



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
Phone: 708.798.2300
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www.flossmoor.org

Mayor
Michelle I. Nelson

Trustees
Joni Bradley-Scott
Gary Daggett
Brian Driscoll
Rosalind Henderson Mustafa
George Lofton
James Mitros

Village Clerk
Gina LoGalbo

Village Manager
Bridget A. Wachtel

AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, MARCH 7, 2022 – 7:30 PM
VILLAGE HALL

The March 7, 2022 meeting of the Mayor & Board of Trustees is in-person and via Zoom, which is permitted by Public Act 101-0640. The public is invited to monitor the meeting using the link below or to attend the meeting. Per CDC Guidelines, masks are no longer required. Please feel free to wear a mask based on your personal preference, informed by your personal level of risk. Public participation will be permitted only in person during the Citizen Comment portion of the agenda.

Members of the public may also comment on items on the agenda by email to info@flossmoor.org. Emailed comments will be shared with the Village Board.

Join Zoom Meeting

<https://us02web.zoom.us/j/87320896620?pwd=YXZlZEdLL0RlMFIIRjdGY0N5MEVJQT09>

ID: 873 2089 6620 Passcode: 60422 Or join by phone (312) 626-6799

CALL TO ORDER

ROLL CALL

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

RECOGNITIONS AND APPOINTMENTS

CONSENT AGENDA

- 1. Approval of the Minutes of the Regular Meeting Held on February 7, 2022**
- 2. Ratification of Bills for Approval and Payment as Approved by the Finance Committee (February 21, 2022)**
- 3. Presentation of Bills for Approval and Payment as Approved by the Finance Committee (March 7, 2022)**
- 4. Consideration of a Contract Award and Budget Amendment for the Berry Lane Drainage Improvements Project Construction Engineering Services**
- 5. Consideration of a Contract Award for the Phase 4 Sanitary Sewer Rehabilitation Project Construction Engineering Services**
- 6. Consideration of a Resolution Requesting Temporary State Highway Closures for the Hidden Gem Half Marathon**
- 7. Consideration of a Resolution Requesting Temporary Cook County Road Closures for the Hidden Gem Half Marathon**

8. Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Approving an Agreement by and between the Village of Flossmoor and Flossmoor Fraternal Order of Police Police Officers FOP Labor Council (May 1, 2020 to April 30, 2023)

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS**ACTION ITEMS**

9. Consideration of a Request for Voluntary Annexation of 19810 and 19812 Governors Highway

DISCUSSION ITEMS

10. Discussion of the FY 23 Preliminary Budget

OTHER BUSINESS

11. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.



Approval of the Minutes of the Regular Meeting Held on February 7, 2022

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

VILLAGE OF FLOSSMOOR
2/21/2022
CLAIMS LIST SUMMARY

HAND CHECKS
INVOICES

\$2,427.93
\$344,327.50

TOTAL

\$346,755.43

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ACCURATE BIOMETRICS INC.	212472201	01/31/22	\$61.25		FINGERPRINTING SERVICES-ASST VILLAGE MGR	01-42-4-636	PRE-EMPLOYMENT PHYSICALS	\$61.25
							VENDOR TOTAL:	\$61.25
AIRGAS USA, LLC	9122165515	01/31/22	\$839.48		DPW WELDING GAS CYLINDERS		MAINTENANCE AND SUPPLIES	\$279.82
							MAINTENANCE AND SUPPLIES	\$279.83
							MAINTENANCE AND SUPPLIES	\$279.83
							VENDOR TOTAL:	\$839.48

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AL WARREN OIL COMPANY INC		W1446411	01/12/22	\$2,279.19		VILLAGE GAS	01-55-3-608	PETROLEUM PRODUCTS	\$43.84
							01-60-3-608	PETROLEUM PRODUCTS	\$285.06
							08-11-3-608	PETROLEUM PRODUCTS	\$191.19
							08-21-3-608	PETROLEUM PRODUCTS	\$158.75
							01-48-3-608	PETROLEUM PRODUCTS	\$1,262.74
							01-49-3-608	PETROLEUM PRODUCTS	\$313.53
							01-53-3-608	PETROLEUM PRODUCTS	\$24.08
							01-60-3-608	PETROLEUM PRODUCTS	\$825.05
							08-11-3-608	PETROLEUM PRODUCTS	\$462.34
							08-21-3-608	PETROLEUM PRODUCTS	\$493.13
							01-49-3-608	PETROLEUM PRODUCTS	\$137.56
							01-55-3-608	PETROLEUM PRODUCTS	\$43.45
							01-60-3-608	PETROLEUM PRODUCTS	\$244.07
							08-11-3-608	PETROLEUM PRODUCTS	\$150.31
							08-21-3-608	PETROLEUM PRODUCTS	\$131.36
							01-48-3-608	PETROLEUM PRODUCTS	\$1,157.36
							01-49-3-608	PETROLEUM PRODUCTS	\$262.95
							01-53-3-608	PETROLEUM PRODUCTS	\$32.53
							01-60-3-608	PETROLEUM PRODUCTS	\$408.49
							08-11-3-608	PETROLEUM PRODUCTS	\$220.90
							08-21-3-608	PETROLEUM PRODUCTS	\$256.80
							01-49-3-608	PETROLEUM PRODUCTS	\$230.53
							01-60-3-608	PETROLEUM PRODUCTS	\$10.97
							01-49-3-608	PETROLEUM PRODUCTS	\$2,050.03
							VENDOR TOTAL:		\$9,397.02
ANDRES MEDICAL BILLING, LTD		253935	02/02/22	\$1,270.15		AMBULANCE COLLECTIONS JANUARY 2022	01-49-4-656	AMBULANCE COLLECTION SERVICES	\$1,270.15
							VENDOR TOTAL:		\$1,270.15

Village of Flossmoor
Detail Board Report
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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ASCAP 500697140 012022	01/20/22	\$386.21		MUSIC LICENSE-OUTDOOR MUSIC PERFORMANCES 1/1/22-1/31/23 01-42-4-634		OTHER MISCELLANEOUS SERVICES	\$386.21
						VENDOR TOTAL:	\$386.21
AUBURN SUPPLY S182113 S182318	01/27/22	\$13.45		FIREHOUSE TOILET REPAIR PARTS FIREHOUSE TOILET REPAIR PARTS	01-67-3-620	REPAIR SUPPLIES	\$13.45
						REPAIR SUPPLIES	\$124.19
	01/27/22				01-67-3-620	VENDOR TOTAL:	\$137.64
BAXTER & WOODMAN, INC. 0230670	01/21/22	\$5,660.00		FLOOD PLAIN ASSESSMENT	03-01-7-701	FLOSSMOOR RD VIADUCT ENGINEER	\$5,660.00
						VENDOR TOTAL:	\$5,660.00
BURKE, LLC 172544	02/09/22	\$6,182.50		VH STANDBY GENERATOR DESIGN	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$6,182.50
						VENDOR TOTAL:	\$6,182.50
CANON SOLUTIONS AMERICA , INC. 4038667593 4038667598	01/27/22	\$11.60		BLDG DEPT COPIER MAINT BASE 1/27/22-2/26/22 FD COPIER MAINT BASE 1/27/22-2/26/22	01-53-6-670	OFFICE EQUIPMENT MAINTENANCE	\$11.60
						EQUIPMENT SERVICE CONTRACTS	\$11.60
	01/27/22				01-49-6-677	VENDOR TOTAL:	\$23.20
CDW GOVERNMENT, INC. R245160	01/24/22	\$1,663.79		DPW LAPTOP COMPUTER	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$1,663.79
						VENDOR TOTAL:	\$1,663.79
REBA CHAISSON 020822	02/08/22	\$154.00		REFUND OF PERMIT FEES #PB22-0020	01-00-2-430	BUILDING PERMITS	\$154.00
						VENDOR TOTAL:	\$154.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CHANDLER SERVICES INC								
28278		01/21/22	\$3,461.49		A19 TURBO REPAIR	01-49-6-671	VEHICLE MAINTENANCE	\$3,461.49
							VENDOR TOTAL:	\$3,461.49
CHICAGO SALT COMPANY INC.								
1719		01/31/22	\$3,410.00		ANTI-ICE LIQUID RESTOCK	02-01-3-619	LCD-BULK CHEMICAL PURCHASE	\$3,410.00
							VENDOR TOTAL:	\$3,410.00
CLARK BAIRD SMITH LLP								
013122		01/31/22	\$2,187.50		LEGAL SERVICES	01-44-4-644	OTHER LEGAL SERVICES	\$2,187.50
							VENDOR TOTAL:	\$2,187.50

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMED									
		0725105073 020122	02/01/22	\$85.44		CBD STREET LIGHTS POWER 12/20/21-1/24/22	40-33-4-634	MISCELLANEOUS SERVICES	\$85.44
		5007104015 020422	02/04/22	\$519.79		WOODS LIFT STATION POWER 1/5/22-2/4/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$519.79
		0157098050 012822	01/28/22	\$119.33		HOMWOOD METER VAULT POWER 12/27/21-1/27/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$119.33
		0825150052 012822	01/28/22	\$83.46		COMMONS LIFT STATION POWER 12/27/21-1/27/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$83.46
		0765165035 012822	01/28/22	\$107.20		SYLVAN LIFT STATION POWER 12/27/21-1/27/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$107.20
		0241031023 012522	01/25/22	\$96.87		HEATHER ROAD LIFT STA POWER 12/20/21-1/24/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$96.87
		3288088052 012422	01/24/22	\$24.51		CBD PEDESTAL POWER 12/20/21-1/24/22	40-33-4-634	MISCELLANEOUS SERVICES	\$24.51
		0811073024 012722	01/27/22	\$774.26		COMMONS/MEINHEIT POWER 12/27/21-1/27/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$774.26
		0275053104 012722	01/27/22	\$320.11		DARTMOUTH LIFT STATION POWER 12/27/21-1/27/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$320.11
		2154154035 012722	01/27/22	\$1,086.91		MFT STREET LIGHT POWER 11/17/21-1/24/22	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$1,086.91
		0307096073 012422	01/24/22	\$53.13		CENTRAL DR ALLEY LIGHTS POWER 12/20/21-1/24/22	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$53.13
		0323080253 012422	01/24/22	\$63.64		STERLING TOWER POWER 12/20/21-1/24/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$63.64
VENDOR TOTAL:									\$3,334.65
COMPASS MINERALS AMERICA INC									
		936672	01/26/22	\$6,657.11	2022-0016	DEICING ROCK SALT FOR SNOW AND ICE CONTROL	02-01-3-602	ROCK SALT FOR SNOW AND ICE CON	\$6,657.11
		924335	01/12/22	\$6,343.57	2022-0016	DEICING ROCK SALT FOR SNOW AND ICE CONTROL	02-01-3-602	ROCK SALT FOR SNOW AND ICE CON	\$6,343.57
VENDOR TOTAL:									\$13,000.68

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CONSTELLATION NEWENERGY, INC.							
61613191601	01/28/22	\$1,025.97		STERLING STATION POWER 12/27/21-1/27/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$1,025.97
61613183201	01/28/22	\$1,574.18		VOLLMER RESERVOIR POWER 12/27/21-1/27/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$1,574.18
61613197301	01/28/22	\$1,332.36		BUTTERFIELD LIFT STATION POWER 12/27/21-1/27/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$1,332.36
61613177201	01/28/22	\$247.18		KEDZIE BOOSTER STATION POWER 12/27/21-1/27/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$247.18
				VENDOR TOTAL:			\$4,179.69
CONTRAST MEDIA AGENCY							
1606	01/24/22	\$437.25		DARE WORKBOOKS	25-01-3-610	MISCELLANEOUS	\$437.25
				VENDOR TOTAL:			\$437.25
RICHARD G. CRUSOR, JR.							
012722	01/27/22	\$75.00		ADMIN HEARING OFFICER 1/13/22	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$75.00
				VENDOR TOTAL:			\$75.00
CURRENT TECHNOLOGIES CORP							
728222	12/28/21	\$23,600.00		CTC 200 HOUR BLOCK RETAINER	01-42-6-673	COMPUTER HARDWARE MAINTENANCE	\$4,615.39
					01-43-6-673	COMPUTER NETWORK MAINTENANCE	\$5,938.47
					01-45-6-673	COMPUTER HARDWARE MAINTENANCE	\$276.92
					01-48-6-673	COMPUTER NETWORK MAINTENANCE	\$7,476.92
					01-49-6-673	COMPUTER NETWORK MAINTENANCE	\$3,476.92
					01-53-6-673	COMPUTER NETWORK MAINTENANCE	\$307.69
					01-55-6-673	COMPUTER NETWORK MAINTENANCE	\$1,507.69
728466	01/31/22	\$1,298.00		VILLAGE NEW TELEPHONE SYSTEM	16-01-7-742	CAPITAL EQUIPMENT-EXECUTIVE	\$1,298.00
728467	01/31/22	\$1,130.50		VILLAGE NEW TELEPHONE SYSTEM	16-01-7-742	CAPITAL EQUIPMENT-EXECUTIVE	\$1,130.50
728326	12/15/21	\$1,813.50		ONSITE & REMOTE VOIP (TELEPHONE) TROUBLESHOOTING	16-01-7-742	CAPITAL EQUIPMENT-EXECUTIVE	\$1,813.50
				VENDOR TOTAL:			\$27,842.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

7/22

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
DONALD E. LONGSHORE 013122	01/31/22	\$3,500.00		PAINT ASST FIRE CHIEF OFFICE	01-49-3-611	DORMITORY SUPPLIES	\$3,500.00
	02/01/22	\$1,500.00		PAINT CONFERENCE ROOM/HALLS	01-49-3-611	DORMITORY SUPPLIES	\$1,500.00
						VENDOR TOTAL:	\$5,000.00
EAGLE UNIFORM CO INC INV5784	01/28/22	\$20.00		CSO WEAVER UNIFORM	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$20.00
						VENDOR TOTAL:	\$20.00
EBEL'S ACE HARDWARE 345413	07/07/21	\$50.12		TOOLS	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$50.12
	09/23/21	\$3.99		KEY	01-48-3-611	SPECIAL POLICE COMMODITIES	\$3.99
	01/21/22	\$5.93		CAULK	01-49-3-605	OPERATING SUPPLIES	\$5.93
	01/28/22	\$10.06		CAULK/DRILL BIT	01-49-3-605	OPERATING SUPPLIES	\$10.06
	01/28/22	\$4.29		FASTENERS	01-49-3-605	OPERATING SUPPLIES	\$4.29
	01/31/22	\$2.15		WOOD SHIMS	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$2.15
	01/31/22	\$2.19		FASTENERS	01-49-3-605	OPERATING SUPPLIES	\$2.19
	02/03/22	\$1.96		SCREWS	01-49-3-605	OPERATING SUPPLIES	\$1.96
	02/03/22	\$(2.19)		RETURN FASTENERS (346667)/PURCHASE FASTENERS	01-49-3-605	OPERATING SUPPLIES	\$(1.19)
					01-49-3-605	OPERATING SUPPLIES	\$(1.00)
	02/03/22	\$1.44		RETURN/PURCHASE FASTENERS	01-49-3-605	OPERATING SUPPLIES	\$1.44
						VENDOR TOTAL:	\$79.94

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

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JENNIFER FISHER	021422	02/14/22	\$101.52		REIMBURSE COMMITTEE ROOM CABINET PURCHASE	01-67-7-764	VH BOARD ROOM FURNITURE	\$101.52
							VENDOR TOTAL:	\$101.52
FORD OF HOMEWOOD								
8000244	01/19/22	\$10,933.55			A14 VEHICLE REPAIR-IRMA	01-00-0-153	IRMA RECEIVABLE	\$10,933.55
5003094	01/26/22	\$52.32			A14 IGNITION REPAIR	01-55-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$52.32
							VENDOR TOTAL:	\$10,985.87
GALLS, LLC								
020186432	01/12/22	\$160.94			FILKINS UNIFORM	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$160.94
020240578	01/19/22	\$404.91			UNIFORMS & RELATED SUPPLIES FREEMAN	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$404.91
020186945	01/12/22	\$14.35			UNIFORMS & RELATED SUPPLIES-TAYLOR	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$14.35
							VENDOR TOTAL:	\$580.20
GASVODA & ASSOCIATES INC								
INV2200253	02/08/22	\$5,336.53			MEINHEIT PUMP REPAIR	08-11-6-677	WATER FACILITY MAINTENANCE	\$5,336.53
							VENDOR TOTAL:	\$5,336.53
GLENDAL PARADESTORE.COM								
216238	11/15/21	\$35.75			FILKINS HONOR GUARD	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$35.75
							VENDOR TOTAL:	\$35.75
GOLD SHIELD DETECTIVE AGENCY								
1883	01/22/22	\$776.90			BOGUE BACKGROUND INVESTIGATION	01-42-4-636	PRE-EMPLOYMENT PHYSICALS	\$776.90
							VENDOR TOTAL:	\$776.90

Village of Flossmoor
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GOVTEMPSUSA									
3894784		01/27/22	\$1,113.00			VIL MGR TEMP ASSISTANT-CASTELLANOS PERIOD END 1/23			
						01-42-4-630		PROFESSIONAL SERVICES	\$1,113.00
3899031		02/03/22	\$1,218.00			VIL MGR TEMP ASSISTANT-CASTELLANOS PERIOD END 1/30			
						01-42-4-630		PROFESSIONAL SERVICES	\$1,218.00
VENDOR TOTAL:									\$2,331.00
GRANICUS									
148173		02/01/22	\$414.75			MINUTE TRAQ FEBRUARY 2022			
						01-41-4-645		PAPERLESS AGENDA SOFTWARE SERV	\$414.75
VENDOR TOTAL:									\$414.75
JASON GRAY									
020422		02/04/22	\$2.17			WATER REFUND 3026 CARMEL DRIVE			
						08-00-0-130		ACCOUNTS RECEIVABLE - BILLED	\$2.17
VENDOR TOTAL:									\$2.17
HOLLAND PRINTING INC									
70904		01/24/22	\$60.00			BUSINESS CARDS-WRIGHT/TRUSTEE MUSTAFA			
						01-42-4-635		PRINTING	\$30.00
70971		01/24/22	\$138.20			3 WHOLE PUNCH PAPER			
						01-41-4-635		PRINTING	\$30.00
70989		01/27/22	\$162.25			VILLAGE NOTE CARDS/ENVELOPES			
						01-41-3-601		OFFICE SUPPLIES	\$138.20
						01-41-4-635		PRINTING	\$162.25
VENDOR TOTAL:									\$360.45
HOME CLEANING CENTERS -AMERICA									
10264		02/01/22	\$3,112.00			FEBRUARY CLEANING/COVID CLEANING			
						01-67-4-630		CLEANING SERVICE	\$1,768.00
						01-42-7-710		COVID-19 EXPENSES	\$1,344.00
VENDOR TOTAL:									\$3,112.00
HOME DEPOT									
3623736		12/15/21	\$120.94			HOLIDAY PARADE LIGHTS			
4833024		12/24/21	\$848.00			BAY FLOOR TOOL BOX			
						01-49-3-605		OPERATING SUPPLIES	\$120.94
						01-49-3-615		SMALL TOOLS & EQUIPMENT	\$848.00
VENDOR TOTAL:									\$968.94
Communication: Ratification of Bills for Approval and Payment as Approved by the Finance Committee (February 21, 2022) (CONSENT									

Communication: Ratification of Bills for Approval and Payment as Approved by the Finance Committee (February 21, 2022) (CONSENT)

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
HOMEWOOD DISPOSAL SERVICE INC		7706427	02/01/22	\$307.62		DPWSC REFUSE REMOVAL	01-67-4-654	SCAVENGER AND DISPOSAL SERVICES	\$307.62
		7706430	02/01/22	\$338.82		VH REFUSE REMOVAL	01-67-4-654	SCAVENGER AND DISPOSAL SERVICES	\$338.82
								VENDOR TOTAL:	\$646.44
HOMEWOOD-FLOSSMOOR CHRONICLE		20220017	02/01/22	\$160.00		VILLAGE ADS MARCH 2022	01-41-4-653	MARKETING PROGRAMS	\$160.00
								VENDOR TOTAL:	\$160.00

Village of Flossmoor
Detail Board Report
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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
THE HORTON GROUP		83160	10/08/21	\$891.49		Q3 PARTICIPATION/SEP 21 REWARDS/PEDOMETER PURCHASE	01-42-2-592	EAP & WELLNESS PROGRAMS	\$37.91
							01-43-2-592	EAP & WELLNESS PROGRAMS	\$75.82
							01-45-2-592	EAP & WELLNESS PROGRAMS	\$12.64
							01-48-2-592	EAP & WELLNESS PROGRAMS	\$461.85
							01-49-2-592	EAP & WELLNESS PROGRAMS	\$63.18
							01-50-2-592	EAP & WELLNESS PROGRAMS	\$50.55
							01-53-2-592	EAP & WELLNESS PROGRAMS	\$12.64
							01-55-2-592	EAP & WELLNESS PROGRAMS	\$25.27
							01-60-2-592	EAP & WELLNESS PROGRAMS	\$151.63
		84277	11/09/21	\$875.00		OCT 2021 REWARDS	01-43-2-592	EAP & WELLNESS PROGRAMS	\$175.00
							01-48-2-592	EAP & WELLNESS PROGRAMS	\$350.00
							01-50-2-592	EAP & WELLNESS PROGRAMS	\$175.00
							01-60-2-592	EAP & WELLNESS PROGRAMS	\$175.00
		85379	12/11/21	\$1,400.00		NOVEMBER 2021 REWARDS	01-42-2-592	EAP & WELLNESS PROGRAMS	\$175.00
							01-43-2-592	EAP & WELLNESS PROGRAMS	\$175.00
							01-48-2-592	EAP & WELLNESS PROGRAMS	\$700.00
							01-49-2-592	EAP & WELLNESS PROGRAMS	\$350.00
		86954	01/17/22	\$1,407.00		Q1 2022 PARTICIPATION FEES/DEC 2021 REWARDS	01-42-2-592	EAP & WELLNESS PROGRAMS	\$25.25
							01-43-2-592	EAP & WELLNESS PROGRAMS	\$250.75
							01-45-2-592	EAP & WELLNESS PROGRAMS	\$12.63
							01-48-2-592	EAP & WELLNESS PROGRAMS	\$802.75
							01-49-2-592	EAP & WELLNESS PROGRAMS	\$75.75
							01-50-2-592	EAP & WELLNESS PROGRAMS	\$50.50
							01-53-2-592	EAP & WELLNESS PROGRAMS	\$12.63
							01-55-2-592	EAP & WELLNESS PROGRAMS	\$25.25
							01-60-2-592	EAP & WELLNESS PROGRAMS	\$151.49
VENDOR TOTAL:									\$4,573.49
INTERNATIONAL CODE COUNCIL		3325928	01/11/22	\$145.00		BUGNER ANNUAL DUES	01-53-5-660	DUES AND SUBSCRIPTIONS	\$145.00
VENDOR TOTAL:									\$145.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
INVOICE CLOUD	189120221	01/31/22	\$188.60		SERVICE PERIOD 1/1/22-1/31/22			
						08-10-4-654	CUSTOMER PAYMENT PORTAL	\$94.30
						08-20-4-654	CUSTOMER PAYMENT PORTAL	\$94.30
						VENDOR TOTAL:		\$188.60
BENJAMIN LASTER	013122	01/31/22	\$166.62		WATER REFUND 1146 BYTHORNE DR			
						08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$166.62
						VENDOR TOTAL:		\$166.62
M & J UNDERGROUND	M220038	02/11/22	\$1,400.00		RELOCATE GAS SERVICE-1022 & 1014 DOUGLAS HAGEN/DOUGLAS DRAINAGE IMPROVEMENTS PARTIAL #2			
						01-55-7-776	HAGEN LN/DOUGLAS AVE CONSTRUC	\$1,400.00
						01-55-7-776	HAGEN LN/DOUGLAS AVE CONSTRUC	\$139,265.74
						VENDOR TOTAL:		\$140,665.74
M.E. SIMPSON COMPANY, INC.	38122	01/28/22	\$510.00		METER TESTING			
						08-11-6-672	WATER METERS AND ROMS	\$510.00
						VENDOR TOTAL:		\$510.00
MATTHEW O'SHEA CONSULTING INC.	33	02/01/22	\$2,750.00		LOBBYING SERVICES JANUARY 2022			
						01-41-4-632	LOBBYING SERVICES	\$2,750.00
						VENDOR TOTAL:		\$2,750.00
MCCANN INDUSTRIES, INC.	P11612	02/04/22	\$323.30		WIPER MOTOR			
						01-60-6-671	MAINTENANCE AND SUPPLIES	\$107.76
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$107.77
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$107.77
						VENDOR TOTAL:		\$323.30
MENARDS	59845	02/09/22	\$22.98		CLEANING RAGS			
						01-67-3-616	CLEANING SUPPLIES	\$22.98
						VENDOR TOTAL:		\$22.98

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MUNICIPAL EMERGENCY SVCS		IN1656295	12/16/21	\$822.01		FITTING REPAIR	01-49-3-617	HOSE AND PAGER SUPPLIES	\$822.01
								VENDOR TOTAL:	\$822.01
MIDWEST LASER SPECIALISTS		1144216	01/10/22	\$468.98		FINANCE PRINTER REPAIR (ASST FIN DIRECTOR)	01-43-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$468.98
								VENDOR TOTAL:	\$468.98
MILHOUSE ENGINEERING & CONSTRUCTION		10660002	12/03/21	\$6,500.00		GENSET PROJECT	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$6,500.00
								VENDOR TOTAL:	\$6,500.00
MILITARY VETERAN PLUMBING LLC		003445	01/28/22	\$126.00		METER REPLACEMENT 1621 TINA LN	08-11-4-634	MISCELLANEOUS SERVICES	\$126.00
		003425	01/24/22	\$126.00		WATER METER REPLACEMENT 2118 EVANS RD	08-11-4-634	MISCELLANEOUS SERVICES	\$126.00
								VENDOR TOTAL:	\$252.00
MONARCH AUTO SUPPLY INC		6981549348	01/19/22	\$171.24		P23 AIR FILTER/SPARK PLUGS & DPW TRUCK WIPERS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$57.08
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$57.08
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$57.08
		6981549637	01/24/22	\$105.32		D16/D17 WIPER BLADES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$35.10
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$35.11
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$35.11
		6981549743	01/25/22	\$202.28		SQUAD 317 BRAKES/FILTERS	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$202.28
		6981550102	01/28/22	\$554.52		PD SQUAD 317 BATTERY/ALTERNATOR	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$554.52
								VENDOR TOTAL:	\$1,033.32

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MUNICIPAL SYSTEMS LLC								
MS20220121		01/31/22	\$300.00		MOVE/ABC JANUARY 2022			
						01-44-4-646	LOCAL ADJUDICATION SERVICES	\$300.00
MS20220122		01/31/22	\$325.00		MUNICIPAL OFFENSE SYSTEM JANUARY 2022			
						01-44-4-646	LOCAL ADJUDICATION SERVICES	\$325.00
							VENDOR TOTAL:	\$625.00
NICOR GAS								
72380610005 01242		01/24/22	\$49.14		KEDZIE BOOSTER STATION 12/22/21-1/24/22			
						08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$49.14
25186956857 01242		01/24/22	\$50.20		WOODS LIFT STATION 12/21/21-1/20/22			
						08-21-4-631	ELECTRIC, POWER, & LIGHT	\$50.20
							VENDOR TOTAL:	\$99.34
OTIS ELEVATOR								
100400645406		01/17/22	\$856.59		ELEVATOR MAINTENANCE 2/1/22-4/30/22			
						01-67-6-680	ELEVATOR MAINTENANCE	\$856.59
							VENDOR TOTAL:	\$856.59
PALFINGER USA LLC								
IN746913		01/31/22	\$799.00		BUCKET TRUCK INSPECTION			
						01-60-6-671	MAINTENANCE AND SUPPLIES	\$799.00
							VENDOR TOTAL:	\$799.00
PARAMEDIC SERVICES OF ILLINOIS INC								
7502		02/01/22	\$48,140.00		CONTRACTED FD PERSONNEL FEBRUARY 2022			
						01-49-4-650	CONTRACT FF/PM PERSONNEL	\$48,140.00
							VENDOR TOTAL:	\$48,140.00
POP'S								
012822		01/28/22	\$60.91		PRISONER MEALS AUG 2021-JAN 2022			
						01-48-3-611	SPECIAL POLICE COMMODITIES	\$60.91
							VENDOR TOTAL:	\$60.91
PROSAFETY								
2884430		01/24/22	\$39.55		SAFETY GLASSES/WINTER GLOVES RESTOCK			
						08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	\$39.55
							VENDOR TOTAL:	\$39.55

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
PUBLIC SAFETY DIRECT, INC.							
99082	02/04/22	\$50.00		UNIT 121 ANTENNA REPAIR	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$50.00
98910	12/21/21	\$84.00		MLK DAY VIADUCT BANNERS	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$84.00
99063	02/01/22	\$200.00		BODY CAMERA INSTALLATION UNIT 121	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$200.00
99058	01/28/22	\$606.95		VECTOR RADIO INSTALLATION	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$606.95
VENDOR TOTAL:							\$940.95
VILLAGE OF ROMEOVILLE							
2022019	01/20/22	\$1,200.00		OOMS COMPANY FIRE OFFICER PARTS 1 & 2	01-49-5-663		\$1,200.00
VENDOR TOTAL:							\$1,200.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

16/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
RUNCO OFFICE SUPPLY									
8563700		02/07/22	\$81.70		GENERAL SUPPLY-POCKET FOLDERS	01-42-3-601	OFFICE SUPPLIES	\$20.43	
						01-43-3-601	OFFICE SUPPLIES	\$40.85	
						01-45-3-601	OFFICE SUPPLIES	\$4.08	
						01-49-3-601	OFFICE SUPPLIES	\$4.08	
						01-53-3-601	OFFICE SUPPLIES	\$12.26	
8563880		02/07/22	\$31.70		BINDERS FOR OPEN PERMITS				
9564820		02/07/22	\$56.03		GEN SUPPLY-RUBBERBANDS/CANNED AIR FIN-PENS	01-53-3-601	OFFICE SUPPLIES	\$31.70	
						01-42-3-601	OFFICE SUPPLIES	\$8.56	
						01-43-3-601	OFFICE SUPPLIES	\$17.13	
						01-45-3-601	OFFICE SUPPLIES	\$1.71	
						01-49-3-601	OFFICE SUPPLIES	\$1.71	
8522490		01/04/22	\$78.97		INK CARTRIDGES/DESK PAD	01-53-3-601	OFFICE SUPPLIES	\$5.14	
						01-43-3-601	OFFICE SUPPLIES	\$21.78	
						01-55-3-601	OFFICE SUPPLIES	\$78.97	
8546240		01/21/22	\$245.04		AGENDA PACKET ENVELOPES	01-41-3-601	OFFICE SUPPLIES	\$245.04	
8551320		01/26/22	\$88.97		OFFICE SUPPLIES				
8551321		01/27/22	\$14.43		OFFICE SUPPLIES	01-48-3-601	OFFICE SUPPLIES	\$88.97	
8553340		01/27/22	\$84.78		OFFICE SUPPLIES				
8554220		01/28/22	\$62.00		OFFICE SUPPLIES	01-48-3-601	OFFICE SUPPLIES	\$14.43	
8554220		01/28/22	\$62.00		OFFICE SUPPLIES	01-53-3-601	OFFICE SUPPLIES	\$84.78	
							VENDOR TOTAL:	\$743.62	
SELECT PORTFOLIO SERVICING INC									
013122		01/31/22	\$250.00			WATER REFUND 1835 HOLLY LN			
						08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$250.00	
							VENDOR TOTAL:	\$250.00	

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
SHARK SHREDDING INC.	54797	02/07/22	\$111.30		VH/PD SHREDDING SERVICES			
						01-42-4-634	OTHER MISCELLANEOUS SERVICES	\$30.65
						01-48-3-611	SPECIAL POLICE COMMODITIES	\$80.65
							VENDOR TOTAL:	\$111.30
SIKICH LLP	539224	11/18/21	\$1,608.00		POLICIES & PROCEDURES THRU 10/31/21			
						01-43-7-707	ACCOUNTING POLICIES & PROCEDUR	\$1,608.00
							VENDOR TOTAL:	\$1,608.00
SIRCHIE ACQUISITION CO., LLC	0528038IN	01/24/22	\$318.77		EVIDENCE COLLECTION			
						01-48-3-611	SPECIAL POLICE COMMODITIES	\$318.77
							VENDOR TOTAL:	\$318.77
SOUTH SUBURBAN MAJOR CRIMES	011922	01/19/22	\$1,100.00		SSMCTF ASSESSMENT FOR 2022			
						01-48-4-648	SO SUB MAJOR CRIMES TASK FORCE	\$1,100.00
							VENDOR TOTAL:	\$1,100.00
SOUTHWEST DIGITAL PRINTING	012329	01/19/22	\$55.70		DIGITAL PRINTS 1505 SELKIRK			
						12-00-0-286	MISCELLANEOUS DEPOSITS	\$55.70
SOUTHWEST TOWN MECHANICAL	SI2068043	01/12/22	\$1,143.00		PD GUN RANGE REPAIR			
						01-67-6-680	MAINTENANCE CONTRACTS	\$1,143.00
	SI2068484	01/25/22	\$1,015.00		CONTRACT MAINTENANCE 2/1/22-4/30/22			
						01-67-6-680	MAINTENANCE CONTRACTS	\$1,015.00
							VENDOR TOTAL:	\$2,158.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
STANDARD EQUIPMENT COMPANY									
P34089	02/03/22	\$279.73				HYDRO HANDLE FOR VECTOR	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$279.73
P33955	01/21/22	\$78.02				CARRIAGE BOLTS			
							01-60-6-671	MAINTENANCE AND SUPPLIES	\$26.00
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$26.01
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$26.01
VENDOR TOTAL:									\$357.75
STATE TREASURER									
61494	02/01/22	\$1,366.53				TRAFFIC SIGNALS MAINT OCT 2021 - DEC 2021			
							02-01-4-630	TRAFFIC SIGNALS MAINT	\$1,366.53
VENDOR TOTAL:									\$1,366.53
SUBURBAN BUILDING OFFICIALS									
BUGNER 2022	02/08/22	\$75.00				ANNUAL MEMBERSHIP RENEWAL BUGNER	01-53-5-660	DUES AND SUBSCRIPTIONS	\$75.00
021022	02/10/22	\$500.00				BUGNER CONFERENCE REGISTRATION			
							01-53-5-661	TRAINING	\$500.00
VENDOR TOTAL:									\$575.00
SUBURBAN LABORATORIES INC									
199232	01/31/22	\$166.00				ROUTINE COLIFORM TESTING			
							08-11-6-677	WATER FACILITY MAINTENANCE	\$166.00
VENDOR TOTAL:									\$166.00
SUNSET SEWER & WATER INC.									
2022034	02/04/22	\$3,783.14				WATER MAIN REPAIR-1207 OAKMONT	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$1,891.57
							08-13-3-619	PROGRAM COMMODITIES	\$1,891.57
VENDOR TOTAL:									\$3,783.14
SWENEY ELECTRIC COMPANY INC.									
220022	01/18/22	\$1,148.05				INSTALL RECEPTACLES IN VH BOARDROOM FOR TV/CAMERAS			
							01-67-7-763	VH BOARD ROOM SOUND SYSTEM	\$1,148.05
VENDOR TOTAL:									\$1,148.05

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
T.R.L. TIRE SERVICE CORP		273970	01/26/22	\$28.00		JUNK OUT DPW TIRES			
	01-60-6-671						MAINTENANCE AND SUPPLIES	\$9.33	
	08-11-6-671						MAINTENANCE AND SUPPLIES	\$9.34	
29246	01/25/22	\$600.20		A14 NEW TIRES	08-21-6-671	MAINTENANCE AND SUPPLIES		\$9.33	
29256	01/26/22	\$510.78		L12 NEW FRONT TIRES	01-55-6-671	VEHICLE MAINTENANCE & SUPPLIES		\$600.20	
29328	02/08/22	\$199.05		FIRE CHIEF VEH TIRE REPAIR/NEW TIRE	01-60-6-671	MAINTENANCE AND SUPPLIES		\$170.26	
					08-11-6-671	MAINTENANCE AND SUPPLIES		\$170.26	
					08-21-6-671	MAINTENANCE AND SUPPLIES		\$170.26	
					01-49-6-671	VEHICLE MAINTENANCE		\$199.05	
VENDOR TOTAL:								\$1,338.03	
THIRD DIST. FIRE CHIEF'S ASSN.									
4745	02/11/22	\$20.00		FEBRUARY 2022 LUNCHEON MEETING	01-49-4-648	SPECIAL RESPONSE TEAM		\$20.00	
VENDOR TOTAL:								\$20.00	
THOMAS' PHOTOGRAPHIC SERVICES									
000553	01/20/22	\$250.00		MLK DAY PHOTOGRAPHY SERVICES	01-41-4-653	MARKETING PROGRAMS		\$250.00	
VENDOR TOTAL:								\$250.00	
EDNA THOMPSON									
013122	01/31/22	\$250.00		WATER REFUND 18911 CRAWFORD AVE	08-00-0-130	ACCOUNTS RECEIVABLE - BILLED		\$250.00	
VENDOR TOTAL:								\$250.00	
THOMSON REUTERS-WEST									
845780630	02/01/22	\$319.07		ONLINE/SOFTWARE SUBSCRIPTION JANUARY 2022	01-48-4-630	PROFESSIONAL SERVICES		\$319.07	
VENDOR TOTAL:								\$319.07	
TIFCO INDUSTRIES INC.									
71725025	01/12/22	\$561.83		NUTS FOR HYDRANTS & VALVES	08-11-3-605	OPERATING SUPPLIES		\$280.9	
					08-11-6-675	WATER SYSTEM MAINT & REPAIRS		\$280.9	
Communication: Ratification of Bills for Approval and Payment as Approved by the Finance Committee (February 21, 2022) (CONSENT									61.8

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
TRIBUNE MEDIA GROUP	044228686000	10/31/21	\$243.00		ADVERTISING OCTOBER 2021	01-45-4-638	ADVERTISING	\$243.00
							VENDOR TOTAL:	\$243.00
UDO'S PROFESSIONAL CAR WASH	289	02/01/22	\$133.50		PD CAR WASHES JANUARY 2022	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$133.50
							VENDOR TOTAL:	\$133.50
UNITED PARCEL SERVICE	0000F36604042	01/22/22	\$38.25		CURRENT TECH CHECK/MACQUARIE CHECK/GALLS RETURN	01-42-3-603	POSTAGE	\$25.70
							POSTAGE	\$12.55
							VENDOR TOTAL:	\$38.25
UNIVERSAL BRUSH MFG. CO.	111573	01/31/22	\$375.80		BRUSHES W/EXTENSION HANDLES	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$375.80
							VENDOR TOTAL:	\$375.80
USA BLUE BOOK	872252	02/08/22	\$96.74		CHLORINE PACKETS	08-11-3-605	OPERATING SUPPLIES	\$96.74
							VENDOR TOTAL:	\$96.74
WALT'S FOOD CENTER	010044871016	01/14/22	\$3.99		WATER FOR VILLAGE HOSTED MLK DAY	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$3.99
							VENDOR TOTAL:	\$3.99
WES KOCHER INC	1015279	02/03/22	\$858.00		TOW D15 TO DPWSC	01-60-6-671	MAINTENANCE AND SUPPLIES	\$286.00
							MAINTENANCE AND SUPPLIES	\$286.00
							MAINTENANCE AND SUPPLIES	\$286.00
							VENDOR TOTAL:	\$858.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
WORKING WELL	0037406500	01/31/22	\$122.00		FITNESS FOR DUTY-FINANCE CLERK	01-43-4-634	MISCELLANEOUS SERVICES	\$122.00
	0037406600	01/31/22	\$113.00		PRE-EMPLOYMENT--ASST VIL MGR	01-42-4-636	PRE-EMPLOYMENT PHYSICALS	\$113.00
VENDOR TOTAL:								\$235.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 02/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Amount Being Paid: \$344,327.50
Total Number of Invoices: 159

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/((
ACCURBIO	ACCURATE BIOMETRICS INC.	N	(1) 61.25	(0) 0.00	61.
AIRGASUS	AIRGAS USA, LLC	N	(1) 839.48	(0) 0.00	839.
ALWARREN	AL WARREN OIL COMPANY INC	N	(5) 9,397.02	(0) 0.00	9,397.
ANDRESME	ANDRES MEDICAL BILLING, LTD	Y	(1) 1,270.15	(0) 0.00	1,270.
ASCAP	ASCAP	N	(1) 386.21	(0) 0.00	386.
AUBURNSU	AUBURN SUPPLY	N	(2) 137.64	(0) 0.00	137.
BAXTER&W	BAXTER & WOODMAN, INC.	N	(1) 5,660.00	(0) 0.00	5,660.
BURKELLC	BURKE, LLC	N	(1) 6,182.50	(0) 0.00	6,182.
CANONSOL	CANON SOLUTIONS AMERICA , INC.	N	(2) 23.20	(0) 0.00	23.
CDW-G	CDW GOVERNMENT, INC.	N	(1) 1,663.79	(0) 0.00	1,663.
CHAISSONR	REBA CHAISSON	N	(1) 154.00	(0) 0.00	154.
CHANDLER	CHANDLER SERVICES INC	N	(1) 3,461.49	(0) 0.00	3,461.
CHICSALT	CHICAGO SALT COMPANY INC.	N	(1) 3,410.00	(0) 0.00	3,410.
CLARKBAI	CLARK BAIRD SMITH LLP	Y	(1) 2,187.50	(0) 0.00	2,187.
COM0253	COMED	N	(1) 3,334.65	(0) 0.00	63.
COMPASS	COMPASS MINERALS AMERICA INC	N	(2) 13,000.68	(0) 0.00	13,000.
CONSTELL	CONSTELLATION NEWENERGY, INC.	N	(4) 4,179.69	(0) 0.00	4,179.
CONTRAST	CONTRAST MEDIA AGENCY	N	(1) 437.25	(0) 0.00	437.
CRUSOR	RICHARD G. CRUSOR, JR.	Y	(1) 75.00	(0) 0.00	75.
CURRENT	CURRENT TECHNOLOGIES CORP	N	(4) 27,842.00	(0) 0.00	27,842.
DELPAIN	DONALD E. LONGSHORE	Y	(2) 5,000.00	(0) 0.00	5,000.
EAGLEUNI	EAGLE UNIFORM CO INC	N	(1) 20.00	(0) 0.00	20.
EBELSACE	EBEL'S ACE HARDWARE	N	(9) 79.94	(0) 0.00	77.
FISHERJ	JENNIFER FISHER	N	(1) 101.52	(0) 0.00	101.
FORDOFHOME	FORD OF HOMEWOOD	N	(2) 10,985.87	(0) 0.00	10,985.
GALLS	GALLS, LLC	N	(3) 580.20	(0) 0.00	580.
GASVODA	GASVODA & ASSOCIATES INC	N	(1) 5,336.53	(0) 0.00	5,336.
GLENDALE	GLENDALE PARADESTORE.COM	N	(1) 35.75	(0) 0.00	35.
GOLDSHIELD	GOLD SHIELD DETECTIVE AGENCY	N	(1) 776.90	(0) 0.00	776.
GOVTEMPS	GOVTEMPSUSA	N	(2) 2,331.00	(0) 0.00	2,331.
GRANICUS	GRANICUS	N	(1) 414.75	(0) 0.00	414.
GRAYJ	JASON GRAY	N	(1) 2.17	(0) 0.00	2.
HOLLANDP	HOLLAND PRINTING INC	N	(3) 360.45	(0) 0.00	360.
HOMECL	HOME CLEANING CENTERS -AMERICA	N	(1) 3,112.00	(0) 0.00	3,112.
HOMEDEPO	HOME DEPOT	N	(2) 968.94	(0) 0.00	968.
HOMEWOOD	HOMEWOOD DISPOSAL SERVICE INC	N	(2) 646.44	(0) 0.00	646.
HOMECHRO	HOMEWOOD-FLOSSMOOR CHRONICLE	P	(1) 160.00	(0) 0.00	160.
HORTON	THE HORTON GROUP	N	(4) 4,573.49	(0) 0.00	4,573.
ICC	INTERNATIONAL CODE COUNCIL	N	(1) 145.00	(0) 0.00	145.
INVOICE	INVOICE CLOUD	N	(1) 188.60	(0) 0.00	188.
LASTERB	BENJAMIN LASTER	N	(1) 166.62	(0) 0.00	166.
M&JUNDER	M & J UNDERGROUND	N	(2) 140,665.74	(0) 0.00	140,665.
M.E.SIMP	M.E. SIMPSON COMPANY, INC.	N	(1) 510.00	(0) 0.00	510.
MATTHEWO	MATTHEW O'SHEA CONSULTING INC.	N	(1) 2,750.00	(0) 0.00	2,750.
MCCANN	MCCANN INDUSTRIES, INC.	N	(1) 323.30	(0) 0.00	323.30

Communication: Ratification of Bills for Approval and Payment as Approved by the Finance Committee (February 21, 2022) (CONSENT

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/()
MENARDS	MENARDS	N	(1) 22.98	(0) 0.00	22.
MES	MUNICIPAL EMERGENCY SVCS	N	(1) 822.01	(0) 0.00	822.
MIDWESTL	MIDWEST LASER SPECIALISTS	N	(1) 468.98	(0) 0.00	468.
MILHOUSE	MILHOUSE ENGINEERING & CONSTRUCT	N	(1) 6,500.00	(0) 0.00	6,500.
MILITARY	MILITARY VETERAN PLUMBING LLC	Y	(2) 252.00	(0) 0.00	252.
MONARCH	MONARCH AUTO SUPPLY INC	N	(4) 1,033.36	(0) 0.00	1,033.
MUNICSYS	MUNICIPAL SYSTEMS LLC	N	(2) 625.00	(0) 0.00	625.
NICOR-4	NICOR GAS	N	(2) 99.34	(0) 0.00	99.
OTIS	OTIS ELEVATOR	N	(1) 856.59	(0) 0.00	856.
PALFINGE	PALFINGER USA LLC	N	(1) 799.00	(0) 0.00	799.
PARAMEDICS	PARAMEDIC SERVICES OF ILLINOIS I	N	(1) 48,140.00	(0) 0.00	48,140.
POP'S	POP'S	N	(1) 60.91	(0) 0.00	60.
PROSAFET	PROSAFETY	N	(1) 39.55	(0) 0.00	39.
PUBSAFET	PUBLIC SAFETY DIRECT, INC.	N	(4) 940.95	(0) 0.00	940.
ROMEOVIL	VILLAGE OF ROMEOVILLE	N	(1) 1,200.00	(0) 0.00	1,200.
RUNCO	RUNCO OFFICE SUPPLY	N	(9) 743.62	(0) 0.00	743.
SELECTPO	SELECT PORTFOLIO SERVICING INC	N	(1) 250.00	(0) 0.00	250.
SHARK	SHARK SHREDDING INC.	N	(1) 111.30	(0) 0.00	111.
SIKICH	SIKICH LLP	Y	(1) 1,608.00	(0) 0.00	1,608.
SIRCHIE	SIRCHIE ACQUISITION CO., LLC	N	(1) 318.77	(0) 0.00	318.
SOSUBMAJ	SOUTH SUBURBAN MAJOR CRIMES	N	(1) 1,100.00	(0) 0.00	1,100.
SWPRINT	SOUTHWEST DIGITAL PRINTING	N	(2) 118.75	(0) 0.00	118.
SOUTHWES	SOUTHWEST TOWN MECHANICAL	N	(2) 2,158.00	(0) 0.00	2,158.
STANDEQU	STANDARD EQUIPMENT COMPANY	N	(2) 357.75	(0) 0.00	357.
STATETRE	STATE TREASURER	N	(1) 1,366.53	(0) 0.00	1,366.
SUBBUILD	SUBURBAN BUILDING OFFICIALS	N	(2) 575.00	(0) 0.00	575.
SUBLABOR	SUBURBAN LABORATORIES INC	Y	(1) 166.00	(0) 0.00	166.
SUNSETSE	SUNSET SEWER & WATER INC.	N	(1) 3,783.14	(0) 0.00	3,783.
SWENEY	SWENEY ELECTRIC COMPANY INC.	N	(1) 1,148.05	(0) 0.00	1,148.
T.R.L.	T.R.L. TIRE SERVICE CORP	N	(4) 1,338.03	(0) 0.00	1,338.
THIRDDFC	THIRD DIST. FIRE CHIEF'S ASSN.	N	(1) 20.00	(0) 0.00	20.
THOMASPH	THOMAS' PHOTOGRAPHIC SERVICES	N	(1) 250.00	(0) 0.00	250.
THOMPSON	EDNA THOMPSON	N	(1) 250.00	(0) 0.00	250.
THOMWEST	THOMSON REUTERS-WEST	N	(1) 319.07	(0) 0.00	319.
TIFCO	TIFCO INDUSTRIES INC.	N	(1) 561.83	(0) 0.00	561.
TRIBUNE2	TRIBUNE MEDIA GROUP	N	(1) 243.00	(0) 0.00	243.
UDOS	UDO'S PROFESSIONAL CAR WASH	N	(1) 133.50	(0) 0.00	133.
UPS	UNITED PARCEL SERVICE	N	(1) 38.25	(0) 0.00	38.
UNIVERSALB	UNIVERSAL BRUSH MFG. CO.	N	(1) 375.80	(0) 0.00	375.
USABLUE	USA BLUE BOOK	N	(1) 96.74	(0) 0.00	96.
WALTS	WALT'S FOOD CENTER	N	(1) 3.99	(0) 0.00	3.
WESKOCH	WES KOCHER INC	N	(1) 858.00	(0) 0.00	858.
WORKING	WORKING WELL	Y	(2) 235.00	(0) 0.00	235.
Grand Totals:			Total: 159 344,327.50	Total: 0 0.00	

Communication: Ratification of Bills for Approval and Payment as Approved by the Finance Committee (February 21, 2022) (CONSENT

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 02/10/22 thru 02/10/22

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
BRIDGET WACHTEL											
020822		02/08/22	\$1,599.99	76149	02/10/22			REIMBURSE LOG ME IN SUBSCRIPTION RENEWAL			
									01-42-6-672	COMPUTER SOFTWARE MAINTENAN	\$333.34
									01-43-6-672	COMPUTER SOFTWARE MAINTENAN	\$466.65
									01-48-6-672	COMPUTER SOFTWARE MAINTENAN	\$333.34
									01-49-6-672	COMPUTER SOFTWARE MAINTENAN	\$133.33
									01-55-6-672	COMPUTER SOFTWARE MAINTENAN	\$200.00
									01-53-6-672	COMPUTER SOFTWARE MAINTENAN	\$133.33
										VENDOR TOTAL:	\$1,599.99
SAM'S CLUB/SYNCHRONY BANK											
010322		01/03/22	\$164.34	76148	02/10/22			PD-KITCHEN & OFFICE SUPPLIES / DPW-APPLES / ADMIN-WATER			
									01-48-3-611	SPECIAL POLICE COMMODITIES	\$49.42
									01-48-3-601	OFFICE SUPPLIES	\$73.30
									01-60-3-605	OPERATING SUPPLIES	\$25.90
									01-42-4-652	MEETINGS AND EVENTS	\$15.72
										VENDOR TOTAL:	\$164.34

Total Amount Being Paid: \$1,764.33
Total Number of Invoices: 2

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/((
SAMSCLU	SAM'S CLUB/SYNCHRONY BANK	N	(1) 164.34	(1) 164.34	0.
WACHTEL	BRIDGET WACHTEL	N	(1) 1,599.99	(1) 1,599.99	0.
Grand Totals:			Total: 2 1,764.33	Total: 2 1,764.33	

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 02/14/22 thru 02/14/22

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
NICHOLAS KAUSAL		021422	02/14/22	\$663.60	76150	02/14/22		REFUND OF INSURANCE OVERPAYMENT	01-00-0-219	HEALTH INSURANCE PAYABLE	\$663.60
										VENDOR TOTAL:	\$663.60

Total Amount Being Paid: \$663.60
Total Number of Invoices: 1

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/(
KAUSAL	NICHOLAS KAUSAL	N	(1) 663.60	(1) 663.60	0
Grand Totals:			Total: 1 663.60	Total: 1 663.60	

Communication: Ratification of Bills for Approval and Payment as Approved by the Finance Committee (February 21, 2022) (CONSENT

VILLAGE OF FLOSSMOOR
3/7/2022
CLAIMS LIST SUMMARY

HAND CHECKS	\$106,708.42
INVOICES	<u>\$290,639.78</u>
TOTAL	<u><u>\$397,348.20</u></u>

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AIR ONE EQUIPMENT INC								
	177842	02/18/22	\$111.96		HELMET STICKERS	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$111.96
	177982	02/21/22	\$445.00		MAKO COMPRESSOR REPAIR	01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$445.00
							VENDOR TOTAL:	\$556.96
AIRGAS USA, LLC								
	9985592798	01/31/22	\$57.55		WELDING GAS CYLINDERS RENTAL	01-60-6-671	MAINTENANCE AND SUPPLIES	\$19.18
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$19.18
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$19.19
	9985591947	01/31/22	\$78.22		WELDING GAS CYLINDERS RENTAL	01-60-6-671	MAINTENANCE AND SUPPLIES	\$26.07
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$26.07
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$26.08
							VENDOR TOTAL:	\$135.77

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AL WARREN OIL COMPANY INC		W1450847	02/01/22	\$2,020.52		VILLAGE GAS	01-55-3-608	PETROLEUM PRODUCTS	\$41.90
							01-60-3-608	PETROLEUM PRODUCTS	\$312.95
							08-11-3-608	PETROLEUM PRODUCTS	\$257.46
							08-21-3-608	PETROLEUM PRODUCTS	\$212.46
							01-48-3-608	PETROLEUM PRODUCTS	\$823.64
							01-49-3-608	PETROLEUM PRODUCTS	\$341.59
							01-53-3-608	PETROLEUM PRODUCTS	\$30.52
W1450848			02/01/22	\$886.30		DPW DIESEL TANK	01-60-3-608	PETROLEUM PRODUCTS	\$367.13
							08-11-3-608	PETROLEUM PRODUCTS	\$208.13
							08-21-3-608	PETROLEUM PRODUCTS	\$208.13
							01-49-3-608	PETROLEUM PRODUCTS	\$102.91
W1451464			02/04/22	\$850.13		VILLAGE GAS	01-55-3-608	PETROLEUM PRODUCTS	\$40.40
							01-60-3-608	PETROLEUM PRODUCTS	\$102.58
							08-11-3-608	PETROLEUM PRODUCTS	\$51.29
							08-21-3-608	PETROLEUM PRODUCTS	\$51.29
							01-48-3-608	PETROLEUM PRODUCTS	\$544.86
							01-49-3-608	PETROLEUM PRODUCTS	\$59.71
W1451465			02/04/22	\$1,437.92		DPW DIESEL TANK	01-60-3-608	PETROLEUM PRODUCTS	\$528.86
							08-11-3-608	PETROLEUM PRODUCTS	\$305.42
							08-21-3-608	PETROLEUM PRODUCTS	\$305.42
							01-49-3-608	PETROLEUM PRODUCTS	\$298.22
W1454603			02/18/22	\$1,717.31		VILLAGE GAS	01-55-3-608	PETROLEUM PRODUCTS	\$47.07
							01-60-3-608	PETROLEUM PRODUCTS	\$291.78
							08-11-3-608	PETROLEUM PRODUCTS	\$187.37
							08-21-3-608	PETROLEUM PRODUCTS	\$156.72
							01-48-3-608	PETROLEUM PRODUCTS	\$774.35
							01-49-3-608	PETROLEUM PRODUCTS	\$233.86
							01-53-3-608	PETROLEUM PRODUCTS	\$26.16
VENDOR TOTAL:									\$6,912.10

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ASC INDUSTRIES, LTD.									
546393		02/16/22	\$517.11			TOW STRAPS			
							01-60-6-671	MAINTENANCE AND SUPPLIES	\$172.37
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$172.37
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$172.37
								VENDOR TOTAL:	\$517.11
BENISTAR									
03012022		01/31/22	\$1,398.00			MARCH 2022 PREMIUMS-RETIRES			
							01-00-0-219	HEALTH INSURANCE PAYABLE	\$1,398.00
								VENDOR TOTAL:	\$1,398.00
BOUND TREE MEDICAL LLC									
84392520		02/04/22	\$574.87			EMS SUPPLIES/EQUIPMENT			
							01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$275.74
							01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$299.13
								VENDOR TOTAL:	\$574.87
BRITE									
INV24057		12/21/21	\$12,074.00			BODY CAM CLOUD & YEARLY DOCK MAINTENANCE			
							01-48-6-678	CLOUD VIDEO STORAGE	\$12,074.00
		12/21/21	\$16,677.45			BODY CAMS W/ ACCESSORIES-REMOTE CLOUD SET UP/VIDEO ON-SITE TRAINING & EQUIPMT REVIEW			
							16-01-7-748	CAPITAL EQUIPMENT-POLICE	\$16,677.45
								VENDOR TOTAL:	\$28,751.45
BROWNELLS, INC									
2204241800		01/28/22	\$53.98			MAGAZINES			
							01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$53.98
								VENDOR TOTAL:	\$53.98
CALUMET CITY PLUMBING									
50727		02/14/22	\$3,100.00			FIREHOUSE DRAIN RODDING			
							01-67-4-634	MISCELLANEOUS SERVICES	\$3,100.00
		02/14/22	\$485.70			DPWSC WOMEN'S RESTROOM PLUMBING REPAIR			
							01-67-4-634	MISCELLANEOUS SERVICES	\$485.70
								VENDOR TOTAL:	\$3,585.70

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CDW GOVERNMENT, INC.	R631290	02/01/22	\$263.33		COMPUTER MONITOR	01-49-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$263.33
	S185811	02/14/22	\$415.58		PRINTER M553 TONER	01-53-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$415.58
							VENDOR TOTAL:	\$678.91
CHANDLER SERVICES INC	28320	02/10/22	\$2,928.84		E119 PREV MAINT/REPAIRS	01-49-6-671	VEHICLE MAINTENANCE	\$2,928.84
	28339	02/16/22	\$1,741.05		E119 REAR END REPAIR	01-49-6-671	VEHICLE MAINTENANCE	\$1,741.05
							VENDOR TOTAL:	\$4,669.89
CHICAGO COMMUNICATIONS, LLC.	333550	02/10/22	\$94.80		RADIOS MAINTENANCE MARCH 2022	01-50-6-676	RADIO SYSTEM MAINTENANCE	\$94.80
							VENDOR TOTAL:	\$94.80
CHICAGO SALT COMPANY INC.	1740	02/10/22	\$3,565.00		LIQUID ANTI-ICING SOLUTION RESTOCK	02-01-3-619	LCD-BULK CHEMICAL PURCHASE	\$3,565.00
							VENDOR TOTAL:	\$3,565.00
COMED	0241031023 022322	02/23/22	\$167.81		HEATHER ROAD LIFT STA POWER 1/24/22-2/22/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$167.81
	0307096073 022222	02/22/22	\$56.35		CENTRAL DR ALLEY LIGHTS POWER 1/24/22-2/22/22	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$56.35
	3288088052 022222	02/22/22	\$26.55		CBD PEDESTAL POWER 1/24/22-2/22/22	40-33-4-634	MISCELLANEOUS SERVICES	\$26.55
	03223080253 022222	02/22/22	\$61.57		STERLING TOWER POWER 1/24/22-2/22/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$61.57
							VENDOR TOTAL:	\$312.28
COMED	1498044037 020722	02/07/22	\$114.05		WESTERN TOWER POWER 1/5/22-2/4/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$114.05
							VENDOR TOTAL:	\$114.05

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMPASS MINERALS AMERICA INC	948522	02/08/22	\$6,945.37	2022-0016	DEICING ROCK SALT FOR SNOW AND ICE CONTROL	02-01-3-602	ROCK SALT FOR SNOW AND ICE CON	\$6,945.37
							VENDOR TOTAL:	\$6,945.37
CONSERV FS, INC.	66047302	02/08/22	\$807.98		ROCK SALT RESTOCK	01-61-6-677	PROGRAM MAINTENANCE	\$807.98
							VENDOR TOTAL:	\$807.98
COOK COUNTY DEPARTMENT OF	111021	11/10/21	\$200.00		SANITATION INSPECTION JULY 2021 THRU SEPTEMBER 2021	01-53-4-659	SANITARIAN INSPECTION SERVICES	\$200.00
	011922	01/19/22	\$2,400.00		SANITARIAN INSPECTION SERVICES OCTOBER 2021 THRU DECEMBER 2021	01-53-4-659	SANITARIAN INSPECTION SERVICES	\$2,400.00
							VENDOR TOTAL:	\$2,600.00
CORE & MAIN LP	P616563	02/07/22	\$2,640.00		RESTOCK 3/4" & 1" WATER METERS	08-11-6-672	WATER METERS AND ROMS	\$2,640.00
	Q191877	02/07/22	\$2,320.00		RESTOCK 3/4" WATER METERS	08-11-6-672	WATER METERS AND ROMS	\$2,320.00
	Q346024	02/10/22	\$120.69		COUPLINGS RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$120.69
Q272013	01/26/22		\$953.36		CLAMPS RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$476.68
							PROGRAM COMMODITIES	\$476.68
							VENDOR TOTAL:	\$6,034.05
RICHARD G. CRUSOR, JR.	021022	02/10/22	\$150.00		ADMINISTRATIVE HEARING OFFICER 1/27/22	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$150.00
	022422	02/24/22	\$105.00		ADMIN HEARING OFFICER 2/10/22	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$105.00
							VENDOR TOTAL:	\$255.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CURRENT TECHNOLOGIES CORP									
12078		02/02/22	\$563.98			SWITCHES UPGRADES & EXTENSIONS MAINT 1/18/22-1/18/23			
							01-42-6-673	COMPUTER HARDWARE MAINTENANCE	\$64.29
							01-43-6-673	COMPUTER NETWORK MAINTENANCE	\$71.63
							01-45-6-673	COMPUTER HARDWARE MAINTENANCE	\$13.54
							01-48-6-673	COMPUTER NETWORK MAINTENANCE	\$176.81
							01-49-6-673	COMPUTER NETWORK MAINTENANCE	\$85.72
							01-50-6-673	COMPUTER NETWORK MAINTENANCE	\$58.94
							01-53-6-673	COMPUTER NETWORK MAINTENANCE	\$28.76
							01-55-6-673	COMPUTER NETWORK MAINTENANCE	\$64.29
VENDOR TOTAL:									\$563.98
EAGLE UNIFORM CO INC									
INV6111		02/14/22	\$26.00			UNIFORM GLOVES-DANAHER	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$26.00
INV6112		02/17/22	\$140.00			UNIFORM-KAMLEITER BOOTS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$140.00
VENDOR TOTAL:									\$166.00
ELMER & SON LOCKSMITHS INC									
398087		02/09/22	\$126.50			PD LOBBY MEN'S RESTROOM LOCK REPAIR	01-67-6-678	BUILDING REPAIRS	\$126.50
398414		02/22/22	\$64.50			RANGE KEYS	01-48-3-615	SMALL TOOLS & EQUIPMENT	\$64.50
VENDOR TOTAL:									\$191.00
EXPERT CHEMICAL & SUPPLY INC									
860011		02/21/22	\$125.00			WINDSHIELD WASHER FLUID	01-60-6-671	MAINTENANCE AND SUPPLIES	\$41.66
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$41.67
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$41.67
859938		02/15/22	\$166.68			DIESEL EXHAUST FLUID	01-60-6-671	MAINTENANCE AND SUPPLIES	\$55.56
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$55.56
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$55.56
859329		12/28/21	\$637.00			ROCK SALT RESTOCK	01-61-6-677	PROGRAM MAINTENANCE	\$637.00
VENDOR TOTAL:									\$928.33

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
FITSIMMONS									
4501288		02/04/22	\$28.50			H TANK GAS CONTENTS	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$28.50
4536290		02/18/22	\$15.00			H TANK RENTAL	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$15.00
								VENDOR TOTAL:	\$43.50
FORT DEARBORN LIFE INSURANCE									
MARCH 2022		02/09/22	\$300.60			MARCH 2022 PREMIUM	01-42-2-591	LIFE INSURANCE PREMIUM	\$21.04
							01-43-2-591	LIFE INSURANCE PREMIUM	\$33.07
							01-45-2-591	LIFE INSURANCE PREMIUM	\$6.01
							01-48-2-591	LIFE INSURANCE PREMIUM	\$117.23
							01-49-2-591	LIFE INSURANCE PREMIUM	\$30.06
							01-50-2-591	LIFE INSURANCE PREMIUM	\$18.04
							01-53-2-591	LIFE INSURANCE PREMIUM	\$6.01
							01-55-2-591	LIFE INSURANCE PREMIUM	\$12.02
							01-60-2-591	LIFE INSURANCE PREMIUM	\$57.12
								VENDOR TOTAL:	\$300.60
FULL COMPASS SYSTEMS LTD									
INC02110775		02/23/22	\$759.00			REPLACEMENT AMPLIFIER	01-67-7-763	VH BOARD ROOM SOUND SYSTEM	\$759.00
								VENDOR TOTAL:	\$759.00
GALLAGHER MATERIALS CORP.									
23227		02/12/22	\$874.20			ASPHALT FOR POT HOLES	01-68-3-619	PROGRAM COMMODITIES	\$218.55
							02-01-3-606	ASPHALT MIX	\$218.55
							08-14-3-612	ASPHALT MIX	\$218.55
							08-24-3-612	ASPHALT MIX	\$218.55
								VENDOR TOTAL:	\$874.20
GALLS, LLC									
OR20199369		02/21/22	\$176.05			UNIFORM BOOTS-BAUSCH	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$176.05
020285226		01/25/22	\$30.11			UNIFORMS & RELATED SUPPLIES-MERKLE	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$30.11
								VENDOR TOTAL:	\$206.16
3									
Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (March 7, 2022) (CONSENT AGENDA)									

Packet Pg. 40

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
GENERAL CODE PG000027548	01/14/22	\$775.91		SUPPLEMENT NO. 21	01-41-4-644	MUNICIPAL CODE UPDATES	\$775.91
						VENDOR TOTAL:	\$775.91
GOVTEMPSUSA 3903377	02/10/22	\$955.50		VIL MGR TEMP ASSISTANT-CASTELLANOS PERIOD END 2/6/22	01-41-4-630	PROFESSIONAL SERVICES	\$955.50
						VENDOR TOTAL:	\$955.50
GRAINGER, INC. 9217853770	02/18/22	\$85.99		STEEL SWIVEL	01-49-3-605	OPERATING SUPPLIES	\$85.99
						VENDOR TOTAL:	\$85.99
HANSON AGGREGATES MIDWEST INC 41095323	02/07/22	\$327.60		1" STONE RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$163.80
						PROGRAM COMMODITIES	\$163.80
	02/08/22	\$308.14		1" STONE RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$154.07
						PROGRAM COMMODITIES	\$154.07
						VENDOR TOTAL:	\$635.74
HOLLAND PRINTING INC 71093	02/18/22	\$30.00		ASST VIL MGR BUSINESS CARDS	01-42-4-635	PRINTING	\$30.00
	02/18/22	\$30.00		B&Z ADMINISTRATOR BUSINESS CARDS	01-53-4-635	PRINTING	\$30.00
	02/22/22	\$332.96		WATER BILLING REPLY ENVELOPES	08-10-4-635	PRINTING	\$249.72
						PRINTING	\$83.24
						VENDOR TOTAL:	\$392.96

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
HOME DEPOT 2043573	01/25/22	\$73.49		FD LIGHT SWITCH & CEILING TILE	01-67-3-620	REPAIR SUPPLIES	\$73.49
	01/26/22	\$146.12		WATER DEPT TOOLS/SHELF BRACKET MATERIAL	08-13-3-615	SMALL TOOLS & EQUIPMENT	\$114.88
					01-67-6-678	BUILDING REPAIRS	\$31.24
	02/12/22	\$60.61		FD WALL MOUNTS	01-49-3-605	OPERATING SUPPLIES	\$60.61
VENDOR TOTAL:							\$280.22
HOMEWOOD DISPOSAL SERVICE INC							
7684907	01/01/22	\$318.00		LEAF COLLECTION PROGRAM	01-63-4-654	LEAF COLLECTION PROGRAM	\$318.00
VENDOR TOTAL:							\$318.00
JONATHAN BOGUE							
021622	02/16/22	\$2,084.00		HSA FUNDING 2022	01-42-2-594	VILLAGE HSA CONTRIBUTIONS	\$2,084.00
VENDOR TOTAL:							\$2,084.00
IGFOA							
022822	02/28/22	\$35.00		BORDUI SOUTH METRO CHAPTER PROF DEVELOPMENT SEMINAR	01-43-5-661		\$35.00
022822 2	02/28/22	\$120.00		BORDUI 2022 PENSION INSTITUTE WEBINAR SERIES	08-10-5-661	TRAINING	\$60.00
					08-20-5-661	TRAINING	\$60.00
022822 3	02/28/22	\$20.00		BORDUI TRACKING DATA & REPORTING SPEND FOR MINORITY CONTRACTING	01-43-5-661	TRAINING	\$20.00
VENDOR TOTAL:							\$175.00
ILLINOIS ASSOCIATION OF CHIEFS							
10400	02/09/22	\$299.00		TAYLOR 2022 ILACP ANNUAL CONFERENCE-REGISTRATION	01-48-5-661	TRAINING	\$299.00
VENDOR TOTAL:							\$299.00
ILLINOIS CPA SOCIETY							
022822	02/28/22	\$390.00		GOVERNMENT CONFERENCE (CHICAGO & VIRTUAL)	01-43-5-661	TRAINING	\$390.00
VENDOR TOTAL:							\$390.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
IRMA	SALES0019828	12/31/21	\$7,500.00			DECEMBER 2021 CLOSED CLAIMS			
							01-48-4-642	IRMA INSURANCE DEDUCTIBLE	\$2,500.00
							01-60-4-642	IRMA INSURANCE DEDUCTIBLE	\$5,000.00
							VENDOR TOTAL:		\$7,500.00
INTL SOCIETY OF ARBORICULTURE	021522	02/15/22	\$230.00			JONES ISA CERTIFIED ARBORIST RECERTIFICATION			
							01-60-5-660	DUES AND SUBSCRIPTIONS	\$230.00
							VENDOR TOTAL:		\$230.00
KIESLER'S POLICE SUPPLY INC.	IN182149	01/24/22	\$3,427.20			AMMUNITION			
							01-48-3-621	AMMUNITION	\$3,427.20
							VENDOR TOTAL:		\$3,427.20
KONICA MINOLTA	9008379137	02/08/22	\$425.00			VH COPIER MAINT 2/8/22-3/7/22			
							01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	\$425.00
							VENDOR TOTAL:		\$425.00
LANDS' END INC.	SIN9915994	02/14/22	\$131.80			VILLAGE LOGO-WEAR			
							01-41-3-612	UNIFORMS	\$49.92
							01-42-3-612	UNIFORMS	\$81.88
							VENDOR TOTAL:		\$131.80
LBM TOOLS LLC	02172275558	02/17/22	\$518.75			SHOP TOOLS RESTOCK			
							01-60-6-671	MAINTENANCE AND SUPPLIES	\$172.91
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$172.92
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$172.92
							01-60-6-671	MAINTENANCE AND SUPPLIES	\$41.33
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$41.34
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$41.33
							VENDOR TOTAL:		\$642.00
	02102275270	02/10/22	\$124.00			TOOL FOR TIRE MACHINE			

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
DAWN LENCIONI-KORTUM 022322	02/23/22	\$172.80		REIMBURSE DPWSC STOVE PURCHASE	01-67-6-678	BUILDING REPAIRS	\$172.80
						VENDOR TOTAL:	\$172.80
LINDCO EQUIPMENT SALES, INC. 220368P	02/14/22	\$73.20		HYDRAULIC TANK GLASS REPAIR	01-60-6-671	MAINTENANCE AND SUPPLIES	\$24.40
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$24.40
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$24.40
					VENDOR TOTAL:		\$73.20
M & J UNDERGROUND M220047	02/16/22	\$4,735.00		MAINBREAK @ 2800 FLOSSMOOR RD	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$2,367.50
					08-13-3-619	PROGRAM COMMODITIES	\$2,367.50
MATTHEW O'SHEA CONSULTING INC. 34	03/01/22	\$2,750.00		LOBBYING SERVICES FEBRUARY 2022	01-41-4-632	LOBBYING SERVICES	\$2,750.00
					VENDOR TOTAL:		\$2,750.00
MENARDS 60515	02/22/22	\$18.63		SPRAY BAR REPAIR PARTS	01-61-3-615	SMALL TOOLS & EQUIPMENT	\$18.63
					VENDOR TOTAL:		\$18.63

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount					
MENARD'S-HOMEWOOD														
29076		02/15/22	\$666.57		TOW SHACKLES & GAS TREATMENT/VH LIGHT BULBS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$62.96						
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$62.97						
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$62.97						
						01-67-3-605	OPERATING SUPPLIES	\$477.67						
29077		02/15/22	\$7.92		D16 PRE-WET FITTINGS									
29147		02/16/22	\$403.06		LED LIGHT BULBS/SNOW BRUSHES/SMALL TOOLS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$7.92						
						01-61-3-615	SMALL TOOLS & EQUIPMENT	\$61.94						
						01-60-6-671	MAINTENANCE AND SUPPLIES	\$8.76						
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$8.76						
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$8.76						
						01-67-3-605	OPERATING SUPPLIES	\$229.92						
						08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	\$35.97						
						08-11-3-615	SMALL TOOLS & EQUIPMENT	\$48.95						
							VENDOR TOTAL:	\$1,077.55						
MIDAMERICAN TECHNOLOGY														
15715		02/11/22	\$995.00		NEW METAL LOCATOR	08-11-3-605	OPERATING SUPPLIES	\$497.50						
						08-21-3-605	OPERATING SUPPLIES	\$497.50						
													VENDOR TOTAL:	\$995.00
MILHOUSE ENGINEERING & CONSTRUCTION														
10450006		02/14/22	\$15,473.44		STREET REHAB PH 1 DESIGN SERVICES	17-01-1-701	STREETS PHASE 1 ENGINEERING	\$15,473.44						
													VENDOR TOTAL:	\$15,473.44
MILITARY VETERAN PLUMBING LLC														
003487		02/11/22	\$126.00		METER INSTALL DUE TO COVID RESTRICTIONS	08-11-4-634	MISCELLANEOUS SERVICES	\$126.00						
													VENDOR TOTAL:	\$126.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MONARCH AUTO SUPPLY INC		6981550035	01/27/22	\$297.09		FILTERS/WINDSHIELD SOLVENT	01-60-6-671	MAINTENANCE AND SUPPLIES	\$99.03
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$99.03
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$99.03
6981550039		01/27/22	\$350.64			D16 & D17 AIR & FUEL FILTERS/LUBE	01-60-6-671	MAINTENANCE AND SUPPLIES	\$116.88
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$116.88
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$116.88
6981551127		02/10/22	\$124.88			KUBOTA AIR FILTER/LUBE-SQUAD 317 SERPENTINE BELT	01-60-6-671	MAINTENANCE AND SUPPLIES	\$12.29
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$12.28
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$12.28
6981551348		02/14/22	\$385.53			DPW PLOWS HYD FLUID/PD 209 BRAKES/PD TAHOE OIL & AIR FILTERS	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$88.03
							01-60-6-671	MAINTENANCE AND SUPPLIES	\$54.03
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$54.03
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$54.04
6981551349		02/14/22	\$83.01			KUBOTA FUEL PUMP/WELDING HOOD BATTERY	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$223.43
							01-60-6-671	MAINTENANCE AND SUPPLIES	\$27.67
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$27.67
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$27.67
6981551753		02/17/22	\$155.09			SHOP GREASE/WIPER SWITCH	01-60-6-671	MAINTENANCE AND SUPPLIES	\$51.70
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$51.69
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$51.70
VENDOR TOTAL:									\$1,396.24

MUNICIPAL FLEET MANAGERS ASSN							
DUES 2022	02/08/22	\$30.00			BAUMGARTNER 2022 ANNUAL DUES	01-60-5-660	DUES AND SUBSCRIPTIONS
							\$30.00
VENDOR TOTAL:							\$30.00

NATIONAL FIRE PROTECTION ASSN								
3530360 2022	02/02/22	\$1,520.50			TRAINING MATERIALS-NFPA ACCESS TRAINING GUIDES	01-49-5-663	FIRE TUITION AND FEES	\$1,520.50
VENDOR TOTAL:								\$1,520.50

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
NEXT DAY PLUS							
5227340	02/09/22	\$216.75		DPW COPIER MAINT FEB BASE/JAN USAGE	01-55-6-670	OFFICE EQUIPMENT MAINTENANCE	\$216.75
						VENDOR TOTAL:	\$216.75
NICOR							
22026534234 12022	12/02/21	\$5,432.10		DPWSC GENERATOR PROJECT-GAS LINE UPGRADE	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$5,432.10
						VENDOR TOTAL:	\$5,432.10
NICOR GAS							
96444410003 02212	02/21/22	\$2,791.34		DPWSC GAS BILL 1/21/22-2/21/22	01-67-4-653	GAS BILL	\$2,791.34
84830610006 01272	01/27/22	\$547.74		VH GAS BILL 12/29/21-1/27/22	01-67-4-653	GAS BILL	\$547.74
72380610005 02222	02/22/22	\$49.00		KEDZIE BOOSTER STATION 1/24/22-2/22/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$49.00
25186956857 02212	02/21/22	\$49.97		WOODS LIFT STATION GAS 1/21/22-2/21/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$49.97
39196092900 02172	02/17/22	\$160.59		STERLING PUMP STATION 1/19/22-2/17/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$160.59
						VENDOR TOTAL:	\$3,598.64
NIPSTA							
35760902	02/15/22	\$160.00		CPR/AED & HEALTHCARE PROVIDER CARDS	01-49-5-664	TRAINING MATERIALS	\$160.00
						VENDOR TOTAL:	\$160.00
NORTHEAST FLAGS							
136446	02/14/22	\$4,378.50		VILLAGE FLAGS REPLACEMENT	01-60-6-682	CBD FLAGS	\$3,000.00
					40-30-6-682	CBD FLAGS	\$1,378.50
						VENDOR TOTAL:	\$4,378.50
ORKIN EXTERMINATING COMPANY							
225295044	02/14/22	\$119.00		PEST CONTROL VILLAGE HALL	01-67-4-634	MISC SVCS	\$119.00
						VENDOR TOTAL:	\$119.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
KATHLEEN FIELD ORR & ASSOCIATE	MARCH 2022	03/01/22	\$11,300.00		VILLAGE ATTY RETAINER MARCH 2022	01-44-4-630	VILLAGE ATTY RETAINER	\$11,300.00
							VENDOR TOTAL:	\$11,300.00
P F PETTIBONE & CO	181729	02/10/22	\$438.90		EMBROIDERED BASEBALL CAPS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$438.90
							VENDOR TOTAL:	\$438.90
PETTY CASH (PW)	022422	02/24/22	\$300.59		REPLENISH PETTY CASH	08-11-5-661	TRAINING	\$90.00
							TRAINING	\$32.00
							OPERATING SUPPLIES	\$128.59
							OPERATING SUPPLIES	\$50.00
							VENDOR TOTAL:	\$300.59
PUBLIC SAFETY DIRECT, INC.	99154	02/18/22	\$315.99		UNIT 519 BODY CAM TRIGGER BOX INSTALLATION	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$315.99
							VENDOR TOTAL:	\$315.99
JACKIE RIFFICE	013022	01/30/22	\$176.00		REIMBURSE MLK DAY SERVICE VOLUNTEER LUNCHES	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$176.00
							VENDOR TOTAL:	\$176.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
RUNCO OFFICE SUPPLY									
		8578070	02/17/22	\$239.83		FIN-TONER/GEN SUPPLY-PCLIPS	01-42-3-601	OFFICE SUPPLIES	\$0.70
							01-43-3-601	OFFICE SUPPLIES	\$1.40
							01-45-3-601	OFFICE SUPPLIES	\$0.14
							01-49-3-601	OFFICE SUPPLIES	\$0.14
							01-53-3-601	OFFICE SUPPLIES	\$0.41
							08-10-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$118.52
							08-20-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$118.52
C8576090			02/18/22	\$(2.79)		GENERAL SUPPLY CREDIT-RETURN PCLIPS			
							01-42-3-601	OFFICE SUPPLIES	\$(0.70)
							01-43-3-601	OFFICE SUPPLIES	\$(1.40)
							01-45-3-601	OFFICE SUPPLIES	\$(0.14)
							01-49-3-601	OFFICE SUPPLIES	\$(0.14)
							01-53-3-601	OFFICE SUPPLIES	\$(0.41)
8560060			02/02/22	\$127.31		GENERAL SUPPLY-JACKET FOLDERS/FINANCE-POCKET FOLDERS			
							01-42-3-601	OFFICE SUPPLIES	\$9.30
							01-43-3-601	OFFICE SUPPLIES	\$108.71
							01-45-3-601	OFFICE SUPPLIES	\$1.86
							01-49-3-601	OFFICE SUPPLIES	\$1.86
							01-53-3-601	OFFICE SUPPLIES	\$5.58
C8560060			02/14/22	\$(90.10)		CREDIT-POCKET FOLDERS			
							01-43-3-601	OFFICE SUPPLIES	\$(90.10)
8576090			02/16/22	\$683.82		GENERAL SUPPLY-POST IT & PCLIPS/ FIN-PRINTER TONER /COPY PAPER			
							01-41-3-601	OFFICE SUPPLIES	\$68.37
							01-42-3-601	OFFICE SUPPLIES	\$38.30
							01-43-3-601	OFFICE SUPPLIES	\$384.99
							01-45-3-601	OFFICE SUPPLIES	\$35.01
							01-48-3-601	OFFICE SUPPLIES	\$34.19
							01-49-3-601	OFFICE SUPPLIES	\$35.01
							01-53-3-601	OFFICE SUPPLIES	\$19.56
							01-55-3-601	OFFICE SUPPLIES	\$34.19
							08-10-3-601	OFFICE SUPPLIES	\$17.10
							08-20-3-601	OFFICE SUPPLIES	\$17.10
8580260			02/21/22	\$28.42		OFFICE SUPPLIES			
8574270			02/15/22	\$43.06		OFFICE SUPPLIES-PENS, FIRST AID KIT/CALCULATOR	01-42-3-601	OFFICE SUPPLIES	\$28.42
							01-60-3-601	OFFICE SUPPLIES	\$10.71
									\$10.71

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount					
RUSSO HARDWARE, INC.		SP110975288	02/23/22	\$67.97		CHAINSAW HANDLE & BELT	08-11-3-601	OFFICE SUPPLIES	\$10.77					
							01-55-3-601	OFFICE SUPPLIES	\$10.77					
							VENDOR TOTAL:		\$1,029.55					
		SP110975306	02/23/22	\$15.99	EAR PROTECTION	01-62-3-615	SMALL TOOLS & EQUIPMENT	\$7.98						
						08-11-3-605	OPERATING SUPPLIES	\$59.99						
						01-60-3-615	SMALL TOOLS & EQUIPMENT	\$15.99						
						VENDOR TOTAL:		\$83.96						
SIKICH LLP		553097	02/11/22	\$4,110.00		VIL ACCOUNTING POLICIES & PROCEDURES MANUAL THRU 1/31/22	01-43-7-707	ACCOUNTING POLICIES & PROCEDUR	\$4,110.00					
							VENDOR TOTAL:		\$4,110.00					
SOUTHWEST DIGITAL PRINTING		0222112	02/11/22	\$30.00		DIGITAL PRINTS HIGHGROVE ESTATES	12-00-0-286	MISCELLANEOUS DEPOSITTS	\$30.00					
							VENDOR TOTAL:		\$30.00					
SOUTHWEST TOWN MECHANICAL		S12068836	02/09/22	\$2,316.60		VH BOILER REPAIR	01-67-6-680	MAINT CONTRACT	\$2,316.60					
							S12068924	02/13/22	\$793.00		VH HOT WATER HEATERS REPAIR	01-67-6-680	MAINT CONTRACT	\$793.00
												VENDOR TOTAL:		\$3,109.60
SPRINT		715869128227	02/13/22	\$386.92		MOBILE PHONES 1/10/22-2/9/22	01-42-4-637	TELEPHONE	\$114.01					
							01-43-4-637	TELEPHONE	\$17.14					
							01-45-4-637	TELEPHONE	\$8.57					
							01-53-4-637	TELEPHONE	\$8.57					
							01-50-4-637	TELEPHONE	\$81.49					
							01-55-4-637	TELEPHONE	\$157.14					
							VENDOR TOTAL:		\$386.92					

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
STRAND ASSOCIATES, INC		0179414	01/14/22	\$5,066.79		WATER BOOSTER STATION STUDY THRU 12/31/21			
	0180477	02/14/22	\$2,995.42			WATER BOOSTER STATIONS STUDY THRU 1/31/22	04-01-7-701	WATER SUPPLY SYSTEM IMPROVEME	\$5,066.79
							04-01-7-701	WATER SUPPLY SYSTEM IMPROVEME	\$2,995.42
VENDOR TOTAL:									\$8,062.21
SUPERFLEET MASTERCARD PROGRAM									
FB030 022622		02/26/22	\$5.09			PETROLEUM-ACCT#FB030-CAGLE TRAINING			
							01-48-3-608	PETROLEUM PRODUCTS	\$5.09
VENDOR TOTAL:									\$5.09
SUPERIOR PUMPING SERVICES									
2757		02/09/22	\$930.00			LIFT STATION PUMP REPAIR			
							09-01-6-683	LIFT STATION MAINTENANCE	\$930.00
VENDOR TOTAL:									\$930.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
SYNCB/AMAZON	459447398474	01/07/22	\$40.47		SCOTCH POP-UP TAPE	08-11-3-601	OFFICE SUPPLIES	\$20.24
						08-21-3-601	OFFICE SUPPLIES	\$20.23
	836635686557	01/09/22	\$48.99		OTTERBOX PHONE CASE	01-49-3-601	OFFICE SUPPLIES-PHONE CASE CHIEF	\$48.99
	433673797938	01/11/22	\$82.74		CELL PHONE USB CAR CHARGER & SCREEN PROTECTOR	01-60-3-601	OFFICE SUPPLIES	\$82.74
	956439333348	01/11/22	\$49.31		PRINTER TONER CARTRIDGE	01-48-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$49.31
	497854897534	01/11/22	\$31.98		EAR BUDS/PHONE CHARGER	01-43-4-637	TELEPHONE	\$31.98
	448556937938	01/12/22	\$194.95		WORK BOOTS	01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	\$64.99
						08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	\$64.98
						08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	\$64.98
	598749394596	01/13/22	\$129.95		FACE MASKS	01-42-7-710	COVID-19 EXPENSES	\$129.95
	765476446867	01/13/22	\$82.99		BIB OVERALLS	01-60-3-612	UNIFORMS & RELATED SUPPLIES	\$82.99
	483666734866	01/13/22	\$38.97		AIR PURIFIER FILTER	01-55-3-605	OPERATING SUPPLIES	\$38.97
	455489395757	01/14/22	\$899.99		BACKPACK SPRAYER	01-49-7-734	FEMA-AFG-COVID S2 GRANT EXPENSE	\$899.99
	434966965366	01/17/22	\$49.99		DISPOSABLE FACE MASKS	01-42-7-710	COVID-19 EXPENSES	\$49.99
	789336569596	01/18/22	\$29.74		BINDER CLIPS	01-60-3-601	OFFICE SUPPLIES	\$9.91
						08-11-3-601	OFFICE SUPPLIES	\$9.91
						08-21-3-601	OFFICE SUPPLIES	\$9.92
	693884649945	01/18/22	\$30.93		FIREWRAP GRIP KIT	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$30.93
	467669456983	01/19/22	\$65.74		PRINTER INK	01-49-3-601	OFFICE SUPPLIES	\$65.74
	874336465993	01/25/22	\$20.98		CHINESE NEW YEAR DECORATIONS	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$20.98
	449644658946	01/26/22	\$44.98		CELL PHONE CHARGERS	01-48-3-611	SPECIAL POLICE COMMUNITIES	\$44.98

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
839558536369		01/30/22	\$12.99			LAPTOP SHOULDER BAG	01-55-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$37.65
537687483683		02/01/22	\$68.09			METAL STAMPS/BRASS RINGS & TAGS	01-55-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$12.99
437776356786		02/01/22	\$54.94			DAILY PLANNER/GLOVE-TISSUE DISPENSER	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$68.09
598389396344		02/03/22	\$2,899.00			SNOW BLOWER	01-49-3-601	OFFICE SUPPLIES	\$34.95
							01-49-3-605	OPERATING SUPPLIES	\$19.99
669449377663		02/07/22	\$56.99			TANK FOR BACKPACK SPRAYER	01-61-3-615	SMALL TOOLS & EQUIPMENT	\$250.00
							01-60-3-615	SMALL TOOLS & EQUIPMENT	\$2,649.00
949997454597		02/07/22	\$251.97			OXYGEN REGULATOR/SAW BLADES	01-49-3-605	OPERATING SUPPLIES	\$56.99
477655964477		02/08/22	\$119.57			CELL PHONE CHARGER/SCREEN PROTECTORS/CASE	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$174.65
							01-49-3-615	SMALL TOOLS & EQUIPMENT	\$77.32
463383553466		02/09/22	\$93.00			MAILBOX POST/ARM KIT	01-55-3-605	OPERATING SUPPLIES	\$19.99
							01-42-3-605	OPERATING SUPPLIES	\$99.58
449967654549		02/09/22	\$38.26			DESK ORGANIZER/SIGN HOLDER	01-60-6-677	REPAIRS	\$93.00
							01-60-3-601	OFFICE SUPPLIES	\$12.75
							08-11-3-601	OFFICE SUPPLIES	\$12.75
							08-21-3-601	OFFICE SUPPLIES	\$12.76
								VENDOR TOTAL:	\$5,475.15
T.R.L. TIRE SERVICE CORP									
273955		01/04/22	\$339.00			NEW TIRE/TIRE REPAIR	01-60-6-671	MAINTENANCE AND SUPPLIES	\$113.00
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$113.00
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$113.00
								VENDOR TOTAL:	\$339.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
THE LOCKER SHOP									
93560		02/16/22	\$186.00			SLAYTON UNIFORM	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$186.00
92783		02/16/22	\$56.00			PECARO UNIFORM	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$56.00
92640		02/16/22	\$114.00			HEY UNIFORM	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$114.00
91910		02/16/22	\$38.00			FREEMAN UNIFORM	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$38.00
VENDOR TOTAL:									\$394.00
TIFCO INDUSTRIES INC.									
71725005		01/12/22	\$1,021.43			MECHANIC SHOP SUPPLIES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$340.47
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$340.48
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$340.48
VENDOR TOTAL:									\$1,021.43
UNITED PARCEL SERVICE									
0000F36604082		02/19/22	\$20.15			GLENDAL E RETURNS/WINKLERS TREE SVC	01-48-3-603	POSTAGE	\$9.56
							01-55-3-603	POSTAGE	\$10.59
VENDOR TOTAL:									\$20.15
VILLAGE OF HOMEWOOD									
10444		01/10/22	\$118,634.35			HOMEWOOD WATER BILL 12/28/21-1/27/22	08-11-4-636	HOMEWOOD-OPER & MTCE CHARGES	\$5,000.00
							08-11-4-635	HOMEWOOD-LAKE MICHIGAN WATER	\$113,634.35
VENDOR TOTAL:									\$118,634.35
WES KOCHER INC									
1015373		02/07/22	\$858.00			D15 TOW TO REPAIR SHOP	01-60-6-671	MAINTENANCE AND SUPPLIES	\$286.00
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$286.00
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$286.00
VENDOR TOTAL:									\$858.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/08/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Amount Being Paid: \$290,639.78
Total Number of Invoices: 165

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/(
AIRONEEQ	AIR ONE EQUIPMENT INC	N	(2) 556.96	(0) 0.00	556.96
AIRGASUS	AIRGAS USA, LLC	N	(2) 135.77	(0) 0.00	135.77
ALWARREN	AL WARREN OIL COMPANY INC	N	(5) 6,912.18	(0) 0.00	6,912.18
ASC	ASC INDUSTRIES, LTD.	N	(1) 517.11	(0) 0.00	517.11
BENISTAR	BENISTAR	N	(1) 1,398.00	(0) 0.00	1,398.00
BOUND	BOUND TREE MEDICAL LLC	Y	(1) 574.87	(0) 0.00	574.87
BRITE	BRITE	N	(2) 28,751.45	(0) 0.00	28,751.45
BROWNELL	BROWNELLS, INC	N	(1) 53.98	(0) 0.00	53.98
CALCITYP	CALUMET CITY PLUMBING	N	(2) 3,585.70	(0) 0.00	3,585.70
CDW-G	CDW GOVERNMENT, INC.	N	(2) 678.91	(0) 0.00	678.91
CHANDLER	CHANDLER SERVICES INC	N	(2) 4,669.89	(0) 0.00	4,669.89
CHICOMM	CHICAGO COMMUNICATIONS, LLC.	Y	(1) 94.80	(0) 0.00	94.80
CHICSALT	CHICAGO SALT COMPANY INC.	N	(1) 3,565.00	(0) 0.00	3,565.00
COM0253	COMED	N	(1) 312.28	(0) 0.00	312.28
COM4037	COMED	N	(1) 114.05	(0) 0.00	114.05
COMPASS	COMPASS MINERALS AMERICA INC	N	(1) 6,945.37	(0) 0.00	6,945.37
CONSERV	CONSERV FS, INC.	N	(1) 807.98	(0) 0.00	807.98
COOKCODE	COOK COUNTY DEPARTMENT OF	N	(2) 2,600.00	(0) 0.00	2,600.00
CORE&MAI	CORE & MAIN LP	Y	(4) 6,034.05	(0) 0.00	6,034.05
CRUSOR	RICHARD G. CRUSOR, JR.	Y	(2) 255.00	(0) 0.00	255.00
CURRENT	CURRENT TECHNOLOGIES CORP	N	(1) 563.98	(0) 0.00	563.98
EAGLEUNI	EAGLE UNIFORM CO INC	N	(2) 166.00	(0) 0.00	166.00
ELMER&SO	ELMER & SON LOCKSMITHS INC	N	(2) 191.00	(0) 0.00	191.00
EXPERT	EXPERT CHEMICAL & SUPPLY INC	N	(3) 928.68	(0) 0.00	928.68
FITZSIMM	FITZSIMMONS	N	(2) 43.50	(0) 0.00	43.50
FDLIFE	FORT DEARBORN LIFE INSURANCE	N	(1) 300.60	(0) 0.00	300.60
FULLCOMP	FULL COMPASS SYSTEMS LTD	Y	(1) 759.00	(0) 0.00	759.00
GALLAMAT	GALLAGHER MATERIALS CORP.	N	(1) 874.20	(0) 0.00	874.20
GALLS	GALLS, LLC	N	(2) 206.16	(0) 0.00	206.16
GENERALC	GENERAL CODE	Y	(1) 775.91	(0) 0.00	775.91
GOVTEMPS	GOVTEMPSUSA	N	(1) 955.50	(0) 0.00	955.50
GRAINGER	GRAINGER, INC.	N	(1) 85.99	(0) 0.00	85.99
LEHIGHHA	HANSON AGGREGATES MIDWEST INC	N	(2) 635.74	(0) 0.00	635.74
HOLLANDP	HOLLAND PRINTING INC	N	(3) 392.96	(0) 0.00	392.96
HOMEDEPO	HOME DEPOT	N	(3) 280.22	(0) 0.00	280.22
HOMEWOOD	HOMEWOOD DISPOSAL SERVICE INC	N	(1) 318.00	(0) 0.00	318.00
HSABOGUE	JONATHAN BOGUE	N	(1) 2,084.00	(0) 0.00	2,084.00
IGFOA-CO	IGFOA	N	(3) 175.00	(0) 0.00	175.00
ILLASCOP	ILLINOIS ASSOCIATION OF CHIEFS	N	(1) 299.00	(0) 0.00	299.00
ILCPAFOU	ILLINOIS CPA SOCIETY	N	(1) 390.00	(0) 0.00	390.00
IRMA	IRMA	N	(1) 7,500.00	(0) 0.00	7,500.00
ISA	INTL SOCIETY OF ARBORICULTURE	N	(1) 230.00	(0) 0.00	230.00
KIESLERS	KIESLER'S POLICE SUPPLY INC.	N	(1) 3,427.20	(0) 0.00	3,427.20
KONICA	KONICA MINOLTA	N	(1) 425.00	(0) 0.00	425.00
LANDSEND	LANDS' END INC.	N	(1) 131.80	(0) 0.00	131.80

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (March 7, 2022) (CONSENT AGENDA)

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/(
LBMTOOLS	LBM TOOLS LLC	Y	(2) 642.75	(0) 0.00	642.
LENCIONI	DAWN LENCIONI-KORTUM	N	(1) 172.80	(0) 0.00	172.
LINDCO	LINDCO EQUIPMENT SALES, INC.	N	(1) 73.20	(0) 0.00	73.
M&JUNDER	M & J UNDERGROUND	N	(1) 4,735.00	(0) 0.00	4,735.
MATTHEWO	MATTHEW O'SHEA CONSULTING INC.	N	(1) 2,750.00	(0) 0.00	2,750.
MENARDS	MENARDS	N	(1) 18.63	(0) 0.00	18.
MENARDHM	MENARD'S-HOMEWOOD	N	(3) 1,077.55	(0) 0.00	1,077.
MIDAMER2	MIDAMERICAN TECHNOLOGY	N	(1) 995.00	(0) 0.00	995.
MILHOUSE	MILHOUSE ENGINEERING & CONSTRUCT	N	(1) 15,473.44	(0) 0.00	15,473.
MILITARY	MILITARY VETERAN PLUMBING LLC	Y	(1) 126.00	(0) 0.00	126.
MONARCH	MONARCH AUTO SUPPLY INC	N	(6) 1,396.24	(0) 0.00	1,396.
MUNICIPF	MUNICIPAL FLEET MANAGERS ASSN	N	(1) 30.00	(0) 0.00	30.
NFPA	NATIONAL FIRE PROTECTION ASSN	N	(1) 1,520.50	(0) 0.00	1,520.
NEXTDAY	NEXT DAY PLUS	N	(1) 216.75	(0) 0.00	216.
NICOR-2	NICOR	N	(1) 5,432.10	(0) 0.00	5,432.
NICOR-4	NICOR GAS	N	(5) 3,598.64	(0) 0.00	3,598.
NIPSTA	NIPSTA	N	(1) 160.00	(0) 0.00	160.
NORTHFLA	NORTHEAST FLAGS	N	(1) 4,378.50	(0) 0.00	4,378.
ORKIN	ORKIN EXTERMINATING COMPANY	N	(1) 119.00	(0) 0.00	119.
ORRASSOC	KATHLEEN FIELD ORR & ASSOCIATE	Y	(1) 11,300.00	(0) 0.00	11,300.
PFPETTIB	P F PETTIBONE & CO	N	(1) 438.90	(0) 0.00	438.
PETTYPW	PETTY CASH (PW)	N	(1) 300.59	(0) 0.00	300.
PUBSAFET	PUBLIC SAFETY DIRECT, INC.	N	(1) 315.99	(0) 0.00	315.
RIFFICEJ	JACKIE RIFFICE	N	(1) 176.00	(0) 0.00	176.
RUNCO	RUNCO OFFICE SUPPLY	N	(7) 1,029.55	(0) 0.00	1,029.
RUSSOPOW	RUSSO POWER EQUIPMENT	N	(1) 83.96	(0) 0.00	15.
SIKICH	SIKICH LLP	Y	(1) 4,110.00	(0) 0.00	4,110.
SWPRINT	SOUTHWEST DIGITAL PRINTING	N	(1) 30.00	(0) 0.00	30.
SOUTHWES	SOUTHWEST TOWN MECHANICAL	N	(2) 3,109.60	(0) 0.00	3,109.
SPRINT	SPRINT	N	(1) 386.92	(0) 0.00	386.
STRAND	STRAND ASSOCIATES, INC	N	(2) 8,062.21	(0) 0.00	8,062.
SPEEDWAY	SUPERFLEET MASTERCARD PROGRAM	N	(1) 5.09	(0) 0.00	5.
SUPERPUM	SUPERIOR PUMPING SERVICES	N	(1) 930.00	(0) 0.00	930.
AMAZON	SYNCB/AMAZON	N	(26) 5,475.15	(0) 0.00	5,475.
T.R.L.	T.R.L. TIRE SERVICE CORP	N	(1) 339.00	(0) 0.00	339.
THE LOCK	THE LOCKER SHOP	N	(4) 394.00	(0) 0.00	394.
TIFCO	TIFCO INDUSTRIES INC.	N	(1) 1,021.43	(0) 0.00	1,021.
UPS	UNITED PARCEL SERVICE	N	(1) 20.15	(0) 0.00	20.
VILHMD	VILLAGE OF HOMEWOOD	N	(1) 118,634.35	(0) 0.00	118,634.
WESKOCHE	WES KOCHER INC	N	(1) 858.00	(0) 0.00	858.
Grand Totals:			Total: 165 290,639.78	Total: 0 0.00	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (March 7, 2022) (CONSENT AGENDA)

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 02/18/22 thru 02/18/22

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMCAST		0001666 020622	02/06/22	\$360.70	76151	02/18/22		VH & DPWSC INTERNET 2/10/22-3/9/22			
								01-42-4-639		WEBSITE & INTERNET SERVICES	\$248.85
								01-55-6-673		COMPUTER NETWORK MAINTENAN	\$111.85
								VENDOR TOTAL:			\$360.70

Total Amount Being Paid: \$360.70
Total Number of Invoices: 1

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
COMCAST3	COMCAST	N	(1) 360.70	(1) 360.70	0.
ISA	INTL SOCIETY OF ARBORICULTURE	N	(0) 0.00	(1) 190.00	(190.
Grand Totals:			Total: 1 360.70	Total: 2 550.70	

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 02/25/22 thru 02/25/22

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
BCBSIL											
MARCH 2022			02/14/22	\$96,451.08	76269	02/25/22		MARCH 2022 PREMIUM			
									01-00-0-219	HEALTH INSURANCE PAYABLE	\$18,739.57
									01-42-2-590	HEALTH INSURANCE PREMIUM	\$6,105.41
									01-43-2-590	HEALTH INSURANCE PREMIUM	\$9,921.30
									01-48-2-590	HEALTH INSURANCE PREMIUM	\$34,973.61
									01-49-2-590	HEALTH INSURANCE PREMIUM	\$3,052.71
									01-50-2-590	HEALTH INSURANCE PREMIUM	\$7,631.77
									01-55-2-590	HEALTH INSURANCE PREMIUM	\$1,526.35
									01-60-2-590	HEALTH INSURANCE PREMIUM	\$14,500.36
VENDOR TOTAL:											\$96,451.08
METLIFE											
POLICY #0539056			02/16/22	\$5,145.43	76270	02/25/22		MARCH 2022 PREMIUM			
									01-00-0-219	HEALTH INSURANCE PAYABLE	\$1,297.25
									01-42-2-590	HEALTH INSURANCE PREMIUM	\$424.21
									01-43-2-590	HEALTH INSURANCE PREMIUM	\$483.82
									01-48-2-590	HEALTH INSURANCE PREMIUM	\$1,637.55
									01-49-2-590	HEALTH INSURANCE PREMIUM	\$148.87
									01-50-2-590	HEALTH INSURANCE PREMIUM	\$372.17
									01-55-2-590	HEALTH INSURANCE PREMIUM	\$74.43
									01-60-2-590	HEALTH INSURANCE PREMIUM	\$707.13
VENDOR TOTAL:											\$5,145.43
VISION SERVICE PLAN											
814409518			02/17/22	\$1,087.01	76271	02/25/22		MARCH 2022 PREMIUM			
									01-00-0-219	HEALTH INSURANCE PAYABLE	\$304.09
									01-42-2-590	HEALTH INSURANCE PREMIUM	\$101.97
									01-43-2-590	HEALTH INSURANCE PREMIUM	\$96.22
									01-48-2-590	HEALTH INSURANCE PREMIUM	\$325.67
									01-49-2-590	HEALTH INSURANCE PREMIUM	\$29.61
									01-50-2-590	HEALTH INSURANCE PREMIUM	\$74.02
									01-55-2-590	HEALTH INSURANCE PREMIUM	\$14.80
									01-60-2-590	HEALTH INSURANCE PREMIUM	\$140.63
VENDOR TOTAL:											\$1,087.01

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 02/25/22 thru 02/25/22

Vendor Name		Invoice #		Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Number of Invoices: 3

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/(
BCBSIL	BCBSIL	N	(1) 96,451.08	(1) 96,451.08	0.
METLIFE	METLIFE	N	(1) 5,145.43	(1) 5,145.43	0.
VISION	VISION SERVICE PLAN	N	(1) 1,087.01	(1) 1,087.01	0.
Grand Totals:			Total: 3 102,683.52	Total: 3 102,683.52	

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 03/02/22 thru 03/02/22

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
AT&T		6082457607	01/11/22	\$93.18	76272	03/02/22		VILLAGE INTERNET ACCOUNT #831-001-1181-835	01-42-4-639	WEBSITE & INTERNET SERVICES	\$93.18
		2957848608	02/11/22	\$888.13	76272	03/02/22		VILLAGE INTERNET ACCOUNT #831-001-1181-835	01-42-4-639	WEBSITE & INTERNET SERVICES	\$888.13
		VENDOR TOTAL: \$981.31									\$981.31
EASYPERMIT POSTAGE		020622	02/06/22	\$2,682.89	76273	03/02/22		POSTAGE METER REFILL/WATER BILLING			
								01-41-3-603		POSTAGE	\$0.61
								01-42-3-603		POSTAGE	\$17.46
								01-43-3-603		POSTAGE	\$606.09
								01-48-3-603		POSTAGE	\$396.97
								01-49-3-603		POSTAGE	\$147.45
								01-53-3-603		POSTAGE	\$121.17
								01-55-3-603		POSTAGE	\$62.92
								08-10-3-603		POSTAGE	\$485.51
								08-20-3-603		POSTAGE	\$161.82
								08-10-3-603		POSTAGE	\$467.11
								08-20-3-603		POSTAGE	\$155.70
								08-10-3-603		POSTAGE	\$2.81
								08-20-3-603		POSTAGE	\$0.94
								01-43-3-603		POSTAGE	\$53.87
								01-43-3-603		POSTAGE	\$2.46
		VENDOR TOTAL: \$2,682.89									\$2,682.89

Total Amount Being Paid: \$3,664.20
Total Number of Invoices: 3

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/
AT&T3	AT&T	N	(2) 981.31	(1) 981.31	0
EASYPERM	EASYPERMIT POSTAGE	N	(1) 2,682.89	(2) 2,682.89	0
EASYPERM	VOID	N	(1) 0.00	(2) 0.00	0
Grand Totals:			Total: 3 3,664.20	Total: 3 3,664.20	

TO: Bridget Wachtel, Village Manager
CC: Scott Bordui
FROM: John Brunke, Public Works Director
DATE: March 7, 2022
SUBJECT: Contract Award and Budget Amendment - Berry Lane Drainage Improvements Project Construction Engineering Services



FLOSSMOOR

Construction will be starting later this month on the Berry Lane Drainage Improvements Project. As you may recall, this project includes the following:

- Phase #1 - Maryland Ave. 54" - 60" Storm Sewer (Sterling Ave. to Douglas Ave.)
- Phase #2 - Maryland Ave. 54" Storm Sewer (Douglas Ave. to Oakmont Ave.)
- Phase #3 - Oakmont Ave. 54" Storm Sewer (Maryland Ave. to Bob-O-Link Rd.)
- Phase #4 - Bob-O-Link Rd. 54" Storm Sewer (Oakmont Ave. to Berry Ln.)
- Phase #5 - Berry Ln. 6" - 54" Storm Sewer & Road Reconstruction with permeable street paver bricks and stormwater storage (Bob-O-Link Rd. to Sunset Ave.)
- Phase #6 - Berry Ln. 8" Water Main Replacement (Bob-O-Link Rd. to Sunset Ave.)

The US Army Corps of Engineers (USACOE) has awarded Phases #1, #2, and #3 to Airy's, Inc. of Joliet, Illinois. Phases #4, #5, and #6 will be considered by the Village Board at an upcoming meeting, once we receive the additional funding request package from the USACOE. The USACOE is managing the construction of the project, but they do not provide on-site daily construction observation services. Their on-site participation is limited to a visit once per week by a USACOE project engineer to check on the project status. Therefore, the Village will need to contract separately for the construction observation services for the project.

Attached is a proposal from Baxter & Woodman Consulting Engineers for the construction observation services needed for the entire construction of the Berry Lane Drainage Improvements Project (Phases #1 - #6). Baxter & Woodman completed the design engineering for this project, and will need to continue coordination work with the USACOE throughout the construction period. Therefore, it only makes sense to have them also complete the construction observation services for continuity reasons. Since construction for this project will commence directly in an established residential neighborhood, construction observation services are critical to ensure the work is being done appropriately and in a timely manner. The proposed contract is comprised of three specific tasks. The total not-to-exceed cost for this contract is \$176,500. The following is a list of the tasks included in the scope.

1. Construction Administration
2. Field Observation - Full Time (28 weeks estimated at 40 hours per week)
3. Project Closeout

At the time of the FY22 budget preparation, Staff did not know that we would need to provide these services separate from the USACOE work. Therefore, a budget amendment will be needed for FY22 for a portion of this contract, or \$55,000. The balance of this contract of \$121,500 will be included into the FY23 budget document. These services will be accounted for through the 2021 Streets and Storm Sewer Improvements Fund, which is funded by the bond monies.

With the above information in mind, Public Works Staff recommends that the Mayor and Board of Trustees award the contract for the Berry Lane Drainage Improvements Project Construction Engineering Services to Baxter and Woodman Consulting Engineers in the not-to-exceed amount of \$176,500 and approve a budget amendment to a new line 17-01-4-734 in the amount of \$55,000. A representative from Baxter and Woodman will attend the meeting on Monday to answer any questions.

February 21, 2022

Mr. John Brunke, PE, CFM
 Public Works Director
 Village of Flossmoor
 2800 Flossmoor Road
 Flossmoor, IL 60422-1156

***Subject: Village of Flossmoor – ACOE Stormwater Improvements
 Construction Services***

Dear Mr. Brunke,

Baxter & Woodman, Inc. is pleased to submit this Proposal to assist the Village with construction related services for the ACOE Stormwater Improvements. The following proposal outlines our scope of services and engineering fee to assist the Village with construction services.

Scope of Services

1. Act as the Owner's representative with duties, responsibilities and limitations of authority as assigned in the construction contract documents.
2. CONSTRUCTION ADMINISTRATION
 - A. Attend periodic construction progress meetings.
 - B. Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. Engineer's consideration of a component does not constitute acceptance of the assembled item.
 - C. Research and prepare written response by Engineer to request for information from the Owner and Contractor. Prepare construction contract change orders and work directives when authorized by the Owner.
 - D. Project manager or other office staff visit site as needed.

3. FIELD OBSERVATION

- A. Engineer's site observation shall be at the times agreed upon with the Owner. Engineer will provide Resident Project Representatives at the construction site on a full-time basis of forty (40) hours per week from Monday through Friday, not including legal holidays, as deemed necessary by the Engineer, to assist the Contractor with interpretation of the Drawings and Specifications, to observe in general if the Contractor's work is in conformity with the Final Design Documents, and to monitor the Contractor's progress as related to the Construction Contract date of completion. Through standard, reasonable means, Engineer will become generally familiar with observable completed work. If Engineer observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner to address. Engineer shall not supervise, direct, control, or have charge or authority over any contractor's work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents, which contractor is solely responsible for its errors, omissions, and failure to carry out the work. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or any other person, (except Engineer's own agents, employees, and consultants) at the site or otherwise furnishing or performing any work; or for any decision made regarding the contract documents, or any application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.
- B. Keep a daily record of the Contractor's work on those days that the Engineers are at the construction site including notations on the nature and cost of any extra work, and provide weekly reports to the Owner of the construction progress and working days charged against the Contractor's time for completion.

4. PROJECT CLOSEOUT

- A. Provide construction inspection services when notified by the Contractor that the Project is substantially complete. Prepare written punch lists during substantial completion inspections.
- B. Provide construction inspection services when notified by the Contractor that the Project is complete. Prepare written punch lists during final completion inspections.
- C. Review the Contractor's written guarantees and issue a Notice of Acceptability for the Project by the Owner.

Project Schedule

Notice to Proceed	March 2022
Start Date	March 2022
Completion Date	October 2022

Engineering Fee

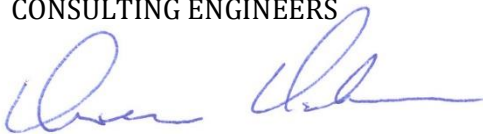
Our engineering fee for the above-outlined scope of services shall be computed on our hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses, including travel costs, which will not exceed \$176,500.

Thank you for the opportunity to submit our proposal for this project. Upon your written authorization to proceed, we will begin working immediately. Please contact me if you should have any questions or need additional information.

The attached Standard Terms and Conditions apply to this proposal. If you find this proposal acceptable, **please sign and return one copy for our files.**

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS



Dennis Dabros, P.E.
Vice President

Attachment

VILLAGE OF FLOSSMOOR, IL

ACCEPTED BY: _____

TITLE: _____

DATE: _____

\\\\corp.baxwood.com\\Projects\\Azure\\FLSMR\\200874-Flossmoor Rd Viaduct\\Contracts\\Work\\60-Construction\\200874.60_Proposal_FlossmoorRdViaduct_CS.docx

VILLAGE OF FLOSSMOOR, ILLINOIS
ACOE STORMWATER IMPROVEMENTS - CONSTRUCTION SERVICES

4.a

ACOE Stormwater - Field Observation							
Level	Emp	Planned Hrs	Planned Labor Bill	Compensation Fee	Consultant Fee	Reimb Allowance	Total Compensation
Overall Project Total		1,300.00	171,800.00	171,800.00	0.00	4,700.00	176,500.00
CS105 Construction Administration		56.00	9,240.00	9,240.00	0.00	0.00	9,240.00
	Timothy Carter	56.00	9,240.00				
CS107 Submittal Reviews		120.00	21,900.00	21,900.00	0.00	0.00	21,900.00
	Mita Garasia	60.00	9,300.00				
	Matthew Moffitt	60.00	12,600.00				
CS110 Field Observation		1,120.00	140,000.00	140,000.00	0.00	4,700.00	144,700.00
	Engineer Tech III	1,120.00	140,000.00				
CS140 Project Closeout		4.00	660.00	660.00	0.00	0.00	660.00
	Timothy Carter	4.00	660.00				

Attachment: 200874.60_Proposal_FlossmoorRdViaduct_CS (Berry Ln Const Ob Serv Contract)

STANDARD TERMS AND CONDITIONS

PLEASE READ THESE STANDARD TERMS AND CONDITIONS ("TERMS") CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN, INC. ("BW"). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS, THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE "AGREEMENT".

Owner's Responsibility – Provide BW with all criteria and full information for the "Project", which is generally otherwise identified in the Letter Proposal. BW will rely, without liability, on the accuracy and completeness of all information provided by the Owner (as defined in the Letter Proposal) including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards ("Owner Affiliates") without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to BW. BW and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

Schedule for Rendering Services - The agreed upon services shall be completed within a reasonable amount of time. If BW is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, BW's work shall be extended and the rates and amounts of BW's compensation shall be equitably adjusted in a written instrument executed by all Parties.

Invoices and Payments - The fees to perform the proposed scope of services constitutes BW's estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. BW invoices shall be due and owing by Owner in accordance with the terms and provisions of the State of Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

Opinion of Probable Construction Costs - BW's opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that BW has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. BW cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from BW's opinion of probable construction costs.

Standards of Performance – (1) The standard of care for all services performed or furnished by BW will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. BW makes no warranties, express or implied, in connection with its services; (2) BW shall be responsible for the technical accuracy of its services and documents; (3) BW shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) BW may employ such sub-consultants as BW deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) BW shall not supervise, direct, control, or have authority over any contractors' work, nor have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work; (6) BW neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents; (7) BW is not acting as a municipal advisor as defined by the Dodd-Frank Act. BW shall not provide advice or have any responsibility for municipal financial products or securities; (8) BW is not responsible for the acts or omissions of any contractor, subcontractor, or supplier, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work; (9) Shop drawing and submittal review by BW shall apply only to the items in the submissions and only for the purpose of assessing if, upon installation or incorporation in the Project work, they are generally consistent with the contract documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the construction documents. Owner further agrees that BW's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. BW's consideration of a component does not constitute acceptance of the assembled item; (10) BW's site observation during construction shall be at the times agreed upon in the Project scope. Through standard, reasonable means, BW will become generally familiar with observable completed work. If BW observes completed work that is inconsistent with the construction documents, information shall be communicated to the contractor and Owner for them to address.

Insurance - BW will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker's Compensation:	Statutory Limits	Excess Umbrella Liability:	\$10 million per claim and aggregate
General Liability:	\$1 million per claim	Professional Liability:	\$5 million per claim
	\$2 million aggregate		\$5 million aggregate
Automobile Liability:	\$1 million combined single limit		

In no event will BW's collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to BW's under this Agreement. Any claim against BW arising out of this Agreement may be asserted by the Owner, but only against the entity and not against BW's directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver – (1) To the fullest extent permitted by law, BW shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages (“Losses”) arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any grossly negligent act or omission of BW; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless BW and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner’s, or Owner’s officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and BW waive against each other, and the other’s employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the BW and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that BW is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and BW agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination - Either party may terminate this Agreement upon ten (10) business days’ written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay BW, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

Use of Documents – All BW documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by BW to Owner pursuant to this Agreement) are instruments of service and BW retains ownership and property interest therein (including copyright and right of reuse). Owner shall not rely on such documents unless in printed form, signed or sealed by BW or its consultant. Electronic format of BW’s design documents may differ from the printed version and BW bears no liability for errors, omissions or discrepancies. Reuse of BW’s design documents is prohibited and Owner shall defend and indemnify BW from all claims, damages, losses and expenses, including attorney’s fees, consultant/expert fees, and costs arising out of or resulting from said reuse. Project documents will be kept for time periods set forth in BW’s document retention policy after Project closeout.

Successors, Assigns, and Beneficiaries – Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or BW to any third party, including any lender, contractor, subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Owner and BW and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

Dispute Resolution - All disputes between the Parties shall first be negotiated between executives who have authority to settle the dispute for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. The mediation session shall be held within forty-five (45) days of the retention of the mediator, and last for at least one (1) full mediation day, before any party has the option to withdraw from the process. If mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

Miscellaneous Provisions – (1) This Agreement is to be governed by the law of the state or jurisdiction in which the project is located; (2) all notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion and/or termination for any reason; (4) any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and BW, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision; (5) a party’s non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended; (7) this Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter; (8) no amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.

TO: Bridget Wachtel, Village Manager
FROM: John Brunke, Public Works Director
DATE: March 7, 2022
SUBJECT: Contract Award - Phase 4 Sanitary Sewer
Rehabilitation Project Construction Engineering
Services



Bids will be opened for the Phase 4 Sanitary Sewer Rehabilitation Project on March 16, 2022 at 10:00 am. As you may recall, this project includes sanitary sewer lining, spot repairs, and manhole rehabilitation in the Flossmoor Hills and Highlands neighborhoods. The total estimated cost of the project is \$1,680,000. Funding has been reserved for this project from the IEPA Low Interest Revolving Loan Program for this year. As part of the loan application process, the Village must approve a construction engineering contract for the project. This step is part of the application process and will further show the IEPA that the Village is committed to seeing this project to fruition. Typically, Staff would wait to bring a construction observation services contract to the Village Board until the construction contract award is being considered. However, the IEPA would like the Village to approve the construction observation services contract prior to the construction bid so that this step of the loan process can be checked off and approved.

Attached is a proposal from Baxter & Woodman Consulting Engineers for the construction observation services for the project. The total not-to-exceed cost of the proposal is \$89,950. The FY22 Sanitary Sewer Rehabilitation Fund Budget includes \$100,000 for this work. Baxter & Woodman has completed the design engineering and loan application work for this project, and it only makes sense for them to continue with this step of the project. Since construction for this project will commence directly in an established residential neighborhood, construction observation services are critical to ensure the work is being done appropriately and in a timely manner. The proposed contract is comprised of four specific tasks. The following is a list of the tasks included in the scope.

1. Project Initiation
2. Construction Administration
3. Field Observation - Full Time (11 weeks estimated at 40 hours per week)
4. Project Closeout

With the above information in mind, Public Works Staff recommends that the Mayor and Board of Trustees award the contract for the Phase 4 Sanitary Sewer Rehabilitation Project Construction Engineering Services to Baxter and Woodman Consulting Engineers in the not-to-exceed amount of \$89,950. A representative from Baxter and Woodman will attend the meeting on Monday to answer any questions.

February 3, 2022

Mr. John Brunke, PE, CFM
 Public Works Director
 Village of Flossmoor
 2800 Flossmoor Road
 Flossmoor, IL 60422-1156

***Subject: Village of Flossmoor – Phase IV Sanitary Sewer Rehabilitation
 Construction Services***

Dear Mr. Brunke,

Baxter & Woodman, Inc. is pleased to submit this Proposal to assist the Village with construction related services for the Phase IV Sanitary Sewer Rehabilitation project, which will utilize IEPA low interest loan funding. The following proposal outlines our scope of services and engineering fee to assist the Village with construction engineering services.

Scope of Services

Construction Engineering Services

1. Act as the Owner's representative with duties, responsibilities, and limitations of authority as assigned in the construction contract documents.
2. PROJECT INITIATION
 - A. Prepare Award Letter, Agreement, Contract Documents, Performance/Payment Bonds, and Notice to Proceed.
 - B. Receive Contractor insurance documents.
 - C. Attend and prepare minutes for the preconstruction conference and review the Contractor's proposed construction schedule and list of subcontractors.
3. CONSTRUCTION ADMINISTRATION
 - A. Attend periodic construction progress meetings.
 - B. Shop drawing and submittal review by Engineer shall apply only to the items in the submissions and only for the purpose of assessing, if upon installation or incorporation in the Project, they are generally consistent with the construction documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the contract documents. Owner further agrees that the Engineer's review and action

in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs of precautions. Engineer's consideration of a component does not constitute acceptance of the assembled item.

- C. Prepare construction contract change orders and work directives when authorized by the Owner.
- D. Review the Contractor's requests for payments as construction work progresses, and advise the Owner of amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
- E. Research and prepare written response by Engineer to request for information from the Owner and Contractor.
- F. Project manager or other office staff visit site as needed.
- G. Prepare Request for Disbursement from Illinois Water Revolving Loan Fund form and submit to IEPA with required documentation.

4. FIELD OBSERVATION

- A. Engineer's site observation shall be at the times agreed upon with the Owner. Engineer will provide Resident Project Representatives at the construction site on a full-time basis of forty (40) hours per week from Monday through Friday, not including legal holidays, as deemed necessary by the Engineer, to assist the Contractor with interpretation of the Drawings and Specifications, to observe in general if the Contractor's work is in conformity with the Final Design Documents, and to monitor the Contractor's progress as related to the Construction Contract date of completion. Through standard, reasonable means, Engineer will become generally familiar with observable completed work. If Engineer observes completed work that is inconsistent with the construction documents, that information shall be communicated to the contractor and Owner to address. Engineer shall not supervise, direct, control, or have charge or authority over any contractor's work, nor shall the Engineer have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work. Engineer neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents, which contractor is solely responsible for its errors, omissions, and failure to carry out the work. Engineer shall not be responsible for the acts or omissions of any contractor, subcontractor, or supplier, or of any of their agents or employees or any other person, (except Engineer's own agents, employees, and

consultants) at the site or otherwise furnishing or performing any work; or for any decision made regarding the contract documents, or any application, interpretation, or clarification, of the contract documents, other than those made by the Engineer.

- B. Provide the necessary base lines, benchmarks, and reference points to enable the Contractor to proceed with the work.
- C. Keep a daily record of the Contractor's work on those days that the Engineers are at the construction site including notations on the nature and cost of any extra work, and provide weekly reports to the Owner of the construction progress and working days charged against the Contractor's time for completion.

5. PROJECT CLOSEOUT

- A. Provide construction inspection services when notified by the Contractor that the Project is substantially complete. Prepare written punch lists during substantial completion inspections.
- B. Prepare Certificate of Substantial Completion.
- C. Provide construction inspection services when notified by the Contractor that the Project is complete. Prepare written punch lists during final completion inspections.
- D. Review the Contractor's written guarantees and issue a Notice of Acceptability for the Project by the Owner.
- E. Review the Contractor's requests for final payment and advise the Owner of the amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
- F. Prepare construction record drawings which show field measured dimensions of the completed work which the Engineers consider significant and provide the Owner with an electronic copy within ninety (90) days of the Project completion.

IEPA Loan Contract Language

- 1. Books, record Books, records, documents, and other evidence directly pertinent to performance of PWSLP/WPCLP loan work under this agreement shall be maintained in accordance with generally accepted Accounting Principles. The Agency or any of its authorized representatives shall have access to the books, records, documents and other evidence for the purpose of inspection, audit and copying. Facilities shall be provided for access and inspection.
- 2. Audits conducted pursuant to this provision shall be in accordance with auditing standards generally accepted in the United States of America.

3. All information and reports resulting from access to records pursuant to the above shall be disclosed to the Agency. The auditing agency shall afford the engineer an opportunity for an audit exit conference and an opportunity to comment on the pertinent portions of the draft audit report.
4. The final audit report shall include the written comments, if any, of the audited parties.
5. Records shall be maintained and made available during performance of project services under this agreement and for three years after the final loan closing. In addition, those records that relate to any dispute pursuant to the Loan Rules Section 365.650 or Section 662.650 (Disputes) or litigation or the settlement of claims arising out of project performance or costs or items to which an audit exception has been taken, shall be maintained and made available for three years after the resolution of the appeal, litigation, claim or exception.
6. The engineer warrants that no person or selling agency has been employed or retained to solicit or secure this contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bonafide employees. For breach or violation of this warranty, the loan recipient shall have the right to annul this agreement without liability or in its discretion to deduct from the contract price or consideration or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.
7. The engineer shall not discriminate on the basis of race, color, national origin or sex in the performance of this contract. The engineer shall carry out applicable requirements of 40 CFR Part 33 in the award and administration of contracts awarded under EPA financial assistance agreements. Failure by the engineer to carry out these requirements is a material breach of this contract which may result in the termination of this contract or other legally available remedies.
8. The engineer agrees to take affirmative steps to assure that disadvantaged business enterprises are utilized when possible as sources of supplies, equipment, construction and services in accordance with the WPC Loan Program rules. As required by the award conditions of USEPA's Assistance Agreement with Illinois EPA, the engineer acknowledges that the fair share percentages are 5% for MBEs & 12% for WBEs.

Schedule

Loan Offer	May 2022
Notice to Proceed	June 2022
Substantial Completion	September 2022 (100 calendar days from Notice to Proceed)
Final Completion	November 15, 2022 (per Contract)

Engineering Fee

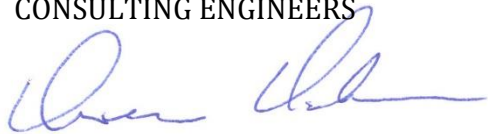
Our engineering fee for the above-outlined scope of services shall be computed on our hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses, including travel costs, which will not exceed \$89,950.

Thank you for the opportunity to submit our proposal for this project. Upon your written authorization to proceed, we will begin working immediately. Please contact me if you should have any questions or need additional information.

The attached Standard Terms and Conditions apply to this proposal. If you find this proposal acceptable, **please sign and return one copy for our files.**

Sincerely,

BAXTER & WOODMAN, INC.
 CONSULTING ENGINEERS



Dennis Dabros, P.E.
 Vice President

Attachment

VILLAGE OF FLOSSMOOR, IL

ACCEPTED BY: _____

TITLE: _____

DATE: _____

\\corp.baxwood.com\Projects\Azure\FLSMR\190110-Phase 4 Sewer Rehab\Contracts\60-Construction\190110.60_Phase4SanSewerRehabProposa_IEPALoanApp_CIPP_CS.docx

Mr. John Brunke
Village of Flossmoor

February 3, 2022
190110.60 • Page 5

VILLAGE OF FLOSSMOOR
PHASE IV SANITARY SEWER REHABILITATION
CONSTRUCTION SERVICES

5.a

Village of Flossmoor							
Plan Number: 190110.60							
Level	Emp	Planned Hrs	Planned Labor Bill	Compensation Fee	Consultant Fee	Reimb Allowance	Total Compensation
Overall Project Total		596.00	86,580.00	86,780.00	0.00	3,170.00	89,950.00
CS100 Project Initiation		22.00	3,570.00	3,570.00	0.00	50.00	3,620.00
	Timothy Carter	20.00	3,300.00				
	David Vavrek	2.00	270.00				
CS105 Construction Administration		58.00	9,470.00	9,470.00	0.00	80.00	9,550.00
	Timothy Carter	54.00	8,910.00				
	Thomas Krohn	4.00	560.00				
CS106 Preparation of Loan Documents		30.00	4,990.00	4,990.00	0.00	0.00	4,990.00
	Elisa Bonkowski	8.00	1,360.00				
	Timothy Carter	22.00	3,630.00				
CS107 Submittal Reviews		30.00	4,990.00	4,990.00	0.00	0.00	4,990.00
	Michael Kenny	16.00	2,400.00				
	Mark Kolczaski	14.00	2,590.00				
CS110 Field Observation		440.00	61,200.00	61,400.00	0.00	3,000.00	64,400.00
	David Vavrek	440.00	61,200.00				
CS140 Project Closeout		16.00	2,360.00	2,360.00	0.00	40.00	2,400.00
	Timothy Bette	8.00	1,040.00				
	Timothy Carter	8.00	1,320.00				

Attachment: 190110.60_Phase4SanSewerRehabProposa_IPALoanApp_CIPP_CS (Ph 4 Sanitary Rehab

STANDARD TERMS AND CONDITIONS

PLEASE READ THESE STANDARD TERMS AND CONDITIONS ("TERMS") CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN, INC. ("BW"). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS, THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE "AGREEMENT".

Owner's Responsibility – Provide BW with all criteria and full information for the "Project", which is generally otherwise identified in the Letter Proposal. BW will rely, without liability, on the accuracy and completeness of all information provided by the Owner (as defined in the Letter Proposal) including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards ("Owner Affiliates") without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to BW. BW and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

Schedule for Rendering Services - The agreed upon services shall be completed within a reasonable amount of time. If BW is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, BW's work shall be extended and the rates and amounts of BW's compensation shall be equitably adjusted in a written instrument executed by all Parties.

Invoices and Payments - The fees to perform the proposed scope of services constitutes BW's estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. BW invoices shall be due and owing by Owner in accordance with the terms and provisions of the State of Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

Opinion of Probable Construction Costs - BW's opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that BW has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. BW cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from BW's opinion of probable construction costs.

Standards of Performance – (1) The standard of care for all services performed or furnished by BW will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. BW makes no warranties, express or implied, in connection with its services; (2) BW shall be responsible for the technical accuracy of its services and documents; (3) BW shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) BW may employ such sub-consultants as BW deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) BW shall not supervise, direct, control, or have authority over any contractors' work, nor have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work; (6) BW neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents; (7) BW is not acting as a municipal advisor as defined by the Dodd-Frank Act. BW shall not provide advice or have any responsibility for municipal financial products or securities; (8) BW is not responsible for the acts or omissions of any contractor, subcontractor, or supplier, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work; (9) Shop drawing and submittal review by BW shall apply only to the items in the submissions and only for the purpose of assessing if, upon installation or incorporation in the Project work, they are generally consistent with the contract documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the construction documents. Owner further agrees that BW's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. BW's consideration of a component does not constitute acceptance of the assembled item; (10) BW's site observation during construction shall be at the times agreed upon in the Project scope. Through standard, reasonable means, BW will become generally familiar with observable completed work. If BW observes completed work that is inconsistent with the construction documents, information shall be communicated to the contractor and Owner for them to address.

Insurance - BW will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker's Compensation:	Statutory Limits	Excess Umbrella Liability:	\$10 million per claim and aggregate
General Liability:	\$1 million per claim	Professional Liability:	\$5 million per claim
	\$2 million aggregate		\$5 million aggregate
Automobile Liability:	\$1 million combined single limit		

In no event will BW's collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to BW's under this Agreement. Any claim against BW arising out of this Agreement may be asserted by the Owner, but only against the entity and not against BW's directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver – (1) To the fullest extent permitted by law, BW shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages (“Losses”) arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any grossly negligent act or omission of BW; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless BW and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner’s, or Owner’s officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and BW waive against each other, and the other’s employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the BW and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that BW is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and BW agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination - Either party may terminate this Agreement upon ten (10) business days’ written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay BW, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

Use of Documents – All BW documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by BW to Owner pursuant to this Agreement) are instruments of service and BW retains ownership and property interest therein (including copyright and right of reuse). Owner shall not rely on such documents unless in printed form, signed or sealed by BW or its consultant. Electronic format of BW’s design documents may differ from the printed version and BW bears no liability for errors, omissions or discrepancies. Reuse of BW’s design documents is prohibited and Owner shall defend and indemnify BW from all claims, damages, losses and expenses, including attorney’s fees, consultant/expert fees, and costs arising out of or resulting from said reuse. Project documents will be kept for time periods set forth in BW’s document retention policy after Project closeout.

Successors, Assigns, and Beneficiaries – Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or BW to any third party, including any lender, contractor, subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Owner and BW and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

Dispute Resolution - All disputes between the Parties shall first be negotiated between executives who have authority to settle the dispute for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. The mediation session shall be held within forty-five (45) days of the retention of the mediator, and last for at least one (1) full mediation day, before any party has the option to withdraw from the process. If mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

Miscellaneous Provisions – (1) This Agreement is to be governed by the law of the state or jurisdiction in which the project is located; (2) all notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion and/or termination for any reason; (4) any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and BW, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision; (5) a party’s non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended; (7) this Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter; (8) no amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.

TO: Bridget Wachtel, Village Manager
FROM: Jonathan Bogue, Assistant Village Manager
DATE: March 7, 2022
SUBJECT: Consideration of a Resolution Requesting Temporary
 State Highway Closures for the Hidden Gem Half
 Marathon



Flossmoor's Future, a 501(c)(4) organization registered with the State of Illinois, is proposing to hold the third Hidden Gem 1/2 Marathon on September 10, 2022, on the streets of Flossmoor. As part of the application to the Illinois Department of Transportation (IDOT) to close state highways for the race, the Village is required to approve a resolution authorizing the race. While Cook County does not require a resolution, a resolution of support is beneficial for the application.

By in large the race route will remain the same in 2022 as in 2021. The attached route proposal is from 2021. The slight route adjustments that are being considered include Flossmoor Park, which may adjust the route in front of Flossmoor Community Church on Hutchison instead of alongside the Community House. The other is a possible change in Heather Hill to create an "out" for residents. This "out" would be on Bonnie Brae in Heather Hill.

The Village will be undertaking a large Street Rehabilitation Project running from late April to October. Public Works' plan is to work with the contractor (once the project is awarded) to schedule the streets on the race map to be done before the other streets. The goal is to have most of the streets finished in the program by the Hidden Gem race.

Flossmoor's Future will be contracting and paying directly, or finding volunteers and in-kind support, for the following services related to the race: race timing and setup services, portable toilets, side street closures, traffic control devices and setup, and cleanup. Flossmoor's Future will reimburse the Village for the Police, Fire and Public Works Departments costs associated with safely staging the race. Flossmoor's Future will have ambulances and medical staff on the race course. The Village will be listed as additional insured on their insurance with a minimum of \$1,000,000 in general liability insurance.

Route and Road Closures

The race will begin on Flossmoor Road in front of Infant Jesus of Prague Church, proceed west to wind through Baythorne, Ballantrae and Flossmoor Hills/Highlands before turning back east to cross Governors Highway. The race proceeds through Old Flossmoor, Heather Hill, Braeburn/Brassie and Flossmoor Park before finishing the last mile and a half in Old Flossmoor. The finish line is on Sterling north of the Flossmoor Public Library. Finishers will proceed south along Sterling for post-race activities. The race is expected to be finished by 11:15 a.m. with cleanup completed no later than 1:00 p.m.

The course is designed to minimize the amount of time that Governors Highway and Kedzie Avenue must remain closed. Flossmoor Road will likely remain closed for the duration of the race. Western Avenue will be closed during the latter portion of the race. Closures for these major streets will be advertised in advance.

Flossmoor's Future is required to notify residents affected by the route and staff will use all available communication methods to notify residents of the closures well in advance of the date. Flossmoor's Future has committed to providing volunteers at every turn along the route. Police officers from Flossmoor and ESDA volunteers or Community Service Officers from nearby communities will be posted at more significant intersections.

The race will also impact Metra parking, the library, businesses in the downtown and east of Leavitt along Flossmoor Road for the entirety of the race. Flossmoor's Future has agreed to again contact the business owners to notify them of the race and the closures.

Staff is satisfied with the route and logistics support that the group has committed to providing and therefore recommends that the Board approve the resolutions for IDOT and Cook County.

Flossmoor Fest

The race is scheduled for the same day as Flossmoor Fest. Staff is in the early stages of planning the Fest. We will keep the Board updated as we move forward with those plans.



Village of Flossmoor

Special Event Permit Application

THIS FORM MUST BE COMPLETED 90 DAYS PRIOR TO THE EVENT

Thank you for your interest in holding a special event in the Village of Flossmoor. This application contains information needed to apply for a special event permit, as well as any other required permits related to your event.

Special Event Criteria

The Village of Flossmoor considers a special event to be one that meets the following criteria:

1. All outdoor events held on village property, i.e. street, sidewalk, etc., and/or deemed to significantly impact the village are considered special events.
2. An event that requests any of the following actions, which must be approved, will be considered a special event:
 - Events requiring street closures (with the exception of block parties)
 - Events that require the closure of parking facilities and/or the use of village-owned property.
 - Events that require the posting of "No Parking"

Block Parties: Special Event registration is not necessary for block parties; however the Village of Flossmoor requires that a permit be obtained for block parties.

Requirements and Conditions

1. **Certificate of Insurance:** Applicants must submit two documents to satisfy insurance requirements. (1) "Certificate of Insurance in the amount of \$1,000,000.00 worth of General Liability coverage that names the Village of Flossmoor as additional insured on a primary, non-contributory basis" must be submitted for the event. Applicants must also submit an (2) Endorsement issued under their General Liability policy of insurance for the event that reflects that the Village of Flossmoor is an additional parties insured for the event.
2. **Alcoholic Beverages:** A temporary liquor license is required for the sale of alcoholic beverages. Class D license shall authorize the sale at retail of alcoholic liquor by bona fide social, fraternal, or charitable organizations only, only on special occasions, and only for consumption on the premises described in the license. Class D licenses must be approved by the Village of Flossmoor Liquor Commissioner. Please contact the Manager's office 6-8 weeks prior to your event for details on obtaining a license.
3. **Compliance with Village Ordinances:** The applicant shall comply with all applicable village ordinances, codes, conditions, and requirements.

4. Compensation for Village Staff: Depending on the type of event and/or, attendance, the Village may require personnel, including Police and/or Fire at the function. All village personnel involved during the day(s) of the event and in the preparation of the event will be charged at cost to the sponsoring organization. The village shall determine the number of personnel necessary to ensure the safety of participants, minimize the inconvenience to our residents and reduce the public liability exposure to the sponsoring organization, as well as the village. Organizations agree to reimburse the Village for costs associated by their submission of this special event application. An invoice will be transmitted to the sponsoring organization within thirty (30) working days after the completion of the event.

5. Hold Harmless Agreement: The event organizer must sign a Hold Harmless Agreement, agreeing to indemnify the Village of Flossmoor against any and all actions arising from, during or as result of the event.

6. Resident and/or Business Notification: For those events that require street closures, or may cause disruption for Village of Flossmoor residences or businesses, mailed or hand delivered notification must be provided to the affected parties at least two weeks prior to the event. The Village of Flossmoor must approve the letter before distribution.

7. Volunteers: Certain events may need to provide a minimum number of on-site volunteers to support the event. In these instances, village staff will work with the event organizer to determine the number of volunteers required.

8. Event Cleanup - The event organizer will be require to provide on-site cleanup during and after the event. Shall it be determine that additional cleanup is necessary, the Village may charge the organization for cleanup at cost.

Special Event Accessibility

The Village of Flossmoor strives to ensure that individuals with disabilities have equal opportunities to access and enjoy special events held in Flossmoor. All indoor and outdoor sites for special events must be accessible to persons with disabilities. In planning an event, it is advisable to review the Americans with Disabilities Act and the Illinois Accessibility Code. Always remember that when planning your event, persons who may attend the event are often unfamiliar with local directions, resources, and services.

The following checklist is intended to ensure that your special event is accessible for persons with disabilities. Special events should include accessible parking, with accessible routes leading to accessible entrances that have an accessible path to an accessible seating/viewing area.

- The main entrance to the special event should be accessible. Accessible entrances are entrances that do not require the use of stairs and do not have elevation changes.
- Accessible entrances should have readily identifiable accessible routes to accessible restrooms and accessible seating/viewing areas.
- Signs directing attendees to accessible entrances must be provided.
- Accessible routes must be stable, firm, slip-resistant, and have no changes in level that exceed ½ inch.

GENERAL EVENT INFORMATION

Name of Event

Type of Event

Parade

Walk/Run

Festival

Other

Date of Event

Hours of Event

Estimated Attendance

Event Web Site

Is this organization registered and in good standing with the State of Illinois as a non-profit organization?

Yes

No

Name of Sponsoring Organization

Contact Person from Sponsoring Organization

Organization Address

City, State, Zip

Organization Phone

Cell Phone

E-mail

Attachment: SPECIAL-EVENT-APPLICATION (Memo Cook County State Highway Closures)

APPLICATION CHECKLIST

Use this list to ensure that you have included supporting documentation to accompany the information on your Special Event Application.

Are you holding a raffle at your event?

Yes No

If yes, you must obtain a Raffle License Permit twenty (20) days prior to the event.

Will you serve alcohol at your event?

Yes No

If yes, you must submit the Temporary Liquor License Application twenty (20) days prior to the event.

Does your event require the use of village sidewalks?

Yes No

Would you like to request the closing of village streets?

Yes No

If yes, please fill in the following information or submit a route map along with this application.

STREET	FROM	TO
--------	------	----

STREET	FROM	TO
--------	------	----

STREET	FROM	TO
--------	------	----

STREET	FROM	TO
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HOLD HARMLESS

The application agrees that it will indemnify, hold harmless and defend the Village of Flossmoor, its agents, officials, and employees, for and against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, including reasonable attorney fees, arising from or in any way related to the organizer's event.

I have the authority from my organization to agree with the hold harmless and submit this application on their behalf. I agree to inform the Village of Flossmoor of any changes in the application at least 60 days prior to the event. I agree the Village of Flossmoor reserves the right to cancel the event at any time for reasons deemed necessary. I agree to the terms and conditions listed above.

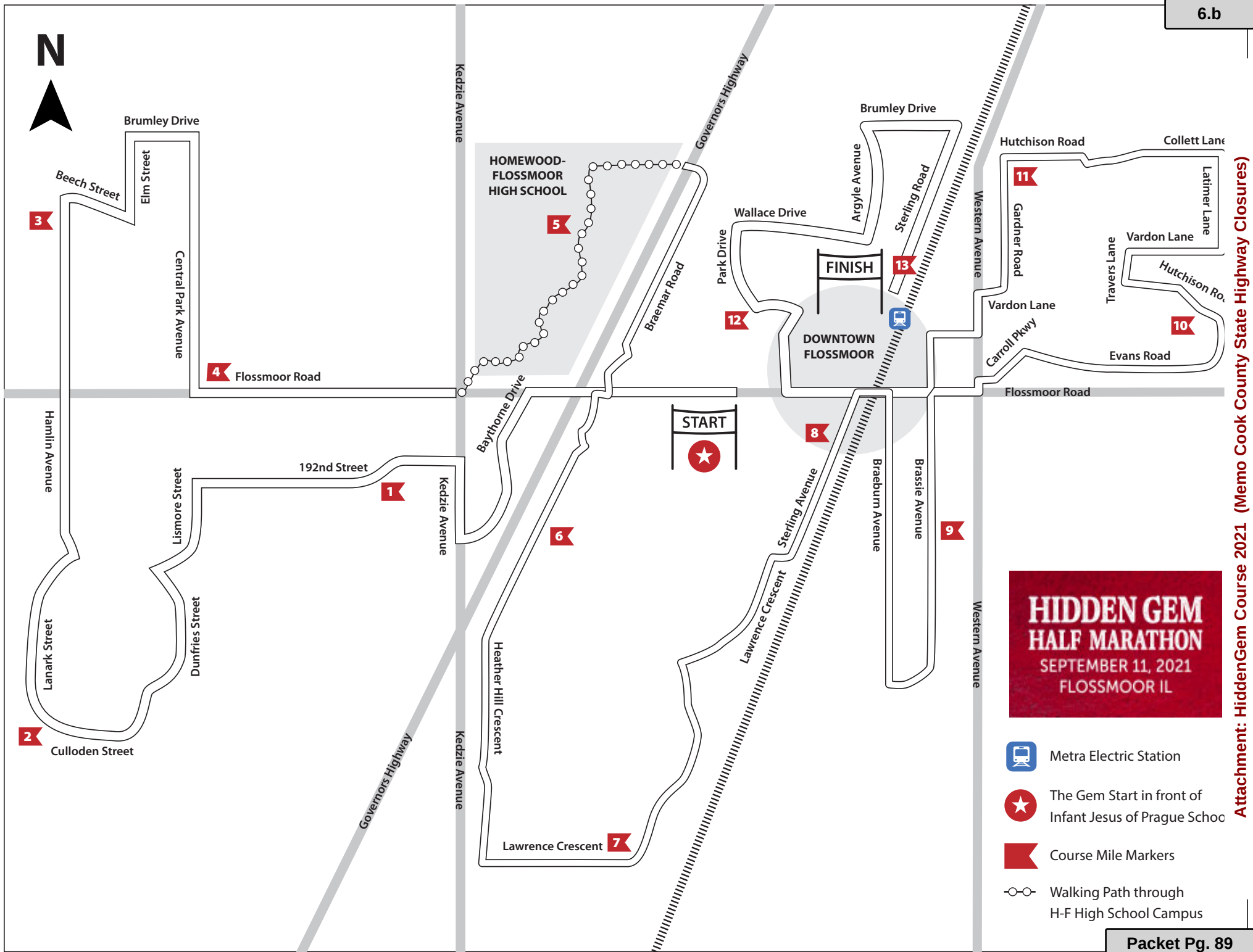
I do not agree to the above hold harmless.

After submitting all forms, your application will be reviewed by the Village Manager. All departments that will be involved in providing services or permits for the event will be notified. The Village Manager office will notify you if the event has been approved. Please do not assume that all aspects of the event will be approved; you may be asked to make some changes to your plan based on the availability of services and scheduling of other events.

Created March 3, 2014

Attach Course Map

Attach Resident Letter



RESOLUTION # _____
RESOLUTION REQUESTING TEMPORARY STATE HIGHWAY CLOSURES FOR HIDDEN GEM 1/2 MARATHON

WHEREAS, Flossmoor's Future, an Illinois not-for-profit corporation, is sponsoring a half-marathon race (the "Race"), which event constitutes a public purpose and an important benefit to the community; and

WHEREAS, this Race will require the temporary closure of Governors Highway, a State Highway in the Village of Flossmoor from Chayes Park Drive to Kedzie Avenue, and Western Avenue, from Flossmoor Road to Heather Road (the "Closures") for a period of time commencing at 6 a.m. and terminating at 12 p.m.; and

WHEREAS, the Mayor and Board of Trustees are prepared to advise the State of Illinois of the need for the Closures as hereinafter provided.

NOW THEREFORE, BE IT RESOLVED by the Village Board of the Village of Flossmoor that permission to close Governors Highway from Chayes Park Drive to Kedzie Avenue and Western Avenue from Flossmoor Road to Heather Road be requested of the Illinois Department of Transportation in accordance with the following;

1. That the Closures shall occur during the approximate time period between 6:00 a.m. and noon on Saturday, September 10, 2022;
2. That the Closures are for the public purpose of holding the Hidden Gem 1/2 Marathon, with approximately 1,000 participants;
3. That traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State roads;
4. That the Village assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect;
5. That police officers or authorized flaggers shall, at the expense of the Flossmoor's Future, be positioned at each end of the closed section and at other points as may be necessary to assist in directing traffic through the detour;
6. That police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned;
7. That all debris shall be removed by Flossmoor's Future prior to reopening the State road;
8. That such signs, flags, barricades, etc., shall be used by the Village of Flossmoor as may be approved by the Illinois Department of Transportation which items shall be provided by a traffic control company at the expense of Flossmoor's Future;

9. That the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices;
10. That Flossmoor's Future hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above; and
11. That Flossmoor's Future shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$1,000,000 which has the Illinois Department of Transportation and its officials, employees, and agents as insured and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

PASSED this _____ day of _____, 2022.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

TO: Bridget Wachtel, Village Manager
FROM: Jonathan Bogue, Assistant Village Manager
DATE: March 7, 2022
SUBJECT: Consideration of a Resolution Requesting Temporary
Cook County Road Closures for the Hidden Gem Half
Marathon



FLOSSMOOR

This item is in conjunction with the previous agenda item. Cook County has indicated that a resolution by the Village Board requesting temporary road closures for the Hidden Gem 1/2 Marathon would be beneficial to the permit application. Flossmoor Road and Kedzie Avenue are Cook County roads. The course is designed to minimize the amount of time that Governors Highway and Kedzie Avenue must remain closed. All racers will be east of Governors Highway around mile 5, which is likely no later than 9:30 a.m., at which time Governors Highway and Kedzie Avenue can be reopened. Flossmoor Road will likely remain closed for the duration of the race. Western Avenue will be closed during the latter portion of the race. Closures for these major streets will be advertised in advance.

RESOLUTION # _____
**A RESOLUTION REQUESTING TEMPORARY COOK COUNTY ROAD CLOSURES FOR HIDDEN GEM
HALF MARATHON**

WHEREAS, Flossmoor's Future, an Illinois not-for-profit corporation, is sponsoring a half-marathon race (the "Race"), which event constitutes a public purpose and an important benefit to the community; and

WHEREAS, this Race will require the temporary closure of Kedzie Avenue, a County Road in the Village of Flossmoor from Flossmoor Road to Governors Highway, and Flossmoor Road, from Crawford Avenue to Western Avenue (the "Closures") for a period of time commencing at 6 a.m. and terminating at 12 p.m.; and

WHEREAS, the Mayor and Board of Trustees are prepared to advise the County of the need for the Closures as hereinafter provided.

NOW THEREFORE, BE IT RESOLVED by the Village Board of the Village of Flossmoor that permission to close Kedzie Avenue, from Flossmoor Road to Governors Highway, and Flossmoor Road, from Crawford Avenue to Western Avenue, be requested of the Cook County Department of Transportation and Highways in accordance with the following;

1. That the Closures shall occur during the approximate time period between 6:00 a.m. and noon on Saturday, September 10, 2022;
2. That the Closures are for the public purpose of holding the Hidden Gem 1/2 Marathon, with approximately 1,000 participants;
3. That traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the County roads;
4. That the Village assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect;
5. That police officers or authorized flaggers shall, at the expense of the Flossmoor's Future, be positioned at each end of the closed section and at other points as may be necessary to assist in directing traffic through the detour;
6. That police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned;
7. That all debris shall be removed by Flossmoor's Future prior to reopening the County road;
8. That such signs, flags, barricades, etc., shall be used by the Village of Flossmoor as may be approved by the Cook County Department of Transportation and Highways which items shall be provided by a traffic control company at the expense of

Flossmoor's Future;

9. That the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices;
10. That Flossmoor's Future hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above; an
11. That Flossmoor's Future shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$1,000,000 which has the Cook County Department of Transportation and Highways and its officials, employees, and agents as insured and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Cook County Department of Transportation and Highways to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

Passed this _____ day of _____, 2022.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: March 7, 2022
SUBJECT: An Agreement Between the Village of Flossmoor and Flossmoor Fraternal Order of Police from May 1, 2020 to April 30, 2023



FLOSSMOOR

The Village of Flossmoor and the Illinois Fraternal Order of the Police reached a tentative settlement agreement on January 20, 2022. Below is a summary of the changes in the agreement:

- Wage Schedule
 - o May 1, 2020 = 2.00%
 - o May 1, 2021= 2.75%
 - o May 1, 2022= 3.25%
- Employees have the right to accumulate up to 240 compensatory hours, previously it was 160 hours.
- Employees shall receive 8.5 personal hours per year, which is a change of .5 hours to reflect the 8.5-hour work day.
- The contract is effective until April 30, 2023.

The Collective Bargaining Agreement (CBA) is attached for your review and reflects all the language the Board approved prior to my signature of the tentative agreement. The FOP has ratified the agreement. Attached is a resolution for the Board's consideration. The attached resolution and agreement will be placed on the March 7, 2022 Village Board consent agenda.

RESOLUTION # _____
A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, APPROVING AN
AGREEMENT BY AND BETWEEN THE VILLAGE OF FLOSSMOOR AND FLOSSMOOR FRATERNAL
ORDER OF POLICE POLICE OFFICERS FOP LABOR COUNCIL

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the “*Village*”) is a duly organized and validly existing non-home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Fraternal Order of Police Labor Council (the “*Council*”) and the Village have agreed upon all issues pertaining to rates of pay, hours of work and condition of employment applicable to all members of the bargaining unit represented by the Council as set forth in the Agreement attached hereto.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1: That all of the recitals set forth above are incorporated herein as if fully restated in this Section 1.

Section 2: That the Agreement by and Between the Village of Flossmoor and Flossmoor Fraternal Order of Police, Police Officers FOP Labor Council, attached hereto and made a part hereof, is hereby approved and the Mayor and Village Clerk are hereby authorized and directed to execute and deliver said Agreement.

Section 3: This Resolution shall be in full force and effect upon its passage and approval as provided by law.

Passed this ____ day of _____, 2022.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

AGREEMENT

Between

VILLAGE OF FLOSSMOOR, ILLINOIS

and

**FLOSSMOOR POLICE OFFICERS
FRATERNAL ORDER OF POLICE LABOR
COUNCIL**

MAY 1, 2020 through APRIL 30, 2023

Attachment: FOP Agreement (FOP CBA - Resolution)

<u>PREAMBLE</u>	<u>1</u>
<u>ARTICLE I</u>	<u>1</u>
<u>RECOGNITION</u>	<u>1</u>
<u>Section 1.1 Recognition.</u>	<u>1</u>
<u>Section 1.2. Seniority.</u>	<u>1</u>
<u>Section 1.3. Probationary Period.</u>	<u>2</u>
<u>Section 1.4. Fair Representation.</u>	<u>2</u>
<u>Section 1.5. Gender.</u>	<u>2</u>
<u>Section 1.6. Non-Discrimination.</u>	<u>2</u>
<u>Section 1.7. Residency.</u>	<u>2</u>
<u>ARTICLE II</u>	<u>2</u>
<u>COUNCIL SECURITY AND RIGHTS</u>	<u>2</u>
<u>Section 2.1. Dues Check-off.</u>	<u>2</u>
<u>Section 2.2. Religious Exemption.</u>	<u>3</u>
<u>Section 2.3. Indemnification.</u>	<u>3</u>
<u>Section 2.4. Lodge & Council Use of Bulletin Boards.</u>	<u>3</u>
<u>ARTICLE III</u>	<u>4</u>
<u>LABOR-MANAGEMENT MEETINGS</u>	<u>4</u>
<u>Section 3.1. Meeting Request.</u>	<u>4</u>
<u>Section 3.2. Content.</u>	<u>4</u>
<u>Section 3.3 Attendance.</u>	<u>4</u>
<u>ARTICLE IV</u>	<u>4</u>
<u>MANAGEMENT RIGHTS</u>	<u>4</u>
<u>ARTICLE V</u>	<u>5</u>
<u>SUBCONTRACTING</u>	<u>5</u>
<u>ARTICLE VI</u>	<u>5</u>
<u>HOURS OF WORK AND OVERTIME</u>	<u>5</u>
<u>Section 6.1. Application of Article.</u>	<u>5</u>
<u>Section 6.2. Normal Workweek and Workday.</u>	<u>5</u>
<u>Section 6.3. Changes in Normal Workweek and Workday.</u>	<u>5</u>
<u>Section 6.4. Overtime Pay.</u>	<u>6</u>

Section 6.5. Compensatory Time.	6
Section 6.6 Court Time.	6
Section 6.7. Call-Back Pay.	7
Section 6.8. Required Overtime.	7
Section 6.9. No Pyramiding.	8
Section 6.10. Outside Employment.	8
ARTICLE VII	8
GRIEVANCE PROCEDURE	8
Section 7.1. Definition.	8
Section 7.2. Procedure.	9
Section 7.3. Arbitration.	10
Section 7.4. Limitations on Authority of Arbitrator.	11
Section 7.5. Time Limit for Filing.	11
Section 7.6. Employee Rights.	11
ARTICLE VIII	12
NO STRIKE – NO LOCKOUT	12
Section 8.1. No Strike.	12
Section 8.2. No Lockout.	13
Section 8.3. Penalty.	13
Section 8.4. Judicial Restraint.	13
ARTICLE IX	13
HOLIDAYS	13
Section 9.1. Floating Holidays.	13
ARTICLE X	13
LAYOFF AND RECALL	13
Section 10.1. Layoff	13
Section 10.2. Recall	14
ARTICLE XI	14
VACATIONS	14
Section 11.1. Eligibility and Allowances.	14
Section 11.2. Vacation Pay.	15

Section 11.3. Scheduling.	15
Section 11.4. Emergencies.	15
Section 11.5. Personal Days.	15
ARTICLE XII	16
SICK LEAVE	16
Section 12.1. Purpose.	16
Section 12.2. Allowance.	16
Section 12.3. Days Earned in Accumulation.	16
Section 12.4. Notification.	16
Section 12.5. Medical Examination.	17
Section 12.6. Sick Leave Buy Back.	17
ARTICLE XIII	17
ADDITIONAL LEAVES OF ABSENCE	17
Section 13.1. Discretionary Leaves.	17
Section 13.2. Application for Leave.	17
Section 13.3. Military Leave.	18
Section 13.4. Jury Leave.	18
Section 13.5. Funeral Leave.	18
Section 13.6. Leave for Illness or Injury.	18
Section 13.7. Benefits While on Leave.	19
Section 13.8. Employment Elsewhere.	19
Section 13.9. Family Medical Leave.	19
ARTICLE XIV	20
TUITION REFUND PROGRAM	20
Section 14.1. Tuition Reimbursement Program.	20
Section 14.2. Payment.	20
Section 14.3. Courses During Working Hours.	20
ARTICLE XV	20
WAGES	20
Section 15.1. Wage Schedule	20
Section 15.2. Merit Pay.	20

Section 15.3. Shift Leader Compensation.	20
Section 15.4. Detective Compensation.	21
Section 15.5. Acting Shift Leader Compensation.	21
Section 15.6. Field Training Officer.	21
Section 15.7. Training Classes	21
ARTICLE XVI	21
UNIFORM ALLOWANCE	21
ARTICLE XVII	22
INSURANCE	22
Section 17.1. Coverage.	22
Section 17.2. Cost.	22
Section 17.3. Cost Containment.	22
Section 17.4. Life Insurance	22
ARTICLE XVIII	23
EMPLOYEE FITNESS	23
ARTICLE XIX	23
EMPLOYEE ALCOHOL AND DRUG TESTING	23
Section 19.1. Statement of Policy.	23
Section 19.2. Prohibitions.	23
Section 19.3. Drug and Alcohol Testing Permitted.	24
Section 19.4. Order to Submit To Testing.	24
Section 19.5. Test To Be Conducted.	24
Section 19.6. Right To Contest.	26
Section 19.7. Voluntary Request For Assistance.	26
ARTICLE XX	27
MAINTENANCE OF ECONOMIC BENEFITS	27
ARTICLE XXI	27
POLICE AND FIRE COMMISSION	27
ARTICLE XXII	27
IMPASSE RESOLUTION	27
ARTICLE XXIII	27

<u>SAVINGS CLAUSE</u>	<u>27</u>
<u>ARTICLE XXIV</u>	<u>27</u>
<u>ENTIRE AGREEMENT</u>	<u>27</u>
<u>ARTICLE XXV</u>	<u>28</u>
<u>TERMINATION</u>	<u>29</u>
<u>Section 25.1. Termination in 2023.</u>	<u>28</u>
<u>APPENDIX A</u>	<u>29</u>
<u>APPENDIX B</u>	<u>30</u>
<u>Section 1. Pay Plan.</u>	<u>30</u>
<u>Section 2. Nationwide Plan</u>	<u>30</u>
<u>Section 3. Retroactivity.</u>	<u>30</u>
<u>Section 4. Paramedic/EMT-B Stipend.</u>	<u>31</u>
<u>APPENDIX C Grievance Form</u>	<u>32</u>
<u>APPENDIX D The Uniform Peace Officers' Disciplinary Act</u>	<u>33</u>
<u>DISCIPLINE ELECTION FORM</u>	<u>34</u>
<u>MEMORANDUM OF UNDERSTANDING</u>	<u>35</u>

AGREEMENT

Between

VILLAGE OF FLOSSMOOR, ILLINOIS And FLOSSMOOR FRATERNAL ORDER OF POLICE POLICE OFFICERS FOP LABOR COUNCIL

MAY 1, 2020 through APRIL 30, 2023

PREAMBLE

THIS AGREEMENT entered into by the VILLAGE OF FLOSSMOOR, ILLINOIS (hereinafter referred to as the "Village" or the "Employer") and the FRATERNAL ORDER OF POLICE LABOR COUNCIL (hereinafter referred to as the "Council"), has as its basic purpose the promotion of harmonious relations between the Employer and the Council; the establishment of an equitable and peaceful procedure for the resolution of differences; and the establishment of an entire agreement covering all rates of pay, hours of work and conditions of employment applicable to bargaining unit employees.

Therefore, in consideration of the mutual promises and agreements contained in this Agreement, the Employer and the Council do mutually promise and agree as follows:

ARTICLE I RECOGNITION

Section 1.1. Recognition.

Consistent with the Act and in accord with the certification by the State of Illinois State Labor Relations Board in Case No. S-VR-45, The Village recognized the Council as the sole and exclusive collective bargaining representative of all of the employees in the unit set forth below, found to be appropriate for the purposes of collective bargaining.

Included: All full-time sworn police officers.

Excluded: All sworn peace officers of the rank of sergeant and above, and all supervisory, managerial and confidential employees as defined by the Act and all other employees of the Village of Flossmoor.

Section 1.2. Seniority.

Seniority for the purpose of this Agreement shall be defined as a police officer's length of continuous full time service with the Village since the officer's last date of hire. Seniority shall not include periods of unpaid leave time which are in excess of five (5) days.

Section 1.3. Probationary Period.

The probationary period shall be twelve (12) months in duration. This period may be extended 12 months to allow the probationary officer to complete Paramedic/EMT-B training and obtain certification from the State of Illinois, or for other good and sufficient reason. Time absent from duty or not served for any reason shall not apply toward satisfaction of the probationary period. During the probationary period, an officer is entitled to all rights, privileges or benefits under this Agreement, except that the Village may suspend or discharge a probationary officer without cause and such officer shall have no recourse to the grievance procedure or any other forum to contest such a suspension or discharge.

Section 1.4. Fair Representation.

The Council recognizes its responsibility as bargaining agent and agrees fairly to represent all employees in the bargaining unit, whether or not they are members of the Council.

Section 1.5. Gender.

Wherever the male gender is used in this Agreement, it shall be construed to include both males and females equally.

Section 1.6. Non-Discrimination.

Neither the Village nor the Council shall discriminate against any employee covered by this agreement in a manner contrary to state or federal law. The parties agree that the employer may, notwithstanding any other provisions of this agreement, take action that is in accord with what is legally necessary under the act in order to be in compliance with the Americans with Disabilities Act.

Section 1.7 Residency

All officers shall reside within thirty (30) miles of the Village Hall.

ARTICLE II COUNCIL SECURITY AND RIGHTS

Section 2.1. Dues Check-off.

While this Agreement is in effect, the Village will deduct from each employee's paycheck once each pay period the uniform, regular monthly Labor Council dues for each employee in the bargaining unit who has filed with the Village a voluntary, effective check-off authorization in the form set forth in Appendix "A" of this Agreement. If a conflict exists between that form and this Article, the terms of this Article and Agreement control. A Labor Council member desiring to revoke the dues check-off may do so by

written notice to the Employer at any time during the thirty (30) day period prior to the annual anniversary date of the contract, in each year during the life of the contract. The actual dues amount deducted, as determined by the Labor Council, shall be uniform in nature for each employee in order to ease the Employer's burden of administering this provision. The amounts deducted shall be transmitted to the Illinois Fraternal Order of Police Labor Council's office at an address provided by the Labor Council.

If the Employee has no earnings due for that period, the Labor Council shall be responsible for collection of dues. The Labor Council agrees to refund to the employee any amounts paid to the Labor Council in error on account of this dues deduction provision. The Labor Council may change the fixed uniform dollar amount which will be considered the regular monthly fees once each year during the life of this Agreement. The Labor Council will give the Village thirty (30) days' notice of any such change in the amount of uniform dues to be deducted.

Section 2.2. Religion Exemption. Employees who are members of a church or religious body having a bona fide religious tenet or teaching shall pay an amount equal to their Union dues to a non-religious charitable organization mutually agreed upon by the employee and the FOP Labor Council. If the affected employee and the FOP Labor Council are unable to reach agreement on the organization, the organization shall be selected by the affected employee from an approved list of charitable organizations established by the Illinois State Labor Relations Board and the payment shall be made to said organization.

Section 2.3. Indemnification.

The Labor Council shall indemnify and hold harmless the Village, its elected representatives, officers, administrators, agents and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability (monetary or otherwise) that arise out of or by reason of any action taken or not taken by the Village for the purpose of complying with the provisions of this Article, or in reliance on any written check-off authorization furnished under any of such provisions. If an improper deduction is made, the Labor Council shall refund directly to the employee any such amount and shall so notify the Village at least five (5) days prior to the issuance of the next payroll check.

Section 2.4. Lodge & Council Use of Bulletin Boards.

The Village will make available space on a bulletin board for the posting of Official Lodge & Council notices of a non-political, non-inflammatory nature. The Lodge & Council will limit the posting of Lodge & Council notices to such bulletin board.

ARTICLE III LABOR-MANAGEMENT MEETINGS

Section 3.1. Meeting Request.

The Council and the Employer agree that in the interest of efficient management and harmonious employee relations, that meetings be held if mutually agreed between

Council representatives or local steward and responsible administrative representatives of the Employer. Such meetings may be requested by either party at least seven (7) days in advance by placing in writing a request to the other for a "labor-management meeting" and expressly providing the agenda for such meeting. Such meetings and locations, if mutually agreed upon, shall be limited to:

- (a) discussion on the implementation and general administration of this Agreement;
- (b) a sharing of general information of interest to the parties; and
- (c) notifying the Council of changes in conditions of employment contemplated by the Employer which may affect employees.

Section 3.2. Content.

It is expressly understood and agreed that such meetings shall be exclusive of the grievance procedure. Specific grievances being processed under the grievance procedure shall not be considered at "labor-meetings" nor shall negotiations for the purpose of altering any or all of the terms of this Agreement be carried on at such meetings.

Section 3.3 Attendance.

Attendance at labor-management meetings shall be voluntary on the employee's part, and attendance during such meetings shall not be considered time worked for compensation purposes. Normally, three (3) persons from each side shall attend these meetings, schedules permitting. Attendance at such meetings shall not interfere with required duty time, and attendance, if during duty time, is permitted only upon prior approval of the Chief or Chief's designee and if approved shall not result in the docking of pay.

ARTICLE IV MANAGEMENT RIGHTS

Except as specifically limited by the express provisions of this Agreement, the Village retains all traditional rights to manage and direct the affairs of the Village in all its various aspects and to manage and direct its employees, including but not limited to the following: to plan, direct, control and determine all the operations and services of the Village; to supervise and direct the working forces; to establish the qualifications for employment and to employ employees; to schedule and assign work; to establish work

and productivity standards and, from time to time, to change those standards; to assign overtime; to determine the methods, means, organization and number of personnel by which such operations and services shall be made or purchased; to make, alter and enforce reasonable rules, regulations, orders and policies; to evaluate employees; to discipline, suspend and discharge employees for just cause (probationary employees without cause); to change or eliminate existing methods, equipment or facilities; and to carry out the mission of the Village provided, however, that the exercise of any of the above rights shall not conflict with any of the express written provisions of this Agreement.

ARTICLE V SUBCONTRACTING

It is the general policy of the Village to continue to utilize its employees to perform work they are qualified to perform. However, the Village reserves the right to contract out any work it deems necessary in the exercise of its best judgment and consistent with the Village's lawful authority under Illinois statutes, provided such subcontracting does not result in the layoff or reduction of force of any bargaining unit members.

ARTICLE VI HOURS OF WORK AND OVERTIME

Section 6.1. Application of Article.

This Article is intended only as a basis for calculating overtime payments, and nothing in this Agreement shall be construed as a guarantee of hours of work per day or per week.

Section 6.2. Normal Workweek and Workday.

Except as provided elsewhere in this Agreement, the normal workweek (Sunday through Saturday) shall consist of forty (40) hours per Departmental calendar week. Each officer shall be permitted to suspend patrol or other assigned activity for the purpose of having meals during their tours of duty up to thirty (30) minutes each day, work permitting.

Section 6.3. Changes in Normal Workweek and Workday.

The shifts, workdays and hours to which employees are assigned shall be stated on the regular Departmental work schedule. Should it be necessary in the interest of efficient operations to establish schedules departing from the normal workday or workweek, or to establish special schedules for shift employees, the Village will give at least seventy-two (72) hours written notice, where practicable, of such change to the individuals affected by such change. Prior to providing such notice, reasonable efforts will be made to seek agreeable changes to individual work schedules.

The parties agree that the language in Sections 6.4, 6.10, 19.4 and 19.7 of the contractual provisions have been changed but only to simplify existing language that is confusing or unnecessary. The parties intend no change to the current practice or interpretation of the provisions and characterize these changes as “housekeeping” matters, including revising typographical errors.

Section 6.4. Overtime Pay.

When any police officer is held over more than thirty (30) minutes beyond his regularly scheduled workday or duty shifts, he shall be paid at a rate of one and one-half (1-1/2) times the officer's regular rate of pay for each overtime hour worked beyond his regular scheduled workday, plus the added thirty (30) minutes, with such pay received in thirty (30) minute segments. Overtime may be approved or authorized by the employee's immediate supervisor or his designee.

(For sake of clarity, if an officer works thirty (30) minutes or less beyond his regular workday, he receives no overtime pay (i.e., pay at a rate of one and one-half times the officer's regular rate of pay); if an officer works between thirty-one (31) minutes up to sixty (60) minutes beyond his regular workday, he receives overtime pay for sixty (60) minutes regardless the minutes actually worked; if an officer works between sixty-one (61) minutes up to ninety (90) minutes beyond his regular workday, he receives overtime pay for ninety (90) minutes regardless the minutes actually worked; and so on.)

Section 6.5. Compensatory Time

Compensatory time is time off in lieu of overtime payment which is one and one-half (1-1/2) times the hours actually worked. An employee shall have the right to accumulate up to two hundred forty (240) hours of compensatory time at the employee's option. Compensatory time in excess of two hundred forty (240) hours may be accumulated where it is determined to be in the best interests of the Village and mutually agreed by the Village and the affected employee. In such situations, compensatory time shall be granted at such times and in such time blocks as are mutually agreed upon between the involved employee and his supervisor; permission to utilize compensatory time off shall not be unreasonably denied by the supervisor if operating requirements will not be adversely affected. The Village may buy back all but ninety-six (96) hours of compensatory time in the first pay period of April in each calendar year.

Section 6.6. Court Time.

Employees who would otherwise be off-duty shall be paid at the overtime rate of one and one-half (1-1/2) times their regular straight-time hourly rate of pay for all hours worked when appearing in court on behalf of the Village in the capacity of a commissioned officer or when preparing for an off-duty court appearance when in the presence of a prosecuting attorney; off-duty lunch periods shall not be counted toward hours worked. Employees will be paid overtime rates for a minimum of two (2) hours for all off-duty court time or actual time spent, whichever is greater.

Section 6.7. Call-Back Pay.

An employee called back to work after having left work shall receive a minimum of two (2) hours pay or the actual hours worked, whichever is greater, at overtime rates, as provided in Section 6.4 above, unless the time extends to his regular work shift or unless the individual is called back to rectify his own error.

Section 6.8. Required Overtime.

The Chief of Police or his designee(s) shall have the right to require overtime work and officers may not refuse overtime assignments.

In non-emergency situations, the Chief of Police or his designee(s) will take reasonable steps to assign overtime on a voluntary basis.

Overtime for shift coverage will be offered as follows:

Overtime shift coverage will be offered on a revolving list basis. The overtime eligibility list will be composed of all officers covered under the FOP contract listed in order by seniority excluding officers assigned to a full time specialty position e.g. (detective). The first shift coverage overtime available after the list is enacted will be offered to the most senior officer on the list. If he accepts the overtime the eligibility list will be updated with the word worked and the date in the box next to that officer's name. The next available overtime is offered to the next officer on the eligibility list. If an officer declines overtime *or* does not answer the phone call for overtime *and* does not call back within the grace period (explained below) he will not be offered overtime again until everyone on the list has been called.

There will be a 30 minute grace period to return a call for overtime. If overtime is offered the first call will be made to the next eligible officer on the list. If contact is not made or the officer declines the overtime the next officer on the list will be called without delay and this will continue until someone agrees to work the overtime. The person who agrees to work the overtime will be on standby for the next 30 minutes. If an eligible officer who is higher on the list for that overtime shift returns a call within the 30 minute grace period he will be granted the overtime. After the 30 minute grace period expires the overtime will be filled by the highest eligible officer* who agreed to work the overtime. Once it is determined who will work the overtime the eligibility list will be updated with a check mark in the box next to the officers names that either did not answer and did not call back or declined and the box next to the officer's name who worked the overtime will be filled with the word "Worked" and the date. The 30 minute grace period does not apply to overtime that must be worked within 2 hours. Any overtime that must be worked within 2 hours will be awarded to the first officer to accept the overtime.

If an officer is passed for overtime because he is on straight time for the scheduled overtime shift the box next to that officers name will be left blank and he will be the first officer contacted for the next scheduled overtime shift.

If an officer is on sick leave, vacation, compensatory leave, a personal day, or a floating holiday for the shift in which overtime is available, that officer is ineligible for the overtime assignment, except under exigent circumstances. In this case a check mark will be placed in the box next to the officer's name. That officer would not be offered shift coverage overtime again until the list made a full cycle.

All shift coverage overtime will be filled using the overtime eligibility list. We will no longer make a separation between overtime offered within 72 hours or after. In the event everyone on the list is called and no one agrees to work the overtime the overtime will be offered to officer's assigned to full time specialty units by seniority. If no officer assigned to a fulltime specialty unit agrees to work the overtime the overtime will be assigned to officers on the shift prior to the overtime shift, based on reverse seniority.

*highest eligible officers is relative to the list. If the number 10 officer is next on the list to be called for overtime but he does not answer the telephone and calls are made until the number 1 officer is called the number 10 officer would be granted the overtime shift over the number 1 officer if he called back within the 30 minute grace period.

(For sake of clarity, if the "responsible supervisor" does not act reasonably, the contract is violated and his/her actions may be the subject of a grievance.)

Section 6.9. No Pyramiding.

Compensation shall not be paid (or compensatory time taken) more than once for the same hours under any provision of this Article or Agreement.

Section 6.10. Outside Employment.

Employment by a unit of local government or hospital, as a security person, shall not be considered as a "private guard" for purposes of the Police Department Rules and shall be permitted when such unit of local government or hospital signs an indemnification agreement provided by the Village.

ARTICLE VII GRIEVANCE PROCEDURE

Section 7.1. Definition.

A "grievance" is defined as a dispute or difference of opinion raised by an employee or the Council against the Village involving an alleged violation of an express provision of this Agreement except that any dispute or difference of opinion concerning a matter or issue subject to the jurisdiction of the Flossmoor Police and Fire Commission, shall not be subject to the arbitration provisions of this Agreement, except as provided in Section 7.6.

Section 7.2. Procedure.

A grievance filed against the Village shall be processed in the following manner:

- Step 1: Any employee and/or Council Representative who has a grievance shall submit the grievance in writing, on the form attached as Appendix "C", to the employee's immediate supervisor or such person's designee, who shall be a supervisor not included in the bargaining unit, specifically stating that the matter is a grievance under this Agreement. The grievance shall contain a statement of the facts, the provision or provisions of this Agreement which are alleged to have been violated, and the relief requested. All grievances must be presented no later than five (5) business days from the date of the occurrence of the matter giving rise to the grievance or within five (5) business days after the employee, through the use of reasonable diligence, could have obtained knowledge of the occurrence of the event giving rise to the grievance. The immediate supervisor shall render a written response to the grievant within five (5) business days after the grievance is presented.
- Step 2: If the grievance is not settled at Step 1 and the employee, or the Council, if a Council grievance, wishes to appeal the grievance to Step 2 of the grievance procedure, it shall be submitted in writing to the appropriate Deputy Chief or next higher in command if the Deputy Chief is unavailable within five (5) business days of receipt of the Village's response in Step 1. The grievance shall specifically state the basis upon which the grievant believes the grievance was improperly denied at the previous step in the grievance procedure. The Deputy Chief shall investigate the grievance and, in the course of such investigation, shall offer to discuss the grievance within five (5) business days with the grievant and an authorized Council representative or local steward, if one is requested by the employee, at a time mutually agreeable to the parties. The Deputy Chief or designee shall provide a written answer to the grievant, or to the Council if a Council grievance, within five (5) business days following their meeting. A courtesy copy of any Non-Council grievance appealed to this step shall be provided to the Council upon receipt. A courtesy copy of the Deputy Chief's response shall be provided to the Council.
- Step 3: If the grievance is not settled at Step 2 and the employee, or the Council if a Council grievance, wishes to appeal the grievance to Step 3 of the grievance procedure, it shall be submitted within five (5) business days of receipt of the Village's response in Step 2 in writing designated as a grievance to the Police Chief. The grievance shall specifically state the basis upon which the grievant believes the grievance was improperly denied at the previous step in the grievance procedure. The Police Chief or his designee shall investigate the grievance and, in the course of such investigation, shall offer to discuss the grievance within five (5) business days with the grievant and an authorized Council representative or local steward if one is requested by the employee at a time mutually agreeable to the parties. The Police Chief or designee shall provide a written answer to the

grievant, or to the Council if a Council grievance, within five (5) business days following their meeting. A courtesy copy of the Chief's response shall be provided to the Council.

Step 4: If the grievance is not settled at Step 3 and the Council desires to appeal, it shall be referred by the Council in writing to the Village Manager within five (5) business days after receipt of the Village's answer in Step 3). Thereafter, the Village Manager or his designee and the Police Chief or other appropriate individual(s) as desired by the Village Manager, shall meet with the grievant, the Steward involved and an outside, non-employee representative of the Council if desired by the employee within five (5) business days of receipt of the Council's appeal, if at all possible. The Village Manager or designee shall submit a written answer to the Council within five (5) business days following the meeting.

Section 7.3. Arbitration.

If the grievance is not settled in Step 4 and the Council wishes to appeal the Grievance from Step 4 of the grievance procedure, the Council may refer the grievance to arbitration, as described below, within ten (10) business days of receipt of the Village's written answer as provided to the Council at Step 4:

- (a) The parties shall attempt to agree upon an arbitrator within five (5) business days after receipt of the notice of referral. In the event the parties are unable to agree upon the arbitrator within said five (5) day period, the parties shall jointly request the Federal Mediation and Conciliation Service of the American Arbitration Association to submit a panel of five (5) arbitrators. Each party retains the right to reject one panel in its entirety and request that a new panel be submitted. Both the Village and the Council shall have the right to strike two names from the panel. The party requesting arbitration shall strike the first two names; the other party shall then strike two (2) names. The person remaining shall be the arbitrator.
- (b) The arbitrator shall be notified of his/her selection and shall be requested to set a time and place for the hearing, subject to the availability of Council and Village representatives.
- (c) The Village and the Council shall have the right to request the arbitrator to require the presence of witnesses or documents. The Village and the Council retain the right to employ legal counsel.
- (d) The arbitrator shall submit his/her decision in writing, within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later.

- (e) More than one grievance may be submitted to the same arbitrator if both parties mutually agree in writing.
- (f) The fees and expenses of the arbitrator and the cost of a written transcript, if any, shall be divided equally between the Village and the Council; provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

Section 7.4. Limitations on Authority of Arbitrator.

The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. The arbitrator shall consider and decide only the question of fact as to whether there has been a violation, misinterpretation or misapplication of the specific provisions of this Agreement and to issue an appropriate award, if any. The arbitrator shall be empowered to determine the issue raised by the grievance as submitted in writing at Step 2. The arbitrator shall have no authority to make a decision on any issue not so submitted or raised. The arbitrator shall be without power to make any decision or award which is contrary to or inconsistent with, in any way, applicable laws, or of rules and regulations of administrative bodies that have the force and effect of law. The arbitrator shall not in any way limit or interfere with the powers, duties and responsibilities of the Village under law and applicable court decisions. Any decision or award of the arbitrator rendered within the limitations of this Section 7.4 shall be final and binding upon the Village, the Council and the employees covered by this Agreement.

Section 7.5. Time Limit for Filing.

No grievance shall be entertained or processed unless it is submitted at Step 1 within five (5) business days after the occurrence of the event giving rise to the grievance or within five (5) business days after the employee, through the use of reasonable diligence, could have obtained knowledge of the occurrence of the event giving rise to the grievance. A "business day" is defined as a calendar day exclusive of Saturdays, Sundays or holidays. If a grievance is not presented by the employee or the Council within the time limits set forth above, it shall be considered "waived" and may not be further pursued by the employee or the Council. If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Village's last answer. If the Village does not answer a grievance or an appeal thereof within the specified time limits, the aggrieved employee and/or the Council may elect to treat the grievance as denied at that step and immediately appeal the grievance to the next step.

Section 7.6. Employee Rights.

The Uniform Peace Officers Disciplinary Act, 50 ILCS 725/1 *et seq.*, shall be incorporated herein as in Appendix "D", except as modified by this Section 7.6.

In addition, an officer shall have the right to have a Council Representative present during any meeting with a supervisor provided that the officer requests a Council Representative, and further provided that the officer reasonably believes that disciplinary action is being contemplated. Such meeting shall be reasonably delayed if a Council Representative is not immediately available. The right to have a Council Representative present shall not apply to informal discussions intended solely to ascertain relevant facts when discipline is not contemplated.

Employees shall have all rights as set forth in 65 ILCS 5/10-2.1-17, to have their discipline cases reviewed by the Board of Fire and Police Commissioners. Employees shall have the alternative right to file grievances on their discipline cases, commencing at Step 3. The grievance procedure and the hearing process by the Board of Fire and Police Commissioners are mutually exclusive and no relief shall be available under the grievance procedure for any action heard before the Board of Fire and Police Commissioners. The filing of a discipline election form is mandatory. Furthermore, the filing of a grievance involving employee discipline shall act as a specific waiver by the Council and the employee involved of the right to challenge the same matter before the Board of Fire and Police Commissioners. In addition, employees initially seeking review by the Board of Fire and Police Commissioners may not subsequently elect to file a grievance.

Discipline charges shall be filed with the Board of Fire and Police Commissioners and copies shall be sent to the Council.

A hearing before the Board of Fire and Police Commissioners, if any, shall be conducted under the applicable rules and regulations of the Commission and the applicable statute.

A hearing before an arbitrator selected under the procedures of this collective bargaining agreement shall be conducted in the same manner as an arbitration proceeding provided by this collective bargaining agreement.

ARTICLE VIII NO STRIKE - NO LOCKOUT

Section 8.1. No Strike.

Neither the Council nor any officers, agents or employees will instigate, promote, sponsor, engage in, or condone any strike, sympathy strike, slowdown, sit-down, concerted stoppage of work, concerted refusal to perform overtime, concerted, abnormal and unapproved enforcement procedures or policies or work to the rule situation, concerted mass resignations, mass absenteeism, picketing or any other intentional interruption or disruption of the operations of the Village, regardless of the reason for so doing. Any employees who violate any of the provisions of this Article may be discharged or otherwise disciplined by the Village.

Each employee who holds the position of officer or steward of the Council occupies a position of special trust and responsibility in maintaining and bringing about compliance

with the provisions of this Article. In addition, in the event of a violation of this Section of this Article the Council agrees to inform its members of their obligations under this Agreement and to direct them to return to work.

Section 8.2. No Lockout.

The Village will not lock out any employees during the term of this Agreement as a result of a labor dispute with the Council.

Section 8.3. Penalty.

The only matter which may be made the subject of a grievance concerning disciplinary action imposed for an alleged violation of Section 8.1 is whether or not the employee actually engaged in such prohibited conduct. The failure to confer a penalty in any instance is not a waiver of such right in any other instance nor is it a precedent.

Section 8.4. Judicial Restraint.

Nothing contained herein shall preclude the Village or the Council from obtaining judicial restraint and damages in the event the other party violates this Article.

ARTICLE IX HOLIDAYS

Section 9.1. Floating Holidays.

Employees shall receive at the start of each fiscal year, thirteen (13) floating holidays per year (a total of one hundred four (104) hours for employees whose regularly scheduled shift is eight hours; one hundred ten and one half (110 ½) hours for employees whose regularly scheduled shift is eight and one half hours). Floating holidays must be scheduled to meet shift requirements and shall not be scheduled so as to require other officers to work overtime. Employees shall request approval of a floating holiday from their supervisor, with consent of the Chief or his designee in advance of such requested day, and such requests shall not be unreasonably denied.

ARTICLE X LAYOFF AND RECALL

Section 10.1. Layoff.

The Village, in its discretion, shall determine whether layoffs are necessary. If it is determined that layoffs are necessary, employees covered by this Agreement will be laid off in accordance with their length of service as provided in Illinois Statutes, 65 ILCS 5/10-2.1-18 as it exists on April 1996.

Except in an emergency, no layoff will occur without at least five (5) calendar days notification to the Council. The Village agrees to consult the Council, upon request, and afford the Council an opportunity to propose alternatives to the layoff, though such consultation shall not be used to delay the layoff.

Section 10.2. Recall.

Employees who are laid off shall be placed on a recall list for a period of two (2) years. If there is a recall, employees who are still on the recall list shall be recalled in the reverse order of their layoff, provided they are fully qualified to perform the work to which they are recalled without further training.

Employees who are eligible for recall shall be given thirty (30) calendar days' notice of recall and notice of recall shall be sent to the employee by certified or registered mail with a copy to the Council, provided that the employee must notify the Police Chief or his designee of his intention to return to work within fourteen (14) days after receiving notice of recall. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Police Chief or his designee with his latest mailing address. If an employee fails to timely respond to a recall notice his name shall be removed from the recall list.

ARTICLE XI VACATIONS

Section 11.1. Eligibility and Allowances.

Every employee shall be eligible for paid vacation time after the completion of their probationary period with the Employer. Employees shall start to earn vacation allowance as of their date of hire. Vacation allowances shall be earned monthly, based on the following schedule:

<u>Length of Continuous Service</u>	<u>Working Hours Vacation Per Year</u>
After 1 year	80
After 5 years	120
After 10 years	120 hours plus 8 additional hours for each year of service completed after the 10 th year to a maximum of 200 hours annually.

Employees shall earn vacation allowance for any month in which they receive compensation for more than one hundred twenty (120) hours of work. The application of

the above vacation schedule shall not reduce a bargaining unit members current vacation accrual amounts.

Section 11.2. Vacation Pay.

The rate of vacation pay shall be the employee's regular straight-time rate of pay in effect for the employee's regular job classification on the pay day immediately preceding the employee's vacation.

Section 11.3. Scheduling.

Bargaining Unit Employees shall be awarded vacation time by the Village in accordance with Village service needs and the employee's seniority. Sixty (60) days prior to the start of each fiscal year, March 1st, the Village will post a vacation schedule indicating those times when employees will be able to select first round vacation preferences. During the sixty (60) day posting period, seniority shall control within the shift if more employees desire a vacation period than the Village will allow off on vacation. The most senior employee shall select one increment of vacation time, or pass, first followed by the next senior employee and so forth until all employees have selected or passed on the first increment. The same process shall be followed for the second increment and the third increment. After the beginning of the fiscal year, May 1st, vacations shall be selected on a first requested, first received basis, subject to the scheduling needs which are paramount. Employees will be required to take vacation days within one (1) year from the dates they are accrued, except upon written approval of the Village Manager. Vacations shall be taken in minimum increments of four (4) working days, though shorter periods may be taken upon specific written approval of the Chief of Police, provided that such shorter periods do not incur overtime.

Section 11.4. Emergencies.

Where a vacation day is needed for emergency reasons the employee will notify the Village as soon as possible of such need. If the Village is able to arrange suitable coverage for the employee's work, the employee may, at the Village's discretion, be given the requested day(s) of as vacation or compensatory day(s) off, provided the employee has the requisite number of approved vacation or compensatory day(s) available.

Section 11.5. Personal Days

Employees shall receive 8.5 personal hours per year, to be taken in increments of no less than one (1) hour.

ARTICLE XII SICK LEAVE

Section 12.1. Purpose.

Sick leave with pay is provided as a benefit in recognition that employees do contract various illnesses from time to time and that their financial resources may be diminished in such instances if pay is discontinued, and that it may not be in the best interest or health of the employee or fellow employee for them to work while sick. To the extent permitted by law, sick employees are expected to remain at home unless hospitalized, visiting their doctor, acting pursuant to reasonable instructions for care or caring for a sick member of the immediate family. Unfortunately, sick leave abuse sometimes occurs. The parties agree that sick leave abuse is a very serious offense, and the parties further agree that the Village shall ferret out sick leave abuse with the Council assisting in all ways possible as requested by the Village.

Section 12.2. Allowance.

Any employee contracting, or incurring any non-service connected sickness or disability, or if such sickness or disability occurs involving an individual in the employee's immediate family for whom the employee provides care (defined as the employee's legal spouse, children, step children, parents, parents of spouse or step-parents), the employee shall receive sick leave with pay.

Section 12.3. Days Earned in Accumulation.

Employees shall be allowed six (6) hours of sick leave for each month of service, to a maximum of one thousand forty (1,040) to protect the employee during extended illness. Sick leave shall be earned by an employee for any month in which the employee is compensated for the equivalent of more than eighty (80) hours of work, however, disability or sick leave shall not be considered the equivalent of hours of work. Sick leave cannot be taken before it is actually earned.

Section 12.4. Notification.

Notification of absence due to sickness shall be given to the Village as soon as possible on the first day of such absence and every day thereafter (unless this requirement is waived by the Chief), but no later than two (2) hours before the start of the employee's work shift unless it is shown that such notification was impossible. The notice required for an employee working the 8 a.m. to 4 p.m. shift shall be one (1) hour. Failure to properly report an illness may be considered as absence without pay and may subject the employee to discipline, as well.

Section 12.5. Medical Examination.

The Village may, at its discretion, require an employee to submit a physician's verification of illness for any illness immediately preceding or following a paid leave day (holiday, personal, vacation day, etc.) or when there exists cause to believe there may be sick leave abuse. If it is a family member who is sick, the Employer may require a doctor's verification of the illness. The Village shall advise the employee, within four (4) hours of the notice to the Village, that a physician's verification will be required.

Section 12.6. Sick Leave Buy Back.

Employees shall be eligible to "cash in" unused sick days each year on the following basis:

Sick Days Used	Sick Days Available to "Cash in"
0	3
1	2
2	1
3 or more	0

Payments to employees of "cashed in" sick time will occur in the first pay period of December of each year. Employees may not utilize this option in their first year employment. No sick leave buy back is permitted from accumulated sick leave.

ARTICLE XIII ADDITIONAL LEAVES OF ABSENCE

Section 13.1. Discretionary Leaves.

The Village may grant a leave of absence under this Article to any bargaining unit employee where the Village determines there is good and sufficient reason. The Village shall set the terms and conditions of the leave, including whether or not the leave is to be with pay.

Section 13.2. Application for Leave

Any request for a leave of absence shall be submitted in writing by the employee to the Police Chief or his designee as far in advance as practicable. The request shall state the reason for the leave of absence and the approximate length of time off the employee desires. Authorization for leave of absence shall, if granted, be furnished to the employee by his immediate supervisor and it shall be in writing.

Section 13.3. Military Leave.

Military leave and benefits shall be granted in accordance with applicable law.

Section 13.4. Jury Leave.

Employees covered by this Agreement who are required to serve on a jury shall sign their jury duty checks over to the Village. The Village shall compensate such employees, at their regular rate of pay, for each hour actually spent on jury duty up to the amount of hours based upon the officer's regular shift schedule per day.

Section 13.5. Funeral Leave.

In the event of death in the immediate family (defined as the employee's legal spouse, children, step-children, parents, parents of spouse, step-parents, brothers, sisters, brothers-in-law, grandparents, grandparents-in-law, stepbrothers, stepsisters, grandchildren and sisters-in-law and significant other), an employee shall be granted up to three (3) scheduled work days as funeral leave if the employee attends the funeral. One scheduled work-day will be granted in the event of the death of an aunt or uncle, if the employee attends the funeral. Leave beyond such three (3) days may, upon approval of the Police Chief or his designee, be taken if charged to the employee's sick leave accrual account or taken as part of accrued time off if the employee has accrued time coming, at the employee's option.

Section 13.6. Leave for Illness or Injury.

(a) In the event an employee is unable to work by reason of illness, or injury (including those compensable under workers' compensation), the Village may grant a leave of absence without pay during which time seniority shall not accrue for so long, as the employee is unable to work, except that for a work-related injury compensable under workers' compensation, an employee shall accrue seniority for the first twelve (12) months of leave.

(b) To qualify for such leave, the employee must report the illness or injury as soon as the illness or injury is known, and thereafter furnish to the Police Chief or his designee a physician's written statement showing the nature of the illness or injury and the estimated length of time that the employee will be unable to report for work, together with a written application for such leave. Thereafter, during such leave, the employee shall furnish a current report from the attending doctor at the end of every forty-five (45) day interval, unless such is waived in writing by the Village.

(c) Before returning from leave of absence for injury or illness, or during such leave, the employee at the discretion of the Village may be required to have a physical examination by a doctor designated by the Village to determine the employee's capacity to perform work assigned. A leave of absence for illness or

non-job-related injury will under no circumstances be granted until an employee's entire accrued sick leave is first reduced to twelve (12) days.

Section 13.7. Benefits While on Leave.

(a) Unless otherwise stated in this Article or otherwise required by law, length of service shall not accrue for an employee who is on an approved non-pay leave status. Accumulated length of service shall remain in place during that leave and shall begin to accrue again when the employee returns to work on a pay status. Unless otherwise stated in this Article, an employee returning from leave will have his seniority continued after the period of the leave. Upon return, the Village will place the employee in his or her previous job if the job is vacant; if not vacant, the employee will be placed in the first available opening in his classification or in a lower-rated classification according to the employee's seniority, where skill and ability to perform the work without additional training, is equal.

(b) If, upon the expiration of a leave of absence, there is no work available for the employee or if the employee could have been laid off according to his seniority except for his leave, he shall go directly on layoff.

(c) During the approved leave of absence or layoff under this Agreement, the employee shall be entitled to coverage under applicable group and life insurance plans to the extent provided in such plan(s), provided the employee makes arrangements for the change and arrangements to pay the entire insurance premium involved, including the amount of premium previously paid by the Village.

Section 13.8. Employment Elsewhere.

Except in an exceptional case and under conditions determined by the Village a leave of absence will not be granted to enable an employee to try for or accept employment elsewhere or for self-employment.

Employees who engage in employment elsewhere during such leave without specific written approval of the Village may immediately be terminated by the Village.

Section 13.9. Family Medical Leave.

The Village agrees to comply with the Family Medical Leave Act of 1993 and the rules and regulations issued in conjunction therewith. The parties agree that the Employer may adopt policies to implement the Family Medical Leave Act of 1993 and the rules and regulations that are in accord with what is legally permissible under the Act.

ARTICLE XIV TUITION REFUND PROGRAM

Section 14.1. Tuition Reimbursement Program.

When a full-time employee is enrolled in an accredited university, college or adult education program and the course and/or degree program being undertaken is related to his duties with the Village, the following tuition reimbursement plan shall apply when prior written approval for such reimbursement has been received from the Department Head and the Village Manager. Such approval may be refused at the Manager's discretion.

Section 14.2. Payment.

The Village shall, upon receiving a payment receipt consistent with the requirements of Section 14.1, reimburse the employee one hundred percent (100%) contingent upon a grade of "C" or above. There shall be no reimbursement for grades below "C" nor any other educational incentive pay.

Section 14.3. Courses During Working Hours.

The Village Manager may, in his discretion, grant an employee time off from work to attend a school course during working hours. A request for time off must be in writing, and will not be considered unless it is shown that it is necessary to take the course during regular working hours and that the time off will not cause a manpower shortage or detract from the employee's work.

ARTICLE XV WAGES

Section 15.1. Wage Schedule.

Employees shall be compensated in accordance with the wage schedule attached to this Agreement and marked Appendix "B". The attached wage schedule shall be considered part of this Agreement.

Section 15.2. Merit Pay.

In addition to its annual wage and benefit determination, the Village may award merit pay increases to employees as the Village determines appropriate.

Section 15.3. Shift Leader Compensation.

Effective May 1, 2017: \$121.68 per pay period added to the base salary.

Section 15.4. Detective Compensation.

Effective May 1, 2017: \$121.68 per pay period added to the base salary.

Section 15.5. Acting Shift Leader Compensation.

Effective May 1, 2017: When an officer is assigned as Acting Shift Leader, and he is not a Shift Leader or Detective, he shall receive a minimum stipend of \$56.75 a month, added to the base salary for pension and overtime purposes after twelve months, with an additional payment of \$28.37 per day for each such duty for four (4) or more hours in that day, when there are more than two (2) such occurrences in a one month period, which additional sum is not included for pension and overtime purposes. Further, for employees who occasionally work as Acting Shift Leaders the amount of \$28.37 per day for each such duty for four (4) or more hours in that day shall apply.

Section 15.6 Field Training Officer.

An officer assigned and serving as a Field Training Officer shall be paid one (1) hour of additional pay for each day while actively training.

Section 15.7 Training Classes.

Officers assigned to attend training classes by the Chief of Police shall receive a regular work day's pay for all training classes of six (6) hours or more.

The parties agree to change Sections 11.1, 11.5 and 12.3 of the contractual provisions to convert "days" into "hours", in addition to similar changes to floating holidays. The Union has agreed to these changes only because the employees are on and remain on an eight (8) hour shift and the Union retains the right to bargain replacement provisions should the Employer ever announce any interest in changing the length of a shift (e.g., from eight hours to twelve hours).

ARTICLE XVI UNIFORM ALLOWANCE

Employees who are required to wear and regularly and continuously maintain prescribed items of uniform clothing and personal equipment shall receive one thousand five hundred dollars (\$1,500.00) during the first week of employment to purchase such clothing and equipment. Payment of such amount shall be made to the supplier upon submission of invoices for approved purchase requisitions. Clothing and equipment shall be purchased from a reputable clothier selected by the Village. Employees shall be required to clean and maintain such items properly. Annually thereafter, such employees shall receive an annual uniform maintenance allowance not to exceed seven hundred dollars (\$700.00). Detectives shall receive a check for seven hundred (\$700.00) each May 1st, and an additional one hundred dollars (\$100.00) uniform maintenance allowance as provided above. Payment of such annual allowance shall be made to the supplier upon

submission of invoices for approved purchase requisitions except that detectives shall receive a direct check for the uniform maintenance allowance. Purchases may include a flashlight, batteries, attache case and clipboard according to specifications established by the department. All officers shall receive quarterly notices of their remaining balances.

ARTICLE XVII INSURANCE

Section 17.1. Coverage.

The Village shall continue to try to make available to non-retired employees and their dependents substantially similar group health and hospitalization insurance and life insurance coverage and benefits as existed prior to the signing of this Agreement. The Village will comply with state law with respect to health insurance coverage for retirees, disabled employees and their dependents. The retiree or disabled employee shall be responsible for the payment of the premiums associated with such coverage. Arrangements for payment of premiums to the Village should be made with the Village Manager or designee. The Village reserves the right to change insurance carriers or benefit levels or to self-insure as it deems appropriate.

The Village will use its best efforts to try to insure that employee benefits are substantially similar to those which predated this Agreement, but because the Village is a member of an insurance pool it cannot guarantee such benefits.

Section 17.2. Cost.

The Village will continue to pay 80% of the cost of the premiums for full-time employees' individual coverage and 80% of the cost of the premiums for full-time employees' dependent group health and hospitalization coverage during this agreement.

Section 17.3. Cost Containment.

The Village reserves the right to institute cost containment measures relative to insurance coverage, and will use its best efforts to try to insure that the basic level of insurance benefits will remain substantially the same. Such changes may include, but are not limited to; mandatory second opinions for elective surgery, pre-admission and continuing admission review, prohibition on weekend admissions except in emergency situations, and mandatory out-patient elective surgery for certain designated surgical procedures.

Section 17.4. Life Insurance.

The Village shall continue to provide to all full-time employees covered by the Agreement, at no cost to the employee, life insurance coverage in the amount of \$25,000. Full-time employees covered by this agreement shall have an option to acquire an additional \$25,000 worth of coverage at their own expense.

ARTICLE XVIII EMPLOYEE FITNESS

In order to maintain and improve efficiency in the Police Department, to protect the public and to reduce insurance costs and risks, the Village has established a physical fitness program, which includes individualized goals. While employees may be required to participate in such program, no employee will be disciplined for failure to meet any goals that may be established as long as the employee makes a good faith effort to meet such goals. Employees are required to perform aerobic exercises which are designed to achieve and maintain a good level of fitness. Statistics compiled by the Institute for Aerobic Research, Dallas, Texas are currently being used to establish fitness goals and to measure progress toward meeting and maintaining those goals.

Employees will be allowed three hours per week, time permitting, of duty time for exercise in the workout room on equipment provided by the Village. The Village maintains the right to terminate this program at any time at its sole discretion. Prior to any termination of this program the Village shall meet with the Council representative to discuss such termination.

ARTICLE XIX EMPLOYEE ALCOHOL AND DRUG TESTING

Section 19.1. Statement of Policy.

It is the policy of the Village of Flossmoor that the public has the absolute right to expect that persons employed by the Village in its Police Department will be free from the effects of drugs and alcohol. The Village, as the employer, has the right to expect its employees to report for work fit and able for duty and to set a positive example for the community. The purposes of this policy shall be achieved in such manner as not to violate any established constitutional rights of the officers of the Police Department.

Section 19.2. Prohibitions.

Officers shall be prohibited from:

- (a) Consuming or possessing alcohol at any time during or just prior to the beginning of the work day;
- (b) Possession, using, selling, purchasing or delivering any illegal drug at any time and at any place except as may be necessary in the performance of duty;
- (c) Failing to report to the employee's supervisor any known adverse side effects of medication or prescription drugs which the employee may be taking.
- (d) Being on duty with a blood alcohol concentration of greater than .001.

Section 19.3. Drug and Alcohol Testing Permitted.

Where the Village has reasonable suspicion to believe that: (a) an officer is being affected by the use of alcohol; or (b) has abused proscribed drugs; (c) has used illegal drugs; or (d) involved in a mandatory testing incident, the Village shall have the right to require the officer to submit to alcohol or drug testing as set forth in this Agreement. The Village may also require an officer to randomly submit to alcohol or drug testing where the employee is voluntarily assigned to a departmental drug enforcement group for a period of at least thirty (30) days and where such officer's duties are primarily related to drug enforcement. The foregoing shall not limit the right of the Village to conduct any tests it may deem appropriate for persons seeking employment as police officers prior to their date of hire, or upon promotion to another position within the Department.

Mandatory testing incident means an incident where a person is killed or seriously injured while the officer is on duty:

- (a) as a result of the discharge of a firearm by a police officer, or
- (b) as a result of the application of physical force by a police officer, or
- (c) while detained by a police officer, or while in police custody, or
- (d) in the circumstances involving a motor vehicle.

Section 19.4. Order To Submit To Testing.

- (a) Within forty-eight (48) hours of the time the officer is ordered to testing authorized by this Agreement, the Village shall provide the officer with a written notice setting forth the facts and inferences which form the basis of the order to test. Refusal to submit to such test may subject the employee to discipline, but the officers' taking of the test shall not be construed as a waiver of any objection or rights that he or she may possess.
- (b) Pursuant to 50 ILCS 727/1-25, when an officer discharges his or her firearm, causing injury or death to a person or persons, during the performance of his or her official duties or in the line of duty, such officer must submit to drug and alcohol testing. The drug and alcohol testing must be completed as soon as practicable after the officer involved shooting but no later than the end of the involved officer's shift or tour of duty, if possible.

Section 19.5. Test To Be Conducted.

In conducting the testing authorized by this Agreement, the Village shall:

- (a) Use only a clinical laboratory or hospital facility which is certified by the

State of Illinois to perform drug and/or alcohol testing.

(b) Establish a chain of custody procedure for both the sample collection and testing that will ensure the integrity of the identity of each sample and test result.

(c) Collect a sufficient sample of the same bodily fluid or material from an officer to allow for initial screening, a confirmatory test, and a sufficient amount to be set aside reserved for later testing if requested by the officer.

(d) Collect samples in such a manner as to preserve the individual officer's right to Privacy while insuring a high degree of security for the sample and its freedom from adulteration. Officers shall not be witnessed by anyone while submitting a sample except in circumstances where the laboratory or facility does not have a "clean room" for submitting samples or where there is reasonable suspicion that the officer may attempt to compromise the accuracy of the testing procedure.

(e) Confirm any sample that tests positive in initial screening for drugs by testing the second portion of the same sample by gas chromatography/mass spectrometry (GC/MS) or an equivalent or better scientifically accurate and accepted method that provides quantitative data about the detected drug, or drug metabolites.

(f) Provide the officer tested with an opportunity to have the additional sample tested by a clinical laboratory or hospital facility of the officer's choosing, at the officer's own expense, provided the officer notifies the Village within seventy-two (72) hours of receiving the results of the test.

(g) Require that the laboratory or hospital facility report to the Village that a blood or urine sample is positive only if both the initial screening and confirmation test are positive for a particular drug. The parties agree that should any information concerning such testing or the results thereof be obtained by the Village inconsistent with the understandings expressed herein (e.g., billings for testing that reveal the nature or number of tests administered), the Village will not use such information in any manner or form adverse to the officer's interests.

(h) Require that with regard to alcohol testing, for the purpose of determining whether the officer is under the influence of alcohol, test results showing an alcohol concentration of .010 or more based upon the grams of alcohol per 100 millimeters of blood be considered positive

(i) Provide each officer tested with a copy of all information and reports received by the Village in connection with the testing and the results.

(j) Insure that no officer is the subject of any adverse employment action except emergency temporary reassignment or relief of duty during the pendency of any testing procedure.

Section 19.6. Right To Contest.

If disciplinary action is not taken against an employee based in whole or in part upon the results of a drug or alcohol test, the Council and/or the officer, with or without the Council, shall have the right to file a grievance concerning any testing permitted by this Agreement, contesting the basis for the order to submit to the test, the right to test, the administration of the tests, the significance and accuracy of the test, or any other alleged violation of this Agreement. Such grievances shall be commenced at Step 2 of the grievance procedure. Further, if disciplinary action is taken against an officer based in part upon the results of a test, then the Council and/or the officer, with or without the Council, shall have the right to file a grievance concerning any portion of the test, then the Council and/or the officer, with or without the Council, shall have the right to contest any testing permitted by this Agreement before the Fire and Police Commission or through the grievance procedure. Any evidence concerning test results which is obtained in violation of the standards contained in this Article shall not be admissible in any disciplinary proceeding involving the officer.

Section 19.7. Voluntary Request For Assistance.

The Village shall take no adverse employment action against any officer who voluntarily seeks treatment, counseling or other support for an alcohol or drug related problem, other than the Village may require reassignment of the officer with pay if he is unfit for duty in his current assignment. The foregoing is conditioned upon:

- (a) The officer agreeing to appropriate treatment as determined by the physician(s) involved;
- (b) The officer discontinues his use of illegal drugs or abuse of alcohol;
- (c) The officer completes the course of treatment prescribed, including an "after-care" group, for a period of up to twelve (12) months;
- (d) The officer agrees to submit to random testing during hours of work during the period of "after-care".

Officers who do not agree to or do not act in accordance with the foregoing shall be subject to discipline, up to and including discharge. This Article shall not be construed as an obligation on the part of the Village to retain an officer on active status throughout the period of rehabilitation if it is appropriately determined that the officer's current use of alcohol or drugs prevents such individual from performing the duties of a police officer or whose continuance on active status would constitute a direct threat to the property and safety of others. Such officer shall be afforded the opportunity, at his option, to use accumulated paid leave or take an unpaid leave of absence pending treatment.

ARTICLE XX MAINTENANCE OF ECONOMIC BENEFITS

All economic benefits which are not set forth in this Agreement and are currently in effect shall continue and remain in effect until such time as the Village shall notify the Council of its intention to change them. Upon such notification, and if requested by the Council, the Village shall meet and discuss such change before it is finally implemented by the Village. Any change made without such notice shall be considered temporary pending the completion of such meet and confer discussions. If the Council becomes aware of such a change and has not received notification, the Council must notify the Village as soon as possible and request discussions if such discussions are desired. The failure of the Council to request discussions shall act as a waiver of the right to such discussions by the Council.

ARTICLE XXI POLICE AND FIRE COMMISSION

The parties recognize that the Police and Fire Commission of the Village of Flossmoor has certain statutory authority over employees covered by this Agreement, including but not limited to the right to make, alter and enforce rules and regulations. Nothing in this Agreement is intended in any way to alter, replace or diminish the authority of the Police and Fire Commission, except as specifically provided in Section 7.6 hereof.

ARTICLE XXII IMPASSE RESOLUTION

The remedies for the resolution of any bargaining impasse shall be in accordance with the Illinois Public Labor Relations Act, as amended 5 ILCS 315/14, as it exists on the execution date of this Agreement.

ARTICLE XXIII SAVINGS CLAUSE

In the event any Article, section or portion of this Agreement should be held invalid and unenforceable by any Board, Agency or Court of competent jurisdiction, such decision shall apply only to the specific Article, section or portion thereof specifically specified in the Board, Agency or Court decision; and upon issuance of such a decision, the Village and the Council agree to immediately begin negotiations on a substitute for the invalidated Article, section or portion thereof.

ARTICLE XXIV ENTIRE AGREEMENT

This Agreement constitutes the complete and entire agreement between the parties, and concludes collective bargaining between the parties for its term except where specifically

stated otherwise. This Agreement supersedes and cancels all prior practices and agreements, whether written or oral, which conflict with the express terms of this Agreement. If a past practice is not addressed in the Agreement, it may be changed by the Employer as provided in the Management Rights clause, Article 4.

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or ordinance from the area of collective bargaining, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement.

ARTICLE XXV TERMINATION

Section 25.1. Termination in 2023.

This Agreement shall be effective as of the day after the contract is executed by both parties and shall remain in full force and effect until 11:59 p.m. on the 30th day of April, 2023. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least sixty (60) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than forty-five (45) days prior to the anniversary date.

Executed this _____ day of _____, 2022.

VILLAGE OF FLOSSMOOR

FRATERNAL ORDER
OF POLICE LABOR COUNCIL

Mayor

Roy Carlson, Attorney

Village Clerk

Dan Weaver, F.O.P. Unit President

Elmer Bausch, F.O.P. Unit Vice
President/Secretary

F.O.P. Bargaining Unit Member

Attachment: FOP Agreement (FOP CBA - Resolution)

APPENDIX "A"
DUES AUTHORIZATION FORM
ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL

I, _____ (insert your name), understand that under the U.S. Constitution I have a right not to belong to a union. By my signature I hereby waive this right and opt to join the IL FOP Labor Council.

I, _____ (insert your name), hereby authorize my Employer, _____ (insert unit name), to deduct from my wages the uniform amount of monthly dues set by the Illinois Fraternal Order of Police Labor Council, for expenses connected with the cost of negotiating and maintaining the collective bargaining agreement between the parties and to remit such dues to the Illinois Fraternal Order of Police Labor Council as it may from time to time direct. In addition, I authorize my Employer to deduct from my wages any back dues owed to the Illinois Fraternal Order of Police Labor Council from the date of my employment, in such manner as it so directs.

Date: _____ Signed: _____

Address: _____

City: _____

State: _____ Zip: _____

Telephone: _____

Personal E-mail: _____

Employment Start Date: _____

Title: _____

----- **Employer, please remit all dues deductions to:**

Illinois Fraternal Order of Police Labor Council
 Attn: Accounting
 974 Clock Tower Drive
 Springfield, Illinois 62704
 (217) 698-9433

Dues remitted to the Illinois Fraternal Order of Police Labor Council are not tax deductible as charitable contributions for federal income tax purposes; however, they may be deductible on Schedule A of Form 1040 as a miscellaneous deduction. Please check with your tax preparer regarding deductibility.

APPENDIX “B”

Section 1. Pay Plan.

The Village shall utilize a six (6) step pay plan for police officers as shown below. The steps in the pay plan shall be as follows:

Step	Start	2	3	4	5	6
May 1, 2020	\$57,102	\$67,034	\$73,364	\$79,680	\$86,000	\$93,620
May 1, 2021	\$58,673	\$68,878	\$75,381	\$81,872	\$88,365	\$96,194
May 1, 2022	\$60,580	\$71,116	\$77,831	\$84,532	\$91,237	\$99,321

Section 2. Nationwide Plan

The Village agrees to participate in the Nationwide PEHP for patrol officers covered by this Collective Bargaining Agreement in accordance with the terms and conditions of the Plans Participation Agreement. The parties to this Collective Bargaining Agreement designate Nationwide Retirement Solutions to act as Plan Administrator for the Plan, or its successors appointed in accordance with the Plan and Trust documents.

The Village’s contribution to the Nationwide Plan shall be as follows:

- a.) 105 (h) Universal Reimbursement Account.
The Village shall pay an amount, each pay period, for each officer, which is equal to three (3) days base pay of the average officer, on May 1, divided by twenty-six (26).
- b.) 106 Insurance Premium Reimbursement Account.
The Village shall pay an amount each pay period, for each officer, which is equal to two percent (2%) of the officer’s base pay for the pay period.

For purposes of comparing comparable communities’ base wages, the amounts paid by the Village, under this subparagraph, shall be added to the amounts shown in section 1 above.

Section 3. Retroactivity.

All officers covered by this Agreement who are at the top rate of pay and who are still on the active payroll as of the beginning of the payroll period immediately following ratification of this Agreement by both parties shall receive a retroactive wage payment, based upon the annual wage increase, for all compensated time between May, 1 2020 and said payroll period. Those officers within the step plan shall receive a retroactive wage payment based upon the wage increase of their step. Retroactive pay shall not apply to

special assignments which have occurred as of the date of execution and were specifically funded by government grants for that purpose (Hireback and Roadside Safety Checks). Payment shall be made in a separate check within 60 days of execution.

Section 4. Paramedic/EMT-B Stipend.

Those officers covered by this agreement who are members of the Mobile Intensive Care Unit of the Village (Paramedics) and in compliance with unit requirements shall receive a paramedic stipend up to \$212.17 per month, commencing May 1, 2017. After eight years of service the stipend shall be \$245.91 per month, commencing May 1, 2017. The stipend for EMT-B's who are members of the Mobile Intensive Care Unit of the Village and in compliance with unit requirements shall be 50% of the paramedic stipend applicable to their years of service. Any and all material costs for approved necessary training time and certifications required to maintain unit compliance and requirements shall be paid for by the Employer.

APPENDIX “C”
GRIEVANCE FORM

Attachment: FOP Agreement (FOP CBA - Resolution)

APPENDIX “D”

THE UNIFORM PEACE OFFICERS DISCIPLINARY ACT

DISCIPLINE ELECTION FORM

EMPLOYEE ELECTION, WITH REGARD TO DISCIPLINE BY THE VILLAGE OF FLOSSMOOR, ILLINOIS EMPLOYEE MUST SELECT ONE OF THE FOLLOWING:

_____, I, _____, being subject to discipline by the Village of Flossmoor Police Department (including suspension from duty with or without pay or termination of employment) hereby elect to pursue a grievance over such discipline according to the appropriate provisions of the collective bargaining agreement between the Village of Flossmoor, Illinois, and the Illinois FOP Labor Council. I agree that such grievance shall be my sole remedy to the exclusion of other remedies available to me, including but not limited to, the provisions of 65 ILCS 5/10 *et seq.* as amended.

I acknowledge that by making this election of remedy I am waiving the rights and remedies of review or appeal procedure available to me, such as provided for in 65 ILCS 5/10 *et seq.*, as amended, in favor of the rights and remedies afforded to me under the provisions of the collective bargaining agreement between the Village of Flossmoor and the Illinois FOP Labor Council. Furthermore, I acknowledge and agree that execution of the Election, Waiver and Release shall be a prerequisite to processing of any grievance concerning the proposed discipline of me by the Flossmoor Police Department.

OR

_____, I, _____ being subject to discipline by the Village of Flossmoor Police Department (including suspension from duty with or without pay or termination of employment) hereby elect to have my discipline appeal heard by the Village of Flossmoor Fire and Police Commissioners pursuant to 65 ILCS 5/10 *et seq.* as amended. By making this election, I hereby waive any right I or the Illinois Fraternal Order of Police Labor Council may have to file a grievance reviewing my suspension or discharge under the collective bargaining Agreement between the Village of Flossmoor and the Illinois Fraternal Order of Police Labor Council.

Signed this _____ day of _____, 20_____

Subscribed and sworn to before me this _____ day of _____, 20_____

_____.

MEMORANDUM OF UNDERSTANDING

The Village of Flossmoor Police Department Patrol Officers had previously worked under a schedule commonly known as a “6-2” schedule.

The Patrol Officers and the Department have had discussions regarding changing the “6-2” schedule to a schedule commonly known as “5-2 and 5-3” and that change has been made on a trial basis which began in March 2012 under a previous Memorandum of Understanding. The Department and the Patrol Officers desire to continue said trial change as provided herein.

Under the “5-2 and 5-3” schedule, the work days are 8.5 hours long and by the end of a full year, Patrol Officers are 10.25 hours short of “full-time” 2,080 hours. As a consequence of this 10.25 hour shortage, Patrol Officers are required to “make-up” those short hours as required by the Chief or his designee.

The Department and the Patrol Officers desire to continue the trial change to the “5-2 and 5-3” scheduling but the Department is only willing to do so on a non-binding trial basis which is at the total unfettered discretion of the Police Chief.

The Chief of Police is willing to continue the “5-2 and 5-3” schedule on a trial run basis during the term of this contract. Notwithstanding the commitment to permit/continue the trial run, the Chief of Police may terminate the trial run if in his sole judgment the “5-2 and 5-3” scheduling is causing unforeseen problems for the management of the Department.

A termination of the “5-2 and 5-3” schedule shall not constitute a breach of this Memorandum nor of the Bargaining Agreement and shall not be the subject matter of a grievance or any other manner of enforcement. Moreover, the Union agrees that it will not use data, information or experiences concerning the “5-2 and 5-3” schedule experiment against the Village in any subsequent contract negotiations or interest arbitration proceeding.

Any provisions of the Collective Bargaining Agreement which are inconsistent with this Memorandum are modified to be consistent with this Memorandum. In the event that the Chief terminates the trial run such modified provisions shall revert to their former status.

The 10.25 hours of annual make-up time referenced above shall be made up pro rata not less often than quarterly and/or as directed by the Chief or his designee.

VILLAGE OF FLOSSMOOR

ILLINOIS F.O.P. LABOR COUNCIL

TO: Bridget Wachtel, Village Manager
FROM: Scott Bugner, Building and Zoning Administrator
DATE: March 7, 2022
SUBJECT: Annexation Request of 19810 and 19812 Governors Highway - Oasis House of Refuge, LLC



Braun & Edwards, Chartered on behalf of Oasis House of Refuge, LLC has submitted a letter requesting a voluntary annexation of the property located at 19810 and 19812 Governors Highway in unincorporated Cook County, PIN numbers 31-11-405-011-0000 and 31-11-405-012-0000. These parcels are located at the southwest corner of Governors Highway and 198th Street and consist of approximately 2.24 acres.

Oasis House of Refuge is seeking annexation and a zoning classification of R-7 with the intent to construct a single-story building of approximately 12,500 square feet for a hospice/palliative care facility which are permitted as special uses in the R-7 Planned Multifamily Residential District.

Should the request be granted for annexation, R-7 zoning and a special use, Oasis House of Refuge would also be seeking a Class 8 Property Tax Incentive as well as any other incentives that may be available to them.

If the Board of Trustees agrees that the annexation of the property for the proposed use is desirable, the petitioner will then proceed to the Plan Commission for consideration and review following the Planned Unit Development procedures. When the development returns to the Village Board for approval, the Board will also consider an annexation agreement which will include support for the Class 8 application, a make-whole provision for the Village share of the taxes otherwise abated through Class 8, and any other provisions identified upon annexation. For instance, facilities like assisted living and urgent aid have the likelihood of increased services from the Fire Department; the Village has a history of establishing paramedic agreements with these facilities upon annexation to reimburse the Village for more than average call volumes. In theory, a hospice facility should not have that level of service demand, but staff is consulting with other municipalities to learn from their experience. Issues such as that one would be addressed in an annexation agreement.

To assist in your consideration of the matter please find attached the following materials:

- Annexation request letter
- Proposed site, block and concept plan
- Aerial map showing location

*Braun & Edwards, Chartered**Attorneys at Law*

Telephone 708-957-1500

18312 West Creek Drive, Suite A
Tinley Park, IL 60477

Facsimile 708-957-9689

Paul S. Braun
Thomas C. Edwards, Ret.

Paul@braunandedwards.com

Robert C. Bramlette, Jr.
Of Counsel

Bob@braunandedwards.com

February 18, 2022

Via email: sbugner@flossmoor.orgScott M. Bugner
Village of Flossmoor Building and Zoning Administrator
2800 Flossmoor Road
Flossmoor, IL 60422RE: Oasis House of Refuge, LLC Request for Annexation
19810-12 Governors Hwy, Flossmoor, Illinois

Dear Mr. Bugner:

Please be advised that the undersigned and this law firm have been retained by Oasis House of Refuge, LLC in connection with our client's purchase of the real estate located at 19810-12 Governors Highway, which is approximately 2.24 acres of vacant land.

Please have this correspondence serve as Oasis House of Refuge, LLC's request for voluntary annexation of the property into the Village of Flossmoor, Illinois. In addition to our client's request for annexation, our client will also be seeking rezoning of the property to R7 (Planned Multi-Family) as well as a special use permit regarding our client's intended improvement of the property.

Our client is proposing to construct a new single story building of approximately 12,500 square feet for a hospice/palliative care facility.

If our client's request for voluntary annexation, rezoning and special use permit are granted by the Village, our client will also be seeking Class 8 Property Tax Incentive status as well as any other incentives that might be available to our client from the Village in order to complete our client's intended use for this property.

We are requesting that our client's voluntary annexation request be placed on the March 7, 2022 Village Board meeting and in closing, please let us know if you have any questions or need any additional information in connection with this correspondence.

Attachment: Oasis Annexation Request Letter (Annexation Request 19810-12 Governors Highway - Oasis)

Thank you very much for your kind assistance.

Sincerely,

BRAUN & EDWARDS, Chartered

PAUL S. BRAUN

PSB/mib

cc: Oasis House of Refuge, LLC

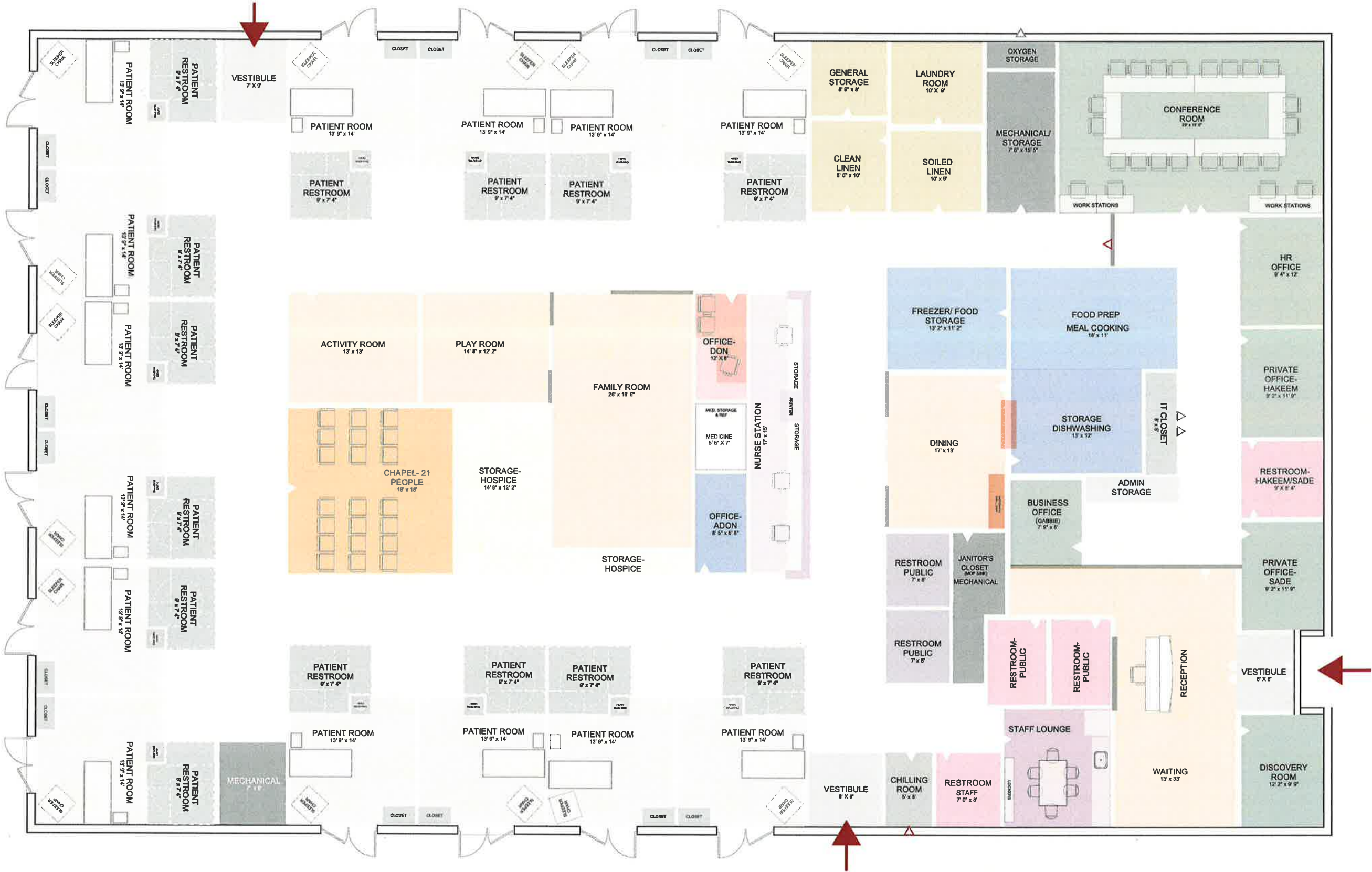
William J. Arendt, Esq.

Bridget Wachtel, Village Manager, Village of Flossmoor

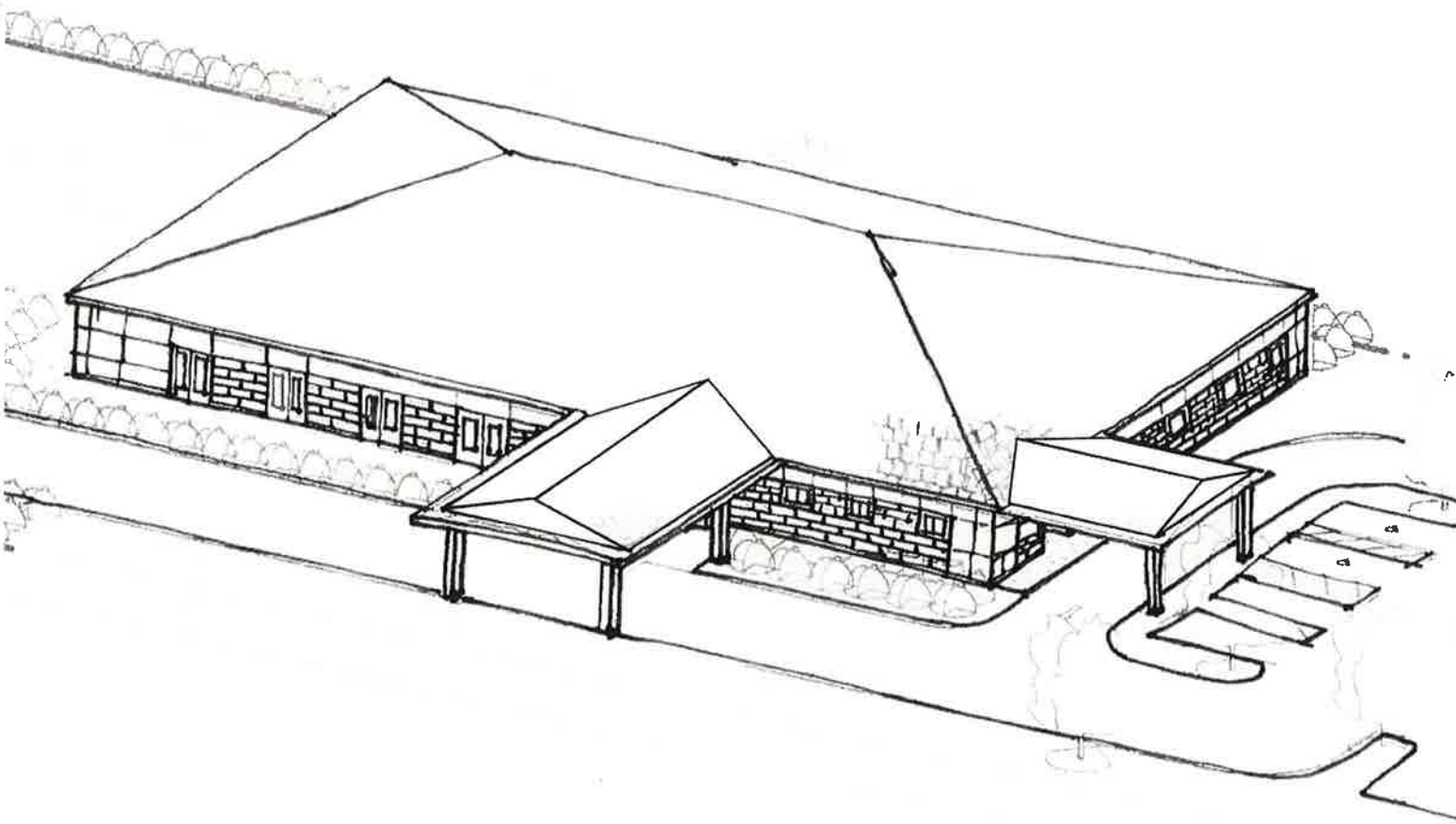
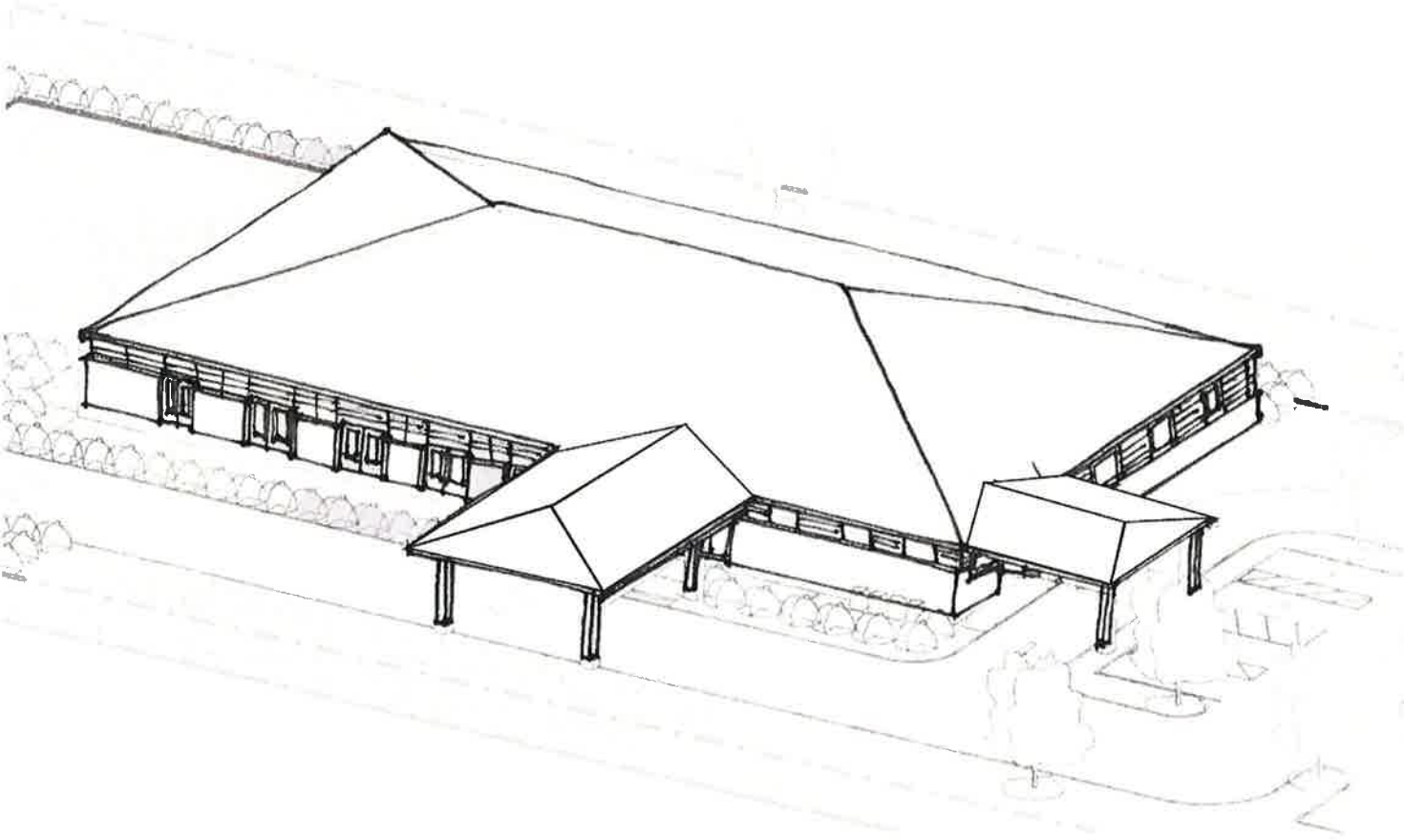


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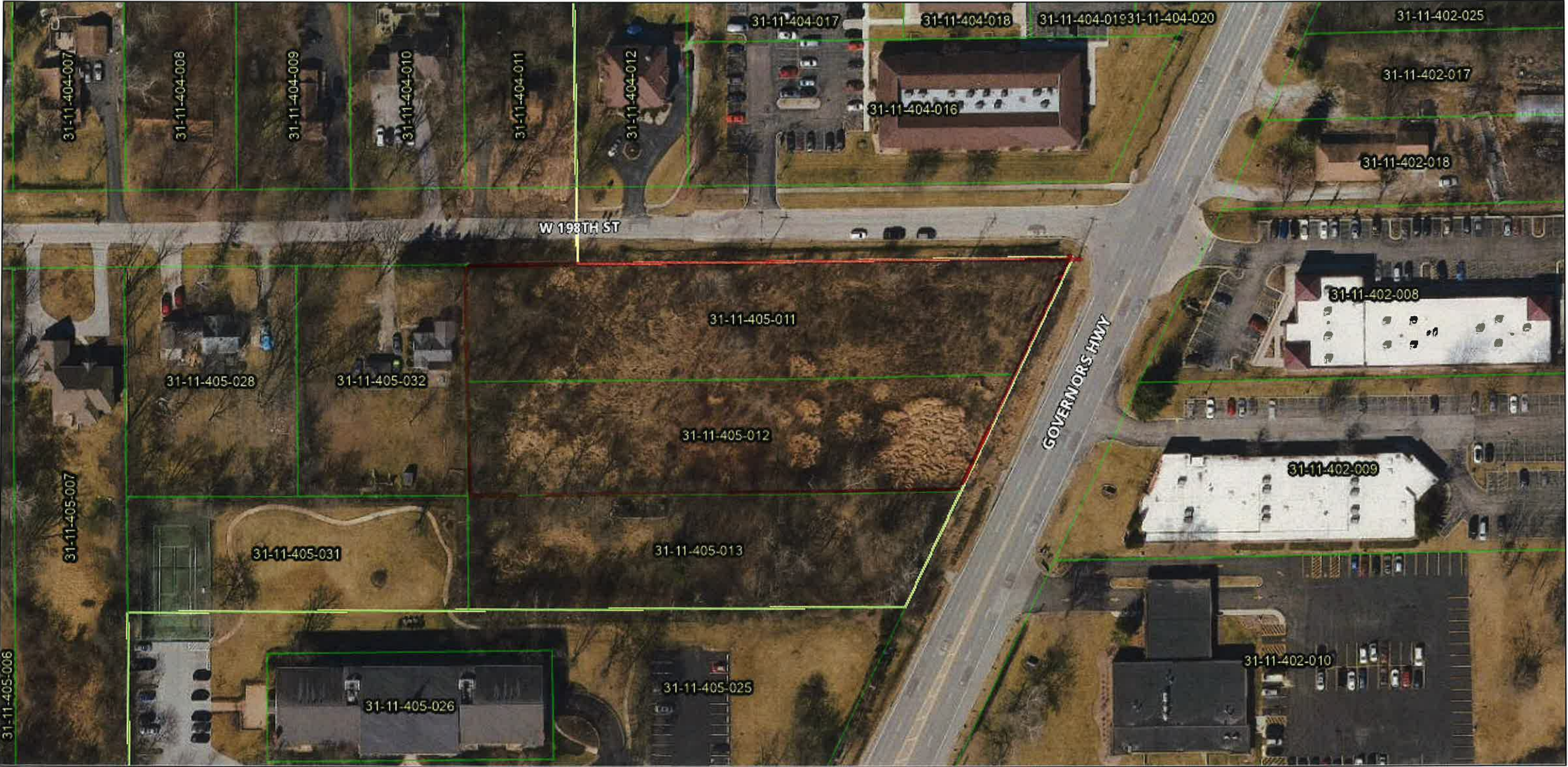
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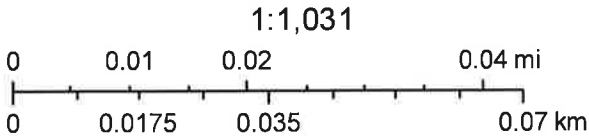
CONCEPTS



Attachment: Concept Drawings (Annexation Request 19810-12 Governors Highway - Oasis)



March 1, 2022



Cook County GIS Dept
Cook County GIS Department

Attachment: Aerial map 19810-12 Governors (Annexation Request 19810-12 Governors Highway - Oasis)

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: March 7, 2022
SUBJECT: FY 23 Preliminary Budget



FLOSSMOOR

The Board has been provided the FY 23 Preliminary Budget. Please bring your copy to the next several meetings. Attached is a report focusing on the General Fund and Water and Sewer Fund summaries along with department reports on goals and objectives.

Village of Flossmoor

PRELIMINARY BUDGET FY 2023

Executive Summary



FY 23 Preliminary Budget

The Village uses fund accounting, the accepted accounting structure for governments. A fund functions as a separate fiscal entity with its own assets, liabilities and revenues and expenses. Different funds are used to segregate transactions related to certain functions or activities. This executive summary is intended to provide an overview of the General Fund and the Water and Sewer Fund, two of the largest operating funds in the Village budget. A complete copy of the FY 23 Preliminary Budget can be found on the Village website, www.flossmoor.org.

Water Fund Summary

For the last few years, the presentation of the Preliminary Budget has started with an understanding of the Water and Sewer Fund's financial health in order to understand the additional pressures being placed on the General Fund. We have previously discussed that the fund cannot be self-sustaining without an accumulated fund balance to support capital improvements, which for several years has not been able to do. The low purchased to bill ratio compounded by the costs to repair water main breaks had become a financial strain. In addition to serviceability and fire flow, the amount of leaks and breaks had contributed to a peak water loss of more than one in three gallons purchased. Following the water main replacement from the 2013 and 2014 bonds and repairs to the Vollmer Reservoir, the Village experienced a period of time with less water purchased, an improved purchased to bill ratio and less repairs.

Poor performing water main is one concern, while poor performing meters is another concern. An additional effort to improve the water main system performance was the replacement of large meters throughout the community. Technology has advanced, and we replaced large meters with ones that are better able to capture low-flow reads, thereby improving our billing and subsequently increasing our revenue. Following all of that work, the Village's purchased to bill ratio climbed to 83% (up from 59%) and has unfortunately been dwindling down ever since and was at 74% in calendar year 2021. This poor performance is alarming.

The next priority in improving the financial health of the Water and Sewer Fund is to replace the residential (small) meters with the newer technology. Considering high water rates and the community-wide impact of accounting for unbilled water, water meter replacement should remain a top priority despite the significant cost. Based on the performance of the large meter project, we believe that the project will pay for itself over time. We remain confident that replacing these meters will have a positive impact on the purchased to bill ratio but the Village has to be ready to absorb the large financial investment or identify an alternate financing method. The reader will note that the majority of the capital outlay for the replacement meters is currently accounted for in the General Fund.

Further, "pass through" supply costs from both Chicago and the City of Harvey over the past several years have forced the Village to increase the rates. Although the Fiscal Year 2022 budget did include the "pass through" of the Chicago and Harvey rates, no rate increase was passed on to cover the Chicago and Harvey rate increases scheduled in Fiscal Year 2021 because the Board was sensitive to the impact of the pandemic on household expenses. The "pass through" supply costs from Chicago and the City of Harvey contribute to the basic financial maintenance of the fund. While large Chicago increases were felt in the last decade, making it difficult to adjust our rates to collect for future capital improvements, positive news was



received in 2017 when Chicago committed to rate increases consistent with CPI for the near future. The successful passage of a water supply contract with Homewood for Hammond/Chicago Heights water will bring certainty for the Village for the next 25 years with respect to the supply rate cost increases as that contract defines the increase to CPI and caps the increase to 3%.

Water supply has been a concern for Village officials given the current instability in Harvey's management of its operations and the future impact of the Harvey fund in receivership. The cost to switch suppliers will come with a capital investment; however, the cost to remain with Harvey will become more expensive too. Homewood and Flossmoor's contracts expire December 2022. The Village made significant progress with this effort over the past fiscal year with the adoption of a contract with Homewood for a Hammond water supply which will allow Flossmoor to use existing infrastructure through Homewood to receive water and instead make improvements at the pumping stations, reservoir and booster stations as needed. The preliminary cost of these improvements is about \$1.68M, a cost which should decrease as terms favorable to Flossmoor were negotiated in the Homewood/Flossmoor agreement. In addition, Homewood and Flossmoor collaboratively studied the impact of switching suppliers on water quality, the success of which is paramount to the villages receiving a water operator's permit with the change in supplier. In response to the report filed with IEPA, both agencies were directed to complete additional testing which is currently underway.

As a result of the overall economic condition of the fund, staff has only advanced mandated critical capital projects impacting the Water and Sewer Fund. Over the past couple of fiscal years, those projects have been centered around water supply as described above. A budgeted but often deferred project has been the Water Meter Replacement Program. Of the \$1.7 million project, \$225,000 has been allocated in the Water and Sewer Fund. Because of the poor performing health of the Water and Sewer Fund, the small meter (residential) replacement has been budgeted in the General Fund in the amount of \$1,501,577. Despite the project need, Village officials have been reluctant to spend nearly \$2 million on a water project with General Fund monies. Additionally, the transition of the Village's financial software has impacted the decision to proceed with this project as well as the timing of scheduling the project into Public Work's workload; therefore, the project will continue to be on hold as the Village enters Fiscal Year 2023. With the transition in water suppliers, staff has identified several capital improvements to the water distribution system that must take priority with an impending December 2022 transition to Hammond/Chicago Heights.



	FY23 Budget	FY 22 Projections	FY 22 Budget
<u>Operating Revenue</u>	\$3,761,820	\$3,624,747	\$3,846,620
<u>Operating Expenditures</u>	\$3,752,516	\$3,804,968	\$3,702,206
<u>Net Operating Water & Sewer</u>	\$ 9,304	\$ (180,221)	\$ 144,414

	FY23 Budget	FY 22 Projections	FY 22 Budget
<u>Total Revenue</u>	\$3,761,820	\$3,626,247	\$3,846,620
<u>Total Expenditures</u>	\$3,977,516	\$3,829,748	\$3,722,206
<u>Net Total Water & Sewer</u>	\$ (215,696)	\$ (203,501)	\$ 124,414

The Village's Water and Sewer Fund is projected to end FY 22 with a small deficit in its operating position. The total fund deficit is a draw down of fund balance for the water supply feasibility study. The Preliminary FY 23 budget reflects a break-even operating position and a draw down of fund balance for the water meter replacement project.

For FY 22, water supply costs are projected to be approximately \$90,000 over budget, and combined water and sewer sales are trending downward with a projection of receiving \$144,000 less than budget. Factors influencing water sales include weather patterns, user conservation in a COVID economy, the compounding impact of the Village Board not passing through the Harvey and Chicago increase in FY 21 and any vacant properties. For FY 23, staff is budgeting \$47,000 less in sales, while water supply costs are budgeted for FY 23 to be \$136,000 more than FY 22 to account for the new contract and usage trends.

Keep in mind that the new water supply contract is the best of a bad situation; water is the new gold and rates for Lake Michigan water can be high the further away the community is from the source. The Village enjoyed a low rate of \$4.62 per 1,000 gallons under the current Harvey contract, by far the lowest of the downstream communities who Harvey serves. The new contract with Hammond/Chicago Heights has a starting supply rate of \$4.75.

The traction in the turnaround in the health of this fund had been encouraging. The slip in the billed to purchase ratio these past couple of years, which is one measure of health, is discouraging. A review of actual water pumpage from Homewood had shown a significant decrease over the last few fiscal years but staff is projecting an 8% increase compared to last year. The Village must make the replacement of the meters a priority in the near future and plan for additional main replacement.

General Fund Summary

At the time of the FY 22 budget preparation and inclusive of budget amendments, we budgeted the use of \$450,916 in fund balance to close an operating revenue gap with an additional \$628,049 toward capital. This single year snapshot analysis shows that we budgeted to use more in fund balance than we would have saved this year, mostly attributable to the water supply system improvements at a budgeted cost of approximately \$455,000. Capital one-time non-operating projects are always planned with adequate monies available.



	<u>FY23 Budget</u>	<u>FY 22 Projections</u>	<u>FY 22 Budget</u>
<u>Operating Revenue</u>	\$11,617,928	\$11,526,551	\$11,044,975
<u>Operating Expenditures</u>	\$11,743,374	\$10,662,885	\$11,495,891
<u>Net Operating General Fund</u>	(\$ 125,446)	\$ 863,666	(\$ 450,916)

The Village is projecting to end FY 22 with an operating and total fund surplus due in part to improved sales tax revenues, deferred capital and operating expenses, and vacant positions. The FY23 preliminary budget has a small operating deficit.

	<u>FY23 Budget</u>	<u>FY 22 Projections</u>	<u>FY 22 Budget</u>
<u>Total Revenue</u>	\$13,059,424	\$12,505,966	\$12,051,362
<u>Total Expenditures</u>	\$14,715,839	\$11,767,055	\$13,130,327
<u>Net Total General Fund</u>	(\$ 1,656,415)	\$ 738,911	(\$1,078,965)

The Village does not anticipate spending all of the money allocated this year for capital and non-operating projects, most notably the water supply system improvements, an expense that cannot be absorbed by the water and sewer fund. Mid-fiscal year, the Village received ARPA funding which can be used for water improvements, which is now the plan. The preliminary FY 23 budget shows a planned use of fund balance for the water meter replacement project at a cost of approximately \$1.5M to the General Fund.

Expenditures

The analysis of expenditures can be viewed a couple of different ways. First, how do we project to perform for the year? Second, how does this year's budget compare to next year's budget?

For our current Fiscal Year, FY 22, the Village is projecting to perform better than budget as far as our operational position by approximately \$800,000. The FY 22 budget inclusive of budget amendments would have had a \$450,916 use of fund balance; projections show an operating surplus of \$863,666. The chart below compares just the budgeted expenditures to projected.

<u>FY 22 Operating Expenditures: Budget vs. Projections</u>	
FY 22 G.F. Operating Budget	\$11,495,891
FY 22 G.F. Operating Projections	<u>\$10,662,885</u>
	\$ 833,006

The Village anticipates spending approximately \$833,006 less than budgeted this fiscal year on its operations.

FY 22 projections compared to FY 22 budget:

Significant Expenses under budget (FY 22 proj'd vs. FY 22 budget):

- Personnel turnover and vacancies across all departments had a significant impact on budget savings this year for a combined salary savings of \$175,000.
- The health insurance renewal was budgeted at a historical trend of 6.5%. The actual renewal was a decrease of 3.44%. Combined with vacant positions, the expenditure savings was \$57,000.
- Several other benefit lines reflect the impact of vacant positions across departments. The budget assumes full staffing while projections reflect the actual staff census.



Impacted lines include FICA, Medicare, unemployment contributions, IMRF and EAP & Wellness. Combined, these lines are projected to have a savings of \$34,600. It should be noted that the IMRF contribution also included a rate decrease from 11.41% to 9.81%.

- Two significant Public Works annual projects were deferred to FY 23 – the General Fund's contribution to the Annual Street Maintenance Program (\$150,000) and the Annual Sidewalk Replacement Program (\$147,000). The General Fund set-aside for streets will be used to explore a crack sealing program in FY 23 and with the Street Rehabilitation Program addressing neighborhood sidewalk, the annual program will address large portions of State and County sidewalk in need of replacement. Obtaining State and County permits adds to the project timeline; staff wasn't able to accomplish that work in the FY 22 construction season and therefore, we are carrying over the funds to FY 23.
- The Village's workers compensation and liability insurance premiums were \$23,000 less than budget due to an improved claims experience as well as the application of a significant surplus credit increase compared to the previous year.
- The Fire Department experienced personnel turnover in the last couple of years for the positions of Fire Chief, Assistant Fire Chief and a Captain which impacted the FY 22 projections. Other personnel related expenses in the Fire Department also are anticipated to contribute to the expense savings this fiscal year. The most significant of which is the Fire and Paramedic Volunteer Calls and Training Pay which is projected under budget by close to \$40,000 due to less POC participation due to staffing and COVID. Captain Special Shift Pay is also expected to be \$27,000 under budget; with newer employees at lower benefit levels, the use of this pay to cover shifts has not been needed as much as anticipated. However, the impact of the Captain vacancy could change this projection by fiscal year end. Some other personnel related savings attributable to COVID include Paramedic Incentive Pay and Tuition and Fees in the total amount of approximately \$15,000.
- Across departments part-time personnel vacancies also contribute to projected savings. These are cases where positions were unfilled or budgeted hours were not expended. In total, there is a projected savings of approximately \$83,000.
- Other savings include: Board Contingency Fund (\$25,000), Brew Fest (\$16,000), less court pay due to courts being closed due to COVID (\$19,000), and the need for less professional services in planning and zoning (\$9,500).

Significant Operating Expenses over budget (FY22 proj'd vs FY 22 budget):

- Offset by the lack of participation on the POC side, the part-time program in the Fire Department saw increased participation in covering contract and Captain shifts. The estimated budget impact as of fiscal year end is nearly \$16,000. On a related note, the full-time Fire Department overtime is projected to be nearly \$33,000 more than budget since the two full-time Captains are covering the majority of the shifts of the vacant Captain position.



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- Fire Department vehicle maintenance is projected to close fiscal year end nearly \$14,000 more than budget due to more vehicles needing repair and an increased cost in labor.
- The long-time Assistant Finance Director retired this past year. We planned for an approximate month overlap with her replacement for training purposes, and along with the vacation payout, resulted in a nearly \$30,000 overage in salary.
- The Village will spend nearly \$35,000 more in contracted parkway tree services this year due to an increase cost in the service combined with an increased amount of tree removals.
- Police overtime is expected to be approximately \$40,000 more than budgeted by fiscal year end due to staff shortages in part due to injury, SSMCRTF/SMART call outs and special details.
- Other Legal Services which accounts for labor counsel and special counsel for the No Cash Bid Program is anticipated to be approximately \$10,000 more than budget as the Village concluded negotiations with the police officers and aggressively pursued the acquisition of commercial property for redevelopment.

FY 22 Total Expenditures: Budget vs. Projections	
FY 22 G.F. Total Budget	\$13,130,327
FY 22 G.F. Total Projections	<u>\$11,767,055</u>
	\$ 1,363,272

Overall, inclusive of capital, the FY22 total General Fund projections are less than budgeted by \$1,363,272. In short, less capital was spent than planned with a short-term savings to the current fiscal year.

Capital & Non-Operating Expenses

- The most significant capital project partially deferred in FY 22 were the improvements to the water system related to the water supply transition in the amount of \$455,000. As a reminder, the accounting of this project moved from the General Fund to a newly established fund to account for the ARPA stimulus monies. While the study and evaluation of the water distribution system began during FY 22 for the transition of the water supply, no equipment was installed. Additional ARPA monies are budgeted in FY 23 for this project.
- Only half of the Phase II Design Engineering for the Brookwood Bridge Project should be completed by the end of Fiscal Year 2022 resulting in a savings of \$10,000 to the FY 22 budget but recognizing the remainder of this work will carry forward. The accounting of this work is shared between the General Fund and the Storm Sewer Fund.
- The Village has been awarded a Cook County Invest in Cook grant to help offset the expenses of the Phase I Engineering of the CBD Roadway, Pedestrian, and Streetscape Improvements Project. This project will modernize and accentuate the Central Business District by adding parkway and crosswalk pavers, sidewalk replacement to remove tripping and other safety hazards, ADA access improvements, additional trees with tree grates, benches, bike racks, wayfinding and safety signage, and other decorative landscaping elements such as increase in open green space and gateway features.



More importantly, the existing roadway and pedestrian facilities are in need of the safety improvements included within the project such as re-configured intersection geometry, improved vehicle and pedestrian sight lights, improved crosswalk configuration and crossing safety treatments, and evaluation of existing on-street parking locations. The grant will cover 80% of the Phase I engineering costs of \$160,000. More of the Phase 1 engineering was completed this fiscal year than anticipated impacting expenditures by \$9,900 but offset by the grant. The Village needs to identify funding for Phase 2 Engineering.

- The Village was awarded a MWRD Stormwater Partnership Program Grant for storm sewer improvements at two location to address severe rear yard flooding that impacts structures around 2122 Hagen Lane and 1022 Douglas Avenue. The grant covered \$754,000 of the project and the Village share was \$150,000.
- The Village is twenty years behind in not utilizing GIS as an asset management system to track and analyze its various infrastructure and service issues. The Village had committed to employing a comprehensive GIS to assist with data management and program decision making. Previous research favored the GIS Consortium which was designed to support municipal operations. The initial project to join the consortium and implement the software was planned for FY 22 but due to workload was not pursued. The project was deferred to FY 23 in the amount of \$74,000.
- Security of open materials at Public Works has been identified as a concern in recent years as development in the area has increased traffic and trespassers have been identified on site on more than one occasion. It is very common for these facilities to be secured by a fence and gate that is passcode protected. Staff appreciates the previous Board's support on this facility improvements; staff has made public improvements a priority over our facility improvements and so the installation of the fence has not occurred this fiscal year. Staff has re-budgeted this improvement for FY 23.
- Some needed furniture replacement in both the board room and committee room had been planned for FY 21 and FY 22 in the amount of \$36,000. With the pandemic and the move to remote meetings that furniture replacement has been delayed since FY 21 and re-budgeted for next fiscal year, FY 23. The project was offset this fiscal year by AV improvements to the Board Room in the amount of approximately \$17,000. Other facility improvements started in FY 22 and will carryover into Fiscal Year 23 include rehabbing the women's locker room/bathroom facilities and front desk security.
- Other one-time purchases or non-operating expenses also affect the total fund position. While work on the historic building survey project was able to move forward this fiscal year, some research was delayed until next year. Approximately \$12,000 will be funded in the FY 23 budget. Two COVID-related expenses were one-time expenses impacting the total fund position in FY22; an economic development incentive for the Bistro on Sterling and Dunnings Market to support outdoor dining in the amount of \$5,000 and expenses to support general operations during COVID (masks, sanitizer, extra cleanings, etc) which are anticipated to be nearly \$5,000 more than budget by fiscal year end.

FY 23 budget compared to FY 22 budget:

The Village's FY 23 General Fund operating expenditures are budgeted to be approximately \$247,000 more than FY 22 budgeted expenditures, and with capital improvements, total expenditures are approximately \$1.5 million more than budgeted last year. This single-year



snapshot reflects an increase in the draw down of fund balance budgeted in FY 23 for capital and non-operating expenses than budgeted for FY 22, primarily due to the water meter replacement.

FY 23 Budget vs. FY22 Budget	Operating	Total
FY 23 G.F. Expenditures	\$ 11,743,374	\$14,715,839
FY 22 G.F. Expenditures	<u>\$ 11,495,891</u>	<u>\$13,130,327</u>
	\$ 247,483	\$ 1,585,512

Significant Expenses under FY 22 budget (FY 23 vs. FY 22):

- The Village is expected to experience a \$45,000 savings in its IMRF contribution in FY23 due to a large rate decrease from 11.41% to 9.18%
- The pandemic is still impacting operations and finances. For instance, Court Pay continues to trend less than the previous year in the amount of nearly \$13,000 due to fewer cases. In addition, pre-pandemic, the Village contracted minimal building cleanings which were immediately increased to daily cleanings in 2020 and are now considered essential in a post-pandemic environment.

Significant Operating Expenses greater than FY 22 budget (FY 23 vs FY 22):

- The Capital Equipment Fund is a sinking fund to steadily save for capital equipment replacements. The fund receives a contribution annually from the General Fund and Water Sewer. This year's General Fund contribution is \$71,385 more in FY 23 compared to FY 22. Contributing to this increase are a few additions to the ten-year replacement schedule along with the impact of inflation on adjusted costs.
- The effects of the pandemic continue to impact services. The resulting fluctuations in the labor market are most evident in the Fire Department with such a heavy reliance on part-time labor and a few budget lines are impacted. In order to remain competitive with other staffing contracts, the fire contract reflects a 3% or \$51,000 increase compared to FY 22. Further, in order to guarantee two part-time ff/pm per day in addition to the contract staffing, the Duty Shift Pay Program reflects a \$79,588 increase which is offset by a \$33,000 decrease in the Fire and Paramedic Volunteer Call and Training Pay. With less participation in the POC program, monies are diverted to the part-time program to guarantee staffing.
- The Village's contribution for worker's compensation and general liability insurance is budgeted approximately \$48,000 more than FY 22. The budget is based on a 5% premium increase along with a slight decrease in our claim experience modifier due to a lower 3-year trend. However, the main driver in the variance is an IRMA Board decision to utilize the rate stabilization fund which contributed to a significant increase in the available surplus for 2022 which will drop in 2023. The IRMA Board was trying to be sensitive to the economic impacts of COVID on municipal budgets, which is well intentioned, but as expected, the Village is expecting to experience an increase in FY23. The IRMA Board used the rate stabilization again this year so another increase will likely follow next year when rates return to "normal."



- Traditionally, the Village has maintained its landscape beds with two part-time employees. In recent years, the efficiency and productivity has not met Village standards. By increasing the Contract Landscape Maintenance budget by \$20,000, this work can be accomplished through the existing contract and is offset by a \$23,000 savings in part-time personnel.
- The contract for the Parkway Tree Services maintenance increased with the last bid, and the FY 23 budget reflects an increase of \$20,500 to account for the service rate costs moving forward.
- Health insurance is budgeted \$10,000 more in FY 23 compared to FY 22. This reflects a Flossmoor trend of 7.7% compared to the general medical trend of 13%. Another fringe benefit with an increased budget in FY 23 is the Village's FICA Contribution in the amount of an additional \$18,000 which reflects increased wages and anticipated full-staffing levels.
- A new line item beginning with the FY 21 budget was "COVID expenses" to account for the PPE and related supplies. Moving into FY 23, a modest budget of \$10,000 is allocated for general PPE, while other COVID related expenses were either eliminated or moved to operating accounts. The FY 22 budget was \$20,000.
- The Village's information technology network is an integral part of our infrastructure to accomplish daily business across all departments. For the past couple of years, the annual software subscription maintenance has been increasing across all departments to support general network software. Additions to the network especially to address cybersecurity have also been addressed. Generally, more of our network that would have been hardware based and funded through the Capital Equipment Fund is now cloud based subscription software and impacting the General Fund's operating expenses. Overall, software maintenance increased about \$34,000 from FY 22 to FY 23. On a related note, the Village is upgrading its backup internet to a similar speed and capacity as its primary provider. This upgrade will impact operating costs by approximately \$12,000 a year.

Capital and Non-operating:

- The number of grant-supported projects has grown significantly in the last couple of years. Those projects include the Brookwood Bridge and Butterfield Road Reconstruction, the Flossmoor Road Viaduct and Berry Lane Improvements and the portion of reconstruction of Brumley Drive that is offset by a \$112,000 DCEO grant from the State Capital Bill.
- Other significant one-time projects allocated to the General Fund include the Water Meter Replacement Program, the women's bathroom facilities in police and fire and front desk security, fencing at Public Works, and finishing the historic building survey.



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Revenues

An analysis similar to expenditures can be completed for revenues.

The Village budgeted FY 22 General Fund operating revenues at \$11,044,975 and yet, we are projecting them to be \$11,526,551 at fiscal year-end. The total revenue position accounts for grants and one-time revenues.

	Operating Revenues	Total Fund Revenues
FY 22 G.F. Projections	\$11,526,551	\$12,505,966
FY 22 G.F. Budget	<u>\$11,044,975</u>	<u>\$12,051,362</u>
	\$ 481,576	\$ 454,604

Projected operating revenues are much better than budgeted. The main difference between operating and total fund projected revenues is the anticipated FEMA Public Assistance COVID grant. The Village anticipated receiving \$20,000 in FY 22 but instead will receive approximately \$60,000 which will likely be received in FY 23.

Significant Revenues projected over budget (FY 22 proj'd vs. FY 22 budget):

- A significant one-time revenue impacting the General Fund is the sale of Village property to Dunkin Donuts. The General Fund realized an additional \$293,000.
- Sales tax is a significant revenue over budget which is excellent news given our efforts to grow the Village's commercial tax base. Staff anticipates FY 22 projections to be \$250,000 greater than budget (\$168,000 of which is non-home rule sales tax) for a total of \$1.795 million in sales tax revenue. Meijer and other newer businesses are performing well and the Wayfair decision, which addresses on-line sales based on delivery point, appears to have a more significant impact than anticipated. The Village has increased its sales tax by 6 times its revenue since FY18; this measurement of sales tax growth is after Meijer had been open and prior to the non-home rule sales tax.
- The State income tax is projected to be above budget by \$31,000 per the IML. This is a per capita revenue, which grew slightly with a modest census increase and is considered our third largest revenue source outside of property taxes and sales tax. The amount projected to receive is \$1,025,000.
- The Corporate PPRT is projected to be \$20,600 more than budget based on the IML estimate. IDOR also reported that the State made mandatory transfers into the PPRT Fund.
- Ambulance fees are trending higher than budgeted, and it is anticipated that the Village will realize an additional \$23,000 in revenue simply as a result of an increase in service.
- The Local Motor Fuel Tax is performing better than anticipated due to surging gas prices which we anticipate will bring an additional \$21,600 in revenue.
- Building permit fees are trending higher than anticipated with an anticipated \$20,700 in additional revenue.

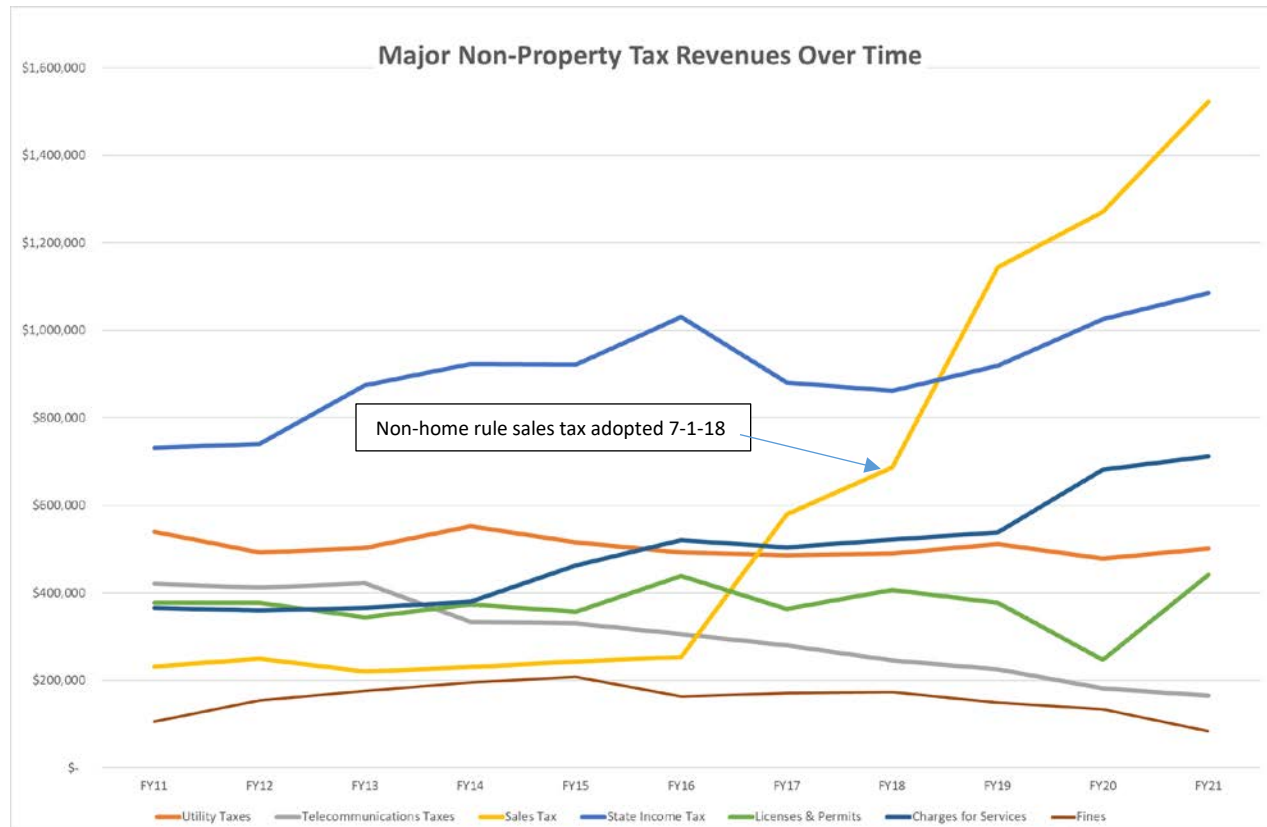


Significant Revenues projected under budget (FY 22 proj'd vs. FY 22 budget): *It should be noted that several of these are revenues with limited control and these are regional and even state-wide issues.*

- The 2020 property tax levy extension was less than the 2020 levy for capped funds by about \$16,000, all of which was absorbed by the corporate, police and fire protection levies. Additional new property from commercial development was not recognized in the 2020 levy year despite a 15% increase in reassessment value. In addition, the actual levy received includes a 1% uncollectable factor resulting in the Village projecting to receive approximately \$69,000 less than budgeted for property taxes.
- The Local Use Tax is projected to be \$71,000 less by fiscal year end attributable to the Wayfair decision.
- Court fines are expected to be \$42,800 under budget because of the long-term impact of the pandemic; courts were closed and fewer traffic stops were occurring.
- The Village is not expected to realize the FEMA Public Assistance COVID grant in FY 22 at a budgeted amount of \$20,000; although it should be realized in FY 23 at \$60,000.
- Vacant Building Registration Fees are trending less than budgeted and expected to be \$14,000 less at fiscal year end.
- The FY 22 budget was prepared with an interest rate assumption of .50%; yields have declined rapidly and have sat at near zero levels for the entire year resulting in the Village anticipating receiving \$21,000 less in interest income.
- Ingalls has a Class 8 tax abatement but makes the Village whole for it's share of the tax revenue. Their FY 22 payment will be approximately \$22,000 less due to a lower 2020 assessed value compared to 2019.

It is interesting to analyze the General Fund major revenues outside of property taxes, so many of which are limiting or not within control. Three observations: 1) While at times they are volatile, they are over time relatively flat; 2) Since the opening of the Meijer and nearby development, sales tax has increased dramatically, and now within the last year that revenue has increased again as Flossmoor is a "winner" in the on-line sales tax distribution. Unfortunately, there has not been a corresponding growth in our fund balance. These monies have been serendipitous to absorbing increased costs and fluctuations in other revenues; 3) State income tax (the Local Government Distributive Fund), which is the top blue line in the chart below, had been our second largest revenue outside of property taxes until we have seen the monumental growth in sales tax these last few years. While it is thankfully on the rise again, this chart further supports the needed municipal tenacity to defend the State's ongoing threat to take back a portion or all of this revenue, as the reader will note the dip in the year when the State changed the formula which ultimately negatively impacted the revenue dollars received. IML and the Councils of Government have tried to restore the municipal share this legislative session but it appears we will once again be unsuccessful with the legislators stating that municipalities have ARPA monies to rely on, when in fact ARPA cannot be used for operating expenses and this share of the State Income Tax was legislatively promised to municipalities in the 1970's in lieu of a municipal state income tax.





FY 23 budget compared to FY 22 budget:

The Village is budgeting almost an additional \$573,000 in operating revenue in FY 23 compared to FY 22. The total fund position for revenues includes the Brookwood Bridge grant, the FEMA Public Assistance COVID grant, MWRD Green Infrastructure grant, the IEPA GIGO grant, the DCEO Flossmoor Road viaduct grant, the DCEO Brumley Drive grant, an IRMA grant for body worn cameras and Class 8 developer payments.

FY23 Budget vs. FY22 Budget	Operating	Total
FY 23 G.F. Revenues	\$ 11,617,928	\$13,059,424
FY 22 G.F. Revenues	\$ 11,044,975	\$12,051,362
	\$ 572,953	\$ 1,008,062

Significant Revenue over budget (FY 23 vs FY 22):

- Property taxes are budgeted at \$151,731 more than FY 22. The 2020 levy took the approach of maximizing the levy by including CPI increases and very little new property increment. The only new economic developments were the Dunkin Donuts and a small increment from the addition at Center for Dental Excellence.



- Sales tax in FY 23 (including non-home rule sales tax) is anticipated to be \$274,000 more than FY 22. Contributing to this budgeted increase is not only the high performance of retail in Southwest Flossmoor which now includes Dunkin Donuts but the impact of the sales tax law (Wayfair decision) which went into effect 1-1-21 which attributes sales tax to the point of delivery for online sales. This change in law appears to have a significant impact on non-home rule sales tax.
- State income and local use tax is budgeted \$231,000 more than FY 22 based on IML per capita data. Income tax is budgeted at \$252,000 more than this year and local use tax is \$21,000 less. This increase is despite a 5% reduction by the State that was initiated a few years ago and continues.
- Building permits continues to trend upward with a an additional \$27,000 budgeted in FY 23.
- The FY 23 budget reflects the performance of the Local Motor Fuel Tax in FY 22 with an additional \$19,600 budgeted.
- Ambulance fees are budgeted with an additional \$26,000 in revenue reflecting the Village's renewed participation in the GEMT program next fiscal year.

Significant Revenue under budget (FY 23 vs FY 22):

- With the Sprint/T-Mobile merger, Sprint decommissioned its tower in Flossmoor which will be a loss of \$61,000 in revenue compared to FY 22.
- The budget for court fines was adjusted to more closely match the last two years of activity during COVID with \$24,000 less in revenue.
- The budget for Ingalls Class 8 payment was adjusted by \$19,000 to reflect the lower EAV for Ingalls which was noted this year.
- The Telecommunications Tax continues to steadily decline as fewer services are subject to the tax and the collections are administered and distributed by the State. The FY 23 budget reflects \$29,000 less in revenue.

EAV Impact

For the last several years now, staff has discussed the impact of a declining EAV on the tax levy and subsequently the budget. The Village's 2020 Equalized Assessed Valuation (EAV) has been determined by the County at \$254,848,234 which was a reassessment year. The 2020 EAV represents an increase of 15.3% (\$33,741,019) above the 2019 EAV. The 2020 increase is very good news as EAV had dropped for the preceding two years; dropping 6.0% in 2019 and 3.1% in 2018. Those decreases preceded increases in 2016 (9.5%) and 2017 (15.2%), yet between 2011 and 2015, the EAV declined about 38%. The 2020 reassessment is indicative of an improving market although commercial assessments generally seemed to increase at higher amounts than residential, if any. Recent Village sales data indicates increasing market values during 2021. The State multiplier (equalization factor) for 2020 increased from 2.9160 to 3.2234; an increase of 10.5% which contributed to the rising overall EAV. The new property component of the Village EAV for 2020 was only \$33,923 representing 0.01% of the 2020 EAV.

There is still much EAV growth to regain, not only in Flossmoor but throughout the region. State politics that impacted the homestead exemptions and senior tax freeze only compound a



suppressed local economy, placing additional financial pressures on higher incomes, higher valued homes and commercial properties. This total EAV of \$255M is near the level it was in 2006, and that same amount is expected to support a 2022/2023 budget.

Moving Forward

Like many communities, we have been constantly discussing financial trends. The economy continues to be impacted by the pandemic, labor shortage, supply chain issues and now the war in Europe.

FY23 GENERAL FUND OPERATING COSTS LESS MAJOR FIXED COSTS

Operating Expenditures	\$11,743,374
Personal Services	(\$ 6,457,750)
Fringe Benefits	(\$ 3,031,343)
Fire Contract Personnel	(\$ 611,832)
IRMA Premiums	(\$ 210,000)
Net	\$ 1,432,449

Personnel and fixed costs represent 88% of the operating budget, a statistic that is lower than previous years but has been as high as 95%. There is not much room to cut expenses and have a dramatic impact on the bottom line without cutting programs and services.

Keep in mind that the phrase “do more with less” will not go very far with this budget and the service areas in our community. As an example, the Fire Department’s paramedic call volume over the last three years has increased 15% and that won’t slow down. With the influx of commercial development that is occurring, it is reasonable to think the call volume for both police and fire will increase. In addition over the last ten years, staff across all departments has consumed a larger workload given new mandates and laws as well as a desire to provide services like events. Funding and staffing cannot be reduced and still be able to maintain service delivery and meet unfunded mandates at today’s standards.

The impact of a zero percent cost of living adjustment two years ago has still had a financially positive impact on the Village’s budget with a suppressed growth in personnel services. That said, solving a budget issue on the backs of employees is not a long-term financial solution. That fact was supported when an interest arbitrator ruled in favor of the police union and forced upon the Village a 2.38% living adjustment for the police officers that same year. The arbitrator placed the hard decision back on the Village, saying that the Village can make the financial decisions needed to find the monies. The Village fulfilled its obligation per the arbitration award; however, the basis of the arbitrator’s ruling became a circular argument and has placed the Village Board in a difficult position on this issue moving forward. Thankfully, the Village and the FOP were able to recently conclude negotiations on the 2021-2023 agreement without arbitration and with relatively minimal financial impact to the Village given the skyrocketing



increase in CPI. The Village will be back in this predicament again this fiscal year as we return to the negotiating table with only a few months of a reprieve.

Strategic Planning and Decisions

The Board's decision during strategic planning several years ago to move forward with the non-home rule sales tax referendum was one key financial decision that has had a significant economic impact for the past three years. Another key decision was the passage of the G.O. bond referendum this past fall which provides a meaningful funding source for streets, sidewalks and stormwater management; the Board has successfully met the strategic planning priority of investment in our infrastructure with the additional "win" of doing so at a time when other debt (the library bonds) are paid off. Furthermore, up until now, the Board has been very clear that they wanted to take all measures to preserve our services as they are today. To that end, they have made economic development a priority in order to grow the property tax and sales tax base, which to this point has preserved Village services. A new strategic plan will be adopted shortly and the Village will undertake the Five Year Projections this year, both of which will be a guideline and guardrail in making key financial decisions in the near future.

Summary

This report provided an overview of the General Fund and Water Sewer Fund positions projected at the close of Fiscal Year 2022 and budgeted for Fiscal Year 2023. Staff welcomes the Board's input on modifications to the budget in preparation for its adoption in April. The Village has adequate fund balance to close the revenue/expenditure gap in the short-term, some of which is a planned use of fund balance; using the financial planning tools combined with strategic planning, the Village can thoughtfully and appropriately respond to any shortfalls moving forward, thereby preserving our financial strength. One of the Village's strengths has been acting on financial planning to address issues such as these, and staff looks forward to working with the Board on the FY 23 budget.



MEMORANDUM



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TO: Bridget A. Wachtel, Village Manager
C: Dan Milovanovic, Assistant Public Works Director
FROM: John S. Brunke, Public Works Director
DATE: January 6, 2022
SUBJECT: FY23 Budget Preparation – Goals and Achievements

FISCAL YEAR 2022 ACHIEVEMENTS

Berry Lane Drainage Improvements Project

Projected Budget: \$2,915,724 (Rebuild Illinois Bond Funds, General Fund, ACOE, MWRD, IEPA) – This project is part of the larger stormwater improvement project at the Flossmoor Road Viaduct and includes storm sewer improvements on Berry Lane to address the severe street flooding that exists there during heavier rainfall events. The Village received a Section 219 Grant from the US Army Corps of Engineers (ACOE) in the amount of \$1,000,000. The Village's required matching funds for the project is \$500,000. Staff and our consultant worked with the ACOE on the design engineering and project development, which will lead to a project bid and award in September of 2021. Staff also applied for green infrastructure grants to the IEPA and MWRD for the project and was successful in getting awarded both grants. The MWRD grant is for \$208,000 and the IEPA grant is for \$492,337. Staff is also hopeful that we will receive more funding from the ACOE since the original award was for \$1,500,000. The Village's final match for the project will depend on whether we receive the additional funding from the ACOE. The project construction should start in April of 2022 and be completed by the fall of 2022.

Evans Road and Douglas Avenue Drainage Improvements

Projected Budget: \$914,000 (General Fund) – Formerly known as the Hagen Lane and Douglas Avenue Drainage Improvements project, this project involved large scale storm sewer improvements on Evans Road and Douglas Avenue to address flooding at both locations that affected residential structures. The Village was selected for participation in the MWRD Stormwater Partnership program for this project. This program provided up to \$754,000 in funding for the project. The engineering and construction was completed in FY22 and is already providing flooding relief to the project area.

Flossmoor Road Viaduct Drainage Improvements - Engineering

Projected Budget: \$350,000 (Rebuild Illinois Bonds Fund) – This project involves large scale storm sewer and stormwater storage improvements to address the severe roadway flooding of the Flossmoor Road Viaduct during heavy rainfall events. In November 2020, voters approved a \$10M bond referendum to be used to fund the Flossmoor Road Viaduct Drainage Improvements and the Street Pavement Rehabilitation Program. The engineering for the project will start in FY22 and will be completed in FY23. Construction is anticipated to be completed in FY24. This timeline will allow staff to pursue additional grant opportunities to help fund the construction of the project.

Street Pavement Rehabilitation Project

Projected Budget: \$5,000,000 (GO Bond Funds) - In November 2020, voters approved a \$10M bond referendum to be used to fund the Flossmoor Road Viaduct Drainage Improvements and the Street Pavement Rehabilitation Program. The remaining bond funds that are not used toward the Flossmoor Road Viaduct Drainage Improvements project will be used toward the Street Pavement Rehabilitation Project. This project includes street resurfacing, patching, curb and gutter repairs, and sidewalk repairs (both ADA and mid-block). The project design was completed in FY22 and the project will be bid January of 2022 and construction will be completed in the spring/summer of 2022.

Chicago Heights Water Supply Project – Engineering and Implementation

Projected Budget: \$455,000 (American Rescue Plan Act Fund) – This project includes the engineering and construction to develop a new water supply connection to the City of Chicago Heights via the Village of Homewood. This project will also include the demolition of the Sterling Avenue Water Tower, Vollmer Reservoir Improvements, and other system improvements that will be needed to make this water supply transition feasible. Staff worked with our Village Attorney to negotiate a contract that was approved by both Villages in FY22. The design work for the system improvements has begun and construction should be completed in FY22.

Attachment: FY23 Budget - DPW Goals and Achievements Memo (FY23 Preliminary Budget)

FISCAL YEAR 2023 GOALS

Phase IV - Sanitary Sewer Rehabilitation

Projected Budget: \$1,659,703 (General Fund and Sanitary Sewer Rehabilitation Fund) – The project is anticipated to include a combination of spot repairs, total segment replacement, and cured in place lining to restore the function and integrity of the sanitary sewer system within the Flossmoor Hills and Highlands neighborhoods. Engineering and loan preparation documents are substantially complete for this project. The project has been submitted to the IEPA for funding as part of their low interest loan program. In Fiscal Year 2017, additional work commenced on the Village's loan application and supporting documents; the allocation of resources for this project was precipitated by an influx of federal funding in the state program announced in Fiscal Year 2013 and the IEPA encouraging the Village to respond to application comments. Staff anticipates that the project will be bid in FY22 with construction to follow in FY23. The IEPA advised the Village that loan funds have been reserved for this project and are contingent on us finalizing the loan application documents and having a bid letting prior to March 31, 2022.

Brookwood Bridge and Butterfield Road Culvert Reconstruction – Phase II Engineering

Projected Budget: \$80,400 (General Fund and Storm Sewer Fund) – Start the Phase II Design Engineering for the reconstruction of the Brookwood Bridge and Butterfield Road Culvert. The Phase I Engineering is progressing and we anticipate that it will be completed by the end of this fiscal year. The budget for this phase of the project is \$80,400. State Road Funds will be used to offset the costs for this project. The Phase II Design Engineering should be completed in FY23 with construction anticipated for FY24.

Residential Water Meter Replacement with Radio Read

Projected Budget: \$1,726,577 (General Fund) – The project includes the upgrade of the remainder of the small meter inventory (1,895 meters) to the new style Sensus iPERL meter and convert the entire meter inventory to a radio read system. A radio read system will provide the Village the opportunity to read meters quicker, more efficiently and provide the ability to identify leaks and meter issues on a daily basis with real time data. Staff anticipates that this project will begin in the first quarter of FY23. This project has been delayed to allow the Finance Department software replacement project to be completed prior to starting this project for implementation reasons. **(Funding for this project is still being deliberated.)**

Dartmouth Bike Bridge Replacement Project – Engineering and Construction

Projected Budget: \$500,000 (General Fund) – This project includes the design engineering and construction for the Dartmouth Road Bike Bridge bank stabilization of Butterfield Creek. Baxter & Woodman Consulting Engineers was retained to complete a Preliminary Design Memorandum in Fiscal Year 2016. This memorandum identified the scope for the project, alternative design options, cost estimates, and potential grant funding sources to offset the cost for the project. Staff worked with Baxter & Woodman on a grant application to the IEPA for a Section 319 Grant for this project. If the Village is awarded a grant, design engineering and construction could be completed in FY23.

Central Business District Roadway, Pedestrian, and Streetscape Improvements – Phase II Engineering

Projected Budget: \$150,000 (General Fund and/or grants) – This project is the Phase II Engineering or the CBD Project. The Village has identified the need for safety improvements included within the project such as re-configured intersection geometry, improved vehicle and pedestrian sight lights, improved crosswalk configuration and crossing safety treatments, evaluation of existing on-street parking locations, and improved roadway and pedestrian lighting. The Village has also identified the need to modernize and accentuate the Central Business District by adding parkway and crosswalk pavers, sidewalk replacement to remove tripping and other safety hazards, ADA access improvements, additional trees with tree grates, benches, bike racks, wayfinding and safety signage, and other decorative landscaping elements. The Phase I Engineering is mostly complete and Staff has been working with Baxter & Woodman on an application to the DCEO for the Rebuild Downtowns and Main Streets Grant Program to fund the Phase II Engineering and Construction.

MEMORANDUM

TO: Bridget Wachtel, Village Manager
FROM: Scott Bugner, Building and Zoning Administrator *SMB*
C: Robert Kopec, Fire Chief
DATE: January 6, 2022
SUBJECT: Planning and Zoning: FY22 Achievements and FY23 Goals



FLOSSMOOR

FY 22 ACHIEVEMENTS

Economic Development

Southwest Flossmoor

Staff continues to market the property in southwest Flossmoor and is in continued discussion with a potential developer for commercial development. The Dunkin/Baskin Robbins Restaurant is nearly complete with anticipated opening in January of 2022

Southland Smiles

Construction was completed on the renovation at 2635 Flossmoor Road for an orthodontics office.

Flossmoor Road

Staff has engaged in discussions with potential developers of the Village owned property on Flossmoor Road and is hopeful that a submittal will be proposed in the near future for a mixed-use development consistent with the Village's concept plan for the site.

Zoning Administration

Staff has spent considerable time addressing various zoning related matters related to both residential and commercial properties and has taken enforcement action where necessary to ensure compliance of ordinance violations.

Despite the COVID-19 pandemic, building permit, land use and zoning reviews continue to be large part of the daily activities in the department with 340 zoning reviews for residential and commercial projects including fences, decks, patio's, driveways and other accessory structures or uses.

FY 23 GOALS & OBJECTIVES

Many of the department's activities are initiated in response to residents, developers and others who are seeking assistance with variations, permits, land use questions, enforcement and interpretation of the Zoning Ordinance. These activities will continue to represent a large portion of the daily demands on the department's staff.

Economic Development

Staff will continue to seek potential developers for southwest Flossmoor, downtown Flossmoor as well as the south triangle, including properties that are already developed. The Village is in the process of acquiring the former Sunnycrest Nursery property and a public hearing has been held to rezone that property to B-3 Planned Business District. The Village is also anticipating the acquisition of the 6 parcels between Sunrise Nursing Home and the Center for Dental Excellence through the No Cash Bid program in the near future.

The Kedzie/Governors corridor and the Central Business District will continue to be areas where appropriate commercial development is sought.

Zoning Administration

Staff will continue its ongoing review of the Zoning Ordinance, identifying areas that may be in need of amendments, and recommending revisions accordingly. The Village Comprehensive Plan is extremely dated and staff hopes to open discussion on moving to update the plan. In addition, staff continues the full implementation of the BS&A software for PZ&E processes and staff will continue that implementation into FY23.

MEMORANDUM

TO: Bridget Wachtel, Village Manager
FROM: Scott Bugner, Building and Zoning Administrator *SMB*
C: Robert Kopec, Fire Chief
DATE: January 6, 2022
SUBJECT: Building Department: FY22 Achievements and FY23 Goals



FLOSSMOOR

The COVID-19 Pandemic has continued to offer challenges to our normal operations yet the Building Department has continued to be busy with the day-to-day building and property maintenance needs of our Village. Each year we take a snap shot view of the calendar year to date and compare it with the same period last calendar year. There had been 882 total permits issued in 2021, which is a 10.4 percent increase from the 790 permits that were issued in 2020. 1 permit was issued in 2021 for a new commercial building and there is 1 application for a new single-family residence under review. Addition and remodeling permits have remained consistent in 2021 as the department issued 232 permits for additions/remodels versus the 231 issued in 2020. 1,049 inspections were completed in 2021 which is a 5.8 percent increase over 2020 when there were 989 inspections completed.

In addition to conducting plan reviews, issuing building permits and performing building inspections, property maintenance inspection staff issued 466 written violation notices in calendar year 2021, all of which required at least one follow up visit by staff to ensure compliance. Where compliance was not met upon follow up visits, 106 citations were written requiring additional follow up and adjudication.

For Fiscal Year 2023, the Building Department has established the following goals:

- Continue with the development of the Meijer subdivision and southwest Flossmoor. The Dunkin Restaurant is anticipated to open in January 2022.
- Continue on a diligent campaign to identify, cite and adjudicate property owners that fail to comply with the property maintenance regulations of the Village.
- Continue evaluation and possible implementation of a rental property registration program to ensure that rental residences are being maintained in a safe manner.
- Continue with the full implementation of the community development software from BS&A for building permitting, plan review and code enforcement functions.
- Continue with the development of the Policies and Procedures Manual. The policy manual revision is an ongoing process that is expected continue through 2022, a complete policies and procedures manual had never been completed for the Building Department in the past.

A review of our goals for Fiscal Year 2022 along with a brief statement on the status of our goals:

- A major goal in FY 22 had been the development of the Meijer Subdivision and the remainder of the southwest Flossmoor area.
 - The Dunkin/Baskin Robbins Restaurant is nearing completion and is anticipated to open in January 2022.

- Staff has been in continued discussions with a potential developer for commercial development along Vollmer Road.
- An aggressive campaign to identify, cite and adjudicate property owners that fail to comply with the property maintenance regulations of the Village continued to be a priority in FY 22.
 - The Village is into the third year of an agreement with ProChamps for the registration of vacant and foreclosed properties which continues to be a valuable tool in the ability to identify and contact responsible property owners or their agents in cases where a property has been neglected. Staff also issued 466 written violation notices and an additional 106 citations where compliance was not met for property maintenance violations.
- Another goal in FY 22 had been to implement the BS&A community development software
 - Staff has implemented the BS&A community development software for permitting, review, and code enforcement administration. Residents and contractors now have the ability to submit most permit applications and remit payments online through BS&A online for permits.
- A continuing goal has been to create a Policy and Procedure Manual for the Building Department which includes general policy, job descriptions and procedural guidelines for inspectors.
 - Staff continues to work on the policies and procedures as time permits, and expects to continue throughout 2022.



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor

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Mayor

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Brian Driscoll
Rosalind Henderson Mustafa
George Lofton
James Mitros

Village Clerk

Gina LoGalbo

Village Manager

Bridget A. Wachtel



Date: January 4, 2022

To: Bridget Wachtel

From: Robert A. Kopec, Fire Chief

Re: FY 22 Achievements FY 23 Goals

Over the last twelve months, the Fire department has experienced many internal and external changes and challenges. Internally, the Village Board and Manager appointed the Fire chief in April, followed by the promotions of Matt Berk to Assistant Fire Chief and Dan Bracken to Captain in July through the civil service process provided by the Board of the Police and Fire Commission. While these appointments and promotions were occurring, our organization persevered through a nearly two-year-long pandemic. Last year, Interim Chief Greg Berk was tasked with maintaining the foundation of "Service, Pride, Tradition" while implementing operational changes to ensure our community and residents received the highest level of service possible. As Interim Chief Berk was once again retiring, the new administration was tasked with a few significant challenges.

Adequately staffing our department was the highest priority for our residents, guests, and firefighters' safety. The pandemic has taken its toll both physically and mentally on our first responders throughout our nation. Like many communities, we faced a severe staffing shortage in both our part-time and contractual positions. As staffing levels declined, calls for service never stopped. In 2021, the Fire Department responded to 1,983 calls for service, a 15% increase over the last two years. Of the total calls for service, 1,454 were emergency medical calls, and 529 were fire calls. We restructured the part-time program and pay scale to address the staffing issue. We also completed an RFP process for full-time contractual personnel, which ultimately allowed us to increase the salary for contract employees. These changes combined with cultural changes resulted in recruiting new talent and retaining our existing personnel. Though staffing will continue to be a challenge in our service, we are currently able to adequately staff our department to ensure we are operationally ready to serve our community.

All fire department standard operating guidelines and standard operating policies were reviewed and revised to comply with fire service standards. As we were hiring new personnel, it was an ideal time to audit our existing policies & procedures. We are currently finalizing a draft document and meeting with the Officers for additional input prior to department-wide implementation.

The department has successfully received grant funding over the last several years for a variety of mission critical resources. Last year, we received and closed out two Covid- 19 grants funded by FEMA for EMS personal protective equipment and supplies. The funds received from the 2018 FEMA SAFER grant have also been exhausted as of December 2021. The department recently applied for the FEMA AFG grant to fund the purchase of vehicle extrication equipment in addition to the OFSM

small equipment grant for the purchase of new thermal imaging cameras. As in the past, we will continue to pursue alternative funding sources available through federal, state, and local resources to minimize budgetary impact.

Two ZOLL cardiac monitors have been upgraded on both ambulances through the Village's Capital replacement plan. Also, four AED's have been placed in service on each fire apparatus. The Assistant Chief's vehicle has also been purchased and will be in service once outfitted with emergency equipment.

Though we have experienced many challenges over the past year, the department has continued to provide the highest level of service to the residents and guests of our community. Regardless of whatever future challenges we may encounter, we will continue to carry out the mission and motto of the Flossmoor Fire Department "Service, Pride, Tradition."





FLOSSMOOR

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Village of Flossmoor

Police Department

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James Mitros

Village Clerk

Gina LoGalbo

Village Manager

Bridget A. Wachtel

TO: Bridget Wachtel, Village Manager
FROM: Keith D. Taylor, Police Commander
DATE: January 05, 2021
SUBJECT: Achievements FY22/Goals FY23

FY22 required us to continue to modify of our service model due to the COVID-19 pandemic. Notwithstanding, the Flossmoor Police Department (FPD) remained focused and committed to maintaining our standing as one of the most progressive policing agencies in the Chicagoland area. Our most significant achievements in FY22 were in the following categories:

COVID-19 Response
Personnel
Vehicle Acquisition
Continued Education and Training
Technology Upgrades and Implementation

FY22 Achievements

COVID-19 Response:

The FPD has continued to adapt to the challenges brought on by the COVID-19 pandemic. We have consistently aligned our service posture with the recommendations and guidance of the Centers for Disease Control and Prevention (CDC), Village administrators, and the Intergovernmental Risk Management Agency (IRMA). The use of personal protective equipment (PPE), frequent sanitization of work spaces and common areas and social distancing have contributed to maintaining relatively low numbers of department members who've contracted the COVID-19 virus. Despite the safety measures undertaken to lessen the chance of contracting/ spreading the COVID-19 virus during interface with the public, the FPD persisted in providing professional, empathic and competent service to those requesting our assistance.

Personnel:

The FPD has been allotted twenty-one full-time sworn officer positions but we have operated below a full complement; having only twenty. In FY22, we hired one officer due to a vacancy created when one of our officers accepted an offer from another police department in Indiana. The new officer came to our department with experienced gained as a full-time sworn officer with two previous departments. His experience precluded the need for him to attend a training academy, as he was already certified by the State of Illinois. He has completed our Field Training Program (FTP) and began solo patrol January 03, 2022.

Police departments nationwide continue to experience a reduction in applicants for police officer vacancies. Many officers nationwide are also retiring earlier than they originally planned due to the heightened scrutiny of law enforcement officers in the wake of the murder of George Floyd, the passing of new laws some officers view as

DATE: <date>
 SUBJECT: <subject>
 PAGE: 2 of 3

being dangerous to their safety and that of the public, and the public's demand that overall changes be made to the way policing is conducted in United States. Despite the aforementioned, the FPD's attrition rate is negligible. We strive to make the FPD one of the best and most desirable police departments to work in and we continue to evaluate new and innovative methods of recruiting the best candidates for our recurring list of eligible hires.

Vehicle Acquisition

FPD remains committed to maintaining a streamlined fleet of vehicles that are suitable for the rigors of patrol and other related usage, environmentally friendly and cost effective. In FY22 FPD took delivery of two of the four new vehicles that were ordered. Two are squad cars that are currently awaiting the delivery of equipment required for patrol outfitting. They will replace marked patrol squads 217 and 317 respectively. The other two vehicles we receive will replace the current investigator's vehicle and the chief's vehicle respectively.

Continuing Education and Training:

On 7/01/21, multiple laws of the Safety, Accountability, Fairness and Equity-Today Act took effect (SAFE-T Act, HB 3653 SA-2, hereafter referred to as "The Act"). The essence of The Act's intention is to improve police accountability, standardize use of force, and increase mandatory training requirements for police in hopes of ultimately improving quality of service to the public. It is also in response to decades of well documented disparities, inequities and injustices in the criminal justice system as it relates to the treatment of people of color. The extensiveness of the Act allows for many of the laws of this Act to gradually effectuate every year until 01/01/25, due to the protracted time expected for the entire law enforcement apparatus to fully operationalize all mandates. The Flossmoor Police Department (FPD) has long endeavored to be open and sensitive to the expressed desires of the community in conjunction with the implementation of law enforcement best practices. This has resulted in the implementation of policies and practices well ahead of some of the state mandates. Following are examples of areas we are already compliant in: The ability to maintain permanent officer misconduct records, frequent training in use of force, reporting the use of force to state and federal authorities, duty to intervene, and duty to render aid.

The Act also mandates the use of body worn cameras. We are several years ahead of the effectuation of this requirement (01/01/2025) and have the infrastructure in place to support the implementation of body worn cameras in the patrol division. The FPD maintains a robust training suite comprised of monthly computer-based training on state mandated topics, laws and department policies through Lexipol and the Police Law Institute. We also engaged in scenario-based Taser qualification training, first aid and hemorrhage control, duty pistol and rifle qualification training and active shooter training at Flossmoor Community Church. Additionally, our officers continued individualized training in various topics and specialties through North East Multi-Regional (NEMRT) and other training vendors.

The FPD also achieved our goal of department Use-of-Force Certification through the Illinois Association of Chiefs of Police (ILACP) .

Technology Upgrades and Implementation:

The state has mandated body-worn camera (BWCs) implementation by 01/01/25, for municipalities with a population under fifty-thousand. The FPD is well ahead of this mandate. We have procured BWCs, began the policy finalization process and are on track to implement the use of BWCs in the patrol division prior to the end of this fiscal year.

The Village-wide switch to Voice over Internet Protocol (VoIP) commenced in FY22 with the FPD completing its portion of the change-over. The Village will also be upgrading its department issued cell



DATE: <date>
 SUBJECT: <subject>
 PAGE: 3 of 3

phones and the FPD is slated to receive and operationalize said cell phones prior to the end of this fiscal year.

We would be remiss if we did not mention our FY22 community outreach efforts:

- 27 years of continuous D.A.R.E. instruction
- Chalk the Walk School Starting
- Participated in career day at local schools
- Conducted police department tours for elementary students and youth groups
- Participated in Community Reader Day at the Elementary Schools
- Participated in the Community Church Kids Day
- Provided Child Seat installation and inspections
- Semi-annual presentation to AP Law classes at H-F High School
- Homeowner, school, and business physical security evaluations and instruction
- Driver's Education classroom instruction on traffic stops
- Provided logistical support and staffing for several events within the community
- Participated in a Thanksgiving food giveaway with the H-F Kings and The Homewood P.D.

Following is a list of the department's short-term goals for FY23:

- CCTV upgrade
- Intensify recruitment efforts of minority group candidates for police officer testing
- Conduct testing for the renewing of the police officer eligibility list
- Continue police facility improvements; floor covering replacement; updating the police kitchen area, and updating doors, security fence, and security measures
- Improve community trust and relationships, especially minority citizens and groups
- Continue to work towards maintaining the crime index as the lowest in the immediate area
- Inception of the Police Chief Advisory Committee
- Review, develop and implement action items that will further demonstrate our adherence to the 10 Shared Principles
- Update squad car computer and video/audio recording systems respectively

In conclusion, the FPD remains dedicated to the never-ending pursuit of improving our efficiency, competence, and professionalism, while simultaneously ensuring our core values are prominent in all of our endeavors.



MEMORANDUM



FLOSSMOOR

TO: BRIDGET A. WACHTEL, VILLAGE MANAGER
FROM: SCOTT R. BORDUI, FINANCE DIRECTOR _____
C: ANN NOVOA, ASST. FINANCE DIRECTOR
DATE: DECEMBER 22, 2021
SUBJECT: FY 22 ACHIEVEMENTS/ FY 23 GOALS

As requested in the budget instructions, I am providing this memo to identify “three or four of the most significant achievements for FY 22 and most challenging goals for FY 23.” This is provided as a supplement to the one-page sheets also attached and submitted for the FY 23 budget. Specifically, I am narrowing the one-page sheets to provide the most “significant” achievements and “challenging” goals keeping in mind that I view all of the achievements to be significant and all of the goals to be challenging.

FY 22 ACHIEVEMENTS

Maintained high standard of daily operations; efficiency resulted in 3 auditor adjustments.

This achievement was recognized in FY 22 for the FY 21 audit. The most quantifiable measure of this achievement is the small quantity of auditor adjustments (total of three). This follows four of the previous seven years when we had achieved a level of zero adjustments and last year with only two adjustments. This achievement was especially notable as it was reached despite growing workload, more new mandates, implementation of new BS&A financial system software and efficiency stress as a result of the Department’s staffing level, COVID-19 staffing limitations & pressures, the BS&A financial software system project and many unplanned projects that were completed.

Managed 2021 G.O. bond issue sale and ratings review process for streets and flooding bonds.

In November 2020, Village voters approved a \$10 million general obligation bond issue for street replacements, street improvements and the Flossmoor Road viaduct flooding projects. The Finance Department managed the bond sale, ratings review, all accounting and reporting and subsequent bond proceeds. The bond issue was a major project and included a new rating review with Standard & Poor’s. The Village achieved a phenomenal net interest rate of 1.7825%. Further, the Village maintained its stellar AA+ rating with strong financial management again cited as one of the Village’s major strengths. In summary, the bond issue was a tremendous success.

Substantially completed implementation of new financial system software with BS&A Software.

For several years dating back to Harris Computer’s acquisition of the Village’s financial system software provider, Municipal Software (MSI), Harris had slowly begun to diminish the MSI software. In 2014 Harris announced it will no longer sell MSI to new

Attachment: Budgets23 (FY23 Preliminary Budget)

PAGE TWO – FY 22 ACHIEVEMENTS/FY 23 GOALS – DECEMBER 22, 2021

clients. Further, the number of customer support staff stationed in the Chicago office was diminished. MSI has reversed course in late 2020 with announcing a major future platform upgrade and beginning to actively sell to new clients again. Nevertheless, the Village could no longer afford to continue to delay an RFP process to replace the financial system software. The RFP process was initiated in FY 19 and completed in FY 20. The RFP resulted in the selection of BS&A Software with whom a contract was executed. Implementation was substantially completed in FY 22 with numerous “go live” dates achieved for most of the modules. In conjunction with BS&A, the new InvoiceCloud customer payment portal implementation also was also completed. The financial system software is the foundation of all Village business operations which made this a project of critical importance to the Finance Department as well as all the Village as a whole. Further, the expansion of available technology tools provides improvements in service delivery to both internal and external customers.

Implemented COVID-19 work schedules, shortages and work plans while maintaining operation of Village defined essential services under the Finance Dept. responsibility.

COVID-19 continued to create unprecedented challenges for the Finance Department in simply keeping Village business operations going without interruption. During the pandemic, the Department has been limited in resources due to work schedule changes to reduce time in the office, several medical leaves during the pandemic and work plan modifications; all while implementing new financial system software and transitioning to a new Assistant Finance Director in FY 22. The Village’s own COVID-19 Operational Contingency Plan listed seven “critical” services; three (paying employees, paying vendors who provide critical services/supplies & ensuring sufficient liquidity) of which are the direct responsibility of the Department. To date these critical services have continued without interruption and the Village government has continued to function. This is indeed a tenuous ongoing situation, but to go this long without interruption is a phenomenal achievement for our small Department.

FY 23 GOALS

Complete implementation of new financial system software with BS&A.

For the reasons discussed earlier, this overall project is of great importance to the Finance Department and Village as a whole. The FY 22 goal relates to completing the implementation of the financial system software conversion to BS&A. In the interest of avoiding redundancy, I won’t repeat the discussion earlier in the report. Unfortunately, the Village was not provided with an efficient, thorough and effective initial implementation by BS&A. As a result, there remains unimplemented tasks. Tasks for FY 23 will include going live with the Fixed Assets module, going live with several unimplemented features, undertaking data and setup cleanup and solving unresolved problems.

PAGE THREE – FY 22 ACHIEVEMENTS/FY 23 GOALS – DECEMBER 22, 2021*Complete revision and update to accounting policies and procedures manual.*

Going back to the first go live date in August 2020 of the new BS&A financial system software, sections of the Finance Department's accounting policies and procedures manual began to become outdated. As each BS&A software module was implemented over the last year, the manual has become increasingly outdated. A comprehensive update was planned all along once the BS&A project was completed. Although the project is not fully complete, it is substantially completed enough to initiate the update project; which began in FY 22. The Finance Department and Village are in a vulnerable position without a thorough and up to date accounting policies and procedures manual. The vulnerability is enhanced with the threat of unplanned leaves amongst the COVID pandemic. The completion of this project will improve the Village's internal controls and strengthen the Village's position should unexpected absences occur in the Finance Department.

Complete transition to new Assistant Finance Director

The Finance Department completed the recruitment and hiring of a new Assistant Finance Director in FY 22 to replace the retiring Jan Gawczynski. The Village hired Ann Novoa to succeed Jan. The transition has gone very well thus far, but there remain many steps ahead to fully transition Ann to the position. Particular focus in the months ahead will be on completing periodic tasks that have yet to occur for Ann since her hire date. This includes such large tasks as fiscal year end, audit, health insurance renewal, year end tax reporting, vehicle sticker season and employee evaluations; to name a few. A complete and successful transition is vital to putting Ann in the best position to succeed and to the long-term success of the Finance Department.

FY 24: put back in

Implement Affordable Care Act (ACA) mandates as required during the year including W-2 reporting and continue to develop financial strategies for dealing with ACA.

Health care reform (ACA) has continued to create a significant new addition to the Village's administrative workload as it relates to managing the Village's health insurance benefits. Those numerous and cumbersome requirements will continue to impact the Village in the upcoming year. The implementation will continue to require advanced workload planning and related financial planning. However, with Cadillac Tax deadlines looming and provisions related to ACA changing routinely, detailed financial planning will remain important in the year ahead. Upon completion of the next health insurance renewal in June of 2019 the Village, with the assistance of its broker The Horton Group, will need to continue to work toward compliance with all 2019 mandates and will have a better handle on the financial impacts of ACA both in the short-term and for long-term financial planning. Legislative changes, if any, stemming from the national political scene could dramatically impact the future of ACA.