# AGENDA
# FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
## MONDAY, MARCH 16, 2020 – 7:30 PM
## VILLAGE HALL

FLOSSMOOR

*Welcoming. Beautiful. Connected.*

**Village of Flossmoor**
2800 Flossmoor Road
Flossmoor, Illinois 60422
Phone: 708.798.2300
TDD: 708.647.0179
Fax: 708.798.4016
www.flossmoor.org



**CALL TO ORDER**

**ROLL CALL**

**APPROVAL OF MINUTES OF THE MEETING HELD ON MARCH 2, 2020**

**CITIZENS PRESENT WISHING TO ADDRESS THE BOARD**

**BOARD OF TRUSTEES AGENDA ITEMS**

1. **Consideration of a Liquor License Request - Dunning's Market and Deli**
2. **Discussion of a Class 8 Tax Abatement Renewal for Alliance Real Estate Properties (19801 Governors Highway)**
3. **Presentation of Flossmoor Marketing Campaign**
4. **Discussion of FY21 Event Budget and Additional Funding Request for Diversity & Inclusion Programming**
5. **Discussion of an Additional Funding Request for Membership in the GIS Consortium**
6. **Discussion of the Fiscal Year 2021 Capital Equipment Fund Budget**
7. **Consideration of Resolution of the Village of Flossmoor, Cook County, Illinois, Adopting a Complete Streets Policy**
8. **Consideration of a Surface Transportation Program Local Assurance Resolution**
9. **Consideration of an Ordinance Amending Chapter 250 of the Flossmoor Municipal Code Establishing a Local Motor Fuel Tax**
10. **Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois, Amending Chapter 103, Article 1 and Chapter 150, Article 10 of the Village of Flossmoor Municipal Code (Liquor Licenses)**

**REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS**

**Finance Committee: Trustee Diane Williams**

**Presentation of Bills for Approval and Payment (March 16, 2020)**

**OTHER BUSINESS**

11. **A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation**

## ADJOURNMENT OF MEETING

**FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.**

FLOSSMOOR

## Approval of the Minutes of the Regular Meeting Held on March 2, 2020

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

**TO:** Mayor Braun and Board of Trustees
**FROM:** Bridget Wachtel, Village Manager
**DATE:** March 16, 2020
**SUBJECT:** Liquor License - Dunning's

FLOSSMOOR

Attached for your consideration is a letter from the Maureen Mader who owns Dunning's Market and Deli. Ms. Mader is interested in expanding her business to include the sale of packaged beer and wine as well as the consumption of beer and wine on site. Her letter also makes reference to specialty cocktails for events.

The Village only holds the exact number of liquor licenses for which we have license holders. The process to amend our municipal code is to appear before the Village Board to make such a request. If the Board is agreeable, please direct the Village Attorney to prepare an amendment to the code for a future meeting; following the adoption of the amendment, Ms. Mader would be able to apply for a liquor license administratively.

Maureen Mader will appear before the Board at the March 16, 2020 Board meeting to make her request and answer any questions.

March 12,2020

Village of Flossmoor,

I am requesting a liquor license for Dunning's Market and Deli.

I would like to be able to sell packaged beer and wine as well as beer and wine by the glass.

I would also like to have the ability to have liquor available for specialty drink cocktails especially for events. I do not foresee serving hard liquor day to day.

My vision ( it has already been discussed with Carolyn Armstrong) is to cross market with the Brewery and have their beer available for consumption and purchase. I would also like to curate a small but exclusive wine and beer collection for purchase or on site consumption. We already have an amazing collection of cheeses and salami and are planning to carry fresh beef/chicken/and poultry products. The addition of beer and wine seems a natural fit.

I would also add the wine and beer to our already existing Supper Club Program. Customers would choose the wine by the bottle to accompany their dinners.

We would also host wine tastings and wine and cheese classes. It would be a natural addition to our cooking classes.

As with everything we do at Dunning's Market, these additions would be done with the utmost in taste in class.

I have already alerted my insurance carrier and am prepared to add dram insurance to my policy.

Thank you for your consideration in this matter.

Sincerely,

Maureen Mader

Dunning's Market

**TO:** Bridget Wachtel, Village Manager
**FROM:** Scott Bugner, Building and Zoning Administrator
**DATE:** March 16, 2020
**SUBJECT:** Class 8 Renewal - Alliance Real Estate Properties (19801 Governors Highway)

FLOSSMOOR

At the February 17, 2020 Village Board meeting, the Village Board agreed to hear a petition from Alliance Real Estate Properties LLC for a Class 8 tax abatement extension. Attached is the petition for your consideration which will be presented by the petitioner for consideration.

While the initial Class 8 granted to the property did not include a make whole provision for the Village share of the property taxes, the petitioner has proposed reimbursement to the Village for those property taxes in the same fashion that Ingalls has done.

The petitioner has stated that without a renewal, the increase in real estate tax liability will make the future of the facility questionable.

If the Board is inclined to approve, the Village Attorney should be directed to draft the appropriate Resolution for your next meeting.

Also attached for reference is the petitioner's request and application that has been submitted to Cook County as well as a copy of background information on the Class 8 tax abatement program and renewals.

**PETITION SEEKING TO OBTAIN THE VILLAGE OF FLOSSMOOR'S ENDORSEMENT OF AN EXTENSION TO THE CLASS 8 TAX INCENTIVE**

**PETITIONER:** **ALLIANCE REAL ESTATE PROPERTIES, LLC**
**19801 GOVERNORS HIGHWAY**
**FLOSSMOOR, ILLINOIS 60422**
**PIN 31-11-402-008-0000**

**DATE SUBMITTED:** **JANUARY 30, 2020**

Alliance Real Estate Properties, LLC ("Petitioner") seeks the Village of Flossmoor's ("Village") endorsement of Petitioner's application for the extension of the Class 8 Real Estate Tax Incentive for the property identified as 19801 Governors Highway, Flossmoor, Illinois 60422 and identified by Parcel Number 31-11-402-008-0000. The extension request pertains to both the structure and land at the above address and is identified by the Cook County Assessor's Office as Control Number 8317.

Alliance Real Estate Properties, LLC is petitioning the Village of Flossmoor's endorsement for the extension of the Class 8 tax incentive as the continuation of the Class 8 tax incentive is of vital economic importance for the Petitioner. In support of Petitioner's petition, the following is offered:

**<u>Medical Practice Landscape Has Changed Significantly Since Original Petition</u>**

The medical field has experienced significant consolidation as insurance companies and hospitals have been forced to reexamine profitability in the industry. Within the past several years, solo-practitioners and medical practices have been acquired and absorbed by larger medical practices and/or hospitals. The result is that these individual and/or stand-alone practices and facilities have been absorbed wherein the real estate has become vacant while practices are consolidating to centralized locations. The result is that some medical services are no longer offered by on a daily basis in communities that are in dire need of medical care.

**Services Offered at Subject Property**

The subject property is unique in that it offers both medical services and other professional services that serve the Village. Specifically, Premier Orthopaedic and Hand Center is the only practice in the area that has two CAQ (Certificate of Added Qualification) fellowship trained hand surgeons. In addition, they have a shoulder specialist and just added a pain/spine care physician. The unit next to them has 3 podiatrists who also provide niche specialized care. Continuing towards the front of the building there is a group of lawyers who take care of work-related injuries and Edward Jones may be moving into the space at the front. A chiropractor who among other reasons left the building recently due to concerns about possible tax costs increases. Athletico, a national therapy provider, has their only Flossmoor location in this building and provides services to the surrounding areas.

**Impact of Tax Increase due to Change in Classification from Class 8 to Class 5**

The profitability of the Alliance Real Estate Properties, LLC will be significantly impacted by the change in Classification from Class 8 to Class 5. This change will result in an increase in real estate taxes of 150% for the facility. Such an increase in the annual real estate tax liability will make the future of the facility questionable.

**Recent Changes to the Incentive Program Ensures Compliance with All Labor Laws**

The Cook County Board has recently enacted changes that have significantly impacted the Incentive Classification program as administered by the Cook County Assessor's Office. As a result, each owner and tenant in each property that is receiving a real estate tax incentive must annually file affidavits attesting that all employers affiliated with the property has not violated the Cook County Living Wage Ordinance, the Cook County Minimum Wage Ordinance, the Illinois Wage Payment and Collection Act, the Illinois Minimum Wage Act, the Illinois Worker Adjustment Retaining Notification Act, the Illinois Employee Classification Act, the Federal Worker Adjustment and Retraining Notification Act, the Federal Fair Labor Standards Act or any comparable state statute or regulation of any state and including five years prior to the application of the incentive.

**Alliance Real Estate Properties, LLC is Offering a Repayment to the Village of Flossmoor of Real Estate Taxes as Reduced by Class 8 Incentive**

The Petitioner is offering to reimburse the Village for the reduction of its portion of the real estate taxes by reason of the issuance of the Class 8 Incentive for the property beginning with the 2019 assessment and real estate taxes. The chart below illustrates the potential annual reimbursement amount when the calculations are applied to the 2018 assessment and real estate taxes:

| Year | Total AV | LOA | MV | FLOA | FAAV | Multiplier | FTR | Tax Paid | FTAX | Difference |
|---|---|---|---|---|---|---|---|---|---|---|
| 2018 | 108,691 | 10% | 1,086,910 | 25% | 271,728 | 2.9109 | 0.02757 | $8,722.83 | $21,807.09 | $13,084.25 |
| | | | | | | | | | | |
| **Legend** | | | | | | | | | | |
| Year | Assessment year, not calendar year | | | | | | | | | |
| Total | Total final assessment for year | | | | | | | | | |
| LOA | Level of assessment for year | | | | | | | | | |
| MV | Assessed market value of property for year | | | | | | | | | |
| FLOA | Level of assessment for Flossmoor calculations for year | | | | | | | | | |
| FAAV | Flossmoor adjusted assessment assuming no Class 8 | | | | | | | | | |
| Multiplier | State multiplier for year | | | | | | | | | |
| FTR | Flossmoor tax rate | | | | | | | | | |
| Tax Paid | Total tax actually paid by Property to Flossmoor | | | | | | | | | |
| FTAX | Total tax due to Flossmoor in the event there was no Class 8 | | | | | | | | | |
| Difference | Amount of tax due Flossmoor on account of Class 8 benefit | | | | | | | | | |

Beginning with the 2019 real estate taxes, Petitioner will reimburse the Village for the reduction of its portion of the real estate taxes by reason of the issuance of the extension to the Class 8 Incentive designation and any subsequent additional extensions to the Class 8 designation.

**The Potential Tax Reimbursement is Significant to Village of Flossmoor**

Beginning with 2019, Alliance Real Estate Properties, LLC will reimburse the Village for the loss in tax revenue due to the granting of the Class 8 Extension request. In the event the Class 8 is allowed to expire, the reimbursement amount will be zero. Although the classification of the facility will change from Class 8 to Class 5 and the assessment level be increased from 10%, to 15%, to 20% and then to 25% of market value in successive years, the increase in real estate taxes paid by the Petitioner will not result in any additional money collected by the Village of Flossmoor as the local tax rate will be adjusted. Namely, the tax extension by the Village of Flossmoor will remain static, but the Village of Flossmoor levied tax rate will decrease. Thus, the Class 8 benefit and the reimbursement by the Petitioner provides additional funds that would not otherwise be collected.

**Conclusion**

Based on the above, it is respectfully requested that that Village of Flossmoor consent to the extension of the Class 8 Real Estate Tax Incentive for Alliance Real Estate Properties, LLC by issuing a Resolution in support for the extension of the Class 8 Real Estate Tax Incentive.

Francis J. Maher, Jr. - Retired 2012
John M. Brannigan - Partner
Daniel J. Heywood - Partner

**MAHER, BRANNIGAN & HEYWOOD, P.C.**

ATTORNEYS AT LAW

RECEIVED
2019 DEC 11 PM 2:36
COOK COUNTY ASSESSOR

December 11, 2019

Mr. Ira Horwitz
Incentives Department
Cook County Assessor's Office
118 North Clark Street, Room 301
Chicago, IL 60602

Re: Class 8 Renewal Application
Alliance Real Estate Properties, LLC
19801 Governors Highway
Flossmoor, Illinois
Rich Township
Parcel No. 31-11-402-008-0000
Control No. 8317

Dear Mr. Horwitz:

Attached herewith please find a Class 8 Renewal Application for the above referenced property. The applicant has been in contact with the Village of Flossmoor and is hopeful that a municipal ordinance approving of the continuation of the Class 8 incentive will be granted within the next few months.

Additionally, attached herewith please find Check No. 1555 in the amount of $500.00 and made payable to the Cook County Assessor's Office. Said check represents the payment for the Class 8 Renewal Application fee.

In the event you have any comments or questions, please feel free to give me a call.

Sincerely,

John M. Brannigan

JMB:jb
Enclosures

11520 West 183rd Place, SE • Orland Park, Illinois 60467
Phone: (708) 478-0047 • Fax: (708) 478-0160

**COOK COUNTY ASSESSOR**
**FRITZ KAEGI**

COOK COUNTY ASSESSOR'S OFFICE
118 NORTH CLARK STREET, CHICAGO, IL 60602
PHONE: 312.443.7550, FAX: 312.603.3352
WWW.COOKCOUNTYASSESSOR.COM

2019 DEC 11 PM 2:36
COOK COUNTY ASSESSOR

# CLASS 6B/8
# RENEWAL APPLICATION

Control Number
8317

**A certified copy of the resolution or ordinance obtained from the municipality in which the real estate is located, or from the Cook County Board of Commissioners if located in an unincorporated area, must accompany this Renewal Application. This application, resolution and a filing fee of $500.00 must be filed. For assistance in preparing this Renewal Application, please contact the Cook County Assessor's Office Development Incentives Department at (312) 603-7529.**

## I. Identification of Applicant

Name: Alliance Real Estate Properties, LLC  Telephone: (708) 574-8288
Address: 22821 Sun River Drive
City, State: Frankfort, IL  Zip Code: 60423
Email Address: nlabana@yahoo.com

### Agent/Representative (if any)

Name: John M. Brannigan  Telephone: (708) 478-0047
Address: 11520 West 183rd Place, SE
City, State: Orland Park, IL  Zip Code: 60467
Email Address: jbrannigan@mbretax.com

## II. Description of Subject Property

Street address: 19801 Governors Highway
City, State: Flossmoor, IL  Zip Code: 60422
Permanent Real Estate Index Number (s): 31-11-402-008-0000

Township: Rich

Attachment: Submitted Class 8 Renewal Applcation - Alliance - 12.11.19 (Class 8 Renewal - Alliance Real Estate Properties (19801 Governors

## III. Identification of Persons or Entities Having an Interest

Attach a current and complete list of all owners, developers, occupants and other interested parties (including all beneficial owners of a land trust) identified by names and addresses, and the nature and extent of their interest.

Attach legal description, site dimensions and square footage, and building dimensions and square footage.

## IV. Property Use

Attach a current and detailed description of the precise nature and extent of the use of the subject property, specifying in the case of multiple uses the relative percentages of each use.

If there have been any changes from the original application, include current copies of materials which explain each occupant's business, including corporate letterhead, brochures, advertising material, leases, photographs, etc.

## V. Nature of Development

Indicate the nature of the original development receiving the Class 6B/8 designation

[✔] New Construction

[ ] Substantial Rehabilitation

[ ] Occupation of Abandoned Property - No Special Circumstance

[ ] Occupation of Abandoned Property - With Special Circumstance

## VI. Employment

How many permanent full-time and part-time employees do you now employ?

**On-Site:** Full-time: 0 Part-time: 1

**In Cook County:** Full-time: 0 Part-time: 1

## VII. Local Approval

A certified copy of a resolution or ordinance from the municipality in which the real estate is located (or the County Board, if the real estate is located in an unincorporated area) must accompany this renewal. The ordinance or resolution must expressly state that the municipality supports and consents to this Class 6B/8 Renewal and has determined that the industrial use of the property is necessary and beneficial to the local economy.

Harjot K. Labana ____ *I, the undersigned, certify that I have read this Renewal Application and that the statements set forth in this Renewal Application and in the attachments hereto are true and correct, except as those matters stated to be on information and belief and as to such matters the undersigned certifies that he/she believes the same to be true.*

HKLabana
Signature

12/11/2019
Date

Harjot K. Labana
Print Name

Member
Title

*12/4/18*

# INCENTIVES CLASS LIVING WAGE ORDINANCE AFFIDAVIT

Harjot K. Labana as agent for the applicant set forth below, who is seeking a classification incentive as referenced below, I do hereby state under oath as follows:

1. As the agent for the applicant set forth below, I have personal knowledge as to the facts stated herein.

2. The property identified by PIN(s) with commonly known address(es), listed in Exhibit A attached and herein incorporated, are/is the subject of a pending application/renewal *(circle as appropriate)* for one of the following development incentives provided by the Code of Ordinances of Cook County, (Sec. 74-71), as amended:

   _____ Class 6B _____ Class 8 *(Industrial property)* _____ Class 9 _____ Class 7

3. I have reviewed the Code of Ordinances of Cook County, Chapter 34, Article IV, Division 1 and The Cook County Living Wage Ordinance, Sec. 34-127 et seq., as amended *(the "Ordinance")*, and certify that the applicant is in compliance with the above referenced Cook County Living Wage Ordinance, due to one of the following options *(check as appropriate)*:

   X Applicant is currently paying a living wage to its employees, as defined in the Ordinance.

   OR

   ___ Applicant is not required to pay a living wage, pursuant to the Ordinance.

Further affiant sayeth not.

HKLabana | Harjot K. Labana, Member

Agent's Signature Agent's Name & Title

22821 Sun River Drive, Frankfort, IL 60423 | 708-574-8288

Agent's Mailing Address Agent's Telephone Number

Alliance Real Estate Properties, LLC | 22821 Sun River Drive, Frankfort, IL 60423

Applicant's Name Applicant's Mailing Address

nlabana@yahoo.com

Applicant's Email Address

Subscribed and sworn before me this 11th day of December, 20 19

Kim Patrice Pakus

Signature of Notary Public

OFFICIAL SEAL
KIM PATRICE PAKUS
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires June 8, 2020

# EXHIBIT A

*(Please type or Print)*

| PIN(s) | Common Address |
|---|---|
| 31-11-402-008-0000 | 19801 Governors Highway, Flossmoor, IL 60422 |

01/09/2018

# CLASS 8
# RENEWAL APPLICATION

**III. Identification of Persons Having an Interest in the Property**

**IV. Property Use**

**Owner/Developer:**
Alliance Real Estate Properties, LLC
22821 Sun River Drive
Frankfort, IL 60423

**Occupants/Property Description:**
15,100 square foot (gross) commercial retail/office building that is situated on 70,131 square feet of land.

**Unit 1**
2,714 Square Feet
Athletico
Commercial physical therapy and rehabilitation facility

**Unit 2**
2,400 Square Feet
Hart Wellness Center
Commercial chiropractor and wellness facility

**Unit 3**
1,400 Square Feet
Law Office of Lee Vasilatos
Commercial office space

**Unit 4**
1,275 Square Feet
Olympia Foot & Ankle Care, LTD.
Commercial podiatry care

**Unit 5**
1,000 Square Feet
St. Ignatius Surgical
Commercial medical office space

**Unit 6**
6,000 Square Feet
Premier Orthopedic & Hand Center
Commercial medical office space

1555

**MAHER, BRANNIGAN & HEYWOOD, P.C.**
11520 WEST 183RD PLACE, SE
ORLAND PARK, IL 60467

PNC BANK

70-2189/719

EZShield™ Check Fraud Protection for Business

12/11/2019

PAY TO THE ORDER OF Cook County Assessor's Office $**500.00

Five Hundred and 00/100*************************************************************************************************** DOLLARS

Cook County Assessor's Office
118 North Clark Street
Chicago, IL 60602

AUTHORIZED SIGNATURE

MEMO Control #8317 - Alliance Real Estate

⑈001555⑈ ⑆071921891⑆ 4810853847⑈

**MAHER, BRANNIGAN & HEYWOOD, P.C.** 155

| | | | |
|---|---|---|---|
| Cook County Assessor's Office | | 12/11/2019 | |
| | Class 8 Renewal Application - Control #8317<br>31-11-402-008-0000 / Alliance Real Estate | | 500.00 |

PNC Bank Control #8317 - Alliance Real Estate 500.00

**MAHER, BRANNIGAN & HEYWOOD, P.C.** 155

| | | | |
|---|---|---|---|
| Cook County Assessor's Office | | 12/11/2019 | |
| | Class 8 Renewal Application - Control #8317<br>31-11-402-008-0000 / Alliance Real Estate | | 500.00 |

RECEIVED
2019 DEC 11 PM 2:36
COOK COUNTY ASSESSOR

PNC Bank Control #8317 - Alliance Real Estate 500.00

Fritz Kaegi
Cook County Assessor

Cook County Assessor's Office
118 North Clark Street Chicago IL 60602
Phone: 312.443.7550 Fax: 312.603.3838
Website: www.cookcountyassessor.com

# RECEIPT

Alliance Real Estate Prop
MAHER & BRANNIGAN
P.O.BOX 190
FLOSSMOOR, IL, 60422

Order Number 17048
Order Date 12/11/19

User Name Pamela

| PIN | Ctrl/Pet No | Fee Code/Description | | Class | Qty | Amt | Total |
|---|---|---|---|---|---|---|---|
| 31-11-402-008-0000 | 8317 | 3001 | Incentive Application Filing | Class 8 | 1 | $500.00 | $500.00 |
| **Total Amount** | | | | | 1 | | $500.00 |

## FOI Section

| | |
|---|---|
| Payment Received by | Pamela |
| Payment Received Date | 12/11/2019 |
| Payment Received Amount | $500.00 |
| Payment Type Received | Check# 1555 |

**Disclaimer:**
All fees associated with the above referenced items are **non-refundable filling fees**. Acceptances of a filing fee by the Cook County Assessor's Office does not guaranteed that it will grant the requested action related to the filing fee. It is the responsibility of the submitter or the submitter's agent to provide all necessary materials related to the requested action.

Cook County Assessor's Office
118 N. Clark Street
Chicago, IL 60602
312-603-5307

# Sales Receipt

Work Order #: 114006
Transaction #: 111907
Account #: 777
Date: 12/11/2019 Time: 2:54:19 PM
Cashier: 246020 Register #: 1

Reference: I202017048
31-11-402-008-0000

| Item | Description | Am |
|---|---|---|
| 6000 | Incentive Application F | $50 |

| | |
|---|---|
| Sub Total | $500 |
| Total | $500 |
| Check Tendered | $500 |
| Change Due | $0 |

* 1 1 1 9 0 7 *
Thank you
Cook County Assessor's Office

# MEMORANDUM

**TO:** Mayor Braun and the Board of Trustees
**C:** Ed McCormick, Village Attorney
Patrick Finn, Assistant Village Manager
Scott Bordui, Finance Director

**FROM:** Bridget A. Wachtel, Village Manager BAW
**DATE:** December 2, 2013
**SUBJECT:** **Consideration of Criteria in a Class 8 Tax Incentive Renewal**

At the November 18, 2013 Village Board meeting, the Village Board discussed the Class 8 tax incentive renewal process. The Village Board directed staff to provide suggested criteria to be considered should a Class 8 tax incentive recipient request a renewal. They directed staff that the "bar should be high" in its consideration of this policy, recognizing that the criteria by which the incentive in years one through twelve is judged should be different criteria than any renewal; the Board expressed concern that any renewal of the incentive would function to subsidize the operations of a business.

Approval of an initial Class 8 application always results in an increased revenue stream for all taxing bodies for a 12 year period compared to the revenue that the property had been generating prior to the development.

However, approval of a Class 8 renewal results in:

1. No increase in property tax revenue for any taxing body
2. The savings to the renewing business become the burden to all other taxpayers
3. Effectively subsidizes a business' operations, and if it is marginally successful, should government be subsidizing it?
4. Forgoes the increase which would have occurred in years 11 and 12 of the initial "deal"

On the surface, while permitting Class 8 incentive renewals may be considered "business friendly," a more thorough analysis of renewing the incentive raises the concerns listed above plus those concerns raised in the previous memo.

Not having found criteria in another jurisdiction to use as a model, and assuming the Board wants to preserve the opportunity to renew we offer the following for consideration:

An applicant for a Class 8 renewal shall:

1. Provide a copy of the completed renewal application as it will be submitted to the County Assessor's office.
2. Submit to the Village the last three triennial reports required to be filed with the County Assessor's office.
3. Demonstrate in writing, evidence of strengthening the Village's commercial area and expanding the Village's tax base over the last ten years. Examples of evidence include: property tax revenue, sales tax revenue, and number of jobs created.
4. Demonstrate that he pays his property taxes on time.
5. Demonstrate in writing, financial evidence that "but for" the continued incentive the business would close and the loss of the particular business meets a unique need within the community.

6. Provide in its request the total tax savings for the initial Class 8 period; the total tax savings for the renewal period; and how the amount provided in the renewal period will make the business more viable.
7. All applications must be approved by a 3/4 vote of the corporate authorities.

While the criteria are straightforward, a few factors are worth bringing to your attention. The Cook County Assessor does not monitor property tax payments for these properties. Therefore, it is possible that a property owner receives the incentive and then becomes delinquent until threat of tax sale or time of renewal. We suggest that the Village only consider renewals for recipients that are paying property taxes on time.

If a business has been successful over the last ten years, the incentive worked, and therefore, a renewal should be considered in terms of a subsidy rather than an incentive. If the business has to argue "but for" the incentive, the business will close, then the incentive did not work, then the Village should not be subsidizing a failing business. In this case, one could argue that the market should correct the situation; the business should fail, and the opportunity for a new and more successful business should proceed. An exception that could be considered to this situation is in the case when the business is meeting a unique need within the community. This exception is intended to address examples such as the Village's <u>only:</u> grocery store, restaurant or health care provider, etc. In these circumstances, the Village may wish to consider continuing its support of the incentive.

Assuming that a business is able to address the "but for" argument, we suggest that the recipient demonstrate how that tax savings will make the business more viable. Finally, in an effort to increase the stringency by which the Board evaluates an application, we suggest a 3/4 vote of the corporate authorities; this criteria will require the entire board to vote including the Mayor and will require a petitioner to receive 6 affirmative votes to receive the renewal.

For reference, attached is another copy of my memo and attachments from the November 18, 2013 agenda. This material explains the program and policy considerations presented to the Village Board at that meeting. Also attached is a sheet which compares savings/revenue/cost on a hypothetical business.

| | A | B | C | D | E | F | G | H | I |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Scenario: Vacant land developed | | | | | | | | |
| 2 | | | | | | | | | |
| 3 | | LAND | IMPROVED | CLASS 8-10 YRS | YEAR 11 | YEAR 12 | YEAR 13 | | |
| 4 | MARKET VALUE | $ 50,000 | $ 250,000 | $ 250,000 | $ 250,000 | $ 250,000 | $ 250,000 | | |
| 5 | ASSESSMENT % | 25.00% | 25.00% | 10.00% | 15.00% | 20.00% | 25.00% | | |
| 6 | ASSESSED VALUE | $ 12,500 | $ 62,500 | $ 25,000 | $ 37,500 | $ 50,000 | $ 62,500 | | |
| 7 | EQUALIZER | 2.8056 | 2.8056 | 2.8056 | 2.8056 | 2.8056 | 2.8056 | | |
| 8 | EAV | $ 35,070 | $ 175,350 | $ 70,140 | $ 105,210 | $ 140,280 | $ 175,350 | | |
| 9 | TAX RATE | 15.00% | 15.00% | 15.00% | 15.00% | 15.00% | 15.00% | | |
| 10 | TAX $ PER YEAR | $ 5,261 | $ 26,303 | $ 10,521 | $ 15,782 | $ 21,042 | $ 26,303 | | |
| 11 | | | | | | | | | |
| 12 | SAVINGS 1-10 | $ 15,781 | X 10 | $ 157,810 | | | | | |
| 13 | YEAR 11 | | | $ 10,521 | | | | | |
| 14 | YEAR12 | | | $ 5,261 | | | | | |
| 15 | TOTAL | | | $ 173,592 | | | | | |
| 16 | AVE. PER YEAR | | | $ 14,466 | | | | | |
| 17 | | | | | | | | | |
| 18 | CLASS 8 INITIAL | | | | | | | | |
| 19 | 12 YEAR REVENUE | $ 63,126 | $ 315,630 | $ 105,210 | $ 15,781 | $ 21,042 | | | |
| 20 | CLASS 8 TOTAL | | | | | $ 142,033 | | | |
| 21 | REV. GAIN OVER EXISTING | $ - | $ 252,504 | $ 52,605 | $ 10,521 | $ 15,782 | | | |
| 22 | CLASS 8 TOTAL GAIN | | | | | $ 78,907 | | | |
| 23 | | | | | | | | | |
| 24 | CLASS 8 RENEWAL | | | | | | | | |
| 25 | 12 YEAR REVENUE | | $ 315,630 | $ 105,210 | $ 10,521 | $ 10,521 | | | |
| 26 | CLASS 8 TOTAL | | | | | $ 126,252 | | | |
| 27 | REV. GAIN OVER EXISTING | | $ (31,563) | $ - | $ - | | | | |
| 28 | CLASS 8 TOTAL GAIN | | | | | $ - | | | |
| 29 | TOTAL COST TO OTHER TAXPAYERS | | | | | $ 189,378 | | | |
| 30 | | | | | | | | | |
| 31 | | | | | | | | | |
| 32 | | | | | | | | | |
| 33 | | | | | | | | | |
| 34 | | | | | | | | | |

**$173,592**
This is the total savings over the initial 12 year incentive period. This is also the same amount picked up by other taxpayers.

**$142,033**
This is the amount of property taxes that the Class 8 tax recipient pays over 12 years.

**$78,907**
This is the amount of additional property tax revenue the project generates compared to vacant land.

**$126,252**
In a renewal scenario, the recipient is paying even less than the incentive, 10% for another 12 years.

**$31,563**
This is the loss of revenue in years 11, 12 and 13 if renewal occurs.

**$189,378**
Over a 12 year renewal period and assuming a third renewal for the last 2 years in that period, the cost of the incentive increases and will only continue to increase if renewals are provided every 10 years at 10%.

This assumes worse case scenario in which renewals in year 10 are continuously given.

# MEMORANDUM

**TO:** Mayor Braun and the Board of Trustees
**C:** Ed McCormick, Village Attorney
Patrick Finn, Assistant Village Manager
Scott Bordui, Finance Director

**FROM:** Bridget A. Wachtel, Village Manager BAW
**DATE:** November 18, 2013
**SUBJECT:** **Class 8 Tax Incentive Renewal**

The Cook County Class 8 property tax incentive program was established to encourage industrial and commercial development in areas of the county which are experiencing economic stagnation. In 2000, the County Assessor initiated the South Suburban Tax Reactivation Project (SSTRP) which encompassed several south suburban townships, including Rich and Bloom Township in which Flossmoor resides. This new program permitted individual properties to make application for the Class 8 tax relief without need for designation of the Village or a portion thereof as "an area in need of substantial revitalization" as the program was originally designed.

Class 8 provides a twelve year reduction in the assessment of commercial and industrial properties. The Village first considered use of the program as an economic development tool in 2003. At that time, the program's assessment levels for commercial properties were reduced from 38% to 16% of market value for ten years, 23% in year eleven, and 30% in year twelve. This was a significant reduction in taxes and was non-renewable for commercial properties.

Since 2003, the Village Board has considered and approved three Class 8 applications: Eden Salon and Spa (now Jonathon Kane Salon and Spa), Ingalls Family Care Center, and Alliance Medical.

At the time of the first application, the Village Board extensively discussed the implications of supporting a Class 8 tax incentive. The discussion resulted in the creation of the attached resolution establishing criteria to be met by petitioners seeking to obtain the Village's endorsement of a Class 8 tax incentive application. Again, at that time, the Class 8 tax incentive was non-renewable for commercial properties.

In 2009, when the County approved the "10/25" Ordinance, the Class 8 program was adjusted and with commercial assessments at 25%, the incentive program was modified to reduce the assessment to 10% for the first ten years, 15% in year eleven and 20% in year twelve. Again, this constitutes a significant reduction from the 25% that commercial property is typically assessed; however, with this change, the County gave an additional financial incentive to applicants with a 37.5% reduction in the first ten years, a 13% reduction in year eleven and 33% reduction in year twelve compared to the original terms of the program.

In 2011, the program was amended to permit a renewal of the incentive. A review of the Cook County Class 8 Eligibility Bulletin states that along with the owner's application, the owner needs to submit a resolution from the community that "supports and consents to the renewal of the Class 8 incentive and that it [the community] has determined that the use of the property is necessary and beneficial to the local economy." The county does not state any further criteria by which a municipality should consider the renewal. A call with the Cook County Assessor's office confirms this information.

The decision to renew the Class 8 tax incentive is a policy consideration for the Village Board. Under the current County's 10/25 ordinance, the renewal process works as follows. In year ten, an applicant has the option to renew for another ten years to maintain the 10% assessment. If approved, the total tax incentive would be as follows: 10% for the initial ten years + 10% for ten years + 15% for one year + 20% for one year. Should the applicant wait until year eleven to make and/or receive the request, the renewal works as follows: 10% for the initial ten years + 15% for one year (year eleven) + 10% for ten years (renewal starts) + 15% for one year + 20% for one year. Renewals can also occur in year twelve effective in year thirteen. In short, the years in which the 15% and 20% assessments are applied are tacked on to the end of the time period.

Similar to the original application process, the Village is required to pass a resolution of support which will be submitted to Cook County by the applicant with the rest of his application materials. A renewal of the Class 8 will only be considered by Cook County so long as there is a resolution of support from the local municipality.

In general, I advise the Board to be mindful of the following considerations when discussing this issue:

1. There are currently three Class 8 recipients in the Village: Jonathon Kane Salon and Spa, Ingalls Family Care Center and Alliance Medical. With the impetus of commercial development in the TIF District and the impending expiration of the TIF, we may receive additional applications for Class 8. The Board should be aware that one of the recipients, Jonathon Kane Salon, has already received a notice to renewal and is interested in applying.
2. The Village is not required to consult with any of the other local taxing bodies regarding this decision even though all the taxing bodies receive reduced taxes. Conversely, since these projects are all commercial uses the service impact on the other taxing bodies is minimal.
3. Currently, there are no limits on the number of renewals an applicant can receive. Therefore, in theory a commercial property could be assessed at a residential rate for an infinite period of time. Further, there is no requirement from the County that the local municipality support a request for renewal.
4. By renewing the Class 8 tax incentive in year ten or twelve, the loss of property tax revenue is approximately 50% of current taxes, compounded for the next ten years. On the other hand, the ultimate reinstatement of the 25% assessment will have a substantial tax increase to the applicant.
5. The criteria for renewing the Class 8 tax incentive is broadly defined as "necessary and beneficial to the local economy." Consideration of the establishment of a Class 8 tax incentive when a project is developed and the level of investment/reinvestment at the time of construction can be significantly different compared to the renewal. Ten years later, the Board may wish to consider "but for" this tax incentive would the business be successful and is the application distinguishable from the ongoing investment any other business makes. The Board developed specific criteria for establishing a Class 8 incentive; you may wish to establish specific criteria in considering an application for renewal as well.
6. The Village's use of Class 8 has been a useful economic development tool, and one that I would characterize as successful for the Village. The use of Class 8 has leveled the playing field amongst other south suburban communities eligible to award the incentive and responsive to the generally higher property taxes in Cook County

compared to Will County and Indiana. In a quick survey of other communities, although very few renewals have yet to occur, both Homewood and Tinley Park have awarded renewals.

Attached are the following materials which may be helpful in your discussion:

1. The Resolution Establishing Criteria to be met by Petitioners Seeking to Obtain the Village's Endorsement of a Class 8 Tax Incentive Application
2. Cook County Class 8 Eligibility Bulletin

A policy discussion of the Board's interest in supporting Class 8 tax incentive renewals is scheduled for the November 18, 2013 Village Board meeting. Should the Board wish to establish criteria for supporting a Class 8 tax incentive renewal, those criteria could be prepared for a resolution for consideration at the December 2, 2013 meeting.

RESOLUTION # 03-19

# A RESOLUTION ESTABLISHING CRITERIA TO BE MET BY PETITIONERS SEEKING TO OBTAIN THE VILLAGE'S ENDORSEMENT OF A CLASS 8 TAX INCENTIVE APPLICATION

**WHEREAS,** the Corporate authorities of the Village of Flossmoor desire to establish criteria to be used by the Village in the evaluation of requests by petitioners seeking the Village's endorsement of a petitioner's application to Cook County for Class 8 real estate tax incentives.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Flossmoor as follows:

Each petitioner who seeks the Village's endorsement of the petitioner's Application for Cook County Class 8 Real Estate Tax incentives shall submit written evidence to the Planning and Zoning Administrator showing that the petitioner has submitted, complies with or meets each of the following criteria:

1. Petitioner's request for a Resolution in support of her application for Class 8 incentive must be submitted to the Village prior to the submittal of her application to the County Assessor's office.

2. Petitioner must submit a statement of her intent to apply for the Class 8 incentive as part of any petition for land use, zoning or other types of petitions that will be considered by any Village Boards or Commissions.

3. Petitioner's application to Cook County for the Class 8 incentive must be made after her request to the Village and prior to her application for a building permit.

4. Petitioner shall demonstrate in her written evidence submittals to the Zoning Administrator that her proposed development is consistent with the Village's overall economic development objectives of strengthening existing commercial areas and expanding the Village's non-residential tax base.

5. Petitioner shall demonstrate in her written evidence submittals to the Zoning Administrator that granting of the incentive will not result in a reduction of the property tax revenue currently generated by the property for which the incentive is being applied. Petitioner shall provide the Zoning Administrator with a detailed financial analysis documenting this fact.

6. Petitioner shall demonstrate in her written evidence submittals to the Zoning Administrator that the property for which the incentive has been requested is

currently vacant land, vacant building and/or tax delinquent property, whether vacant or improved.

7. Petitioner shall demonstrate in her written evidence submittals to the Zoning Administrator that "but for" the incentive the project would not be economically feasible and the project would not proceed if the request is denied.

8. Petitioner's written evidence submittals to the Zoning Administrator shall acknowledge receipt of a copy of this Resolution and include a statement that her submittals are complete and that they address each of the criteria established by this Resolution.

**BE IT FURTHER RESOLVED,** that no request for the Village's endorsement of a Class 8 application shall be advanced for consideration by the Mayor and Board of Trustees until such time as all submittals required by this Resolution have been received and reviewed for completeness by the Zoning Administrator or his designee and found by him to be complete. At such time as the Zoning Administrator has received and reviewed for completeness the submittals required by this Resolution, and found by them to be complete, he shall advance the request and submittals, together with such other information or report as he may deem appropriate for the consideration of the request, to the Village Manager for inclusion on an agenda of a Meeting of the Mayor and Board of Trustees.

This Resolution shall be effective immediately upon its passage.

PASSED this 1st day of DECEMBER, 2003.

VOTE: BRAUN, GUMMERSON, LAMBERT, MINGA, MITROS

AYES: BRAUN, GUMMERSON, LAMBERT, MINGA, MITROS

NOES: NONE

ABSENT: HOAG

APPROVED: Roger D. Molski
Mayor

ATTEST:
Pamela S. Hudson
Village Clerk

ERM/lsa
112503

COOK COUNTY ASSESSOR
JOSEPH BERRIOS

COOK COUNTY ASSESSOR'S OFFICE
118 NORTH CLARK STREET, CHICAGO, IL 60602
PHONE: 312.443.7550 FAX: 312.603.3616
WWW.COOKCOUNTYASSESSOR.COM

# CLASS 8
# ELIGIBILITY BULLETIN

### *Cook County Living Wage Ordinance*

Please be advised that every applicant for an industrial Class 8 incentive will be required to provide an affidavit to the Assessor's Office to confirm compliance with the Cook County Living Wage Ordinance.

### *The Class 8 Incentive and Its Benefits*

The Class 8 real estate tax incentive established by the Cook County Real Property Assessment Classification Ordinance ("Ordinance") is designed to encourage industrial and commercial development in areas of the County which are experiencing severe economic stagnation. Class 8 is structured to permit the Assessor, upon application of the local governing body, to certify that such areas are in need of substantial revitalization. In addition, pursuant to an amendment to the Classification Ordinance, property located in any of the five townships: Bloom, Bremen, Calumet, Rich and Thornton or any property obtained through the Cook County Tax Reactivation Project is eligible for Class 8 without any application from the local governing body for certification of an area. Within an eligible certified Class 8 area (the "Subject Area"), all subsequent new construction, substantial rehabilitation or reutilization of abandoned buildings, developed or reoccupied for industrial or commercial use, may qualify for the Class 8 incentive. Prior to undertaking development activities in the subject area, property owner or developer must make application to the Assessor. *(see "Application Procedure for Individual Properties" below)*

This incentive assesses qualifying real estate at a reduced assessment level for a period of twelve years from the date that new construction or substantial rehabilitation is completed and initially reassessed or, in the case of abandoned property, from the date of substantial reoccupation. Class 8 assessment levels are ten percent (10%) of market value for ten years, fifteen percent (15%) in year eleven and twenty percent (20%) in year twelve. This constitutes a substantial reduction from the twenty-five percent (25%) at which industrial and commercial properties are commonly assessed. The incentive may be renewed, as described on page 7.

"In need of substantial revitalization" is defined in the Classification Ordinance as follows:

> "An area no less than 10 contiguous acres or more than 1 contiguous square mile in size which is in a state of extreme economic depression evidenced by such factors, as defined in the rules and regulations as promulgated by the Office of the Cook County Assessor, among others, as (a) substantial unemployment; (b) a low level of median family income; (c) aggravated abandonment, deterioration, and underutilization of properties; (d) a lack of viable industrial and commercial buildings whose absence significantly contributes to the depressed economic and unemployment conditions in the area; (e) a clear pattern of stagnation or decline of real estate taxes within the area as a result of its depressed condition; (f) a manifest lack of economic feasibility for private enterprise to accomplish the necessary modernization, rehabilitation and development of the area without public assistance and encouragement; and (g) other factors which evidence an imminent threat to public health, welfare and safety." [74-62]

The reduced assessment classification applies to new construction and reoccupied "abandoned" properties in their entirety, including the land upon which they are located. For projects involving substantial rehabilitation of existing structures, the reduced assessment level applies only to the added value attributable to the rehabilitation of the structure. If vertical or horizontal square footage has been added to the improvements, the land will also receive the incentive level of assessment, in the proportion that the square footage added by the rehabilitation bears to the total square footage of the improvements on the parcel. ***(Please note that the additional value attributable to the rehabilitation for assessment purposes is likely to be lower than the actual amount spent on the rehabilitation.)***

Under the Ordinance, "abandoned property" qualifies if it consists of:

> "Buildings and other structures that, after having been vacant and unused for at least 24 continuous months, and purchased for value by a purchaser in whom the seller has no direct financial interest." An exception to this shall be, "if the municipality or the Board of Commissioners, as the case may be, finds that special circumstances justify finding that the property is 'abandoned' for purpose of Class 8. The finding of abandonment, along with the specification of the special circumstances, shall be included in the resolution or ordinance supporting and consenting to the incentive application. Not withstanding the foregoing, special circumstances may not be determined to justify finding that a property is deemed "abandoned" where:
>
> A. There has been a purchase for value and the buildings and other structures have not been vacant and unused prior to such purchase; or
>
> B. There has been no purchase for value and the buildings and other structures have been vacant and unused for less than 24 continuous months.

If the ordinance or resolution containing a finding of "special circumstances" is that of a municipality, the approval of the County Board of Commissioners is required to validate such a finding that the property is deemed "abandoned" for purposes of the incentive, and a resolution to that effect shall be included with the eligibility application.

*Application Procedure for Certification of an Area*

An Application seeking certification of an area as Class 8 can be filed only by the municipality in which the area is located, or by the Cook County Board of Commissioners if the property is located in an unincorporated area. The municipality or the County Board, as the case may be, must first adopt a resolution or ordinance stating that the Subject Area is in need of revitalization and that, without public assistance, development of the area cannot be accomplished. For an application for Class 8 certification of the area, a certified copy of the resolution or ordinance must be submitted to the Assessor along with data satisfying the Classification Ordinance definition of an area "in need of substantial revitalization". The application must include ample documentation of the depressed condition of the Subject Area and the surrounding "community area".

"Community area" is defined in Section 74-62 of the Ordinance as:

> "An area within the City of Chicago so designated and identified by the Social and Economic Characteristics of Chicago's Population: Community Area Profiles, December, 1992, or revisions thereto, or in Cook County outside the City of Chicago, as defined by the municipality concerned or by the County in unincorporated areas." [Section 1(B)(10)]

The seven Section 74-62 factors indicating an area "in need of substantial revitalization", with suggestions for documentation (all data should cover at least 6 years), are as follows:

A. Substantial unemployment

Data relating to this condition is available from the Illinois Department of Employment Security for municipalities and community areas. The data should demonstrate a pattern or trend of employment below levels found in the rest of the County.

B. A low level of median family income

Data for this condition is in the Social and Economic Characteristics of Chicago's Population: Community Area Profiles, December, 1992, for the City of Chicago and in the U.S. Census of Population and Housing, for suburban areas. Data might also be presented showing a pattern or trend of above average, poverty level income in the area.

C. Aggravated abandonment, deterioration, and underutilization of properties

For residential property in the subject or surrounding areas, data for this condition will be found in the Housing Characteristics of Chicago's Households: Community Area Profiles, December, 1992. For commercial and industrial property, studies by realtors, financial institutions, appraisers and developers may be used.

D. A lack of viable industrial and commercial buildings whose absence significantly contributes to the depressed economic and employment conditions in the area

As in item C, subject and surrounding area data for this condition may be gathered from commercial and industrial realtors, financial institutions, appraisers and developers.

E. A clear pattern of stagnation or decline of real estate taxes within the area as a result of its depressed condition

Documentation for this condition may be gathered from data on real estate taxes and assessments, delinquencies, tax sales and forfeitures for properties in the subject and surrounding areas.

F. Manifest lack of economic feasibility for private enterprise to accomplish the necessary modernization, rehabilitation and development of the area without public assistance and encouragement

Data for this condition may be gathered from surveys of the area indicating trends in new construction, rehabilitation and abandonment and for trends of business movement into and out of the area. The source and extent of any public assistance given in the subject and surrounding areas should be identified.

G. Other factors which evidence an imminent threat to public health, welfare and safety

Other data relating to general socio-economic factors in the subject and surrounding areas may be included here, such as crime statistics, fire statistics and building code violations.

Proof of "need [for] substantial revitalization" factors is cumulative and the Assessor need only be convinced that the overall pattern indicates economic stagnation. The absence of one of these factors, therefore, will not necessarily defeat the Class 8 Application. Since the Assessor may consider data for the "community area" surrounding the Subject Area, the local government should include this information in its Application. Also, factors evidencing the need for substantial revitalization, which are significantly more severe in the subject or surrounding areas than in the County as a whole, are of special importance in the Assessor's review of the Application.

In addition to the data evidencing the need for "substantial revitalization", the following documentation should also be supplied to the Assessor:

1. Five copies of the Application.
2. A current Sidwell map to a scale of 200 feet per inch, mounted and covered by acetate, clearly marked to identify the precise boundaries of the Subject Area. Permanent Index Numbers (PINS) should be current and undivided (partial PINS are not acceptable unless covered by a division petition on file with the Assessor's Office).
3. Four soft copies of the Sidwell map described above.
4. A plat of survey or other document verifying the total acreage of the Subject Area.
5. A description and map of the "community area", if the Subject Area is located in the City of Chicago, or of the municipality, if located in an area outside of Chicago.

Finally, while the municipality or the County Board is the formal applicant for Class 8 designation of an area, the community as a whole is the anticipated beneficiary. Other interested parties, including developers and community groups, may provide information in support or toward completion of an Application.

The Assessor will review the Application and supporting data and determine whether the area should be certified as "in need of substantial revitalization". Once granted, the certification will continue for five years and may be extended for one additional five-year period upon reapplication by the local government. Such application for an extension must be filed during the period between one year and six months prior to expiration of the initial five-year period. The Assessor will notify the local government one year prior to the expiration of the initial five-year period.

### *Application Procedure for Individual Properties*

Once the Subject Area has been certified as "in need of substantial revitalization", individual property owners and developers within the area may apply to the Assessor for Class 8 classification for any new construction, substantial rehabilitation or re-occupancy of abandoned property for industrial or commercial use. Individual applications may similarly be made for properties located in any of the following five townships: Bloom, Bremen, Calumet, Rich and Thornton or any property obtained through the Cook County Tax Reactivation Project. The Class 8 Incentive Application for an individual property must be accompanied by a certified copy of an ordinance or resolution by the local government (or the County Board if the property is located in an unincorporated area) stating that the specific project is consistent with an overall plan for rehabilitation of the area. If a resolution is unavailable at the time the application is filed, a letter from the municipality or the County Board stating that a resolution or ordinance supporting the incentive has been requested must be filed instead. If the applicant is seeking to apply based on the reoccupation of abandoned property and will be seeking a finding of "special circumstances" from the municipality, in addition to obtaining a letter from the municipality confirming that a resolution or ordinance supporting the incentive has been requested, the applicant must also file a letter from the County Board confirming that a resolution validating a municipal finding of special circumstances has been requested. If at a later date the municipality or the County Board denies the applicant's request for a resolution or ordinance, the applicant will be deemed ineligible for the Class 8 incentive, whether or not construction has begun. In all circumstances, the resolution must be submitted by the time the applicant files an "Incentive Appeal Form" requesting the actual class change. A copy of a municipal resolution or ordinance will be forwarded by the Assessor's Office to the secretary of the Cook County Board of Commissioners for distribution to the Commissioners from the affected districts.

Individual Class 8 applications for properties located within an eligible Class 8 areas, must be filed prior to the commencement of construction, rehabilitation or reoccupation. Upon completion of construction or reoccupation, the applicant must submit an "Incentive Appeal Form", requesting that the property be reclassified to Class 8. At the time of filing the appeal, an appeal fee of $100.00 must be paid.

The following documentation should be submitted in support of an individual Class 8 application:

A. A property description including the address, permanent index number(s), legal description, site dimensions and square footage, and building dimensions and square footage.

B. A complete list of all owners, developers, occupants and other interested parties (including partnership owners and beneficiaries of a land trust) identified by name, address and nature and extent of interest.

C. A precise description of any industrial and commercial use of the property along with non-industrial or non-commercial uses, and the zoning specifications for the property.

D. Special information relating to the type of development planned, as follows:

1. For new construction or substantial rehabilitation:

   a. a current plat of survey (if available)
   b. floor plans or schematic drawings
   c. building permits, occupancy permits and wrecking permits with date of issue, when available (building permit and occupancy permit will be required in the post construction application)
   d. proposed date of construction start
   e. a description of the extent of construction or rehabilitation, and the estimated cost.
   f. the estimated date of completion

2. For reutilization of abandoned property:

   a. Evidence of the duration of abandonment. This may be satisfied by affidavits and records such as utility bills, Internal Revenue Service statements, certified business records, records of building code violations, etc.
   b. Evidence of purchase for value, such as a sale contract, recorded deed, assignment of beneficial interest, or real estate transfer declaration, or closing statement.
   c. Evidence of re-occupancy, such as sworn statements by persons with knowledge, occupancy permits and utility statements.
   d. For reutilization of property where the duration of abandonment based on special circumstances:

      - A copy of the finding of special circumstances by the municipality in which the real estate is located (or the County Board if the property is located in an unincorporated area) stating its approval of the abandonment period as well as a specification of the circumstances underlying its finding must be included in the resolution or ordinance supporting the incentive and must be filed at the time of the Class 8 Incentive Application for an individual property.
      - Where the finding is by a municipality, a resolution from the County Board stating its validation of the abandonment must also be filed at the time of the Incentive Application.

During the term of the incentive, the Class 8 recipient must file a triennial affidavit attesting to the use of the property and the number of workers employed at the Class 8 site. The Assessor will mail the affidavit to the Class 8 recipients at the time of their triennial reassessments. The affidavit must be verified and returned to the Assessor within three weeks. Failure to file the triennial report within that time will result in the loss of the incentive.

Class 8 classification may be renewed during the last year in which a property is entitled to a 10% assessment level or when the incentive is still applied at the 15% or 20% assessment level. A renewal application must be filed, along with a certified copy of a resolution or ordinance adopted by the municipality in which the real estate is located (or by the County Board, if the property is located in an unincorporated area of Cook County). The resolution or ordinance must expressly state that the municipality or County, as the case may be, supports and consents to the renewal of the Class 8 incentive and that it has determined that use of the property is necessary and beneficial to the local economy. The notice of intent to request renewal will be forwarded by the Assessor's Office to the Cook County Board. The owners must notify the Assessor's Office of their intent to request this renewal prior to their requesting a resolution or ordinance from the municipality or County Board. The number of renewal period requests is not limited.

**Questions about the Class 8 incentive program may be directed to the Incentives Department of the Cook County Assessor's Office, 118 N. Clark, 3rd Floor, Chicago, IL 60602, (312) 603-7529.**

**TO:** Bridget Wachtel, Village Manager
**FROM:** Allison Matson, Assistant Village Manager
**DATE:** March 16, 2020
**SUBJECT:** Presentation of Flossmoor Marketing Campaign

FLOSSMOOR

Last year, the Village engaged Tiny Bold Creative to develop a marketing campaign with the goal of attracting new residents to Flossmoor. Since then, a small team including Mayor Braun, Trustee Mitros and staff has been working with Tiny Bold to choose a message and design for the campaign that builds on the branding work that the Village completed in 2017. We owe our thanks to resident Juan Woodbury, senior vice president at Leo Burnett, who lent us his time and expertise during the process.

We are excited to share the campaign with you on Monday, March 16. As part of the agreement, Tiny Bold formatted the ads for our selected advertising channels: Metra platforms, print (magazine) and digital (social media and websites). Tiny Bold is also building out the website www.discoverflossmoor.com and an evergreen print brochure. We anticipate the website, which will have a marketing angle, will be completed over the next few months; in the meantime, we will build out a landing page for discoverflossmoor.com on our existing website with more information for prospective residents.

The feel of the campaign is warm and welcoming and evokes a place you'll want to call home. The campaign that we're presenting fulfills the following goals:

- Get Flossmoor on people's radar if they've never heard of it before.
- Separate Flossmoor from Homewood-Flossmoor to those who may be aware already.
- Reach audiences that have an appreciation of culture, diversity, inclusion, community pride, and the arts.
- Catch the eye of people, whether on a Metra platform, website ad, or magazine.

Our audience is a family that is looking for a permanent home, likely selling a starter home or condo and looking to move up. For that reason, we intended our campaign to be more sophisticated and serious than it would be if we were looking for a first-time homebuyer as this home purchase could be their last home purchase. It is reflective of the sentiments we heard from current residents of Flossmoor during the branding work. We value a campaign that would be considered genuine by our current residents.

To measure our efforts, we set a range of goals that will indicate whether or not our non-digital campaigns are effective, as the digital ads will provide specific insights to their effectiveness. The non-digital measurements we identified include a decrease in the number of days a home is on the market, closing the gap between a home's list and sale price, a reduction in home vacancies, lower foreclosure rates, and an increase in home sales between $300,000 and $500,000.

Following the presentation to the Board on Monday, we will begin to launch the campaign, initially focusing on Metra platforms and digital ads. We have selected two Metra stations to start: 59th Street to target the University of Chicago/Hyde Park area and Clybourn, which serves the Bucktown neighborhood. We believe we'll get the most value from social media and other digital ads and we'll be able to adjust locations of the ads based on performance.

The initial budget set for our campaign is $13,000 with $6,000 dedicated to our Metra platform ads and $7,500 split between digital and social media advertising. With the $6,000 Metra budget, we can set ads at four different stations for up to three months. By starting with two Metra platform ads, we can assess their effectiveness and decide at that point whether or not we want to move our ads to alternate stations.

Likewise, our digital advertising budget will be split between digital media providers (i.e. Chicago magazine, Crain's Chicago Business) and our social media platforms (Facebook and Instragram). Along with our print campaign, these are initial budget numbers and will allow us the flexibility to test different combinations of advertisers throughout the campaign, which is an important aspect in measuring a campaign's success.

**TO:** Bridget Wachtel, Village Manager
**FROM:** Allison Matson, Assistant Village Manager
**DATE:** March 16, 2020
**SUBJECT:** Discussion of FY21 Event Budget and Additional Funding Request for Diversity & Inclusion Programming

FLOSSMOOR

As the Board considers the FY21 budget, staff is seeking input on the future of the Village's events. Over the past few years, we've added or expanded several events to generate more excitement around events as well as to be more inclusive; however, those new events come with an additional cost. In addition, existing events have increased in cost as we have expanded the scope to invigorate events like Winterfest and Movies in the Park.

Our premier event, Flossmoor Fest, has steadily become more expensive due to fest infrastructure costs. We have not significantly expanded the entertainment or rides, though we have received community feedback asking to begin the Fest earlier, expand the ride selection and add music at the south end of the Fest. We have also heard members of the community ask for additional events in the downtown and in other neighborhoods.

Below is a list of our FY20 events, an approximate cost for each and a proposal for the event in FY21. In general, any event with a band and stage will cost at least $5,000; however, last year, we added a small Hispanic Heritage Month celebration with a band for 90 minutes on the front steps of the library for approximately $800, including the cost of the band and staff time. An event of this scale may be an option to increase the number of events; however, we would be limited in the bands who are willing to play acoustically with limited sound setup.

The list below does not include the Hidden Gem Half Marathon, which required significant staff time for the Village's role in planning and execution in its first year. We were reimbursed for the cost of police officers for the date and will look closely at staff costs this year to recoup those as well. We have also received the request for the House Music Fest, which would close the downtown on Saturday, August 8, although the event is still pending.

We recognize that community events have value in building community relationships, and we want to maximize the return on that investment. As the events stand now, we are at maximum capacity for staff, with most of the event planning falling on the part-time Program & Event Coordinator position, who also has other responsibilities. We have been in regular communication with the restaurant owners in the downtown to be supportive of their needs at our events, especially those that close downtown streets. If the Board has any specific thoughts on the allocation of resources on events, that input will be helpful as we move forward.

Here are some key questions to consider:

1. Is the Board supportive of smaller scale events in front of the Flossmoor Public Library for Pride, Juneteenth and Hispanic Heritage Month?
2. Should the Village allocate additional funding to Flossmoor Fest to add more rides and

minimize the lag between the end of the Hidden Gem Half Marathon and the Fest?

3. What is the community's tolerance for shutting down the downtown for events that are not sponsored by the Village?

4. Should the Village expand events to other neighborhoods? Examples could include additional outdoor movies.

| Event | FY20 Approximate Cost | FY21 Proposal | FY21 Date |
|---|---|---|---|
| Martin Luther King, Jr. Day of Service | $1,500 | No Change | January 18, 2021 |
| Flossmoor Pride | $5,000 | Scale back to a celebration on the front lawn of the Flossmoor Public Library, which will allow streets to stay open but also allow for a band or choir performance. Restaurants will participate. Cost will be lower. | June 5, 2020 |
| Juneteenth | N/A | Similar to the Pride event, hold a performance on the library steps in celebration of Juneteenth. | June 19, 2020 |
| Beer Fest | $15,000 (offset by revenues of approximately $9,000 in FY20; revenues depend on ticket sales) | Move the event to June to take advantage of warmer weather in an attempt to increase attendance. Concentrate the vendors closer together on Sterling, which could leave the area north of the traffic circle open to some traffic. | June 27, 2020 |
| National Night Out | $1,500 | No change | August 4, 2020 |
| Back to School Celebration/Movie in the Park | $1,500 | Movies in Our Parks was a joint effort of the Villages of Homewood and Flossmoor and the two libraries. Over the past few years, each community has run its own event. We have expanded our event to invite the schools. Last year's event was held on a Saturday; at the request of District 161, it will be return to a Friday this year. | August 14, 2020 |
| Hispanic Heritage Month Celebration | $800 | No change. The performance by Cielito Lindo was well-received and demonstrated that the Library is a good location for a smaller scale event. | October 2, 2020 |
| Winterfest | $1,800 | At this time, staff is not proposing any changes. The event was originally a Flossmoor Business Association event, but their participation dwindled. We have received some feedback that it should be a larger event. One potential change would be to make it an outdoor market a la Chriskindlmarket; the owners of LouLou Belle who are Flossmoor residents have shown interest but that is very preliminary. | December 5, 2020 |

In addition to the events above, the Village also sponsors Recyclepalooza, a Community Clean-

Up Day and supports events like the Fourth of July Parade and the Baseball Parade, Bike the Gem, Pumpkin Smash and Small Business Saturday. These events are low cost but do require staff resources.

**Additional Funding Request**

As part of the FY 21 budget, staff is requesting $10,000 for programs related to Diversity & Inclusion. This funding amount would provide a set-aside for community programming related to diversity and inclusion. Examples of uses of the funding include outside speakers, training for commissioners and staff, and community celebrations of diversity, such as Pride month, Juneteenth and entertainment for Hispanic Heritage Month. In the past few years, funding for these activities have come from the Community Relations Commission budget or other line items. This set-aside would allow the CRC and staff to be intentional about planning for activities for the fiscal year. Based on the attendance at the ADL's State of Hate presentation last year and the Underground Railroad event (more than 100) on March 5, we know there is an appetite for this programming. Where possible, we will look for sponsorships and continue to partner with our intergovernmental partners to increase our reach and share costs.

**TO:** Bridget Wachtel, Village Manager
**FROM:** Allison Matson, Assistant Village Manager
**DATE:** March 16, 2020
**SUBJECT:** Discussion of an Additional Funding Request for Membership in the GIS Consortium

FLOSSMOOR

The purpose of this memo is to provide information on the FY21 Additional Funding Request to join the GIS Consortium, which provides a Geographic Information System (GIS) for more than 30 suburban communities. GIS will help staff to manage information on properties and infrastructure more efficiently, as well as communicate information on infrastructure more effectively with Village residents. The first-year cost is $73,244, which includes the software license, computer equipment and on-site staffing to administer and support the Village's use of the program. This is an on-going cost, although subsequent years are slightly lower because the first year includes startup equipment purchases. The management team supports the funding of this program, recognizing that it is long overdue.

GIS is a software system that has been common in government since the 1990s. GIS is both a mapping system and an asset management system and allows Village staff across departments to manage and view all details associated with a property or infrastructure asset in one software application. For example, a staff member could click on an address and view zoning information, parkway tree status, code violation history, building permit data, water meter age, and much more. Police and Fire could access electric and gas main locations and visualize crime or call volume data.

Currently, this information is managed in multiple spreadsheets and software systems, as well as in paper files. The GIS system will provide an interface for bringing all the information into one database. It is also a powerful mapping tool for infrastructure and can help the community visualize infrastructure funding needs. The Village currently produces maps using Computer-Aided Drafting (CAD) software, which is helpful for engineering purposes but labor intensive and ineffective at using data to tell the story behind the picture.

The Village is proposing to join the GIS Consortium at this time in part, because the Metropolitan Water Reclamation District (MWRD) is now requiring Villages to submit maintenance and assessment work in a GIS format. This will be required for our Infill & Infiltration (I&I) data, Phase IV Sanitary Sewer Rehab plan and the National Pollutant Discharge Elimination (NPDES) inspection program. Additionally, the Village has not yet developed a comprehensive sidewalk inventory because it is not practical or efficient to do so outside a GIS program. There are a few other options to fulfill the GIS requirements for MWRD, but they do not provide the organization-wide benefit of the GIS Consortium. Alternatives includes contracting with an engineering company such as Baxter & Woodman or joining the SSMMA GIS Consortium. Both of these options provide limited organization-wide benefit because they would be project-based rather than developed to unify the Village's data and help staff better track assets and assist in our various decision-making processes. Finally, the Village could also elect to purchase the software license and develop the program in-house, but the project would be unsustainable without hiring a minimum of one staff person to support the use of the software.

**Background on the GIS Consortium**

The GIS Consortium is a cooperative of more than 30 suburban communities that contract with the firm Municipal GIS Partners (MGP) for GIS services. Each community pays an annual membership fee based on their community's square miles. In exchange for the fee, MGP provides an on-site GIS consultant who manages the GIS system and assists the staff in identifying and implementing projects to better use the data. The on-site time allocated to the community is based on the community's square miles. For Flossmoor, the site analyst would be on site, likely in Public Works, for three days every two weeks. MGP has personnel management responsibility and a Board of the GIS Consortium oversees the program and manages the contract with MGP.

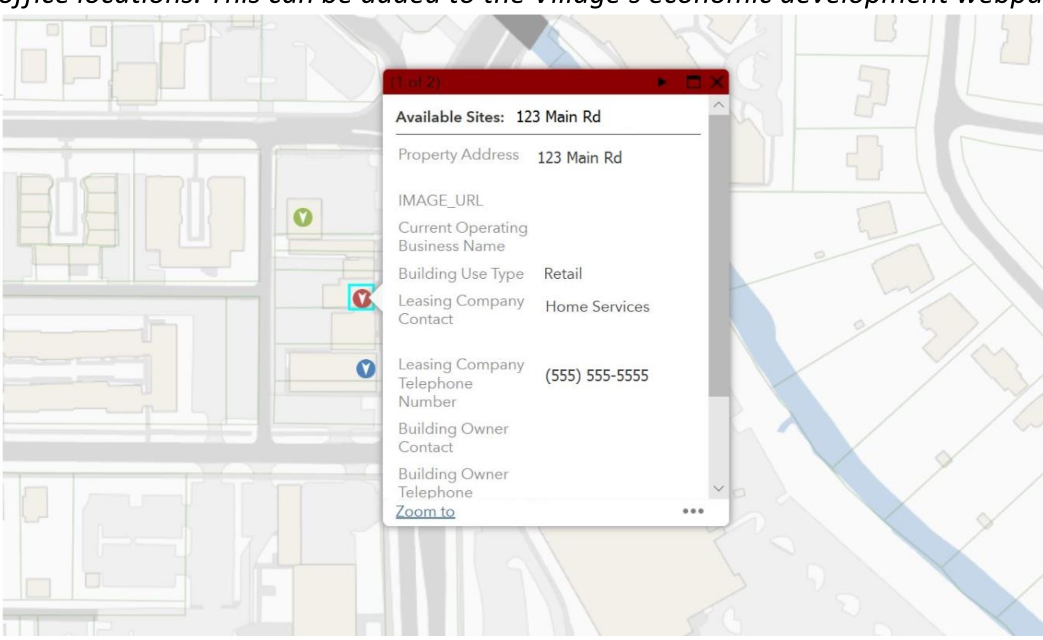
**Example Projects**

The GIS Consortium provides a resource of example projects that help demonstrate the value of a GIS system. The website can be found here: http://bit.ly/2vDP4C3. Any project that has been developed for any member municipality would be available to Flossmoor. Projects that will be especially useful to the Village over the next few years include mapping flood damage reports from the September 2019 flood, mapping water meter locations, mapping vacant homes and code enforcement violations and mapping street conditions and sidewalk hazards. The benefit of the Consortium is that we will have the support of an on-site analyst who is an expert in the technology and can ensure we're maximizing the system in a manner consistent with other communities' use.

Below are some examples from other GIS Consortium members that show how they've used the program.

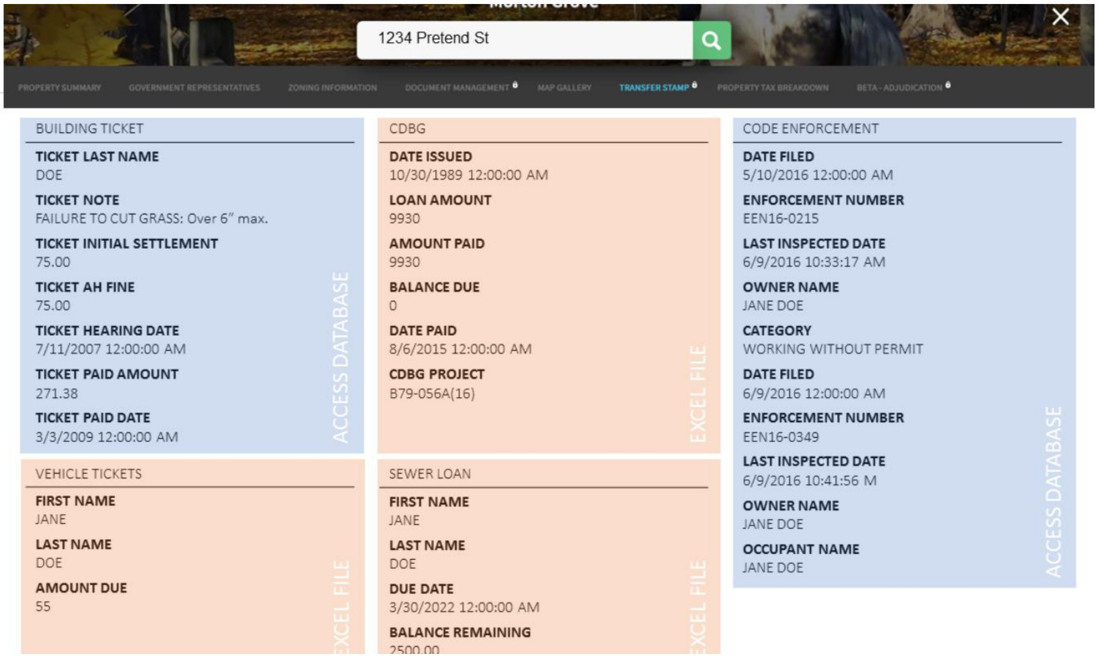
**Example 1: Available Properties for Economic Development**

*GIS uses information layers that can be turned on and off. One layer can be available retail or office locations. This can be added to the Village's economic development webpage.*



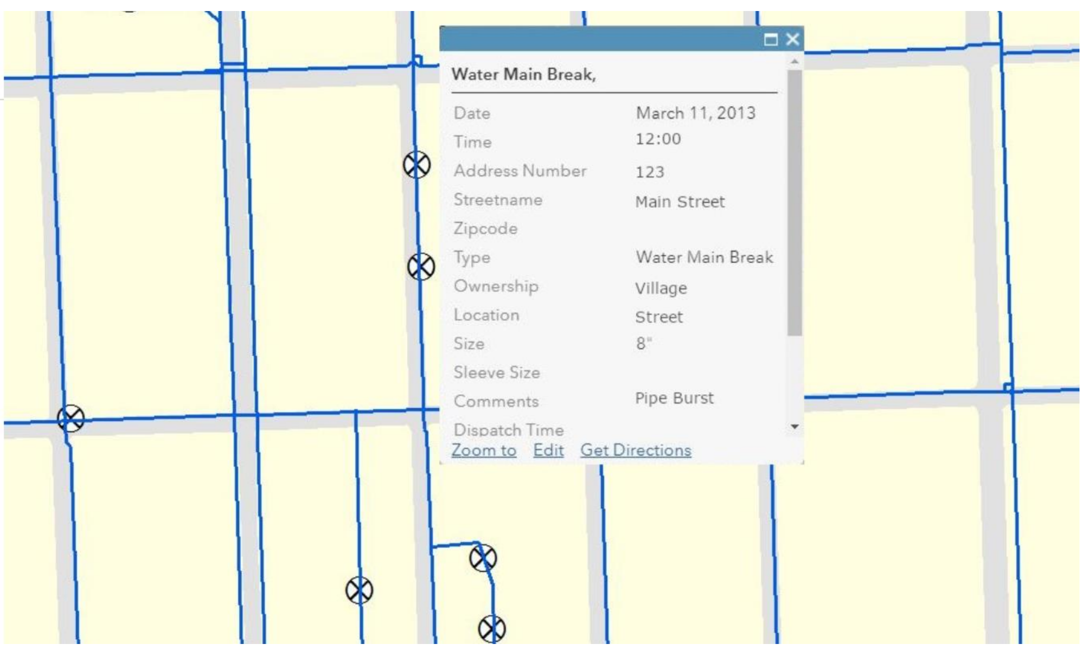
**Example 2: Code Enforcement Violations**

*Using the BS&A program as a source, GIS can aggregate all of the information for a property.*

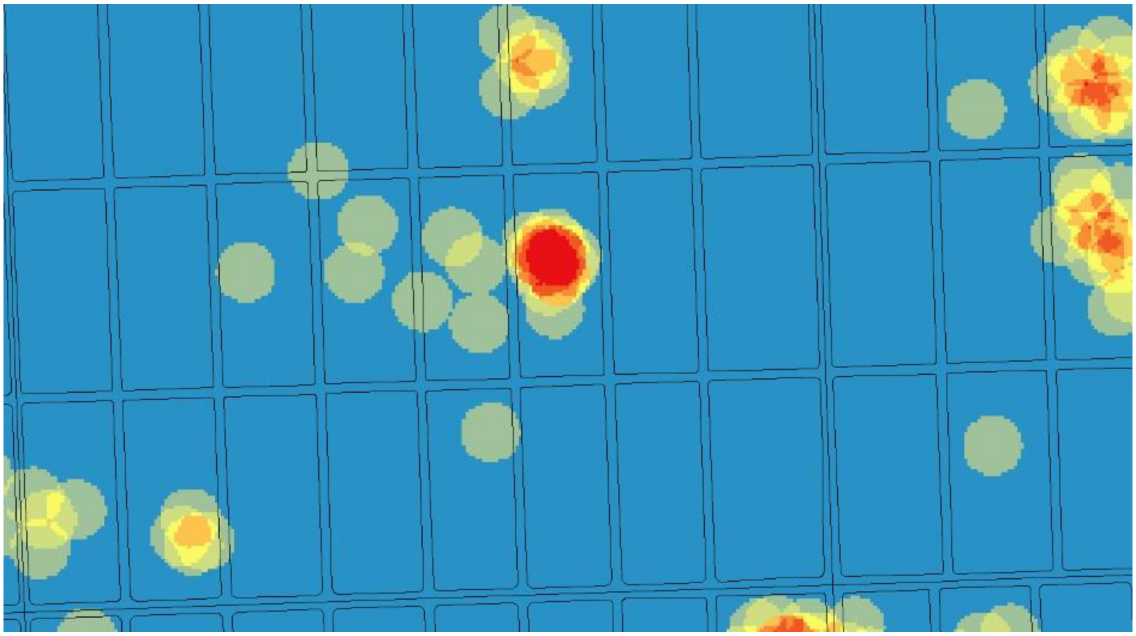



**Example 3: Water Main Breaks**

*Staff will be able to more easily analyze the concentration of water main breaks, identify affected residences and see whether any lead service lines are located in the vicinity.*



***Example 4: Emergency Incident Mapping***
*Using GIS, staff will be able to analyze trends in emergency incidents and calls for services. Heat maps, such as the one below, could also be used to analyze flood calls, code enforcement issues and crime reports.*



**<u>Current Data Management</u>**
Currently, the Village's asset data is managed in departments in paper files or Excel spreadsheets. Below is a preliminary list of the data that would instead be managed in the GIS database. The GIS system will interface with BS&A to allow staff to update data regularly.

- Code enforcement violations
- Traffic control (stop signs)
- Parking regulations (4-hour, no parking, etc.)
- Water, sanitary, storm utility atlas
- Fire hydrant maintenance and flow data (annual)
- Water valve maintenance data
- Water main break locations
- Water main improvement program data
- Water meter inventory
- Water shutoff box locations
- Lead water service locations
- Sanitary sewer basement back-up locations
- Sanitary sewer overflow locations
- Sanitary sewer blockages
- Sanitary sewer repairs and maintenance
- IEPA NPDES storm sewer outfall inspection program
- Storm sewer maintenance and repairs

- Storm sewer improvements
- Street and yard flooding locations
- Street pavement management program
- Street pothole and patching locations
- Pavement marking program
- Snow route map
- Sidewalk inventory data
- Sidewalk replacement program
- Concrete repair locations
- Street sign inventory data
- Parkway tree inventory
- Parkway tree trimming and removals program
- Parkway tree planting data
- Ground repair locations
- Resident complaint locations
- CRS resident flood map determinations
- Village address map
- Village zoning map
- Village jurisdiction map
- Village event maps
- Street light inventory
- Contract landscape maintenance program

Attached is a memo from Assistant Fire Chief Damm regarding the use of the tool in the Fire Department and the GIS Consortium’s proposal.

**Attachments**

GIS Consortium Discussion Paper

Memo from Assistant Chief Damm regarding GIS in the Fire Department

# Discussion Paper
# for the Village of Flossmoor

*A collaborative approach to GIS*

MGP, Inc. | 701 Lee Street, Suite 1020, Des Plaines, IL  60016

# Contents

## Current Situation

Flossmoor has been researching their options for GIS for years now and it is now a funding priority. The community has considered going with an engineering firm because of the need to be compliant with the Metropolitan Water Reclamation District (MWRD) requirements, but they also feel that they may be limiting because of an engineering firm's heavy emphasis on Public Works. They would like a GIS that benefits all departments in the community.

Today Flossmoor does have any staff that use Esri licenses to do GIS work but rather rely on experts who can support projects that they need to move forward.

In talking with Allison Matson, John Brunke, and Dan Milovanovic on staff there was a lot of energy and excitement about the efficiency a GIS could create. Things like accessing real-time reports, seeing a full history on a property, and providing higher customer service inspires all of them!

Flossmoor is also part of a consolidated dispatch center known as ECOM which includes Country Club Hills, East Hazel Crest, Glenwood, Hazel Crest, Homewood, Riverdale, South Holland and Thornton.

## Desired Outcomes

The Leadership Team in Flossmoor identified the following summary of outcomes for their GIS program.

- *Manage and maintain accurate details about community assets* to support forecasting of improvements to the water and sewer systems, and be compliant with MWRD requirements
- *Ease of access to community data across the village enterprise* to be responsive to questions and inquiries from the public
- *Create GIS as the one stop shop* to discover all the details available on a property
- *Enhance communication with the board and constituents* by using maps to tell the story

## Budget

| Village of Flossmoor - GIS Budget | | | | | |
|---|---|---|---|---|---|
| **GIS Consortium Allocation Math: 27%. This budget 30% Direct and 30% Shared Allocation** | | | | | |
| **PROGRAM STAFFING** | **2020** | **2021** | **2022** | **2023** | **2024** |
| Site Analyst | 44,937 | 46,285 | 47,674 | 49,104 | 50,577 |
| Shared Analyst | 9,115 | 9,388 | 9,670 | 9,960 | 10,259 |
| Client Account Manager | 5,238 | 5,395 | 5,557 | 5,724 | 5,895 |
| GIS Manager | 3,350 | 3,451 | 3,554 | 3,661 | 3,770 |
| PROGRAM STAFFING SUB-TOTAL | 62,640 | 64,519 | 66,455 | 68,448 | 70,502 |
| **LAYER DEVELOPMENT** | | | | | |
| Photogrammetric Mapping | | | | | |
| Rapid conversion | | | | | |
| Other - | | | | | |
| LAYER DEVELOPMENT SUB-TOTAL | | | | | |
| **NEW HARDWARE** | | | | | |
| GIS Workstation | | | | | |
| GIS Server | | | | | |
| Plotter/printer | | | | | |
| GIS Thin-client | 1,500 | | | | |
| Other | | | | | |
| HARDWARE SUB-TOTAL | 1,500 | | | | |
| **NEW SOFTWARE** | | | | | |
| ArcGIS Advanced (ESRI) | | | | | |
| ArcGIS Basic Licenses (ESRI) | | | | | |
| ArcGIS Server (ESRI) | | | | | |
| ArcGIS Online (Future consideration) | | | | | |
| Other - | | | | | |
| SOFTWARE SUB-TOTAL | | | | | |
| **RE-OCCURRING EXPENDITURES** | | | | | |
| Hardware - GIS Workstation | | | | | |
| Hardware - GIS Server | | | | | |
| Hardware - Plotter/printer | | | | | |
| Software - ArcGIS Advanced (ESRI) | | | | | |
| Software - ArcGIS Standard (ESRI) | | | | | |
| Software - ArcGIS Basic Licenses (ESRI) | | | | | |
| Software - ArcGIS Server (ESRI) | | | | | |
| Software - ArcGIS ArcPad (ESRI) | | | | | |
| Software - ArcGIS Spatial Analyst | | | | | |
| ArcGIS Online Level I (Viewing) | 200 | 200 | 200 | 200 | 200 |
| ArcGIS Online Level II (Editing) | | 500 | 500 | 500 | 500 |
| GISC Shared Initiatives | 1,904 | 1,961 | 2,020 | 2,081 | 2,143 |
| Other - | | | | | |
| RE-OCCURRING EXPENDITURES SUB-TOTAL | 2,104 | 2,661 | 2,720 | 2,781 | 2,843 |
| **OTHER COSTS** | | | | | |
| Supplies & Materials | 500 | 500 | 500 | 500 | 500 |
| Furniture & Fixtures | 500 | | | | |
| GISC Initiation Fee | 6,000 | | | | |
| Other - | | | | | |
| OTHER COSTS SUB-TOTAL | 7,000 | 500 | 500 | 500 | 500 |
| TOTAL PROGRAM BUDGET | 73,244 | 67,680 | 69,675 | 71,729 | 73,845 |

PROGRAM STAFFING (GISC Staffing model)

This is the staffing component of the budget. These services are provided by MGP, founding partner of the GIS Consortium (GISC). An annual contract is required with MGP for these services.

The GISC Board of Directors on behalf of all members negotiates rates and allocations annually. Rates, allocations, and budgets are updated each year on January 1st for all members regardless of fiscal year.

Your GISC allocation math is 27% based on 3.66 square miles. The GISC allocation model requires community allocations to be a factor of 10% and no less than 20%. This budget is based on a 30% shared allocation and a 30% direct allocation. A Site Analyst will be assigned to your community 3-days every 2-weeks excluding MGP paid time-off, holidays, and enrichment. The shared allocation is your community's portion of the shared resources which include shared-staffing and share-initiatives.

This is a 12-month budget projection and the staffing will be distributed throughout the year. The first-year staffing allocation and budget will be prorated based on the actual start date.

LAYER DEVELOPMENT

MGP staff will facilitate meetings with community departments to determine if 3rd party layer development is needed for your GIS program. We encourage utilization of public and commercial data that are available at little or no cost. We do not anticipate an investment in the 1st year for these items. The community may prioritize layer development projects in future years.

> The Base Mapping program is a collaborative initiative to collect aerial photography and to produce planimetric (building footprints, road surface, curbs features etc.), topography (elevation model, 1-foot contours) and digital orthoimagery (photography) mapping. The map accuracy of these products is 1"=50' with a 1-foot contour.
>
> If MGP determines that utility records systems are insufficient to support data conversion and community staff are not able to implement recommended processes for updating utility data, MGP may recommend that the community retain a 3rd party organization to collect assets in the field.

NEW HARDWARE

Typically, there are two types of hardware required for GIS programs. A workstation for the GIS professional to manage and visualize data and a server for hosting the GIS database. In the GISC model, the workstation is provided by MGP virtually and the server is owned and shared to members by the GIS Consortium.

The community is required to purchase a less expensive dual-monitor thin-client or personal computer. This system accesses a shared GIS Workstation across a secure Internet connection. The Internet connection must meet minimum performance standards for speed, latency, and reliability. MGP will provide a testing application if the community elects to move forward.  The RAS workstation is included with the staffing model.

The community may elect to procure tablets for field users.  Those procurements are not included in this budget.

NEW SOFTWARE

MGP does not currently recommend any software purchases.  The software required for the program, the workstation and the server, and included in the model.

RE-OCCURRING EXPENDITURES

MGP recommends two (2) subscriptions of ArcGIS Online Level I in the first year.  In addition, we have included subsequent year recommendations for additional licenses of ArcGIS Online.  MGP does not recommend procuring these subscriptions until the GIS data is ready and the designated user has a demonstrated need and time for training.

GISC Shared Initiatives include the hosting servers and applications for web mapping, field collection, Community-Portal, Esri Business Analyst Online, ArcGIS extensions and other items that are shared by the GISC membership.

OTHER EXPENSES

This section contains miscellaneous expenses associated with the GIS program.  An allowance has been included for general supplies and materials.  An additional allowance has been included in the first year to cover office furnishings if they do not already exist.

The GIS Consortium does not have an annual membership fee other than the GISC Shared Initiatives which is used to pay for shared hardware, software and solutions.  There is a one-time membership initiation fee to join the GIS Consortium based on allocation level.  This is payable to the GIS Consortium not MGP Inc.

## Hardware and Software Procurement Comparison

This is a 5-year analysis that includes the purchase year and 4 years of maintenance.

| Program Components | Sole Procurement | | GIS Consortium | |
|---|---|---|---|---|
| | Purchase | Annual Maintenance | Purchase | Annual Maintenance |
| Membership & Shared Fees | | | $6,000 | $2,104 |
| Onsite Infrastructure | | | | |
| GIS Workstation (1) | $13,910 | $3,000 | $1,500 | $0 |
| GIS Server (2) | $9,500 | $1,250 | Included | Included |
| Systems Administration (3) | $800 | $400 | Included | Included |
| Co-Location Infrastructure | | | | |
| Web GIS Server (4) | $0 | $0 | Included | Included |
| Systems Administration (3) | $0 | $0 | Included | Included |
| Solutions | | | | |
| Web mapping application | $32,500 | $6,500 | Included | Included |
| Esri Business Analyst | $2,500 | $2,500 | Included | Included |
| Esri ArcrGIS 3D Analyst | $2,250 | $500 | Included | Included |
| Esri ArcGIS Spatial Analyst | $2,250 | $500 | Included | Included |
| Esri ArcGIS Network Analyst | $2,250 | $500 | Included | Included |
| | $65,960 | $15,150 | $7,500 | $2,104 |
| 5-Year Analysis | | $126,560 | $15,916 | |

The 5-year analysis includes the purchase year cost and 4 years of maintenance costs

GIS Workstation (1)

Used by a GIS professional to manage GIS databases, perform analysis, and connect to department information to support decision-making. Includes a graphic-design workstation class desktop computer, Esri ArcGIS Advanced Desktop, and typical productivity software.

GIS Server (2)

Used by community staff (inside the local network) to access GIS data and workflows using a browser mapping application (see Solutions - Web mapping application). Includes a server-grade computer, Esri ArcGIS Server Standard Workgroup, and typical web portal add-ons.

Systems Administration (3)

All systems require some level of support for outages, upgrades, and general maintenance. This item includes hours of annual effort at a labor-rate of $100/hour.

Web GIS Server (4)

With the advent of ArcGIS Online the co-location may not be needed. You may want it if you decide to serve custom maps to the public, but this calculation we left it out.

## Program Start Up

What MGP has learned over the years we have been in business is that gaining client perspective, creating alignment, and establishing commitment is critical to for our client programs to be healthy and successful.  Whether a community is eager or hesitant to implement GIS it is a significant change that we need to navigate in partnership.

For the first 90 days of onboarding MGP will allocation extra resources to your community to accelerate the build out of your data.  Your program will benefit during this timeframe to the degree that we can partner during this time.

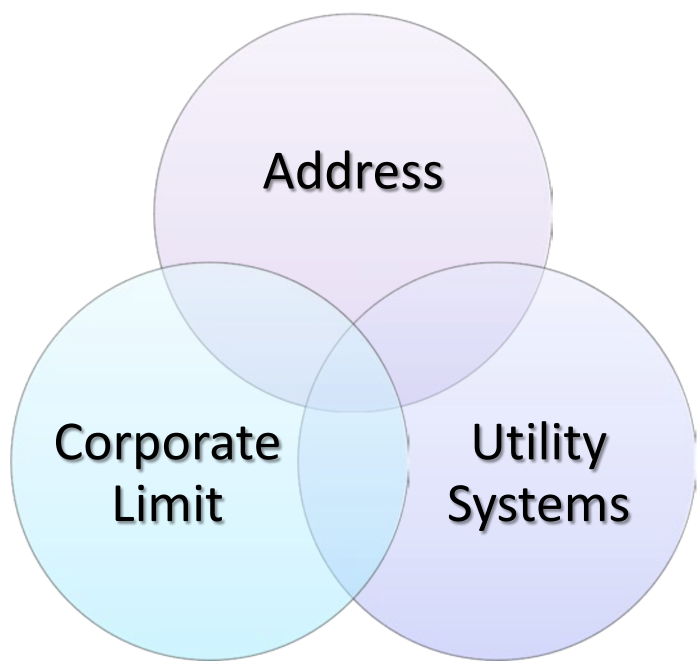
### Building a Foundation of Quality Data

Data is one of your most valuable assets and to build and maintain the highest quality data possible we need to work in partnership with your staff.  We establish this partnership by formalizing stakeholder teams for each of your critical datasets, which include:

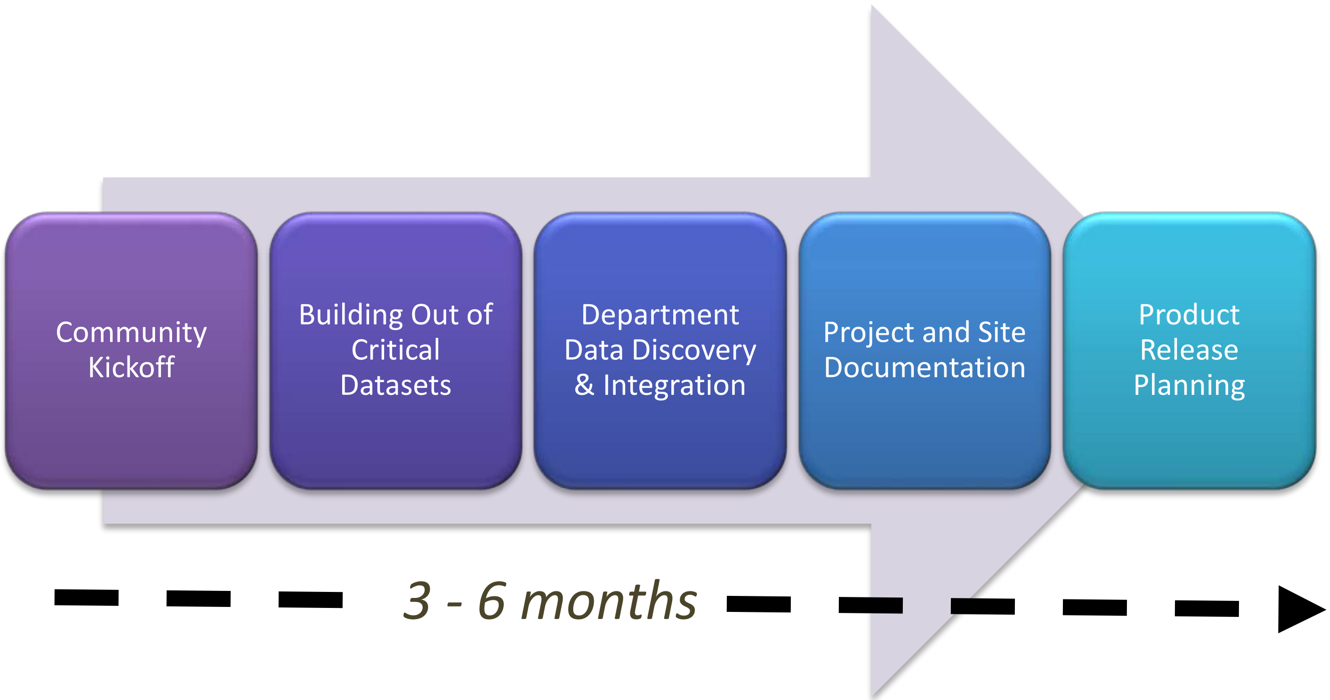
- Corporate Limit
- Address
- Water
- Sewer

We work closely with the individuals on these teams to acquire and clean up data when we start the program.  Over time stakeholder teams will document processes for submitting changes or adding new data to the system so that quality data is created and sustained over time.

The better we take care of the quality of the data, the more you'll be able to do with it.



## Program Implementation Overview



# MEMORANDUM

**TO:** John Brunke, Public Works Director
**C:** Allison Mattson, Assistant Village Manager
**FROM:** Keith A. Damm, Assistant Fire Chief
**DATE:** March 5, 2020
**SUBJECT:** Benefits of GIS for the Fire Department

FLOSSMOOR

There are many benefits for the Fire Department in using Geographic Information Systems (GIS). Some of the more obvious benefits include up-to-date coverage of our community, including street addresses, fire hydrant locations, water mains and valve locations as well as electric and gas main locations. But utilizing a GIS system can also help us better identify the building profiles in the village (our downtown area, residential neighborhoods and commercial businesses) and identify the types of fire apparatus necessary to fight fires in these different types of structures as well as the best locations for apparatus placement.

GIS can also be used in our Strategic Planning by providing a visual display of our target hazards, including schools, churches, healthcare facilities and nursing homes while providing hydrant flow rates or areas with alternative water-supply sources.

The Insurance Services Organization (ISO) uses advanced analytic techniques based on GIS technology to enhance its Public Protection Classification (PPC) evaluation. The software creates an optimal fire apparatus response polygon for each recognized fire station in a fire district compared with the actual distribution. Then, water-supply points are charted and recorded within each polygon, which ISO calculates and analyzes to determine the appropriate number of points that should be credited to the community for its fire defense evaluation. We should be able to use GIS technology to create similar analyses to more accurately determine where hazards and vulnerabilities exist so we can improve our strategic response planning in the event of a structure fire.

In addition, we should be able to use GIS mapping for both call location and types to help us pinpoint where we are seeing trends in certain types of fire and/or EMS calls to better allocate our resources or provide additional community public education.

These are some of the thoughts that I have regarding the use of GIS at the Fire Department. While I realize that GIS will primarily be a Public Works tool, we will also benefit from its use in the Village.

If you have any questions or concerns, please feel free to contact me.

**TO:** Mayor Braun and Board of Trustees
**FROM:** Bridget Wachtel, Village Manager
**DATE:** March 16, 2020
**SUBJECT:** FY 21 Capital Equipment Fund Budget

FLOSSMOOR

In order to control fluctuations in capital equipment spending and to provide the basis of long-range financial planning, the Village developed a Capital Equipment Fund. This fund receives an annual contribution, or revenue source, from the General Fund and Water/Sewer Fund to save for future equipment needs. This plan ensures that the Village makes a constant and relatively consistent savings to meet tomorrow's equipment needs. This fund is based on a ten-year replacement schedule for existing equipment. All non-computer equipment listed in the schedule is for replacement items estimated to cost $5,000 or greater, and new equipment above and beyond our current inventory must be approved separately. The fund also includes computer equipment as well as building maintenance items such as painting, carpeting, etc. Both the Equipment Replacement Schedule and Fund are reviewed and considered each fiscal year as part of the budget process. No replacement is automatic but, instead, our staff diligently assesses our ability to continue to maintain a piece of equipment for another year versus the purchase of new equipment.

This year, the equipment schedule includes the following public works vehicles: a one ton dump with 4x4 and plow; a combination sewer jetter/vacuum truck (replacing a sewer jetter truck); and replacing both the small and large vehicle lifts that no longer comply with safety standards (new and unexpected replacements). A five yard dump truck with a plow and spreader will also be replaced in FY 21, the budget for which is adjusted to $180,000. The replacement schedule and replacement cost for three other five yard dump trucks are also adjusted in the schedule; one truck will be replaced in FY 24 and two trucks will be replaced in FY 30. A few other pieces of Public Works equipment will be deferred from FY 21 to FY 22, including a tractor/mower, a zero-turn mower and a step van for the water department.

Two years ago, staff added back-up generators for the sanitary sewer lift stations in the capital equipment schedule. In addition to the replacement of the Village Hall generator, several back-up generators are planned to be installed in FY 21, including Butterfield Lift Station, Meinheit Booster Station and the Public Works Service Center. The schedule places all of these generators on a 20 year replacement schedule.

Two police squads and one police squad SUV are scheduled for replacement this year, one of which was deferred from FY 20. Two police administrative vehicles are also planned to be replaced, the Chief's vehicle and the detective vehicle. Both of those current vehicles will be pushed down ito the fleet ot replace older vehicles that can incur higher maintenance costs for repair. Fire Car 119, which was previously deferred, will be replaced; this 2010 Explorer with 100,000 miles will be replaced with a pickup truck with a covered bed to keep turnout gear out of the passenger compartment. Finally, the Village Manager's car, which has been previously deferred, will be replaced.

A project deferred for several years is the replacement and upgrade of the Village's financial software. Our current product, MSI, was purchased by Harris several years ago, and the product is being phased out. Vendor selection and award of contract occurred in FY 20, and it is expected that the project will expand at least two fiscal years. While some of the project costs were expended in FY20, the Capital Equipment Fund will carry over the remaining project costs to FY 21.

Office equipment scheduled for replacement next year include printers in Finance and the Public Works plotter and copier. The CCTV system is also due for replacement; our current closed camera system is outdated with analog cameras that are showing signs of wear. In addition, we need to expand the system to be able to watch additional areas, like public works. Staff had anticipated selecting a new system this year, but the funds are being carried over to FY 21.
Last year, the schedule was modified to include the replacement of police radios, an item not previously budgeted as the radios were purchased county-wide with a Homeland Security Grant several years ago. We have recently learned that Cook County will be moving to new technology in 2021 and Cook County communities will need to replace their radios. While funds are included in the FY 21 budget as planned last year, those funds had assumed a gradual replacement schedule; in the preparation of the Preliminary FY21 budget, staff adjusted the budget to include a full replacement. Because of the far-reaching impact of a county-wide radio replacement, it is still unclear how this project will be managed and how it will be funded. Both the Police breath analysis equipment and the pistol range equipment are in good condition and continue to be deferred.

The Fire Department's cardiac monitors are due for replacement in FY 22. Due to a FDA ruling that will not allow our current cardiac monitors to be serviced past February 2021, including any type of repair, the replacement has been advanced to FY 21. Fire Department staff have also identified a grant opportunity for small equipment which if successful will result in a savings to the fund. The replacement of three AED units are also included in the FY 21 schedule.

The last couple of years have included various network and technology upgrades, and remaining network infrastructure replacement will be completed in Fiscal Year 2021. Completing the technology enhancements is the planned replacement of the Village Hall phone system which will include an assessment of a VOIP platform; this project began in FY 20 and will be completed in FY 21. Two laptops are also scheduled to be replaced, the Village Manager's and the Village's Clerk's laptop.

Additional capital equipment projects relate to the municipal building maintenance. About four years ago, the Village Board and staff worked with Linden Group to assess the Village Hall facility and plan for the future. As a 40 year old building, there are space, storage and functional deficiencies that need to be addressed. While basic maintenance and routine replacement of fixtures occurs through our Capital Equipment Fund, there are several "big ticket" maintenance and improvement issues that will need to be addressed. The Fiscal Year 2020 budget included Finance and Facilities Plan funds to complete smaller scale building improvement projects such as security enhancements, restrooms and locker rooms; following the higher than anticipated bids for these projects, that work is on hold as the scope is reconsidered. However, the Capital Equipment Fund contains monies for routine maintenance and replacements, including the replacement of the Village Hall carpet which was deferred from Fiscal Year 2020 to Fiscal Year 2021. A significant project planned for the last couple of years was the roof replacement at Village Hall at a planned cost of $600,000; this project has been deferred to Fiscal Year 2021. Maintenance monies are also set aside for some rotational interior and exterior painting, plumbing and hardware replacement as needed. The budget also includes funding for the replacement of the Fire Department Bay floor. As an aside the operating budget includes additional monies for board room audience chairs and committee room furniture (tables). The schedule also includes monies to complete floor coatings at the Sterling and Vollmer Pump Stations, work which will be deferred. The bay floor rehab at Public Works will be deferred another fiscal year from Fiscal Year 2020 to Fiscal Year 2021.

Replacement costs continue to be upgraded throughout the schedule and several continue to become more expensive, such as fire engines, vehicles and building maintenance. In recent years, new items have been added to the schedule including a building generator at Public Works and at the Meinheit Booster Station. The cost of the fund continues to grow as equipment becomes more expensive, more technology is relied up to complete our work, and as our budgeting and replacement schedule becomes more sophisticated. In particular last fiscal year and this upcoming fiscal year include a significant amount of replacement items which in turn requires the Village to ensure that there is enough cash flow in the fund to support the need. Staff has evaluated pulling certain costs out of this budget, which obviously creates an immediate financial relief to the General Fund and Water/Sewer Fund; however the funding for these items would still need to be identified. Further, this type of plan modification erodes at our "save then spend" philosophy. Staff will continue to evaluate whether any modifications should be considered to this fund.

**TO:** **Bridget Wachtel, Village Manager**
**FROM:** **John Brunke, Public Works Director**
**DATE:** **March 16, 2020**
**SUBJECT:** **Consideration of a Complete Streets Policy**

FLOSSMOOR

Public Works Staff has been working with our consultant, Baxter & Woodman Consulting Engineers, on a grant application to the Surface Transportation Program (STP) through the SSMMA for the Central Business District Roadway, Pedestrian, and Streetscape Improvements project. As part of this process, it was recommended that the Village consider adopting a Complete Streets Policy, which would help us obtain extra points in this grant application and other future transportation type grants.

A Complete Street is defined as one that provides safe and convenient access for all users of the road, including pedestrians, bicyclists, transit users, and vehicular traffic. Complete Streets can be achieved through system wide improvements, integration into single projects, or incrementally through a series of small improvements or maintenance projects. Decisions regarding improvements in the public right-of-way shall promote use by pedestrians, bicyclists, public transit and motor vehicles, in a safe and effective manner and also take into consideration the surrounding community context and land uses. The Village should strive to create a comprehensive, integrated and connected network of transportation options for all modes of conveyance, designed and operated to enable appropriate and safe access for all users.

The Complete Streets Policy should be applied to all projects involving roadway improvements and the movement of people when feasible. It should be understood though that there may be circumstances in which it may not be practical or feasible to apply the Policy. Such circumstances include:

- The scope of a project is limited to maintenance activities only.
- There is sufficient documentation that there is no feasible way to accommodate improvements for non-vehicular traffic in a project.
- There is no documented need or future need for accommodations of non-motorized roadway user in a project area.
- The cost of the Complete Street element(s) would be excessively disproportionate to the need of that particular project improvement.
- There is a documented environmental constraint or unsafe transportation issue.

All Village projects, other public agency projects, and private development projects would be reviewed with reference to the incorporation of Complete Streets elements and general conformance with this Policy. Further, the Village will want to incorporate Complete Streets into our budgeting process for projects.

With the above information in mind, Public Works Staff is recommending that the Mayor and Board of Trustees approve this Complete Streets Policy at the March 16, 2020 Village Board Meeting.

**RESOLUTION # __________**
**A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, ADOPTING A COMPLETE STREETS POLICY**

**WHEREAS**, the Village of Flossmoor, Cook County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of this State; and,

**WHEREAS**, transportation, quality of life, and economic development are all connected through well planned, well designed, and context sensitive transportation solutions; and,

**WHEREAS**, a Complete Street is defined as one that provides safe and convenient access for all users of the road, including pedestrians, bicyclists, transit users, and vehicular traffic; and,

**WHEREAS**, numerous jurisdictions in the United States have adopted Complete Streets Policies, including the State of Illinois, and Cook County; and,

**WHEREAS**, the Village views all transportation improvements as an opportunity to connect neighborhoods, calm traffic and improve safety, provide greater access and mobility for users of the public way, and recognizes bicycle, pedestrian, and transit modes as integral elements of the transportation system; and,

**WHEREAS**, the Village's goal is to promote a transportation principle that Village residents should be able to drive, walk, or bike safely and conveniently throughout the Village for daily needs and activities; and,

**WHEREAS**, the Village strives to provide transportation options to maximize the independence and mobility of its population;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

***Section 1: Goals***

Complete Streets can be achieved through network level improvements, integration into single projects, or incrementally through a series of small improvements or maintenance projects. Decisions regarding the public right-of-way shall promote use by pedestrians, bicyclists, public transit and motor vehicles, in a safe and effective manner and take into consideration the surrounding community context and land uses. The Village shall strive to create a comprehensive, integrated and connected network of transportation options for all modes of conveyance, designed and operated to enable appropriate and safe access for all users.

***Section 2: Applicability***

The Complete Streets Policy shall be applied to all projects involving roadway improvements and the movement of people when feasible. It is understood that there may be circumstances in which it may not be practical or feasible to apply the Policy. Such circumstances include the following:

a. The scope of the relevant project is limited to maintenance activities intended to keep the roadway in a serviceable condition.
b. There is sufficient documentation that there is no feasible way to accommodate improvements for non-vehicular traffic with a project's scope.
c. There is no documented current or anticipated need for accommodations of non-motorized roadway user or the road is not a current or planned transit route.
d. The cost for a particular Complete Street design recommendation would be excessively disproportionate to the need of that particular improvement, with due consideration given to future users, latent demand, and the social and economic value of providing a safer and more convenient transportation system for all users.
e. Documented environmental constraints or unsafe transportation issue.

***Section 3: Development Review Process***

The following procedures shall be used in order to ensure that the various projects within the Village advance the goals of the Complete Streets Policy.

***a.*** ***Village of Flossmoor Projects*** - During the planning and design phase of any public transportation improvement project, the Public Works Director or designee shall conduct a review of the project relating to the incorporation of Complete Streets elements into the project. The review shall be made with reference to current best practices, as detailed in the reference materials and design guidelines listed in Section 4 and a recommendation shall be forwarded to the Village Board.

***b.*** ***Other Public Agency Projects*** - The Village shall coordinate with external agencies, including the Illinois Department of Transportation, Cook County Department of Transportation and Highways, Bloom Township Highway Department, and Rich Township Highway Department to provide such Complete Streets technical assistance as is accepted by the other agency. Outside agency projects will be reviewed by the Public Works Director or designee for comments.

***c.*** ***Private Development Projects*** - The Village shall review all private development proposals with reference to the incorporation of Complete Streets elements and general conformance with the Complete Streets Policy. Any private development that is unable to incorporate complete street elements and does not meet the applicability standards as outlined in Section 2, may seek relief by providing written justification that must be reviewed by the Public Works Director or designee and approved by the Village Board.

***Section 4: Standards***

To create a connected network of facilities accommodating each mode of travel that is consistent with and supportive of the local community, recognizing that all streets are different and that the needs of various users will need to be balanced in a flexible manner. The Village will generally follow accepted or adopted best practice design standards when implementing improvements intended to fulfill this Complete Streets Policy, but will also consider innovative or non-traditional design options to fit within the context of the community, provide the needed flexibility based on the characteristics of the corridor, and provide a comparable level of safety and connectivity. Village staff shall review and update as necessary their plans, manuals, rules, regulations, and programs to reflect the principals of this Complete Streets Policy.

***Section 5: Implementation and Monitoring***

In order to evaluate the Village's progress towards the implementation of the Complete Streets Policy, the Village will use the following performance measures:

a. The Village shall incorporate Complete Streets into the budgeting processes, work plans and staffing projections and consider Complete Streets as one of the priorities in roadway planning and funding decisions.
b. Village Staff shall prioritize the safe movement of pedestrians, bicycle and public transportation traffic in decisions regarding the use of limited public right-of-way, with consideration given to roadway context and land use.
c. Improvements in safety for all roadway users; increased capacity for all modes of transportation; miles of new and repaired bicycle facilities; blocks of new and repaired sidewalks; number of new and re-striped street crosswalks; amount of new and repaired signage; number of new and repaired curb ramps. Such measures shall be incorporated into relevant plans, policies, processes and programs. Such plans, policies, processes and programs shall be reviewed no less than every five years. Staff shall report to the Village Board on an annual basis on the progress made in the implementation of this policy. This reporting shall be included in the Village's Strategic Plan updates and Finance and Facilities Plan.

***Section 6***. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

AYES: ________________________________________

NOES: ________________________________________

ABSENT: ______________________________________

ABSTAINED: ___________________________________

PASSED: ______________________________________

APPROVED: ______________________________________

PUBLISHED: ______________________________________

APPROVED:

______________________________________

Mayor

ATTEST:

______________________________________

Village Clerk

**TO:** Bridget Wachtel, Village Manager
**FROM:** John Brunke, Public Works Director
**DATE:** March 16, 2020
**SUBJECT:** **Consideration of a STP Local Funding Assurance Resolution - Central Business District Roadway, Pedestrian, and Streetscape Improvement Project**

FLOSSMOOR

Public Works Staff has been working with Baxter & Woodman Consulting Engineers on the submittal of an application to the Surface Transportation Program (STP) Local Program for the Phase 2 Engineering and Phase 3 Construction and Construction Engineering for the Central Business District Roadway, Pedestrian, and Streetscape Improvements Project. The STP program is coordinated through the SSMMA and IDOT, and the applications for the next cycle are due on March 24.

Baxter & Woodman is currently working on the Phase 1 Engineering for the project. At this time, a preferred project scope has not been determined yet so we are using the original preliminary cost estimate figures for this application. Below is a summary of these preliminary cost figures.

| | |
|---|---|
| Phase 2 Engineering | $150,000 |
| Phase 3 Construction Engineering | $191,000 |
| Phase 3 Construction | $1,586,000 |
| **Total** | **$1,927,000** |
| 20% Local Match | $385,400 |

The STP program has an 80/20 funding ratio, so the Village would be responsible for a 20% share or an estimated total of $385,400 for both Phase 2 and Phase 3 of the project. We can try to secure other grant funding sources to help cover our 20% share. In the STP program, the earliest we could receive funding would be 2021, which would put the construction of this project 2022-2023, if approved.

As part of the application process, the SSMMA and IDOT require that the Village pass a resolution stating that the Mayor and Board of Trustees will approve the 20% local matching funds for the Phase 2 Engineering and Phase 3 Construction and Construction Engineering for the project, if it is approved for participation in the program. Attached is the resolution for your approval at the March 16 Village Board Meeting.

**RESOLUTION # __________**
**SURFACE TRANSPORTATION PROGRAM LOCAL ASSURANCE RESOLUTION**

**WHEREAS**, the PRESIDENT AND BOARD OF TRUSTEES of the VILLAGE OF FLOSSMOOR, Cook County, Illinois desires to improve and enhance transportation corridors within the VILLAGE; and,

**WHEREAS**, the Chicago Metropolitan Agency for Planning (CMAP) administers the Surface Transportation Program (STP) through funds from the Federal Fixing America's Surface Transportation Act (FAST) to assist local communities with improving transportation facilities; and,

**WHEREAS**, the STP is a reimbursement program, not a grant program, and will reimburse 80% of the costs for engineering, and bill the local agency 20% of the costs for construction; and,

**WHEREAS**, one (1) application for STP funding is to be submitted online by March 24, 2020; and,

**WHEREAS**, the plan entitled the "Central Business District Roadway, Pedestrian, and Streetscape Improvements", consisting of intersection reconfiguration, sidewalk repair, median and island improvements, landscaping and hardscape improvements (the "Plan") has been identified by VILLAGE staff to be in compliance with the requirements of STP and the VILLAGE desires to improve the transportation corridors within the VILLAGE as set out in the Plan.

**NOW, THEREFORE, BE IT RESOLVED**, that the PRESIDENT AND BOARD OF TRUSTEES of the VILLAGE OF FLOSSMOOR, Cook County, Illinois as follows:

Section 1. The foregoing preambles are adopted as if fully restated herein.

Section 2. The VILLAGE staff is hereby authorized to apply to the South Council of Mayors, Surface Transportation Program Local Program (STP) for assistance with funding of the costs to construct the above described Plan.

**BE IT FURTHER RESOLVED,** that the PRESIDENT AND BOARD OF TRUSTEES of VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS state as follows:

1. The Village Staff is willing and able to manage, maintain and operate the construction of the Plan.
2. The Village possesses the legal authority to nominate the transportation enhancement Plan and to finance, acquire, and construct the Plan and by this assurance authorizes the nomination of the surface transportation Plan, including all understanding and assurances contained therein, and authorizes representative to

act in connection with the nomination and to provide such additional information as may be required; and,

3. The Village affirms that, if selected, the implementation of the Plan will commence within the time periods defined by and in accordance with Departmental policies.

That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

*Passed* this _____ day of ___________, 2020.

AYES: ________________________________________

NOES: ________________________________________

ABSENT: ______________________________________

ABSTAINED: ___________________________________

PASSED: ______________________________________

APPROVED: ____________________________________

PUBLISHED: ___________________________________

APPROVED:

__________________________________________________

Mayor

ATTEST:

__________________________________________________

Village Clerk

**TO:** Bridget Wachtel, Village Manager
**CC:** John Brunke, Kathleen Field Orr
**FROM:** Scott Bordui, Finance Director
**DATE:** March 16, 2020
**SUBJECT:** Local Motor Fuel Tax Superseding Ordinance

FLOSSMOOR

On September 16, 2019, the Village Board passed an ordinance to establish a $.03 cents per gallon local motor fuel tax. The ordinance was promptly filed with the Illinois Department of Revenue (IDOR) in anticipation of a January 1, 2020 implementation date.

During the 2019 veto session, the State General Assembly made several clarifying changes to the local motor fuel tax provisions in the Illinois code. The IDOR implementation date was also pushed back to July 1, 2020. Due to the changes in the veto session, Village Attorney Kathi Orr and the Illinois Municipal League (IML) have advised that the Village should pass an updated ("superseding") ordinance by April 1, 2020 in order for IDOR to begin implementing the tax for July 1, 2020.

Attached is the ordinance prepared by Kathi. I recommend approval of the attached ordinance. Please place this item on the March 16, 2020 Board Meeting agenda.

**FMC ORDINANCE NO. __________**

**AN ORDINANCE AMENDING CHAPTER 250 OF THE FLOSSMOOR MUNICIPAL CODE ESTABLISHING A LOCAL MOTOR FUEL TAX**

**WHEREAS,** the Village of Flossmoor, Cook County, Illinois (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, the Village is located in Cook County, Illinois, a county with a population in excess of $3,000,000, which is authorized pursuant to 65 ILCS 5/8-11-2.3 to impose a tax on motor fuel at a rate not to exceed $0.03 per gallon.

**NOW THEREFORE, BE IT ORDAINED** by the President and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

*Section 1*. The Flossmoor Municipal Code is hereby amended by deleting Article 8, of Chapter 250 and replacing said Article 8 with the following:

*Article 8. Local Motor Fuel Tax*

*Sec. 250-8-1. Definitions*.

Whenever used herein, unless context otherwise requires, the words, terms, or phrases used shall have the same meaning ascribed to them in the Illinois Motor Fuel Tax Law, 35 ILCS 505/1 *et seq*.

*Sec 250-8-2. Imposition of Tax*.

(a) There is levied and imposed upon all persons engaged within the corporate limits of the Village in the business of selling motor fuel as defined in the Motor Fuel Tax Law at retail for the operation of motor vehicle upon public highways or for the operation of recreational watercraft or waterways at the rate of three cents ($0.03) per gallon for motor fuel.

(b) The tax herein levied shall be paid in addition to any other taxes and charges. The tax herein imposed is not based on the selling or purchase price or gross receipts from the sale or purchase of motor fuel.

(c) Imposition of this tax is in accordance with Section 8-11-2.3 of the Illinois Municipal Code, and as set forth herein, as far as practicable, Sections 2b, 2d, 6, 6a, 12, 12a, 13, 13a2, 13a8, 15.1, and 21 of the Motor Fuel Tax Law.

*Sec. 250-8-3. Administration by the Illinois Department of Revenue*.

The taxes imposed, and the civil penalties that may be assessed as an incident thereto, shall be collected and enforced by the Illinois Department of Revenue. The Illinois Department of Revenue shall have the full power to administer and enforce this Ordinance. Further, the failure to timely collect and remit all taxes due hereunder is a violation of the Flossmoor Municipal Code, and may be subject to penalties thereunder.

*Section 2*. Village Clerk to Certify Ordinance to Illinois Department of Revenue:

The Village Clerk is directed to file a certified copy of this ordinance with the Illinois Department of Revenue on or before the last day of the calendar month in which the ordinance is enacted.

*Section 3*: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

This Ordinance shall be in effect upon its passage, approval and publication as provided by law.
PASSED this _________ day of ______________, 2020.

AYES: ____________________________________________

NOES: ___________________________________________

ABSENT: _________________________________________

ABSTAINED: ______________________________________

PASSED: __________________________________________

APPROVED: _______________________________________

PUBLISHED: _______________________________________

APPROVED:

_________________________________________

Mayor

ATTEST:

_______________________________________

Village Clerk

**TO:** Mayor Braun and Board of Trustees
**FROM:** Bridget Wachtel, Village Manager
**DATE:** March 16, 2020
**SUBJECT:** Liquor License Amendments

FLOSSMOOR

Attached is an ordinance amending the Village's liquor license code. The first amendment requires license holders to provide a certificate of their insurance coverage at the time of application. The second amendment redefines Class D licenses and create a new class, Class T. Class D licenses were temporary licenses for social, fraternal or charitable organizations for special events. With this revision, a Class D will be a Special Event License for those businesses who otherwise hold a license but wish to move off premise and sell/serve elsewhere for a special event. A new class, Class T, will be added to accommodate social, fraternal and charitable organizations' special events at which they wish to serve alcohol. Both classes will be charged a nominal fee of $25 for each license and will be permitted to repeatedly apply for such a license.

With the Board's adoption of the ordinance, the new regulations will take affect immediately which will be well timed for the annual renewal process which begins in April.

**FMC ORDINANCE NO. __________**

**AN ORDINANCE OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, AMENDING CHAPTER 103, ARTICLE 1 AND CHAPTER 150, ARTICLE 10 OF THE VILLAGE OF FLOSSMOOR MUNICIPAL CODE (LIQUOR LICENSES)**

**WHEREAS**, the Village of Flossmoor, Cook County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

**WHEREAS**, Chapter 103, Article 1 and Chapter 150 of Article 10 of the Village of Flossmoor Municipal Code regulating licenses for the sale of alcoholic liquors and the fees for such licenses; and,

**WHEREAS**, the Corporate Authorities believe it to be in the best interests of the Village and its residents to amend the Village of Flossmoor Municipal Code to revise the class of license and fees for the sale of alcoholic beverages at special events as hereinafter provided.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

*Section 1*: That Section 103-1-4, Article 1 of Chapter 103 of the Village of Flossmoor Municipal Code is hereby amended by replacing paragraph K of said Section with the following and renumbering paragraphs K and L to L and M:

> K. Applicant must produce a current valid policy of insurance in a solvent and responsible company authorized to do business in the state, insuring said applicant against liability during the entire term of the license for which application is made for any injury or death while operating under the provisions of the Illinois Liquor Control Law, in the amount prescribed section 6-21 of the Liquor Control Act (235 ILCS 5/6-21), as now existing or hereafter amended. Each applicant shall further furnish the local liquor control commission or village clerk a certificate of such insurance or other evidence satisfactory to said commission; in the event of cancellation, the village clerk shall be notified immediately of such cancellation by said applicant."

*Section 2*. That Section 103-1-5 of Chapter 103 of the Flossmoor Municipal Code is hereby amended by deleting paragraph E thereof and inserting the following in its stead:

> "E. *Class D-Limited Special Events*. Class D licenses shall authorize the sale of alcoholic liquors at a special event not in excess of three (3) consecutive days, to be held by a holder of a valid liquor license at a location other than the location for which a liquor license has been issued."

*Section 3*. That Section 103-1-5 of Chapter 103 of the Flossmoor Municipal Code is hereby amended by adding the following to paragraph H thereof, which has been reserved:

> "H. *Class T-Temporary License*. Class T licenses shall authorize the sale of alcoholic liquors to be consumed at a banquet, picnic, bazaar, fair or similar private or public assembly issued only to a (a) a political subdivision; or, (b) a club, society, fraternal or benevolent organization or association which is organized as a not for pecuniary profit which has been in operation for no less than one (1) year."

*Section 4*. That Section 103-1-8 of Chapter 103 of the Village of Flossmoor Municipal Code is hereby amended by deleting paragraph E thereof and inserting the following in its stead:

"*E. Class D-Limited Special Events-No Limit*

And by adding the following thereto:

H. *Class T-No Limit*."

*Section* 5. That Section 103-1-9 of Chapter 103 of the Village of Flossmoor Municipal Code is hereby amended by deleting paragraph B thereof and inserting the following in its stead:

"*Class D and Class T licenses shall be effective for the duration placed on the face of the license."*

*Section* 6. That Section 4 of Section 103-1-15 of Chapter 103 of the Village of Flossmoor Municipal Code is hereby amended to add the following item H to said Section:

H. *Class T-Set in license itself*."

*Section 7*. Section 150-10-1, Article 10 of Chapter 150 of the Village of Flossmoor Municipal Code is hereby amended by adding the following:

"H. *Class T: $25.00 per day*."

*Section 8*: This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

This Ordinance shall be in effect upon its passage, approval and publication as provided by law.
PASSED this ________ day of _____________, 2020.

AYES: ___________________________________________

NOES: __________________________________________

ABSENT: ________________________________________

ABSTAINED: _____________________________________

PASSED: ________________________________________

APPROVED: ______________________________________

PUBLISHED: _____________________________________

APPROVED:

________________________________________

Mayor

ATTEST:

______________________________________

Village Clerk

# VILLAGE OF FLOSSMOOR
# 3/16/2020
# CLAIMS LIST SUMMARY

| | |
|---|---|
| HAND CHECKS | $748.93 |
| INVOICES | $363,510.10 |
| TOTAL | $364,259.03 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| ACCURBIO ACCURATE BIOMETRICS INC. | | | | | | | | |
| 212472002 | 02/29/20 | 01 | FINGERPRINTING:DOOLEY&JACKSON | 01-48-4-630 PROFESSIONAL SERVICES | | | 03/17/20 | 122.50 |
| | | 02 | FINGERPRINTING:DOOLEY&JACKSON | 01-49-4-636 PRE-EMPLOYMENT PHYSICALS | | | | 61.25 |
| | | | | | | INVOICE TOTAL: | | 183.75 |
| | | | | | | VENDOR TOTAL: | | 183.75 |
| AIRONEEQ AIR ONE EQUIPMENT INC | | | | | | | | |
| 153605 | 02/20/20 | 01 | FIT TESTING SUPPLIES | 01-49-6-674 EQUIP MAINTENANCE & SUPPLI | | | 03/17/20 | 433.00 |
| | | | | | | INVOICE TOTAL: | | 433.00 |
| | | | | | | VENDOR TOTAL: | | 433.00 |
| BALLAN B ALLAN GRAPHICS | | | | | | | | |
| 92646 | 02/21/20 | 01 | CENSUS AWARENESS DOOR HANGERS | 01-41-7-712 CENSUS AWARENESS GRANT | | | 03/17/20 | 550.00 |
| | | | | | | INVOICE TOTAL: | | 550.00 |
| | | | | | | VENDOR TOTAL: | | 550.00 |
| BAXTER&W BAXTER & WOODMAN, INC. | | | | | | | | |
| 0211589 | 02/21/20 | 01 | MWRD PH2 GRANT APP FL VIADUCT | 01-55-4-630 PROFESSIONAL SERVICES | | | 03/17/20 | 2,987.25 |
| | | | | | | INVOICE TOTAL: | | 2,987.25 |
| 0211590 | 02/21/20 | 01 | FEMA HAZARD MITIGATIONGRANT AP | 01-55-4-630 PROFESSIONAL SERVICES | | | 03/17/20 | 3,767.50 |
| | | | | | | INVOICE TOTAL: | | 3,767.50 |
| 0211890 | 02/24/20 | 01 | CGD PHASE 1 ENGINEERING | 01-55-7-762 CBD STREETSCAPE IMPROVEMEN | | | 03/17/20 | 1,157.04 |
| | | | | | | INVOICE TOTAL: | | 1,157.04 |
| | | | | | | VENDOR TOTAL: | | 7,911.79 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| BCBSIL BCBSIL | | | | | | | | |
| MARCH 2020 | 02/14/20 | 01 | MARCH 2020 PREMIUM | 01-00-0-219 HEALTH INSURANCE PAYABLE | | | 03/17/20 | 18,497.29 |
| | | 02 | MARCH 2020 PREMIUM | 01-42-2-590 HEALTH INSURANCE PREMIUM | | | | 5,426.37 |
| | | 03 | MARCH 2020 PREMIUM | 01-43-2-590 HEALTH INSURANCE PREMIUM | | | | 12,403.13 |
| | | 04 | MARCH 2020 PREMIUM | 01-48-2-590 HEALTH INSURANCE PREMIUM | | | | 33,441.66 |
| | | 05 | MARCH 2020 PREMIUM | 01-49-2-590 HEALTH INSURANCE PREMIUM | | | | 6,976.76 |
| | | 06 | MARCH 2020 PREMIUM | 01-50-2-590 HEALTH INSURANCE PREMIUM | | | | 5,426.37 |
| | | 07 | MARCH 2020 PREMIUM | 01-55-2-590 HEALTH INSURANCE PREMIUM | | | | 1,550.39 |
| | | 08 | MARCH 2020 PREMIUM | 01-60-2-590 HEALTH INSURANCE PREMIUM | | | | 13,178.34 |
| | | | | | | INVOICE TOTAL: | | 96,900.31 |
| | | | | | | VENDOR TOTAL: | | 96,900.31 |
| C&MPIPE C & M PIPE & SUPPLY CO | | | | | | | | |
| 12823 | 02/17/20 | 01 | METER PIT REPAIR PARTS | 08-13-6-677 PROGRAM MAINTENANCE | | | 03/17/20 | 230.75 |
| | | | | | | INVOICE TOTAL: | | 230.75 |
| | | | | | | VENDOR TOTAL: | | 230.75 |
| CARGILL CARGILL INCORPORATED | | | | | | | | |
| 2905256566 | 02/10/20 | 01 | ROCK SALT FOR SNOW/ICE CONTROL | 02-01-3-602 ROAD SALT - CHEMICALS | 20200020 | | 03/17/20 | 17,547.18 |
| | | | | | | INVOICE TOTAL: | | 17,547.18 |
| | | | | | | VENDOR TOTAL: | | 17,547.18 |
| CDW-G CDW GOVERNMENT, INC. | | | | | | | | |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| CDW-G | CDW GOVERNMENT, INC. | | | | | | | |
| WVT1490 | 02/14/20 | 01 | NEWTORK PRINTER-CAP REPLACEMNT | 16-01-7-749 CAPITAL EQUIPMENT-FIRE | | | 03/17/20 | 689.30 |
| | | | | | | INVOICE TOTAL: | | 689.30 |
| WWC7264 | 02/17/20 | 01 | WIRELESS ADAPT-NETWK PRINTER | 16-01-7-749 CAPITAL EQUIPMENT-FIRE | | | 03/17/20 | 75.60 |
| | | | | | | INVOICE TOTAL: | | 75.60 |
| WWM4630 | 02/19/20 | 01 | CAPITAL - LASER PRINTER | 16-01-7-749 CAPITAL EQUIPMENT-FIRE | | | 03/17/20 | 384.57 |
| | | | | | | INVOICE TOTAL: | | 384.57 |
| WZP2857 | 02/26/20 | 01 | ADMIN TONER | 01-42-3-607 COMPUTER EQUIPMENT & SUPPL | | | 02/26/20 | 217.28 |
| | | | | | | INVOICE TOTAL: | | 217.28 |
| | | | | | | VENDOR TOTAL: | | 1,366.75 |
| CENTRALP | CENTRAL PARTS WAREHOUSE | | | | | | | |
| 606822A | 02/24/20 | 01 | SNOWPLOW BLADES & GUARDS | 01-60-6-671 MAINTENANCE AND SUPPLIES | | | 03/17/20 | 737.63 |
| | | | | | | INVOICE TOTAL: | | 737.63 |
| | | | | | | VENDOR TOTAL: | | 737.63 |
| CHEVROLE | CHEVROLET OF HOMEWOOD | | | | | | | |
| 5010859 | 02/27/20 | 01 | #114 DOME LIGHT SWITCH | 01-48-6-671 VEHICLE MAINTENANCE & SUPP | | | 03/17/20 | 53.17 |
| | | | | | | INVOICE TOTAL: | | 53.17 |
| | | | | | | VENDOR TOTAL: | | 53.17 |
| CHITRIB | CHICAGO TRIBUNE | | | | | | | |
| 6617387 | 02/26/20 | 01 | LEGAL NOTICE FOR PLAN COMMISSN | 01-45-4-638 ADVERTISING | | | 03/17/20 | 150.00 |
| | | | | | | INVOICE TOTAL: | | 150.00 |
| | | | | | | VENDOR TOTAL: | | 150.00 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| COM0052 COMED | | | | | | | | |
| 0825150052 022720 | 02/27/20 | 01 | COMMONS LIFT STATION | 08-21-4-631 ELECTRIC, POWER, & LIGHT | | | 03/17/20 | 116.37 |
| | | | | | | INVOICE TOTAL: | | 116.37 |
| | | | | | | VENDOR TOTAL: | | 116.37 |
| COM0253 COMED | | | | | | | | |
| 0323080253 022120 | 02/21/20 | 01 | STERLING WATER TOWER | 08-11-4-634 MISCELLANEOUS SERVICES | | | 03/17/20 | 55.50 |
| | | | | | | INVOICE TOTAL: | | 55.50 |
| | | | | | | VENDOR TOTAL: | | 55.50 |
| COM1023 COMED | | | | | | | | |
| 0241031023 022420 | 02/24/20 | 01 | HEATHER RD LS | 08-21-4-631 ELECTRIC, POWER, & LIGHT | | | 03/17/20 | 93.36 |
| | | | | | | INVOICE TOTAL: | | 93.36 |
| | | | | | | VENDOR TOTAL: | | 93.36 |
| COM3024 COMED | | | | | | | | |
| 0811073024 022620 | 02/26/20 | 01 | MEINHEIT BOOSTER STATION | 08-11-4-631 ELECTRIC, POWER, AND LIGHT | | | 03/17/20 | 688.82 |
| | | | | | | INVOICE TOTAL: | | 688.82 |
| | | | | | | VENDOR TOTAL: | | 688.82 |
| COM3104 COMED | | | | | | | | |
| 0275053104 022620 | 02/26/20 | 01 | DARTMOUTH ROAD LIFT STATION | 08-21-4-631 ELECTRIC, POWER, & LIGHT | | | 03/17/20 | 343.33 |
| | | | | | | INVOICE TOTAL: | | 343.33 |
| | | | | | | VENDOR TOTAL: | | 343.33 |
| COM4035 COMED | | | | | | | | |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| COM4035 COMED | | | | | | | | |
| 2154154035 022620 | 02/26/20 | 01 | MFT LIGHT POWER | 02-01-4-631<br>STREET STRIPING | | | 03/17/20 | 1,059.72 |
| | | | | | | INVOICE TOTAL: | | 1,059.72 |
| | | | | | | VENDOR TOTAL: | | 1,059.72 |
| COM5035 COMED | | | | | | | | |
| 0765165035 022720 | 02/27/20 | 01 | SYLVAN LIFT STATION | 08-21-4-631<br>ELECTRIC, POWER, & LIGHT | | | 03/17/20 | 140.13 |
| | | | | | | INVOICE TOTAL: | | 140.13 |
| | | | | | | VENDOR TOTAL: | | 140.13 |
| COM6073 COMED | | | | | | | | |
| 0307096073 022620 | 02/26/20 | 01 | CENTRAL DRIVE ALLEY LIGHTS | 02-01-4-630<br>ELECTRIC, POWER, AND LIGHT | | | 03/17/20 | 57.54 |
| | | | | | | INVOICE TOTAL: | | 57.54 |
| | | | | | | VENDOR TOTAL: | | 57.54 |
| COM8050 COMED | | | | | | | | |
| 0157098050 022720 | 02/27/20 | 01 | HOMEWOOD METER VAULT | 08-11-4-631<br>ELECTRIC, POWER, AND LIGHT | | | 03/17/20 | 85.02 |
| | | | | | | INVOICE TOTAL: | | 85.02 |
| | | | | | | VENDOR TOTAL: | | 85.02 |
| COM8052 COMED | | | | | | | | |
| 3288088052 022120 | 02/21/20 | 01 | FEST PEDESTAL | 40-33-4-634<br>MISCELLANEOUS SERVICES | | | 03/17/20 | 26.17 |
| | | | | | | INVOICE TOTAL: | | 26.17 |
| | | | | | | VENDOR TOTAL: | | 26.17 |
| COOKCODE COOK COUNTY DEPARTMENT OF | | | | | | | | |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| COOKCODE COOK COUNTY DEPARTMENT OF | | | | | | | | |
| 022020 | 02/20/20 | 01 | SANITARIAN INSPECTION SERVICES | 01-53-4-659 SANITARIAN INSPECTION SERV | | | 03/17/20 | 3,400.00 |
| | | | | | | INVOICE TOTAL: | | 3,400.00 |
| | | | | | | VENDOR TOTAL: | | 3,400.00 |
| CROSSMAR CROSSMARK PRINTING, INC. | | | | | | | | |
| 78014 | 02/21/20 | 01 | RESTOCK OF SHUT-OFF HANGERS | 01-55-4-635 PRINTING | | | 03/17/20 | 106.81 |
| | | | | | | INVOICE TOTAL: | | 106.81 |
| | | | | | | VENDOR TOTAL: | | 106.81 |
| CRUSOR RICHARD G. CRUSOR, JR. | | | | | | | | |
| 022720 | 02/27/20 | 01 | ADMIN HEARING OFFICE | 01-44-4-646 LOCAL ADJUDICATION SERVICE | | | 03/17/20 | 255.00 |
| | | | | | | INVOICE TOTAL: | | 255.00 |
| | | | | | | VENDOR TOTAL: | | 255.00 |
| CURRENT CURRENT TECHNOLOGIES CORP | | | | | | | | |
| 724014 | 02/28/20 | 01 | SERVER PROJECT | 16-01-7-730 COMPUTER EQUIPMENT | | | 03/17/20 | 464.00 |
| | | 02 | MICROSOFT OFFICE REPLACEMENT | 16-01-7-730 COMPUTER EQUIPMENT | | | | 812.00 |
| | | | | | | INVOICE TOTAL: | | 1,276.00 |
| | | | | | | VENDOR TOTAL: | | 1,276.00 |
| ECOM E-COM DISPATCH CENTER | | | | | | | | |
| 762 | 01/27/20 | 01 | VERIZON WIRELESS ACC | 01-50-4-637 TELEPHONE | | | 03/17/20 | 3,840.26 |
| | | | | | | INVOICE TOTAL: | | 3,840.26 |
| | | | | | | VENDOR TOTAL: | | 3,840.26 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| EAGLEUNI EAGLE UNIFORM CO INC | | | | | | | | |
| 287832 | 02/24/20 | 01 | KIMES: SWEATER | 01-48-3-612 UNIFORMS & RELATED SUPPLIE | | | 03/17/20 | 109.00 |
| | | | | | | INVOICE TOTAL: | | 109.00 |
| 287879 | 02/24/20 | 01 | VANWITZENBURG: PANTS/DUTY BELT | 01-48-3-612 UNIFORMS & RELATED SUPPLIE | | | 03/17/20 | 149.00 |
| | | | | | | INVOICE TOTAL: | | 149.00 |
| 287882 | 02/24/20 | 01 | FILKINS: WHISTLE/CAP/LANYARD | 01-48-3-612 UNIFORMS & RELATED SUPPLIE | | | 03/17/20 | 15.25 |
| | | | | | | INVOICE TOTAL: | | 15.25 |
| 287931 | 02/25/20 | 01 | DEPUTY CHIEF BADGE/EPPULETTES | 01-48-3-612 UNIFORMS & RELATED SUPPLIE | | | 03/17/20 | 50.00 |
| | | | | | | INVOICE TOTAL: | | 50.00 |
| | | | | | | VENDOR TOTAL: | | 323.25 |
| EVTECH EVT TECHNOLOGIES | | | | | | | | |
| 4827 | 02/20/20 | 01 | MDT CAPITAL REPLACEMENT | 24-01-7-781 HENDRICKSON FIRE PAR EQUIP | | | 03/17/20 | 644.95 |
| | | | | | | INVOICE TOTAL: | | 644.95 |
| | | | | | | VENDOR TOTAL: | | 644.95 |
| EXPERT EXPERT CHEMICAL & SUPPLY INC | | | | | | | | |
| 851448 | 03/03/20 | 01 | PAPER RESTOCK | 01-67-3-616 CLEANING SUPPLIES | | | 03/17/20 | 703.47 |
| | | | | | | INVOICE TOTAL: | | 703.47 |
| | | | | | | VENDOR TOTAL: | | 703.47 |
| GALLAMAT GALLAGHER MATERIALS CORP. | | | | | | | | |
| 14345 | 02/22/20 | 01 | COLD PATCH ASPHALT MIX | 01-68-3-619 PROGRAM COMMODITIES | | | 03/17/20 | 125.55 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| GALLAMAT GALLAGHER MATERIALS CORP. | | | | | | | | |
| 14345 | 02/22/20 | 02 | COLD PATCH ASPHALT MIX | 02-01-3-606 ASPHALT MIX | | | 03/17/20 | 125.55 |
| | | 03 | COLD PATCH ASPHALT MIX | 08-14-3-612 ASPHALT MIX | | | | 125.55 |
| | | 04 | COLD PATCH ASPHALT MIX | 08-24-3-612 ASPHALT MIX | | | | 125.55 |
| | | | | | | INVOICE TOTAL: | | 502.20 |
| | | | | | | VENDOR TOTAL: | | 502.20 |
| GALLS GALLS, LLC | | | | | | | | |
| 015082008 | 02/21/20 | 01 | CROSSING GUARDS | 01-48-3-612 UNIFORMS & RELATED SUPPLIE | | | 02/21/20 | 150.95 |
| | | | | | | INVOICE TOTAL: | | 150.95 |
| | | | | | | VENDOR TOTAL: | | 150.95 |
| GRANICUS GRANICUS | | | | | | | | |
| 123455 | 03/01/20 | 01 | MINUTE TRAQ AGENDA SOFTWARE | 01-41-4-645 PAPERLESS AGENDA SOFTWARE | | | 03/17/20 | 414.75 |
| | | | | | | INVOICE TOTAL: | | 414.75 |
| | | | | | | VENDOR TOTAL: | | 414.75 |
| GUARDIAN GUARDIAN LIFE INSURANCE CO. | | | | | | | | |
| MARCH 2020 | 02/14/20 | 01 | MARCH 2020 PREMIUM | 01-00-0-219 HEALTH INSURANCE PAYABLE | | | 03/17/20 | 1,597.02 |
| | | 02 | MARCH 2020 PREMIUM | 01-42-2-590 HEALTH INSURANCE PREMIUM | | | | 303.90 |
| | | 03 | MARCH 2020 PREMIUM | 01-43-2-590 HEALTH INSURANCE PREMIUM | | | | 694.62 |
| | | 04 | MARCH 2020 PREMIUM | 01-48-2-590 HEALTH INSURANCE PREMIUM | | | | 1,733.41 |
| | | 05 | MARCH 2020 PREMIUM | 01-49-2-590 HEALTH INSURANCE PREMIUM | | | | 390.73 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| GUARDIAN GUARDIAN LIFE INSURANCE CO. | | | | | | | | |
| MARCH 2020 | 02/14/20 | 06 | MARCH 2020 PREMIUM | 01-50-2-590 HEALTH INSURANCE PREMIUM | | | 03/17/20 | 303.90 |
| | | 07 | MARCH 2020 PREMIUM | 01-55-2-590 HEALTH INSURANCE PREMIUM | | | | 86.83 |
| | | 08 | MARCH 2020 PREMIUM | 01-60-2-590 HEALTH INSURANCE PREMIUM | | | | 738.03 |
| | | | | | | INVOICE TOTAL: | | 5,848.44 |
| | | | | | | VENDOR TOTAL: | | 5,848.44 |
| HELSEL HELSEL-JEPPERSON ELECTRICAL | | | | | | | | |
| 849704 | 02/20/20 | 01 | DRILL TOOL & GAS TANK REPAIR | 01-60-6-671 MAINTENANCE AND SUPPLIES | | | 03/17/20 | 88.42 |
| | | 02 | DRILL TOOL & GAS TANK REPAIR | 07-01-6-671 MAINTENANCE AND SUPPLIES | | | | 88.42 |
| | | 03 | DRILL TOOL & GAS TANK REPAIR | 08-11-6-671 MAINTENANCE AND SUPPLIES | | | | 88.42 |
| | | 04 | DRILL TOOL & GAS TANK REPAIR | 08-21-6-671 MAINTENANCE AND SUPPLIES | | | | 88.43 |
| | | | | | | INVOICE TOTAL: | | 353.69 |
| | | | | | | VENDOR TOTAL: | | 353.69 |
| HIGHSPEE HIGH SPEED GEAR | | | | | | | | |
| INV001243 | 11/13/19 | 01 | CAGLE: EQUIPMENT | 26-01-7-701 SO SUBURB EMERG RESP TEAM | | | 03/17/20 | 217.08 |
| | | | | | | INVOICE TOTAL: | | 217.08 |
| | | | | | | VENDOR TOTAL: | | 217.08 |
| HOLLANDP HOLLAND PRINTING INC | | | | | | | | |
| 67623 | 02/24/20 | 01 | W/S ENVELOPES | 08-10-4-635 PRINTING | | | 03/17/20 | 790.28 |
| | | 02 | W/S ENVELOPES | 08-20-4-635 PRINTING | | | | 263.42 |
| | | | | | | INVOICE TOTAL: | | 1,053.70 |
| | | | | | | VENDOR TOTAL: | | 1,053.70 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| HOMEDEPO HOME DEPOT | | | | | | | | |
| 7012886 | 01/31/20 | 01 | DRILL BITS FOR REPAIR AT FD | 01-67-3-615 SMALL TOOLS & EQUIPMENT | | | 03/17/20 | 43.41 |
| | | | | | | INVOICE TOTAL: | | 43.41 |
| 7620680 | 01/31/20 | 01 | T-19 REPAIRS | 01-49-6-671 VEHICLE MAINTENANCE | | | 03/17/20 | 6.90 |
| | | | | | | INVOICE TOTAL: | | 6.90 |
| | | | | | | VENDOR TOTAL: | | 50.31 |
| HOMEWOOD HOMEWOOD DISPOSAL SERVICE INC | | | | | | | | |
| 6885353 | 02/25/20 | 01 | ACCT# 1013143 DPWSC | 01-60-4-650 SPOIL DISPOSAL | | | 03/17/20 | 125.61 |
| | | | | | | INVOICE TOTAL: | | 125.61 |
| 6893171 | 03/01/20 | 01 | ACCT #1013317 VH SCA | 01-67-4-654 SCAVENGER AND DISPOSAL SER | | | 03/17/20 | 300.80 |
| | | | | | | INVOICE TOTAL: | | 300.80 |
| | | | | | | VENDOR TOTAL: | | 426.41 |
| HOMECHRO HOMEWOOD-FLOSSMOOR CHRONICLE | | | | | | | | |
| 2020-0155 | 03/02/20 | 01 | CHRONICALE ADS MARKETING | 01-41-4-653 MARKETING PROGRAMS | | | 03/17/20 | 160.00 |
| | | | | | | INVOICE TOTAL: | | 160.00 |
| | | | | | | VENDOR TOTAL: | | 160.00 |
| HORTON THE HORTON GROUP | | | | | | | | |
| 58062 | 12/18/19 | 01 | NOBEMBER 2019 REWARDS | 01-42-2-592 EAP & WELLNESS PROGRAMS | | | 03/17/20 | 175.00 |
| | | 02 | NOBEMBER 2019 REWARDS | 01-43-2-592 EAP & WELLNESS PROGRAMS | | | | 700.00 |
| | | 03 | NOBEMBER 2019 REWARDS | 01-48-2-592 EAP & WELLNESS PROGRAMS | | | | 700.00 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| HORTON THE HORTON GROUP | | | | | | | | |
| 58062 | 12/18/19 | 04 | NOBEMBER 2019 REWARDS | 01-50-2-592 EAP & WELLNESS PROGRAMS | | | 03/17/20 | 175.00 |
| | | | | | | INVOICE TOTAL: | | 1,750.00 |
| 59761 | 01/27/20 | 01 | Q1 2020 PART FEE/DEC 19 REWARD | 01-42-2-592 EAP & WELLNESS PROGRAMS | | | 03/17/20 | 37.90 |
| | | 02 | Q1 2020 PART FEE/DEC 19 REWARD | 01-43-2-592 EAP & WELLNESS PROGRAMS | | | | 75.78 |
| | | 03 | Q1 2020 PART FEE/DEC 19 REWARD | 01-45-2-592 EAP & WELLNESS PROGRAMS | | | | 12.64 |
| | | 04 | Q1 2020 PART FEE/DEC 19 REWARD | 01-48-2-592 EAP & WELLNESS PROGRAMS | | | | 640.02 |
| | | 05 | Q1 2020 PART FEE/DEC 19 REWARD | 01-49-2-592 EAP & WELLNESS PROGRAMS | | | | 425.78 |
| | | 06 | Q1 2020 PART FEE/DEC 19 REWARD | 01-50-2-592 EAP & WELLNESS PROGRAMS | | | | 50.54 |
| | | 07 | Q1 2020 PART FEE/DEC 19 REWARD | 01-53-2-592 EAP & WELLNESS PROGRAMS | | | | 12.64 |
| | | 08 | Q1 2020 PART FEE/DEC 19 REWARD | 01-55-2-592 EAP & WELLNESS PROGRAMS | | | | 25.26 |
| | | 09 | Q1 2020 PART FEE/DEC 19 REWARD | 01-60-2-592 EAP & WELLNESS PROGRAMS | | | | 151.44 |
| | | | | | | INVOICE TOTAL: | | 1,432.00 |
| 60668 | 02/21/20 | 01 | JANUARY 2020 REWARDS | 01-48-2-592 EAP & WELLNESS PROGRAMS | | | 03/17/20 | 25.00 |
| | | 02 | JANUARY 2020 REWARDS | 01-60-2-592 EAP & WELLNESS PROGRAMS | | | | 25.00 |
| | | | | | | INVOICE TOTAL: | | 50.00 |
| | | | | | | VENDOR TOTAL: | | 3,232.00 |
| IAPE INTERNATIONAL ASSOCIATION FOR | | | | | | | | |
| M20 C548833 3320 | 03/03/20 | 01 | DANAHER: MEMBERSHIP RENEWEL | 01-48-5-660 DUES AND SUBSCRIPTIONS | | | 03/17/20 | 50.00 |
| | | | | | | INVOICE TOTAL: | | 50.00 |
| | | | | | | VENDOR TOTAL: | | 50.00 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| IGFOA-CO IGFOA | | | | | | | | |
| 022820 | 02/28/20 | 01 | BORDUI: PROF DEV SEMINAR | 01-43-5-661 TRAINING | | | 03/17/20 | 40.00 |
| | | | | | | INVOICE TOTAL: | | 40.00 |
| | | | | | | VENDOR TOTAL: | | 40.00 |
| ILEAS-2 ILEAS | | | | | | | | |
| 022520 | 02/25/20 | 01 | ILEAS TRAINING/CONFERENCE 3/20 | 01-48-5-661 TRAINING | | | 03/17/20 | 100.00 |
| | | | | | | INVOICE TOTAL: | | 100.00 |
| | | | | | | VENDOR TOTAL: | | 100.00 |
| ILDEPTAG ILLINOIS DEPT OF AGRICULTURE | | | | | | | | |
| 030520 | 03/05/20 | 01 | BECKER: '20 PESTCONTROL LICENS | 01-60-5-660 DUES AND SUBSCRIPTIONS | | | 03/17/20 | 60.00 |
| | | | | | | INVOICE TOTAL: | | 60.00 |
| | | | | | | VENDOR TOTAL: | | 60.00 |
| ILLEPA ILLINOIS ENVIRONMENTAL | | | | | | | | |
| 31 L17-2156 | 02/18/20 | 01 | WASTEWATER PROJECT L17-2156 | 09-01-8-806 DEBT SERVICE-IEPA LOAN PHA | | | 03/17/20 | 87,825.91 |
| | | | | | | INVOICE TOTAL: | | 87,825.91 |
| 36 L17-1626 | 02/18/20 | 01 | WASTEWATER PROJECT L17-1626 | 09-01-8-805 DEBT SERVICE-IEPA LOAN PHA | | | 03/17/20 | 40,097.64 |
| | | | | | | INVOICE TOTAL: | | 40,097.64 |
| | | | | | | VENDOR TOTAL: | | 127,923.55 |
| IFCA ILLINOIS FIRE CHIEF'S ASSOC | | | | | | | | |
| 2020-0 | 02/17/20 | 01 | 2020 ANNUAL MEMBERSHIP DUES | 01-49-5-660 DUES AND SUBSCRIPTIONS | | | 03/17/20 | 325.00 |
| | | | | | | INVOICE TOTAL: | | 325.00 |
| | | | | | | VENDOR TOTAL: | | 325.00 |

VILLAGE OF FLOSSMOOR
DETAIL BOARD REPORT



INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| KURTZAMB KURTZ PARAMEDIC SERVICE, INC | | | | | | | | |
| 10465 | 03/01/20 | 01 | EMS/FIREFIGHTER SERVICE AGREE | 01-49-4-650 CONTRACT FF/PM PERSONNEL | | | 03/17/20 | 41,138.58 |
| | | | | | | INVOICE TOTAL: | | 41,138.58 |
| | | | | | | VENDOR TOTAL: | | 41,138.58 |
| LEHIGHHA LEHIGH HANSON | | | | | | | | |
| 5800158 | 02/20/20 | 01 | 1" STONE RESTOCK | 08-11-6-675 WATER SYSTEM MAINT & REPAI | | | 03/17/20 | 303.59 |
| | | 02 | 1" STONE RESTOCK | 08-13-3-619 PROGRAM COMMODITIES | | | | 303.59 |
| | | | | | | INVOICE TOTAL: | | 607.18 |
| | | | | | | VENDOR TOTAL: | | 607.18 |
| JACKSONL LETURAH JACKSON | | | | | | | | |
| 030420 | 03/04/20 | 01 | SOUTH LOT QUARTERLY REFUND | 01-00-2-420 VEHICLE STICKERS | | | 03/17/20 | 60.00 |
| | | | | | | INVOICE TOTAL: | | 60.00 |
| | | | | | | VENDOR TOTAL: | | 60.00 |
| M&JUNDER M & J UNDERGROUND | | | | | | | | |
| M200036 | 02/21/20 | 01 | WATER MAIN REPAIR ON WILLOW ST | 08-11-6-675 WATER SYSTEM MAINT & REPAI | | | 03/17/20 | 1,677.50 |
| | | 02 | WATER MAIN REPAIR ON WILLOW ST | 08-13-3-619 PROGRAM COMMODITIES | | | | 1,677.50 |
| | | | | | | INVOICE TOTAL: | | 3,355.00 |
| | | | | | | VENDOR TOTAL: | | 3,355.00 |
| M.E.SIMP M.E. SIMPSON COMPANY, INC. | | | | | | | | |
| 34803 | 02/29/20 | 01 | 3509 OAK STREET-LEAK DETECTION | 08-11-4-632 LEAK DETECTION PROGRAM | | | 03/17/20 | 895.00 |
| | | | | | | INVOICE TOTAL: | | 895.00 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| M.E.SIMP M.E. SIMPSON COMPANY, INC. | | | | | | | | |
| 34804 | 02/29/20 | 01 | LEAK DETECTION:BAYTHORNE&FLOSS | 08-11-4-632 LEAK DETECTION PROGRAM | | | 03/17/20 | 725.00 |
| | | | | | | INVOICE TOTAL: | | 725.00 |
| | | | | | | VENDOR TOTAL: | | 1,620.00 |
| NMARTINE NICOLAS MARTINEZ | | | | | | | | |
| #Vof_2 | 02/24/20 | 01 | BKL HIST MONTH WINDOWS | 01-41-4-653 MARKETING PROGRAMS | | | 03/17/20 | 300.00 |
| | | | | | | INVOICE TOTAL: | | 300.00 |
| 2 | 02/24/20 | 01 | BLACK HISTORY MONTH WINDOWS | 01-41-4-653 MARKETING PROGRAMS | | | 03/17/20 | 300.00 |
| | | | | | | INVOICE TOTAL: | | 300.00 |
| | | | | | | VENDOR TOTAL: | | 600.00 |
| MATSONAL ALLISON MATSON | | | | | | | | |
| 022820 | 02/28/20 | 01 | REIMBURSE:FOOD FOR CENSUS TRNG | 01-41-7-712 CENSUS AWARENESS GRANT | | | 03/17/20 | 140.91 |
| | | | | | | INVOICE TOTAL: | | 140.91 |
| | | | | | | VENDOR TOTAL: | | 140.91 |
| MATTHEWO MATTHEW O'SHEA CONSULTING INC. | | | | | | | | |
| 10 | 03/03/20 | 01 | LOBBYING SERVICES FOR FEB 2020 | 01-41-4-632 LOBBYING SERVICES | | | 03/17/20 | 2,750.00 |
| | | | | | | INVOICE TOTAL: | | 2,750.00 |
| | | | | | | VENDOR TOTAL: | | 2,750.00 |
| MENARDHM MENARD'S-HOMEWOOD | | | | | | | | |
| 80165 | 02/24/20 | 01 | DPW LIGHTBULBS & SCREENS | 01-67-3-620 REPAIR SUPPLIES | | | 03/17/20 | 92.66 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| MENARDHM MENARD'S-HOMEWOOD | | | | | | | | |
| 80165 | 02/24/20 | 02 | DPW SAFETY GLASSES | 01-60-3-618 SAFETY EQUIPMENT & SUPPLIE | | | 03/17/20 | 11.96 |
| | | | | | | INVOICE TOTAL: | | 104.62 |
| | | | | | | VENDOR TOTAL: | | 104.62 |
| MENARDS MENARDS | | | | | | | | |
| 20759 | 02/25/20 | 01 | WATER DEPT TOOLS | 08-11-3-615 SMALL TOOLS & EQUIPMENT | | | 03/17/20 | 79.88 |
| | | | | | | INVOICE TOTAL: | | 79.88 |
| 20870 | 02/27/20 | 01 | DOOR STOPPERS FOR VILLAGE HALL | 01-67-3-605 OPERATING SUPPLIES | | | 03/17/20 | 30.41 |
| | | | | | | INVOICE TOTAL: | | 30.41 |
| | | | | | | VENDOR TOTAL: | | 110.29 |
| MES-ILLI MES-ILLINOIS | | | | | | | | |
| IN1430615 | 02/25/20 | 01 | BADGES | 01-49-3-612 UNIFORMS & RELATED SUPPLIE | | | 03/17/20 | 230.76 |
| | | | | | | INVOICE TOTAL: | | 230.76 |
| | | | | | | VENDOR TOTAL: | | 230.76 |
| MWIAIR MIDWEST AIR PRO, INC. | | | | | | | | |
| 13635 | 02/21/20 | 01 | EXHAUST REMOVEL REPAIR | 01-49-6-674 EQUIP MAINTENANCE & SUPPLI | | | 03/17/20 | 321.30 |
| | | | | | | INVOICE TOTAL: | | 321.30 |
| | | | | | | VENDOR TOTAL: | | 321.30 |
| MINERELE MINER ELECTRONICS CORP | | | | | | | | |
| 269056 | 02/26/20 | 01 | REPAIR TRUCK RADIO & INSTALL | 01-60-6-676 RADIO SYSTEM MAINTENANCE | | | 03/17/20 | 1,554.18 |
| | | | | | | INVOICE TOTAL: | | 1,554.18 |

VILLAGE OF FLOSSMOOR
DETAIL BOARD REPORT



INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| MINERELE MINER ELECTRONICS CORP | | | | | | | | |
| 269723 | 02/26/20 | 01 | REPAIR DPW DESKTOP RADIO | 01-60-6-676<br>RADIO SYSTEM MAINTENANCE | | | 03/17/20 | 130.00 |
| | | | | | | INVOICE TOTAL: | | 130.00 |
| 269776 | 02/26/20 | 01 | MICROPHONE FOR TRUCK RADIOS | 01-60-6-676<br>RADIO SYSTEM MAINTENANCE | | | 03/17/20 | 148.50 |
| | | | | | | INVOICE TOTAL: | | 148.50 |
| | | | | | | VENDOR TOTAL: | | 1,832.68 |
| MONARCH MONARCH AUTO SUPPLY INC | | | | | | | | |
| 6981486374 | 02/20/20 | 01 | P-22 NEW SPARK PLUGS | 01-60-6-671<br>MAINTENANCE AND SUPPLIES | | | 03/17/20 | 38.64 |
| | | | | | | INVOICE TOTAL: | | 38.64 |
| 6981486621 | 02/24/20 | 01 | MGR 03 - OIL CHANGE | 01-42-6-671<br>VEHICLE MAINTENANCE & SUPP | | | 03/17/20 | 27.72 |
| | | | | | | INVOICE TOTAL: | | 27.72 |
| 6981486624 | 02/24/20 | 01 | TURN SIGNAL SWITCH REPAIR #114 | 01-48-6-671<br>VEHICLE MAINTENANCE & SUPP | | | 03/17/20 | 33.57 |
| | | | | | | INVOICE TOTAL: | | 33.57 |
| 6981486853 | 02/26/20 | 01 | DIESEL EXHAUST FLUID D16&D17 | 01-60-6-671<br>MAINTENANCE AND SUPPLIES | | | 03/17/20 | 71.92 |
| | | | | | | INVOICE TOTAL: | | 71.92 |
| 6981487184 | 03/02/20 | 01 | #113 BULB REPAIR | 01-48-6-671<br>VEHICLE MAINTENANCE & SUPP | | | 03/17/20 | 30.98 |
| | | | | | | INVOICE TOTAL: | | 30.98 |
| 6981487259 | 03/02/20 | 01 | WINDOWTINT:CHLORINE RM PUMP ST | 08-11-6-677<br>WATER FACILITY MAINTENANCE | | | 03/17/20 | 14.75 |
| | | 02 | LUBE FOR V-08 | 01-60-6-671<br>MAINTENANCE AND SUPPLIES | | | | 10.10 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| MONARCH MONARCH AUTO SUPPLY INC | | | | | | | | |
| 6981487259 | 03/02/20 | 03 | LUBE FOR V-08 | 07-01-6-671 MAINTENANCE AND SUPPLIES | | | 03/17/20 | 10.10 |
| | | 04 | LUBE FOR V-08 | 08-11-6-671 MAINTENANCE AND SUPPLIES | | | | 10.11 |
| | | 05 | LUBE FOR V-08 | 08-21-6-671 MAINTENANCE AND SUPPLIES | | | | 10.11 |
| | | | | | | INVOICE TOTAL: | | 55.17 |
| 6981487364 | 03/03/20 | 01 | VH DOOR GREASE & DPW SHOP | 01-67-3-620 REPAIR SUPPLIES | | | 03/17/20 | 118.62 |
| | | | | | | INVOICE TOTAL: | | 118.62 |
| | | | | | | VENDOR TOTAL: | | 376.62 |
| NANCYCON NANCY CONNER CONSULTING LLC | | | | | | | | |
| 021720 | 02/17/20 | 01 | SUPPLIER DIVERSITY CONSULTING | 01-55-4-630 PROFESSIONAL SERVICES | | | 03/17/20 | 100.00 |
| | | | | | | INVOICE TOTAL: | | 100.00 |
| | | | | | | VENDOR TOTAL: | | 100.00 |
| NICOR-4 NICOR GAS | | | | | | | | |
| 25186956857 022420 | 02/24/20 | 01 | WOODS LIFT STATION | 08-21-4-631 ELECTRIC, POWER, & LIGHT | | | 03/17/20 | 38.37 |
| | | | | | | INVOICE TOTAL: | | 38.37 |
| 39196092900 021920 | 02/19/20 | 01 | STERLING PUMP STATION | 08-11-4-631 ELECTRIC, POWER, AND LIGHT | | | 03/17/20 | 122.48 |
| | | | | | | INVOICE TOTAL: | | 122.48 |
| 72380610005 022520 | 02/25/20 | 01 | KEDZIE BOOSTER | 08-11-4-631 ELECTRIC, POWER, AND LIGHT | | | 03/17/20 | 37.68 |
| | | | | | | INVOICE TOTAL: | | 37.68 |
| 96444410003 022420 | 02/24/20 | 01 | DPW SERVICE CENTER GAS | 01-67-4-653 GAS, ENERGY/PUMPS, & HEATI | | | 03/17/20 | 1,294.22 |
| | | | | | | INVOICE TOTAL: | | 1,294.22 |
| | | | | | | VENDOR TOTAL: | | 1,492.75 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| ORKIN | ORKIN EXTERMINATING COMPANY | | | | | | | |
| 194963384 | 02/26/20 | 01 | DPW PEST CONTROL | 01-67-4-634 MISCELLANEOUS SERVICES | | | 03/17/20 | 112.00 |
| | | | | | | INVOICE TOTAL: | | 112.00 |
| 194964203 | 02/26/20 | 01 | VH PEST CONTROL | 01-67-4-634 MISCELLANEOUS SERVICES | | | 03/17/20 | 115.31 |
| | | | | | | INVOICE TOTAL: | | 115.31 |
| | | | | | | VENDOR TOTAL: | | 227.31 |
| PITNEY | PITNEY BOWES INC | | | | | | | |
| 3103773408 | 02/27/20 | 01 | MAIL POSTAGE METER LEASE | 01-43-6-670 OFFICE EQUIPMENT MAINTENAN | | | 03/17/20 | 946.02 |
| | | | | | | INVOICE TOTAL: | | 946.02 |
| | | | | | | VENDOR TOTAL: | | 946.02 |
| PUBSAFET | PUBLIC SAFETY DIRECT, INC. | | | | | | | |
| 95579 | 02/25/20 | 01 | CENSUS BANNERS | 01-41-7-712 CENSUS AWARENESS GRANT | | | 03/17/20 | 80.00 |
| | | | | | | INVOICE TOTAL: | | 80.00 |
| | | | | | | VENDOR TOTAL: | | 80.00 |
| RUSSOPOW | RUSSO POWER EQUIPMENT | | | | | | | |
| SPI10098905 | 02/19/20 | 01 | REPLACEMENT PARTS-SMALL EQUIP | 01-60-6-671 MAINTENANCE AND SUPPLIES | | | 03/17/20 | 8.99 |
| | | 02 | REPLACEMENT PARTS-SMALL EQUIP | 07-01-6-671 MAINTENANCE AND SUPPLIES | | | | 8.99 |
| | | 03 | REPLACEMENT PARTS-SMALL EQUIP | 08-11-6-671 MAINTENANCE AND SUPPLIES | | | | 8.99 |
| | | 04 | REPLACEMENT PARTS-SMALL EQUIP | 08-21-6-671 MAINTENANCE AND SUPPLIES | | | | 9.00 |
| | | | | | | INVOICE TOTAL: | | 35.97 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| RUSSOPOW RUSSO POWER EQUIPMENT | | | | | | | | |
| SPI10098907 | 02/19/20 | 01 | OIL FOR SMALL EQUIPMENT | 01-60-6-671 MAINTENANCE AND SUPPLIES | | | 03/17/20 | 12.96 |
| | | 02 | OIL FOR SMALL EQUIPMENT | 07-01-6-671 MAINTENANCE AND SUPPLIES | | | | 12.97 |
| | | 03 | OIL FOR SMALL EQUIPMENT | 08-11-6-671 MAINTENANCE AND SUPPLIES | | | | 12.97 |
| | | 04 | OIL FOR SMALL EQUIPMENT | 08-21-6-671 MAINTENANCE AND SUPPLIES | | | | 12.97 |
| | | | | | | INVOICE TOTAL: | | 51.87 |
| | | | | | | VENDOR TOTAL: | | 87.84 |
| SSHUMANE SOUTH SUBURBAN HUMANE SOCIETY | | | | | | | | |
| 022120 | 02/21/20 | 01 | PET IMPOUND -F20-00205 | 01-48-4-645 ANIMAL CONTROL SERVICES | | | 03/17/20 | 50.00 |
| | | | | | | INVOICE TOTAL: | | 50.00 |
| | | | | | | VENDOR TOTAL: | | 50.00 |
| STRAND STRAND ASSOCIATES, INC | | | | | | | | |
| 0157477 | 02/11/20 | 01 | WATER SUPPLY FEASIBILITY STUDY | 08-11-7-771 WATER SUPPLY FEASIBILITY S | | | 03/17/20 | 25,027.49 |
| | | | | | | INVOICE TOTAL: | | 25,027.49 |
| | | | | | | VENDOR TOTAL: | | 25,027.49 |
| SUBLABOR SUBURBAN LABORATORIES INC | | | | | | | | |
| 17416 | 02/28/20 | 01 | MONTHLY SAMPLES/COLIFORM | 08-11-6-677 WATER FACILITY MAINTENANCE | | | 03/17/20 | 435.00 |
| | | | | | | INVOICE TOTAL: | | 435.00 |
| | | | | | | VENDOR TOTAL: | | 435.00 |
| SYSTEM1 SYSTEM 1 DESIGN GROUP | | | | | | | | |
| 636642 | 02/25/20 | 01 | TR-05 TRAILER: LOGO & ID#'S | 01-60-6-671 MAINTENANCE AND SUPPLIES | | | 03/17/20 | 58.00 |
| | | | | | | INVOICE TOTAL: | | 58.00 |
| | | | | | | VENDOR TOTAL: | | 58.00 |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| THE LOCK THE LOCKER SHOP | | | | | | | | |
| 70727 | 02/10/20 | 01 | PIATTONI - TROUSERS | 01-49-3-612 UNIFORMS & RELATED SUPPLIE | | | 03/17/20 | 144.00 |
| | | | | | | INVOICE TOTAL: | | 144.00 |
| 71244 | 02/10/20 | 01 | ADEBOYEJO-TROUSERS | 01-49-3-612 UNIFORMS & RELATED SUPPLIE | | | 03/17/20 | 78.00 |
| | | | | | | INVOICE TOTAL: | | 78.00 |
| S71230 | 02/10/20 | 01 | STRATMAN-TROUSER & SHIRTS | 01-49-3-612 UNIFORMS & RELATED SUPPLIE | | | 03/17/20 | 186.00 |
| | | | | | | INVOICE TOTAL: | | 186.00 |
| | | | | | | VENDOR TOTAL: | | 408.00 |
| THOMASPH THOMAS' PHOTOGRAPHIC SERVICES | | | | | | | | |
| 000025 | 02/28/20 | 01 | SCENIC WINTER FLOSS PHOTOS | 01-41-4-653 MARKETING PROGRAMS | | | 03/17/20 | 100.00 |
| | | | | | | INVOICE TOTAL: | | 100.00 |
| | | | | | | VENDOR TOTAL: | | 100.00 |
| UPS UNITED PARCEL SERVICE | | | | | | | | |
| 000F36604080 | 02/22/20 | 01 | RETURN FLASHLIGHT | 01-55-3-603 POSTAGE | | | 03/17/20 | 4.02 |
| | | 02 | IEPA PAPERWORK | 01-55-3-603 POSTAGE | | | | 5.51 |
| | | 03 | CASHIER CHEKC RETURN | 01-55-3-603 POSTAGE | | | | 5.51 |
| | | 04 | SHIPPING CHARGE CORRECTION | 01-55-3-603 POSTAGE | | | | 0.03 |
| | | | | | | INVOICE TOTAL: | | 15.07 |
| | | | | | | VENDOR TOTAL: | | 15.07 |
| VANDRUNE VAN DRUNEN FORD CO | | | | | | | | |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| VANDRUNE VAN DRUNEN FORD CO | | | | | | | | |
| 27724 | 02/20/20 | 01 | P22 INTAKE VALVE SPRING REPAIR | 01-60-6-671 MAINTENANCE AND SUPPLIES | | | 03/17/20 | 7.11 |
| | | | | | | INVOICE TOTAL: | | 7.11 |
| | | | | | | VENDOR TOTAL: | | 7.11 |
| VISION VISION SERVICE PLAN | | | | | | | | |
| 808726003 | 02/17/20 | 01 | MARCH 2020 PREMIUM | 01-00-0-219 HEALTH INSURANCE PAYABLE | | | 03/17/20 | 255.96 |
| | | 02 | MARCH 2020 PREMIUM | 01-42-2-590 HEALTH INSURANCE PREMIUM | | | | 40.54 |
| | | 03 | MARCH 2020 PREMIUM | 01-43-2-590 HEALTH INSURANCE PREMIUM | | | | 92.66 |
| | | 04 | MARCH 2020 PREMIUM | 01-48-2-590 HEALTH INSURANCE PREMIUM | | | | 229.10 |
| | | 05 | MARCH 2020 PREMIUM | 01-49-2-590 HEALTH INSURANCE PREMIUM | | | | 52.12 |
| | | 06 | MARCH 2020 PREMIUM | 01-50-2-590 HEALTH INSURANCE PREMIUM | | | | 40.54 |
| | | 07 | MARCH 2020 PREMIUM | 01-55-2-590 HEALTH INSURANCE PREMIUM | | | | 11.58 |
| | | 08 | MARCH 2020 PREMIUM | 01-60-2-590 HEALTH INSURANCE PREMIUM | | | | 98.45 |
| | | | | | | INVOICE TOTAL: | | 820.95 |
| | | | | | | VENDOR TOTAL: | | 820.95 |
| WALTS WALT'S FOOD CENTER | | | | | | | | |
| 9130 | 02/25/20 | 01 | DRINKS&COOKIES-CENSUS TRNG | 01-41-7-712 CENSUS AWARENESS GRANT | | | 03/17/20 | 25.95 |
| | | | | | | INVOICE TOTAL: | | 25.95 |
| | | | | | | VENDOR TOTAL: | | 25.95 |
| ZFORCE Z-FORCE TRANSPORTATION, INC. | | | | | | | | |

INVOICES DUE ON/BEFORE 03/17/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | P.O. # | PROJECT | DUE DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|---|
| ZFORCE | Z-FORCE TRANSPORTATION, INC. | | | | | | | |
| 20-173437 | 02/28/20 | 01 | STOCK STONE DELIVERY | 08-11-6-675<br>WATER SYSTEM MAINT & REPAI | | | 03/17/20 | 96.28 |
| | | 02 | STOCK STONE DELIVERY | 08-13-3-619<br>PROGRAM COMMODITIES | | | | 96.28 |
| | | | | | | INVOICE TOTAL: | | 192.56 |
| | | | | | | VENDOR TOTAL: | | 192.56 |
| | | | | | | TOTAL ALL INVOICES: | | 363,510.10 |

INVOICES DUE ON/BEFORE 03/17/2020

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|---|---|---|---|
| ACCURBIO | ACCURATE BIOMETRICS INC. | 1,408.75 | 183.75 |
| AIRONEEQ | AIR ONE EQUIPMENT INC | 17,311.32 | 433.00 |
| BALLAN | B ALLAN GRAPHICS | 2,435.00 | 550.00 |
| BAXTER&W | BAXTER & WOODMAN, INC. | 126,672.81 | 7,911.79 |
| BCBSIL | BCBSIL | 1,036,162.64 | 96,900.31 |
| C&MPIPE | C & M PIPE & SUPPLY CO | 10,895.83 | 230.75 |
| CARGILL | CARGILL INCORPORATED | 13,146.12 | 17,547.18 |
| CDW-G | CDW GOVERNMENT, INC. | 91,143.62 | 1,366.75 |
| CENTRALP | CENTRAL PARTS WAREHOUSE | 0.00 | 737.63 |
| CHEVROLE | CHEVROLET OF HOMEWOOD | 0.00 | 53.17 |
| CHITRIB | CHICAGO TRIBUNE | 0.00 | 150.00 |
| COM0052 | COMED | 1,483.04 | 116.37 |
| COM0253 | COMED | 390.59 | 55.50 |
| COM1023 | COMED | 1,554.94 | 93.36 |
| COM3024 | COMED | 6,013.82 | 688.82 |
| COM3104 | COMED | 4,086.78 | 343.33 |
| COM4035 | COMED | 9,544.27 | 1,059.72 |
| COM5035 | COMED | 1,868.05 | 140.13 |
| COM6073 | COMED | 536.35 | 57.54 |
| COM8050 | COMED | 550.65 | 85.02 |
| COM8052 | COMED | 101.42 | 26.17 |
| COOKCODE | COOK COUNTY DEPARTMENT OF | 3,600.00 | 3,400.00 |
| CROSSMAR | CROSSMARK PRINTING, INC. | 9,000.80 | 106.81 |
| CRUSOR | RICHARD G. CRUSOR, JR. | 4,305.00 | 255.00 |
| CURRENT | CURRENT TECHNOLOGIES CORP | 57,577.55 | 1,276.00 |
| EAGLEUNI | EAGLE UNIFORM CO INC | 12,641.79 | 323.25 |
| ECOM | E-COM DISPATCH CENTER | 70,396.49 | 3,840.26 |
| EVTECH | EVT TECHNOLOGIES | 5,354.03 | 644.95 |
| EXPERT | EXPERT CHEMICAL & SUPPLY INC | 7,948.46 | 703.47 |
| GALLAMAT | GALLAGHER MATERIALS CORP. | 5,374.43 | 502.20 |
| GALLS | GALLS, LLC | 3,770.11 | 150.95 |
| GRANICUS | GRANICUS | 3,732.75 | 414.75 |
| GUARDIAN | GUARDIAN LIFE INSURANCE CO. | 61,481.49 | 5,848.44 |
| HELSEL | HELSEL-JEPPERSON ELECTRICAL | 18,408.52 | 353.69 |
| HIGHSPEE | HIGH SPEED GEAR | 0.00 | 217.08 |
| HOLLANDP | HOLLAND PRINTING INC | 5,131.15 | 1,053.70 |
| HOMECHRO | HOMEWOOD-FLOSSMOOR CHRONICLE | 1,760.00 | 160.00 |
| HOMEDEPO | HOME DEPOT | 4,894.38 | 50.31 |
| HOMEWOOD | HOMEWOOD DISPOSAL SERVICE INC | 61,524.15 | 426.41 |
| HORTON | THE HORTON GROUP | 12,009.00 | 3,232.00 |
| IAPE | INTERNATIONAL ASSOCIATION FOR | 0.00 | 50.00 |
| IFCA | ILLINOIS FIRE CHIEF'S ASSOC | 0.00 | 325.00 |
| IGFOA-CO | IGFOA | 1,175.00 | 40.00 |
| ILDEPTAG | ILLINOIS DEPT OF AGRICULTURE | 60.00 | 60.00 |

INVOICES DUE ON/BEFORE 03/17/2020

| VENDOR # | NAME | PAID THIS FISCAL YEAR | AMOUNT DUE |
|---|---|---|---|
| ILEAS-2 | ILEAS | 120.00 | 100.00 |
| ILLEPA | ILLINOIS ENVIRONMENTAL | 260,816.47 | 127,923.55 |
| JACKSONL | LETURAH JACKSON | 0.00 | 60.00 |
| KURTZAMB | KURTZ PARAMEDIC SERVICE, INC | 450,281.60 | 41,138.58 |
| LEHIGHHA | LEHIGH HANSON | 4,310.36 | 607.18 |
| M&JUNDER | M & J UNDERGROUND | 10,509.00 | 3,355.00 |
| M.E.SIMP | M.E. SIMPSON COMPANY, INC. | 58,207.63 | 1,620.00 |
| MATSONAL | ALLISON MATSON | 3,410.14 | 140.91 |
| MATTHEWO | MATTHEW O'SHEA CONSULTING INC. | 29,750.00 | 2,750.00 |
| MENARDHM | MENARD'S-HOMEWOOD | 4,696.58 | 104.62 |
| MENARDS | MENARDS | 3,342.39 | 110.29 |
| MES-ILLI | MES-ILLINOIS | 1,351.43 | 230.76 |
| MINERELE | MINER ELECTRONICS CORP | 1,042.80 | 1,832.68 |
| MONARCH | MONARCH AUTO SUPPLY INC | 11,422.36 | 376.62 |
| MWIAIR | MIDWEST AIR PRO, INC. | 1,380.30 | 321.30 |
| NANCYCON | NANCY CONNER CONSULTING LLC | 900.00 | 100.00 |
| NICOR-4 | NICOR GAS | 11,717.17 | 1,492.75 |
| NMARTINE | NICOLAS MARTINEZ | 200.00 | 600.00 |
| ORKIN | ORKIN EXTERMINATING COMPANY | 2,485.13 | 227.31 |
| PITNEY | PITNEY BOWES INC | 2,927.43 | 946.02 |
| PUBSAFET | PUBLIC SAFETY DIRECT, INC. | 6,553.83 | 80.00 |
| RUSSOPOW | RUSSO POWER EQUIPMENT | 10,695.44 | 87.84 |
| SSHUMANE | SOUTH SUBURBAN HUMANE SOCIETY | 150.00 | 50.00 |
| STRAND | STRAND ASSOCIATES, INC | 0.00 | 25,027.49 |
| SUBLABOR | SUBURBAN LABORATORIES INC | 2,530.00 | 435.00 |
| SYSTEM1 | SYSTEM 1 DESIGN GROUP | 745.00 | 58.00 |
| THE LOCK | THE LOCKER SHOP | 4,599.00 | 408.00 |
| THOMASPH | THOMAS' PHOTOGRAPHIC SERVICES | 700.00 | 100.00 |
| UPS | UNITED PARCEL SERVICE | 618.00 | 15.07 |
| VANDRUNE | VAN DRUNEN FORD CO | 12,160.81 | 7.11 |
| VISION | VISION SERVICE PLAN | 8,907.13 | 820.95 |
| WALTS | WALT'S FOOD CENTER | 219.48 | 25.95 |
| ZFORCE | Z-FORCE TRANSPORTATION, INC. | 1,399.01 | 192.56 |
| | TOTAL ALL VENDORS: | | 363,510.10 |

# VILLAGE OF FLOSSMOOR
## DETAIL BOARD REPORT

MANUAL CHECKS ISSUED 02/21/2020 THRU 02/28/2020

| INVOICE # / VENDOR # | INVOICE DATE | ITEM # | DESCRIPTION | ACCOUNT # | CHECK # | CHECK DATE | ITEM AMT |
|---|---|---|---|---|---|---|---|
| AT&T3 AT&T | | | | | | | |
| 8310007942481 021120 | 02/11/20 | 01 | INTERNET SVC 1/11-2/10/20 | 01424639 | 071172 | 02/28/20 | 698.93 |
| | | | | | | INVOICE TOTAL: | 698.93 |
| | | | | | | VENDOR TOTAL: | 698.93 |
| ILDPUBHE IL DEPARTMENT OF PUBLIC HEALTH | | | | | | | |
| 02020 | 02/20/20 | 01 | IDPH AMBULANCE LICENSE | 01494634 | 071171 | 02/21/20 | 50.00 |
| | | | | | | INVOICE TOTAL: | 50.00 |
| | | | | | | VENDOR TOTAL: | 50.00 |
| | | | | | | TOTAL ALL INVOICES: | 748.93 |