



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
Phone: 708.798.2300
TDD: 708.647.0179
Fax: 708.798.4016
www.flossmoor.org

Mayor
Michelle I. Nelson

Trustees
Joni Bradley-Scott
Gary Daggett
Brian Driscoll
Rosalind Henderson Mustafa
George Lofton
James Mitros

Village Clerk
Gina LoGalbo

Village Manager
Bridget A. Wachtel

AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, MARCH 21, 2022 – 7:30 PM
VILLAGE HALL

The March 21, 2022 meeting of the Mayor & Board of Trustees is in-person and via Zoom, which is permitted by Public Act 101-0640. The public is invited to monitor the meeting using the link below or to attend the meeting. Per CDC Guidelines, masks are no longer required. Please feel free to wear a mask based on your personal preference, informed by your personal level of risk. Public participation will be permitted only in person during the Citizen Comment portion of the agenda.

Members of the public may also comment on items on the agenda by email to info@flossmoor.org. Emailed comments will be shared with the Village Board.

Join Zoom Meeting

<https://us02web.zoom.us/j/89462192922?pwd=bnVNN1A4dWdWdEtpREZnZHQzYnJyQT09>

ID: 894 6219 2922 Passcode: 60422 Or join by phone (312) 626-6799

CALL TO ORDER

ROLL CALL

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

RECOGNITIONS AND APPOINTMENTS

1. **Consideration of Appointments of Chairpersons to the Plan Commission and Zoning Board of Appeals**

CONSENT AGENDA

2. **Approval of the Minutes of the Regular Meeting Held on March 7, 2022**
3. **Presentation of Bills for Approval and Payment as Approved by the Finance Committee (March 21, 2022)**
4. **Consideration of a Contract Award and Budget Amendment for Construction Observation Services for the Village Hall Complex Roof Replacement Project**
5. **Consideration of an Agreement with PSI for Firefighter/Paramedics for Fiscal Year 2023**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

ACTION ITEMS

6. **Consideration of Budget Amendments and a Transfer of Funds to the U.S. Army Corps of Engineers to Fund Options for the Berry Lane Drainage Improvements Project**

DISCUSSION ITEMS

7. Discussion on Permitting Aboveground Swimming Pools
8. Discussion of a Liquor License Request for Mommie Experience
9. Discussion of the Fiscal Year 2023 Capital Equipment Fund Budget
10. Discussion of Additional Funding Requests for the FY 23 Budget

OTHER BUSINESS

11. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.

TO: Mayor Nelson and Board of Trustees
FROM: Scott Bugner, Building and Zoning Administrator
DATE: March 21, 2022
SUBJECT: Consideration of Appointments of Chairpersons to the
Plan Commission and Zoning Board of Appeals



With the Board's consent, Mayor Nelson will be making appointments to serve as the Plan Commission and Zoning Board of Appeals chairpersons at the Village Board meeting on March 21, 2022. These appointments are the result of the resignation of John Curran, who served as Chair of the Plan Commission.

Greg Mitchell who currently serves as chair of the Zoning Board of Appeals and has served as acting chair of the Plan Commission is selected to serve as chair of the Plan Commission.

Mark Mathewson is selected to replace Greg Mitchell as chair of the Zoning Board of Appeals and will also serve as a member of the Plan Commission.

If you have any questions or concerns regarding these appointments, please contact Mayor Nelson before Monday evening.



Approval of the Minutes of the Regular Meeting Held on March 7, 2022

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

VILLAGE OF FLOSSMOOR
3/21/2022
CLAIMS LIST SUMMARY

HAND CHECKS	\$2,539.88
INVOICES	<u>\$390,839.50</u>
TOTAL	<u><u>\$393,379.38</u></u>

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AIR ONE EQUIPMENT INC	178422	03/07/22	\$85.75		FUEL FOR SAWS	01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$85.75
							VENDOR TOTAL:	\$85.75
AL WARREN OIL COMPANY INC	W1455212	02/22/22	\$316.25		DEF FLUID	01-60-6-671	MAINTENANCE AND SUPPLIES	\$105.41
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$105.42
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$105.42
	W1452512	02/09/22	\$1,425.21		DPW DIESEL TANK	01-60-3-608	PETROLEUM PRODUCTS	\$702.45
						08-11-3-608	PETROLEUM PRODUCTS	\$334.72
						08-21-3-608	PETROLEUM PRODUCTS	\$334.72
						01-49-3-608	PETROLEUM PRODUCTS	\$53.32
	W1454604	02/18/22	\$1,822.70		DPW DIESEL TANK	01-60-3-608	PETROLEUM PRODUCTS	\$813.73
						08-11-3-608	PETROLEUM PRODUCTS	\$319.79
						08-21-3-608	PETROLEUM PRODUCTS	\$459.77
						01-49-3-608	PETROLEUM PRODUCTS	\$229.41
AMERICAN PRINTING TECHNOLOGIES	2909VSA	03/03/22	\$9,197.82		VEHICLE STICKER APPLICATIONS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$219.16
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$219.17
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$219.17
						VENDOR TOTAL:		\$4,221.66
						01-48-3-614	VEHICLE STICKER COMPLIANCE	\$9,197.82
						VENDOR TOTAL:		\$9,197.82
AMERICAN TEST CENTER	2220350	02/15/22	\$1,344.00		ANNUAL NFPA LADDER TESTING	01-49-6-677	EQUIPMENT SERVICE CONTRACTS	\$1,344.00
							VENDOR TOTAL:	\$1,344.00

Village of Flossmoor Detail Board Report

Invoices Due On/Before: 03/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
SYLVIA JULIE AMPONSAH	030722	03/07/22	\$28.00		WATER REFUND 2048 CUMMINGS LN	08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$28.00
							VENDOR TOTAL:	\$28.00
ANDRES MEDICAL BILLING, LTD	254265	03/04/22	\$1,838.87		AMBULANCE COLLECTIONS FEBRUARY 2022	01-49-4-656	AMBULANCE COLLECTION SERVICES	\$1,838.87
							VENDOR TOTAL:	\$1,838.87
ANDREW BAUMGARTNER	031022	03/10/22	\$69.00		REIMBURSE WORK TRUCK CONF REGISTRATION FEE	01-60-5-661	TRAINING	\$69.00
							VENDOR TOTAL:	\$69.00
BAXTER & WOODMAN, INC.	0231661	02/18/22	\$2,805.11		PH1 CBD STREET SCAPE	01-55-7-762	CBD STREETSCAPE IMPROVEMENTS	\$2,805.11
							DESIGN ENGINEERING	\$5,289.55
	0231663	02/18/22	\$5,289.55		PH4 SANITARY SEWER REHAB DESIGN	09-53-7-702		\$5,289.55
	0231664	02/18/22	\$3,271.25		FLOODPLAIN ASSESSMENT	03-01-7-701	FLOSSMOOR RD VIADUCT ENGINEER	\$3,271.25
	0231665	02/18/22	\$1,892.50		FIRE STATION APPROACH STUDY	01-55-4-630	PROFESSIONAL SERVICES	\$1,892.50
JONATHAN BOGUE	031022	03/10/22	\$41.97		REIMBURSE DOMAIN NAME DISCOVERFLOSSMOOR.COM	01-42-4-645	WEBSITE APPLICATIONS	\$41.97
							VENDOR TOTAL:	\$41.97
BOUND TREE MEDICAL LLC	84412938	02/21/22	\$102.17		EMS SUPPLIES	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$102.17
							VENDOR TOTAL:	\$102.17
BURKE, LLC	173163	03/07/22	\$6,226.50		VILL HALL GENERATOR DESIGN	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$6,226.50
							VENDOR TOTAL:	\$6,226.50

Village of Flossmoor Detail Board Report Invoices Due On/Before: 03/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
C & M PIPE & SUPPLY CO								
18265		03/03/22	\$507.00		ADJUSTMENT RINGS FOR CATCH BASINS	07-01-3-619	PROGRAM COMMODITIES	\$507.00
							VENDOR TOTAL:	\$507.00
CANON SOLUTIONS AMERICA , INC.								
4038959007		02/27/22	\$11.60		BUILD DEPT COPIER MAINT 2/27/22-3/26/22 BASE	01-53-6-670	OFFICE EQUIPMENT MAINTENANCE	\$11.60
4038946093		02/26/22	\$190.51		PD COPIER MAINT 11/26/21-2/25/22-USAGE	01-48-6-674	COPIER MAINTENANCE	\$190.51
4038959012		02/27/22	\$11.60		FD COPIER MAINT 2/27/22-3/26/22	01-49-6-677	EQUIPMENT SERVICE CONTRACTS	\$11.60
4038948759		02/26/22	\$374.39		PD COPIER MAINT 2/26/22-5/25/22-BASE	01-48-6-674	COPIER MAINTENANCE	\$374.39
							VENDOR TOTAL:	\$588.10
CDW GOVERNMENT, INC.								
S276939		02/16/22	\$263.45		CAD MONITOR	01-49-6-673	COMPUTER NETWORK MAINTENANCE	\$263.45
S494580		02/21/22	\$79.39		PC ADAPTER	01-49-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$79.39
							VENDOR TOTAL:	\$342.84
CHICAGO SALT COMPANY INC.								
1765		03/01/22	\$4,650.00		ANTI-ICING LIQUID RESTOCK	02-01-3-619	LCD-BULK CHEMICAL PURCHASE	\$4,650.00
							VENDOR TOTAL:	\$4,650.00
CLARK BAIRD SMITH LLP								
022822		02/28/22	\$1,900.00		LEGAL SERVICES	01-44-4-644	OTHER LEGAL SERVICES	\$1,900.00
							VENDOR TOTAL:	\$1,900.00

Village of Flossmoor Detail Board Report

Invoices Due On/Before: 03/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMED								
	0825150052 022822	02/28/22	\$131.29		COMMONS LIFT STATION POWER 1/27/22-2/25/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$131.29
	0811073024 022522	02/25/22	\$811.82		COMMONS/MEINHEIT POWER 1/27/22-2/25/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$811.82
	0275053104 022522	02/25/22	\$537.85		DARTMOUTH LIFT STATION POWER 1/27/22-2/25/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$537.85
	0157098050 022822	02/28/22	\$154.51		HOMEWOOD METER VAULT POWER 1/27/22-2/25/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$154.51
	0765165035 022822	02/28/22	\$208.26		SYLVAN LIFT STATION POWER 1/27/22-2/25/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$208.26
	2154154035 022522	02/25/22	\$1,110.18		MFT STREET LIGHT POWER 12/20/21-2/22/22	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$1,110.18
	0725105073 030222	03/02/22	\$75.83		CBD STREET LIGHTS POWER 1/24/22-2/22/22	40-33-4-634	MISCELLANEOUS SERVICES	\$75.83
	5007104015 030722	03/07/22	\$913.11		WOODS LIFT STATION POWER 2/4/22-3/7/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$913.11
COMPASS MINERALS AMERICA INC								VENDOR TOTAL: \$3,942.85
	965485	03/02/22	\$6,926.72	2022-0016	DEICING ROCK SALT FOR SNOW AND ICE CONTROL	02-01-3-602	ROCK SALT FOR SNOW AND ICE CON	\$6,926.72
								VENDOR TOTAL: \$6,926.72
CROSSMARK PRINTING, INC.								
	85882	03/09/22	\$2,256.11		SPRING 2022 NEWSLETTER	01-41-4-653	MARKETING PROGRAMS	\$2,256.11
								VENDOR TOTAL: \$2,256.11
DAILY SOUTHTOWN								
	14526823 020322	02/03/22	\$68.17		SUBSCRIPTION-FIRE DEPT	01-49-5-660	DUES AND SUBSCRIPTIONS	\$68.17
	24033261 021822	02/18/22	\$69.50		SUBSCRIPTION THRU 5/20/22	01-41-5-660	DUES AND SUBSCRIPTIONS	\$69.50
								VENDOR TOTAL: \$137.67

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
DONALD E. LONGSHORE		022822	02/28/22	\$750.00		PAINT PD & VH EMPLOYEE RESTROOMS	16-01-7-767	BUILDING MAINTENANCE	\$750.00
VENDOR TOTAL:									\$750.00
DUKE'S ROOT CONTROL, INC.		7059	02/28/22	\$31,616.50		FY22 SANITARY/SEWER CLEANING & TELEVISIONING	08-21-6-677	SEWER SYSTEM MAINTENANCE	\$31,616.50
VENDOR TOTAL:									\$31,616.50
EAGLE UNIFORM CO INC		INV6393	03/07/22	\$25.00		UNIFORM PART-TIME CSO	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$25.00
		INV6394	03/07/22	\$18.00		UNIFORM BAUSCH	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$18.00
		INV6395	03/07/22	\$507.50		UNIFORM PART-TIME CSO	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$507.50
		INV6559	03/09/22	\$271.00		UNIFORM CARDEN	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$271.00
VENDOR TOTAL:									\$821.50
EBEL'S ACE HARDWARE		346755	02/17/22	\$62.94		NUTDRIVERS/AIR PLUG	01-60-6-671	MAINTENANCE AND SUPPLIES	\$20.98
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$20.98
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$20.98
		346785	02/25/22	\$11.98		HOOKS FOR LEAK VANS	08-21-3-615	SMALL TOOLS & EQUIPMENT	\$11.98
		346804	03/02/22	\$13.49		ENGRAVER TOOL	08-14-3-615	SMALL TOOLS & EQUIPMENT	\$13.49
VENDOR TOTAL:									\$88.41
E-COM DISPATCH CENTER		926	01/28/22	\$3,952.79		VERIZON WIRELESS CARDS NOV & DEC 2021/JAN 2022	01-50-4-637		\$3,952.79
VENDOR TOTAL:									\$3,952.79

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ELMER & SON LOCKSMITHS INC	398315	02/18/22	\$90.00		PUMP HOUSE KEYS			
						01-67-6-678	BUILDING REPAIRS	\$90.00
	398467	02/24/22	\$266.00		PD DOOR LOCKS			
						01-67-6-679	GENERAL & CONCRETE REPAIRS	\$266.00
398669		03/03/22	\$218.00		PD DOOR LOCKS			
						01-67-6-679	GENERAL & CONCRETE REPAIRS	\$218.00
							VENDOR TOTAL:	\$574.00
EVT TECHNOLOGIES								
5884		03/02/22	\$124.95		C119 MODULE			
						01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$124.95
5876		02/24/22	\$3,482.80		C119 LIGHTS/RADIO INSTALL			
						01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$3,482.80
							VENDOR TOTAL:	\$3,607.75
FITZSIMMONS								
4574343		03/04/22	\$60.00		CYLINDER GAS CONTENTS			
						01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$60.00
4574291		03/04/22	\$20.00		CYLINDER GAS CONTENTS			
						01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$20.00
							VENDOR TOTAL:	\$80.00
FORD OF HOMEWOOD								
5002051		12/01/21	\$413.09		L12 RESERVOIR ASSEMBLY PART			
						01-60-6-671	MAINTENANCE AND SUPPLIES	\$137.69
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$137.70
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$137.70
							VENDOR TOTAL:	\$413.09

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
GALLS, LLC									
020536309	02/25/22	\$39.90				UNIFORMS & RELATED SUPPLIES-CARDEN	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$39.90
020285105	01/25/22	\$144.95				UNIFORMS & RELATED SUPPLIES-FILKINS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$144.95
020384928	02/07/22	\$76.09				UNIFORMS & RELATED SUPPLIES-BAUSCH	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$76.09
020536399	02/25/22	\$136.14				UNIFORMS & RELATED SUPPLIES-CARDEN	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$136.14
020536707	02/25/22	\$176.05				UNIFORMS & RELATED SUPPLIES-BAUSCH	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$176.05
VENDOR TOTAL:									\$573.13
GARVEY'S OFFICE PRODUCTS									
PINV2201361	01/24/22	\$15.55				BOARD MEMBER MUSTAFA NAME PLATE FOR DIAS	01-41-3-601	OFFICE SUPPLIES	\$15.55
PINV2226476	03/10/22	\$15.55				ASST VILL MGR NAME PLATE FOR DIAS	01-42-3-601	OFFICE SUPPLIES	\$15.55
VENDOR TOTAL:									\$31.10
GASVODA & ASSOCIATES INC									
INV2200320	02/21/22	\$214.60				VOLUTE GASKETS	09-01-6-683	LIFT STATION MAINTENANCE	\$214.60
VENDOR TOTAL:									\$214.60
GOLD SHIELD DETECTIVE AGENCY									
1905	03/06/22	\$1,073.87				FIRE CAPTAIN APPLICANT BACKGROUND INVESTIGATION	01-49-4-636	PRE-EMPLOYMENT PHYSICALS	\$1,073.87
VENDOR TOTAL:									\$1,073.87

Village of Flossmoor Detail Board Report Invoices Due On/Before: 03/22/22

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
GOVTEMPSUSA 3907670 3911829 3916013 3920451	02/17/22	\$1,491.00		VIL MGR TEMP ASSISTANT-CASTELLANOS PERIOD END 2/13	01-42-4-630	PROFESSIONAL SERVICES	\$1,491.00
	02/24/22	\$1,218.00		VIL MGR TEMP ASSISTANT-CASTELLANOS PERIOD END 2/20	01-42-4-630	PROFESSIONAL SERVICES	\$1,218.00
	03/03/22	\$1,218.00		VIL MGR TEMP ASSISTANT-CASTELLANOS PERIOD END 2/27	01-42-4-630	PROFESSIONAL SERVICES	\$1,218.00
	03/10/22	\$1,344.00		VIL MGR TEMP ASSISTANT-CASTELLANOS PERIOD END 3/6	01-42-4-630	PROFESSIONAL SERVICES	\$1,344.00
				VENDOR TOTAL:			\$5,271.00
HISKES, DILLNER, O'DONNELL, 14986 14987 14988 14989 15190 15191 15192	02/01/22	\$41.25		TAX EXEMPT COMPLAINTS THRU 1/31/22	01-44-4-644	OTHER LEGAL SERVICES	\$41.25
	02/01/22	\$138.00		2019 NO CASH BIDS THRU 1/31/22	01-44-4-644	OTHER LEGAL SERVICES	\$138.00
	02/01/22	\$165.00		2021 NO CASH BID THRU 1/31/22	01-44-4-644	OTHER LEGAL SERVICES	\$165.00
	02/01/22	\$453.50		DEMO-19725 GOVERNORS HIGHWAY THRU 1/31/22	01-44-4-644	OTHER LEGAL SERVICES	\$453.50
	03/01/22	\$41.25		TAX EXEMPTION COMPLAINTS THRU 2/28/22	01-44-4-644	OTHER LEGAL SERVICES	\$41.25
	03/01/22	\$198.00		2021 NO CASH BID THRU 2/28/22	01-44-4-644	OTHER LEGAL SERVICES	\$198.00
	03/01/22	\$165.00		DEMO-19725 GOVERNORS HIGHWAY	01-44-4-644	OTHER LEGAL SERVICES	\$165.00
				VENDOR TOTAL:			\$1,202.00
HOME CLEANING CENTERS -AMERICA 10283	03/01/22	\$3,256.00		MARCH 2022 CLEANING SVCS AND EXTRA & DEEP CLEANINGS	01-67-4-630	CLEANING SERVICE	\$1,768.00
					01-42-7-710	COVID-19 EXPENSES	\$1,488.00
						VENDOR TOTAL:	\$3,256.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
HOMEWOOD DISPOSAL SERVICE INC							
7740159	03/01/22	\$338.82		VH REFUSE REMOVAL	01-67-4-654	SCAVENGER AND DISPOSAL SERVICES	\$338.82
7740156	03/01/22	\$311.61		DPWSC REFUSE REMOVAL	01-67-4-654	SCAVENGER AND DISPOSAL SERVICES	\$311.61
						VENDOR TOTAL:	\$650.43
IL DEPT OF PUBLIC HEALTH							
030722	03/07/22	\$50.00		AMBULANCE LICENSE PLATE RENEWALS	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$50.00
						VENDOR TOTAL:	\$50.00
ILCMA							
86819	03/09/22	\$15.00		ZOOM ACCESS-METRO PRESENTATION-MARCH METRO LUNCHEON	01-42-5-661	TRAINING	\$15.00
						VENDOR TOTAL:	\$15.00
ILLINOIS ASSOCIATION OF CHIEFS							
10466	02/24/22	\$399.00		WAGNER 2022 CONFERENCE REGISTRATION/BANQUET	01-48-5-661	TRAINING	\$399.00
						VENDOR TOTAL:	\$399.00
ILLINOIS EPA							
35	02/15/22	\$87,825.91		WASTEWATER PROJECT L17-2156 PH3	09-01-8-806	DEBT SERVICE-IEPA LOAN PHASE 3	\$87,825.91
						VENDOR TOTAL:	\$87,825.91
ILLINOIS LAW ENFORCEMENT							
030322	03/03/22	\$225.00		MORRIS-WOMEN IN CRIMINAL JUSTICE CONFERENCE REG/LODGING	01-48-5-661	TRAINING	\$225.00
						VENDOR TOTAL:	\$225.00
INVOICE CLOUD							
18912022	02/28/22	\$199.95		INVOICE CLOUD FEB 2022	08-10-4-654	CUSTOMER PAYMENT PORTAL	\$99.95
					08-20-4-654	CUSTOMER PAYMENT PORTAL	\$99.95
						VENDOR TOTAL:	\$199.95

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
LINDCO EQUIPMENT SALES, INC.	220454P	02/28/22	\$113.78		SPRAY NOZZLE FOR DE-ICING LIQUID	01-61-3-615	SMALL TOOLS & EQUIPMENT	\$113.78
								VENDOR TOTAL: \$113.78
LIONHEART CRITICAL POWER SPECIALIST	37407	02/25/22	\$996.49		GENERATOR REPAIR-STERLING PUMP STATION	01-67-6-680	MAINTENANCE CONTRACTS	\$996.49
								VENDOR TOTAL: \$996.49
LOU'S GLOVES INC.	047961	03/02/22	\$955.00		EMS SUPPLIES	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$955.00
								VENDOR TOTAL: \$955.00
MENARDS	60943	03/02/22	\$374.95		VH LIGHT BULBS	01-67-3-620	REPAIR SUPPLIES	\$374.95
	60617	02/24/22	\$144.78		DPWSC HVAC REPAIR SUPPLIES	01-67-3-620	REPAIR SUPPLIES	\$144.78
	60621	02/24/22	\$(24.99)		CREDIT (INV #60617)-RETURN PIPE	01-67-3-620	REPAIR SUPPLIES	\$(24.99)
	60677	02/25/22	\$14.75		MANHOLE HOOKS/TAPE MEASURE	08-21-3-615	SMALL TOOLS & EQUIPMENT	\$14.75
MENARD'S-HOMEWOOD	29904	03/02/22	\$224.97		VH LIGHT BULBS	01-67-3-620	REPAIR SUPPLIES	\$224.97
	30172	03/07/22	\$263.86		SIGN TOOLS/RAKES	08-12-3-615	SMALL TOOLS & EQUIPMENT	\$263.86
MILNE SUPPLY CO MUNSTER IN	S100011694001	02/22/22	\$49.73		DE-ICING SPRAY TRUCK PARTS	01-61-6-677	PROGRAM MAINTENANCE	\$49.73
	S100011731001	02/23/22	\$55.70		DE-ICING SPRAY TRUCK INVENTORY PARTS	01-61-6-677	PROGRAM MAINTENANCE	\$55.70
							VENDOR TOTAL:	\$105.73
								\$488.83

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MONARCH AUTO SUPPLY INC									
6981552869		03/03/22	\$640.01			PD/FD OIL FILTERS & VEH REPAIR SUPPLIES/TOOLS	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$44.31
							01-49-6-671	VEHICLE MAINTENANCE	\$44.31
							01-60-6-671	MAINTENANCE AND SUPPLIES	\$183.79
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$183.80
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$183.80
6981552574		03/01/22	\$40.19			FIRE CHIEF VEH 1900 OIL/AIR FILTERS	01-49-6-671	VEHICLE MAINTENANCE	\$40.19
6981553010		03/05/22	\$15.83			AMBULANCE SEAT REPAIR	01-49-6-671	VEHICLE MAINTENANCE	\$15.83
6981553011		03/05/22	\$50.97			DIESEL EXHAUST FLUID	01-49-6-671	VEHICLE MAINTENANCE	\$50.97
6981553061		03/07/22	\$113.18			MOTOR TREATMENT-SEAFOAM	01-60-6-671	MAINTENANCE AND SUPPLIES	\$37.72
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$37.73
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$37.73
VENDOR TOTAL:									\$860.18
MUNICIPAL SYSTEMS LLC									
MS20220221		02/28/22	\$325.00			MUNICIPAL OFFENSE SYSTEM FEB 2022	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$325.00
MS20220220		02/28/22	\$300.00			MOVE/ABC FEB 2022	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$300.00
VENDOR TOTAL:									\$625.00
NATIONAL PUBLIC EMPLOYER LABOR									
BOGUE 2022		03/10/22	\$230.00			BOGUE ANNUAL MEMBERSHIP DUES	01-42-5-660	DUES AND SUBSCRIPTIONS	\$230.00
VENDOR TOTAL:									\$230.00
ORKIN EXTERMINATING COMPANY									
226439878		03/09/22	\$114.00			PEST CONTROL-DPWSC	01-67-4-634	MISC SVCS	\$114.00
226440582		03/09/22	\$119.00			PEST CONTROL-VILLAGE HALL	01-67-4-634	MISC SVCS	\$119.00
225294365		02/11/22	\$114.00			DPWSC PEST CONTROL	01-67-4-634	MISC SVCS	\$114.00
VENDOR TOTAL:									\$347.00
Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (March 21, 2022) (CONSENT AGENDA)									

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
OTOCAST LLC		20210198	12/13/21	\$720.00		ANN MAINT SCULPTURE GARDEN AUDIO GUIDE	27-01-4-634	MISCELLANEOUS SERVICES	\$720.00
								VENDOR TOTAL:	\$720.00
PARAMEDIC SERVICES OF ILLINOIS INC									
7539			03/01/22	\$48,140.00		CONTRACTED FD PERSONNEL MARCH 2022	01-49-4-650	CONTRACT FF/PM PERSONNEL	\$48,140.00
								VENDOR TOTAL:	\$48,140.00
AARON PEACH									
030722			03/07/22	\$44.25		WATER REFUND 1014 BRAEMAR RD	08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$44.25
								VENDOR TOTAL:	\$44.25
PROSAFETY									
1465230			01/18/22	\$91.65		GLOVES	08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	\$91.65
								VENDOR TOTAL:	\$91.65
PUBLIC SAFETY DIRECT, INC.									
99243			03/03/22	\$210.00		D15 RADIO REPAIR	01-60-6-676	RADIO SYSTEM MAINTENANCE	\$105.00
							08-11-6-676	RADIO SYSTEM MAINTENANCE	\$105.00
								VENDOR TOTAL:	\$210.00
RELIANCE SAFETY LANE & SERVICE									
47155			02/07/22	\$1,858.85		D15 REPAIR	01-60-6-671	MAINTENANCE AND SUPPLIES	\$619.62
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$619.62
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$619.61
								VENDOR TOTAL:	\$1,858.85

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount		
RUNCO OFFICE SUPPLY											
8596060	03/07/22	\$221.84	FIN-CASH REG ROLLS/DATA BINDERS GEN SUPPLY-PENS/ENV/POST IT	01-42-3-601		OFFICE SUPPLIES		\$20.56			
				01-43-3-601		OFFICE SUPPLIES		\$41.13			
				01-45-3-601		OFFICE SUPPLIES		\$4.11			
				01-49-3-601		OFFICE SUPPLIES		\$4.11			
				01-53-3-601		OFFICE SUPPLIES		\$12.34			
				01-43-3-607		COMPUTER EQUIPMENT & SUPPLIES		\$109.99			
				08-10-3-601		OFFICE SUPPLIES		\$22.20			
				08-20-3-601		OFFICE SUPPLIES		\$7.40			
				FIN-BANKERS BOXES/GEN SUPPLY-CORRECTION TAPE							
				01-42-3-601		OFFICE SUPPLIES		\$11.23			
8588030	03/01/22	\$139.82	01-43-3-601		OFFICE SUPPLIES		\$117.36				
			01-45-3-601		OFFICE SUPPLIES		\$2.25				
			01-49-3-601		OFFICE SUPPLIES		\$2.25				
			01-53-3-601		OFFICE SUPPLIES		\$6.73				
			VENDOR TOTAL:					\$361.66			
			RUSSO POWER EQUIPMENT								
			SPI110979864	03/01/22	\$919.98	BACKPACK BLOWER	01-62-3-615		SMALL TOOLS & EQUIPMENT		\$919.98
			SPI110979873	03/01/22	\$1,469.93	TRIMMERS/PRUNER	01-60-6-681		ART PROGRAM MAINTENANCE		\$544.99
							01-63-3-615		SMALL TOOLS & EQUIPMENT		\$402.49
01-64-3-615		SMALL TOOLS & EQUIPMENT						\$402.49			
01-61-3-615		SMALL TOOLS & EQUIPMENT						\$119.96			
SPI10981262	03/03/22	\$48.99	SAW REPAIR	01-49-3-615		SMALL TOOLS & EQUIPMENT		\$48.99			
				VENDOR TOTAL:				\$2,438.90			
KEN SCHMIDT											
031022	03/10/22	\$69.00	REIMBURSE WORK TRUCK CONF REGISTRATION	01-60-5-661		TRAINING		\$69.00			
				VENDOR TOTAL:				\$69.00			

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
SHARK SHREDDING INC.								
55266		03/04/22	\$112.35		VH/PD SHREDDING SERVICES			
						01-42-4-634	OTHER MISCELLANEOUS SERVICES	\$31.17
						01-48-3-611	SPECIAL POLICE COMMODITIES	\$81.18
							VENDOR TOTAL:	\$112.35
SIKICH LLP								
554306		02/28/22	\$4,089.00		ACA REPORTING 2021			
						01-43-4-631	TAX REPORTING SERVICES	\$4,089.00
							VENDOR TOTAL:	\$4,089.00
SOUTHWEST DIGITAL PRINTING								
0322016		03/02/22	\$41.00		DIGITAL PRINTS HIGHGROVE ESTATES			
						12-00-0-286	MISCELLANEOUS DEPOSITS	\$41.00
							VENDOR TOTAL:	\$41.00
SSACOP								
030322		03/03/22	\$600.00		TAYLOR SSACOP EXEC DEVELOPMENT CONF REG/LODGING			
						01-48-5-661	TRAINING	\$600.00
							VENDOR TOTAL:	\$600.00
STANDARD EQUIPMENT COMPANY								
P33892		01/18/22	\$752.45		VACTOR TOOLS			
						08-13-3-615	SMALL TOOLS & EQUIPMENT	\$752.45
P34459		03/01/22	\$415.00		VACTOR NOZZLE/CLEANING TIP			
						16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$415.00
							VENDOR TOTAL:	\$1,167.45
STONYTIRE INCORPORATED								
1171484		02/28/22	\$609.91		A19 FRONT TIRE REPLACEMENT			
						01-49-6-671	VEHICLE MAINTENANCE	\$609.91
							VENDOR TOTAL:	\$609.91
SUBURBAN LABORATORIES INC								
200117		02/28/22	\$1,091.50		ROUTINE COLIFORM/DRINKING WATER/DISINFECTANT BIPRODUCTS			
						08-11-6-677	WATER FACILITY MAINTENANCE	\$1,091.50
							VENDOR TOTAL:	\$1,091.50

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
JANE SULLIVAN	030722	03/07/22	\$62.99		WATER REFUND 1717 CAMBRIDGE AVE	08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$62.99
							VENDOR TOTAL:	\$62.99
SWENEY ELECTRIC COMPANY INC.	220094	03/02/22	\$976.29		FD RECEPTACLES/SWITCHPLATES REPLACEMENT	01-67-6-680	MAINTENANCE CONTRACTS	\$976.29
	220095	03/02/22	\$2,770.70		DPW ELECTRIC FEED FOR OVEN	01-67-6-680	MAINTENANCE CONTRACTS	\$2,770.70
							VENDOR TOTAL:	\$3,746.99
T.R.L. TIRE SERVICE CORP	29489	03/01/22	\$600.20		A16 NEW TIRES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$200.06
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$200.07
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$200.07
							VENDOR TOTAL:	\$600.20
THIRD DIST. FIRE CHIEF'S ASSN.	4760	03/11/22	\$200.00		TINLEY PARK MABAS FEES 2/9/22	01-49-4-648	SPECIAL RESPONSE TEAM	\$200.00
	4777	03/11/22	\$40.00		KOPEC/BERK MONTHLY LUNCHEON MTG	01-49-4-648	SPECIAL RESPONSE TEAM	\$40.00
							VENDOR TOTAL:	\$240.00
THOMSON REUTERS-WEST	845944269	03/01/22	\$319.07		ONLINE/SOFTWARE SUBSCRIPTION FEB 2022	01-48-4-630	PROFESSIONAL SERVICES	\$319.07
							VENDOR TOTAL:	\$319.07
TIFCO INDUSTRIES INC.	71736074	02/18/22	\$1,092.66		VEHICLE REPAIR PARTS RESTOCK	01-60-6-671	MAINTENANCE AND SUPPLIES	\$364.22
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$364.22
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$364.22
							VENDOR TOTAL:	\$1,092.66

Village of Flossmoor Detail Board Report

Invoices Due On/Before: 03/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
TRIBUNE MEDIA GROUP									
013122		01/31/22	\$295.51			LEGAL AD 2ND DRIVE 637 DUNDEE/SAN-SWR REHAB BID NOTICE			
							01-45-4-638	ADVERTISING	\$60.00
							01-60-4-638	ADVERTISING	\$235.51
							VENDOR TOTAL:		\$295.51
UNITED PARCEL SERVICE									
0000F36604102 030		03/05/22	\$93.62			FINANCE EASY PERMIT CHECK/ADMIN KONICA PRINTER TONER			
							01-43-3-603	POSTAGE	\$25.60
							01-42-3-603	POSTAGE	\$68.02
							VENDOR TOTAL:		\$93.62
JAMES VANWITZENBURG									
030922		03/09/22	\$194.50			REIMBURSE TORCH RUN CONF REGISTRATION			
							01-48-5-661	TRAINING	\$194.50
							VENDOR TOTAL:		\$194.50
VIKING CHEMICAL COMPANY									
125025		03/02/22	\$781.66			CHLORINE FOR STERLING PUMP STATION			
							08-11-6-677	WATER FACILITY MAINTENANCE	\$781.66
125026		03/02/22	\$(500.00)			CREDIT-CYLINDERS RETURN			
							08-11-6-677	WATER FACILITY MAINTENANCE	\$(500.00)
							VENDOR TOTAL:		\$281.66
VILLAGE OF HOMEWOOD									
10448		03/01/22	\$115,926.90			HOMEWOOD WATER BILL 1/27/22-2/25/22			
							08-11-4-636	HOMEWOOD-OPER & MTCE CHARGES	\$5,000.00
							08-11-4-635	HOMEWOOD-LAKE MICHIGAN WATER	\$110,926.90
							VENDOR TOTAL:		\$115,926.90
BRIDGET WACHTEL									
030722		03/07/22	\$105.64			REIMBURSE LUNCH W/SD161			
							01-42-4-652	MEETINGS AND EVENTS	\$105.64
							VENDOR TOTAL:		\$105.64

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
Z-FORCE TRANSPORTATION, INC.		22184618	02/15/22	\$103.90		1" STONE RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$51.95
							08-13-3-619	PROGRAM COMMODITIES	\$51.95
		22184681	02/16/22	\$97.72		1" STONE RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$48.86
							08-13-3-619	PROGRAM COMMODITIES	\$48.86
		22184807	02/24/22	\$245.00		HAULING SPOIL	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$122.50
							08-13-3-619	PROGRAM COMMODITIES	\$122.50
							VENDOR TOTAL:		\$446.62

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 03/22/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
-------------	-----------	--------------	----------------	------	---------------------	-----------	----------------	-------------

Total Amount Being Paid: \$390,839.50
Total Number of Invoices: 145

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/((
AIRONEEQ	AIR ONE EQUIPMENT INC	N	(1) 85.75	(0) 0.00	85.
ALWARREN	AL WARREN OIL COMPANY INC	N	(4) 4,221.66	(0) 0.00	4,221.
AMERPRIN	AMERICAN PRINTING TECHNOLOGIES	N	(1) 9,197.82	(0) 0.00	9,197.
AMERITES	AMERICAN TEST CENTER	N	(1) 1,344.00	(0) 0.00	1,344.
AMPONSAH	SYLVIA JULIE AMPONSAH	N	(1) 28.00	(0) 0.00	28.
ANDRESME	ANDRES MEDICAL BILLING, LTD	Y	(1) 1,838.87	(0) 0.00	1,838.
BAUMGARTNE	ANDREW BAUMGARTNER	N	(1) 69.00	(0) 0.00	69.
BAXTER&W	BAXTER & WOODMAN, INC.	N	(4) 13,258.41	(0) 0.00	13,258.
BOGUEJ	JONATHAN BOGUE	N	(1) 41.97	(0) 0.00	41.
BOUND	BOUND TREE MEDICAL LLC	Y	(1) 102.17	(0) 0.00	102.
BURKELLC	BURKE, LLC	N	(1) 6,226.50	(0) 0.00	6,226.
C&MPIPE	C & M PIPE & SUPPLY CO	N	(1) 507.00	(0) 0.00	507.
CANONSOL	CANON SOLUTIONS AMERICA , INC.	N	(4) 588.10	(0) 0.00	588.
CDW-G	CDW GOVERNMENT, INC.	N	(2) 342.84	(0) 0.00	342.
CHICSALT	CHICAGO SALT COMPANY INC.	N	(1) 4,650.00	(0) 0.00	4,650.
CLARKBAI	CLARK BAIRD SMITH LLP	Y	(1) 1,900.00	(0) 0.00	1,900.
COM4015	COMED	N	(1) 3,942.85	(0) 0.00	913.
COMPASS	COMPASS MINERALS AMERICA INC	N	(1) 6,926.72	(0) 0.00	6,926.
CROSSMAR	CROSSMARK PRINTING, INC.	N	(1) 2,256.11	(0) 0.00	2,256.
DAILYST	DAILY SOUTHTOWN	N	(2) 137.67	(0) 0.00	137.
DELPAIN	DONALD E. LONGSHORE	Y	(1) 750.00	(0) 0.00	750.
DUKES	DUKE'S ROOT CONTROL, INC.	N	(1) 31,616.50	(0) 0.00	31,616.
EAGLEUNI	EAGLE UNIFORM CO INC	N	(4) 821.50	(0) 0.00	821.
EBELSACE	EBEL'S ACE HARDWARE	N	(3) 88.41	(0) 0.00	88.
ECOM	E-COM DISPATCH CENTER	N	(1) 3,952.79	(0) 0.00	3,952.
ELMER&SO	ELMER & SON LOCKSMITHS INC	N	(3) 574.00	(0) 0.00	574.
EVTECH	EVT TECHNOLOGIES	N	(2) 3,607.75	(0) 0.00	3,607.
FITZSIMM	FITZSIMMONS	N	(2) 80.00	(0) 0.00	80.
FORDOPHOME	FORD OF HOMEWOOD	N	(1) 413.09	(0) 0.00	413.
GALLS	GALLS, LLC	N	(5) 573.13	(0) 0.00	573.
GARVEYS	GARVEY'S OFFICE PRODUCTS	N	(2) 31.10	(0) 0.00	31.
GASVODA	GASVODA & ASSOCIATES INC	N	(1) 214.60	(0) 0.00	214.
GOLDSHIELD	GOLD SHIELD DETECTIVE AGENCY	N	(1) 1,073.87	(0) 0.00	1,073.
GOVTEMPS	GOVTEMPSUSA	N	(4) 5,271.00	(0) 0.00	5,271.
HISKES	HISKES, DILLNER, O'DONNELL,	Y	(7) 1,202.00	(0) 0.00	1,202.
HOMECL	HOME CLEANING CENTERS -AMERICA	N	(1) 3,256.00	(0) 0.00	3,256.
HOMEWOOD	HOMEWOOD DISPOSAL SERVICE INC	N	(2) 650.43	(0) 0.00	650.
IDPH	IL DEPT OF PUBLIC HEALTH	N	(1) 50.00	(0) 0.00	50.
ILCMA	ILCMA	N	(1) 15.00	(0) 0.00	15.
ILLASCO	ILLINOIS ASSOCIATION OF CHIEFS	N	(1) 399.00	(0) 0.00	399.
ILL-EPA	ILLINOIS EPA	N	(1) 87,825.91	(0) 0.00	87,825.
ILETSB	ILLINOIS LAW ENFORCEMENT	N	(1) 225.00	(0) 0.00	225.
INVOICE	INVOICE CLOUD	N	(1) 199.90	(0) 0.00	199.
LINDCO	LINDCO EQUIPMENT SALES, INC.	N	(1) 113.78	(0) 0.00	113.
LIONHEART	LIONHEART CRITICAL POWER SPECIAL	N	(1) 996.49	(0) 0.00	996.49

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (March 21, 2022) (CONSENT AGENDA)

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/(
LOUSGLOV	LOU'S GLOVES INC.	N	(1) 955.00	(0) 0.00	955.
MENARDS	MENARDS	N	(4) 509.49	(0) 0.00	509.
MENARDHM	MENARD'S-HOMEWOOD	N	(2) 488.83	(0) 0.00	488.
MILNE	MILNE SUPPLY CO MUNSTER IN	N	(2) 105.43	(0) 0.00	105.
MONARCH	MONARCH AUTO SUPPLY INC	N	(5) 860.18	(0) 0.00	860.
MUNICSYS	MUNICIPAL SYSTEMS LLC	N	(2) 625.00	(0) 0.00	625.
NPELRA	NATIONAL PUBLIC EMPLOYER LABOR	N	(1) 230.00	(0) 0.00	230.
ORKIN	ORKIN EXTERMINATING COMPANY	N	(3) 347.00	(0) 0.00	347.
OTOCAST	OTOCAST LLC	Y	(1) 720.00	(0) 0.00	720.
PARAMEDICS	PARAMEDIC SERVICES OF ILLINOIS I	N	(1) 48,140.00	(0) 0.00	48,140.
PEACH	AARON PEACH	N	(1) 44.25	(0) 0.00	44.
PROSAFET	PROSAFETY	N	(1) 91.65	(0) 0.00	91.
PUBSAFET	PUBLIC SAFETY DIRECT, INC.	N	(1) 210.00	(0) 0.00	210.
RELIANCE	RELIANCE SAFETY LANE & SERVICE	N	(1) 1,858.85	(0) 0.00	1,858.
RUNCO	RUNCO OFFICE SUPPLY	N	(2) 361.66	(0) 0.00	361.
RUSSOPOW	RUSSO POWER EQUIPMENT	N	(3) 2,438.90	(0) 0.00	2,438.
SCHMIDTK	KEN SCHMIDT	N	(1) 69.00	(0) 0.00	69.
SHARK	SHARK SHREDDING INC.	N	(1) 112.35	(0) 0.00	112.
SIKICH	SIKICH LLP	Y	(1) 4,089.00	(0) 0.00	4,089.
SWPRINT	SOUTHWEST DIGITAL PRINTING	N	(1) 41.00	(0) 0.00	41.
SSACOP	SSACOP	N	(1) 600.00	(0) 0.00	600.
STANDEQU	STANDARD EQUIPMENT COMPANY	N	(2) 1,167.45	(0) 0.00	1,167.
STONYTIR	STONYTIRE INCORPORATED	Y	(1) 609.91	(0) 0.00	609.
SUBLABOR	SUBURBAN LABORATORIES INC	Y	(1) 1,091.50	(0) 0.00	1,091.
SULLIVANJA	JANE SULLIVAN	N	(1) 62.99	(0) 0.00	62.
SWENEY	SWENEY ELECTRIC COMPANY INC.	N	(2) 3,746.99	(0) 0.00	3,746.
T.R.L.	T.R.L. TIRE SERVICE CORP	N	(1) 600.20	(0) 0.00	600.
THIRDDFC	THIRD DIST. FIRE CHIEF'S ASSN.	N	(2) 240.00	(0) 0.00	240.
THOMWEST	THOMSON REUTERS-WEST	N	(1) 319.07	(0) 0.00	319.
TIFCO	TIFCO INDUSTRIES INC.	N	(1) 1,092.66	(0) 0.00	1,092.
TRIBUNE2	TRIBUNE MEDIA GROUP	N	(1) 295.51	(0) 0.00	295.
UPS	UNITED PARCEL SERVICE	N	(1) 93.62	(0) 0.00	93.
VANWITZ	JAMES VANWITZENBURG	N	(1) 194.50	(0) 0.00	194.
VIKINGCH	VIKING CHEMICAL COMPANY	N	(2) 281.66	(0) 0.00	281.
VILHMD	VILLAGE OF HOMEWOOD	N	(1) 115,926.90	(0) 0.00	115,926.
WACHTEL	BRIDGET WACHTEL	N	(1) 105.64	(0) 0.00	105.
ZFORCE	Z-FORCE TRANSPORTATION, INC.	N	(3) 446.62	(0) 0.00	446.
Grand Totals:			Total: 145 390,839.50	Total: 0 0.00	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (March 21, 2022) (CONSENT AGENDA)

Village of Flossmoor Detail Board Report

Manual Checks Issued: 03/11/22 thru 03/11/22

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
MACQUARIE EQUIPMENT CAPITAL INC.											
22999		02/08/22	\$1,892.74	76384	03/11/22			TELEPHONE LEASE AGRMT #1906979001-1/29/22-2/28/22			
									01-42-4-637	TELEPHONE	\$213.88
									01-43-4-637	TELEPHONE	\$141.96
									01-48-4-637	TELEPHONE	\$654.89
									01-50-4-637	TELEPHONE	\$141.96
									01-49-4-637	TELEPHONE	\$355.84
									01-53-4-637	TELEPHONE	\$113.56
									01-55-4-637	TELEPHONE	\$270.65
										VENDOR TOTAL:	\$1,892.74
SAM'S CLUB/ SYNCHRONY BANK											
030222		03/02/22	\$647.14	76385	03/11/22			MEMBERSHIP/PD-KITCHEN SUPPLIES/FD-CLEANING SUPPLIES/DPW-COFFEE & KEYBOARD/MOUSE COMBOS			
									01-48-3-611	SPECIAL POLICE COMMODITIES	\$30.36
									01-67-3-605	OPERATING SUPPLIES	\$235.66
									01-49-3-616	CLEANING SUPPLIES	\$125.14
									08-21-3-601	OFFICE SUPPLIES	\$56.00
									01-67-7-763	VH BOARD ROOM SOUND SYSTEM	\$19.98
									01-48-5-660	DUES AND SUBSCRIPTIONS	\$60.00
									01-49-5-660	DUES AND SUBSCRIPTIONS	\$60.00
									01-55-5-660	DUES AND SUBSCRIPTIONS	\$60.00
										VENDOR TOTAL:	\$647.14

Total Amount Being Paid: \$2,539.88
Total Number of Invoices: 2

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/
MACQUARIE	MACQUARIE EQUIPMENT CAPITAL INC. N		(1) 1,892.74	(1) 1,892.74	0
SAMSCLU	SAM'S CLUB/SYNCHRONY BANK	N	(1) 647.14	(1) 647.14	0
	Grand Totals:		Total: 2 2,539.88	Total: 2 2,539.88	

TO: Bridget Wachtel, Village Manager
CC: Scott Bordui
FROM: John Brunke, Public Works Director
DATE: March 21, 2022
**SUBJECT: Contract Award and Budget Amendment - Village
Hall Complex Roof Replacement Project
Construction Observation Services**



FLOSSMOOR

In October of 2021, the Village Board awarded a contract to A1 Roofing Company for the roof replacement project at the Village Hall Complex. Due to nationwide issues with material availability related to the COVID pandemic, the project was postponed until the spring of 2022 for construction. Public Works Staff, Christopher B. Burke Engineering (CBBEL), and A1 Roofing are preparing to hold a pre-construction meeting on March 24, 2022, to prepare for the project to begin in April/May of this year.

As part of the project construction, we need to contract for construction observation services. CBBEL submitted the attached proposal last year for these services, which include Contract Administration, Shop Drawing Reviews, and Construction Observation Services. The total not-to-exceed cost of the proposal is \$27,048. CBBEL provided the design engineering for this project and also completed the design engineering and construction observation services for the Public Works Service Center in FY16, and our experience with them has been nothing short of excellent.

Since the construction contract came in over budget and needed a budget amendment, we will also need a budget amendment to the Capital Equipment Fund for this contract.

With the above information in mind, Public Works recommends that the Mayor and Board of Trustees award a contract to Christopher B. Burke Engineering, Ltd, of Rosemont, Illinois in the not-to-exceed amount of \$27,048 for the FY22 Village Hall Complex Roof Replacement Project Construction Observation Services and approve a budget amendment to line 16-01-7-767 in the amount of \$27,048. There is sufficient fund balance in the Capital Equipment fund for this amendment.

**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

June 18, 2021

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, IL 60422

Attention: Mr. John Brunke
Director of Public Works

Subject: Proposal for Professional Engineering Services for Construction Observation Services Related to the Village Hall Complex Roof Repairs Project

Dear Mr. Brunke:

In response to the Village's request, Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional engineering services for construction observation services for the Village Hall Complex Roof Repairs Project. Included below is our Understanding of the Assignment, Scope of Services and Estimate of Fee.

UNDERSTANDING OF THE ASSIGNMENT

CBBEL understands the Village is looking for a proposal for the construction observation of the Village Hall Complex Roof Repairs project. The project is located at 2800 Flossmoor Road.

For the construction observation services related to the roof repairs project, it is CBBEL's understanding that the contract bidding documents prepared by CBBEL will be the basis of the scope of this project and the project will be bid this summer and is scheduled to begin construction in fall of 2021.

CBBEL has developed the following Scope of Services consistent with the Understanding of the Assignment identified above.

SCOPE OF SERVICES

The Scope of Services was prepared based on our knowledge of the Project and the procedures and requirements for similar projects in which CBBEL has undertaken for the Village. The project includes the following identified tasks:

Task 1- Contract Administration: Under this task CBBEL will provide the preparation of a Notice of Award, a Notice to Proceed and coordinate a preconstruction conference with all parties involved. We will review contractor's payment applications and prepare change orders for the Village's approval, and coordinate and process paperwork and forms required by the Village.

CBBEL will review Contractor's construction schedule and sequence(s); listing of materials and equipment submittals; general correspondence procedures; site access; staging areas required; traffic control; subcontractors; and submittals for payment. Shop drawing review procedures will be discussed during the preconstruction conference and in particular, the Contractor will be advised that material and equipment is not to be installed prior to completion of the shop drawing review process.

Task 2 – Shop Drawing Review / Construction Observation Services: CBBEL estimates this project will take approximately 12 weeks from September 15, 2021 to December 15, 2021 to complete. Under this task CBBEL will provide a part-time (12 hours/week for 12 weeks for all the work to be performed in the fall of 2021. The Resident Engineer (RE) will perform the following duties:

- Log all Contractor data received and maintain a log book of shop drawings and submissions so as to track the status of submittals.
- Review Contractor's submittals for compliance with the intent of the Contract Documents.
- Prepare shop drawing review correspondence providing Contractor with our review comments and if submittals comply with intent of Contract Documents.
- Notify the Village of deficiencies, deviations or substitutions. With the notification, provide the Village with an opinion for acceptance or denial, and request direction from the Village regarding the deviation or substitution.
- Advise the Village when disapprovals may be necessary due to failing to conform to the Contract Documents.
- Provide office support to the Resident Engineer related to interpretation of Contract Documents.
- Maintain office files of project correspondence.
- When present on site, observe the progress and quality of the executed work and determine if the work is proceeding in accordance with the Contract Documents. The Resident Engineer will keep the Village informed of the progress of the work.
- Serve as the Village's liaison with the Contractor working principally through the Contractor's field superintendent.
- Attend construction conferences. Maintain and circulate copies of meeting notes.
- Provide clarification(s) related to the intent of the Contract Documents.
- Review the Contractor's schedule at construction conferences and compare actual progress of work to Contractor's proposed construction schedule.
- Review Contractor's procedure for maintaining record drawings and field changes which may occur during the course of work.
- Maintain orderly files for correspondence, reports of job conferences, shop drawings and other submissions, reproductions or original Contract Documents including all addenda, change order and additional drawings issued subsequent to the award of the contract.

- Record the names, addresses and phone numbers of all contractors, subcontractors and major material suppliers in a field diary.
- For days in which the RE is present on site, keep a daily report book, which shall contain a daily report and quantity of hours on the job site, weather conditions, list of visiting officials, daily activities, job decisions and observations as well as general and specific observations and job progress.
- Prior to final walk through, submit to the Contractor a list of observed items (punch list) requiring correction.
- Verify that punch list items have been addressed and corrections have been made.
- Coordinate and conduct the final walk through with the Village, prepare a final punch list (if required).
- Verify that all the items on the final punch list have been corrected and make recommendations to the Village concerning acceptance of the project.
- Except upon written instructions of the Village, the Resident Engineer shall not authorize any deviation from the Contract Documents.
- Determine if the project has been completed in accordance with the Contract Documents and that the Contractor has fulfilled all of their obligations.

ESTIMATE OF FEE

TASK		FEE
1	Contract Administration	\$3,864
2	Shop Drawing Review / Construction Observation Services	\$23,184
TOTAL		\$27,048

We will bill you at the hourly rates specified on the attached Schedule of Charges. We will establish our contract in accordance with the attached General Term and Conditions. These General Terms and Conditions are expressly incorporated into and are an integral part of this contract for professional services. Direct costs for blueprints, photocopying, mailing, mileage, overnight delivery, messenger services and report binding are included in the Fee Estimate. Please note that meetings and additional services performed by CBBEL that are not included as part of this proposal will be billed on a time and materials basis and at the attached hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. If you have any questions, please feel free to contact us anytime.

Sincerely,



Michael E. Kerr, PE
President

GAH/pjb

Encl.: Schedule of Charges
 General Terms and Conditions

THIS PROPOSAL, SCHEDULE OF CHARGES & GENERAL TERMS & CONDITIONS
ACCEPTED FOR VILLAGE OF FLOSSMOOR

BY: _____

TITLE: _____

DATE: _____

N PROPOSALS\ADMIN\2021\Flossmoor Village Hall Complex Roof Repairs Const Ob.061721.docx

Attachment: Flossmoor Village Hall Complex Roof Repairs Const Ob.061721 (VH Roof Construction Observation Services)

CHRISTOPHER B. BURKE ENGINEERING, LTD.
STANDARD CHARGES FOR PROFESSIONAL SERVICES
APRIL, 2020

<u>Personnel</u>	<u>Charges*</u> <u>(\$/Hr)</u>
Principal	275
Engineer VI	251
Engineer V	208
Engineer IV	170
Engineer III	152
Engineer I/II	121
Survey V	229
Survey IV	196
Survey III	172
Survey II	126
Survey I	100
Engineering Technician V	198
Engineering Technician IV	161
Engineering Technician III	146
Engineering Technician I/II	68
CAD Manager	177
Assistant CAD Manager	153
CAD II	135
GIS Specialist III	148
GIS Specialist I/II	94
Landscape Architect	170
Landscape Designer I/II	94
Environmental Resource Specialist V	216
Environmental Resource Specialist IV	170
Environmental Resource Specialist III	139
Environmental Resource Specialist I/II	94
Environmental Resource Technician	114
Administrative	104
Engineering Intern	63
Information Technician III	130
Information Technician I/II	116

Direct Costs

Outside Copies, Blueprints, Messenger, Delivery Services, Mileage Cost + 12%

*Charges include overhead and profit

Christopher B. Burke Engineering, Ltd. reserves the right to increase these rates and costs by 5% after December 31, 2020.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
GENERAL TERMS AND CONDITIONS

1. Relationship Between Engineer and Client: Christopher B. Burke Engineering, Ltd. (Engineer) shall serve as Client's professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client. Nothing contained in this Agreement shall create a contractual relationship with a cause of action in favor of a third party against either the Client or Engineer.

Furthermore, causes of action between the parties to this Agreement pertaining to acts of failures to act shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of substantial completion.

2. Responsibility of the Engineer: Engineer will strive to perform services under this Agreement in accordance with generally accepted and currently recognized engineering practices and principles, and in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.

Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.

3. Changes: Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.
4. Suspension of Services: Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the

resumptions of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.

5. Termination: This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
6. Documents Delivered to Client: Drawings, specifications, reports, and any other Project Documents prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

When and if record drawings are to be provided by the Engineer, Client understands that information used in the preparation of record drawings is provided by others and Engineer is not responsible for accuracy, completeness, nor sufficiency of such information. Client also understands that the level of detail illustrated by record drawings will generally be the same as the level of detail illustrated by the design drawing used for project construction. If additional detail is requested by the Client to be included on the record drawings, then the Client understands and agrees that the Engineer will be due additional compensation for additional services.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest

extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

7. Reuse of Documents: All Project Documents including but not limited to reports, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.

The Engineer shall have the right to include representations of the design of the Project, including photographs of the exterior and interior, among the Engineer's promotional and professional materials. The Engineer's materials shall not include the Client's confidential and proprietary information if the Client has previously advised the Engineer in writing of the specific information considered by the Client to be confidential and proprietary.

8. Standard of Practice: The Engineer will strive to conduct services under this agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement.
9. Compliance With Laws: The Engineer will strive to exercise usual and customary professional care in his/her efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

Further to the law and code compliance, the Client understands that the Engineer will strive to provide designs in accordance with the prevailing Standards of Practice as previously set forth, but that the Engineer does not warrant that any reviewing agency having jurisdiction will not for its own purposes comment, request changes and/or additions to such designs. In the event such design requests are made by a reviewing agency, but which do not exist in the form of a written regulation, ordinance or other similar document as published by the reviewing agency, then such design changes (at substantial variance from the intended design developed by the Engineer), if effected and incorporated into the project documents by the Engineer, shall be considered as Supplementary Task(s) to the Engineer's Scope of Service and compensated for accordingly.

10. Indemnification: Engineer shall indemnify and hold harmless Client up to the amount of this contract fee (for services) from loss or expense, including reasonable attorney's fees for claims for personal injury (including death) or property damage to the extent caused by the sole negligent act, error or omission of Engineer.

Client shall indemnify and hold harmless Engineer under this Agreement, from loss or expense, including reasonable attorney's fees, for claims for personal injuries (including death) or property damage arising out of the sole negligent act, error omission of Client.

In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties), which caused the personal injury or property damage.

Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.

11. Opinions of Probable Cost: Since Engineer has no control over the cost of labor, materials or equipment, or over the Contractor(s) method of determining process, or over competitive bidding or market conditions, his/her opinions of probable Project Construction Cost provided for herein are to be made on the basis of his/her experience and qualifications and represent his/her judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him/her. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.
12. Governing Law & Dispute Resolutions: This Agreement shall be governed by and construed in accordance with Articles previously set forth by (Item 9 of) this Agreement, together with the laws of the **State of Illinois**.

Any claim, dispute or other matter in question arising out of or related to this Agreement, which can not be mutually resolved by the parties of this Agreement, shall be subject to mediation as a condition precedent to arbitration (if arbitration is agreed upon by the parties of this Agreement) or the institution of legal or equitable proceedings by either party. If such matter relates to or is the subject of a lien arising out of the Engineer's services, the Engineer may proceed in accordance with applicable law to comply with the lien notice or filing deadlines prior to resolution of the matter by mediation or by arbitration.

The Client and Engineer shall endeavor to resolve claims, disputes and other matters in question between them by mediation which, unless the parties mutually agree otherwise, shall be in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect. Requests for mediation shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. The request may be made concurrently with the filing of a demand for arbitration but, in such event, mediation shall proceed in advance of arbitration or legal or equitable proceedings, which shall be stayed pending mediation for a period of 60 days from the date of filing, unless stayed for a longer period by agreement of the parties or court order.

The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in the place where the Project is located, unless another location is mutually agreed upon. Agreements reached in mediation shall be enforceable as settlement agreements in any court having jurisdiction thereof.

13. Successors and Assigns: The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
14. Waiver of Contract Breach: The waiver of one party of any breach of this Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
15. Entire Understanding of Agreement: This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void & without effect to the extent they conflict with the terms of this Agreement.
16. Amendment: This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".

17. Severability of Invalid Provisions: If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
18. Force Majeure: Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
19. Subcontracts: Engineer may subcontract portions of the work, but each subcontractor must be approved by Client in writing.
20. Access and Permits: Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.
21. Designation of Authorized Representative: Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
22. Notices: Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.
23. Limit of Liability: The Client and the Engineer have discussed the risks, rewards, and benefits of the project and the Engineer's total fee for services. In recognition of the relative risks and benefits of the Project to both the Client and the Engineer, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Engineer's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Agreement from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Engineer's fee for professional engineering services rendered on this project as made part of this Agreement. Such causes included but are not limited to the Engineer's negligence, errors, omissions, strict liability or breach of contract. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

24. Client's Responsibilities: The Client agrees to provide full information regarding requirements for and about the Project, including a program which shall set forth the Client's objectives, schedule, constraints, criteria, special equipment, systems and site requirements.

The Client agrees to furnish and pay for all legal, accounting and insurance counseling services as may be necessary at any time for the Project, including auditing services which the Client may require to verify the Contractor's Application for Payment or to ascertain how or for what purpose the Contractor has used the money paid by or on behalf of the Client.

The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss. The Client also agrees to require the Contractor to provide to the Engineer the required certificate of insurance.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and noncontributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor, the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are

specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

25. Information Provided by Others: The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify, or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.

26. Payment: Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. The client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said thirty (30) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid. Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly and as follows:

Collection Costs. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies.

Suspension of Services. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in (Item 4 of) this Agreement.

27. When construction observation tasks are part of the service to be performed by the Engineer under this Agreement, the Client will include the following clause in the construction contract documents and Client agrees not to modify or delete it:

Kotecki Waiver. Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the **Illinois** Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and to the fullest extent permitted by law, agrees to indemnify and hold harmless and defend Owner and Engineer and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the Indemnitees may sustain as a result of such claims, except to the extent that **Illinois** law prohibits indemnity for the Indemnitees' own negligence. The Owner and Engineer are designated and recognized as explicit third party beneficiaries of the Kotecki Waiver within the general contract and all subcontracts entered into in furtherance of the general contract.

28. Job Site Safety/Supervision & Construction Observation: The Engineer shall neither have control over or charge of, nor be responsible for, the construction means, methods, techniques, sequences of procedures, or for safety precautions and programs in connection with the Work since they are solely the Contractor's rights and responsibilities. The Client agrees that the Contractor shall supervise and direct the work efficiently with his/her best skill and attention; and that the Contractor shall be solely responsible for the means, methods, techniques, sequences and procedures of construction and safety at the job site. The Client agrees and warrants that this intent shall be carried out in the Client's contract with the Contractor. The Client further agrees that the Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work; and that the Contractor shall take all necessary precautions for the safety of, and shall provide the necessary protection to prevent damage, injury or loss to all employees on the subject site and all other persons who may be affected thereby. The Engineer shall have no authority to stop the work of the Contractor or the work of any subcontractor on the project.

When construction observation services are included in the Scope of Services, the Engineer shall visit the site at intervals appropriate to the stage of the Contractor's operation, or as otherwise agreed to by the Client and the Engineer to: 1) become generally familiar with and to keep the Client informed about the progress and quality of the Work; 2) to strive to bring to the Client's attention defects and deficiencies in the Work and; 3) to determine in general if the Work is being performed in a manner indicating that the Work, when fully completed, will be in accordance with the Contract Documents. However, the Engineer shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the Work. If the Client desires more extensive project observation, the Client shall request that such services be provided by the Engineer as Additional and Supplemental Construction Observation Services in accordance with the terms of this Agreement.

The Engineer shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Engineer does not guarantee the performance of the

Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules or regulations.

When municipal review services are included in the Scope of Services, the Engineer (acting on behalf of the municipality), when acting in good faith in the discharge of its duties, shall not thereby render itself liable personally and is, to the maximum extent permitted by law, relieved from all liability for any damage that may accrue to persons or property by reason of any act or omission in the discharge of its duties. Any suit brought against the Engineer which involve the acts or omissions performed by it in the enforcement of any provisions of the Client's rules, regulation and/or ordinance shall be defended by the Client until final termination of the proceedings. The Engineer shall be entitled to all defenses and municipal immunities that are, or would be, available to the Client.

29. Insurance and Indemnification: The Engineer and the Client understand and agree that the Client will contractually require the Contractor to defend and indemnify the Engineer and/or any subconsultants from any claims arising from the Work. The Engineer and the Client further understand and agree that the Client will contractually require the Contractor to procure commercial general liability insurance naming the Engineer as an additional named insured with respect to the work. The Contractor shall provide to the Client certificates of insurance evidencing that the contractually required insurance coverage has been procured. However, the Contractor's failure to provide the Client with the requisite certificates of insurance shall not constitute a waiver of this provision by the Engineer.

The Client and Engineer waive all rights against each other and against the Contractor and consultants, agents and employees of each of them for damages to the extent covered by property insurance during construction. The Client and Engineer each shall require similar waivers from the Contractor, consultants, agents and persons or entities awarded separate contracts administered under the Client's own forces.

30. Hazardous Materials/Pollutants: Unless otherwise provided by this Agreement, the Engineer and Engineer's consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of or exposure of persons to hazardous materials/pollutants in any form at the Project site, including but not limited to mold/mildew, asbestos, asbestos products, polychlorinated biphenyl (PCB) or other toxic/hazardous/pollutant type substances.

Furthermore, Client understands that the presence of mold/mildew and the like are results of prolonged or repeated exposure to moisture and the lack of corrective action. Client also understands that corrective action is a operation, maintenance and repair activity for which the Engineer is not responsible.

June 13, 2005

P:\Proposals\Terms and Conditions\GT&C 2005.061305.doc

TO: Bridget Wachtel, Village Manager
FROM: Matthew Berk, Assistant Fire Chief
DATE: March 21, 2022
SUBJECT: Firefighter/Paramedic Contract (PSI)



FLOSSMOOR

The Fire Department's staffing model to cover a shift is two part-time firefighters/paramedics, two contract employees and one Captain. The existing FY 22 budget contains \$560,000 for the provisions of six contract Firefighter/Paramedics from Paramedic Services of Illinois (PSI). In FY 22, the Flossmoor Fire Department (FFD) maintained consistent contract personnel when many contract departments were struggling to find staff. We attribute this to our desire to create a cultural change and seek out employees with our competitive pay scale. When the Village went to bid last year, we adjusted the base salary from \$48,000 to \$52,000, a decision which made Flossmoor's contract more attractive than other contracts. That decision was necessary for a few different reasons which still hold true as we consider this year's renewal. Those reasons include 1) an industry shortage of paramedics; 2) an economy in which more full-time hiring is occurring which results in less availability and desire to take part-time or contract work; and 3) the pandemic slowed down paramedic training and testing resulting in a delay of increasing the supply of licensed paramedics. A competitive pay scale contributed to addressing the staffing shortage we experienced last year.

Throughout this fiscal year, we have conducted a review of departments similar to the FFD to determine the appropriate pay scale to provide our contract employees. By performing this review, we are attempting to ensure that Flossmoor remains competitive in our salary package, and we attract qualified candidates. This is necessary so that we have adequate staffing (a minimum of two personnel on each ambulance) within our Village; provide the assistance to our neighbors when called upon while maintaining our ability to serve our residents; and meet OSHA's "two in/two out" standard when responding to an interior structural fire. We have found ourselves back towards the mid-point of the pay scale through this past fiscal year. It is our hope that in this highly competitive time, we can maintain our current staffing.

After this review, we as the department administration have proposed for FY23 a 3% wage increase for all of our current contract staff. With the price increase of 9.25% or \$51,832.00 for PSI fees and the 3% wage increase, the monthly payment will be \$50,986 for an annual expenditure of \$611,832. This proposed contractual obligation is included in the Preliminary FY 23 Budget. The only other changes to the contract are modifications to the insurance language which have been reviewed and approved by the Village Attorney.

The fire department asks that the Village Board approve and authorize the Village Manager to enter into the attached agreement with PSI for Fiscal Year 2023. This contract will allow the Village of Flossmoor to capture a credit for our IRMA premium for contracted services. If you need any additional information, please do not hesitate to contact me.

AGREEMENT BETWEEN THE VILLAGE OF FLOSSMOOR AND PARAMEDIC SERVICES OF ILLINOIS, INC.

THIS AGREEMENT, entered into this 1st day of May 2022, between the **Village of Flossmoor** (hereinafter referred to as "Village"), and **Paramedic Services of Illinois, Inc.**, an Illinois corporation (hereinafter referred to as "PSI").

WHEREAS, the Village has determined that it is in the best interest of the health, safety and welfare of the residents of the Village to engage PSI to furnish supplemental Paramedic/Firefighter personnel.

THEREFORE, in consideration of the covenants and agreements contained herein, together with good and valuable consideration, the receipt and sufficiency of which is acknowledged, the Village and PSI agree as follows:

1. **OBLIGATIONS OF PSI:** PSI shall furnish six (6) licensed paramedic/firefighter personnel positions to the Village approved by the Fire Chief.

One (1) of the personnel positions assigned to the Village shall be designated PSI's Coordinator. The Coordinator shall be responsible for the coordination of all PSI activities and will serve as a liaison between PSI and the Village / Fire Chief.

Six (6) personnel positions will have State of Illinois paramedic licensing and will have been approved in the South Cook County EMS System.

All personnel positions will have a minimum of State Fire Marshal's Firefighter II or Basic Operations Firefighter Certification, at the discretion of the Fire Chief.

Personnel will provide emergency ambulance service and fire protection within the Village. Two (2) of the six (6) paramedic/firefighter personnel will be on duty with the Village 24 hours per day, 365 days a year.

All PSI personnel will continue their professional education to meet all requirements set forth by the Illinois Department of Public Health and the South Cook County EMS System. This education and training shall not cause on-duty PSI personnel to be absent from the Village. PSI personnel may participate in continuing education, held within the Village.

2. **REPLACEMENT PERSONNEL:** In the event of any absence of PSI personnel, for any reason, PSI shall provide, within thirty (30) days, at its own expense, a qualified replacement that has been approved by the Fire Chief to fulfill the assigned duties of the regularly scheduled personnel. In the event PSI does not provide qualified replacement personnel within thirty (30) days, the Fire Chief may grant an extension but in no event more than an additional thirty (30) days. All replacement qualified personnel must attend no less than forty (40) hours of training at the Village at the sole cost of PSI.

3. **SELECTION OF PARAMEDIC/FIREFIGHTER:** The Fire Chief, prior to placement, shall approve PSI personnel. In the event of a vacancy, or if additional personnel is requested by the Village, PSI shall furnish the resume' of the potential candidate to serve the Village. The Fire Chief shall then have the right to interview and approve the candidate, based upon his/her experience and qualifications. PSI shall advise the Village when any PSI personnel is transferred to another contract, PSI shall provide fourteen (14) days prior notice. Additionally, PSI shall advise the Village within 72 hours when any PSI personnel elects to terminate their employment or any personnel is terminated by PSI. Thereafter, in either case, the Village shall select a replacement pursuant to the foregoing procedures.

4. **CHAIN OF COMMAND:** PSI personnel shall accept direction from the Fire Chief or from such other Officer(s) as designated by the Village's Board of Trustees. PSI personnel shall be subject to, and abide by, all regulations, rules, ordinances, procedures and codes established and in effect by the Village, State of Illinois Department of Public Health, the Federal Government, and/or any other governmental unit or association applicable to the operation of a Paramedic Ambulance Service.

5. **STATUS OF PERSONNEL:** PSI personnel provided pursuant to this agreement are employees of PSI and shall not be employees of the Village. PSI shall be solely responsible for the payment of all wages, FICA withholdings, health and life insurance, 401k, unemployment insurance, workers' compensation insurance, and any other obligations or benefits required pursuant to the company's benefit package, and in accordance with State or Federal laws, and indemnify and hold the Village harmless with regard to these obligations.

The Village shall have the right to demand that PSI dismiss, choose not to accept or remove from duty any personnel that the Village, in its sole judgment, shall deem to be unsatisfactory. The Village agrees that it will not use, as a basis for exercising its authority under this paragraph, any reason that has been determined by statute, ordinance, or case law to be discriminatory or improper.

6. **DUTY ASSIGNMENTS:** While on duty, in addition to regular duty assignments, PSI personnel shall also perform the following services, at no additional cost to the Village, as directed by the Fire Chief:
 1. Present demonstrations of fire apparatus, ambulance and related equipment.
 2. Provide station tours.
 3. Assist in the instruction of Cardio-Pulmonary Resuscitation (CPR) classes.
 4. Conduct blood pressure screening.
 5. Provide routine maintenance of stations, department vehicles and any fire, rescue or EMS items or other such duties as may be reasonably required by the Chief related to fire and EMS.
 6. Familiarization of the Village, including the boundaries, streets, target hazards, businesses, etc.
 7. Perform such other duties connected with their professional training.
7. **UNIFORMS/FIRE GEAR:** The Village shall furnish and provide personnel with sufficient uniforms, Fire Gear and SCBA face pieces as specified by the Fire Chief. There shall be no reference to the name of PSI on any uniforms worn while on duty.
8. **HOUSING:** The Village shall allow PSI personnel to utilize the Village's station(s) facilities. (i.e., kitchen, day room, etc.)
9. **EQUIPMENT AND VEHICLES:** The Village agrees to supply a fully equipped, Paramedic level ambulance(s) that meets or exceeds the specifications of the South Cook County EMS system, the Illinois Department of Public Health and the United States Department of Transportation. The Village further agrees to provide for the fuel, maintenance, repairs and insurance of Village ambulances, fire apparatus and equipment.
10. **SERVICE AREA-MUTUAL AID:**
 - A. PSI shall provide all services within the Village's jurisdiction-boundaries. In the event of simultaneous calls or in the event that more than one Paramedic ambulance is needed, comparable back-up service will be provided by agreement with towns, villages and Fire Departments and/or Fire Districts surrounding the Village.

- B. PSI personnel shall provide all services in accordance to the Village's mutual aid agreements with surrounding municipalities or Fire Departments and/or Fire Districts for the use of Paramedic ambulance service.

11. **INSURANCE AND INDEMNIFICATION:**

- A. PSI shall indemnify, hold harmless and defend the Village, its officials, officers, employees and agents from any and all claims, demands, causes of action, suits, judgments and awards, together with attorneys' fees incurred by the Village, its officials, employees and agents as a result of any injury to, or death of, persons or civil and/or constitutional infringement of rights (specifically including violations of the Federal Civil Rights Statutes), arising in whole or in part, indirectly or directly, in connection with, or under, or as a result of this Agreement solely or by virtue of any act or omission of any PSI employee, officer and/or agent except to the extent arising out of the sole legal cause of the Village. PSI shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in conjunction therewith, and, if any judgment shall be rendered against the Village, its officials, employees or agents in any such action PSI shall at its own expenses satisfy and discharge the same.

PSI understands and agrees that insurance policies required by this contract, or otherwise provided by PSI shall in no way limit the responsibility to defend, indemnify and hold harmless the Village.

- B. PSI shall, at all times, during the term of this agreement, maintain health and life insurance, unemployment insurance, workers' compensation insurance, and comprehensive liability insurance insuring it and its employees.

Professional Liability insurance for itself and employees with a minimum limit of ten million dollars (\$10,000,000) per wrongful act or occurrence.

Commercial General Liability insurance shall not be less than ten million dollars (\$10,000,000) per occurrence and in the aggregate. The Commercial General Liability insurance shall include coverage for contractual liability and employment related practices. The Village, its officials, employees and agents shall be named as additional insured on a primary and non-contributory basis with original endorsement affecting coverage required by this clause and signed by an individual authorized by the insurer to bind coverage on its behalf.

Workers' compensation insurance coverage, as required by the State of Illinois. Employer's Liability coverage in a minimum amount of \$1,000,000 per accident. PSI hereby waives any right or claim it or its insurer may have to recover from the Village any workers' compensation claims or payments, attorneys fee, expenses on account of any injury or workers' compensation claim made by any person providing services under this agreement.

Non-owned and Hired Automobile Liability insurance shall not be less than ten million dollars (\$10,000,000) per occurrence and in the aggregate.

A copy of each certificate of insurance shall be furnished to the Village annually.

12. **PROHIBITED ACTIVITIES:** No commercial activities by PSI personnel are permitted while on duty. No solicitation of, or by, PSI personnel is permitted while on duty for the Village.
13. **PSI ATTESTS:** That it has the following compliant written PSI policies.
 - Equal Employment Opportunity
 - Discrimination and Sexual Harassment
 - Americans with Disabilities act
 - Drug and Alcohol
 - Equal Pay
 - Illinois Minimum Wage Law
14. **TERM OF AGREEMENT:** This agreement shall be effective during the time period May 1, 2022 through April 30, 2027.
15. **CANCELLATION:** The parties agree that each may, at any time, cancel this Agreement without penalty, upon giving the other ninety (90) days written notice of such intent.
16. **ADDITIONAL PERSONNEL:** The Village may add additional personnel at any time during the duration of the contract. The cost of the additional personnel will be mutually agreed upon based on the new hire(s) position, experience and qualifications.

17. **COMPENSATION:**

- A. For the time period May 1, 2022 through April 30, 2023, PSI's yearly compensation for services rendered will be \$611,832.00 payable in (12) monthly payments of \$50,986.00.
- B. For the period commencing May 1, 2023, and ending April 30, 2024, PSI's yearly compensation for services rendered will be evaluated and adjusted to a mutually agreed upon rate, based upon the Village's budget and the cost of PSI's employee salaries, benefits and operational costs.
- C. For the period commencing May 1, 2024, and ending April 30, 2025, PSI's yearly compensation for services rendered will be evaluated and adjusted to a mutually agreed upon rate, based upon the Village's budget and the cost of PSI's employee salaries, benefits and operational costs.
- D. For the period commencing May 1, 2025, and ending April 30, 2026, PSI's yearly compensation for services rendered will be evaluated and adjusted to a mutually agreed upon rate, based upon the Village's budget and the cost of PSI's employee salaries, benefits and operational costs.
- E. For the period commencing May 1, 2026, and ending April 30, 2027, PSI's yearly compensation for services rendered will be evaluated and adjusted to a mutually agreed upon rate, based upon the Village's budget and the cost of PSI's employee salaries, benefits and operational costs.
- F. The Village and PSI have the option to renew this agreement for the period of May 1, 2027 through April 30, 2032. PSI's yearly compensation for services rendered for each year will be evaluated and adjusted to a mutually agreed upon rate, based upon the Village's budget and the cost of PSI's employee salaries, benefits and operational costs.
- G. PSI agrees to invoice the Village for additional time, approved by the Fire Chief, designated for training, special details, etc. at the individual's time and one-half rate plus associated costs, on a monthly basis.
- H. PSI further agrees to invoice the Village at the beginning of each month, payable by the 15th of the same month.
- I. The Village may, at any time, enhance the salary and benefit pack of those serving the Village. Upon notification, PSI will calculate the additional cost, and invoice

the Village at the beginning of each month, payable by the 15th of the same month.

PSI shall mail said invoices to:

Village of Flossmoor Fire Department
Chief Robert Kopec
2828 Flossmoor Road
Flossmoor, IL 60422

NOTICE: All notices required to be given pursuant to this Agreement, shall be given in writing and shall be either personally delivered to the Village, or PSI, or mailed by certified or registered mail, return receipt requested, as follows:

Paramedic Services of Illinois,
Inc. Larry A. Robbins
One Pierce Place – Suite
750W Itasca, IL 60143

Or

Village of Flossmoor Fire Department
Chief Robert Kopec
2828 Flossmoor Road
Flossmoor, IL 60422

IN WITNESS THEREOF, the Village of Flossmoor and Paramedic Services of Illinois, Inc., have executed this agreement on the date first written above.

VILLAGE OF FLOSSMOOR

By: _____
Bridget A. Wachtel, Village Manager

PARAMEDIC SERVICES OF ILLINOIS, INC.

By: _____
Larry A. Robbins, Vice President-Chief Operating Officer

By: _____
Attest

Attachment: Flossmoor PSI 2022 Agreement (PSI Contract Agreement)

TO: Bridget Wachtel, Village Manager
CC: Scott Bordui
FROM: John Brunke, Public Works Director
DATE: March 21, 2022
SUBJECT: Project Partnering Agreement Update - ACOE Berry Lane
 Drainage Improvements



FLOSSMOOR

In July of 2021, the Village entered into a Project Partnering Agreement with the United States Army Corps of Engineers (USACOE) for the construction of a portion of the Berry Lane Drainage Improvements Project, through the Section 219 Grant program. At that time, the USACOE budget for the project was \$1,300,000 with the Village contributing 25%, or \$325,000, towards the project. In September of 2021, the USACOE bid out the project with a base bid and 5 additional options. Below is a summary of the options and lowest bid total received for each option from Airy's, Inc. of Joliet, IL.

Option	Description	Bid Amount
Base Bid	Maryland Ave. Storm Sewer (Sterling Ave. - Douglas Ave.)	\$565,509
Option #1	Maryland Ave. Storm Sewer (Douglas Ave. - Oakmont Ave.)	\$251,790
Option #2	Oakmont Ave. Storm Sewer (Maryland Ave. - Bob-O-Link Rd.)	\$152,091
Option #3	Bob-O-Link Rd. Storm Sewer (Oakmont Ave. - Berry Ln.)	\$249,717
Option #4	Berry Ln. Storm Sewer & Road Recon. (Bob-O-Link Rd. - Sunset Ave.)	\$1,214,334
Option #5	Berry Ln. Water Main Replacement (Bob-O-Link Rd. - Sunset Ave.)	\$482,283
Total		\$2,915,724

The USACOE awarded the Base Bid and Options #1 and #2 to Airy's, Inc. following the bid opening. In February, the USACOE received an additional \$500,000 to use towards our project. This additional funding will be used towards exercising Option #5. This will leave Options #3 and #4 to be paid for by the Village at 100% of the cost in order to have the USACOE construct the entire project for the Village this year. The USACOE will manage the construction of Options #3 and #4 but will not be providing any federal funding for these options.

The USACOE has submitted two funding request letters to the Village. A funding request letter asks the Village to send Village funds to the USACOE. The first letter, dated March 2, 2022, requests that the Village provide the 25% matching funds in the amount of \$166,667 which is meant to match the additional \$500,000 that the USACOE has received for the project. The second letter, dated March 15, 2022, requests that the Village provide 100% of the funds for Options 3 & 4 in the total amount of \$1,464,051. Public Works Staff and our consultant, Baxter & Woodman, both agree that we should exercise both these options and have the USACOE construct the project at one time. This recommendation is based on the favorable bid results and the logistics of completing all this construction at one time. Attached for your reference are the two letters from the USACOE and two recommendation letters from Baxter & Woodman Consulting Engineers.

The requested funds from the Village to date total \$1,955,718. This total includes the \$325,000 that was already submitted to the USACOE last year. A portion of the requested funds are allocated to the USACOE for construction engineering, construction management, and construction contingency. These funds are held in an escrow account, by the USACOE, until the project is complete and an audit is completed. Once this process is done, any remaining Village funds will be returned. Alternatively, if the project comes in over the contracted amount and the contingency funds do not cover the overage, then the USACOE will request additional funds from the Village per the Project Partnering Agreement. It should be noted that grant funds totaling \$700,337.54 from the MWRD Green Infrastructure Partnership Program and IEPA Green Infrastructure Grant Opportunities Program will partially offset the cost to the Village for Options #3 and #4; the remaining funding will come from the 2021 Bond Fund.

At the time of budget preparation, Staff assumed we would incur these costs in FY2023. Since these funding requests have come in during FY2022, we will need budget amendments to several budget lines. Below is a summary of the budget amendments needed. The funding for this phase of the Flossmoor Road viaduct project spans the General Fund (grant reimbursable costs), the Water Fund (the Village share of the Berry Lane water main replacement) and the 2021 Bond Fund (the Village share of the non-grant expenses to construct Options #3 and #4).

Budget Line	Line Item	FY22 Budget Amendment Amount
01-00-3-454	MWRD-GI Berry Ln Drain Grant	\$208,000
01-00-3-455	IEPA-GIGO Berry Ln Drain Grant	\$492,338
01-55-7-780	Berry Ln Drainage Construction	\$700,338
08-11-7-772	Berry Ln Watermain Replacement	\$166,667
17-01-4-733	Berry Ln Drainage Construction	\$888,713

With the above information in mind, Public Works Staff recommends that the Village Board approve the transfer of funds to the USACOE in the amount of \$1,630,718 and approve budget amendments as outlined in the chart above.



DEPARTMENT OF THE ARMY
CHICAGO DISTRICT, U.S. ARMY CORPS OF ENGINEERS
231 SOUTH LA SALLE STREET, SUITE 1500
CHICAGO IL 60604

March 2, 2022

Planning, Programs &
Project Delivery Division

Michelle Nelson
Mayor
Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422

Dear Mayor Nelson,

I'm writing this letter to inform you that USACE, Chicago District received an additional \$500,000 from the Infrastructure Investment and Jobs Act (IIJA) to be used for this project. These additional funds will be used to exercise Option 5 of Contract No. W912P621C0017. As per the signed Project Partnering Agreement (PPA) dated August 13, 2021 between the Department of the Army and the Village of Flossmoor, this project is cost shared 75% Federal and 25% Non-Federal (Village of Flossmoor). The 25% Non-Federal amount is \$166,667.

The Village will have to provide 100% funding for exercising any additional options under Contract No. W912P621C0017. The remaining options that have not been exercised are Option 3 (\$249,717) and Option 4 (\$1,214,334).

At this time the Department of the Army hereby issues a written request to Village of Flossmoor for the amount of \$166,667. These funds will be used to exercise Option 5 of Contract No. W912P621C0017. Please provide the amount requested in the form of electronic fund transfer no later than March 25, 2022. Please use the enclosed electronic fund transfer information to perform this transaction.

If you have any questions, please contact me at 312-846-5560 or on my cell 312-860-0123.

Sincerely,

Imad N Samara
Project Manager

Enclosures

Attachment: Fund_request_letter_Flossmoor_Option (Berry Lane ACOE Requested Funds)



DEPARTMENT OF THE ARMY
CHICAGO DISTRICT, U.S. ARMY CORPS OF ENGINEERS
231 SOUTH LA SALLE STREET, SUITE 1500
CHICAGO IL 60604

March 15, 2022

Planning, Programs &
Project Delivery Division

Michelle Nelson
Mayor
Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422

Dear Mayor Nelson,

I'm writing this letter as a follow up to a conversation I had with John S. Brunke, Public Works Director of the Village of Flossmoor that the Village requests to fund (100% Non-Federal Funds) the exercising of the remaining options under Contract No. W912P621C0017. These remaining options that have not been exercised are Option 3 (\$249,717) and Option 4 (\$1,214,334) a total of \$1,464,051.

At this time the Department of the Army hereby issues a written request to the Village of Flossmoor for the amount of \$1,464,051. These funds will be used to exercise Options 3 and 4 of Contract No. W912P621C0017. Please provide the amount requested in the form of electronic fund transfer no later than April 1, 2022. Please use the enclosed electronic fund transfer information to perform this transaction.

If you have any questions, please contact me at 312-846-5560 or on my cell 312-860-0123.

Sincerely,

Imad N Samara
Project Manager

Enclosures

Attachment: Fund_request_letter_Flossmoor_Option_3_4 (Berry Lane ACOE Requested Funds)

March 16, 2022

Ms. Michelle Nelson
 Mayor
 Village of Flossmoor
 2800 Central Park Avenue
 Flossmoor, IL 60422

Subject: Funding Recommendation – Flossmoor Road Viaduct – Contract No. W912P621C0017

Dear Ms. Nelson:

The following options were reviewed for the Project:

<u>Option</u>	<u>Amount</u>
Option 5	\$166,667.00

This option leverages the additional funds, totaling \$500,000 (75% Federal match), provided by the Army Corps of Engineers and adds replacement of the water main along Berry Lane. Baxter & Woodman has reviewed the bids and have found the prices to be in line with current industry prices. We recommend moving forward with the 25% Non-Federal match Option 5, in the total amount of \$166,667.00, as it is in the Village's best interest.

Sincerely,

BAXTER & WOODMAN, INC.
 CONSULTING ENGINEERS



Matthew J. Moffitt, PE, CFM, CPESC
 Associate Vice President
 MJM:kjt

P:\FLSMR\200874-Flossmoor Rd Viaduct\43-ACOE Design\02-Meetings-Letters-Calls\200874.43_Letter_of_Recommendation.docx

Attachment: 200874.43_Funding_Recommendation_Opt_5 (Berry Lane ACOE Requested Funds)

March 16, 2022

Ms. Michelle Nelson
 Mayor
 Village of Flossmoor
 2800 Central Park Avenue
 Flossmoor, IL 60422

Subject: Funding Recommendation – Flossmoor Road Viaduct – Contract No. W912P621C0017

Dear Ms. Nelson:

The following options were reviewed for the Project:

<u>Option</u>	<u>Amount</u>
Option 3	\$249,717.00
Option 4	\$1,214,334.00
Total	\$1,464,051.00

These options are for extending the stormwater improvement up Berry Lane, including the new relief storm sewer and the permeable paver pavement. This work was designed and bid as part of the Army Corps of Engineers (ACOE) project, however the ACOE funds fall short of these options. We have reviewed the bids and have found the prices to be in line with current industry prices. Additionally, there are efficiencies realized by order of magnitude and by construction management being performed by the ACOE. Finally, the Village has received an MWRD Green Infrastructure Partnership, as well as an IEPA Green Infrastructure Grant for the paver work, combined totaling \$700,337.54. These grants pay for 48% of the work. We recommend the Village of Flossmoor goes forward with both, Option 3 and Option 4. We have reviewed these options and find it beneficial to build these at the same time.

Sincerely,

BAXTER & WOODMAN, INC.
 CONSULTING ENGINEERS



Matthew J. Moffitt, PE, CFM, CPESC
 Associate Vice President
 MJM:kjt

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: March 21, 2022
SUBJECT: Aboveground Pool Regulations



FLOSSMOOR

As you may know, aboveground pools have been prohibited in the community since at least 1981, and in more recent years, both the Ballantrae and Madison Meadows Homeowners Associations have also prohibited them as part of their covenants. Since the 2020 shut down, the Village has received more requests to consider changing the ordinance. At the March 7, 2022 Board meeting, the Village Board heard a request from a resident who presented a petition and agreed to schedule a formal discussion on the next agenda.

Please review the memo written by Scott Bugner that discusses not only the Village regulations in the Flossmoor Building Code but also how those conform to the International Pool and Spa Code.

Also attached are two PDFs. AGP1 shows a number of images of aboveground pools, some very basic with no decking or landscaping to others that have a façade on the support walls and decking and landscaping. If you google aboveground pool images, you can see the plethora of options.

AGP2 shows two temporary style pools. You can purchase these through Amazon, for example, and they will last for up to a few seasons. They are a pool, so a homeowner would have to be serious about pool maintenance and treatment. However, these are more temporary than even an aboveground pool. Research shows they cost anywhere from just over \$200 to \$2,000. You can search Intex pools or Summer Waves Pools to see the options.

Scott included both Crystal Lake and Homewood's applications mainly because he thought they did a nice job explaining to a homeowner what they had to address when making an application for an aboveground pool.

Here are the options as we see them:

1. Modify our existing Building Code from an 18-inch pool height to a 24-inch pool height to mirror the international pool code. In essence, this will allow more "kiddie" pools and lounge like pools like this https://www.amazon.com/Intex-Center-Family-Lounge-Inflatable/dp/B000O1B04U/ref=sr_1_2?dchild=1&keywords=lounge+pools&qid=1588976830&sr=8-2.
2. Permit the temporary pools (like Intex or Summer Waves)
 - a. At 48 inches tall, they would have to be behind a fence like any other pool.
 - b. They would be subject to permits and inspection.
 - c. Drainage would have to be addressed as part of the permit to ensure there was no adverse impact on neighbors.

3. Permit aboveground pools with any level of decking, façade or landscaping the Board and community feels is appropriate. Permits and inspections would happen at the time of construction. Just like inground pools, any lack of maintenance or adherence to the regulations could become a code enforcement issue. Should the Board pursue this option, the Village Board would be the governing body that would approve the new Building Code regulations. The community would be able to make an administrative application similar to a fence.
4. Permit aboveground pools as a special use similar to inground pools. This would require modifications to the Village's Zoning Code. Similar to an inground pool application, an aboveground pool applicant would file an application for a special use, a public hearing would be required before the Plan Commission, and the Village Board would approve each request for an aboveground pool. Building Code regulations would still need to be drafted and adopted.
5. While there is no requirement for an advisory referendum, the Board could place an advisory referendum on the June primary ballot or a future ballot. An advisory referendum is non-binding; however, if the Board is asking for the public's input, it would be disingenuous not to follow it. Since the regulation has such a long history in the Village, the Village Board may wish to "survey" the community, and this process is the most formal way to accomplish that goal. Similar to the truck referendum, we would suggest crafting the regulations as part of the question. This will allow the public to review the regulation before placing their vote.
6. Do nothing. Although based on Scott's research of other communities, Flossmoor appears to be in the minority on this regulation.

This item will appear on the March 21, 2022 Village Board agenda. Based upon the phone calls we have received since the March 7 meeting, I expect pro-pool and anti-pool residents to both be in attendance. We have advised callers on the Board's Public Comment Policy and to be prepared to have a representative speak for no more than five minutes at the beginning of the meeting.

Attachments

MEMORANDUM

To: Bridget Wachtel, Village Manager
From: Scott Bugner, Building and Zoning Administrator
Date: March 15, 2022
Re: Onground Swimming Pools

During the March 7, 2022 meeting of the Board of Trustees, a resident appeared before the Board to speak about against the prohibition of above ground swimming pools in the Village and submitted a petition that sought to appeal the prohibition and permit above ground pools. The Board of Trustees agreed that they would like to further discuss the issue as an agenda item.

As you are aware, the Village currently only permits in-ground swimming pools in residential districts as a special use in accordance with the Building and Zoning Codes and has been the case since 1981. The Flossmoor Building Code defines a swimming pool as an “artificial pool of water, more than one and a half feet (18 inches) deep at any point, intended for the immersion or partial immersion therein of human beings.” Swimming pools are required to be constructed entirely below grade, require a minimum 48-inch-wide walkway (deck) entirely around the pool, and a 6-foot-high non-climbable fence that has a self-closing, self-latching and lockable gate(s) surrounding the pool and walkway. Additionally, there are several other code provisions regulating electrical, plumbing, fuel gas, energy, sanitation and safety. As a special use, an in-ground pool is subject to review and recommendation by the Plan Commission, approval by the Board of Trustees and building permit review and inspections.

The International Swimming Pool and Spa Code (ISPSC) defines an “Onground Storable Pool” as “a pool that can be disassembled for storage or transport. This includes portable pools with flexible or non-rigid walls that achieve their structural integrity by means of uniform shape, a support frame or a combination thereof, and that can be disassembled for storage or relocation.” (This would include not only those pools such as Intex brand that are easily assembled but also the more traditional above ground pools constructed of steel). The ISPSC defines a “Residential Swimming Pool” as “A pool intended for use that is accessory to a residential setting and available only to the household and guests.

Both the ISPSC and International Property Maintenance Codes require that all private swimming pools, hot tubs and spas, containing water more than 24 inches in depth shall be completely surrounded by a fence or barrier at least 48 inches in height above finished grade with self-closing and self-latching gates. The only exception to this requirement is for spas or hot tubs that are equipped with a safety cover complying with ASTM F1346. Where a wall of a dwelling serves as a barrier and there are doors or operable windows with a sill height of less than 48 inches that would provide direct access to a pool, those openings would require listed and labeled audible alarms. An onground pool structure (wall) may serve as a barrier where the following exist:

1. The top of the pool wall is not less than 48 inches above finished grade around the entire pool.
2. Ladders and steps are capable of being secured, locked or removed to prevent access.

Onground pools would also be subject to electrical, plumbing, fuel gas, energy, sanitation and safety codes, and subject to permitting and inspection.

In researching other municipalities swimming pool codes and regulations, I did not find any municipal ordinances that specifically prohibited onground swimming pools, but noted that permits and inspections were generally required under various adopted codes. Conversely, many HOA's have prohibitions of onground pools and in fact the covenants of both Ballantrae and Madison Meadows subdivisions specifically prohibit onground pools.

There are several questions and concerns with regards to amending the Building and Zoning Codes to permit onground pools. Would approval require a special use permit which would likely overwhelm the Plan Commission or would permitting be handled administratively? Would only certain specific types of onground pools be permitted (i.e. Easily storable such as Intex) and how would that be defined vs the more traditional onground pools? Should there be additional requirements for the aesthetics or landscaping to screen a pool from neighboring properties or from creating an attractive nuisance? Is there a potential for a lack of pool maintenance which may lead to unsanitary conditions? What would be considered a reasonable permit and inspection fee? Would there be a requirement for periodic or annual inspections, and if so any associated inspection fee? Minimum zoning setbacks? Drainage concerns?

I have attached a copy of the City of Crystal Lake's application requirements and the Village of Homewood's application requirements along with their swimming pool code which addresses some of the above questions and concerns and which could be used as templates to work from in drafting regulations for Flossmoor if there were to be a consideration to permit onground pools. The ISPSC would also be a code to work from, which we have adopted with the exception of the chapter regulating onground pools.

I have also attached some examples of the various types of onground pools for review.

I would recommend careful consideration of the potential negative impacts that could occur and how those impacts could be minimized with appropriate regulations.

If you should have any additional questions or concerns, please feel free to contact me.



AGP2



Attachment: AGP2 version 2 (Aboveground Swimming Pools)



Attachment: AGP2 version 2 (Aboveground Swimming Pools)

City of Crystal Lake Community Development Department

100 W. Woodstock Street
Crystal Lake, IL 60014
www.crystallake.org



Phone (815) 356-3605
Fax (815) 404-2107
building@crystallake.org

STORABLE ABOVE GROUND SWIMMING POOL

Please provide the following information when applying for a permit:

- Apply online using City of Crystal Lake ez APP
OR submit a Building Permit Application
Applications are available at City Hall or online at the City's website, www.crystallake.org.
- Two copies of a current Plat of Survey showing all proposed work in accordance with the attached Pool Location Template.
- Contact J.U.L.I.E. for the location of the utilities.
 - Distance from electric lines to the edge of the pool must be indicated on the plat of survey.
- Homeowners association approval may be required.

Inspections:

Please schedule all inspections by 4:00 P.M. the day before the inspection.

The following inspections are needed for a storable above ground pool:

- Electric
- Fence post holes (if applicable)
- Final inspection

Please provide the following when requesting an inspection:

- Inspection type
- Address
- Date and time frame (am or pm)
- Permit number
- Name and telephone number of homeowner or contractor requesting inspection

Storable Swimming Pool Installation Requirements:

- **Setbacks:** Storable swimming pools, pool equipment, and pool heaters must be located in the rear or interior side yard of a residential lot.
 - Pools and pool equipment cannot be located in an easement or zoning setback.
 - The minimum setback to the rear or sideyard property line is six feet.

Note: See the attached Pool Location Templates for additional information.

- **Plumbing:** Exterior water supply used to fill the pool must have a vacuum breaker device to prevent any cross-connection contamination.

Attachment: Crystal Lake Pools (Aboveground Swimming Pools)

- **Drainage:** The pool and its equipment must not change, alter, or affect the existing approved grading and drainage of the property. Pools and equipment may be required to comply with the Stormwater Ordinance and a Stormwater Management permit may also be required.

Note: The Engineering Division conducts an evaluation to determine if a Stormwater Management permit is necessary during the building permit review process.

Electrical Requirements:

- Buried electrical service lines must be more than 5 feet measured horizontally from the pool wall.
- Overhead conductors must be more than 10 feet measured horizontally from the pool wall.
- The use of extension cords is prohibited for use to operate the pool pump motor.
- Pool pump motor factory installed cord must be plugged directly into a single GFCI protected receptacle located a minimum of 10 feet from the inside of the pool wall.

Note: The receptacle shall have an approved in use cover.

(In-use cover)



- The pool pump motor shall be listed and installed per manufacturer's specifications.
- All outlets located within 20 feet of the pool must be GFCI protected.
- Raceway conduit must be rigid heavy wall metal conduit, intermediate conduit or rigid-non-metallic conduit (PVC), and listed for burial and electrical use.
- RMC and IMC raceway conduit must be buried at a minimum depth of six inches.
- Non-Metallic conduit must be buried at a minimum depth of 18 inches.
- An equipment grounding conductor must be provided when using non-metallic conduit and sized according to the requirements in the National Electric Code.

Barrier Requirements:

- **Barrier:** Storable swimming pools with a pool wall less than 48 inches in height at any given point must be completely enclosed with a 48 inch high barrier. When the pool wall is 48 inches in height or greater, the pool wall itself may be considered the pool barrier and the ladder must be removed when the pool is not in use.
- **Barrier entry point:** When the storable pool wall is less than 48 inches at any given point, a minimum 48 inch high fence is required. A self-closing and self-latching gate that swings away from the pool shall be installed. The latch release mechanism must be a minimum of 54 inches above grade or be on the pool side of the gate, 2 to 3 inches below the top of the gate, and have no opening greater than ½ inch within an 18 inch radius of the latch.

Note: Please see the attached diagrams for more information about pool barriers

Please note that the information provided in this handout is general in nature. If you have specific questions or need additional information, please contact a Community Development Department representative at (815) 356-3605 or building@crystallake.org.

SWIMMING POOLS

APPLYING FOR A PERMIT

The following must be submitted for the issuance of a building permit:

- 1) Completed building permit application, indicating:
 - the size of the pool
 - whether in ground or above ground
 - the type and height of barrier that will be used
- 2) Copy of your plat of survey indicating the proposed:
 - diameter of the swimming pool
 - distance from property lines, the house, and any accessory structures on your property
 - location of any overhead electric lines
- 3) A copy of the swimming pool ordinance signed by the person responsible for the swimming pool
- 4) If a wood deck will be constructed around the pool, a framing plan must be submitted which includes construction details and materials to be used.

Once submitted, the building permit must be reviewed for zoning and building code compliance. ***The review process takes approximately two weeks. Apply early to ensure that you have your permit prior to beginning construction.***

CONSTRUCTION REQUIREMENTS

See attached building ordinance for specific construction requirements.

ZONING REQUIREMENTS

- Shall not be located in front or side yards. Permitted in rear yard provided they are no closer than 10 feet from all lot lines and all buildings.
- Shall be located on the lot to create as little as possible visual and noise impact on adjacent properties.
- Any exterior lighting shall be shielded from adjacent properties.
- Pumping and filtering equipment shall be located at least 10 feet from the side and rear lot lines and no water shall drain onto adjacent properties.
- Shall not be located under or within the immediate area of overhead electrical conductors.

APPENDIX G
SWIMMING POOLS, SPAS AND HOT TUBS
 (with changes, exceptions, additions and deletions provided in Section 22-72 of the
 Homewood Municipal Code)

Section AG101 GENERAL

AG101.1 General. The provisions of this appendix shall control the design and construction of swimming pools, spas and hot tubs installed in or on the lot of a one- and two-family dwelling.

Section AG102 DEFINITIONS

AG102.1 General. For the purposes of these requirements, the terms used shall be defined as follows and as set forth in Chapter 2 (IRC).

ABOVE-GROUND/ON-GROUND POOL. See “Swimming pool.”

BARRIER. A fence, wall, building wall or combination thereof which completely surrounds the swimming pool and obstructs access to the swimming pool.

HOT TUB. See “Swimming pool.”

IN-GROUND POOL. See “Swimming pool.”

RESIDENTIAL. That which is situated on the premises of a detached one-or two-family dwelling or a one-family townhouse not more than three stories in height.

SPA, NONPORTABLE. See “Swimming pool.”

SPA, PORTABLE. A nonpermanent structure intended for recreational bathing in which all controls, water-heating and water-circulating equipment are an integral part of the product.

SWIMMING POOL. Any structure intended for swimming or recreational bathing that contains water over 16 inches (407 mm) deep, contains 750 gallons of water, or has a pump and filtration system. This includes in-ground, aboveground, and on-ground swimming pools, hot tubs and spas.

SWIMMING POOL, INDOOR. A swimming pool which is totally contained within a structure and surrounded on all four sides by walls of said structure.

SWIMMING POOL, OUTDOOR. Any swimming pool which is not an indoor pool.

SECTION AG103 SWIMMING POOLS

AG103.1 In-ground pools. In-ground pools shall be designed and constructed in conformance with ANSI/NSPI-5 as listed in Section AG108.

AG103.2 Above-ground and on-ground pools. Above-ground and on-ground pools shall be designed and constructed in conformance with ANSI/NSPI-4 as listed in Section AG108.

AG103.3 Location. No portion of an outdoor private residential swimming pool including the appurtenant equipment (pumps, filters, etc.) shall be located at a distance less than 10 feet (3048 mm) from any side or rear property line or the face of any main or accessory building. No appurtenant equipment serving the swimming pool shall be permitted in the required side yard between dwellings.

AG103.3.1 Electrical conductors. No pool shall be located under or within the immediate area of overhead electrical conductors.

AG103.4 Lighting. Artificial lighting of all outdoor private residential swimming pool and hot tub-type pool areas shall be so shielded and shaded that no measurable light extends beyond lot lines.

AG103.5 Nuisance, use, danger of life of health hazards causes for stopping use or operation. No swimming pool or tub-type pool shall be used, kept, maintained or operated in the village if such use, keeping, maintaining or operation shall be the occasion of any nuisance, danger of life, or detriment to health.

AG103.6 Abandoned pools. Unused pools not occupied or used for a period of 30 days shall be completely drained or covered with an approved pool cover. Abandoned pools shall be removed or filled to grade of adjacent land.

AG103.7 Inspection

AG103.7.1 Request by owner. The owner of every swimming pool shall request an inspection by the village of the pool during the 30 days following May 1 of each year an inspection is required or within ten days of placing the pool in operation for each year an inspection is required, whichever occurs earliest.

AG103.7.2 Periodic inspections. The village shall inspect all swimming pools and tub-type pools within the village limits upon installation and annually, except when a pool has been found to be in compliance with the code, subsequent inspections shall be scheduled on a biennial basis.

AG103.7.3 Authority to inspect and close.

- (a) If the Village has reasonable cause to believe that any swimming pool or tub-type pool does not meet the operational requirements of this article, they shall authorize the environmentalist, village engineer, building inspector, code enforcement official or water division foreman to inspect such swimming pool.
- (b) If the inspecting officer finds that the operation of the pool does not meet applicable requirements of this article, or that such operation endangers the village water distribution or sanitary sewer collection systems, he may direct that the pool be closed until such time as the requirements of this article are met or the danger is corrected. It shall be a violation of this article to deny

access to the pool to the authorities mentioned in subsection (a) of this section between the hours of 9:00 a.m. and 5:00 p.m.

AG103.7.4 Inspection fee. There shall be no fee imposed for the initial inspection or regular biennial inspection of a pool. The fee for re-inspection of a pool that fails to meet the code shall be \$30.00.

SECTION AG104 SPAS AND HOT TUBS

AG104.1 Permanently installed spas and hot tubs. Permanently installed spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-3 as listed in Section AG108.

AG104.2 Portable spas and hot tubs. Portable spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-6 as listed in Section AG108.

AG104.3 Spa covers. All spas and hot tub-type pools shall have an approved UL or equivalent agency safety cover that is locking and designed to prevent unauthorized entry.

SECTION AG105 BARRIER REQUIREMENTS

AG105.1 Application. The provisions of this chapter shall control the design of barriers for residential swimming pools. These design controls are intended to provide protection against potential drownings and near-drownings by restricting access to swimming pools.

AG105.2 Outdoor swimming pool. An outdoor swimming pool, including an in-ground, aboveground or on-ground pool, shall be provided with a barrier which shall comply with the following:

1. The top of the barrier shall be at least 72 inches (1829 mm) above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches (51 mm) measured on the side of the barrier which faces away from the swimming pool. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102 mm). In place of the barrier around the pool, the swimming pool may be enclosed by a fence a minimum of 48 inches (1219 mm) in height.
2. Openings in the barrier or fence shall not allow passage of a 4-inch-diameter (102 mm) sphere.
3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.

4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches (1143 mm), the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed 1.75 inches (44 mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches (102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1.75 inches (44 mm) in width.
6. Maximum mesh size for chain link fences shall be a 2.25-inch (57 mm) square unless the fence is provided with slats fastened at the top or the bottom which reduce the openings to not more than 1.75 inches (44 mm).
7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than 1.75 inches (44 mm).
8. Access gates shall comply with the requirements of Section AG105.2, Items 1 through 7, and shall be equipped to accommodate a locking device. Pedestrian access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches (1372 mm) from the bottom of the gate, the release mechanism and openings shall comply with the following:
 - 8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches (76 mm) below the top of the gate, and
 - 8.2. The gate and barrier shall have no opening greater than 0.5 inch (12.7 mm) within 18 inches (457 mm) of the release mechanism.
9. Where a wall of a dwelling serves as part of the barrier one of the following conditions shall be met:
 - 9.1 The pool shall be equipped with a powered safety cover in compliance with ASTM F1346; or
 - 9.2 All doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal household activities. The alarm shall

automatically reset under all conditions. The alarm system shall be equipped with a manual means, such as touchpad or switch, to temporarily deactivate the alarm for a single opening. Such deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or

- 9.3 Other means of protection, such as closing doors with self-latching devices, which are approved by the governing body, shall be acceptable so long as the degree of protection afforded is not less than the protection afforded by Items 9.1 or 9.2 described above.
10. Where an aboveground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps, then
 - 10.1 The ladder or steps shall be capable of being secured, locked or removed to prevent access, or
 - 10.2 The ladder or steps shall be surrounded by a barrier which meets the requirements of Section AG105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter (102 mm) sphere.

AG 105.3 Indoor swimming pool. All walls surrounding an indoor swimming pool shall comply with Section AG105.2, Item 9.

AG105.4 Prohibited locations. Barriers shall be located so as to prohibit permanent structures, equipment or similar objects from being used to climb the barriers.

AG105.5 Barrier exceptions. Spas or hot tubs with a safety cover which complies with ASTM F 1346, as listed in Section AG106, shall be exempt from the provisions of this appendix.

SECTION AG106 ENTRAPMENT PROTECTION FOR SWIMMING POOL AND SPA SUCTION OUTLETS

AG106.1 General. Suction outlets shall be designed to produce circulation throughout the pool or spa. Single outlet systems, such as automatic vacuum cleaner systems, or other such multiple suction outlets whether isolated by valves or otherwise shall be protected against user entrapment.

AG106.2 Suction fittings. All pool and spa suction outlets shall be provided with a cover that conforms with ANSI/ASME A112.19.8M, or a 12" x 12" drain grate or larger, or an approved, channel drain system.

Exception: Surface skimmers

AG106.3 Atmospheric vacuum relief system required. All pool and spa single or multiple outlet circulation systems shall be equipped with atmospheric vacuum relief should grate covers located therein become missing or broken. Such vacuum relief systems shall include at least one approved or engineered method of the type specified herein, as follows:

1. Safety vacuum release system conforming to ASME A112.19.17, or
2. An approved gravity drainage system

AG106.4 Dual drain separation. Single or multiple pump circulation systems shall be provided with a minimum of two (2) suction outlets of the approved type. A minimum horizontal or vertical distance of three (3) feet shall separate such outlets. These suction outlets shall be piped so that water is drawn through them simultaneously through a vacuum relief-protected line to the pump or pumps.

AG106.5 Pool cleaner fittings. Where provided, vacuum or pressure cleaner fitting(s) shall be located in an accessible position(s) at least six (6) inches and not greater than twelve (12) inches below the minimum operational water level or as an attachment to the skimmer(s).

SECTION AG107 ABBREVIATIONS

AG107.1 General.

ANSI	American National Standards Institute 11 West 142 nd Street, New York, NY 10036
ASTM	ASTM International 100 Barr Harbor Drive, West Conshohocken, PA 19428
NSPI	National Spa and Pool Institute 2111 Eisenhower Avenue, Alexandria, VA 22314

SECTION AG108 STANDARDS

AG108.1 General.

ANSI/NSPI

ANSI/NSPI-3-99	Standard for Permanently Installed Residential Spas	AG104.1
ANSI/SNPI-4-99	Standard for Above-ground/On-ground Residential Swimming Pools	AG103.2
ANSI/NSPI-5-99	Standard for Residential In-ground Swimming Pools	AG103.1

ANSI/NSPI-6-99	Standard for Residential Portable Spas	AG104.2
ANSI/ASME A112.19.8M-1987	Suction Fittings For Use in Swimming Pools, Wading Pools, Spas, Hot Tubs and Whirlpool Bathing Appliances	AG106.2
ASTM ASTM F 1346-91 (1996)	Performance Specification for Safety Covers and Labeling Requirements for All Covers for Swimming Pools, Spas and Hot Tubs	AG105.2, AG105.5
ASME ASME A112.19.17	Manufacturers Safety Vacuum Release Systems (SVRS) for Residential and Commercial Swimming Pool, Spa, Hot Tub and Wading Pool	AG106.3



Village of Homewood

Village Hall
2020 Chestnut Road
Homewood, IL 60430-1776
(708) 798-3000
(708) 206-3496 fax

Village Manager's Office
(708) 206-3377
(708) 206-3496 fax

**Community Development
Department**
(708) 206-3385
(708) 206-3947 fax

Finance Department
(708) 798-3000
(708) 798-4680 fax

Fire Department
17950 Dixie Highway
Homewood, IL 60430-1732
(708) 206-3400
(708) 206-3498 fax

Police Department
17950 Dixie Highway
Homewood, IL 60430-1788
(708) 206-3420
(708) 206-3497 fax

**Public Works
Department**
17755 Ashland Avenue
Homewood, IL 60430-1301
(708) 206-3470
(708) 206-3499 fax

I, as the responsible adult in charge of the pool premises, have read Appendix G, Swimming Pools, Spas and Hot Tubs, of the International Code Council International Residential Code 2003 Edition with the changes, exceptions, additions and deletions provided in Chapter 22 of the Homewood Municipal Code and am familiar with the requirements set forth.

Signature

Address of pool premises

Print Name

Date

Attachment: swimming pool requirements Homewood (Aboveground Swimming Pools)



Village of Homewood

homesweethomewood.com

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: March 21, 2022
SUBJECT: Mommie Experience Liquor License



FLOSSMOOR

Attached is a request from Ms. Nicke Bell, one of the partners of the Mommie Experience, a selfie studio that is opening in Flossmoor Commons. Ms. Bell and her partners wish to serve wine and other alcohol (no beer) to clients. They do not plan to serve food or offer video gaming. Attached is the Mommie Experience business plan for reference.

As a reminder, the Village does not keep any liquor licenses "on the shelf" which means all of the current licenses in each class are accounted for. Therefore, the process requires the business owner to make the request to amend the Municipal Code to increase the respective class of license by one. In this particular case, the Village does not currently have a liquor license for on-premise consumption not associated with a restaurant. The request would be equivalent to a bar license. If the Board agrees, you will direct the Village Attorney to craft a class of license to address the business operation. Then, the FMC Ordinance would be placed on the next agenda. Once approved, Ms. Bell would make an administrative application with our office.

The owners of the Mommie Experience will be in attendance at the March 21 Village Board meeting to present their business plan to the Village Board and answer any questions you may have.

The Mommie Experience BUSINESS PLAN

Prepared by:

Nicole Johnson , Ladonna Bradford, Kesha Williams- Kimble

3327 Vollmer Rd Ste B
Flossmoor, Illinois 60422
773-817-2370
nicbella1@gmail.com

www.mommieexperience.com

Attachment: Business-plan-v3-1046132-edited-2 (Mommie Experience)

I. EXECUTIVE SUMMARY

The Mommie Experience (referred to from hereon in as the "Company") was established as a Partnership at 3327 Vollmer Rd Ste B, Flossmoor, Illinois 60422 with the expectation of rapid expansion in the events, venue, selfie museums industry.

Business Description

The Company was formed on 09/08/2021 as Partnership under Illinois state laws and headed by Nicole Johnson, Ladonna Bradford, Kesha Williams- Kimble.

Nicole Johnson/ is an Event Planner, Event Curator, Balloon Artist and Decorator.

Ladonna Bradford/ is a part time serial entrepreneur who does custom design products.

Kesha Williams-Kimble/ is a Marketing Professional with excellent customer service skills whom also has an Alcohol Certification Certificate.

The Company currently employs Nicole Johnson full-time employees and Ladonna Bradford, Kesha Williams-Kimble part-time employees.

Business Mission

Motherhood is often demanding, isolated and undervalued. The Mommie Experience is here to change that experience by building a place for women from all backgrounds to feel empowered, uplifted, and seen. Whether you are an expecting Mother, Godmother or occupy the role of a Mother figure in some capacity we want to highlight all of the experiences of being a Mother. Our mission is to create a sense of community and unapologetic self-expression for women to boost their confidence and creativity through engagement with our interactive exhibits and realistic props.

New Service

The Company is prepared to introduce the following service to the market:

Selfie Venue: The Mommie Experience is a Unique Themed Selfie-Experience for Selfie-taking where you can come with family and friends to have a wonderful women's day out taking an adventure through our 12 Selfie Installations areas that are all themed to something from Motherhood. It can also be booked for events like Birthdays, Baby Shoers, Women Empowerment Meetings, Women Social Clubs, Photo shoots etc.

Each area is designed and accessible for unlimited photo funners. Along with being able to rent the Venue out itself upon availability for special events which your own area can also be designed and set-up for your own event by our Event Planner,

II. BUSINESS SUMMARY

Industry Overview

In the United States, the events, venue , selfie museums industry

Research shows that consumers in this industry primarily focus on the following factors when making purchasing decisions: The growing influence of Social Media has contributed to the increase in picture taking and interactive photo spaces. It is estimated that there are 45,000 potential customers within the Business defined trading area that are estimated to spend \$35.00.

We would also like to include the sale of wine/ spirits as well to the customers which would increase sales and be more profitable.

Business Goals and Objectives

Short Term:

The goal is to be a profitable business

- Increase Business Growth
- Introduce New Product/Services
- Build a Brand
- Increase Business Traffic to the leased area

Long Term:

- Increase overall brand awareness
- Increase total income of the company by 15% over the next two years
- Grow Business revenue in different ways
- Ensuring the ability to scale
- Balancing growth and profits

Legal Issues

The Company affirms that its promoters have acquired all legally required trademarks and patents.

III. MARKETING SUMMARY

Target Markets

The Company's major target markets are as follows:

Mothers and Women from ages 16+

Social Media is a forever growing market and the Selfie Museums throughout the country have profited tremendously.

The estimated number of potential clients within the Company's geographic scope is 0.

Pricing Strategy

The Company has completed a thorough analysis of its competitors' pricing. Keeping in mind our competition's pricing and the costs of customer acquisition, we have decided on the following pricing strategy:

We will have a Premium Pricing strategy. Which we will offer discounts for subscribed customers.

Promotional Strategy

The Company will promote sales using the following methods:

Tickets for the Business will be available to purchase online. A customer will be given a 1 hour and 15 minute time frame per ticket for adventure and unlimited photo taking.

We will keep one area Seasonal for Holidays.

We will have customer event nights like "Wine Down Wednesdays, Karaoke Nights, Local discounts etc.

We will be marketed with online advertising, direct mailings, print ads and word of mouth.

Services

First-rate service is intended to be the focus of the Company and a cornerstone of the brand's success. All clients will receive conscientious, one-on-one, timely service in all capacities, be they transactions, conflicts or complaints. This is expected to create a loyal brand following and return business.

IV. FINANCIAL PLAN

12-Month Profit and Loss Projection

Monthly expense for salaries and overhead (projected):	\$8,000.00
Revenue and sales for upcoming year of business (projected):	\$120,000.00
Gross profit for upcoming year of business (projected):	

The Mommie Experience would like to ask the Village of Flossmoor to extend approval for Liquor Sales at our Venue. We would like to offer the sale of wine and spirits to our customers. This would overall help us increase our profits. We would have themed "Mommie Cocktails" these will be available during the normal business hours and for purchase at booked events and Themed nights.

One of our Business Partners (Kesha Williams-Kimble) has an alcohol certification which can be provided to the Village. Our current hours of operation are as follows:

Wednesday-11:00am-9:00pm
 Thursday-11:00am-9:00pm
 Friday-10:00am-10:00pm
 Saturday-11:00am-10:00pm
 Sunday-11:00am-9:00pm

Monday-Tuesday we are closed but open for scheduled booked events and appointments only.

Attachment: Business-plan-v3-1046132-edited-2 (Mommie Experience)

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: March 21, 2022
SUBJECT: FY 23 Capital Equipment Fund Budget



FLOSSMOOR

In order to control fluctuations in capital equipment spending and to provide the basis of long-range financial planning, the Village developed a Capital Equipment Fund. This fund receives an annual contribution, or revenue source, from the General Fund and Water/Sewer Fund to save for future equipment needs. This plan ensures that the Village makes a constant and relatively consistent savings to meet tomorrow's equipment needs. This fund is based on a ten-year replacement schedule for existing equipment. All non-computer equipment listed in the schedule is for replacement items estimated to cost \$5,000 or greater, and new equipment above and beyond our current inventory must be approved separately. The fund also includes computer equipment as well as building maintenance items such as painting, carpeting, etc. Both the Equipment Replacement Schedule and Fund are reviewed and considered each fiscal year as part of the budget process. No replacement is automatic but, instead, our staff diligently assesses our ability to continue to maintain a piece of equipment for another year versus the purchase of new equipment.

The pandemic continues to impact our budget in many ways. With regard to capital equipment, during FY 21 (calendar year 2020), the Village delayed and deferred the replacement of several pieces of equipment and re-budgeted them in FY 22. Now, in FY 22 the delayed supply chain will also impact the receipt of new equipment. In some cases, staff is hearing an order may take a year or longer to fill. The Village will need to be extra thoughtful on the timing of the replacements and receipt of the equipment to mitigate any jeopardy to the integrity and purpose of the fund.

This year, the equipment schedule includes the following public works vehicles: a 5 yard dump truck with plow and spreader; two one-ton dump truck and plow; a utility vehicle; and generators for the Meinheit Booster Station and Butterfield Lift Station. A few pieces of Public Works equipment will be deferred from FY 23 including a 5 yard dump truck with a plow and spreader, a pick up with a utility box and hoist, two ¾ ton pick-ups with liftgates, a tractor mower, a tractor/backhoe/loader, a riding zero mower and the water leak step van.

Public Works completed a comprehensive review of their equipment and vehicles and revised several cost estimates in future years effecting the replacements cost of the following list of equipment: utility vehicles, dump trucks, pick-up trucks, tractor/backhoe/loaders and the plotter/scanner.

Two police squads, two police administrative vehicles and the police supervisor SUV were replaced in FY 22, following deferrals in FY 21. Although now we expect that the Village may not receive the two administrative vehicles until FY 23. The current vehicles were pushed down

into the fleet to replace older vehicles that incur higher maintenance costs, and one older squad went to auction. Also, body worn cameras were purchased this year, which are planned to be put into use this April, well ahead of the Police Reform Legislation deadline of 2025. Also included in the FY 23 budget is the replacement of the CCTV system (originally to be replaced in FY 21); our current closed camera system is outdated with analog cameras that are showing signs of wear. In addition, we need to expand the system to be able to watch additional areas, like public works. Other Police equipment scheduled for replacement in FY 23 include: AED units, the breath analysis equipment, the department copier and the pistol range equipment. Two upcoming replacements in FY 24, the in-car video system and the department's computer tablets and laptops, were re-budgeted with updated replacement costs.

Fire Car 119, which had been previously deferred for a couple of years was finally replaced and received in FY 22. No Fire Department equipment is scheduled for FY 23, however, a new item was added to the schedule, vehicle extrication equipment in FY 25. The replacement of that equipment had never been included in the schedule and it is no longer current with the new car technology. The department is pursuing an Assistance to Firefighters Grant to help offset the \$145,000 replacement. Finally, the Fire Department revised and updated the replacement costs of several vehicles in future years including the ambulances, utility vehicle, administrative vehicles as well as the mobile data terminals, AEDs and cardiac monitors.

The use and reliance on technology throughout Village operations is significant in today's world. Over the last year and a half, the Village replaced the phone system to a VOIP platform; this project began in FY 20 and completed in FY 22. Other computer related equipment that will be replaced by fiscal year end include two laptops and two printers. Staff also worked with the Village's IT vendor to complete a comprehensive review of all of our computer equipment, from network infrastructure to the desktop replacement, and replacement costs were updated throughout the ten-year schedule.

Additional capital equipment projects relate to the municipal building maintenance. The replacement of carpet, which had been planned and saved for since FY 15, is planning to be replaced by end of this fiscal year. The replacement of the Municipal Complex roof at a budgeted cost of \$600,000 also had been planned for since FY 20, and staff is currently out to bid. The roof replacement will occur this spring and cross fiscal years. This year's budget also includes funding for the replacement of the Fire Department Bay floor for which we just received the bids. The FY 22 budget also included the replacement of the Fire Department bay doors, which will be replaced over the next few years, and based on quotes from this year's replacement, the budget for the next two years was increased. Monies have also been set aside to complete some interior and exterior painting, masonry and plumbing repairs as well as replacing the HVAC systems that serve the IT server room and fire bay.

About five years ago, the Village Board and staff worked with the Linden Group to assess the

Village Hall facility and plan for the future. As a 40-year-old building, there are space, storage and functional deficiencies that need to be addressed. While basic maintenance and routine replacement of fixtures occurs through our Capital Equipment Fund, there are several “big ticket” maintenance and improvement issues that were identified. While it is ambitious to think we will be able to assume significant remodeling, the annual budget has included set asides for smaller projects identified from that study. Those projects currently include addressing the women’s locker rooms and security glass at the Village Hall counters.

Replacement costs continue to be upgraded throughout the schedule and several continue to become more expensive, such as fire engines, vehicles, building maintenance and computer equipment. In recent years, new items have been added to the schedule including building generators at Public Works and at the sewer lift stations. The cost of the fund continues to grow as equipment becomes more expensive, more technology is relied upon to complete our work, and as our budgeting and replacement schedule becomes more sophisticated. In some years, we have seen larger contributions from the General Fund and Water Sewer Fund to accommodate a significant amount of replacement items. Staff has evaluated pulling certain costs out of this budget, which obviously creates an immediate financial relief to the General Fund and Water/Sewer Fund (this would certainly be one of our first responses to any financial crisis); however, the funding for these items would still need to be identified. Further, by not planning for the replacement of our capital equipment, we erode our “save then spend” philosophy and still need to identify alternative funding sources. Staff will continue to evaluate whether any modifications should be considered to this fund.

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: March 21, 2022
SUBJECT: FY 23 Additional Funding Requests



FLOSSMOOR

The Village's budgeting practice has been to submit the basic operating budget for Board consideration and to list additional requests separately. Departments know to be prudent and only request the absolutely essential items for additional funding. These requests are traditionally considered at three levels: within departments, in department/Village Manager meetings and now at the Village Board level.

This year, a request for expanded services was received by the Mayor and staff following one of our more recent severe snow storms. The Flossmoor Hills and Highlands Civic Association requested that the sidewalk on Flossmoor Road in the rear yards of several homes, that no one really claims, be cleared as there are several school children who walk to HF High School. For many years this stretch of sidewalk was cleared by Ed McCormick, former Village Attorney, who lived on the south side of Flossmoor Road.

This is not the first time the Village has received such a request. In recent years, the requests have come from train commuters on the east side of the Village walking the stretch from Dixie Highway to the downtown area. Years ago, the Village received a request from the residents who live in Pinewood Manor (Monterey and Carmel Drive area) to clear the sidewalk on Kedzie that is in the rear yards for HF High School children to walk southbound to school.

Public Works Director John Brunke compiled the attached analysis outlining two different options for consideration should the Board wish to expand the service. In reviewing the proposal with John, he commented that even if we ordered the tractor today, it could be close to a year before we receive delivery.

Village Attorney Kathi Orr can comment further on the liability of the Village removing snow in a residential district.

Staff is taking a neutral position on the request. The Village has already expanded the service by fulfilling the request on Kedzie Avenue years ago, and in recent years, the area around the concession stand in Flossmoor Park. I would expect that if the Village fulfills this request, we could expect other requests to be made. That said, should the Board wish to proceed, I would recommend Option 2 for the time being. This option allows Village staff to pilot the service without a large investment, and further, considering the schools' ability to move to a remote learning environment in the most severe weather, the pressure to meet an 8-hour standard may not be so great.

This item will be presented for consideration at the March 21, 2022 Board. Depending upon the decision that the Board makes, the relevant costs will be incorporated into the FY23 budget.

MEMORANDUM



FLOSSMOOR

TO: Bridget A. Wachtel, Village Manager
C: Scott R. Bordui, Finance Director
 Dan Milovanovic, Assistant Public Works Director
FROM: John S. Brunke, Public Works Director
DATE: March 14, 2022
SUBJECT: FY23 Budget Preparation – Flossmoor Rd. Sidewalk Snow Maintenance Additional Funding Request

As part of the FY23 Budget Preparation, Public Works Staff has been asked to prepare this additional funding request for the winter snow maintenance of the Flossmoor Road sidewalk at various locations. The Village received a request from the Flossmoor Hills and Highlands Civic Association to clear snow and ice from the sidewalk on the northside of Flossmoor Road, between Hamlin Avenue and Kedzie Avenue, during winter storm events. Public Works has also received similar requests from residents from the Flossmoor Park and Dartmouth Road neighborhoods to clear snow and ice from the sidewalk on the northside of Flossmoor Road, between Carroll Parkway and Dixie Highway. Public Works Staff thought it would be best to consider both these requests together and review what would be needed for Public Works to add these sidewalk sections to our current sidewalk snow and ice removal during winter operations. These sidewalk sections are both in residential areas and are not maintained by the property owners since the walks are adjacent to their rear lot lines.

Attached for reference is a map that shows the sidewalks that Public Works currently maintains during winter operations. The existing sidewalks are shown in red on the map and total approximately 1.6 miles in length. After an average snow fall event (1" or more) or ice accumulation, this 1.6 miles of sidewalk takes about 8 hours to clear and salt with our sidewalk tractor machine. This is our standard for clearing our Village maintained sidewalks.

Also shown on this map in yellow are the proposed sidewalk sections that are being considered for snow and ice removal as part of this request. The proposed sidewalk sections total approximately 1.1 miles. If these new sections are added to our snow and ice removal work, it would nearly double the amount of sidewalk snow and ice removal that the Department has to complete after a winter storm event. It should be noted that there are a few front yard sidewalk sections in these proposed sidewalk additions, but it makes sense for the entire lengths to be completed in one operation for efficiency and time reasons.

There are two options for how we could complete this additional snow maintenance work.

OPTION #1

If the Village Board would like Public Works to add these proposed sidewalk sections to our snow and ice removal winter operations **and have the work completed in the same 8 hour period following at winter storm event**, we would need to add personnel, equipment, and supplies to maintain our level of service to the community. Below is a summary of the estimated cost for this option.

First Year Cost

4x4 Sidewalk Tractor w/ cab, plow, snowblower, and salt spreader -	\$40,000
Fuel & Maintenance of Tractor per year -	\$900
Additional sidewalk salt per year -	\$1,500
Seasonal Laborer (6 month, 1 position, \$12-\$18/hour) -	\$18,000
<u>Additional Estimated Overtime per year (75 hours @ \$35.81/hour) -</u>	<u>\$2,686</u>
Total Estimated First Year Cost	\$63,086

Annual Cost after First Year

Tractor Annual Capital Fund Contribution (10 year cycle) -	\$4,000
Fuel & Maintenance of Tractor per year -	\$900
Additional sidewalk salt per year -	\$1,500
Seasonal Laborer (6 month, 1 position, \$12-\$18/hour) -	\$18,000
Additional Estimated Overtime per year (75 hours @ \$35.81/hour) -	\$2,686
Total Estimated First Year Cost	\$27,086

OPTION #2

If the Village Board would like Public Works to add these proposed sidewalk sections to our snow and ice removal winter operations **and have the work completed the day after our current sidewalk sections are cleared**, we would need to add supplies to maintain our level of service to the community.

Annual Cost

Fuel -	\$900
Additional sidewalk salt per year -	\$1,500
Additional Estimated Overtime per year (100 hours @ \$35.81/hour)	\$2,686
Total Estimated First Year Cost	\$5,086

Option 2 means that the additional sidewalk sections would not be cleared of snow and ice for at least 1-2 days after a snow event ends. Since this work would not be completed in the same 8 hour period after a snow event, we would not need to add personnel or an additional sidewalk tractor to our inventory. However, it should be noted that even if this option is considered, it will take approximately 6 hours to complete for each event and that will take an employee away from other Department tasks that would have otherwise been completed.

Staff is looking for the Village Board's input on this request.



VILLAGE OF FLOSSMOOR FLOSSMOOR, ILLINOIS SIDEWALK SNOW MAINTENANCE MAP FLOSSMOOR RD. ADDITIONAL SIDEWALK MARCH, 2022

- EXISTING SIDEWALK SNOW MAINTENANCE LOCATIONS (1.6 miles total)
- PROPOSED ADDITIONAL SIDEWALK SNOW MAINTENANCE (1.1 miles total)
- SIDEWALK SNOW MAINTENANCE DONE BY OTHERS

