS	PARAMEDIC SERVICES OF ILLINOIS IN	N	(0) 0.00		
PRESCIEN	PRESCIENT SOLUTIONS	N	(0) 0.00		
PUBSAFET	PUBLIC SAFETY DIRECT, INC.	N	(0) 0.00		
PURCHASE	PURCHASE POWER	N	(0) 0.00		
RAYOHERR	RAY O'HERRON CO INC	N	(0) 0.00		
RELIABLE	RELIABLE FIRE EQUIPMENT CO	N	(0) 0.00		
RUNCO	RUNCO OFFICE SUPPLY	N	(0) 0.00		
S&J	S&J INDUSTRIAL SUPPLY CORP	N	(0) 0.00		
SHOREWOO	SHOREWOOD HOME & AUTO, INC.	N	(0) 0.00		
SMITHDAW	SMITH DAWSON & ANDREWS	N	(0) 0.00		
SWPRINT	SOUTHWEST DIGITAL PRINTING	N	(0) 0.00		
SOUTHWES	SOUTHWEST TOWN MECHANICAL	N	(0) 0.00		
STONEBIZ	STONEBIZ INC	N	(0) 0.00		
SUBBUILD	SUBURBAN BUILDING OFFICIALS	N	(0) 0.00		
SUBLABOR	SUBURBAN LABORATORIES INC	Y	(0) 0.00		
SUPERPUM	SUPERIOR PUMPING SERVICES	N	(0) 0.00		
UDOS	UDO'S PROFESSIONAL CAR WASH	N	(0) 0.00		
UPS	UNITED PARCEL SERVICE	N	(0) 0.00		
USDIGITAL	US DIGITAL DESIGNS	N	(0) 0.00		
VERIZON452	VERIZON WIRELESS	N	(0) 0.00		
VILHMD	VILLAGE OF HOMEWOOD	N	(0) 0.00		
VISION	VISION SERVICE PLAN	N	(1) 1,106.91		
PURCHASE	VOID	N	(0) 0.00		
WAREHOUS	WAREHOUSE DIRECT	N	(0) 0.00		
WESTSTRA	WEST SIDE TRACTOR SALES	N	(0) 0.00		
ZOLLMED	ZOLL MEDICAL CORPORATION	N	(0) 0.00		
	Grand Totals:		Total: 7 128,837.36		

TO: **Bridget Wachtel, Village Manager**
FROM: **John Brunke, Public Works Director**
DATE: **March 4, 2024**
SUBJECT: **Consideration of a Contract Award to Strand Associates for Design Engineering Services for the Water Supervisory Control and Data Acquisition System (SCADA) Replacement Project**

FLOSSMOOR

Included in the FY24 General Fund Budget is $80,000 for the Water Supervisory Control and Data Acquisition System (SCADA) Replacement Project design engineering services. The current water SCADA system was installed in 2009 and has served the Village well by allowing Public Works to control all the remote components of our water system automatically through the SCADA computer and integrated logic using real time information. This technology is vital to controlling pumping and reservoir levels and also has been helpful in identifying water loss. The system is an important component of our responsibility in providing safe drinking water. Now that the system is 15 years old, the computer and radio equipment is outdated and has experienced some issues that need to be addressed by replacement and upgrade. These improvements were outlined in the Preliminary Design Report - Water System Pumping, Storage, and SCADA Improvements issued in January 2023 by Strand Associates to the Village. This report outlined recommended improvements to our water distribution system.

Attached for your review is a proposal from Strand Associates for the Water SCADA Replacement Project design engineering services. The total not-to-exceed fee of the proposal is $57,900. The following is a list of the scope of services for the proposal:

Design Services

- Visit the Water SCADA System sites to gather information.
- Develop 90% input/output list and associated controls for each site, associated drawings, construction sequence and operation plan.
- Develop an opinion of probable construction cost.
- Meet with the Village to review 90% documents and cost opinion.
- Prepare Request for Proposal (RFP) documents for Village.

Request for Proposal - Related Services

- Assist the Village in distributing the RFP documents to the Village's preferred suppliers.
- Attend one pre-proposal meeting.
- Answer questions during proposal period.
- Assist the Village in rating submittals, participating in proposer interviews, and award of contract.
- Prepare contract documents for Village.

If approved, this contract work will commence in April 2024 and should be completed by November 2024. Strand Associates assisted the Village with the water supply transition project and also completed the Preliminary Design Report - Water System Pumping, Storage, and SCADA Improvements and their work was excellent. We recommend that their services be used for this project.

Based on the information above, Public Works Staff recommends that the Mayor and Board of Trustees approve the attached Water Supervisory Control and Data Acquisition System Replacement proposal from Strand Associates for a not-to-exceed amount of $57,900. A representative from Strand Associates will be in attendance this evening to answer any questions you may have on their proposal or project.

STRAND ASSOCIATES®
Excellence in Engineering℠

Strand Associates, Inc.®
1170 South Houbolt Road
Joliet, IL 60431
(P) 815.744.4200
www.strand.com

February 27, 2024

Mr. John Brunke, P.E., CFM
Village of Flossmoor, Illinois
2800 Flossmoor Road
Flossmoor, IL 60422

Re: Water Supervisory Control and Data Acquisition System Replacement

Dear Mr. Brunke:

Thank you for the opportunity to submit this proposal to provide engineering services to replace the Village of Flossmoor's Water Supervisory Control and Data Acquisition (SCADA) system. This proposal is based on the information contained in Section 4 of the preliminary design report – *Water System Pumping, and SCADA Improvements* issued in January 2023. We have summarized the proposed approach in this letter for the purposes of defining the scope. Please refer to the design report for details regarding the existing installation.

Proposed Approach

The proposed approach includes:

- Replacing the back panels in the existing master telemetry unit (MTU), remote telemetry unit (RTU), and master radio panel enclosures at the sites listed below. The back panels will include Allen Bradley CompactLogix family programmable logic controllers (PLC) and modern licensed frequency radios from GE Grid Solutions as well as new power supplies, relays, and miscellaneous material/equipment. The existing control functions will be maintained. Backup local pressure control of the pumping stations will be added.
  - Public Works building (MTU)
  - Sterling Avenue pump station (RTU-1)
  - Vollmer Road pump station and reservoir (RTU-2)
  - Meinheit pump station (RTU-3)
  - Kedzie pump station (RTU-4)
  - Western Avenue elevated tank (RTU-5)
  - Meinheit elevated tank (master radio panel)
- Maintaining the existing communication paths, apart from providing a hardwired high speed communication link between the MTU and the master radio enclosure in the base of Meinheit elevated tank.
- Replacing the existing SCADA computer, peripherals, and networking equipment at the Public Works building with a redundant computer-based system.
- Selecting a SCADA graphics software package for development of the graphics on the SCADA computers.
- Including a software-based alarm dialer on one of the SCADA computers and a hardwired backup alarm dialer.
- Selecting a reporting software package for installation on one of the SCADA computers and incorporate automatic transfer of flow total data from the SCADA system to the reporting software.
- Including a secure method of remote access to the SCADA system.

- Replacing existing suction and discharge pressure transmitters, low and high discharge pressure switches, and flow meters that are more than 5 years old. This does not include instrumentation at Sterling Avenue pump station and Vollmer Road pump station and reservoir that is slated for replacement as part of a near-term future project.
- Removing the remnants of the Consolidated Electric D620 system and the Metropolitan Industries system and consolidate the wiring.

Scope of Services

We propose the following services to support the Village carrying out the proposed approach.

Design Services

- Visit the Water SCADA System sites in a 1-day site visit to gather information.
- Develop a 90 percent input/output (I/O) list and associated control descriptions for each site. Develop a 90 percent SCADA Riser and associated drawings showing the physical location of the sites. Develop a construction sequence and operation plan. Submit .pdf of documents to Village for review.
- Develop an opinion of probable construction cost (OPCC) based on the 90 percent I/O list, control descriptions, and SCADA riser. Submit OPCC to Village for review.
- Meet with the Village virtually to review the 90 percent documents and OPCC.
- Incorporate the Village's comments and prepare Request for Proposal (RFP) documents using Engineers Joint Contract Documents Committee C-700 Standard General Conditions of the Construction Contract, 2018 Edition, technical specifications, and engineering drawings. Submit .pdf of final RFP documents to Village.

Request for Proposal-Related Services

- Assist the Village in distributing the RFP documents to the Village's preferred suppliers.
- Attend one pre-proposal meeting at the Public Works building.
- Answer questions during the proposal period.
- Assist the Village in award of the contract, including, but not limited to, reviewing up to three proposals and attending up to three proposer interviews with the Village.
- Prepare three sets of contract documents for signature. Distribute contract documents to contractor for signature. Review contractor's documents for compliance with the contract requirements. Distribute contract documents to Village for signature. Distribute executed contract documents to contractor and Village.

Compensation

The estimated fee for the above services is:

Design Services: $47,300

Bidding-Related Services: $10,600

Schedule

We are available to start on this project in April 2024.

It is anticipated that the design and bidding-related services will be completed within 8 months from execution of an agreement. It is anticipated that the construction period for the project will be at least 16 months once the project is awarded.

If you would like our firm to provide the above services, please let us know and we will prepare a formal agreement.

Sincerely,

STRAND ASSOCIATES, INC.®

Brent M Studnicka

Brent M. Studnicka, P.E.

Chris Ulm, P.E.

P231.107/BMS:beh

TO: Bridget Wachtel, Village Manager
FROM: Matthew Berk, Assistant Fire Chief
DATE: March 4, 2024
SUBJECT: Consideration of Replacement Purchase of Ambulance 119- 2012 Med Tech

FLOSSMOOR

This FY23/24 has earmarked $377,000 in line item# 16-01-7-749 for replacing Ambulance 119 (A119), a 2012 Med Tech ambulance that has proudly and professionally served our community since being placed in service. In February of 2023, the fire department sought board approval with Resolution 2023-5, entering into a cooperative agreement with BuyBoard, a national purchasing cooperative, to work with Osage Ambulances to build and purchase a duplicate ambulance to our current Ambulance 119, which also is an Osage.

Over the past year, the fire department has worked with the dealer of Osage Ambulance, Northwest Central Emergency Vehicles, to build an ambulance that will carry on the duties of the current A119. This build specification process (Osage/ NCEV # 6820/J3383) has been lengthy, and the fire department has finalized the current specifications that will meet the most current compliance and regulatory standards, further enhancing the safety of our personnel and the patients we care for. This Osage ambulance will be the third Osage purchased by the village. By remaining customers with Osage, we can explore remounting the box (patient care area) on the next ambulance with Osage, which could save considerable money.

The fire department is seeking board approval to purchase a 2024 Osage Ambulance utilizing the BuyBoard national purchasing cooperative in the amount of $313,922.00. This capital investment will enhance our capacity to deliver exceptional emergency medical care and demonstrate our commitment to meeting the evolving needs of our village. Based on the projected June 2024 delivery date, we will need to carry over all of the remaining funds of this line to make payment at the time of delivery.

In the past, we have sold the ambulance being replaced, or it was placed as the reserve ambulance as part of the shared ambulance program with Hazel Crest and Homewood. Based on the increased calls for service, we have discussed the feasibility of adding an additional reserve ambulance to the program. Collectively, we will need to make a decision before delivery of the new unit. Between now and delivery, we are assessing the market value of the current unit from third-party vendors and the trade-in value from North Central Emergency Vehicles. Unfortunately, they cannot provide a trade-in value this far in advance of our estimated delivery date. Should we decide to trade it in or modify our intergovernmental agreement with Hazel Crest and Homewood, we will return to the Board.

With the above information in mind, we ask that the Board approve the Village Manager to purchase a 2024 Osage Ambulance utilizing the BuyBoard national purchasing cooperative in the amount of $313,922.

OSAGE AMBULANCE
2025 WARRIOR
ORDER FORM

LAST UPDATED 1/30/2023

Dealer Name:	NCEV
Salesperson:	Mark Clemens
Customer Name & Address	Flossmoor Fire Department 2100 Flossmoor Rd Flossmoor, IL
Shipping Address:	
Fleet Number:	
Contact Name:	Chief Robert Kopec
Email:	rkopec@flossmoor.org
Phone:	
Fax:	
Chassis Type:	2023 F550,4X4, 193"WB - RP
Osage Unit #:	6820 / J3383
VIN:	1FDUF5HT9PED21796

Ref J2169

ORDER SUMMARY

SUBTOTAL OF OPTIONS: $	$86,832.00
(+) BASE PRICE: $	$227,090.00
TOTAL UNIT PRICE: $	$313,922.00
DELIVERY DATE:	

Osage believes the proposed design (identified above with an *) could increase the chance of injury to passengers, and recommends the following:

____________ There would be no additional cost for this change.

____________ The additional charge for this change would be __________

____________ Dealer directs that Osage modify the design as recommended.

____________ Dealer acknowledges the above recommendation, and directs Osage to proceed with the original design.

This recommendation was reviewed with the purchaser, ____________________

of ____ Date ______________

Endows Responsibility for Full Payment for Unit# J3383 at Delivery

OSAGE AMBULANCE WILL NOT BE RESPONSIBLE FOR THE PERFORMANCE OF CUSTOMER SUPPLIED OR SPECIFIED PRODUCT.

THIS ORDER IS NOT BINDING UNTIL SIGNED BY BOTH AN OSAGE DEALER, AND/ OR AN AUTHORIZED REPRESENTATIVE FOR AN FLOSSMOOR FIRE AND AN AUTHORIZED REPRESENTATIVE FOR OSAGE AMBULANCE.

Signature of Flossmoor Fire **Date Signed**

1-22-2024

Signature of Authorized Representative of Osage Ambulance **Date Signed**

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: March 4, 2024
SUBJECT: 7th Floor Hospitality Group Liquor License

FLOSSMOOR

On February 5, 2024, 7th Floor Hospitality Group appeared before the Village Board seeking a Class B liquor license, which "authorizes the sale at retail of alcoholic liquor in the original packages only, but not for consumption on the premises where sold."

As a reminder, 7th Floor Hospitality Group has entered into a lease for 1835 Dixie Highway Unit D., which staff will note is a separate unit within the building known as 1615 Vollmer Road, for the purpose of operating a retail liquor store. Staff noted that while the application indicates hours of operation as Sunday-Saturday, 11 AM-1 AM, as is permitted with a Class B license, Mr. Morgan has advised that the hours are actually proposed for a 9 PM close Sunday-Thursday and 10 PM close Friday and Saturday.

The 1615 Vollmer Road building is undergoing extensive interior renovations for a public/private cigar lounge (Embassy Cigar Lounge) and a separate retail space (7th Floor Hospitality Group). The property is owned by BRC Capital LLC. and is managed by Corey Singleton. Mr. Singleton advised that the 7th Floor Hospitality Group would be the sole retailer of alcohol for the Embassy Lounge and would also be open for retail sales to the general public, although not advertised. Mr. Morgan and Mr. Singleton explained that the separate retail sale of alcohol to serve the cigar lounge is a State regulation. Also, food may be brought in and served at the establishment, but a kitchen is also not permitted by State regulations.

After much discussion about the retail sale of liquor, the Board directed the Village Attorney to prepare the attached ordinance. Consultation with the Village Attorney did not result in any distinguishing conditions of this Class B retail license compared to other Class B licenses in the Village, such as the Meijer grocery store.

In a review of the Village's Municipal Code on liquor license classes, it was discovered that we need to reduce other license classes to reflect businesses that no longer operate in the Village. The attached ordinance accomplishes that objective and increases the number of Class B licenses by one to accommodate 7th Floor Hospitality Group. Upon its passage, the 7th Floor Hospitality Group will be able to make an administrative application for a Class B license.

FMC ORDINANCE NO. __________

AN ORDINANCE OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS AMENDING CHAPTER 103 OF THE VILLAGE OF FLOSSMOOR MUNICIPAL CODE (Alcoholic Beverages)

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Chapter 103 of the Flossmoor Municipal Code provides for all matters relating to applications, issuance, classes and restrictions to sell or possess, with the intention to sell, alcoholic liquor within the Village; and,

WHEREAS, the Mayor and Board of Trustees have reviewed the provisions of Chapter 103 and have determined it is in the best interest of the Village to amend Section 103-1-8 of Chapter 103 to establish the number of each class of liquor licenses as hereinafter provided.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1: Section 103-1-8 of Chapter 103 of the Village of Flossmoor Municipal Code is hereby amended by deleting said Section 130-1-8 in its entirety and replacing it with the following:

A. The following are the numbers for each class of license issued:

Class A	Five
Class B	Three
Class BW	One
Class C	One
Class D	No limit

Class PGC	One
Class B-WO	Two
Class T	No limit
Class AB-VGP	One
Class A-1	One
Class E	None

B. In the event any license issued pursuant to this Chapter 103 is revoked or not renewed for any reason, the number of licenses for the class of the license being revoked or not be renewed shall be reduced to the actual number of the licenses issued for that class, unless such license is transferred to a new licensee for a business at the same location of the prior license holder and the new licensee provides the same service and format of the prior license holder.

This Ordinance shall be in effect upon its passage, approval and publication as provided by law.
PASSED this _________ day of ______________, 2024.

AYES: ____

NOES: ____

ABSENT: ____

ABSTAINED: ______________________________________

PASSED: ____

APPROVED: _______________________________________

PUBLISHED: _______________________________________

APPROVED:

____
Mayor

ATTEST:

____
Village Clerk

TO: Bridget Wachtel, Village Manager
FROM: Bridget Wachtel, Village Manager
DATE: March 4, 2024
SUBJECT: FY25 Preliminary Budget

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The Board has been provided the FY 25 Preliminary Budget. Please bring your copy to the next several meetings. Attached is a report focusing on the General Fund and Water and Sewer Fund summaries along with department reports on goals and objectives.

Village of Flossmoor

PRELIMINARY BUDGET
FY 2025

Executive Summary

FLOSSMOOR

FY 25 Preliminary Budget

The Village uses fund accounting, the accepted accounting structure for governments. A fund functions as a separate fiscal entity with its own assets, liabilities and revenues and expenses. Different funds are used to segregate transactions related to certain functions or activities. This executive summary is intended to provide an overview of the General Fund and the Water and Sewer Fund, two of the largest operating funds in the Village budget. A complete copy of the FY 25 Preliminary Budget can be found on the Village website, www.flossmoor.org.

Water Fund Summary

For the last several years, the presentation of the Preliminary Budget has started with an understanding of the Water and Sewer Fund's financial health in order to understand the additional pressures being placed on the General Fund. We have previously discussed that the fund cannot be self-sustaining without an accumulated fund balance to support capital improvements, which for several years has not been able to do. The low purchased to bill ratio compounded by the costs to repair water main breaks and aging infrastructure had become a financial strain. In addition to serviceability and fire flow, leaks and breaks had contributed to a peak water loss of more than one in three gallons purchased. Following the water main replacement from the 2013 and 2014 bonds and repairs to the Vollmer Reservoir, the Village experienced a period of time with less water purchased, an improved purchased to bill ratio and less repairs.

Poor performing water main is one concern, while poor performing meters are another concern. An additional effort to improve the water main system performance was the replacement of large meters throughout the community. Technology has advanced, and we replaced large meters with ones that are better able to capture low-flow reads, thereby contributing to improving our billing and subsequently increasing our revenue. Following all of that work, the Village's purchased to bill ratio climbed to 83% (up from 59%) and has unfortunately been dwindling down ever since and was at 77% in fiscal year 2023. This poor performance is concerning.

The next priority in improving the financial health of the Water and Sewer Fund is to replace the residential (small) meters with the newer technology. Considering high water rates and the community-wide impact of accounting for unbilled water, water meter replacement should remain a top priority despite the significant cost. Based on the performance of the large meter project, we believe that the project will pay for itself over time. We remain confident that replacing these meters will have a positive impact on the purchased to bill ratio. The Village learned that the project expense is eligible for funding through the Village's share of the American Rescue Plan Act (ARPA) monies. In the fall of 2023, the Village entered into a service contract to replace approximately 2,600 small meters to the new style Sensus iPERLmeter and convert the entire inventory to a radio read system. The full impact of the new meters on the accounting of water sales will not be realized until Fiscal Year 2025.

The successful passage of a water supply contract with Homewood for Hammond/Chicago Heights water will bring certainty for the Village for the next 25 years with respect to the supply rate cost increases as that contract defines the increase to CPI and caps the increase to 3%.

The Villages of Homewood and Flossmoor were able to fully transition to the new supply system at the end of September 2022, so Fiscal Year 2024 marks the first full year of new supply costs.

Flossmoor is using existing infrastructure through Homewood to receive the new water supply but will need to make improvements at the pumping stations, reservoir and booster stations as needed. The preliminary cost of these improvements is about $1.68M, a cost which should decrease as terms favorable to Flossmoor were negotiated in the Homewood/Flossmoor agreement. The first phase of the project, SCADA system improvements, is planned to be completed in Fiscal Year 2025.

As a result of the overall economic condition of the fund, staff has only advanced mandated critical capital projects impacting the Water and Sewer Fund. Over the past couple of fiscal years, those projects have been centered around water supply, as described above. Of the $1.7 million Water Meter Replacement Project, $627,253 has been allocated to the General Fund and $331,000 has been allocated to the Water and Sewer Fund; the majority of the project has been paid for with ARPA funds.

	FY25 Budget	FY 24 Projections	FY 24 Budget
Operating Revenue	$4,099,565	$4,151,917	$4,074,480
Operating Expenditures	$3,950,725	$3,657,650	$3,786,018
Net Operating Water & Sewer	$ 148,840	$ 494,267	$ 288,462

	FY25 Budget	FY 24 Projections	FY 24 Budget
Total Revenue	$4,099,565	$4,151,917	$4,074,480
Total Expenditures	$3,950,725	$3,988,650	$4,117,018
Net Total Water & Sewer	$ 148,840	$ 163,267	$ (42,538)

The Village's Water and Sewer Fund is projected to end FY 24 with a surplus in its operating and total fund position, in part due to increased water sales, less water supply needed and less sewer maintenance performed this year. The Preliminary FY 25 budget also reflects a positive operating and total fund position, although no capital improvements have been planned.

For FY 24, water supply and overtime costs associated with repairs are projected to be approximately $119,311 under budget, and combined water and sewer sales and penalties are trending upward with a projection of receiving $17,400 more than budget. Factors influencing water sales include weather patterns. Further, it is anticipated that additional revenues associated with penalties will be realized. The positive impact of an inflationary environment is that the Village will realize additional interest income; for the Water and Sewer Fund, that projection is expected to be $9,200 for the current fiscal year. For FY 25, staff is budgeting $15,500 more in sales and penalties based on trending in recent years. As a reminder, having transitioned to the new supply contract, the operating and maintenance costs will no longer be a direct cost which is an average savings of $50,000 a year; the O&M costs are now factored into the supply rate per the contract. Another savings impacting the operating budget for the next few years include hydrant sandblasting and painting; the work has been completed throughout the Village this year and will not resume for another five to seven year which is a short-term savings of $40,000 per year.

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The Village is very fortunate to have secured such a favorable water supply contract. The Village enjoyed a low rate of $4.62 per 1,0000 gallons under the Harvey contract, by far the lowest of the downstream communities that Harvey served. The new contract with Hammond/Chicago Heights had a starting supply rate of $4.75 which rose to $4.87 on January 1, 2024 and anticipated to be $4.99 on January 1,2025. To be capped at 3.0% for the next 25 years places the Village in an extremely favorable and stable position relative to water supply.

The traction in the turnaround in the health of this fund had been encouraging. Replacement of the water meters is a good next step in improving the accounting of water usage in the fund.

General Fund Summary

At the time of the FY 23 budget preparation and inclusive of budget amendments, we budgeted the use of $937,114 in fund balance to close an operating revenue gap with an additional $1,308,108 toward capital. This single year snapshot analysis shows that we budgeted to use more in fund balance than we would have saved this year, mostly attributable to the water meter replacement project at a budgeted cost of approximately $627,253 and several facility improvements totaling $619,033. In addition, several capital improvements such as the Brookwood Bridge Replacement Project, Flossmoor Road Viaduct Improvements and Brumley Drive Reconstruction are all offset with grant revenue. Capital one-time non-operating projects are always planned with adequate monies available.

	FY25 Budget	FY 24 Projections	FY 24 Budget
Operating Revenue	$12,865,958	$12,892,013	$12,494,169
Operating Expenditures	$13,762,098	$13,381,202	$13,431,283
Net Operating General Fund	($ 896,140)	$ (489,189)	($ 937,114)

The Village is projecting to end FY 24 with an operating deficit better than budgeted. The large operating deficit in FY 25 is in part due to historic police and fire pension increases in addition to increased expenditures both due to the expansion of service as well as the inflationary market.

	FY25 Budget	FY 24 Projections	FY 24 Budget
Total Revenue	$15,642,064	$14,657,974	$15,781,610
Total Expenditures	$17,972,068	$16,153,894	$18,026,832
Net Total General Fund	($ 2,330,004)	$ (1,495,920)	($2,245,222)

The Village does not anticipate spending all of the money allocated in FY 24 for capital and non-operating projects, most notably the Flossmoor Road Viaduct Improvements, the construction of the salt storage bin and other facility improvements. These projects are re-budgeted in FY 25 along with improvements to the water supply system that cannot be financed through the Water and Sewer Fund.

Expenditures

The analysis of expenditures can be viewed a couple of different ways. First, how do we project to perform for the year? Second, how does this year's budget compare to next year's budget?

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For our current Fiscal Year, FY 24, the Village is projected to perform better than budget as far as our operational position by approximately $447,925. The FY 24 budget inclusive of budget amendments would have had a $937,114 use of fund balance; projections show the use of $489,189. The chart below compares the budgeted expenditures to projected.

FY 24 Operating Expenditures: Budget vs. Projections	
FY 24 G.F. Operating Budget	$13,431,283
FY 24 G.F. Operating Projections	$13,381,202
	$ 50,081

The Village anticipates spending approximately $50,081 less than budgeted this fiscal year on its operations.

***FY 24 projections compared to FY 24 budget**:*

Significant Expenses under budget (FY 24 proj'd vs. FY 24 budget):

- Full-time personnel turnover and vacancies across all departments had an impact on budget savings this year for a combined salary savings of approximately $116,000.
- Across departments part-time personnel vacancies also contribute to projected savings. These are cases where positions were unfilled or budgeted hours were not expended. In total, there is a projected savings of approximately $68,000. This savings is offset by an increased use of part-time records clerks compared to budget in the amount of $14,175 to cover full-time employees' paid time off.
- With fluctuations in actual staffing compared to budget, benefit lines are impacted. The budget assumes full staffing while projections reflect the actual staff census. IMRF costs are expected to be $11,700 less than budget as a result; this change also reflects a rate decrease on January 1, 2024 from 6.91% to 6.3%.
- Several personnel related expenses in the Fire Department also are anticipated to contribute to the expense savings this fiscal year. The most significant of which is the Duty Shift Program pay which is projected under budget by close to $72,000 due to less paramedics available to work; this shortage is industry-wide and not unique to Flossmoor. Subsequently, Paramedic Incentive Pay is projected to be about $2,500 less than budget due to this staffing shortage. On a related note, Fire and Paramedic Volunteer Calls and Training Pay is anticipated to be approximately $25,000 less than the budgeted amount due to lower participation.
- The Village's expenses for the GIS Consortium will not be fully realized in FY 24 since the Village did not join at the start of the fiscal year. This one-time savings is projected to be $53,6625.
- The Village is expected to spend less on legal fees this year due to a new contracted firm and successfully completing union negotiations expeditiously. The savings is expected to be $10,000.
- Legislative professional services and the board contingency fund are not expected to be spent this year, saving the Village a combined budget of $20,000.

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- Police Department range maintenance has been deferred in the amount of $11,000 recognizing upcoming capital improvements will be made. These costs will resume following the project.
- Fire Department Tuition and Fees is projected to be $11,000 less than budget because federal grants continue to fund firefighter tuition. However, this funding stream is finite.

Significant Operating Expenses over budget (FY24 proj'd vs FY 24 budget):

- The health insurance renewal was budgeted at a historical trend of 6%. The actual renewal was a 7.9% increase. The actual renewal was also impacted by the employee census. The premium increase was $24,000 more than budget.
- A few benefits dependent upon actual staffing are also tracking above budget: EAP and Wellness, HSA Contributions and FICA with a combined total impact of $20,000.
- Overtime in Police is projected to be over budget by fiscal year end due to officers on leave, illness, and special assignments like events and specialty teams.   Of the $132,000 in additional overtime, approximately $30,000 is reimbursable for special details. Overtime for captain shift coverage is projected to be $11,000 more than budget to cover a medical leave.
- Village-wide Information Technology costs shared amongst departments are projected to be approximately $27,460 more than budget. This year the Village solicited proposals for IT managed services and selected a new vendor. With that change, the Village receives 3 days of on-site assistance and 5 days of remote support. As the new vendor addresses outstanding projects and streamlines services and operations, we will experience savings in some of the subscribed services and reduce the number of on-site support days while retaining 5 days of remote service. In addition, as a reminder, generally, more of our network that would have been hardware based and funded through the Capital Equipment Fund is now cloud-based subscription software and impacting the General Fund's operating expenses.
- The maintenance of fire apparatus is expensive. The Fire Department assumed more transmission maintenance on E119 than anticipated, impacting their vehicle maintenance account by $30,200.
- The routine maintenance of the municipal facilities continues to increase. Across all accounts, the facility expenses will be approximately $40,000 more than budget.
- Additional public safety resources and personnel were secured for Flossmoor Fest 2023. Those expenses cost $17,107 more than budget.

FY 24 Total Expenditures: Budget vs. Projections	
FY 23 G.F. Total Budget	$18,026,832
FY 23 G.F. Total Projections	$16,153,894
	$ 1,872,938

Overall, inclusive of capital, the FY24 total General Fund projections are less than budgeted by $1,872,938. In short, less capital was spent than planned with a short-term savings to the current fiscal year.

Capital & Non-Operating Expenses

- In the fall of 2023, the Village entered into contract to replace the remainder of the small meter inventory (2,600 meters) to the new style Sensus iPERL meter and convert the entire meter inventory to a radio read system. A radio read system will provide the Village the opportunity to read meters quicker, more efficiently and provide the ability to identify leaks and meter issues daily with real time data. The project should be completed by fiscal year end. Funding for this project included $627,000 from the General Fund.
- The Brookwood Bridge and Butterfield Road Culvert Reconstruction Project was bid in June 2023 through IDOT and awarded to D Construction. The project will begin in February 2024 and should be completed by fiscal year end. The construction will be 100% funded with Federal and State Road funds up to the amount of $1,104,180, and construction engineering will be 100% funded with State Road funds up to the amount of $110,418.
- The Village was awarded a second Cook County Invest in Cook grant in the amount of $55,000 to help offset the expenses of the Phase II Engineering of the CBD Roadway, Pedestrian, and Streetscape Improvements Project. This project will modernize and accentuate the Central Business District by adding parkway and crosswalk pavers, sidewalk replacement to remove tripping and other safety hazards, ADA access improvements, additional trees with tree grates, benches, bike racks, wayfinding and safety signage, and other decorative landscaping elements such as increase in open green space and gateway features. More importantly, the existing roadway and pedestrian facilities are in need of the safety improvements included within the project such as re-configured intersection geometry, improved vehicle and pedestrian sight lights, improved crosswalk configuration and crossing safety treatments, and evaluation of existing on-street parking locations. The grant will partially offset the Phase II engineering costs of $149,814. The Village was able to secure an IDOT ITEP grant in the amount of $1,184,456 for the Phase 3 construction that is slated to begin in the spring of 2025.
- Progress continues on the Flossmoor Road Viaduct Improvements. The project involves large scale storm sewer and stormwater storage improvement to address the severe roadway flooding of the Flossmoor Road Viaduct during heavy rainfall events. In addition to increasing stormwater conveyance, stormwater detention will be added. The project will be paid for with grant funding, Rebuild Illinois Bond Funds, and the 2021 Streets and Stormwater Improvements Bond Fund. The project's grant funding will pass through the Village's General Fund.

- An additional expense to the General Fund is the water supply system upgrades. The first phase of this work is upgrading the water's SCADA system. Work will begin in Fiscal Year 2024 and carry over into Fiscal Year 2025. Because the Water and Sewer Fund does not have the reserves for this large capital project, it has become the financial responsibility of the General Fund. Approximately $50,000 will be expended in Fiscal Year 2024.
- Security of open materials at Public Works has been identified as a concern in recent years as development in the area has increased traffic and trespassers have been identified on site on more than one occasion. It is very common for these facilities to be secured by a fence and gate that is passcode protected. The installation of the fence was completed this fiscal year at a cost of $38,089.
- The Village received a $112,500 grant from the 2019 State Capital Bill to support infrastructure improvements. The Village decided to use this funding to reconstruct Brumley Drive from Bruce Avenue to Perth Avenue and resurface from Perth Avenue to Sterling Avenue. Other improvements include storm sewer upgrades, grading and sidewalk improvements. Engineering began in FY 23, and construction is beginning in the spring of 2024. This project may cross into Fiscal Year 2025.
- As part of the Fiscal Year 2024 Village Hall Municipal Complex Improvements, Staff completed the contract installation of security glass at the Village Hall front desk area. Also in progress is the Fire Department lower level Women's Locker Room Renovation Project, that should be completed by the end of the fiscal year. Together, these projects were approximately $358,000.
- Other one-time purchases or non-operating expenses also affect the total fund position. The historic building survey project is anticipated to be completed by fiscal year end at a cost of $12,000. Funding was also expended for a new KeySecure system in the ambulances in the amount of $12,000. A contract with the Retail Coach to provide economic development support was also expended this year at a cost of $25,000. The Village is also contracting with Laserfiche to provide electronic document management services. Including scanning Village records, the Village will expend about $54,000 for this service. Replacement thermal imaging cameras for the Fire Department were also purchased this year, but they were offset by the receipt of an Office of the State Fire Marshall Grant. Finally, the Village is expected to expend approximately $25,000 in expenses associated with celebrating our centennial birthday.
- Two capital/non-operating projects were carried over to Fiscal Year 2025: the update to the Police Department Records Room and the construction of a new salt storage bin in Public Works.

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FY 25 budget compared to FY 24 budget:

The Village's FY 25 General Fund operating expenditures are budgeted to be approximately $330,815 more than FY 24 budgeted expenditures, and with capital improvements, total expenditures are approximately $54,000 less than budgeted last year, which is a function of less capital and non/operating expenses planned for next year. This single-year snapshot reflects a decrease in the draw down of fund balance budgeted in FY 25 for capital and non-operating expenses than budgeted for FY 24.

FY 25 Budget vs. FY24 Budget	Operating	Total
FY 25 G.F. Expenditures	$ 13,762,098	$17,972,068
FY 24 G.F. Expenditures	$ 13,431,283	$18,026,832
	$ 330,815	$ (54,764)

Significant Expenses under FY 24 budget (FY 25 vs. FY 24):

- The General Fund's contribution to the Capital Equipment Fund to support the replacement of vehicles, equipment, computer equipment and building maintenance is $87,847 less than last year. In addition to the continuous refinement of the schedule and associated costs, the impact of more technology related services across all departments moving to subscription-based services is raising the operational costs and decreasing our capital (hardware) replacement.
- The Sidewalk Replacement Program is budgeted $47,331 less that FY 24 to adjust from the large carryover last Fiscal Year.
- An accounting change to the costs of the GIS Consortium will have a positive impact on the General Fund. As the asset management/map making software also supports our water and sewer operations, half of the costs, $37,000 is reflected in the Water and Sewer Fund.
- Because of the paramedic shortage the industry has experienced for the last few years, staff adjusted the Duty Shift Program to be closer to the actual staffing experience. This decision saved $25,000 in the budget.

Significant Operating Expenses greater than FY 25 budget (FY 25 vs FY 24):

- The Police and Fire Pensions are experiencing an increase of $311,356 and $62,623 respectively compared to last year's pension contributions. At a combined increase of $373,979, the pension contributions assume all new operating revenue growth. These contributions are state mandates, and the Village has the practice of contributing at the recommended actuarily amount. The Police Pension contribution is a 29% increase from last year; the tax levy increase is due to a year in which investment yield (2.89%) was below its assumption, the impact of the FOP contract settlement, a fifth full year impact of the two additional police officers, the change in mortality scale and the continued impact of state-mandated benefit enhancements granted over recent years. The Fire Pension contribution represents a 14% increase from last year; the tax levy increase is due largely to a year in which investment yield was negative (-1.43%) and well below its assumption, a fifth full year impact of the two new fire captain positions, the change in mortality scale and the continued impact of state-mandated benefit enhancements granted over recent years.

- Health insurance is budgeted $93,000 more in FY 25 compared to FY 24. This reflects a Flossmoor trend of 9% compared to the general medical trend of 13%. This increase also reflects our current census and no full-time vacancies. Other fringe benefits with an increased budget in FY 25 is the Village's FICA Contribution and Medicare contribution in the amount of an additional $10,000 collectively, which reflects increased wages and anticipated full-staffing levels. The Village's IMRF contribution is budgeted to increase $31,000 which assumes full-staffing and an anticipated rate increase from 6.91% to 6.93%
- The building maintenance costs of Village facilities continue to rise and reviewing past budget actuals, the true cost of maintaining the buildings continues to be refined. Across utility and supply costs, the budgets increased by approximately $20,000, reflecting actual costs.
- The contracted Fire personnel is expected to increase by approximately $54,000, in part to provide a wage adjustment to remain competitive with other area contracts and to retain our staffing.
- The Village's total shared Information Technology operating budget increased by a total of $29,946 comparing budget to budget. This increase reflects the change in our IT managed services from one day a week of on-site support to 3 days a week for part of FY 25 and thereafter reducing to 2 days a week. In addition to on-site support, we receive 24/7 remote assistance. The upgrade to Microsoft 365 has also increased costs by $10,000 but it will ultimately decrease server replacement costs in the Capital Equipment Fund in the future. Offsetting these increases was a comprehensive review of the subscription services in conjunction with this year's network upgrade which allowed us to eliminate some redundant services.
- Overtime can be very unpredictable to budget. Factors that influence its usage includes retirements, vacancies, injury/illness and even special assignments. The annual Police Department budget for overtime at $160,000 has not been realistic for a few years. The FY 25 budget recognizes recent trends and increases the budget by $55,000.

<u>Capital and Non-operating</u>:

- The number of grant-supported projects has grown significantly in the last couple of years. Those projects impacting the FY25 budget include the Flossmoor Road Viaduct Reconstruction ($1.7M) and the Central Business District Streetscape and Pedestrian Improvements ($1.3M).
- Other significant one-time projects allocated to the General Fund include the Water Water Supply SCADA Improvements, upgrades to the Police Records Room, the construction of a new salt storage bin, additional scanning for the electronic records management system, and continued celebration of the Village's centennial birthday.
- Funding has been once again allocated to Municipal Complex Improvements. The goal in FY25 is to address reception security in the Building Department. The allocation is in

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line with previous year's allocations at $200,000, which is $158,000 less than this year's amended budget. The improvements still need to be designed but a placeholder in the budget will be helpful to move this project forward.

Revenues

An analysis similar to expenditures can be completed for revenues.

The Village budgeted FY 24 General Fund operating revenues at $12,494,169 and yet, we are projecting them to be $12,892,013 at fiscal year-end. The total revenue position accounts for grants and one-time revenues.

	Operating Revenues	**Total Fund Revenues**
FY 24 G.F. Projections	$12,892,013	$14,657,974
FY 24 G.F. Budget	$12,494,169	$15,781,610
	$ 397,844	$ (1,123,636)

Projected operating revenues are much better than budgeted. The main difference between operating and total fund projected revenues is anticipated various grants. The Village anticipated receiving $3,217,908 in grants in FY 24 but instead will receive approximately $1,673,658 in FY 24. Some of the larger grant revenues, such as for the Flossmoor Road Viaduct Project, will be realized in a subsequent year.

<u>Significant Revenues projected over budget (FY 24 proj'd vs. FY 24 budget):</u>

- Utility taxes are projected to be $49,800 more than budget by fiscal year end. This revenue is impacted by weather patterns and likely some increase to a "pre-COVID" economy.
- Sales tax and non-home rules sales tax is anticipated to be approximately $140,300, most likely a result of the high inflationary market in addition to a full year of the new Dunkin Donuts.
- State income tax is projected to be approximately $53,000 more than budget per the IML per capita trends. This is likely due to the inflationary market and increased wages.
- The Local Motor Fuel Tax is performing better than anticipated due to surging gas prices which we anticipate will bring an additional $21,000 in revenue.
- Building permit fees are trending higher than anticipated with an anticipated $33,600 in additional revenue.
- The revenue associated with Special Fire Services will be approximately $31,200 more than budget due to the increased ambulance call volume at local facilities.
- Interest income is projected to be $34,000 more than the FY 24 budget due to interest rate increases in an inflation market.
- Per IML per capita trends, the Local Use Tax indicates a $21,000 increase in receipts by fiscal year end.

- As additional video gaming permits are issued, the local share of the video gaming tax is anticipated to be approximately $12,700 more than budget.

Significant Revenues projected under budget (FY 24 proj'd vs. FY 24 budget): *It should be noted that several of these are revenues with limited control and these are regional and even state-wide issues.*

- The 2022 property tax levy extension was less than the 2022 levy for capped funds by about $60,000, all of which was absorbed by the corporate, police and fire protection levies. 2022 EAV decreased 2.4% for the year after reassessment, and no development projects were recognized in the 2022 levy.
- Vacant building registration fees are projected to be approximately $13,000 less at fiscal year end because our vendor, ProChamps, went bankrupt, and three months passed before a new vendor was secured.
- Corporate Personal Property Replacement Tax is trending approximately $25,000 less than budget, likely as a result of the State sweeping distributions.
- The Telecommunication Tax has decreased for years and continues to drop by another $8,000 this year with fewer services are subjected to the tax, bundled services are popular and collections are administered by the State.
- Court fines and administrative tow fees are expected to be $12,5000 under budget because of changes in legislation and less fines being issued.

It is interesting to analyze the General Fund major revenues outside of property taxes, so many of which are limiting or not within control. Three observations: 1) While at times they are volatile, they are over time relatively flat; 2) Since the opening of the Meijer and nearby development, sales tax has increased dramatically. Unfortunately, there has not been a corresponding growth in our fund balance. These monies have been serendipitous to absorbing increased costs and fluctuations in other revenues; 3) State income tax (the Local Government Distributive Fund), which is the top blue line in the chart below, had been our second largest revenue outside of property taxes until we have seen the monumental growth in sales tax these last few years. While it is thankfully on the rise again, this chart further supports the needed municipal tenacity to defend the State's ongoing threat to take back a portion or all of this revenue, as the reader will note the dip in the year when the State changed the formula which ultimately negatively impacted the revenue dollars received. IML and the Councils of Government have tried to restore the municipal share in past legislative sessions, but the most it has been raised is to 6.16%, which falls short of the established 10%. Legislators make varied claims as to why the restoration is not needed citing ARPA monies, video gaming and cannabis monies, all of which are false substitutes for the local share of the State Income Tax, which was legislatively promised to municipalities in the 1970's in lieu of a municipal state income tax. In addition, at the same time as the small restoration of LGDF funds, the State is also sweeping the municipal share of the Corporate Personal Property Replacement Tax.

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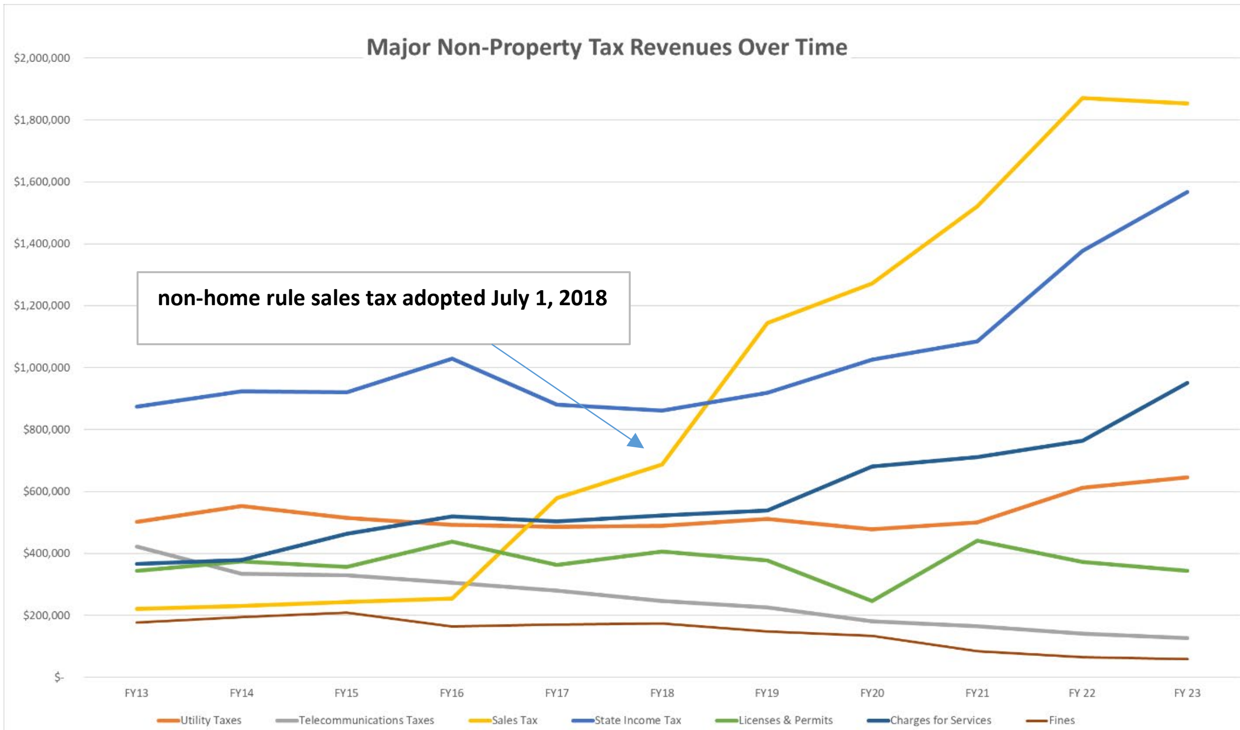

FY 25 budget compared to FY 24 budget:

The Village is budgeting almost an additional $961,000 in operating revenue in FY 24 compared to FY 23. The total fund position for revenues includes the Brookwood Bridge grant, two DCEO grants and one DHS grant for the Flossmoor Road Viaduct Reconstruction, the DCEO Brumley Drive grant, an OJP bulletproof vest grant and Class 8 developer payments.

FY25 Budget vs. FY24 Budget	**Operating**	**Total**
FY 25 G.F. Revenues	$ 12,865,958	$15,642,064
FY 24 G.F. Revenues	$ 12,494,169	$15,781,610
	$ 371,789	$ (139,546)

Significant Revenue over budget (FY 25 vs FY 24):

- Property taxes are budgeted at $162,860 more than FY 24. The 2023 levy took the approach of maximizing the levy by including CPI increases, which was capped at 5% and very little new property increment. The new economic developments were Rainbow Cone and Oasis Refuge.

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- The budget for Utility Taxes for FY 25 is $28,500 more than FY 24 due to recent experience, weather patterns and energy prices.
- Ambulance fees are budgeted with an additional $50,000 in revenue reflecting the Village's previous experience and participation in the GEMT program next fiscal year.
- In this inflationary market, interest rates continue to soar; the FY 25 budget reflects a 5.5% interest rate assumption which equates to an additional $12,000 in revenue.
- Based on data trends and inflation, sales tax and non-home rule sales tax is budgeted to be $22,000 more next fiscal year.
- Local Motor Fuel Tax should continue to increase based on gas prices; an additional $10,000 is included in next year's budget.
- Ingalls' Class 8 Developer Payment to make the Village's share of taxes whole is anticipated to be an additional $20,000 next fiscal year based on the receipt of revenue in FY 24.

Significant Revenue under budget (FY 25 vs FY 24):

- Based upon the IML estimate, the Corporate Personal Property Replacement Taxes reflect a decrease in distributions in the amount of $20,700 in FY 25 compared to FY 24.
- The Telecommunications Tax continues to steadily decline as fewer services are subject to the tax and the collections are administered and distributed by the State. The FY 25 budget reflects $3,500 less in revenue.

EAV Impact

For the last several years now, staff has discussed the impact of a declining EAV on the tax levy and subsequently the budget. The Village's 2022 Equalized Assessed Valuation (EAV) has been determined by the County at $223,477,388. The 2022 EAV represents a decrease of 2.5% ($5,588,217) below the 2021 EAV. This decrease nearly follows a 10% decrease last year. The Village experienced an increase in EAV in 2020, likely due to the COVID factor in the triennial reassessment; however, that increase of nearly 15% has been nearly wiped out with a decrease in EAV of almost 13% in the last two years. The volatility in fluctuations in the EAV have not allowed the Village to make any significant economic recovery post the Great Recession even with historic commercial development in the Village. That said, recent Village sales data indicates market values the Village hasn't seen since 2007 with low available inventory. This incongruent data demonstrates the disconnect between economic development, the housing market and the property tax system in Cook County. The State multiplier (equalization factor) for 2022 decreased from 3.0027 to 2.9237; a decrease of 2.6% which contributed to the declining overall EAV. The new property component of the Village EAV for 2022 was $66,100 representing 0.03% of the 2022 EAV.

There is still much EAV growth to regain, not only in Flossmoor but throughout the region. State politics that impacted the homestead exemptions and senior tax freeze only compound a suppressed local economy, placing additional financial pressures on higher incomes, higher valued homes and commercial properties. This total EAV of $223M is near the level it was in 2004, 2012 and again in 2019; yet that same amount is expected to support a 2024/2025 budget with historically high inflation.

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Moving Forward

Like many communities, we have been constantly discussing financial trends. The economy continues to be impacted by high interest rates, labor shortage, supply chain issues and international volatility.

FY25 GENERAL FUND OPERATING COSTS LESS MAJOR FIXED COSTS

Operating Expenditures	$13,762,098
Personal Services	($ 7,180,691)
Fringe Benefits	($ 3,938,336)
Fire Contract Personnel	($ 731,028)
IRMA Premiums	($ 286,000)
Net	$ 1,626,043

Personnel and fixed costs represent 88% of the operating budget, a statistic that is lower than previous years but has been as high as 95%. There is not much room to cut expenses and have a dramatic impact on the bottom line without cutting programs and services.

Keep in mind that the phrase "do more with less" will not go very far with this budget and the service areas in our community. As an example, the Fire Department's paramedic call volume over the last three years has increased approximately 29%. With the influx of commercial development that is occurring, it is reasonable to think the call volume for both police and fire will increase. In addition, over the last ten years, staff across all departments have consumed a larger workload given new mandates and laws as well as a desire to provide services like events. Funding and staffing cannot be reduced and still be able to maintain service delivery and meet unfunded mandates at today's standards.

The impact of a zero percent cost of living adjustment in FY 18 years ago has still had a financially positive impact on the Village's budget with a suppressed growth in personnel services. That said, solving a budget issue on the backs of employees is not a long-term financial solution. That fact was supported when an interest arbitrator ruled in favor of the police union and forced upon the Village a 2.38% living adjustment for the police officers that same year. The arbitrator placed the hard decision back on the Village, saying that the Village can make the financial decisions needed to find the monies. The Village fulfilled its obligation per the arbitration award; however, the basis of the arbitrator's ruling became a circular argument and has placed the Village Board in a difficult position on this issue moving forward. Thankfully, the Village and the FOP were able to recently conclude negotiations on the 2023-2026 agreement, in a timely manner, and with relatively minimal financial impact to the Village given the skyrocketing increase in CPI.

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Strategic Planning and Decisions

The Board's decision during strategic planning several years ago to move forward with the non-home rule sales tax referendum was one key financial decision that has had a significant economic impact for the past five years. Another key decision was the passage of the G.O. bond referendum for Streets, Sidewalks and Stormwater Improvements which provides a meaningful funding source for streets, sidewalks and stormwater management; the Board has successfully met the strategic planning priority of investment in our infrastructure with the additional "win" of doing so at a time when other debt (the library bonds) were paid off. The Village has been very aggressive in the pursuit of grant funding in recent years, especially with the influx of federal stimulus monies post-COVID. For reference, between FY 24 and FY 25, the Village will have realized nearly $4.5 million in grant funding to support large needed capital projects that may not otherwise have been funded.

Furthermore, up until now, the Board has been very clear that they have wanted to take all measures to preserve our services as they are today. To that end, they have made economic development a priority in order to grow the property tax and sales tax base, which to this point has preserved Village services. The Board has recently charged Staff with examining the implementation of new revenues to further maintain the services and their ever-increasing costs. A new strategic plan was recently adopted and with the most recent Five Year Projections, the Board and Staff will have guidelines and guardrails in making key financial decisions in the near future.

Summary

This report provided an overview of the General Fund and Water Sewer Fund positions projected at the close of Fiscal Year 2024 and budgeted for Fiscal Year 2025. Staff welcomes the Board's input on modifications to the budget in preparation for its adoption in April. The Village has adequate fund balance to close the revenue/expenditure gap in the short-term, some of which is a planned use of fund balance; using the financial planning tools combined with strategic planning, the Village can thoughtfully and appropriately respond to any shortfalls moving forward, thereby preserving our financial strength. One of the Village's strengths has been acting on financial planning to address issues such as these, and staff looks forward to working with the Board on the FY 25 budget.

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