FLOSSMOOR
Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
Phone: 708.798.2300
TDD: 708.647.0179
Fax: 708.798.4016
www.flossmoor.org

AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, APRIL 5, 2021 – 7:30 PM
VILLAGE HALL

The April 5, 2021 meeting of the Mayor & Board of Trustees is in-person and via Zoom, which is permitted by Public Act 2020-0640. The public is invited to monitor the meeting using the dial-in number below or to attend the meeting. Attendance at the meeting, including staff and members of the public, is limited to 50 people. Masks and temperature screenings are required. Anyone with a temperature of more than 100.4 degrees will be asked to leave. Public participation will be permitted only during the Citizen Comment portion of the agenda. Members of the public may also comment on items on the agenda by email to info@flossmoor.org. Comments received by 6:00 p.m. on Monday, April 5, 2021 will be read at the meeting.

Join Zoom Meeting
https://us02web.zoom.us/j/89458594643?pwd=dFdUeU85eTM5K2FpS0tINTVhSzUyUT09
Meeting ID: 894 5859 4643 Passcode: 757609
Or dial in (312) 626 6799

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES OF THE MEETING HELD ON MARCH 15, 2021

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

BOARD OF TRUSTEES AGENDA ITEMS

1. A Resolution Honoring Gregory C. Berk
2. Introduction and Swearing in of Police Officer Cepriana Montelone
3. Consideration of Appointment to the Zoning Board of Appeals
4. Consideration of Appointment to Police Pension Board
5. Consideration of Appointment to the Public Art Commission
6. Consideration of a Resolution Requesting Temporary State Highway Closures for Hidden Gem Half Marathon
7. Consideration of a Resolution Requesting Temporary Cook County Road Closures for Hidden Gem Half Marathon
8. Discussion of the Fiscal Year 2022 Finance and Facilities Plan
9. Consideration of Water and Sewer Rate Changes
10. Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois, Amending Flossmoor Municipal Code Chapter 25, Article 2

11. **Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Authorizing the Purchase of Zoll Cardiac Monitors**

12. **Consideration of a Resolution Appointing Flossmoor's Fire Representative to E-Com's 911 Operating Committee**

13. **Consideration of an Agreement with Matthew O'Shea Consulting**

14. **Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Approving an Intergovernmental Grant Agreement with the Illinois Environmental Protection Agency**

15. **Consideration of an Ordinance Granting Emergency Powers to the Mayor of the Village of Flossmoor, Cook County, Illinois**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

Finance Committee: Trustee George Lofton

Presentation of Bills for Approval and Payment (April 5, 2021)

OTHER BUSINESS

16. **A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, Litigation and Review Executive Minutes**

17. **Approval of Executive Session Minutes of Meetings Held in 2017 and 2018**

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.

FLOSSMOOR

Approval of the Minutes of the Regular Meeting Held on March 15, 2021

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

A Resolution Honoring Gregory C. Berk

***WHEREAS*, CHIEF GREGORY C. BERK** joined the Flossmoor Fire Department in 1967 as a volunteer firefighter, eventually working his way up the ranks to the role of Chief, having served as the Village's first full-time Fire Chief; and

***WHEREAS*, CHIEF BERK** served the Flossmoor Fire Department as Fire Chief for 25 years, from 1978 to 2003; and

WHEREAS, following his retirement in 2003, **CHIEF BERK** served as the Fire Chief of Wheaton for 10 years and also served as the Interim Fire Chief in Roselle for six months in 2015; and

WHEREAS, the Village Board of Trustees unanimously selected **CHIEF BERK** to reassume his position as the leader of the department when he was named Interim Fire Chief in April of 2020; and

WHEREAS, **CHIEF BERK** selflessly came out of retirement for a year to serve his hometown community and has provided the highest quality assistance to the residents of the Village in these unprecedented times of the Coronavirus Pandemic; and

WHEREAS, **CHIEF BERK** has provided the very best in fire service knowledge, leadership and good judgement to the Village of Flossmoor; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor that on behalf of the Village administration and all the residents of this community, we do hereby express to **GREGORY C. BERK** our sincere appreciation for the contribution he has made to the community through the services that he has rendered over the years, especially this past year in our hour of need; and

BE IT FURTHER RESOLVED that we do hereby extend to **GREGORY C. BERK** and his family best wishes for success, health, and happiness in the future.

PASSED this 5th Day of April, 2021.

APPROVED:

____

Paul S. Braun, Mayor

ATTEST:

____

Ananda Billings, Village Clerk

TO: Bridget Wachtel, Village Manager
FROM: Tod Kamleiter, Police Chief
DATE: April 5, 2021
SUBJECT: Introduction of new police department staff

FLOSSMOOR

I would like to introduce a newly appointed Police Officer at the regularly scheduled Village Board Meeting scheduled for April 5th, 2021.

The introduction of the new Police Officer will be followed by the Ceremonial Oath of Office administered by the Mayor.

Police Officer Cepriana Montelone began employment as a probationary patrol officer for the Village of Flossmoor on August 24, 2020. Cepriana graduated from the police academy at the Cook County Sheriff’s Academy on December 18, 2020, and she is in the finishing stages of the department's field training program.

Cepriana was raised in Northwest Indiana where she graduated from Highland High School. She continued her education at Indiana University where she worked on her degree in criminal justice. She previously served as a reserve police officer in Hebron Indiana and is a former member of the Indiana Army National Guard.

TO: Mayor Braun and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: April 5, 2021
SUBJECT: Consideration of Appointment to the Zoning Board

FLOSSMOOR

With the Board's consent, Mayor Braun will be making an appointment to the Zoning Board of Appeals at the Village Board meeting on April 5, 2021.

If you have any questions or concerns regarding this appointment, please contact Mayor Braun before Monday evening.

TO: Mayor Braun and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: April 5, 2021
SUBJECT: Consideration of Appointment to Police Pension Board

FLOSSMOOR

With the Board's consent, Mayor Braun will be making an appointment to the Police Pension Board at the Village Board meeting on April 5, 2021.

If you have any questions or concerns regarding this appointment, please contact Mayor Braun before Monday evening.

TO: Mayor Braun and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: April 5, 2021
SUBJECT: Consideration of Appointment to the Art Commission

FLOSSMOOR

With the Board's consent, Mayor Braun will be making an appointment to the Public Art Commission at the Village Board meeting on April 5, 2021.

If you have any questions or concerns regarding this appointment, please contact Mayor Braun before Monday evening.

TO: Bridget Wachtel, Village Manager
FROM: Allison Matson, Assistant Village Manager
DATE: April 5, 2021
SUBJECT: Consideration of a Resolution Requesting Temporary State Highway Closures for Hidden Gem Half Marathon

FLOSSMOOR

Flossmoor's Future, a 501(c)(4) organization registered with the State of Illinois, is proposing to hold the second Hidden Gem 1/2 Marathon on September 11, 2021, on the streets of Flossmoor. As part of the application to the Illinois Department of Transportation (IDOT) to close state highways for the race, the Village is required to approve a resolution authorizing the race. While Cook County does not require a resolution, a resolution of support is beneficial for the application.

Flossmoor's Future canceled last year's event due to the COVID-19 pandemic. This year, the Chicago Area Runners Association (CARA) has established safe race protocols to allow races to be held while complying with State restrictions and CDC best practices. Although the restrictions may change by September, the Hidden Gem organizers are prepared to host the event in compliance with the protocols.

By and large, the race route will remain the same in 2021 as in 2019, although organizers are considering changes to the last mile of the route to finish closer to downtown on Sterling. The attached route proposal includes Brumley which, even if not under construction at that time, is not in a condition that is conducive to a race. Flossmoor's Future is revising the route to remove Brumley. Both staff and the Hidden Gem committee will be incorporating some of the lessons learned with regard to communication to residents affected by the race.

Flossmoor's Future will be contracting and paying directly, or finding volunteers and in-kind support, for the following services related to the race: race timing and setup services, portable toilets, side street closures, traffic control devices and setup, and cleanup. Flossmoor's Future will reimburse the Village for the police and public works department costs associated with safely staging the race. The Fire Department will respond to race-related emergencies from the fire station and Flossmoor's Future will have medical staff on the race course. The Village will be listed as additional insured on their insurance with a minimum of $1,000,000 in general liability insurance.

Route and Road Closures

The race will begin on Flossmoor Road in front of Infant Jesus of Prague Church, proceed west to wind through Baythorne, Ballantrae and Flossmoor Hills/Highlands before turning back east to cross Governors Highway. The race proceeds through Old Flossmoor, Heather Hill, Braeburn/Brassie and Flossmoor Park before finishing the last mile and a half in Old Flossmoor. The finish line is on Sterling north of the Flossmoor Public Library. Finishers will proceed south along Sterling for post-race activities, the extent of which are dependent on COVID-related restrictions. The race is expected to be finished by 11:15 a.m. with cleanup completed no later than 1 p.m.

The course is designed to minimize the amount of time that Governors Highway and Kedzie Avenue must remain closed. However, very slow participants will likely be moved to the sidewalks earlier in the race than they were in 2019, which will open streets in Heather Hill earlier. Flossmoor Road will likely remain closed for the duration of the race. Western Avenue will be closed during the latter portion of the race. Closures for these major streets will be advertised in advance.

Flossmoor's Future is required to notify residents affected by the route and staff will use all available communication methods to notify residents of the closures well in advance of the date. Flossmoor's Future has committed to providing volunteers at every turn along the route. Police officers from Flossmoor and ESDA volunteers or Community Service Officers from nearby communities will be posted at more significant intersections.

The race will also impact Metra parking, the library, businesses in the downtown and east of Leavitt along Flossmoor Road for the entirety of the race. Flossmoor's Future has agreed to again contact the business owners to notify them of the race and the closures.

Staff is satisfied with the route and logistics support that the group has committed to providing and therefore recommends that the Board approve the resolutions for IDOT and Cook County.

Flossmoor Fest

Similar to in 2019, the race is scheduled for the same day as Flossmoor Fest. Staff is in the early stages of planning the Fest. Based on Governor Pritzker's recent announcement regarding the Bridge Phase of the Restore Illinois plan, we now have some guidance for capacity at outdoor events that will allow us to begin planning. We'll keep the Board updated as we move forward with those plans.

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Village of Flossmoor
Special Event Permit Application

THIS FORM MUST BE COMPLETED 90 DAYS PRIOR TO THE EVENT

Thank you for your interest in holding a special event in the Village of Flossmoor. This application contains information needed to apply for a special event permit, as well as any other required permits related to your event.

Special Event Criteria

The Village of Flossmoor considers a special event to be one that meets the following criteria:

1. All outdoor events held on village property, i.e. street, sidewalk, etc., and/or deemed to signficiantly impact the village are considered special events.

2. An event that requests any of the following actions, which must be approved, will be considered a special event:

- Events requiring street closures (with the exception of block parties)
- Events that require the closure of parking facilities and/or the use of village-owned property.
- Events that require the posting of "No Parking"

Block Parties: Special Event registration is not necessary for block parties; however the Village of Flossmoor requires that a permit be obtained for block parties.

Requirements and Conditions

1. Certificate of Insurance: Applicants must submit two documents to satisfy insurance requirements. (1) “Certificate of Insurance in the amount of $1,000,000.00 worth of General Liability coverage that names the Village of Flossmoor as additional insured on a primary, non-contributory basis” must be submitted for the event. Applicants must also submit an (2) Endorsement issued under their General Liability policy of insurance for the event that reflects that the Village of Flossmoor is an additional parties insured for the event.

2. Alcoholic Beverages: A temporary liquor license is required for the sale of alcoholic beverages. Class D license shall authorize the sale at retail of alcoholic liquor by bona fide social, fraternal, or charitable organizations only, only on special occasions, and only for consumption on the premises described in the license. Class D licenses must be approved by the Village of Flossmoor Liquor Commissioner. Please contact the Manager's office 6-8 weeks prior to your event for details on obtaining a license.

3. Compliance with Village Ordinances: The applicant shall comply with all applicable village ordinances, codes, conditions, and requirements.

4. Compensation for Village Staff: Depending on the type of event and/or, attendance, the Village may require personnel, including Police and/or Fire at the function. All village personnel involved during the day(s) of the event and in the preparation of the event will be charged at cost to the sponsoring organization. The village shall determine the number of personnel necessary to ensure the safety of participants, minimize the inconvenience to our residents and reduce the public liability exposure to the sponsoring organization, as well as the village. Organizations agree to reimburse the Village for costs associated by their submission of this special event application. An invoice will be transmitted to the sponsoring organization within thirty (30) working days after the completion of the event.

5. Hold Harmless Agreement: The event organizer must sign a Hold Harmless Agreement, agreeing to indemnify the Village of Flossmoor against any and all actions arising from, during or as result of the event.

6. Resident and/or Business Notification: For those events that require street closures, or may cause disruption for Village of Flossmoor residences or businesses, mailed or hand delivered notification must be provided to the affected parties at least two weeks prior to the event. The Village of Flossmoor must approve the letter before distribution.

7. Volunteers: Certain events may need to provide a minimum number of on-site volunteers to support the event. In these instances, village staff will work with the event organizer to determine the number of volunteers required.

8. Event Cleanup - The event organizer will be require to provide on-site cleanup during and after the event. Shall it be determine that additional cleanup is necessary, the Village may charge the organization for cleanup at cost.

Special Event Accessibility

The Village of Flossmoor strives to ensure that individuals with disabilities have equal opportunities to access and enjoy special events held in Flossmoor. All indoor and outdoor sites for special events must be accessible to persons with disabilities. In planning an event, it is advisable to review the Americans with Disabilities Act and the Illinois Accessibility Code. Always remember that when planning your event, persons who may attend the event are often unfamiliar with local directions, resources, and services.

The following checklist is intended to ensure that your special event is accessible for persons with disabilities. Special events should include accessible parking, with accessible routes leading to accessible entrances that have an accessible path to an accessible seating/viewing area.

- The main entrance to the special event should be accessible. Accessible entrances are entrances that do not require the use of stairs and do not have elevation changes.

- Accessible entrances should have readily identifiable accessible routes to accessible restrooms and accessible seating/viewing areas.

- Signs directing attendees to accessible entrances must be provided.

- Accessible routes must be stable, firm, slip-resistant, and have no changes in level that exceed ½ inch.

GENERAL EVENT INFORMATION

Name of Event

The Hidden Gem Half Marathon

Type of Event

Parade

Walk/Run

Festival

Other Half Marathon

Date of Event	Hours of Event	Estimated Attendance
	6a-12p	1,000

Event Web Site

https://www.hiddengemhalf.com/

Is this organization registered with the State of Illinois as a non-profit organization?

Yes No

Name of Sponsoring Organization

Flossmoors Future

Contact Person from Sponsoring Organization

Tom Dobrez

Organization Address	City, Sate, Zip
1135 Golfview Ln	Flossmoor, Il 60422

Organization Phone	Cell Phone
708-267-4540	708-267-4540

E-mail

tdobrez@coolradiollc.com

APPLICATION CHECKLIST

Use this list to ensure that your have included supporting documentation to accompany the information on your Special Event Application.

Are you holding a raffle at your event?

Yes No

If yes, you must obtain a Raffle License Permit twenty (20) days prior to the event.

Will you serve alcohol at your event?

Yes No

If yes, you must submit the Temporary Liquor License Application twenty (20) days prior to the event.

Does your event require the use of village sidewalks?

Yes No

Would you like to request the closing of village streets?

Yes No

If yes, please fill in the following information or submit a route map along with this application.

STREET	FROM	TO
STREET	FROM	TO
STREET	FROM	TO
STREET	FROM	TO

HOLD HARMLESS

The application agrees that it will indemnify, hold harmless and defend the Village of Flossmoor, its agents, officials, and employees, for and against all injuries, deaths, losses, damages, claims, suits, liabilities, judgments, costs and expenses, including reasonable attorney fees, arising from or in any way related to the organizer's event.

I have the authority from my organization to agree with the hold harmless and submit this application on their behalf. I agree to inform the Village of Flossmoor of any changes in the application at least 60 days prior to the event. I agree the Village of Flossmoor reserves the right to cancel the event at any time for reasons deemed necessary. I agree to the terms and conditions listed above.

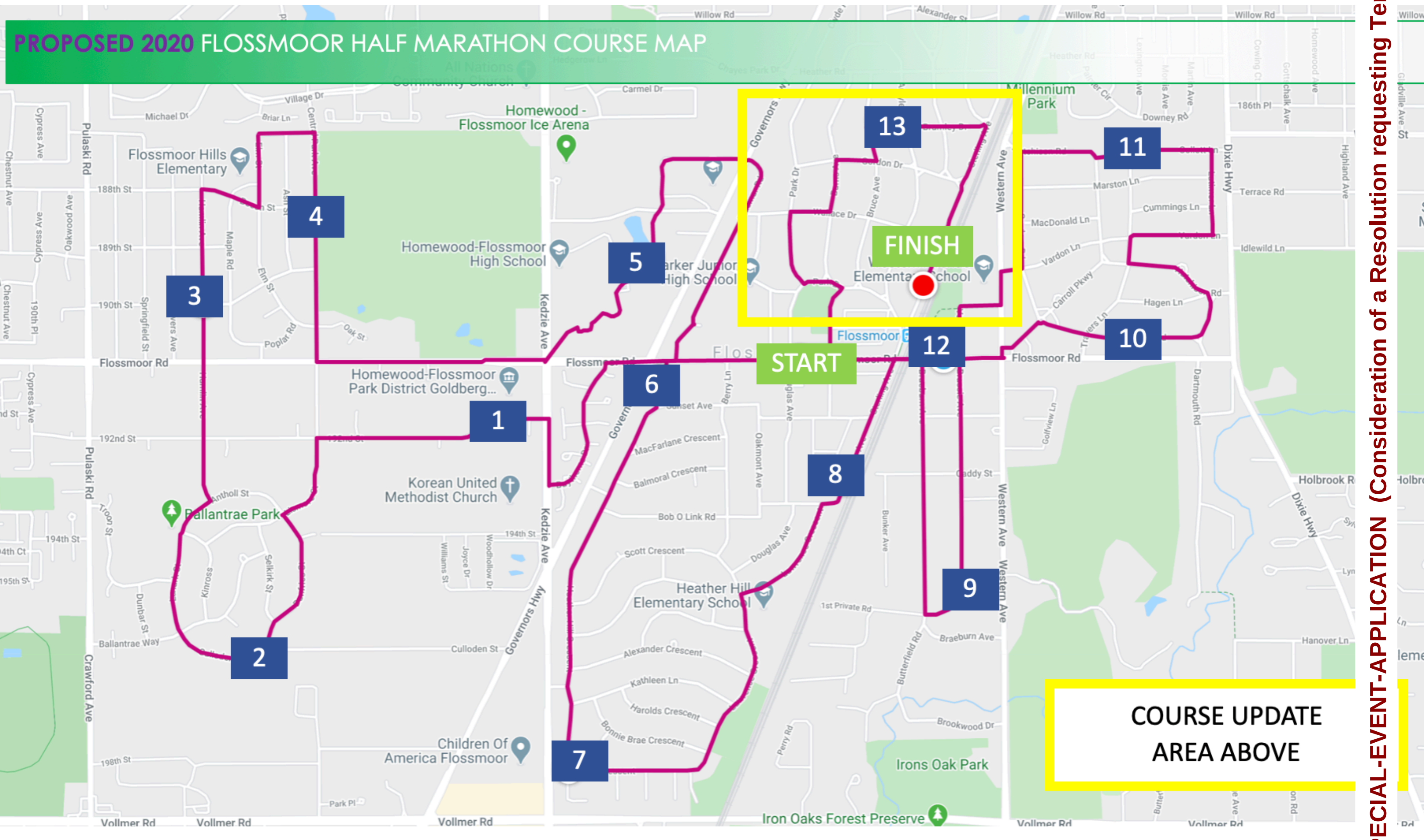
I do not agree to the above hold harmless.

After submitting all forms, your application will be reviewed by the Village Manager. All departments that will be involved in providing services or permits for the event will be notified. The Village Manager office will notify you if the event has been approved. Please do not assume that all aspects of the event will approved; you may be asked to make some changes to your plan based on the availability of services and scheduling of other events.

Created March 3, 2014

Attach Course Map

Attach Resident Letter


PROPOSED 2020 FLOSSMOOR HALF MARATHON COURSE MAP
START
FINISH
1
2
3
4
5
6
7
8
9
10
11
12
13
COURSE UPDATE
AREA ABOVE
Homewood-Flossmoor High School
Homewood - Flossmoor Ice Arena
Flossmoor Hills Elementary
Homewood-Flossmoor Park District Goldberg...
Korean United Methodist Church
Ballantrae Park
Heather Hill Elementary School
Children Of America Flossmoor
Irons Oak Park
Iron Oaks Forest Preserve
Millennium Park
Flossmoor Rd
Vollmer Rd
Kedzie Ave
Western Ave
Pulaski Rd
Crawford Ave
Governors Hwy
Dixie Hwy


PROPOSED 2020 FLOSSMOOR HALF MARATHON COURSE MAP: DETAIL, MILE 13
New Route:
Avoids Heather Road
Provides escape routes for vehic
Moves finish clo to Library
Same start line and distance
Better tour of Flossmoor hom
13
NEW FINISH
942 Sterling
ROUTE SUBJECT TO POLICE REVIE
AND COURSE CERTIFICATION.
Heather Rd
Governors Hwy
Gordon Dr
Wallace Dr
Western Ave
Harwood Ave
Calvary Assembly of God
Linda Wittig
Homewood-Flossmoor High School North...
Flossmoor Montessori School
Restoration of Faith Church
Parker Junior High School
Leavitt Avenue Park
Statue Art
Millennium Park

RESOLUTION # __________

RESOLUTION REQUESTING TEMPORARY STATE HIGHWAY CLOSURES FOR HIDDEN GEM HALF MARATHON

WHEREAS, Flossmoor's Future, an Illinois not-for-profit corporation, is sponsoring a half-marathon race (the "Race"), which event constitutes a public purpose and an important benefit to the community; and

WHEREAS, this Race will require the temporary closure of Governors Highway, a State Highway in the Village of Flossmoor from Chayes Park Drive to Kedzie Avenue, and Western Avenue, from Flossmoor Road to Heather Road (the "Closures") for a period of time commencing at 6 am and terminating at 12 pm; and

WHEREAS, the Mayor and Board of Trustees are prepared to advise the State of Illinois of the need for the Closures as hereinafter provided.

NOW THEREFORE, BE IT RESOLVED by the Village Board of the Village of Flossmoor that permission to close Governors Highway from Chayes Park Drive to Kedzie Avenue and Western Avenue from Flossmoor Road to Heather Road be requested of the Illinois Department of Transportation in accordance with the following;

1. That the Closures shall occur during the approximate time period between 6:00 a.m. and noon on Saturday, September 11, 2021;
2. That the Closures are for the public purpose of holding the Hidden Gem 1/2 Marathon, with approximately 1,000 participants;
3. That traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State roads;
4. That the Village assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect;
5. That police officers or authorized flaggers shall, at the expense of the Flossmoor's Future, be positioned at each end of the closed section and at other points as may be necessary to assist in directing traffic through the detour;
6. That police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned;
7. That all debris shall be removed by Flossmoor's Future prior to reopening the State road;
8. That such signs, flags, barricades, etc., shall be used by the Village of Flossmoor as may be approved by the Illinois Department of Transportation which items shall be provided by a traffic control company at the expense of Flossmoor's Future;

9. That the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices;
10. That Flossmoor's Future hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above; an
11. That Flossmoor's Future shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of $1,000,000 which has the Illinois Department of Transportation and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

AYES: ____

NOES: ____

ABSENT: ______________________________________

ABSTAINED: ___________________________________

PASSED: ______________________________________

APPROVED: ____________________________________

PUBLISHED: ___________________________________

APPROVED:

____

Mayor

ATTEST:

____

Village Clerk

TO: Bridget Wachtel, Village Manager
FROM: Allison Matson, Assistant Village Manager
DATE: April 5, 2021
SUBJECT: Consideration of a Resolution Requesting Temporary Cook County Road Closures for the Hidden Gem Half Marathon

FLOSSMOOR

This item is in conjunction with the previous agenda item. Cook County has indicated that a resolution by the Village Board requesting temporary road closures for the Hidden Gem 1/2 Marathon would be beneficial to the permit application. Flossmoor Road and Kedzie Avenue are Cook County roads.

The course is designed to minimize the amount of time that Governors Highway and Kedzie Avenue must remain closed. All racers will be east of Governors Highway around mile 5, which is likely no later than 9:30 a.m., at which time Governors and Kedzie can be reopened. Flossmoor Road will likely remain closed for the duration of the race. Western Avenue will be closed during the latter portion of the race. Closures for these major streets will be advertised in advance.

RESOLUTION # __________

RESOLUTION REQUESTING TEMPORARY COOK COUNTY ROAD CLOSURES FOR HIDDEN GEM HALF MARATHON

WHEREAS, Flossmoor's Future, an Illinois not-for-profit corporation, is sponsoring a half-marathon race (the "Race"), which event constitutes a public purpose and an important benefit to the community; and

WHEREAS, this Race will require the temporary closure of Kedzie Avenue, a County Road in the Village of Flossmoor from Flossmoor Road to Governors Highway, and Flossmoor Road, from Crawford Avenue to Western Avenue (the "Closures") for a period of time commencing at 6 am and terminating at 12 pm; and

WHEREAS, the Mayor and Board of Trustees are prepared to advise the County of the need for the Closures as hereinafter provided.

NOW THEREFORE, BE IT RESOLVED by the Village Board of the Village of Flossmoor that permission to close Kedzie Avenue, from Flossmoor Road to Governors Highway, and Flossmoor Road, from Crawford Avenue to Western Avenue, be requested of the Cook County Department of Transportation and Highways in accordance with the following;

1. That the Closures shall occur during the approximate time period between 6:00 a.m. and noon on Saturday, September 11, 2021;
2. That the Closures are for the public purpose of holding the Hidden Gem Half Marathon, with approximately 1,000 participants;
3. That traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the County roads;
4. That the Village assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect;
5. That police officers or authorized flaggers shall, at the expense of the Flossmoor's Future, be positioned at each end of the closed section and at other points as may be necessary to assist in directing traffic through the detour;
6. That police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned;
7. That all debris shall be removed by Flossmoor's Future prior to reopening the County road;
8. That such signs, flags, barricades, etc., shall be used by the Village of Flossmoor as may be approved by the Cook County Department of Transportation and Highways

which items shall be provided by a traffic control company at the expense of Flossmoor's Future;

9. That the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices;
10. That Flossmoor's Future hereby agrees to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above; an
11. That Flossmoor's Future shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of $1,000,000 which has the Cook County Department of Transportation and Highways and its officials, employees, and agents as insureds and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the Cook County Department of Transportation and Highways to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

PASSED this 5th day of April, 2021.

AYES: ____

NOES: ____

ABSENT: ______________________________________

ABSTAINED: ___________________________________

PASSED: ______________________________________

APPROVED: ____________________________________

PUBLISHED: ___________________________________

APPROVED:

____
Mayor

ATTEST:

____
Village Clerk

TO: Mayor Braun and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: April 5, 2021
SUBJECT: FY 2022 Preliminary Budget Discussion - Finance and Facilities Plan

FLOSSMOOR

The Public Works Department has prepared the attached Capital Program for Infrastructure Rehabilitation, Maintenance and Improvements over the next three years. This document provides an excellent history of the capital infrastructure projects that have been completed for well over the last twenty years. Within this document, the plan reflects the completion of projects during the current fiscal year and suggests a prioritization of our capital work for the next three years. The Capital Plan continues to uphold the Village Board's "save then spend" philosophy toward capital projects; through the use of fund balance, we will be able to set aside available funds to finance these projects with cash as opposed to utilizing debt and other more expensive financing mechanisms. At the April 5 Village Board meeting, we will review the Fiscal Year 2022 through Fiscal Year 2024 projects.

At the conclusion of the Capital Plan is a listing of future Finance and Facilities Program projects that are needed. This summary of the report is divided into two categories: set-asides in the Finance and Facilities Plan and projects included in the Capital Program (immediate needs within the next three years) and future projects (long-term projects not included in either document). Several projects are grant dependent and will only move forward if grant funds are received; these projects also reflecting the source of funding (i.e. General Fund or Water and Sewer Fund) if no grant funding is received. Improvements to the Village Hall Municipal Complex are set aside in the Finance and Facilities Plan but no project is defined within the next three years until additional discussion is had with the Village Board. This summary is beneficial in planning for our future.

Also included is a report prepared by Finance Director Scott Bordui outlining various financing mechanisms, outside of our savings, to support our capital improvements. He also has provided spreadsheets depicting the work completed in Fiscal Year 2021 and the recommended funding and set asides based on the Capital Program. Scott will be available to answer questions regarding other financing mechanisms should the Board be interested in pursuing financing other than savings. As you consider financing mechanisms, keep in mind that the use of cash is always less expensive than debt, and when debt is used, a repayment source must be identified.

<u>2021 G.O. Bonds for Streets, Sidewalks and Flossmoor Road Viaduct</u>

The reader will note several projects over the next couple of years funded by the 2021 bond monies. As a reminder, the issue will generate $10,643,820.95; because, in part, they are tax exempt bonds, the buyer paid a premium to win the auction generating additional proceeds for the Village to apply toward our projects.

The first phase of the Flossmoor Road Viaduct improvements is to address the flooding in the upstream area at Berry Lane and the surrounding area which will be partially funded by Army Corps of Engineers Section 219 grant in the amount of $1 million with another $500,000 anticipated to be allocated to our project in the fall of 2021. The Village will need to match another $500,000 to this project, which will be allocated from bond proceeds. A MWRD and IEPA grant will fund green infrastructure components of this project including street pavers and stormwater storage under the pavement.

Next year, engineering on the Flossmoor Road Viaduct Drainage Improvements Phases 2 & 3 preferred design alternate will begin. An updated study this year led to a preferred design and staff is currently in discussions with the School District 161 and the HF Park District on a collaboration that will bring detention on the Heather Hill Elementary site and possibly the Heather Hill tennis courts. Construction would not begin until at least Fiscal Year 2023 and anticipated to extend into Fiscal Year 2024 at an estimated cost of $4,390,000. Staff continues to pursue grant opportunities with FEMA and DCEO, and additional grant opportunities may become available through MWRD and other school and park district agencies if a partnership results in shared amenities.

Staff has identified $5,303,821 in street and sidewalk replacement using bond funds. These monies have been divided into a two year program to resurface streets and sidewalks throughout the community. Staff is currently interviewing engineering firms through a RFQ process to expand our consultant pool for this and other engineering work. Confirmation of which streets will be resurfaced will be forthcoming after a firm is selected.

The Board had asked to revisit the discussion of a General Fund set aside for the Annual Street Resurfacing Program. As a reminder the Village allocated $137,481, $250,000 and $150,000 in Fiscal Years 2019, 2020 and 2021, respectively. One of the concerns in advancing a referendum was that this supplemental funding from the General Fund is unsustainable moving forward. The annual MFT allotments, which is the primary funding source for the street program, has improved in recent years with a legislative change. Annual funding had been around $250,000 a year which has grown to approximately $330,000 a year. Because of the significant work being completed over the next two years, staff has proposed that the MFT fund accumulate fund balance to replenish its capacity to fund an annual program post bond proceeds. MFT does not have enough fund balance to support a Fiscal Year 2022 program in addition to the program funded with the 2021 Bonds. In addition, the General Fund is presented with a $63,000 operating deficit at the time of the preliminary budget; an additional allocation of General Fund monies will only worsen that situation and is not needed with the bond funded work that is proposed.

Capital project planning remains an important component of our budget. Utilizing the “save then spend" philosophy has allowed us to absorb these capital projects without much of an impact on our operational budget. Part of the Village's financial success is rooted in the systematic capital improvement planning that we undertake to insure that capital investment in our community remains strong. The pursuit of grant funding and other financing mechanisms is an important consideration in maintaining our Capital Program schedule.

We look forward to receiving the Board's input on this plan at the April 5 meeting. The Capital Program and the Finance and Facilities Plan will then be adopted into the Fiscal Year 2022 Budget which will be approved at the April 19 meeting.

Library Budget

Attached is a copy of the Library's budget which has been approved by the Library Board. The Library's budget will appear in the final draft and published budget document.

Attachments:
Capital Program
Finance and Facilities Plan memo from Scott Bordui
Library Budget

Village of Flossmoor

CAPITAL PROGRAM

for

Infrastructure Rehabilitation, Maintenance, and Improvements

For the past 30 years, the Village has implemented an ongoing capital program referred to as the Finance and Facilities Plan. The Plan has been developed as a continuing effort by the Village to identify important infrastructure needs, and to plan for meaningful maintenance and rehabilitation several years in advance. By proactively planning and identifying capital projects for the future, the Village developed a financial savings plan that covers the costs associated with major projects, while still maintaining day-to-day Village services at a level desired by the community. By laying out the long-range capital goals of the Village, the following challenges and improvements were accomplished:

Street Resurfacing Program

A street maintenance program had been developed to keep Village streets in "good to excellent" condition at all times using primarily funding from Motor Fuel Taxes (MFT). The program ensures that each year repairs and resurfacing are completed on approximately one mile of the Village's 40+ miles of streets at an annual cost of approximately $300,000. The plan was originally created so that every street in Flossmoor is resurfaced on a 15-year rotation. Over the last several years, the MFT Fund had become financially stressed and rehabilitation costs increased, resulting in approximately one mile of the streets resurfaced each year compared to the 2.5 miles of streets resurfaced per year when the program was designed. Beginning in FY 2019, the Village Board supplemented MFT funds with a General Fund contribution to complete more street maintenance at a cost of $140,000, $250,000 and $150,000 for the past three years. This supplemental funding was a viable short-term solution but knowing it was not viable long-term, it became one of the reasons to pursue a G.O. Bond for streets as discussed below. In addition, the situation has improved with the increase in MFT by the State beginning in FY 2020. For FY 2022, MFT fund balances have dropped to a point where it can only support approximately $200,000 for the program, however, Staff is recommending that the MFT Street Rehabilitation be deferred for the next two years while the recently approved bond funded Street Rehabilitation Program is completed. This temporary change will allow the MFT Fund to build up and allow future work to be completed at a higher level following the bond funded program. Moving forward, identifying future funding and developing a viable street resurfacing program is needed.

Street Pavement Rehabilitation Program

In Fiscal Year 2017, Public Works staff retained a consultant to complete a Pavement Management Report of all streets in the Village. This report assigned a grade to each street and also recommendations for rehabilitation and estimates of cost to complete. The total cost of repair/rehabilitation in 2017 dollars for all Village owned streets is $20,057,360. The street rehabilitation work is divided into three main strategies; crack sealing and patching, mill and resurface, full depth pavement reconstruction, curb and gutter repairs, and sidewalk and ADA repairs. The report will be the outline for the street maintenance program moving forward.

In November 2020, voters approved a $10M General Obligation Bond referendum to be used to fund the Flossmoor Road Viaduct Drainage Improvements and this Street Rehabilitation Program. Staff has developed a major pavement rehabilitation program that can be supported by this bond issue. While the scope of the project is still being developed, it is estimated the project could span three years at an approximate cost of $5M, pending the receipt of grant funds for the viaduct project and the remaining bond funds available. The first phase of the Street Rehabilitation Program will begin in the summer of 2021.

Sidewalk Replacement Program

The first phase of the Village's sidewalk replacement program was completed in Fiscal Year 2008. The program included the removal and replacement of approximately 750 defective sidewalk squares in the Old Flossmoor and Flossmoor Park neighborhoods. Due to the age of the community and an anticipated high number of sidewalk squares throughout the remainder of the Village warranting replacement, the program was initially designed to be implemented over a five-year period, but has taken longer to complete a cycle of the Village based on shrinking funding levels. Similar to streets, the Village Board allocated $100,000 from the General Fund fund balance for the FY 2022 sidewalk replacement program.

- Fiscal Year 2009 – Replaced 600 defective squares in Pinewood subdivision and Flossmoor Hills
- Fiscal Year 2010 – Replaced 600 defective squares in Flossmoor Hills and Highlands
- Fiscal Year 2012 – Replaced 175 defective squares in the Heather Hill Neighborhood
- Fiscal Year 2013 – Replaced 220 defective squares in the Heather Hill Neighborhood
- Fiscal Year 2014 – Replaced 242 defective squares in the Heather Hill Neighborhood
- Fiscal Year 2015 – Replaced 446 defective squares in the Heather Hill Neighborhood and other various locations in the Village
- Fiscal Year 2016 – Replaced 467 defective squares in the Heather Hill Neighborhood
- Fiscal Year 2017 – Replaced 376 defective squares in the Heather Hill Neighborhood and on Flossmoor Road
- Fiscal Year 2018 – Replaced 397 defective squares in the Heather Hill, Old Flossmoor, and Flossmoor Park Neighborhoods.
- Fiscal Year 2019 – Replaced 537 defective squares in the Dartmouth neighborhood, on Avers Ave., and in the CBD island area.
- Fiscal Year 2020 – Replaced 506 defective squares in the Heather Hill, Old Flossmoor, Flossmoor Park, Flossmoor Hills, Southeast Flossmoor, and Chestnut Hills Neighborhoods.
- Fiscal Year 2021 – Replaced 239 defective squares in the Flossmoor Hills and Highlands neighborhoods and other concrete maintenance at the Village Hall Complex.

The sidewalk replacement program will increase with the implementation of the Street Pavement Rehabilitation Program because sidewalk within the street program will be replaced as part of that overall project.

Parkway Trees

Due to the importance of parkway trees in terms of aesthetics and impact on property values, the Village initiated a progressive parkway tree program in 1991. The program has resulted in the following:

1. A computer-based inventory of each and every tree on public property in Flossmoor. The inventory also maintains information on the location, species, size, health, appearance, and value of each tree.
2. A Village-subsidized planting program encourages residents to plant new parkway trees. Since 1991, approximately 2,250 new trees have been planted on Village parkways and public properties.
3. A rotational trimming program has been in place to ensure that each parkway tree is trimmed every five years.

In 2007, the Village dedicated additional financial resources to tree trimming throughout the Village. The additional funding toward an enhanced tree trimming program enables the Village to restore this program to a nearly five-year cycle for all parkway trees. Over the past fourteen years, the annual rotational Parkway Tree Trimming Program was completed in the following neighborhoods:

- Fiscal Year 2008 – Southeast Flossmoor and the Braeburn/Brassie Neighborhood
- Fiscal Year 2009 – South Section of the Heather Hill Neighborhood
- Fiscal Year 2010 – North Section of the Heather Hill Neighborhood and the East Section of the Flossmoor Hills Neighborhood
- Fiscal Year 2011 - West Section of the Flossmoor Hills Neighborhood, the Flossmoor Highlands Neighborhood and the Pinewood Neighborhood
- Fiscal Year 2012 – Old Flossmoor Neighborhood
- Fiscal Year 2013 – Flossmoor Park Neighborhood and Southeast Flossmoor
- Fiscal Year 2014 – Southeast Flossmoor and the Braeburn/Brassie Neighborhood
- Fiscal Year 2015 – North Section of the Heather Hill Neighborhood
- Fiscal Year 2016 – South Section of the Heather Hill Neighborhood
- Fiscal Year 2017 – Flossmoor Hills and Highlands Neighborhoods
- Fiscal Year 2018 – Old Flossmoor and Ballantrae Neighborhoods
- Fiscal Year 2019 – Flossmoor Park Neighborhood
- Fiscal Year 2020 – Southeast Flossmoor and Ballantrae Neighborhoods
- Fiscal Year 2021 - Braeburn/Brassie Neighborhood and the Dells Neighborhood

Beginning in FY 2021, the Village eliminated its 50/50 Parkway Tree Program and offered free trees instead. The intent of this program change was to reduce any financial barriers to populating trees in needed spaces. The change in the program was well received with nearly double the participation. Further, the Village has been able to increase tree plantings with the receipt of a grant for the Great Lakes Restoration Initiative from the USDA Forest Service. Since 2018, this grant has provided approximately 50 free trees to the Village that have been planted throughout the Village.

Emerald Ash Borer

In Fiscal Year 2010, the Emerald Ash Borer was officially identified in the Village of Flossmoor. Confirmation was made by our certified arborist from Natural Path Forestry who was updating the Village's Parkway Tree Inventory. Between Fiscal Year 2010 and Fiscal Year 2014 1,350 ash trees were removed.

As of January 1, 2019, our parkway tree inventory consists of five large ash trees, which are in good condition and being treated by residents.

Water System Improvement Program

In November 2012, Flossmoor residents voted in favor of a general obligation bond referendum in the amount of $7.28 million dollars for the replacement of approximately the worst 6 miles of water main throughout the Village. The Phase 1A, Phase 1B, Phase 2A, Phase 2B, and Phase 2C Projects of the Water System Improvement Program are completed. A brief description of each project is provided below.

Phase 1A (CY 2013) Completed the replacement of water main and services on Bob O'Link Road, Golfview Lane, Robertson Lane, Mast Court, Bunker Avenue, Brassie Avenue, First Private and Second Private Roads. The project included installation of 8,931 linear feet (1.7 miles) of new water main, 135 new water services, 27 new fire hydrants, and 26 new operating valves.

Phase 1B (CY 2014) Completed the replacement of water main and services on Gardner Road, Vollmer Road and Princeton Road. The project included the installation of 7,574 lineal feet (1.4 miles) of new water main, 53 new water services, 29 new fire hydrants, and 24 new operating valves.

Phase 2A (CY 2015) Completed the replacement of water main and services on Hutchison Road (Western Avenue to Marston Lane), Collett Lane (Hutchison Road to Latimer Lane), the Heather Hill North Neighborhood, and the block surrounded by Carroll Parkway, Evans Road, Travers Lane, and Flossmoor Road. The project included the installation of 5,911 lineal feet (1.1 miles) of new water main, 111 new water services, 23 new fire hydrants, and 23 new operating valves.

Phase 2B (CY 2016) Completed the replacement of water main and services on Travers Lane (Collett Lane to Vardon Lane), Latimer Lane (Collett Lane to Cummings Lane), Marston Lane (Travers Lane to Latimer Lane), Cummings Lane (Travers Lane to Latimer Lane), and Vardon Lane (Hutchison Road to Travers Lane). Also included in this project was the water main replacement for Tina Lane (Dixie Highway to End), Thomas Court (Tina Lane to End), Markey Lane (Dixie Highway to Tina Lane), and Pinehurst Lane (Dixie Highway to Tina Lane). The project included the installation of 8,554 lineal feet (1.6 miles) of new water main, 166 water services, 26 new fire hydrants, and 26 new operating valves.

Phase 2C (CY 2017) Completed the replacement of water main and services on Dundee Ave., Perth Ave. (Heather Rd. to Brumley Rd.), Sterling Ave. (Heather Rd. to Brumley Rd.), Berry Ln. (Flossmoor Rd. to Sunset Ave.), and Cambridge Ave. (1350 Cambridge Ave. to the Dartmouth bike path). The project included installing 3,414 linear feet (0.65 miles) of new water main, 45 new water services, 11 new fire hydrants, and 14 new operating valves.

The Phase 2C Project was the last project in the 2014 Water Main Improvement Fund, and the final planned project in the Water System Improvement Program. This program resulted in a total of 6.5 miles of new water main, 510 new water services, 116 new fire hydrants, and 113 new operating valves. Funding for additional water main improvements will need to be identified, but this work represented the worst 10% of the system.

Sanitary Sewer System

Prior to 1996, the Village began initial planning for extensive sanitary sewer improvements. This included project engineering and coordination with the Illinois Environmental Protection Agency (IEPA) on loan application procedures for funding the necessary improvements. As a result of these efforts, the following projects were completed:

Phase I (CY 1999) A $1.9 million project to rehabilitate the 80-year-old sanitary sewers in Flossmoor Park and Old Flossmoor neighborhoods.

Phase II (CY 2001) A $1.7 million project to rehabilitate the sanitary sewers in the Braeburn/Brassie neighborhood.

Phase III (CY 2003) A $2.2 million project to rehabilitate the sanitary sewers and lift stations in the southeast section of the Village.

Phase IV (CY 2009) Completed a majority of the design engineering and loan application for the rehabilitation of the sanitary sewer system in the Flossmoor Hills and Highland neighborhoods. The engineering plans and loan application were submitted to IEPA for funding through their low interest loan program. The Village still remains in line for funding through the IEPA, and the Village expects to complete more work on our loan application, supporting documents, and project engineering in Fiscal Year 2022.

Funding for three of the four projects was secured by low-interest loans obtained through the IEPA. Repayment of the loans is pledged with funds derived from an existing Sanitary Sewer Rehabilitation surcharge that residents pay along with their water and sewer bill each quarter. Repayment of the Phase I loan was completed in FY 2020 and Phase II will be repaid at the end of FY 2022.

In Fiscal Year 2017, the Village approved a design-build project for the reconstruction/rehabilitation of the Woods Lift Station, located behind the Flossmoor Golf Club. This project involved the conversion of the station from a dry pump well configuration to a wet-well station. Also included was the installation of a natural gas powered emergency back-up generator to power the station during storm events.

In Fiscal Year 2018, Public Works contracted with a vendor to install a new SCADA system for the Village's six wastewater lift stations at a cost of $56,630. The old system utilized phone circuits to relay alarms to the Public Works Department via ECOM. The new system utilizes cellular based cloud technology to relay alarms to the Department via text messages. The system is web-based and allows staff to monitor the station remotely on their cell phones and computers. This improvement paid for itself in less than two years because of the savings related to the disconnected phone circuits.

In Fiscal Year 2023, Public Works will be working on a large-scale emergency back-up generator project for several facilities, including the Butterfield Lift Station. This is the Village's largest wastewater lift station, which frequently experiences power outages.

Contract Sanitary Sewer Cleaning Program

The Village is now in its 14th year of implementing its annual rotational contract sewer cleaning program. Components of the program include regular cleaning and maintenance for all sanitary sewers throughout the Village. Scheduling of this program ensures that all sanitary sewer mains are cleaned every five years. The success of these programs is readily apparent in the reduced incidences of sewer failure, sewer blockages, and flooded basements. As part of this program, in Fiscal Year 2008, a televising program was implemented along with the annual cleaning. A televising program provides Pubic Works the ability to proactively identify maintenance and repair needs before they become major reconstruction issues.

The last section of rotational cleaning occurred in Fiscal Year 2017 in the Phase 4 Sanitary Sewer Rehabilitation project area, and has been on hold since then due to funding limitations. Staff plans on continuing with this rotational program in Fiscal Year 2022, following the completion of the sewer system assessment work that will be completed in the Phase 4 Sanitary Sewer Rehabilitation project area in Fiscal Year 2021.

Storm Sewer Drainage System

In 2000, the Village received approximately $115,000 through state grants for the completion of a storm sewer cleaning and rehabilitation study for Flossmoor Park and Old Flossmoor neighborhoods. The study identified that $1.2 million in rehabilitation work was necessary to restore the storm system back to original design capacity. After reviewing and discussing the report, the Village completed final engineering and approved an $836,000 contract to rehabilitate the storm sewer systems in both sections of the Village. The rehabilitation work was completed during the spring and summer months of 2002.

In 2000, the Mayor and Board approved funding for an engineering study to analyze the drainage conditions in the Oak Court area of Flossmoor Hills. Following periodic rain events, residents experienced significant flooding as a result of the Village's existing storm sewers' inability to convey proper flow. After reviewing the various alternatives, the Village determined that a larger bypass pipe extending from Flossmoor Road to a pond located on Coyote Run Golf Course was the best option. The design and construction were completed concurrently with the H-F Park District golf course renovation. The contract for construction of the storm sewer improvement was awarded in 2003. Pipe installation, final landscaping and paving were completed in 2005.

In 2005, the Mayor and Board reviewed an engineering study and cost estimates for a potential federally-assisted storm sewer project to reduce flooding in the central business district viaduct. It included the installation of a large diameter sewer pipe that would extend from the Canadian National viaduct to Butterfield Creek at Dixie Highway. The estimated cost of the project was $2.7 million. After all options were considered, it was determined that the cost-benefit ratio did not justify moving forward with this project at that time.

During 2006, the Village examined additional solutions for resolving the Flossmoor Road viaduct flooding. One option included upstream improvements to divert water away from the viaduct. After further investigation into the components associated with implementing this option, the Village determined that the costs were not justifiable at that particular time. This past fiscal year, after several large storm events over the last couple of years, staff contracted with our consultant for an updated study of the issue, including extending the scope of study west to Leavitt Park and the tie-in to the Leavitt detention. During heavy rainfall events, the viaduct floods and cuts off vehicular access between the west and east sides of the Village. The flooding also inundates the adjacent downtown businesses. This is a very serious issue because emergency vehicles cannot access the east side of town in a timely response time. The study is nearing completion, and several alternatives have been developed for consideration. The Village Board has selected a preferred alternative, which is being further developed for implementation. This alternative includes constructing a relief storm sewer flowing south on Sterling Avenue, to the Heather Hill Elementary School where a retention basin will be constructed to serve the viaduct and the Berry Lane Drainage Improvements that are also under design.

In Fiscal Year 2010, Phase II of the Village's Storm Sewer Rehabilitation Program was completed in the Estates neighborhood. The project included a combination of spot repairs, total segment replacement, and cured in place relining to restore the function and integrity of our aging system at a cost of over $1,000,000. This capital improvement has been vital to the performance of the Village's overall storm sewer system as this section of the Village has many of the larger diameter pipes that carry the Village's entire storm water to Butterfield Creek.

In Fiscal Year 2012, the Village established a Storm Sewer Fee and Storm Sewer utility fund. The fee covers the operational costs associated with storm management services as well as accounts for savings toward storm sewer capital improvements. When the fund was established, the Board directed staff to establish a Finance and Facilities plan similar to the other major funds once fund balance became available to set aside toward capital improvements. As a result of a small projected fund balance for Fiscal Year 2012, 75% of the Butterfield Lane Culvert Replacement project was paid for with storm sewer utility fee monies. Also, beginning in Fiscal Year 2016, 75% of the engineering design costs for the Brookwood Bridge and Butterfield Road Culvert were allocated to the Storm Sewer Fund.

There are areas in the Village were flooding is a concern and storm sewer improvements should be considered. One such area is on Hagen Lane. The Village contracted with our consultant for a study in 2018 to investigate the causes of the flooding and what improvements were recommended to address the issue. Another such area is the rear yards of Douglas Avenue between the Parker Junior High School and Douglas Avenue. The studies for both of these areas were completed in Fiscal Year 2020. Staff has worked with our consultants to submit these projects to the MWRD for funding consideration in their Stormwater Partnership Program, and we were selected for participation. The project will be constructed in Fiscal Year 2022 with almost 85% of it paid for with grant funds.

Municipal Facilities

The age of the municipal complex requires significant facility maintenance and improvements on an annual basis. The following municipal facilities' projects have been implemented:

- Replaced four rooftop air handlers and various undersized and deteriorated ductwork.
- Ventilated the exterior soffits of the Village Hall and sealed the perimeter of the building to eliminate infiltration of unconditioned outside air into the building.
- Conditioned the air in the space between the ceiling tiles and the roof pan.
- Replaced the twenty-year-old roof on the Public Works Service Center.
- Replaced all ceiling tiles and various sections of the ceiling tile suspension system. The cost of the replacement was $92,000, and the project was completed in Fiscal Year 2006. A portion of the project was paid for with grant funding from the Illinois Department of Commerce and Economic Opportunity.
- Improvements were made to both Public Works and Fire Department bay floors. The Public Works Department's portion of the contract was for preventative maintenance purposes. The work conducted ensures that the integrity of the floor remains intact for at least the next 10 years. The Fire Department's portion of the contract included a complete restoration of their entire bay floor area. Both projects were completed in Fiscal Year 2008.
- The furnaces in the Fire Department apparatus bay were replaced with a new infrared heating system designed for greater efficiency. The project was completed in Fiscal Year 2008.
- Through a FEMA assistance grant, a new vehicle exhaust capture system was installed on the Fire Department apparatus bay floor. The system contributes to the overall health of the Department's personnel throughout the building. The project was completed in Fiscal Year 2008.
- In Fiscal Year 2009, a centralized computer network server room was constructed in the Village Hall. The project included several facility improvements such as a separate air conditioner, humidity control unit and new flooring. The purpose of the room is to extend the overall life of the server equipment by storing it in a properly controlled environment.
- In Fiscal Year 2009, through the Illinois Clean Energy Foundation, the Village received a grant through the Public Safety Lighting Upgrade Program. With the grant money received, the Village converted all florescent fixtures, ballasts and exit lighting in the Village Hall to a more energy efficient system.
- In Fiscal Year 2010, the thirty year old exhaust fans were replaced in the Fire Department apparatus room.
- In Fiscal Year 2011, the Village received an Energy Efficiency Block Grant from Cook County in the amount of $100,000 for the replacement of the Village Hall boiler. This replacement is the first replacement of the boiler since the building was constructed in 1979.
- In Fiscal Year 2015, the Village completed another HVAC system replacement at the Village Hall Complex. The project also included renovations to the Police Department Firing Gun Range, which will enhance the ventilation and cooling system in the shooting area. Other improvements included duct work insulation, new electronic thermostats, VAV upgrades, and a new computer controlled automation system.
- In Fiscal Year 2017, the Village completed the HVAC system replacement at the Public Works Service Center. Other improvements included new electronic thermostats and improvements to

the outside air economizer which is an energy savings improvement. The roof at the Public Works Service Center was also replaced.

- In Fiscal Year 2022, the generator at the Municipal Complex will be replaced with a more robost generator that will service the entire facility in a power outage allowing full municipal operations to continue in such circumstances. A generator will also be installed at the Public Works Service Center in Fiscal Year 2022.
- In Fiscal Year 2022, the roof at the Municipal Complex will be replaced at an estimated cost of $600,000. The existing roof is in poor condition and needs replacement.

Given the age of the Village Hall Municipal Complex (over 40 years old) along with the increased use of technology in operations and onerous records retention requirements, the Village Hall Municipal Complex needs attention. Those needs range from common area aesthetics and landscaping up to and including the provision of technology, storage and office space. In Fiscal Year 2016, Staff contracted with an architect to conduct an Assessment Study of the Village Hall complex. This study can be used to better plan for future capital projects and needs in the complex. The study presented improvement projects that can be completed in a phased approach. In Fiscal Year 2020, Staff worked with an architect on the planning for the Phase 1 improvements. These improvements included front desk security measures at the Administration/Finance and Building Departments, and remodeling of the Complex's bathrooms and locker rooms. The project was bid in Fiscal Year 2020, and bids were rejected due to them coming in well over the project budget. Given the economic uncertainty of the pandemic, this project was put on hold.

<u>Municipal Parking Lots</u>

As part of the Fiscal Year 2019 budget preparation, Staff developed a schedule for the resurfacing and maintenance of the municipal parking lots. The Merchant Parking Lot was resurfaced last summer. Below is a summary of the lots, schedule and cost.

South Commuter Lot Resurfacing (FY24) -	$125,000
North Commuter Lot Resurfacing (FY25) -	$55,000
Central Drive Lot Resurfacing (FY27) -	$40,000
Library Lot Resurfacing (FY34) -	$60,000
Merchant Parking Lot Resurfacing (FY36) -	$35,000

<u>Water Meter Replacement</u>

Stemming from a recommendation in the 2004 Water System Study, the Village implemented Phase I of the Water Meter Replacement Program in Fiscal Year 2008. This program installed 250 residential water meters and outside touch pad reading devices for accounts within Billing Cycle #2. The upgraded meter equipment provides a means to more effectively account for the Village's water usage, and provides the ability to read the meters more efficiently. Following the Phase I program, a more aggressive meter replacement schedule was implemented. Throughout Fiscal Year 2009, approximately 1,000 meters in the Village were replaced and upgraded. Also, in Fiscal Year 2010 an additional 500 meters were replaced and upgraded to the electric touch pad technology.

Between Fiscal Year 2014 and 2019, the Village replaced all of the large meters at its largest water user accounts to the newer style Sensus Omni meter. The larger meters are true performers in capturing lower water usages and have advanced tracking for daily and monthly usage at each location through a laptop computer.

In Fiscal Year 2017, Public Works Staff solicited a Request for Qualifications from Energy Services Performance Contract contractors for the replacement of the small meter inventory to an automated meter infrastructure system. This project will update the small meter inventory (5/8" to 1") to the newer style Sensus iPERL water meter with radio read technology. Staff anticipates that this project will result in a reduction in water loss due to poor metering accuracy and efficiency improvements in meter reading.

As part of the development of the Performance Contract Agreement, the vendor completed a performance analysis of approximately 103 meters in town. The analysis resulted in a guaranteed performance improvement of 3% from the Performance Contracting vendor, Johnson Controls. Staff anticipates that the actual improvement will be greater. The project is still being developed and staff anticipates that it will proceed in Fiscal Year 2023, following the implementation of the financial software project and after other competing capital needs are addressed.

Grant Funding

As appropriate, the Village pursues available federal, state, and other grant funds to assist with the financing of these large capital projects. Current projects for which the Village has received grant funds through other governmental agencies include:

- Brookwood Bridge and Butterfield Road Reconstruction (DCEO, IDOT)
- Phase IV Sanitary Sewer Rehabilitation Construction (IEPA)
- Central Business District Roadway, Pedestrian and Streetscape Improvements (Cook County, IDOT)
- Local Road Safety Plan (CMAP)
- Lead Water Service Inventory (CNT)
- Flossmoor Road Viaduct Drainage Improvements (FEMA, DCEO)
- Hagen Lane and Douglas Avenue Drainage Improvements (MWRD)
- Berry Lane Drainage Improvements (ACOE, MWRD, IEPA)

Over the past fifteen years, the following projects were all supported with stimulus and other State of Illinois funding.

- Water System Automation
- Crawford Avenue North Water Main Extension
- Resurfacing of Flossmoor Road from Western Avenue to Dixie Highway
- Resurfacing of Flossmoor Road from Sterling Avenue to Governors Highway
- Central Business District Street Light Replacement
- Meinheit Water Tower Painting
- Village Hall HVAC Upgrade Project

- Vollmer Road Water Main Replacement
- Brookwood Bridge and Butterfield Road Culvert Reconstruction

Proposed Future Projects

As part of the Fiscal Year 2022 budget preparation, the Public Works Department, the Village Manager and the Finance Department prepared the current Finance & Facilities Plan for the Mayor and Village Board's review. Before a tentative schedule was set, we discussed the list of potential Capital Projects, fund balances and reserves, along with other possible funding sources that may be available. The following is a three-year capital improvement schedule for the Mayor and Board of Trustee's consideration and approval. The budget identified is the full budget with no consideration of outside funding sources such as grants.

FISCAL YEAR 2022

- **Chicago Heights Water Supply Development – Phase 1 Engineering & Construction**
  Projected Budget: $455,500 (General Fund) – This project includes the engineering and construction to develop a new water supply connection to the City of Chicago Heights through the Village of Homewood. This project will also include the demolition of the Sterling Avenue Water Tower, Vollmer Reservoir Improvements, and other system improvements that will be needed to make this water supply transition feasible. Staff has been working with our consultant on a feasibility study for the project and the project scope is still being developed and analyzed. The estimated cost for Phase 1 and 2 may be less depending on the final developed scope of work and the final purchase contract with Homewood. The project will begin in Fiscal Year 2022.

- **Brookwood Bridge and Butterfield Road Culvert Reconstruction – Phase II Engineering**
  Projected Budget: $80,400 (25% General Fund and 75% Storm Sewer Fund*) – The project includes continuing with the Phase II design engineering for the reconstruction of the Brookwood Bridge and Butterfield Road Culvert. State Road Funds will be used to offset the costs for this project. ***(Project is contingent on grant funding.)***

- **Phase IV Sanitary Sewer Rehabilitation Engineering and Construction***
  Projected Budget: $1,460,000 (Sanitary Sewer Rehabilitation Fund) – The project is anticipated to include a combination of spot repairs, total segment replacement, and cured in place lining to restore the function and integrity of the sanitary sewer system within the Flossmoor Hills and Highlands neighborhoods. Engineering and loan preparation documents are substantially complete for this project. The project has been submitted to the IEPA for funding as part of their low interest loan program. In Fiscal Year 2017, additional work commenced on the Village's loan application and supporting documents; the allocation of resources for this project was precipitated by an influx of federal funding in the state program announced in Fiscal Year 2013 and the IEPA encouraging the Village to respond to application comments. Staff and our consultant are currently working on the IEPA application review comments, and we anticipate that the construction will move forward in Fiscal Year 2022. ***(Project is contingent on receiving IEPA loan funding.)***

- **Central Business District Roadway, Pedestrian and Streetscape Improvements – Phase II Engineering**
  Projected Budget: $150,000 (General Fund*) - The project includes the Phase II Engineering for the Central Business District Roadway, Pedestrian and Streetscape Improvements project. The Village has identified the need for safety improvements included within the project such as re-configured intersection geometry, improved vehicle and pedestrian sight lights, improved crosswalk configuration and crossing safety treatments, evaluation of existing on-street parking locations, and improved roadway and pedestrian lighting. The Village has also identified the need to modernize and accentuate the Central Business District by adding parkway and crosswalk pavers, sidewalk replacement to remove tripping and other safety hazards, ADA access improvements, additional trees with tree grates, benches, bike racks, wayfinding and safety signage, and other decorative landscaping elements. While the Phase II work is not currently scheduled in the FY 2022 budget and workload, Staff is currently pursuing grant funding to offset the cost of the construction of this project. The receipt of construction funding could accelerate the completion of this phase. ***(Project is contingent on receiving grant funding.)***

- **Street Pavement Rehabilitation Program – Phase 1 & Phase 2**
  Projected Budget: $2,832,764 (2021 Streets and Storm Sewer Improvement Fund) – This project includes the engineering and construction of street resurfacing (1 ¾" surface, ¾" leveling binder), patching, curb and gutter repairs, sidewalk repairs (both ADA and mid-block), and crack sealing throughout the street rehabilitation project area. The Phase 1 project and a portion of the Phase 2 project will be completed in Fiscal Year 2022. This program will be funded through the recent voter approved $10M bond issue and completed in two consecutive construction seasons.

- **Hagen Lane & Douglas Avenue Drainage Improvements – Construction**
  Projected Budget: $846,000 (General Fund*) – This project includes storm sewer improvements at two locations in the Village to address severe rear yard flooding that impacts structures. The first location is the rear yard area behind 2122 Hagen Lane and the second location is the rear/side yard area behind 1022 Douglas Avenue. The engineering for this project was completed in Fiscal Year 2021. **This project was submitted to the MWRD for funding consideration in their Stormwater Partnership Program and was accepted for participation.** This program will provide a majority of the funds needed to complete the project, as the Village had to commit $150,000 of matching funds to be considered for the program.

- **Flossmoor Road Viaduct Improvements Phase 1: Berry Lane Drainage Improvements – Construction**
  Projected Budget: $2,000,000 (Rebuild Illinois Bonds Fund and 2021 Streets and Storm Sewer Improvement Fund) – This project includes storm sewer improvements to the Berry Lane area in the Heather Hill neighborhood. These improvements will tie into the proposed Flossmoor Road Viaduct improvements on Sterling Avenue, which will all lead to a proposed retention reservoir behind the Heather Hill Elementary School. The improvements will also include the replacement of the water main on Berry Lane, and permeable pavers on Berry Lane and stormwater storage under the pavement. Green infrastructure grants/partnerships from the MWRD and IEPA will fund the green infrastructure components and a Section 219 grant from the ACOE will fund a

majority of the construction. It is anticipated that $500,000 from the 2021 Street and Storm Sewer Improvement Fund will be allocated to this phase.

- **Flossmoor Road Viaduct Drainage Improvements Phase 2– Engineering**
  Projected Budget: $350,000 (2021 Streets and Storm Sewer Improvement Fund) – This project includes the design engineering for a selected alternative for the viaduct drainage improvements. In Fiscal Year 2021, Staff worked with our consultant to complete an updated study of the drainage issue at the viaduct. The updated study resulted in several alternatives that were presented to the Village Board, and one alternative was selected to proceed to design and construction. This alternative includes a relief storm sewer and a retention reservoir behind the Heather Hill Elementary School. Construction of the improvements are anticipated to begin in Fiscal Year 2023.

FISCAL YEAR 2023

- **Chicago Heights Water Supply Development – Phase 2 Engineering & Construction**
  Projected Budget: $1,225,500 (General Fund) – This project includes the 2nd Phase of the engineering and construction to develop a new water supply connection to the City of Chicago Heights through the Village of Homewood. The completion of these improvements will be partially contingent on water supply contract requirements. The goal is to have the project completed and receiving water from Chicago Heights by December of 2022.

- **Brookwood Bridge and Butterfield Road Culvert Reconstruction – Construction**
  Projected Budget: $1,104,180 (General Fund*) – The project includes construction and Phase III construction engineering for the reconstruction of the Brookwood Bridge and Butterfield Road Culvert. As described above, State Road Funds will be used to offset the costs for the Phase I Engineering, Phase II Engineering, Phase III Engineering, and a portion of the construction costs. STP Bridge Fund monies will be used to cover the remaining construction costs. ***(Project is contingent on grant funding.)***

- **Residential Water Meter Replacement with Radio Read**
  Projected Budget: $1,726,577 (General Fund and Water Fund*) – The project includes the upgrade of the remainder of the small meter inventory (1,895 meters) to the new style Sensus iPERL meter and convert the entire meter inventory to a radio read system. A radio read system will provide the Village the opportunity to read meters quicker, more efficiently and provide the ability to identify leaks and meter issues on a daily basis with real time data. *(Funding for this project is still being deliberated.)

- **Dartmouth Bike Bridge Replacement Project – Engineering and Construction**
  Projected Budget: $500,000 (General Fund*) – This project includes the design engineering and construction for the Dartmouth Road Bike Bridge bank stabilization of Butterfield Creek. Baxter & Woodman Consulting Engineers was retained to complete a Preliminary Design Memorandum in Fiscal Year 2016. This memorandum identified the scope for the project, alternative design

options, cost estimates, and potential grant funding sources to offset the cost for the project. *(**Project is contingent on receiving grant funding).**

- **Flossmoor Road Viaduct Drainage Improvements Phase 3– Construction**
  Projected Budget: $1,317,000(2021 Streets and Storm Sewer Improvement Fund) – This project includes the construction and construction engineering for the selected alternative for the viaduct drainage improvements. This project will span both Fiscal Year 2023 and Fiscal Year 2024. Staff will continue to pursue grant opportunities to help offset the cost of this project.

- **Street Pavement Rehabilitation Program – Phase 2**
  Projected Budget: $2,471,057 (2021 Streets and Storm Sewer Improvement Fund) – This is the remainder of the second project planned in the Street Rehabilitation Fund Program. The project includes street resurfacing (1 ¾” surface, ¾” leveling binder), patching, curb and gutter repairs, sidewalk repairs (both ADA and mid-block), and crack sealing throughout the project area.

- **Public Works Salt Storage Building Reconstruction**
  Projected Budget: $200,000 (General Fund) – This project includes the reconstruction of the Public Works Salt Storage Building, located at the Public Works Service Center. The existing pre-cast concrete salt storage building is 24 years old, and is showing its age and deterioration from salt corrosion and heavy use. Staff is investigating other alternatives for the reconstruction of this building that will be both cost effective and long lasting.

FISCAL YEAR 2024

- **Central Business District Roadway, Pedestrian and Streetscape Improvements – Phase III Construction**
  Projected Budget: $1,777,000 (General Fund) - The project includes the Phase III Construction and the Construction Engineering for the Central Business District Roadway, Pedestrian and Streetscape Improvements project. Staff is currently pursuing grant funding to offset the cost of the project. ***(Project is contingent on receiving grant funding.)***

- **Flossmoor Road Viaduct Drainage Improvements Phase 3– Construction**
  Projected Budget: $3,073,000 (2021 Streets and Storm Sewer Improvement Fund) – This project includes the construction and construction engineering for the selected alternative for the viaduct drainage improvements. This project will span both Fiscal Year 2023 and Fiscal Year 2024. Staff will continue to pursue grant opportunities to help offset the cost of this project.

- **South Commuter Lot Resurfacing**
  Projected Budget: $125,000 (Municipal Parking Lots Fund (Grant Control) – This project includes the milling, patching, resurfacing, and re-striping of the South Commuter Lot.

Based on a continuous evaluation of infrastructure needs, a significant number of projects have been planned for the next three years. Each year, as progress is made, Village-wide capital project needs will be re-evaluated, and the plan will be extended. By planning into the future, major infrastructure conditions and service can be preserved, and every attempt can be made to finance these ongoing projects with money already saved for the purpose, along with additional revenue conservatively anticipated during ensuing years.

SUMMARY OF CAPITAL PROJECTS:

Included in the Capital Plan and the Finance and Facilities Plan for the next three years:

- Chicago Heights Water Supply Development – Engineering & Construction $1,681,000
- Brookwood Bridge & Butterfield Road Culvert Reconstruction – Phase II Eng. $80,400
- Brookwood Bridge & Butterfield Road Culvert Reconstruction – Construction $1,104,180
- Phase IV Sanitary Sewer Rehabilitation Engineering and Construction $1,460,000
- CBD Roadway, Pedestrian and Streetscape Improvements – Phase II Engineering $150,000
- CBD Roadway, Pedestrian and Streetscape Improvements – Phase III Const. $1,777,000
- Street Pavement Rehabilitation Program – Phase 1 & Phase 2 $5,303,821
- Hagen Lane & Douglas Avenue Drainage Improvements – Construction $846,000
- Flossmoor Road Viaduct Improvements Phase 1: Berry Lane Drainage Improvements – Construction $2,000,000
- Flossmoor Road Viaduct Drainage Improvements Phases 2 &3– Engineering & Construction $4,740,000
- Residential Water Meter Replacement with Radio Read $1,726,577
- Dartmouth Bike Bridge Replacement Project – Engineering and Construction $500,000
- Public Works Salt Storage Building Reconstruction $200,000
- South Commuter Lot Resurfacing $125,000

Other projects listed below have been identified as infrastructure needs, but have not been scheduled in the Capital Plan nor the Finance and Facilities Plan. These projects will be scheduled as funding becomes available or as priorities are changed.

- Western Avenue Tower Painting and Repairs $300,000
- Phase III Storm Sewer Rehabilitation - Engineering $175,000
- Phase III Storm Sewer Rehabilitation – Construction $1,100,000
- Dells Neighborhood Water Main Replacement $726,000
- Vollmer Road 24” Sanitary Sewer Rehabilitation $910,000
- Imperial Ct. & Embassy Row Water Main Replacement $155,000
- Elm Ct. Water Main Replacement $75,000
- Hamlin Ave. Water Main Replacement $550,000
- Central Park Ave. Water Main Extension $232,500
- Butterfield Lift Station Forcemain – Assessment & Rehabilitation $1,120,000
- Woods Lift Station Forcemain – Assessment & Rehabilitation $660,000
- Heather Road Lift Station Forcemain – Assessment & Rehabilitation $165,000
- Sylvan Ct. Lift Station Forcemain – Assessment & Rehabilitation $225,000
- Commons Lift Station Forcemain – Assessment & Rehabilitation $30,000
- Dartmouth Rd. Lift Station Forcemain – Assessment & Rehabilitation $315,000

▪ Central Park Avenue Storm Sewer Impr. (Beech St. to Brumley Dr.)	$150,000
▪ Heather Rd. Lift Station Reconstruction	$250,000
▪ Braeburn Ave. Sanitary Sewer Improvement	$500,000
▪ Village Hall Municipal Complex Improvements – future phases	$1,000,000
▪ North Commuter Parking Lot Resurfacing	$55,000
▪ Central Drive Parking Lot Resurfacing	$40,000
▪ Library Parking Lot Resurfacing	$60,000

MEMORANDUM

FLOSSMOOR

TO:	BRIDGET A. WACHTEL, VILLAGE MANAGER
FROM:	SCOTT R. BORDUI, FINANCE DIRECTOR
C:	JOHN S. BRUNKE, PUBLIC WORKS DIRECTOR KATHLEEN FIELD-ORR, VILLAGE ATTORNEY ANTHONY MICELI, SPEER FINANCIAL
DATE:	MARCH 15, 2021
SUBJECT:	FINANCE AND FACILITIES PLAN FINANCING UPDATE

I am providing an update to previous annual memorandums which have discussed, in detail, Finance and Facilities Plan financing options. The purpose of this memorandum is to provide a conceptual review of the options updated for current market and/or financial conditions.

Attached are updated versions of the Finance and Facilities Plan analysis spreadsheets. The spreadsheets have been updated to reflect projected FY 21 revenue and expenditure amounts as posted in the Village's proposed FY 22 budget. The spreadsheets also reflect 4-30-21 set asides as recommended by Village staff. The projections in the "Projected Allocated/Expended" column of the spreadsheets result in projected 4-30-21 fund and set aside balances. The fund balance (or net unrestricted assets) line item represents the total fund balance of each fund. Listed beneath the fund balance line are the individual set aside programs as designated by the Board with the 4-30-20 numbers reflecting the Board approved amounts in the FY 21 budget document. New the General Fund spreadsheet this year is a line for the subsequent year's budget operating deficit as the deficit is an amount that will not be available to allocate to future projects. The final line on the spreadsheet is the most significant. "Balance Available For Allocation" represents the amount the Village expects to have available to allocate to new or existing projects. For example, the General Fund is projected to have $213,005 as of April 30, 2021 fund balance available to designate to specific plan projects in addition to those projects already set aside and reserve funds.

The Board will need to provide specific direction on how much and in what manner it wishes to designate the projected fund balances at April 30, 2021. During recent years, the Board has continued to focus much of its discussion on water, sanitary sewer, storm sewer and street related issues. As corresponding Board decisions will need to be made regarding specific projects and priorities, this discussion is largely conceptual and in an overview format. The Board should also keep in mind that the 2002 Library Construction bond issue refinanced in 2009 and again in 2017 is a Village bond issue and, consequently, applies against the Village's overall bonding limit. For discussion purposes relative to debt financing, a $5,000,000 project with a 20 year payback will be utilized. Also, the discussion is based on the Village's current status as a non-home rule community. Should the Village ever become a home rule community, many of the referendum restrictions would be removed.

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The following is an overview of financing options available to the Village.

1. Existing Fund Balances

The spreadsheets indicate that the following projected amounts will be available for allocation at April 30, 2021:

General Fund	$	213,005
Water & Sewer Fund	$	0
Sanitary Sewer Rehab (SSR) Fund	$	0
MFT Fund	$	98,067
Municipal Parking Lots Fund	$	0

The General Fund balance can be used for any project while the balances in other funds should be limited to projects that relate specifically to each fund's purpose. The SSR balance shows no amount available for allocation. This is due to the Village's two remaining IEPA loans. The SSR net unrestricted assets (fund balance) has been dedicated as a source to repay the Phase 2 and Phase 3 loans and is also dedicated for sanitary sewer system maintenance as pledged in the loan applications/agreements. Further, a General Fund set aside had been dedicated for repayment of the Phase 3 loan. The Village currently can only utilize the SSR balance to repay the Phase 2 and Phase 3 IEPA loans and to perform system maintenance as dedicated in the loan applications/agreements. Of the total SSR fund balance, the projected set aside for system maintenance as dedicated in the loan applications/agreements for FY 21 is $0. If approved, the Finance and Facilities Plan would also reflect the new combined fund effective May 1, 2021.

2. Rate Increases

For sanitary sewer projects, the quarterly surcharge could be increased to generate additional revenue with IEPA's consent. The current $27.00 quarterly charge has been dedicated as a source to repay the two existing IEPA loans (Phase 2 and Phase 3). A surcharge increase of $12.00 was passed in FY 06 as the dedicated repayment source for the Phase 3 loan. Each $1.00 increase in the surcharge would generate approximately $14,700 in additional annual revenue. For water, sanitary sewer and storm sewer projects the user rate could be increased to generate additional revenues. Each $.01 increase in either water, sanitary sewer or storm sewer user rate would generate approximately $2,300 in additional annual revenue.

3. Tax Levy

Prior to 2002 and for the first 4 years after the 2006 referendum, the tax levy was developed in accordance with the Village's ongoing strategy to continue to build savings balances; as opposed to incurring debt, to pay for future capital needs. The savings amounts, a significant portion of which were generated by maximizing the tax levy, were considered a source of future funding. The approach of budgeting and levying for savings allowed the Village to minimize debt while going forth with important capital projects. A portion or all of the budgeted savings were available to be dedicated to capital projects. During the 2002-2005 levy years and related budget years, the focus of the tax levy changed as declining/stagnant Village revenues caused largely by economic conditions coupled with

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increasing expenditures resulted in the tax levy no longer generating savings amounts. The tax levy became utilized primarily for funding operating expenditures.

Revenue and budget conditions improved with the approval of the November 2006 referendum to increase the Village's limiting rate. With the passage of the 2006 levy to realize the full dollar impact of the referendum and following up with the same approach for subsequent levies, the tax levies for the next 4 budget years generated savings amounts that could be used as a source of funding for the Finance and Facilities Plan. The FY 11 budget and those since have returned the Village to a structure where the tax levy is not generating new savings amounts; a trend which continues in the FY 22 budget. As a result, the tax levy should not be viewed as a funding source for savings or capital projects in the FY 22 budget.

4. General Obligation Bond Issue

The Village could issue general obligation (G.O.) bonds backed by the full faith and credit of the Village. The bonds could be issued in one amount or in a series of issues over a five year time period. While a favorable rate could likely be obtained, the bond issue would be subject to a full voter referendum on an election ballot. The State Board of Elections election calendar discloses that the next referendum date is scheduled to take place on the March 15, 2022 Gubernatorial Primary Election. The last day for a governing board to adopt a resolution for submission of a question of public policy/referenda will likely be early to middle December 2021.

Village Financial Advisor Anthony Miceli (Speer Financial) has provided an estimated debt service schedule on a $5,000,000 issue. Anthony estimates that market rates would allow the Village to expect to obtain a net interest rate of 2.00% payable over 20 years. Under these terms the Village would incur $1,115,500 in interest costs over 20 years. The annual debt service on a $5,000,000 issue for 20 years at current interest rates would be about $305,775. Under a straight general obligation issue, water or sanitary sewer related fee increases would not be required as the debt would be repaid by property taxes. Property taxes would also represent the most dependable revenue source to repay debt. An additional positive is that property taxes are deductible to the majority of taxpayers in the Village.

The Village is currently in the process of financing the streets and Flossmoor Road viaduct storm sewer improvements thru $10,000,000 in G.O. bonds approved by referendum in November 2020. The $10,000,000 will apply against the Village's legal debt margin. With the $10 million G.O. issue, the legal debt margin for 2021 is estimated to be $3.4 million.

The Village completed the financing for the water main improvement program financed by the $7.28 million in G.O. bonds approved by referendum in November 2012. Bonds were issued in 2013 ($3.47 million) and 2014 ($3.81 million).

5. G.O. Alternate Revenue Source Bond Issue

The Village could issue bonds which are guaranteed by the full faith and credit of the Village (i.e. property taxes), but are supported by other revenue sources. The Village would need to dedicate a specific revenue source (i.e. water rate increase, utility taxes) to repay the debt. Under tax cap legislation, this type of issue is subject to a possible "back-door" referendum.

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Speer estimates that the Village could obtain the same rate (2.00%) on an alternate revenue source bond as we would obtain on a straight general obligation issue. Therefore, a $5,000,000 issue repaid over 20 years would result in the Village incurring total interest costs of $1,115,000. An alternate revenue source bond issue requires a pledge of $1.25 in revenue for each $1.00 of debt. The annual debt service on a $5,000,000 issue for 20 years at current interest rates would be about $305,775. Applying the 1.25:1.00 ratio, the Village would need to dedicate $382,219 in annual revenues to repay the bond issue although the actual amount likely to be expended would be $305,775. As a result, water/sewer rates would need to be increased or an existing General Fund revenue source would have to be dedicated. An increase in sewer rates for this type of financing would require IEPA consent due to the existing loans.

6. Water/Sewer Revenue Bond Issue

The Village could issue revenue bonds backed solely by water or sewer user rate revenues (except as pledged to IEPA loan repayment and sewer system maintenance). This would be a more expensive type of bond issue financing as revenue bonds generally carry a higher interest rate. However, in current market conditions, the difference is somewhat marginal. Speer estimates that in the current market on a $5,000,000 issue payable over 20 years the Village could expect to obtain a net interest rate of 2.25%.

Interest costs over the 20 year period would total approximately $1,264,050 with annual debt service at about $313,203. The $1.25 revenue to $1.00 debt ratio discussed above would also apply to revenue bonds. Applying the 1.25:1.00 ratio would result in dedication of $391,503 in annual revenue although the actual amount likely to be expended would be $313,203. Therefore, water/sewer rates would need to be increased at a slightly higher rate or revenues dedicated at a higher amount than with alternate revenue source bonds to cover the debt.

An additional requirement associated with revenue bonds is the establishment of reserve funds. A depreciation reserve is required; the purpose of which is to take care of significant repairs. An initial balance would likely require $50,000-$100,000 with a requirement to build up to the $100,000-$250,000 range. The other required reserve would be a debt service reserve which is equal to one year's debt service. The debt service reserve functions as a guarantee to investors that should there be a problem with the revenue source, they will get paid for one year. The reserves would likely result in the Village needing to borrow additional principal to cover the reserves. This could also result in increased water/sewer rates to cover the additional principal and associated interest expense. The revenue bonds would also be subject to "back-door" referendum.

7. Debt Certificates/Installment Contracts

The Village could finance debt with a debt certificate/installment contract with a term length of up to 20 years. Both debt certificate/installment contract terms would not be subject to referendum restrictions. A debt certificate/installment contract is not backed by the full faith and credit of the Village. However, all revenues other than dedicated property taxes and other dedicated revenues (e.g. SSR Fund revenues, pension funds) are pledged. As a result, this type of financing over the last couple years has typically been 15-20 basis points more expensive than general obligation bonding and slightly cheaper than revenue bonds.

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Speer estimates that in the current market on a $5,000,000 contract payable over 20 years the Village could expect to obtain a net interest rate of 2.15%. Interest costs over the 20 year period would total $1,206,043 with annual debt service at $310,302. Speer has advised that this mechanism can be initiated either before or after the Village signs a contract with its contractor based on a firm bid for a specific project/service. Speer would then "securitize" the contract by competitively obtaining a rate and appropriate financing.

8. Special Service Area Bonds

The Village has utilized this mechanism in the past. Special service area financing is designed to address and provide benefit to a specifically defined area of the Village. The bonds are repaid from property taxes paid by the property owners of the benefited property (i.e. the residents of the special service area). The property taxes are allocated among the property owners based on the value of each property. The special service area also must be compact and contiguous and essentially becomes backed by the creditworthiness of the defined individual neighborhood. The bonds are also very expensive at 200-300 basis points higher than general obligation bonds in the stronger neighborhoods and as high as 500 basis points more in marginal areas. While not subject to referendum, a 60 day petition period is required during which the special service area can be stopped with at least 51% of electors **and** 51% of property owners signing.

9. Special Assessments

Special assessment financing is similar to special service areas in that they address and provide benefit to a specifically defined area of the Village. The Village has utilized special assessments in the past. The cost of the project (i.e. "improvement") is paid by the property owners in proportion to the benefit derived from the improvement. Creation of a special assessment requires court approval and is not subject to referendum requirements.

There is also a financing vehicle called special assessment bonds that can be used to finance infrastructure improvements in a new development. The improvements must be in a new development. This financing mechanism is designed for large scale residential developments. Speer has advised that this type of financing is generally very expensive for projects that are less than $5,000,000. It does not appear that this type of financing would have use in Flossmoor given current economic development plans.

10. IEPA Low Interest Loan Program

The Village has been awarded three Illinois Environmental Protection Agency (IEPA) federally funded low interest loans and applied for a fourth loan in summer 2009. Detailed discussion and reports to the Board have taken place previously. The IEPA loan program remains an attractive financing vehicle in the current market. The current interest rate on an IEPA loan is 1.35%. IEPA advised that in September 2011 the program returned to the established formula which follows the Bond Buyer Index. The current rate is expected to be effective until June 30, 2021. The rate would adjust at July 1, 2021 to reflect the previous twelve month's Bond Buyer Index. It is likely that the rate at 7-1-21 will be lower than 1.35% due to 2020 interest rate decreases. At 1.35% on a 20 year loan, each $1,000,000 borrowed would generate approximate annual debt service of $57,290. Total interest costs on $5,000,000 over 20 years would be approximately $729,000.

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Due to the ARRA, the overall IEPA program for both sanitary sewer and water loans was enhanced in 2009 with interest rate structures resulting in portions of the loan at 0% interest rate, at the indexed rate discussed above and forgiven altogether. Based on the favorable loan structure and the advice by engineering firm MWH that the Village had a good chance to receive a loan, the Village applied for the fourth loan in 2009. Public Works Director John Brunke reports that the fourth loan application process is still in progress. John advises that staff has been working with our consulting engineer, Baxter & Woodman Consulting Engineers, on finalizing the IEPA loan application review comments and the preliminary design of the project. Based on John's interactions with IEPA over the last year, the project remains viable for potential FY 22 funding by the State of Illinois thru IEPA. Finally, I was advised by IEPA that the interest rate structure discussed earlier in the paragraph is no longer available. Nevertheless, the Village's fourth application is moving forward and should remain "in line" due to the significant amount of engineering costs that the Village has already incurred. The fourth loan included a commitment by the Village for a $3 surcharge increase. However, that commitment was based on the ARRA structure and a project cost of $1,300,000. Under the current loan rate structure at an estimated project cost of $1,460,000, the surcharge increase would be $6 although this will depend on when the loan is approved. The Phase 2 and Phase 3 loans are scheduled to be fully paid off in October 2021 and April 2024, respectively. Therefore, the surcharge increase could be offset by the Phase 2 and Phase 3 debt service that will be ending.

The Village could pursue additional loan financing, but would have to initiate a new application process for a specifically defined project. Similar to the Village's past experiences in the loan process, there could be a significant time frame between initial application and award of the loan. For example, over 11 years have passed since our 2009 Phase 4 application; yet, a decision by IEPA is still pending. There is also a possibility that the loan application could be denied altogether. Also, keep in mind that the Village would have to demonstrate a new dedicated revenue source to repay any new loans. With three loans already being awarded, a fourth application being submitted (with a $3.00-$6.00 increase) and the Sanitary Sewer Rehab fund balance and the existing surcharge (recently increased by $12.00 to $27.00 in 2006) already dedicated as the repayment revenue sources, if the Village applied for a fifth sanitary sewer IEPA loan, then an alternative revenue source would have to be identified and dedicated. Further, IEPA approval is required to use Sanitary Sewer Rehab revenue/fund balances already dedicated to the current loans. The current surcharge and fund balance by themselves will not support a fifth IEPA loan. Based on the status of the fourth loan application, a fifth loan application could be an exercise in futility.

As discussed in the 2012 referendum process, IEPA has expanded their program to provide loans for drinking water projects as well. In a scenario of a water project, a water related revenue source (e.g. rate) would have to be identified and dedicated. John continues to be advised that there is a long "waiting" time (at least 12 months) from the time IEPA receives a facilities plan and loan application to the time the Village would receive loan funding.

Finally, according to IEPA, the loans continue to be subject to "back-door" referendum. For referendum purposes, they are basically treated like a revenue bond.

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11. Business District Special Sales Tax

Speer has advised that the Village, even as a non-home rule community, has the ability to declare a part of a commercial area as a business district. Once a business district has been properly declared, the Village is permitted to assess a special sales tax of 1% for businesses within the district. The sales taxes then must be spent for improvements within the business district. The business district creation and setting of the sales tax can be accomplished without referendum. Speer has explained that while the business district sales tax is typically utilized as an economic development incentive, it can also be used as a financing tool for capital improvements and; hence, could be a tool for the Finance and Facilities Plan. The Village had declared a business district in connection with the failed Bruti/Flossmoor Square project.

12. Limited G.O. Bonds

Another option that could provide partial funding is limited G.O. bonds. This is available for only small amounts and is not subject to referendum restrictions. The revenue source would be property taxes. The maximum that can be borrowed is ½ of 1% of assessed value. Utilizing this formula, the maximum borrowing would be about $379,000.

GENERAL FUND BALANCE SET ASIDE

The Board's fund balance policy is to set aside a reserve of at least 33% of expenditures and financing uses as reported in the most recent Comprehensive Annual Financial Report (CAFR). The "Reserves" set aside is reflected in the Village's Finance and Facilities Plan. Based on the most recent CAFR (FY 20), the minimum reserve set aside amount is $3,451,000. Expenditures were higher in FY 20 than FY 19. This increase in the "Reserves" set aside is reflected on the General Fund spreadsheet and is in accordance with Board policy.

WATER & SEWER FUND BALANCE RESERVE

As a result of GASB 34 the Board approved a written "Net Unrestricted Assets" (NUA) policy for the Water & Sewer Fund. The policy is to set aside a reserve of at least 30% of operating expenses and transfers out as reported in the most recent Comprehensive Annual Financial Report (CAFR). Applying the 30% criteria to the FY 20 CAFR results in a Water & Sewer Fund reserve set aside of $1,241,000. This is an increase from last year as FY 20 expenses were higher than FY 19. The accrual based estimated NUA balance at April 30, 2021 is projected to be above the reserve level for the fourth year in a row.

WATER METER REPLACEMENT PROJECT FINANCING

A memo on financing options for the water meter replacement project was provided to the Village Board in the Manager's Report for the December 18, 2017 Village Board meeting and again with the subsequent five year analysis and with last year's FFP memo. The types of financing options and theoretical basis for each remain the same today although amounts would change based on rising interest rates. With the Water & Sewer Fund not projected to generate a sufficient amount available for allocation in the finance and facilities plan at 4-30-

21, the $300,000 that had been dedicated as a set aside at 4-30-21 in the Water & Sewer Fund to partially finance the project has been removed.

CURRENT VILLAGE DEBT SERVICE AT A GLANCE

We thought it would be useful to add a section to the report which provides an overview of the Village's current debt service including looking at when each debt piece matures.

Based on our 4-30-20 CAFR, the Village's existing legal debt limit for general obligation borrowing was $19,069,635; of which the amount of outstanding debt service applicable to G.O. bonds was $6,910,000. This means that as the Village's legal debt margin; the amount available for future debt, was $12,159,635. An alternate G.O. bond would technically apply against the debt limit, but would be 100% abated; thereby meaning no impact against the legal debt margin after the abatement. As mentioned earlier, the $10,000,000 referendum approved G.O. will apply against the legal debt limit and result in an estimated legal debt margin at 4-30-21 of approximately $3.4 million.

The following is a list of each existing debt, the balance owed at 4-30-21 and the date of final payment (e.g. maturity date).

Description	Principal Balance 4-30-21	Maturity Date
2013 Water Main Improvement G.O.^	$ 2,360,000	12- 1-2032
2014 Water Main Improvement G.O.	$ 3,070,000	12- 1-2034
2017 G.O. Refunding (Library)	$ 605,000	12- 1-2021
2021 Streets and Flossmoor Rd storm sewer G.O.	$10,000,000	12- 1-2040
IEPA Phase 2 Loan	$ 39,523	10-17-2021
IEPA Phase 3 Loan	$ 504,648	4-25-2024

^Will be adjusted for 2021 G.O. Refunding bonds

Detailed debt service schedules are attached for additional information. The 2021 referendum G.O. and 2021 refunding G.O. are not provided as closing on these bonds is scheduled for April 6.

Illinois statute appears to allow for exclusion of indebtedness for the purpose of pumping water from Lake Michigan to be excluded from the legal debt limit. The exclusion would have to be approved by referendum. This could be relevant should the Village incur debt related to a new Lake Michigan water supply. Should this exclusion become relevant to borrowing decisions facing the Village, more research would be needed to get conclusive guidance.

PAGE 9-FINANCE & FACILITIES PLAN FINANCING OPTIONS-3/15/21

Please include this report with other agenda materials for the Finance and Facilities Plan discussion at the April 5, 2021 Village Board meeting in accordance with the FY 22 budget calendar.

3/2/2021

GENERAL FUND
FINANCE AND FACILITIES PLAN
WITH FY 21-22 BUDGET PROJECTIONS

Designation	Fin & Fac Plan Balance 4/30/20	Projected Allocated/ Expended 2020-21	Projected Balance 4/30/21	Expenditure Account Number (s)
Fund Balance	$5,510,197	$628,578	$6,138,775	n/a*
FY 22 Budget Operating Deficit	$912,659	($848,889)	$63,770	n/a
Reserves	3,338,000	113,000	3,451,000	33% '20 cafr
Village Hall Municipal Complex Improvements	480,000	-	480,000	01-67-7-765
Public Works Salt Storage Building Reconstruction	200,000	-	200,000	not assigned
Brookwood Bridge Reconstruction &	156,224	(11,182)		01-55-7-760
Butterfield Road Culvert			145,042	01-55-7-761
Brookwood Bridge/Butterfield IDOT Grant	(156,224)	11,182	(145,042)	01-00-3-440
Local Share - Stormwater Improvement Grants	300,000	(150,000)	150,000	not assigned
Water Supply System Improvements	-	1,581,000	1,581,000	01-55-7-779
Residential Water Meter Replacement with Radio Read	1,426,577	(1,426,577)	-	01-55-7-771
Balance Available For Allocation	($1,147,039)		$213,005	

Notes:
April 30, 2020 set aside balances based on Board approved budget.
Includes fund balance assignment to fund FY 22 budget operating deficit.
Projected figures based on projections in FY 21-22 budget.
*Projected fund balance figure based on projections in FY 21-22 budget

3/2/2021

WATER & SEWER FUND
FINANCE AND FACILITIES PLAN
WITH FY 21-22 BUDGET PROJECTIONS

Designation	Fin & Fac Plan Balance 4/30/20	Projected Allocated/ Expended 2020-21	Projected Balance 4/30/21	Expenditure Account Number (s)
Net Unrestricted Assets*	$1,634,476	($294,494)	$1,339,982	
Reserves	1,184,000	57,000	1,241,000	30% '20 cafr
Water Supply System Improvements	-	100,000	100,000	08-11-7-779
Residential Water Meter Replacement with Radio Read	300,000	(300,000)	-	08-11-7-749
Balance Available For Allocation	$150,476		($1,018)	

Notes:
April 30, 2020 set aside balances based on Board approved budget.
Projected figures based on projections in FY 21-22 budget.
*Does not include depreciation which posts to Net Capital Assets;
FY 20 depreciation expense = $580,986; includes costs impacting NUA only.

SANITARY SEWER REHABILITATION FUND

3/2/2021 **FINANCE AND FACILITIES PLAN**

WITH FY 21-22 BUDGET PROJECTIONS

Designation	Fin & Fac Plan Balance 4/30/20	Projected Allocated/ Expended 2020-21	Projected Balance 4/30/21	Expenditure Account Number (s)
Net Unrestricted Assets*	$31,710	$47,842	$79,552	n/a
IEPA Loan Repayment-Dedicated Repayment Source	436	83,826	84,262	09-00-0-382
IEPA Loan-Dedicated to Sanitary Sewer System Maintenance	23,145	(23,145)		09-01-6-671to677
		-	-	09-00-0-382
Balance Available For Allocation	$8,129		($4,710)	

Notes:
April 30, 2020 set aside balances based on Board approved budget.
Projected figures based on projections in FY 21-22 budget.
Dedicated repayment source represents end of fiscal year total net assets commitment to IEPA per Phase 3 loan application.
*Does not include depreciation which posts to Net Capital Assets; FY 20 depreciation expense = $149,268.

3/2/2021

MFT FUND
FINANCE AND FACILITIES PLAN
WITH FY 21-22 BUDGET PROJECTIONS

Designation	Fin & Fac Plan Balance 4/30/20	Projected Allocated/ Expended 2020-21	Projected Balance 4/30/21	Expenditure Account Number (s)
Fund Balance	$157,223	($59,156)	$98,067	n/a
No Projects Allocated	-	-	-	
Balance Available For Allocation	$157,223		$98,067	

Notes:

April 30, 2020 set aside balances based on Board approved budget.
Projected figures based on projections in FY 21-22 budget.

3/2/2021 **MUNICIPAL PARKING LOTS FUND****

FINANCE AND FACILITIES PLAN
WITH FY 20-21 BUDGET PROJECTIONS

Designation	Fin & Fac Plan Balance 4/30/20	Projected Allocated/ Expended 2020-21	Projected Balance 4/30/21	Expenditure Account Number (s)
Net Unrestricted Assets*	$290,511	($135,818)	$154,693	n/a
North Commuter Lot Resurfacing	55,000	-	55,000	not assigned
South Commuter Lot Resurfacing	125,000	-	125,000	not assigned
Central Drive Lot Resurfacing	40,000	-	40,000	not assigned
Library Lot Resurfacing	60,000	-	60,000	not assigned
Merchant Lot Resurfacing	35,000	(35,000)	-	40-32-7-702
Balance Available For Allocation	($24,489)		($125,307)	

Notes:
April 30, 2020 set aside balances based on Board approved budget.
Projected figures based on projections in FY 21-22 budget.
*Does not include depreciation which posts to Net Capital Assets
FY 20 depreciation expense = $12,221
**All 4-30-19 balances were transferred from separate Municipal Control Parking and Grant Control Parking Funds on 5-1-20 into combined fund.

VILLAGE OF FLOSSMOOR
DEBT SERVICE SCHEDULES
APRIL 30, 2021

2013 Water Main Improvements GO Issue

The 2013 Water Main Improvment GO bond issue closed on 1-22-13; total principal borrowed was $3,470,000.

Payable Date	Principal Amount	Interest Amount	Total	Balance
				2,360,000.00
6/1/2021		29,577.50	29,577.50	2,360,000.00
12/1/2021	160,000.00	29,577.50	189,577.50	2,200,000.00
6/1/2022		27,777.50	27,777.50	2,200,000.00
12/1/2022	165,000.00	27,777.50	192,777.50	2,035,000.00
6/1/2023		25,921.25	25,921.25	2,035,000.00
12/1/2023	170,000.00	25,921.25	195,921.25	1,865,000.00
6/1/2024		24,008.75	24,008.75	1,865,000.00
12/1/2024	180,000.00	24,008.75	204,008.75	1,685,000.00
6/1/2025		21,983.75	21,983.75	1,685,000.00
12/1/2025	185,000.00	21,983.75	206,983.75	1,500,000.00
6/1/2026		19,717.50	19,717.50	1,500,000.00
12/1/2026	190,000.00	19,717.50	209,717.50	1,310,000.00
6/1/2027		17,390.00	17,390.00	1,310,000.00
12/1/2027	200,000.00	17,390.00	217,390.00	1,110,000.00
6/1/2028		14,840.00	14,840.00	1,110,000.00
12/1/2028	205,000.00	14,840.00	219,840.00	905,000.00
6/1/2029	-	12,226.25	12,226.25	905,000.00
12/1/2029	215,000.00	12,226.25	227,226.25	690,000.00
6/1/2030	-	9,377.50	9,377.50	690,000.00
12/1/2030	220,000.00	9,377.50	229,377.50	470,000.00
6/1/2031	-	6,462.50	6,462.50	470,000.00
12/1/2031	230,000.00	6,462.50	236,462.50	240,000.00
6/1/2032	-	3,300.00	3,300.00	240,000.00
12/1/2032	240,000.00	3,300.00	243,300.00	-
Total Debt Serv Sch	2,360,000.00	425,165.00	2,785,165.00	

Bond Payable, 4-30-21	2,360,000.00
Bond Payable, 4-30-20	2,515,000.00
Net AJE Credit To B/P	(155,000.00)

Attachment: 3.15.21 Finance and Facilities Plan Update (FY22 Finance and Facilities Plan)

2014 Water Main Improvements GO Issue

The 2014 Water Main Improvment GO bond issue closed on 12-16-14; total principal borrowed was $3,810,000.

Payable Date	Principal Amount	Interest Amount	Total	Balance
				3,070,000.00
6/1/2021		49,675.00	49,675.00	3,070,000.00
12/1/2021	145,000.00	49,675.00	194,675.00	2,925,000.00
6/1/2022		47,500.00	47,500.00	2,925,000.00
12/1/2022	150,000.00	47,500.00	197,500.00	2,775,000.00
6/1/2023		45,250.00	45,250.00	2,775,000.00
12/1/2023	155,000.00	45,250.00	200,250.00	2,620,000.00
6/1/2024		42,925.00	42,925.00	2,620,000.00
12/1/2024	160,000.00	42,925.00	202,925.00	2,460,000.00
6/1/2025		40,525.00	40,525.00	2,460,000.00
12/1/2025	170,000.00	40,525.00	210,525.00	2,290,000.00
6/1/2026		37,975.00	37,975.00	2,290,000.00
12/1/2026	180,000.00	37,975.00	217,975.00	2,110,000.00
6/1/2027		35,275.00	35,275.00	2,110,000.00
12/1/2027	180,000.00	35,275.00	215,275.00	1,930,000.00
6/1/2028		32,575.00	32,575.00	1,930,000.00
12/1/2028	190,000.00	32,575.00	222,575.00	1,740,000.00
6/1/2029		29,725.00	29,725.00	1,740,000.00
12/1/2029	190,000.00	29,725.00	219,725.00	1,550,000.00
6/1/2030	-	26,875.00	26,875.00	1,550,000.00
12/1/2030	200,000.00	26,875.00	226,875.00	1,350,000.00
6/1/2031	-	23,625.00	23,625.00	1,350,000.00
12/1/2031	205,000.00	23,625.00	228,625.00	1,145,000.00
6/1/2032	-	20,037.50	20,037.50	1,145,000.00
12/1/2032	210,000.00	20,037.50	230,037.50	935,000.00
6/1/2033	-	16,362.50	16,362.50	935,000.00
12/1/2033	460,000.00	16,362.50	476,362.50	475,000.00
6/1/2034	-	8,312.50	8,312.50	475,000.00
12/1/2034	475,000.00	8,312.50	483,312.50	-
Total Debt Serv Sch	3,070,000.00	913,275.00	3,983,275.00	

Bond Payable, 4-30-21	3,070,000.00
Bond Payable, 4-30-20	3,205,000.00
Net AJE Credit To B/P	(135,000.00)

2017 GO Refunding Bond Issue

The 2017 GO Refunding bond issue refunded the 2009 GO Refunding bond issue which refunded the 2002 Library GO bond issue which closed on 6-27-02 for $7,980,000; total principal borrowed for 2009 GO which closed on 12-18-09 was $5,375,000; total principal borrowed for 2017 GO which closed on 11-1-17 was $2,310,000.

Payable Date	Principal Amount	Interest Amount	Total	Balance
				605,000.00
6/1/2021	-	9,075.00	9,075.00	605,000.00
12/1/2021	605,000.00	9,075.00	614,075.00	-
Total Debt Serv Sch	605,000.00	18,150.00	623,150.00	

Bond Payable, 4-30-21	605,000.00
Bond Payable, 4-30-20	1,190,000.00
Net AJE Credit To B/P	(585,000.00)

IEPA Loan Payable-Phase 2

The following is based on the current debt service schedule provided by IEPA upon upon final project closeout. Total IEPA Phase 2 loan amount and construction period interest is $1,190,342.64 (orig loan - unborrowed + const pd int: 1,228,544-55,418+17,216.64)

Payable Date	Principal Amount	Interest Amount	Total	Balance
				39,523.42
10/17/2021	39,523.42	574.22	40,097.64	-
Total Debt Serv Sch	39,523.42	574.22	40,097.64	

Loan Payable, 4-30-21	39,523.42
Loan Payable, 4-30-20	116,881.06
Net AJE Credit To L/P	(77,357.64)

IEPA Loan Payable-Phase 3

The following is based on the current debt service schedule; final debt service schedule will be provided by IEPA upon final project closeout. Total IEPA Phase 3 loan amount and construction period interest is $2,678,587 (amended loan - unborrowed + const pd int: 2,659,539 + 19,048)

Payable Date	Principal Amount	Interest Amount	Total	Balance
				504,648.48
10/25/2021	81,517.80	6,308.11	87,825.91	423,130.68
4/25/2022	82,536.78	5,289.13	87,825.91	340,593.90
10/25/2022	83,568.49	4,257.42	87,825.91	257,025.41
4/25/20223	84,613.09	3,212.82	87,825.91	172,412.32
10/25/2023	85,670.76	2,155.15	87,825.91	86,741.56
4/25/2024	86,741.56	1,084.15	87,825.71	-
Total Debt Serv Sch	504,648.48	22,306.78	526,955.26	

Loan Payable, 4-30-21	504,648.48
Loan Payable, 4-30-20	664,677.33
Net AJE Credit To L/P	(160,028.85)

3/9/21

FLOSSMOOR PUBLIC LIBRARY

REVENUES		APPROVED BUDGET 21-22	AMENDED BUDGET 20-21	ACTUAL 19-20	ACTUAL 18-19	ACTUAL 17-18
ACCOUNT #	**TAXES**					
50-00-1-401	Property Taxes	1,334,836	1,334,836	1,199,183	1,164,310	1,172,845
50-00-1-402	Property Tax - Soc Sec	54,698	54,698	52,481	49,940	50,377
50-00-1-403	Property Tax - IMRF	70,734	70,734	60,353	60,271	65,827
50-00-1-415	Personal Property Repl Tax	11,000	10,500	14,320	13,772	11,250
	TOTAL TAXES	1,471,268	1,470,768	1,326,337	1,288,293	1,300,299
	INTERGOVERNMENTAL AND GRANTS					
50-00-3-440	Per Capita Grant	11,830	11,830	11,830	11,830	11,830
50-00-3-441	Other Grants	0	0	0	500	0
	TOTAL GRANTS	11,830	11,830	11,830	12,330	11,830
	CHARGES FOR SERVICES					
50-00-4-450	Program fees	0	0	2,850	2,081	2,775
	PROGRAM FEES	0	0	2,850	2,081	2,775
	FINES AND FEES					
50-00-5-471	Fines and Fees	2,500	1,500	7,599	8,155	10,779
	TOTAL FINES AND FEES	2,500	1,500	7,599	8,155	10,779
	MISCELLANEOUS REVENUES					
50-00-6-480	Interest	1,250	6,000	56,064	36,252	8,518
50-00-6-483	Copier Income	4,000	3,000	10,406	11,271	11,945
50-00-6-485	Private Contributions	2,000	1,500	2,853	666	470
50-00-6-486	Miscellaneous Income	250	250	1,372	557	15
50-00-6-487	Designated Gifts	2,000	2,000	4,499	0	6,995
	TOTAL MISC. REVENUES	9,500	12,750	75,194	48,746	27,943
	TOTAL REVENUES	1,495,098	1,496,848	1,423,810	1,359,605	1,353,626

Attachment: LIBRARY APPROVED BUDGET FY21-22 (FY22 Finance and Facilities Plan)

3/9/21

FLOSSMOOR PUBLIC LIBRARY

EXPENDITURES

ACCOUNT #	PERSONNEL SERVICES	APPROVED BUDGET 21-22	AMENDED BUDGET 20-21	ACTUAL 19-20	ACTUAL 18-19	ACTUAL 17-18
	Salaries					
50-01-1-501	Library Salaries	749,500	715,000	737,938	685,068	700,831
	Fringe Benefits					
50-01-2-590	Health Ins Prem/EAP	82,300	72,300	62,834	58,040	61,228
50-01-2-591	Life Insurance Premium	1,200	1,280	1,279	1,196	1,223
50-01-2-593	Unemployment Comp	2,500	2,500	2,296	2,497	2,089
50-01-2-595	Library FICA Contributions	44,330	44,330	44,486	41,863	42,576
50-01-2-596	Library Medicare Contr	10,368	10,368	10,404	9,791	9,957
50-01-2-597	Library IMRF Contributions	70,734	70,734	64,758	62,977	68,373
	TOTAL PERSONNEL SERV	960,932	916,512	923,995	861,432	886,277
	COMMODITIES					
50-01-3-601	Office Supplies	3,000	3,000	1,633	3,888	3,355
50-01-3-602	Books	74,210	72,710	72,470	69,031	67,233
50-01-3-603	Postage	2,200	2,250	2,197	2,303	2,365
50-01-3-604	Leased Books	4,300	4,300	4,137	0	0
50-01-3-605	Periodicals	9,450	9,500	10,013	10,345	9,507
50-01-3-606	Electronic Resources	10,000	9,500	10,213	10,309	8,670
50-01-3-607	Audio Visual	22,400	20,500	15,883	17,897	17,219
50-01-3-610	ILL Charges	500	800	19	792	198
50-01-3-611	Circulation Supplies	3,650	3,650	2,652	2,233	2,174
50-01-3-612	Technical Service Supplies	6,500	6,500	5,625	6,305	6,416
50-01-3-614	Building Supplies	7,000	6,000	5,007	5,037	4,465
50-01-3-615	Programming	30,350	26,000	26,607	23,069	32,982
50-01-3-616	Printer Supplies	5,500	5,500	2,828	4,208	5,839
50-01-3-617	Software and Updates	13,700	19,000	8,963	6,450	4,978
	TOTAL COMMODITIES	192,760	189,210	168,247	161,867	165,401

3/9/21

FLOSSMOOR PUBLIC LIBRARY

EXPENDITURES		APPROVED BUDGET 21-22	AMENDED BUDGET 20-21	ACTUAL 19-20	ACTUAL 18-19	ACTUAL 17-18
ACCOUNT #	**CONTRACTUAL SERV**					
50-01-4-633	Auditing Service	8,100	8,000	5,400	6,750	4,155
50-01-4-635	Printing and Advertising	6,250	6,250	7,349	10,418	10,226
50-01-4-637	Telecommunications	8,500	8,500	7,217	6,516	6,480
50-01-4-640	Workmen's Compensation	3,200	3,050	3,185	3,185	2,701
50-01-4-641	Ins-Prop/Casualty/Liability	14,500	14,100	13,417	12,457	11,988
50-01-4-644	Legal Services	3,500	3,500	2,599	5,510	5,751
50-01-4-645	Consultants	2,500	5,000	1,040	10,320	12,270
50-01-4-646	Security	5,000	15,000	0	0	2,235
50-01-4-647	Janitorial Services	40,000	39,000	35,130	37,320	36,120
50-01-4-648	Computer Technical Serv	5,500	4,750	0	5,000	12,500
50-01-4-649	Water and Sewer Service	3,300	3,300	2,734	2,498	2,730
50-01-4-650	Gas Energy/Heating	13,500	13,000	11,951	16,512	17,669
50-01-4-651	Equipment rental	7,000	7,000	6,571	4,873	3,814
50-01-4-655	Payroll Services/Fees	3,500	3,500	2,059	2,243	2,151
50-01-4-656	Village Accounting Serv	5,000	10,000	5,323	5,347	5,115
50-01-4-657	Surety Bond	0	300	256	491	491
50-01-4-659	SWAN/Data Entry	25,350	25,000	24,136	21,875	22,035
	TOTAL CONTRACTUAL SERV	154,700	169,250	128,367	151,315	158,431
	STAFF DEVELOPMENT					
50-01-5-661	Staff Development	13,100	8,000	13,122	8,040	16,110
	TOTAL STAFF DEVELOPMENT	13,100	8,000	13,122	8,040	16,110
	MAINTENANCE					
50-01-6-670	Equipment Maint/setup	60,500	32,500	13,116	17,422	18,642
50-01-6-676	Building and Grounds Maint	162,500	65,000	101,551	72,249	80,277
50-01-6-677	Emergency and Contingency	10,000	10,000	127,405	5,883	6,151
	TOTAL MAINTENANCE	233,000	107,500	242,072	95,554	105,070
	CAPITAL OUTLAY/NON-OPERATING					
50-01-7-701	Equipment and Furnishings	5,000	0	0	0	3,628
	TOTAL CAPITAL OUTLAY	5,000	0	0	0	3,628
	TOTAL EXPENDITURES	1,559,492	1,390,472	1,475,803	1,278,208	1,334,917
	SURPLUS/(DEFICIT)	(64,394)	106,376	(51,993)	81,397	18,709

Attachment: LIBRARY APPROVED BUDGET FY21-22 (FY22 Finance and Facilities Plan)

FLOSSMOOR PUBLIC LIBRARY
GASB 54 FUND BALANCE DISTRIBUTION
PROJECTED FY20-21
(for inclusion with FY21-22 Budget)

	General Projected FY20-21
PROJ FUND BALANCE TOTAL 4/30/21	1810847
FUND BALANCE CLASSIFICATIONS	
RESTRICTED FUND BALANCE	0
COMMITTED FUND BALANCE	
Private Donations-Special Acquisitions	320000
Building- major exterior repair/maint	315810
Building- major interior repair/maint	683290
Building remodel	20000
ASSIGNED FUND BALANCE	
Technology projects	20000
"Green" initiatives	4000
Security upgrades	5000
UNASSIGNED FUND BALANCE	
Reserves	442747
TOTAL	0

TO: Bridget Wachtel, Village Manager
CC: John Brunke
FROM: Scott Bordui, Finance Director
DATE: April 5, 2021
SUBJECT: Water & Sewer Rates

FLOSSMOOR

The FY 22 budget calendar includes a discussion on water and sewer rates which has become an annual review as part of the budget process. I have completed an analysis which may be utilized as the basis for discussion in the FY 22 budget process. Attached are several spreadsheets; including the Water & Sewer Rate Increase Analysis spreadsheet, which analyzes the cost of providing water and sewer service relative to the current rates being charged. A few important factors should be kept in mind as these spreadsheets are reviewed. First, there are Chicago component rate increases which can now be planned based on the 2017 notification in which Chicago stated there would be annual increases each June 1 at the lesser of 5.0% or the Chicago area Consumer Price Index (CPI) at December 31 of the previous calendar year. Based on this criteria, we can expect an increase at 6-1-21 based on a Chicago area CPI of 0.9% at 12-31-20. Second, the City of Harvey charge per the provisions of a contract extension effective 12-17-12 is subject to an annual increase on July 1 of each year at the lesser of 3.0% or Consumer Price Index (CPI) at December 31 of the previous calendar year. The Harvey increase scheduled for 7-1-21 will be based on 1.4%; the CPI at 12-31-20. Third, the Village of Homewood has advised that Harvey has continued to not properly implement the terms of the 12-17-12 contract extension and subsequent rate adjustments as it relates to both the Chicago and the Harvey components. The rate being billed by Harvey at 1-1-21 is slightly more than what should be billed according to the contract. Fourth, the receiver at Harvey has demanded a rate that is not based on the contract and is much higher. Finally, the Village is in the process of determining a new future water supplier and that change will result in a future rate increase.

Additional spreadsheet attachments are provided as follows:

- Analysis of Projected FY 22 Accrual Basis-This is an analysis of cost of service based on the accrual basis which is the basis utilized in determining the Fund's overall financial position in the audited financial statements.
- FY 22 Budget Summary spreadsheets for the Water & Sewer Fund including the FY 22 budget by service type.
- Water Usage History-Billed to Purchased Ratio which covers the last 24 years.
- A final attachment is a Financial Performance & Rate History spreadsheet which covers the last 24 fiscal years.

The history spreadsheet continues to be relevant to the discussion of water and sewer rates. The spreadsheet displays how the Water & Sewer Fund's total net assets have shown periods of decline since 1998 although increases were posted for FY 06, FY 07, FY 08, FY 11, FY 14, FY 15, FY 16, FY 17 and FY 18; many of the latter eight years due primarily to capital contributions from outside the fund. Net assets are divided into “Net Capital Assets” and “Net Unrestricted Assets” (effective with FY 13 per GASB the terminology “assets” was replaced with “position” in the Village’s CAFR). What this does for us in terms of considering our rates is effectively segregate our capital position from our operating position. For example, at the end of FY 20 total net assets decreased by $545,458; consisting of an increase in net unrestricted assets (NUA) of $35,529 and a decrease in net capital assets of $580,986 (with no capital contributions in FY 20). In summary, what this all means is that water and sewer rates did fund operations while not funding capital replacement costs (i.e. depreciation). Since the Village’s budget is based on the cash basis and excludes depreciation, net unrestricted assets provide a better measure of the operating position of the fund. Now for an update on previous good news: Due largely to the Vollmer Reservoir repairs, the Village’s billed to purchased ratio for improved from just under 60% in FY 17 to 77% in FY 18 and to 83% in FY 19. Since then there has been regression with FY 20 finishing at 75% and the calendar year 2020 ratio appearing to be finishing at 76%. Net unrestricted assets have increased 5 years in a row after dropping 6 of the previous 7 years. The problem of the declining NUA had been due, largely in part, to the poor billed to purchased ratio which; if we can at least get it settled in around 80%, will go a long way to solidifying the Water & Sewer fund.

Net unrestricted assets at 4-30-20 were $1,634,476; $436,476 above the reserve level. This means the Village has continued to sustain a surplus which could result in balances being available for allocation in the Finance and Facilities Plan. The projection of net unrestricted assets at 4-30-21 based on projections in the FY 22 budget draft is $1,339,982; an amount $98,982 above the new reserve policy level which will be $1,241,000.

With the projection to be only $98,982 above the reserve policy level, the Village is not in a position to re-budget a material portion of the water meter replacement project directly in the Water & Sewer Fund. As a result, the $300,000 budgeted in FY 21 for the project is not re-budgeted in FY 22.

A cash basis analysis of the FY 22 Budget Summary sheets based on dollars shows a total operating surplus of $148,880 in the FY 22 budget. Further, an analysis of the operating surplus by service shows water service generating a surplus of $125,802 and sewer service operating at a surplus of $23,078. The cash basis surplus is due mainly to rate increases approved by the Village Board in recent years (last July’s sewer rate increase was successful in reversing the sewer service deficit) along with the relative improved billed to purchased ratio compared to what it was in FY 17. The lower level of surplus in water service is due, in part, to the Village not passing thru 2020’s Chicago and Harvey rate increases. The surplus is trending in a slowing direction with projections in FY 21 trailing the FY 21 budget.

A challenge ahead is that the water meter replacement program; although classified in our budget as a non-operating expense, does not represent purchase of capital assets. On an accrual basis for FY 22, there will be a decrease in net assets with virtually no provisions for the replacement/upgrade of the water system. Budget amounts for FY 22 for the fund in total on an accrual basis indicate a decrease in total net assets by $432,106 with net unrestricted assets increasing by $148,880 and net capital assets decreasing by $580,986. The FY 21 accrual projections reflect total net assets decreasing by $875,623. More importantly, the net unrestricted assets component for FY 21 is projected to decrease by $1,112; essentially breaking even but still enough to allow the Village to exceed its reserve policy level. Should the projections hold, the Village's net unrestricted assets would be above the 4-30-21 reserve policy level of $1,241,000 by about $99,000. Further, the FY 22 budgeted net unrestricted assets surplus would result in net unrestricted assets at 4-30-22 increasing to $1,488,862; which would keep the Village above its reserve policy level although this is with the removal of the $300,000 water meter replacement project budget. Overall, these are numbers which demonstrate a relatively improved long-term, but stagnating short-term trend; all still showing the compounding impact of the Chicago increases, the impact of the Village's water losses and the reasons for updating water infrastructure including old, outdated or failing residential meters. Any regression in future budgets bears monitoring.

Four options are presented for discussion. Attached is a spreadsheet which details the Village's cost rate with Harvey and presents the four options the Village could consider in setting the rate to its customers.

Discussion of Four Options

Option 1-No Increase or Decrease

The option simply leaves both the water and sewer rates at their current amounts. As noted earlier, the Chicago component increase anticipated for 6-1-21 is 1.0% (with rounding). There is also another Harvey increase scheduled for 7-1-21 in the amount of 1.4%. The dollar amounts shown in the FY 22 budget summary for the FY 22 budget do indicate surpluses which appear sufficient to build net unrestricted assets ("operating" assets) to a level at or above the reserve policy level by the end of FY 22. Keep in mind that revenues in the FY 22 budget are conservatively budgeted based on past averages.

Option 2-$1.29 Increase for Accrual Basis Rate

This option presents the results of an accrual basis cost of service rate analysis also based on the proposed FY 22 budget. The single most significant difference between the cash and accrual approaches is that the accrual basis includes depreciation expense. It is important to keep this in mind, as the financial performance and ultimate position of the fund in total is determined on the accrual basis which includes depreciation. Further, by funding for depreciation with an accrual based rate, it has the effect of saving for future capital replacements. The accrual based rate would be the "ideal" approach for a complete save and spend strategy for the Water and Sewer fund. The effect on the total overall rate would be a

$1.29 increase. This would represent an increase of 8.5%. However, the more relevant accrual based numbers are the dollars themselves which, without the capital contributions from the G.O. bond issues, would have resulted in total net assets deficits for FY 14, FY 15, FY 16, FY 17 and FY 18. FY 19; even with a capital contribution, had a total net assets deficit for the year. FY 20 had a total net assets deficit and the same is projected for FY 21 and FY 22. Like Option 1, Option 2 makes an assumption that in FY 22 we will continue billing usage at a pace consistent with prior years usage and that the billed to purchased ratio does not digress. Option 2 would reallocate water and sewer rates between water and sewer with the water rate increasing by $1.09 and the sewer rate increasing by $.20.

Option 3-$.07 Increase to Cover Harvey Rate Increase and Chicago Component Increase

The third option is to provide a $.07 increase to cover the upcoming 7-1-21 Harvey rate increase and the 6-1-21 Chicago component rate increase. This option simply represents a direct "pass thru" of the Harvey rate increase to the Village's billing rate. The Village's total billing rate would increase by 0.4%. Option 3 also proposes an allocation between water and sewer rates which would have a net result of the water rate increasing by $.07 and the sewer rate not increasing.

Option 4-$2.00 Increase to Cover Option 3 Costs and Water & Sewer Fund Capital Outlay/Non-Operating Projects in General Fund FY 22 Budget

The fourth option presents the amount of increase which would be needed to cover all Water & Sewer Fund capital outlay/non-operating projects budgeted in FY 22 in the General Fund. One of the major financial impacts of the Water & Sewer Fund's struggles over the years has been having to pay for capital outlay and non-operating projects out of the General Fund. This has applied to both planned projects and unplanned projects such as the Woods lift station replacement. The impact has been to reduce General Fund balances available to fund non-water and sewer finance and facilities plan projects and/or operations. This situation has did turn around with the budgeting of $300,000 of the $1,726,577 water meter replacement program cost as discussed earlier. However, the FY 22 budget removes the water meter replacement program cost from the budget. Instead, the General Fund budget for FY 22 includes $455,500 in water supply system improvements associated with the change to a new water supplier. The increase would fund all FY 22 budget operating costs including all Harvey and Chicago rate increases scheduled in FY 22 and FY 22 capital outlay/non-operating expenses ($455,500) budgeted in the General Fund. Like Options 1, 2, and 3, Option 4 makes an assumption that in FY 22 we will continue billing usage at a pace consistent with prior years usage and that the billed to purchased ratio does not digress. The effect on the total overall rate would be $2.00. This would represent an increase of 13.2%. Option 4 allocates water and sewer rates with water increasing by $2.00 and sewer not increasing.

Recommendation

The recommendation is that the Village selects Option 3 which simply represents a pass thru of the Chicago and Harvey rate increases which will impact the Village in FY 22.

There are a few reasons why I believe this is the preferred option for this year:

1. The net unrestricted assets approach continues to provide a better match to our cash basis budget. Despite a projected budgeted total cash basis deficit of $294,494 for FY 21 that includes $293,382 (operating expense from an accounting standpoint) for the water supply feasibility study, the fund's net unrestricted assets is still projected to finish FY 21 above the reserve policy level. This follows FY 09, FY 10, FY 11, FY 12 and FY 13 which saw net unrestricted assets decrease by $182,771, $703,155, $394,014, $399,341 and $25,491, respectively, FY 14 which saw an increase of $97,654 which was only possible due to the one-year suspension of Capital Equipment Fund contributions, FY 15 which saw a decrease of $200,985, FY 16 which saw an increase of $90,858 which was only possible with partial General Fund FICA/Medicare/IMRF and full Capital Equipment Fund contribution suspensions, FY 17 which saw an increase of $127,957 that still left the Village's net unrestricted assets about $43,000 below the reserve level despite a 25% suspension of the Capital Equipment Fund contribution, FY 18 which saw an increase of $345,070 that left the Village $166,886 above the reserve level, FY 19 which saw an increase of $216,061 that left the Village $382,497 above the reserve level and FY 20 which saw an increase of $35,529 which left the Village $450,476 above the reserve level.

2. Option 3 includes a pass thru of the increases being mandated by Harvey and Chicago in accordance with the Village's contract to purchase water. Harvey will pass thru any Chicago increases as allowed in the contract. The cost increases are beyond the Village's control as we are subject to the contract.

3. Option 3 ends up covering all operating costs on a cash basis as presented in the FY 22 budget.

4. The Village's short-term recovery in its long standing poor billed to purchase ratio has positively impacted the financial health of the Water & Sewer Fund and the rates needed to cover the purchase costs. In calendar year 2020 the ratio was 76% which followed 78%, 83% and 68% for calendar years 2019, 2018 and 2017, respectively. Nevertheless, the ratio tells us that the Village still pays for this water, but doesn't realize revenue to offset the cost. Water loss is normal in any system, but our ratio had been at such a low enough point for so long where it became an ongoing contributing factor to the rate increase recommendation. The positive trend that had emerged since the reservoir repairs were completed will continue to have a materially positive impact if it can be sustained. The FY 20 ratio was 75% which followed 83% for FY 19 and

followed 77% for FY 18. FY 17 was the lowest year ever in at less than 60%. FY 18 broke a streak of 7 consecutive years the Village had at least a 33% water loss. The calendar year 2020 regression to 76% bears close monitoring. The overall poor ratio trend that had existed for over a decade proved to be unsustainable in terms of its impact on water rates and contributed to large increases. Public Works Director John Brunke's research before the start of the water meter replacement project indicated over 1,500 residential meters more than 10 years old that were never replaced in the previous water meter replacement program and approximately 600 meters replaced with underperforming meters. As a result, I continue to believe residential water meter replacement should be a financial priority for the Village.

5. The Village had been in a situation for several recent years where the Village was violating its own net unrestricted assets policy which necessitates a 30% reserve set aside in the Finance and Facilities Plan. The Village did not meet its reserve policy level at 4-30-15, 4-30-16 or 4-30-17. If the Village does not pass thru rate increases from Harvey and Chicago, we could eventually find ourselves in violation of the policy again.

6. With the uncertainty surrounding the receiver situation in Harvey and with future rate increases likely when the Village switches its water supplier, it is important for the Village to keep up with funding its purchase cost rate as a pass thru.

7. Prior to the November 2012 referendum for the water main improvement program, the Village had spent little in many years for capital investment into the water system's infrastructure. If the Village does not increase rates, the Village will fall even further behind in its funding of capital needs for the water system.

Decisions will still need to be made by the Village regarding future Finance and Facilities Plan projects including discussions on alternate water supply options. As disclosed in recent budgets including last year's and again in the FY 22 budget, the future water and sanitary sewer related Finance and Facilities Plan projects will require financing beyond what is available for allocation from the fund balance. Depending on the directions taken regarding decisions about when to implement projects, the Village could be in a position where even greater rate increases or alternative financing will be needed to fund capital projects. Alternatively, as rates are now generating a small surplus on an operating basis, if the Village can consistently stay above its reserve policy levels and sustain major improvements to its billed to purchase ratio, the Villages overall rates could once again be generating surplus for the Finance and Facilities Plan.

Should the Board concur with Option 3, the Board should direct Village Attorney Kathi Orr to prepare an ordinance for the next Board meeting. Should the Board select another option or alternate rate(s), the direction to Kathi should be modified accordingly. Should the Board select Option 3 or another option which changes rates, the effective date should be April 1, 2021 which would be the start of a new billing quarter. Approval of a change at the April 19, 2021 Board Meeting would still allow sufficient time to implement new rates for April 1, 2021. In accordance with the FY 22 budget schedule, please place consideration of water and sewer rates on the April 5, 2021 Board Meeting agenda.

WATER & SEWER RATE INCREASE ANALYSIS
MARCH 12, 2021

VILLAGE OF FLOSSMOOR COSTS:

Description	Current Charge* 1/1/21 1000 gal	New Charges FY 20^ 1000 gal	% Increase	Annual Cost Of Increase
Harvey Base Charge	0.4608	0.4673	1.40%	$ 2,034
Chicago Charge	4.0700	4.1100	0.98%	12,621
Energy Adjustment	0.0410	0.0410	0.00%	-
TOTAL CHARGE (agrees to VOH)	4.5718	4.6184	1.02%	14,656
Per 1,000 cubic ft.	34.1971	34.5455		
Receiver 4-10-18:	53.6000	7.1658		803,193

VILLAGE OF FLOSSMOOR RATE TO CUSTOMERS:

Description	Water Rate	Sewer Rate	Total Rate	Increase In Annual Revenue
Current	$11.41	$3.77	$15.18	
Option 1 - no increase or decrease	$11.41	$3.77	$15.18	-
Option 2 - $1.29 per 1000 gallon increase to cover cost of water & & sewer service (8.5% increase overall)-Accrual Basis Rate	$12.50	$3.97	$16.47	311,406
Option 3 - $0.07 increase to cover 7-1-21 Harvey (.01) & 6-1-21 Chicago increases (.06) (0.4% increase overall)	$11.48	$3.77	$15.25	16,471
Option 4 - $2.00 increase to cover Option 3 costs + FY 22 water capital outlay budget in general fund $470,156 (13.2% increase)	$13.41	$3.77	$17.18	470,600

ANALYSIS NOTES:

-Annual costs based on purchase usage period 1-20 to 12-20 (315,300,000 gallons)
-Annual revenue based on billing usage period 1-20 to 12-20 (241,400,000 gallons)
^Includes Harvey increase 7-1-21 - will be lesser of 3.0% or CPI as of 12-31-20; CPI=1.4%
^Includes Chicago increase 6-1-21 - will be lesser of 5.0% or Chi Area-CPI as of 12-31-20; CPI=0.9%
*New Harvey contract effective 12-17-12 now bills per 1,000 gallons instead of 1,000 cubic feet.
*Agrees to Village of Homewood calculation; based on what Harvey should be billing.
Harvey has not billed properly for 7-1-13 (1.7%), 7-1-14 (1.5%), 7-1-15 (0.8%), 7-1-16 (0.7%), 7-1-17 (2.1%), 7-1-18 (1.9%), 7-1-19 (1.9%), 7-1-19 (2.3%0 or 1-1-13, 1-1-14, 1-1-15, 6-1-17, 6-1-18, 6-1-19 & 6-1-20
Chicago - Homewood billed 34.50 on 1-6-21 invoice.

Attachment: Agenda 2021-4-6 (Water & Sewer Rates)

COMPONENTS OF WATER RATE 3-21:

Component	Current Rate	Option 1	Option 2	Option 3	Option 4
Cost of Water From Harvey	4.57	4.62	4.62	4.62	4.62
Cost of Water Operations	6.84	6.79	7.88	6.86	8.79
TOTAL COST RATE	11.41	11.41	12.50	11.48	13.41

COMPONENTS OF SEWER RATE 3-21:

Component	Current Rate	Option 1	Option 2	Option 3	Option 4
Cost of Sewer Operations	3.77	3.21	3.97	3.77	3.77
	3.77	3.21	3.97	3.77	3.77

-Current cost of water from Harvey based on current per 1,000 gallon ($4.57)
-Options 2-4 cost of water based on new FY 22 per 1,000 gallon purchase cost ($4.62).
-These are the rates needed to charge residents in order to cover cost of water purchases

COST OF SERVICE ANALYSIS
PROJECTED 21-22
ACCRUAL BASIS

3/11/21

Description	Service Water	Debt Water	Total Water	Service Sewer	Total
Expenses	2,793,878	-	2,793,878	887,862	3,681,740
Less:Debt Service	-	-	-	-	-
Less:Capital Outlay Expenses	-	-	-	-	-
Plus:Estimated Depreciation	449,300	-	449,300	131,686	580,986
Net Expense	3,243,178	-	3,243,178	1,019,548	4,262,726
'000 Gallons Purchased	315,300	315,300	315,300	315,300	
Theoretical Rate	10.29	-	10.29	3.23	13.52
X Gallons Lost/Not Billed (23%)	1.23	1.23	1.23	1.23	
Gross Rate	12.65	-	12.65	3.98	16.62
% Supported By User Charge	98.8%	98.8%	98.8%	99.8%	
Cost Rate	12.50	-	12.50	3.97	16.47
Actual Rate	11.41	-	11.41	3.77	15.18
Surplus/(Deficit)	(1.09)	-	(1.09)	(0.20)	(1.29)

Assumptions:
-Expense figures based on FY 21-22 prelim budget
-Capital Outlay depreciable expenses (removed fr calculation)
-Non depreciable capital outlay (if any) not removed from calculation
-Depreciation estimate reflects FY 19-20 amount
-Gallons based on actual purchases for calendar year 2020
-23% of gallons purchased were not billed based on calendar year 2020% (241,400 bill/315,300 purch)
-% supported by user charge based on budgeted revenues (sales + penalties) for 19-20
-FY 22 budget includes $0 in capital outlay (wat 0; sew 0)

VILLAGE OF FLOSSMOOR
WATER & SEWER FUND SUMMARY
FY 22 BUDGET

2/22/21

Description	FY 22 Budget	FY 21 Projections		FY 21 Budget
TOTAL REVENUE	3,830,620	3,748,980		3,725,690
Less:				
None	-	-		-
OPERATING REVENUE	3,830,620	3,748,980		3,725,690
TOTAL EXPENSES	3,681,740	4,043,474		4,195,124
Less:				
Capital Outlay/Non-Operating:				
Sterling Ave. Tower Relocat. Engineering	-	-	w100	-
Sterling Ave. Tower IEPA Loan Prep	-	-	w100	-
Water Meter Replacement Program	-	-	w75/s25	(300,000)
Water Supply Feasibility Study	-	(293,382)	w100	(293,382)
OPERATING EXPENSES	3,681,740	3,750,092		3,601,742
NET OPERATING	148,880	(1,112)		123,948
NET TOTAL WATER & SEWER FUND	148,880	(294,494)		(469,434)

Note: Figures subject to final review upon completion of detailed line item budget
**Amended budget; includes budget amendments: Total Rev=0; Total Exp=258382*

VILLAGE OF FLOSSMOOR
WATER & SEWER FUND SUMMARY
FY 22 BUDGET-BY SERVICE

2/22/21

Description	Water	Sewer	Total
TOTAL REVENUE	2,919,680	910,940	3,830,620
Less:			
None	-	-	-
OPERATING REVENUE	2,919,680	910,940	3,830,620
TOTAL EXPENSES	2,793,878	887,862	3,681,740
Less:			
Capital Outlay/Non-Operating	-	-	-
OPERATING EXPENSES	2,793,878	887,862	3,681,740
NET OPERATING	125,802	23,078	148,880
NET TOTAL WATER & SEWER FUND	125,802	23,078	148,880

Note: Figures subject to final review upon completion of detailed line item budget

VILLAGE OF FLOSSMOOR
WATER USAGE HISTORY
BILLED TO PURCHASED RATIO
FY 97 TO FY 20

Fiscal Year	Gallons Billed*	Gallons Purchased*	Unbilled Gallons*	Billed to Purchased Ratio
FY 97	332,897	406,367	73,470	81.9%
FY 98	322,024	391,290	69,266	82.3%
FY 99	333,580	419,104	85,524	79.6%
FY 00	353,226	449,482	96,256	78.6%
FY 01	334,897	434,628	99,731	77.1%
FY 02	344,932	459,350	114,418	75.1%
FY 03	356,601	523,103	166,502	68.2%
FY 04	330,940	471,594	140,654	70.2%
FY 05	321,144	409,683	88,539	78.4%
FY 06	362,831	442,541	79,710	82.0%
FY 07	323,349	428,834	105,485	75.4%
FY 08	337,679	449,344	111,665	75.1%
FY 09	304,985	424,176	119,191	71.9%
FY 10	295,202	418,862	123,660	70.5%
FY 11	288,476	445,146	156,670	64.8%
FY 12	276,623	442,357	165,734	62.5%
FY 13	296,379	463,112	166,733	64.0%
FY 14	276,698	451,707	175,009	61.3%
FY 15	246,014	381,745	135,731	64.4%
FY 16	240,109	360,361	120,252	66.6%
FY 17	250,250	420,204	169,954	59.6%
FY 18	252,235	329,417	77,182	76.6%
FY 19	254,798	306,173	51,375	83.2%
FY 20	236,097	314,607	78,510	75.0%
Avg.	302,999	418,466	115,468	72.4%

Total Unbilled Gallons: 2,771,221

*Rounded to thousands of gallons

VILLAGE OF FLOSSMOOR
WATER & SEWER FUND
FINANCIAL PERFORMANCE & RATE HISTORY
FY 97 TO FY 20

Fiscal Year End	Net Increase/ (Decrease) Net Assets*	Net Increase/ (Decrease) Net Unrestr. Assets	Rate Actions Month-Yr.	Action	% Incr.	Wat Rate	Sew Rate	Tot Rate	Comments
4/30/21			20-Jul	+.56	3.83%	11.41	3.77	15.18	Sewer service operating deficit; but did not pass thru Harvey (7-1-20 .02) & Chicago (6-1-20 .14) increases
4/30/20	$ (545,458)	$ 35,529	4-19	+.08	0.60%	11.41	3.21	14.62	Harvey incr. 7-1-19 (.02), Chicago incr 6-1-19 (.06)
4/30/19	$ (357,831)	$ 216,061	4-18	+.12	0.80%	11.35	3.19	14.54	Harvey incr. 7-1-18 (.02), Chicago incr 6-1-18 (.10)
4/30/18	$ 94,344	$ 345,070	7-17	+.11	0.80%	11.26	3.16	14.42	Chicago increase 6-1-17 (.11)
4/30/18			4-17	+.36	2.60%	11.18	3.13	14.31	Harvey incr. 7-1-17 (.02) plus reserve policy coverage fy 17 (.34)
4/30/17	$ 2,112,203	$ 127,957	4-16	+1.25	9.84%	10.90	3.05	13.95	Harvey incr. 7-1-16 (.01) plus reserve policy coverage fy 16 (.97) & fy 17 (.27)
4/30/16	$ 1,895,824	$ 90,858	4-15	+1.06	9.11%	10.08	2.62	12.70	Harvey incr. 7-1-15 (.01) plus operating deficit & reserve policy coverage (1.05)
4/30/15	$ 823,563	$ (200,985)	4-14	+.85	7.90%	9.07	2.57	11.64	Harvey incr. 7-1-14 (.01), Chicago incr 1-1-15 (.78) plus operating deficit & reserve policy coverage (.06)
4/30/14	$ 1,409,256	$ 97,654	4-13	+.93	9.43%	8.29	2.50	10.79	Harvey incr. 7-1-13 (.02), Chicago incr 1-1-14 (.62) plus operating deficit & reserve policy coverage (.29)
4/30/13	$ (230,741)	$ (25,491)	4-12	+1.43	17.00%	7.45	2.41	9.86	Harvey incr. 7-1-12 (.04), Chicago incr 1-1-12&13 (1.30) plus operating deficit (.09)
4/30/12	$ (762,817)	$ (399,341)	4-11	+.49	6.17%	6.27	2.16	8.43	Harvey incr. 7-1-11 (.03), plus operating deficit (.46)
4/30/11	$ 411,776	$ (394,014)	4-10	none	0.00%	6.03	1.91	7.94	No increase
4/30/10	$ (277,934)	$ (703,155)	4-09	+.34	4.47%	6.03	1.91	7.94	Harvey incr. 7-1-09 (.00), Chicago incr. 1-1-10 (.34)
4/30/09	$ (513,684)	$ (182,771)	4-08	+.58	8.26%	5.76	1.84	7.60	Harvey incr. 7-1-08 (.02), Chicago incr. 1-1-08&09 (.56)
4/30/08	$ 224,130	$ 216,228	4-07	none	0.00%	5.24	1.78	7.02	No increase
4/30/07	$ 730,136	$ 296,110	4-06	none	0.00%	5.24	1.78	7.02	No increase
4/30/06	$ 164,248	$ 416,765	4-05	+.09	1.30%	5.24	1.78	7.02	Harvey incr. 7-1-05 (.03), Chicago incr. 1-1-06 (.06)
4/30/05	$ (245,161)	$ (8,248)	4-04	+.08	1.16%	5.19	1.74	6.93	Harvey incr. 7-1-04 (.02), Chicago incr. 1-1-05 (.06)
4/30/04	$ (65,721)	$ 255,421	4-03	+.46	7.20%	5.13	1.72	6.85	Harvey incr. (.01), Chicago incr. (.07), r/e deficit (.38)
4/30/03	$ (272,282)	$ 109,331	1-03	+.35	5.79%	4.72	1.67	6.39	Harvey increases per new contract
4/30/02	$ (87,472)		4-02	+.36	6.34%	4.37	1.67	6.04	Chicago increase (.07) plus partial r/e deficit (.29)
4/30/01	$ (217,460)		4-01	+.18	3.27%	4.13	1.55	5.68	Chicago increase (.06) plus operating cash (.12)
			1-01	+.07	1.29%	4.05	1.45	5.50	Chicago increase passed 4-00
4/30/00	$ (178,965)		4-00	+.06	1.12%	3.98	1.45	5.43	Chicago increase
4/30/99	$ (161,776)		4-99	none	0.00%	3.92	1.45	5.37	No increase
4/30/98	$ 16,489		4-98	+.14	2.68%	4.23	1.00	5.23	Chcago increase (.03) plus partial operating cash (.11)
4/30/97	$ 8,311		4-97	none	0.00%	4.23	1.00	5.23	No increase
			12-96	+.10	1.95%	4.23	1.00	5.23	Harvey increase
4/30/96						4.13	1.00	5.13	

Notes: 166886
-4/30/19 Net Unrestricted Assets = $1,598,947; Reserve = $1,198,000
-FY 19 Net Unrestricted Assets $400,947 above minimum reserve level; projected FY 20 NUA increase is $169,750; Reserve is $1,184,000

*Title changed from Retained Earnings to Net Assets in FY 03 due to GASB 34

Attachment: Agenda 2021-4-6 (Water & Sewer Rates)

TO: Mayor Braun and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: April 5, 2021
SUBJECT: FMC Ordinance Amendment Regarding Bidding

FLOSSMOOR

The attached ordinance amends the Flossmoor Municipal Code Chapter 25 on Purchasing. Our Village Attorney has advised that per statute this section must be added to address bidding, bidding procedures and the exception to bidding. This language mirrors statute and is considered a housekeeping item. Any questions can be addressed to Village Attorney Kathi Orr.

FMC ORDINANCE NO. __________
AN ORDINANCE OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, AMENDING FLOSSMOOR MUNICIPAL CODE CHAPTER 25, ARTICLE 2

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to the Illinois Municipal Code, 65 ILCS 5/1-1-1 et seq. all contracts for public improvements, the cost of which exceeds $25,000 must be let to the lowest responsible bidder after advertising for bids in the manner prescribed by ordinance; and,

WHEREAS, all purchase contracts for materials and supplies needed for use by the Village, the cost of which exceeds $25,000 should also be let to the lowest responsible bidder after advertising for bids, all as hereinafter provided.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1. The Flossmoor Municipal Code is hereby amended by adding the following Article 2 to Chapter 25:

ARTICLE 2. PURCHASING

"*25-2-1. Bids Required*.

All work, public improvements, purchase contracts for either labor, materials or both, when the expense thereof shall exceed Twenty-Five Thousand Dollars ($25,000) shall be let to the lowest responsible bidder after advertising for bids in the manner set forth in 25-2-2.

25-2-2. Procedure for Soliciting Bids and Awarding Contracts.

A. Publication. All proposals to award work, public improvements or purchase contracts for either labor, materials or both, in excess of Twenty-Five Thousand Dollars ($25,000) shall be published once at least seven (7) days in advance of the date announced for receiving bids in a newspaper of general circulation throughout the Village. Proposals may also be posted on the Village's website or in trade magazines.

B. Contents of Advertisement. The Advertisement shall describe the proposed public improvement, labor, services or materials in sufficient detail to enable bidders to understand the specific obligations to bid on either in the advertisement itself or by reference to detail plans and specifications on file with the Village. The advertisement shall also state the date, time and place assigned to submit bids and for the opening of bids.

C. Deposit on Bids. Bid Bond, a cashier's check, or certified check may be required as a deposit of good-faith as stated in the advertisement.

D. Sealed Bids. All sealed bids shall be opened publicly and shall be open for inspection after an award has been made.

E. Bid Award. The award of any bid shall be made by the Mayor and Board of Trustees to the lowest responsible bidder.

25-2-1. Exceptions to Public Bidding.

A. Contracts for labor or services of individuals possessing a high degree of professional skill or ability or fitness of an individual;

B. Purchase contracts for materials, supplies, parts or equipment available from a single source;

C. Emergency purchases or contracts for work or services where there exists a threat to public health, safety and welfare or the expenditure is necessary to prevent a serious disruption in critical Village services that effect the public health, safety and welfare;

D. Any collective bargaining agreement or employment contracts to which the Village is a party;

E. Any purchase, sale or lease of real property to which the Village is a party;

F. Contracts involving Village grant or incentive programs;

G. Development agreements;

H. Contracts with or purchases from an other governmental entity; or,

I. Purchases made pursuant to any joint purchasing program sponsored by the State or other governmental agency or associations."

Section 2. This Ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

This Ordinance shall be in effect upon its passage, approval and publication as provided by law.
PASSED this _________ day of ______________, 2021.

AYES: ____

NOES: ____

ABSENT: ______________________________________

ABSTAINED: ___________________________________

PASSED: ______________________________________

APPROVED: ____________________________________

PUBLISHED: ___________________________________

APPROVED:

____
Mayor

ATTEST:

____
Village Clerk

TO: **Bridget Wachtel, Village Manager**
FROM: **Greg Berk, Interim Fire Chief**
DATE: **April 5, 2021**
SUBJECT: **Purchase of Zoll Cardiac Monitors**

FLOSSMOOR

The Fire Department has two pieces of crucial equipment on the ambulances known as Zoll E-Series Cardiac Monitor/Defibrillators (monitors), one on each ambulance. These monitors are required pieces of equipment to provide Advanced Life Support EMS to our residents in their times of need, from the ill person to the cardiac arrest.

Our current monitors with accessories were procured June 10, 2011 in the amount of $55,550.32. These monitors were placed on the Capital Equipment schedule and due to be replaced this fiscal year. Coincidently enough, the Food and Drug Administration (FDA) came out with a mandate this year affecting our current monitors. This mandate references a premarket approval (PMA) regulation, or testing processes, that this series of monitors along with others from the same era from manufacturers do not meet this PMA regulation. This FDA mandate also states we can no longer use our current monitors for patient care come February 3, 2022.

There are three main manufacturers of these devices (Zoll, Stryker/Physio-Control, and Phillips). Currently we use Zoll as well as most of our neighboring Fire Departments. Due to that fact, that we already have other complimentary Zoll equipment to support a cardiac arrest call, and that our Police Department and Village uses Zoll AEDs, I believe it would not be the best operational decision to entertain the other vendors due to equipment compatibility. The Fire Department requested demo equipment from Zoll for their latest X Series monitors and our Firefighter/Paramedics were able test out the equipment using cardiac arrest simulations. The Firefighter/Paramedics were pleased with the ease of use of the new monitors and its complementary support of our other Zoll equipment.

Fire Department Staff has investigated the best way to replace this equipment and that is through the NPPGov contract.

> "*NPPGov is a national cooperative procurement organization based in Seattle, WA offering publicly solicited contracts to government entities nationwide. Our contracts are created through a public solicitation by a Lead Public Agency. Access to our cooperative contracts is complimentary with no purchasing obligations*."

The use of this cooperative was confirmed by Village Counsel as in accordance with Village Municipal Code in reference to group purchasing agreements. Zoll provided a quote under this contract (attached) for two replacement monitors with accessories for a cost of $63,344.20 dated February 16, 2021. The Capital Equipment Budget includes $66,000 for this purchase, so the quote is within budget.

With the above information in mind, the Fire Department is recommending that the Mayor and Board of Trustees approve the attached resolution which authorizes the purchase of the two Zoll X Series Manual Monitor/Defibrillators with accessories for a not-to-exceed amount of

$63,344.20 from the Zoll Medical Corporation under the NPPGov contracted pricing schedule.

ZOLL

ZOLL Medical Corporation
Worldwide HeadQuarters
269 Mill Rd
Chelmsford, Massachusetts 01824-4105
(978) 421-9655 Main
(800) 348-9011
(978) 421-0015 Customer Support
FEDERAL ID#: 04-2711626

TO: **Flossmoor Fire Department**
2800 Flossmoor Road
Flossmoor, IL 60422

Attn: **Nick Camilli**

email: ncamilli@flossmoor.org

Tel: 708-335-6233

QUOTATION 368833 V:4

DATE: February 16, 2021

TERMS: Net 30 Days

FOB: Shipping Point

FREIGHT: Free Freight

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
1	601-2231011-01	**X Series ® Manual Monitor/Defibrillator** with 4 trace tri-mode display monitor/ defibrillator/ printer, comes with Real CPR Help®, advisory algorithm, advanced communications package (Wi-Fi, Bluetooth, USB cellular modem capable) USB data transfer capable and large 6.5"(16.5cm) diagonal screen, full 12 ECG lead view with both dynamic and static 12-lead mode display. **Accessories Included:** • MFC cable • MFC CPR connector • A/C power adapter/ battery charger • A/C power cord • One (1) roll printer paper • 6.6 Ah Li-ion battery • Carry case • Declaration of Conformity • Operator's Manual • Quick Reference Guide • **One (1)-year EMS warranty** **Advanced Options:** **Real CPR Help Expansion Pack** CPR Dashboard quantitive depth and rate in real time, release indicator, interruption timer, perfusion performance indicator (PPI) • See - Thru CPR artifact filtering **ZOLL Noninvasive Pacing Technology:**	2	$40,020.00	$32,816.40	$65,632.80

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at http://www.zoll.com/GTC and for software products can be found at http://www.zoll.com/SSPTC and for hosted software products can be found at http://www.zoll.com/SSHTC. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

Kyle Sears
Territory Manager
708-466-8172

1. DELIVERY WILL BE MADE 60-90 DAYS AFTER RECEIPT OF ACCEPTED PURCHASE ORDER.
2. **PRICES QUOTED ARE VALID FOR UNTIL MARCH 31, 2021.**
3. APPLICABLE TAX, SHIPPING & HANDLING WILL BE ADDED AT THE TIME OF INVOICING.
4. ALL PURCHASE ORDERS ARE SUBJECT TO CREDIT APPROVAL BEFORE ACCEPTABLE BY ZOLL.
5. FORWARD PURCHASE ORDER AND QUOTATION TO ZOLL CUSTOMER SUPPORT AT esales@zoll.com OR FAX TO 978-421-0015.
6. ALL DISCOUNTS OFF LIST PRICE ARE CONTINGENT UPON PAYMENT WITHIN AGREED UPON TERMS.
7. PLACE YOUR ACCESSORY ORDERS ONLINE BY VISITING www.zollwebstore.com.

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FEDERAL ID#: 04-2711626

TO: Flossmoor Fire Department
2800 Flossmoor Road
Flossmoor, IL 60422

Attn: **Nick Camilli**

email: ncamilli@flossmoor.org

Tel: 708-335-6233

QUOTATION 368833 V:4

DATE: February 16, 2021

TERMS: Net 30 Days

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FREIGHT: Free Freight

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
		Masimo Pulse Oximetry **SP02 & SpCO** • Signal Extraction Technology (SET) • Rainbow SET (for SpCO & SpMet) **NIBP Welch Allyn includes:** • Smartcuff 10 foot Dual Lumen hose • SureBP Reusable Adult Medium Cuff **End Tidal Carbon Dioxide monitoring (ETCO2)** **Oridion Microstream Technology:** Order required Microstream tubing sets separately **Interpretative 12- Lead ECG:** • 12-Lead one step ECG cable- includes 4- Lead limb lead cable and removable precordial 6- Lead set				
2	8000-001392	Rainbow, RC-4, 4FT, Reusable EMS Patient Cable	2	$245.00	$200.90	$401.80
3	8000-000371	SpO2/SpCO/SpMet Rainbow DCI Adult Reusable Sensor with connector (3 ft)	2	$845.00	$676.00	$1,352.00

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at http://www.zoll.com/GTC and for software products can be found at http://www.zoll.com/SSPTC and for hosted software products can be found at http://www.zoll.com/SSHTC. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

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Attachment: Zoll Quote 2 NPP (Cardiac Monitors Purchase)

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(978) 421-9655 Main
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TO: Flossmoor Fire Department
2800 Flossmoor Road
Flossmoor, IL 60422

Attn: **Nick Camilli**

email: **ncamilli@flossmoor.org**

Tel: 708-335-6233

QUOTATION 368833 V:4

DATE: February 16, 2021

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ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
4	8000-002005-01	Cable Sleeve, Propaq / X Series, ZOLL Blue	2	$52.45	$40.91	$81.82
5	8000-0895	Cuff Kit with Welch Allyn Small Adult, Large Adult and Thigh Cuffs	2	$157.50	$133.88	$267.75
6	8000-0580-01	Six hour rechargeable Smart battery	4	$519.75	$421.00	$1,683.99
7	8300-0500-01	SurePower 4 Bay Charging System including 4 Battery Charging adapters	1	$2,712.15	$2,196.84	$2,196.84
8	8300-0520-01	Filterline Set Adult/Pediatric, Case of 25	2	$275.00	$233.75	$467.50
9	8300-0524-01	Smart CapnoLine Plus O2 Adult (O2 tubing), Case of 25	2	$355.00	$301.75	$603.50
10	8900-0402	***CPR stat•padz*** HVP Multi-Function CPR Electrodes - 1 pair	4	$78.75	$64.58	$258.30
11	8000-000875-01	Paper, Thermal, BPA Free (box of 6)	2	$24.00	$19.66	$39.31
12	8300-000676	OneStep Cable, X Series	2	$446.25	$348.08	$696.15

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Kyle Sears
Territory Manager
708-466-8172

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TO: **Flossmoor Fire Department**
2800 Flossmoor Road
Flossmoor, IL 60422

Attn: **Nick Camilli**

email: **ncamilli@flossmoor.org**

Tel: 708-335-6233

QUOTATION **368833 V:4**

DATE: February 16, 2021

TERMS: Net 30 Days

FOB: Shipping Point

FREIGHT: Free Freight

ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
13	8009-0020	**CPR-D Padz and CPR Stat Padz Connector for R Series**	2	$393.75	$279.56	$559.13
14	8900-000219-01	OneStep Pediatric CPR Electrode (1 pair)	4	$91.88	$75.34	$301.37
15	7800-9929	**Welch AllynTrade-In**	2		($5,599.03)	($11,198.06)

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Kyle Sears
Territory Manager
708-466-8172

Attachment: Zoll Quote 2 NPP (Cardiac Monitors Purchase)

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Tel: 708-335-6233

QUOTATION **368833 V:4**

DATE: February 16, 2021

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ITEM	MODEL NUMBER	DESCRIPTION	QTY.	UNIT PRICE	DISC PRICE	TOTAL PRICE
		***Reflects National Purchasing Partners (NPP) Contract Pricing.** ****Trade-In Value valid if all equipment purchased is in good operational and cosmetic condition, and includes all standard accessories. Customer assumes responsibility for shipping trade-in equipment to ZOLL Chelmsford within 60 days of receipt of new equipment. Customer agrees to pay cash value for trade-in equipment not shipped to ZOLL on a timely basis.** ****Trade value guaranteed only through March 31, 2021.**				

TOTAL **$63,344.20**

To the extent that ZOLL and Customer, or Customer's Representative have negotiated and executed overriding terms and conditions ("Overriding T's & C's"), those terms and conditions would apply to quotation. In all other cases, this quote is made subject to ZOLL's Standard Commercial Terms and Conditions ("ZOLL T's & C's") which for capital equipment, accessories and consumables can be found at http://www.zoll.com/GTC and for software products can be found at http://www.zoll.com/SSPTC and for hosted software products can be found at http://www.zoll.com/SSHTC. Except in the case of overriding T's and C's, any Purchase Order ("PO") issued in response to this quotation will be deemed to incorporate ZOLL T's & C's, and any other terms and conditions presented shall have no force or effect except to the extent agreed in writing by ZOLL.

Kyle Sears
Territory Manager
708-466-8172

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Attachment: Zoll Quote 2 NPP (Cardiac Monitors Purchase)

RESOLUTION # __________

A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, AUTHORIZING THE PURCHASE OF ZOLL CARDIAC MONITORS

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of this State; and,

WHEREAS, the Village is a member of the Governmental Division of National Purchasing Partners which provides group purchasing for governmental entities within its membership and advertised for bids for various fire equipment including cardiac monitors; and,

WHEREAS, as a result of the nation-wide bidding process, bids were procured and ZOLL Medical Corporation has been recommended as the lowest bidder of the preferred cardiac monitor; and,

WHEREAS, pursuant to Section 25-2-2 of the Village Municipal Code, purchases made pursuant to any joint purchasing program sponsored by a governmental agency or association are exempt from public bidding by the Village; and,

WHEREAS, in consideration of the foregoing, it is recommended that the purchase of the equipment listed on the price quote as attached hereto from ZOLL Medical Corporation, less trade-in credit for a total cost of $63,344.20 be approved.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1. That the purchase of the equipment as itemized on the quotation statement from the ZOLL Medical Corporation, as attached hereto, less trade in credit for a total cost of $63,344.20 is hereby approved.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval by a majority vote of the Mayor and Board of Trustees.

AYES: ____

NOES: ____

ABSENT: ______________________________________

ABSTAINED: ___________________________________

PASSED: ______________________________________

APPROVED: ____________________________________

PUBLISHED: ___________________________________

APPROVED:

____
Mayor

ATTEST:

____
Village Clerk

TO: Mayor Braun and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: April 5, 2021
SUBJECT: E-Com Operating Committee Appointment

FLOSSMOOR

Both a Board of Directors and an Operating Committee govern the Village's dispatch center, E-Com. The joint dispatch center was first opened in 2005 with four founding members, including Flossmoor and has grown to nine agencies: Homewood, Flossmoor, Hazel Crest, Glenwood, Riverdale, South Holland, Thornton, East Hazel Crest and Country Club Hills. The agency has been a very successful business model to dispatch for police and fire services utilizing the most modern technology, sharing resources and standardizing operations.

Each Village appoints two members to each board with a rotating public member appointment to the Board of Directors. The Board of Directors consists of a Mayor or Manager and either the Police Chief or Fire Chief. For Flossmoor, our representatives are Chief Kamleiter and me. The Operating Committee consists of the Police Chief and Fire Chief from each community. All appointments are by resolution. With the appointment of a new Fire Chief, we need to appoint Fire Chief Kopec to the Operating Committee. The attached resolution makes that appointment. Our second representative to the Operating Committee is Chief Kamleiter.

RESOLUTION # __________
A RESOLUTION APPOINTING FLOSSMOOR'S FIRE REPRESENTATIVE TO E-COM's 911 OPERATING COMMITTEE

WHEREAS, the Mayor and Board of Trustees of the Village of Flossmoor did by Resolution appoint CHRISTOPHER SEWELL as Flossmoor's Fire Representative to E-COM's 911 Operating Committee; and

WHEREAS, CHRISTOPHER SEWELL retired as Flossmoor's Fire Chief effective January 17, 2020; and

WHEREAS, GREGORY BERK has served as Interim Fire Chief and Flossmoor's Fire Representative to E-Com's 911 Operating Committee since April 6, 2020; and

WHEREAS, the Mayor and Board of Trustees have appointed ROBERT KOPEC, Fire Chief, effective April 5, 2021, and desire to have ROBERT KOPEC appointed as Flossmoor's Fire Representative to E-COM's 911 Operating Committee.

NOW THEREFORE BE IT RESOLVED, that ROBERT KOPEC is hereby appointed as Flossmoor's Fire Representative to E-COM's 911 Operating Committee.

This Resolution shall be effective from and after April 5, 2021 and until it is amended or repealed.

PASSED this 5th day of April, 2021.

AYES: ____

NOES: ____

ABSENT: ______________________________________

ABSTAINED: ___________________________________

PASSED: ____

APPROVED: _____________________________________

PUBLISHED: _____________________________________

APPROVED:

____
Mayor

ATTEST:

____
Village Clerk

TO: Mayor Braun and Board of Trustees
CC: John Brunke
FROM: Bridget Wachtel, Village Manager
DATE: April 5, 2021
SUBJECT: O'Shea Agreement

FLOSSMOOR

Beginning with the 2019 Capital Bill, the Village has retained the services of Matthew O'Shea Consulting to assist the Village in seeking grants and other opportunities as well as keeping the Village apprised of legislative efforts.

Matt has been very helpful over the past two years working with the Mayor and staff to strategically advance our projects. The Village received the following set-asides in the 2019 Capital Bill: $500,000 for infrastructure, $150,000 for roadway improvements and $37,524 for the Brookwood Bridge project. The receipt of that funding is pending with the State.

More recently, Matt provided assistance in advocating for funding assistance for various flooding projects, including the Flossmoor Road viaduct, with State and Federal representatives as well as other agencies. The Village has been awarded approximately $2.4 M for multiple flood relief projects. In addition, Matt and his team provide legislative updates and has been available to assist with issues at State agencies such as IDOT, IEPA and DCEO.

The attached agreement renews services with Matthew O'Shea Consulting for Fiscal Year 2022 at the same rate as Fiscal Year 2021 at a rate of $2,750 per month. The Mayor and staff have been very satisfied with Matt O'Shea's services. If the Board wishes to retain Matthew O'Shea Consulting, the Board can approve a motion directing the Village Manager to enter into the attached agreement.

M/O CONSULTING

630.333.7844
OSHEA.MATTHEW@GMAIL.COM
WWW.MOCONSULTINGINC.COM

123 EAST OGDEN SUITE 101A, HINSDALE, ILLINOIS 60521

Matthew O'Shea- President
Sarah Kuhn – Vice President

March 24, 2021

Honorable Paul Braun
Mayor
Village of Flossmoor
2800 Flossmoor Road
Flossmoor, IL 60422

Dear Mayor:

Thank you for the opportunity to engage the services of Matthew O'Shea Consulting, Inc in connection with advocating for your local municipality before the General Assembly and the Executive Branch. To insure your complete understanding and approval, this letter will describe the terms on which Matthew O'Shea Consulting, Inc will be providing services to the Village of Flossmoor and how you will be billed for these services.

I am eager to engage in lobbying and consulting services on behalf of the Village of Flossmoor. The primary goal of my lobbying endeavors will be to engage the Illinois General Assembly and the Administration in order to ensure that the Village of Flossmoor has their interests represented in Springfield and to serve and advocate regarding your capital needs.

On an immediate basis, I will provide you with weekly legislative updates and keep you up to date on important municipal legislation.

I believe it is important that key legislative members and staff within the executive and each chamber will be made aware of your needs as it relates to capital funding.

My ongoing lobbying efforts with the Village of Flossmoor consists of protecting local municipal revenue and at the same time identifying new revenue sources for the Village of Flossmoor in Springfield.

This agreement is effective as of May 1, 2021 until April 30, 2022 and runs for a period of 12 months. This Agreement may be extended by mutual agreement of both parties.

Matthew O'Shea Consulting, Inc will bill monthly at the rate of $2,750.00 per month. Payment is due upon receipt of the invoice.

It is also understood that Matthew O'Shea Consulting, Inc. may subcontract for required services with other consultants and professionals at no additional cost to the Village upon approval of the Village Manager but only if deemed necessary in order to attain the desired outcomes.

Matthew O'Shea Consulting, Inc shall treat information relating to activities of the Village as private and confidential and shall not disclose such information to any other party unless asked to do so by the Village, or otherwise available for disclosure by Illinois statute. This covenant shall survive the termination of this Agreement.

Either party may terminate this agreement, without cause, upon thirty (30) calendar days' prior notice to the other party. If this agreement is terminated early by the Village of Flossmoor, then the Village of Flossmoor will pay Matthew O'Shea Consulting for all fees billed prior to termination and will pay for any unbilled work provided up to the date of termination.

If these arrangements reflect your understanding and are agreeable to you, please sign and date this letter. Retain one copy for your files and return the other.

I sincerely look forward to working with you and the entire Village of Flossmoor staff.

Very truly yours,

Matthew O'Shea
Matthew O'Shea Consulting, Inc

Accepted and Agreed:

22 day of March, 2021.

BY: [illegible]

TITLE: Pres-Elect

TO: **Bridget Wachtel, Village Manager**
CC: **Scott Bordui**
FROM: **John Brunke, Public Works Director**
DATE: **April 5, 2021**
SUBJECT: **IEPA Green Infrastructure Grant Opportunity Intergovernmental Agreement - Berry Lane Drainage Improvements**

FLOSSMOOR

In August of 2020, Staff worked with our consultant on an application to the IEPA's Green Infrastructure Grant Opportunity program for the first phase of the Flossmoor Road Viaduct project, the Berry Lane Drainage Improvements. The purpose of this grant application was to seek additional project funding for the installation of permeable street pavers and underground detention in the aggregate base for the overall project that is already being planned with the Army Corps of Engineers (ACOE). As you may recall, the ACOE project will install a large storm sewer from Berry Lane, south to Bob-O-Link, and east down Maryland Ave to Sterling Avenue. This green infrastructure will provide additional stormwater benefits to the area. Additional project funding assistance will also be provided from the MWRD through their Green Infrastructure Partnership Program.

In January, Staff learned that the Village had been awarded this grant which is great news! The total estimated cost of the green infrastructure portion of the project is $699,360.00 and this grant is a 70/30 ratio grant, which means that we will receive $492,337.54 from the grant and the Village will have to commit $207,022.46 of matching funds. The Village's matching funds toward the overall project will cover the matching funds requirement for this grant.

In order to move forward with the grant, the attached intergovernmental agreement must be approved by ordinance by the Village Board. A new budget fund will be created for this grant and the other upcoming MWRD partnership grant at an upcoming Village Board meeting.

The agreement has been reviewed and approved by the Village Attorney. With the above information in mind, Staff recommends that the Mayor and Board of Trustees approve the attached Intergovernmental Agreement and Ordinance for the Berry Lane Stormwater Improvements.

RESOLUTION # __________

A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, APPROVING AN INTERGOVERNMENTAL GRANT AGREEMENT WITH THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of this State; and,

WHEREAS, the Illinois Environmental Protection Agency (the "IEPA") has awarded the Village a grant in the amount of $492,337.54 to install permeable pavers along Berry Lane from Sunset Avenue to the north and Bob O Link Road to the south in order to increase storm-water infiltration and provide storm-water detention (the "*Project*"); and,

WHEREAS, it is believed that upon completion of the Project a drainage area of nearly ninety (90) acres will be impacted by the reduction of flooding to more than two dozen households; and,

WHEREAS, the IEPA has submitted an Intergovernmental Grant Agreement ("IGA") to the Village requiring the Village to contribute thirty percent (30%) ($207,022.46) of the total Project cost of $699,360 and to such other terms which have been received and found acceptable; and,

WHEREAS, the outcomes of the Project should result in substantial benefits to the residents of Berry Lane and therefore the IGA as presented to this meeting is recommended for approval as hereinafter provided.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1. That the recitals set forth above are incorporated herein as if fully set out in this Section.

Section 2. That the Intergovernmental Grant Agreement by and between the Village of Flossmoor and the Illinois Environmental Protection Agency, in the form attached hereto, is hereby approved.

Section 3. That this Resolution shall be in full force and effect from and after its passage, approval and publication as provided by law.

Passed this _____ day of ___________, 2021.

AYES: ____

NOES: ____

ABSENT: ______________________________________

ABSTAINED: ___________________________________

PASSED: ______________________________________

APPROVED: ____________________________________

PUBLISHED: ___________________________________

APPROVED:

____

Mayor

ATTEST:

____

Village Clerk

EXHIBIT A

Agreement No. 21GIGO01

INTER-GOVERNMENTAL GRANT AGREEMENT

BETWEEN
THE STATE OF ILLINOIS, ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
AND
VILLAGE OF FLOSSMOOR

BERRY LANE STORMWATER IMPROVEMENTS

The Illinois Environmental Protection Agency (Grantor), with its principal office at 1021 North Grant Avenue East, P.O. Box 19276, Springfield, Illinois 62794-9276, and Village of Flossmoor (Grantee), with its principal office at 2800 Flossmoor Road, Flossmoor, Illinois, 60422 and payment address (same), hereby enter into this Inter-governmental Grant Agreement (Agreement), pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq*. Grantor and Grantee are collectively referred to herein as "Parties" or individually as a "Party."

PART ONE – THE UNIFORM TERMS
RECITALS

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the state of Illinois and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

ARTICLE I
AWARD AND GRANTEE-SPECIFIC INFORMATION AND CERTIFICATION

1.1. DUNS Number; SAM Registration; Nature of Entity. Under penalties of perjury, Grantee certifies that 031345382 is Grantee's correct DUNS Number, that 36-6005874 is Grantee's correct FEIN or Social Security Number, and that Grantee has an active State registration and SAM registration. Grantee is doing business as a:

- ☐ Individual
- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation (includes Not For Profit)
- ☐ Medical Corporation
- ☒ Governmental Unit
- ☐ Estate or Trust
- ☐ Pharmacy-Non Corporate
- ☐ Pharmacy/Funeral Home/Cemetery Corp.
- ☐ Tax Exempt
- ☐ Limited Liability Company (select applicable tax classification)
  - ☐ P = partnership
  - ☐ C = corporation

If Grantee has not received a payment from the state of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

1.2. Amount of Agreement. Grant Funds (check one) ☒ shall not exceed or ☐ are estimated to be **$**492,337.54, of which **$**0.00 are federal funds. Grantee agrees to accept Grantor's payment as specified in the Exhibits and attachments incorporated herein as part of this Agreement.

1.3. Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is NA, the federal awarding agency is NA, and the Federal Award date is NA. If applicable, the Catalog of Federal Domestic Assistance (CFDA) Name is NA and Number is NA. The Catalog of State Financial Assistance (CSFA) Number is 532-60-2388. The State Award Identification Number is 2388-25052.

1.4. Term. This Agreement shall be effective on the date of Illinois EPA's official signature and shall expire on March 31, 2023, unless terminated pursuant to this Agreement.

1.5. Certification. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

1.6. Signatures. In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

ILLINOIS ENVIRONMENTAL PROTECTION AGENCY

By: ____________________
Signature of John J. Kim

By: ____________________
Signature of Designee

Date: ____________________

Printed Name: John J. Kim

Printed Title: Director

By: ____________________
Signature of Jacob Poeschel

Date: ____________________

Printed Name: Jacob Poeschel

Printed Title: Chief Financial Officer

By: ____________________
Signature of Chuck Gunnarson

Date: ____________________

Printed Name: Charles Gunnarson

Printed Title: Chief Legal Counsel

VILLAGE OF FLOSSMOOR

By: ____________________
Signature of Authorized Representative

E-mail: ____________________

Date: ____________________

Printed Name: ____________________

Printed Title: ____________________

ARTICLE II
REQUIRED REPRESENTATIONS

2.1. Standing and Authority. Grantee warrants that:

(a) Grantee is validly existing and in good standing, if applicable, under the laws of the state in which it was incorporated, organized or created.

(b) Grantee has the requisite power and authority to execute and deliver this Agreement and all documents to be executed by it in connection with this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.

(c) If Grantee is an agency under the laws of a jurisdiction other than Illinois, Grantee warrants that it is also duly qualified to do business in Illinois and is in good standing with the Illinois Secretary of State.

(d) The execution and delivery of this Agreement, and the other documents to be executed by Grantee in connection with this Agreement, and the performance by Grantee of its obligations hereunder have been duly authorized by all necessary entity action.

(e) This Agreement and all other documents related to this Agreement, including the Uniform Grant Application, the Exhibits and attachments to which Grantee is a party constitute the legal, valid and binding obligations of Grantee enforceable against Grantee in accordance with their respective terms.

2.2. Compliance with Internal Revenue Code. Grantee certifies that it does and will comply with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

2.3. Compliance with Federal Funding Accountability and Transparency Act of 2006. Grantee certifies that it does and will comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (P.L. 109-282) (FFATA) with respect to Federal Awards greater than or equal to $25,000. A FFATA sub-award report must be filed by the end of the month following the month in which the award was made.

2.4. Compliance with Uniform Grant Rules (2 CFR Part 200). Grantee certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference. *See* 44 Ill. Admin. Code 7000.40(c)(1)(A).

2.5. Compliance with Registration Requirements. Grantee shall: (i) be registered with the federal SAM; (ii) be in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable; and (v) have successfully completed the annual registration and prequalification through the Grantee Portal. It is Grantee's responsibility to remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements change, or the certifications made in and information provided in the Uniform Grant Application changes, Grantee must notify the Grantor in accordance with ARTICLE XVIII.

ARTICLE III
DEFINITIONS

3.1. Definitions. Capitalized words and phrases used in this Agreement have the following meanings:

"2 CFR Part 200" means the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards published in Title 2, Part 200 of the Code of Federal Regulations.

"Agreement" or "Grant Agreement" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Allocable Costs" means costs allocable to a particular cost objective if the goods or services involved are chargeable or assignable to such cost objective in accordance with relative benefits received or other equitable relationship. Costs allocable to a specific Program may not be shifted to other Programs in order to meet deficiencies caused by overruns or other fund considerations, to avoid restrictions imposed by law or by the terms of this Agreement, or for other reasons of convenience.

"Allowable Costs" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Award" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Budget" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"CFDA" or "Catalog of Federal Domestic Assistance" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Close-out Report" means a report from the Grantee allowing the Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

"Conflict of Interest" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Consolidated Year-End Financial Report" means a financial information presentation in which the assets, equity, liabilities, and operating accounts of an entity and its subsidiaries are combined (after eliminating all inter-entity transactions) and shown as belonging to a single reporting entity.

"Cost Allocation Plan" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"CSFA" or "Catalog of State Financial Assistance" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Direct Costs" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Disallowed Costs" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"DUNS Number" means a unique nine-digit identification number provided by Dun & Bradstreet for each physical location of Grantee's organization. Assignment of a DUNS Number is mandatory for all organizations seeking an Award from the state of Illinois.

"FAIN" means the Federal Award Identification Number.

"FFATA" or "Federal Funding Accountability and Transparency Act" has the same meaning as in 31 USC 6101; P.L. 110-252.

"Financial Assistance" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Fixed-Rate" has the same meaning as in 44 Ill. Admin. Code Part 7000. "Fixed-Rate" is in contrast to fee-for-service, 44 Ill. Admin. Code Part 7000.

"GAAP" or "Generally Accepted Accounting Principles" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"GATU" means the Grant Accountability and Transparency Unit of GOMB.

"GOMB" means the Illinois Governor's Office of Management and Budget.

"Grant Funds" means the Financial Assistance made available to Grantee through this Agreement.

"Grantee Portal" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Indirect Costs" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Indirect Cost Rate" means a device for determining in a reasonable manner the proportion of indirect costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

"Indirect Cost Rate Proposal" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Net Revenue" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Net Revenue" is synonymous with "Profit."

"Nonprofit Organization" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Notice of Award" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"OMB" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with "Net Revenue."

"Program" means the services to be provided pursuant to this Agreement.

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Program Income" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" means the federal System for Award Management (SAM); which is the federal repository into which an entity must provide information required for the conduct of business as a recipient. 2 CFR 25 Appendix A (1)(C)(1).

"State" means the state of Illinois.

"Term" has the meaning set forth in Paragraph 1.4.

"Unallowable Costs" has the same meaning as in 44 Ill. Admin. Code Part 7000.

"Unique Entity Identifier" or "UEI" means the unique identifier assigned to the Grantee by SAM.

ARTICLE IV
PAYMENT

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor shall provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

4.2. Return of Grant Funds. Any Grant Funds remaining that are not expended or legally obligated by Grantee, including those funds obligated pursuant to ARTICLE XVII, at the end of the Agreement period, or in the case of capital improvement Awards at the end of the time period Grant Funds are available for expenditure or obligation, shall be returned to Grantor within forty-five (45) days. A Grantee who is required to reimburse Grant Funds and who enters into a deferred payment plan for the purpose of satisfying a past due debt, shall be required to pay interest on such debt as required by Section 10.2 of the Illinois State Collection Act of 1986. 30 ILCS 210; 44 Ill. Admin. Code 7000.450(c). In addition, as required by 44 Ill. Admin. Code 7000.440(b)(2), unless granted a written extension, Grantee must liquidate all obligations incurred under the Award at the end of the period of performance.

4.3. Cash Management Improvement Act of 1990. Unless notified otherwise in **PART TWO** or **PART THREE**, federal funds received under this Agreement shall be managed in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. See 2 CFR 200.305; 44 Ill. Admin. Code Part 7000.

4.4. Payments to Third Parties. Grantee agrees that Grantor shall have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.5. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under **Exhibit A** may be reduced accordingly. Grantee shall be paid for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.6. Interest.

(a) All interest earned on Grant Funds held by a Grantee shall be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in **PART TWO** or **PART THREE**. Any amount due shall be remitted annually in accordance with 2 CFR 200.305(b)(9) or to the Grantor, as applicable.

(b) Grant Funds shall be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR Part 200.305(b)(8).

4.7. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **PART TWO**, **PART THREE** or **Exhibit C**. Failure to submit such payment request timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.8. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or sub-grantee) must contain the following certification by an official authorized to legally bind the Grantee (or sub-grantee):

> By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF GRANT ACTIVITIES/PURPOSE OF GRANT

5.1. Scope of Grant Activities/Purpose of Grant. Grantee will conduct the Grant Activities or provide the services as described in the Exhibits and attachments, including **Exhibit A** (Project Description) and **Exhibit B** (Deliverables), incorporated herein and in accordance with all terms and conditions set forth herein and all applicable administrative rules. In addition, the State's Notice of Award is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (The Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE**.

5.2. Scope Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Scope revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for Scope revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. *See* 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment will be included in **Exhibit G**. Grantee shall adhere to the specific conditions listed therein.

ARTICLE VI
BUDGET

6.1. Budget. The Budget is a schedule of anticipated grant expenditures that is approved by Grantor for carrying out the purposes of the Award. When Grantee or third parties support a portion of expenses associated with the Award, the Budget includes the non-federal as well as the federal share (and State share if applicable) of grant expenses. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308 or 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval shall be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Discretionary Line Item Transfers. Unless prohibited from doing so in 2 CFR 200.308 or 44 Ill. Admin. Code 7000.370(b), transfers between approved line items may be made without Grantor's approval only if the total amount transferred does not exceed the allowable variance of the greater of either (i) ten percent (10%) of the Budget line item or (ii) one thousand dollars ($1,000) of the Budget line item. Discretionary line item transfers may not result in an increase to the Budget.

6.4. Non-discretionary Line Item Transfers. Total line item transfers exceeding the allowable variance of the greater of either (i) ten percent (10%) of the Budget line item or (ii) one thousand dollars ($1,000) of the Budget line item require Grantor approval as set forth in Paragraph 6.2.

6.5. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached.

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement shall be determined in accordance with 2 CFR 200 Subpart E and Appendices III, IV, and V.

7.2. Indirect Cost Rate Submission.

(a) All Grantees must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(d).

(b) A Grantee must submit an Indirect Cost Rate Proposal in accordance with federal regulations, in a format prescribed by Grantor. For Grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For Grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of the Grantee's fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix V and VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and local governments,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to Part 200 governs state/Local Governmentwide Central Service Cost Allocation Plans.

(c) A Grantee who has a current, applicable rate negotiated by a cognizant federal agency shall provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. *See* 2 CFR 200.451.

7.4. Higher Education Cost Principles. The federal cost principles that apply to public and private institutions of higher education are set forth in 2 CFR Part 200 Subpart E and Appendix III.

7.5. Government Cost Principles. The federal cost principles that apply to state, local and federally-recognized Indian tribal governments are set forth in 2 CFR Part 200 Subpart E, Appendix V, and Appendix VII.

7.6. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System**. Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income.

These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/520, Grantee shall use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. *See* 2 CFR 200.302.

(b) **Source Documentation**. Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation should be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the entity's organization (Paragraphs 7.4 through 7.5).

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO**, **PART THREE** or **Exhibit G** of the requirement to submit Personnel activity reports. *See* 2 CFR 200.430(i)(8). Personnel activity reports shall account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the grant, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records should be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Grant purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control**. Effective control and accountability must be maintained for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control**. Records of expenditures must be maintained for each Award by the cost categories of the approved Budget (including indirect costs that are charged to the Award), and actual expenditures are to be compared with Budgeted amounts at least quarterly.

(e) **Cash Management**. Requests for advance payment shall be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.7. Federal Requirements. All Awards, whether funded in whole or in part with either federal or State funds, are subject to federal requirements and regulations, including but not limited to 2 CFR Part 200, 44 Ill. Admin. Code 7000.30(b) and the Financial Management Standards in Paragraph 7.6.

7.8. Profits. It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.*, 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.9. Management of Program Income. Grantee is encouraged to earn income to defray program costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII
REQUIRED CERTIFICATIONS

8.1. Certifications. Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and Grantee acknowledges Grantor may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

(d) **Educational Loan.** Grantee certifies that it is not barred from receiving State agreements as a result of default on an educational loan (5 ILCS 385/1 *et seq.*).

(e) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provision of the U.S. Export Administration Act of 1979 (50 USC Appendix 2401 *et seq.*) or the regulations of the U.S. Department of Commerce promulgated under that Act (15 CFR Parts 730 through 774).

(f) **Dues and Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1 *et seq.*).

(g) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18), which services are supported by federal or state government assistance (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(h) **Drug-Free Work Place.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8102.

(i) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(j) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, order or regulations issued pursuant to the Clean Air Act (42 USC §7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(k) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency 2 CFR 200.205(a), or by the State (*See* 30 ILCS 708/25(6)(G)).

(l) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(m) **Grant for the Construction of Fixed Works.** Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

(n) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7, in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee shall maintain, for a minimum of six (6) years, all protected health information.

(o) **Criminal Convictions.** Grantee certifies that neither it nor any managerial agent of Grantee has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. Grantee further certifies that it is not barred from receiving an Award under 30 ILCS 500/50-10.5, and acknowledges that Grantor shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

(p) **Forced Labor Act.** Grantee certifies that it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (30 ILCS 583).

(q) **Illinois Use Tax.** Grantee certifies in accordance with 30 ILCS 500/50-12 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(r) **Environmental Protection Act Violations.** Grantee certifies in accordance with 30 ILCS 500/50-14 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(s) **Goods from Child Labor Act.** Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been produced in whole or in part by the labor of any child under the age of twelve (12) (30 ILCS 584).

(t) **Federal Funding Accountability and Transparency Act of 2006.** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101.

(u) **Illinois Works Review Panel**. For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or sub-contractor(s) that performs work using funds from this Award, shall, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

ARTICLE IX
CRIMINAL DISCLOSURE

9.1. Mandatory Criminal Disclosures. Grantee shall continue to disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. *See* 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total Financial Assistance, funded by either State or federal funds, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

ARTICLE X
UNLAWFUL DISCRIMINATION

10.1. Compliance with Nondiscrimination Laws. Both Parties, their employees and subcontractors under subcontract made pursuant to this Agreement, remain compliant with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to, the following laws and regulations and all subsequent amendments thereto:

(a) The Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code Part 750, which is incorporated herein;

(b) The Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*);

(c) The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a- and 2000h-6). (*See also* guidelines to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons [Federal Register: February 18, 2002 (Volume 67, Number 13, Pages 2671-2685)]);

(d) Section 504 of the Rehabilitation Act of 1973 (29 USC 794);

(e) The Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and

(f) The Age Discrimination Act (42 USC 6101 *et seq.*).

ARTICLE XI
LOBBYING

11.1. Improper Influence. Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

11.2. Federal Form LLL. If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

11.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR Part 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

11.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

11.5. Subawards. Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-awardees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

11.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

ARTICLE XII
MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

12.1. Records Retention. Grantee shall maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.333, unless a different retention period is specified in 2 CFR 200.333 or 44 Ill. Admin. Code §§ 7000.430(a) and (b). If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

12.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.336 and 44 Ill. Admin. Code 7000.430(e), shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.336, and any other person as may be authorized by Grantor (including auditors), by the state of Illinois or by federal statute. Grantee shall cooperate fully in any such audit or inquiry.

12.3. Failure to Maintain Books and Records. Failure to maintain books, records and supporting documentation, as described in this ARTICLE XII, shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

12.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor shall monitor the activities of Grantee to assure compliance with all requirements and performance expectations of the award. Grantee shall timely submit all financial and performance reports, and shall supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by program needs. *See* 2 CFR 200.328 and 200.331. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE XIII
FINANCIAL REPORTING REQUIREMENTS

13.1. Required Periodic Financial Reports. Grantee agrees to submit financial reports as requested and in the format required by Grantor. Grantee shall file quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee pursuant to specific award conditions. 2 CFR 200.207. Unless so specified, the first of such reports shall cover the first three months after the Award begins, and reports must be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**, unless additional information regarding required financial reports is set forth in **Exhibit G**. Failure to submit the required financial reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*; 2 CFR 207(b)(3) and 200.327. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

13.2. Close-out Reports.

(a) Grantee shall submit a Close-out Report no later than the due date specified in **PART TWO** or **PART THREE** following the end of the period of performance for this Agreement or Agreement termination. The format of this Close-out Report shall follow a format prescribed by Grantor. 2 CFR 200.343; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee will submit a new Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.344.

13.3. Effect of Failure to Comply. Failure to comply with reporting requirements shall result in the withholding of funds, the return of improper payments or Unallowable Costs, will be considered a material breach of this Agreement and may be the basis to recover Grant Funds. Grantee's failure to comply with this ARTICLE XIII, ARTICLE XIV, or ARTICLE XV shall be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for policy and consequences for failure to comply.

ARTICLE XIV
PERFORMANCE REPORTING REQUIREMENTS

14.1. Required Periodic Performance Reports. Grantee agrees to submit Performance Reports as requested and in the format required by Grantor. Performance Measures listed in **Exhibit E** must be reported quarterly, unless otherwise specified in **PART TWO**, **PART THREE** or **Exhibit G**. Unless so specified, the first of such reports shall cover the first three months after the Award begins. If Grantee is not required to report performance quarterly, then Grantee must submit a Performance Report at least annually. Pursuant to 2 CFR 200.207, specific conditions may be imposed requiring Grantee to report more frequently based on the risk assessment or the merit-based review of the application. In such cases, Grantor shall notify Grantee of same in **Exhibit G**. Pursuant to 2 CFR 200.328 and 44 Ill. Admin. Code 7000.410(b)(2), periodic Performance Reports shall be submitted no later than the due date(s) specified in **PART TWO** or **PART THREE**. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.328. Failure to submit such required Performance Reports may cause a delay or suspension of funding. 30 ILCS 705/1 *et seq.*

14.2. Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, in the format required by Grantor, no later than the due date specified in **PART TWO** or **PART THREE** following the end of the period of performance or Agreement termination. *See* 2 CFR 200.343; 44 Ill. Admin. Code 7000.440(b)(1).

14.3. Content of Performance Reports. Pursuant to 2 CFR 200.328(b)(2) all Performance Reports must include Program qualitative and quantitative information, including a comparison of actual accomplishments to the objectives of the award established for the period; where the accomplishments can be quantified, a computation of the cost if required; performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Appendices may be used to include additional supportive documentation. Additional content and format guidelines for the Performance Reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

14.4. Performance Standards. Grantee shall perform in accordance with the Performance Standards set forth in **Exhibit F**. *See* 2 CFR 200.301 and 200.210.

ARTICLE XV
AUDIT REQUIREMENTS

15.1. Audits. Grantee shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. *See* 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

15.2. Consolidated Year-End Financial Reports.

(a) This Paragraph 15.2 applies to all Grantees, unless exempted pursuant to a federal or state statute or regulation, which is identified in **PART TWO** or **PART THREE**.

(b) Grantees shall submit Consolidated Year-End Financial Reports, according to the required audit, namely:

(i) For Grantees required to conduct a single audit (or program-specific audit), within the earlier of (a) 9 months after the end of the Grantee's fiscal year or (b) 30 calendar days following completion of the audit; or

(ii) For Grantees required to conduct a Financial Statement Audit or for Grantees not required to perform an audit, within 180 days after the end of Grantee's fiscal year.

These deadlines may be extended at the discretion of the Grantor, but only for rare and unusual circumstances such as a natural disaster.

(c) The Consolidated Year-End Financial Report must cover the same period the Audited Financial Statements cover. If no Audited Financial Statements are required, however, then the Consolidated Year-End Financial Report must cover the same period as the Grantee's tax return.

(d) Consolidated Year-End Financial Reports must include an in relation to opinion from the report issuer on the financial statements included in the Consolidated Year-End Financial Report.

(e) Consolidated Year-End Financial Reports shall follow a format prescribed by Grantor.

15.3. Audit Requirements.

(a) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends $750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters, AU-C 265 communications and the Consolidated Year-End Financial Report(s) must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) nine (9) months after the end of the Grantee's audit period.

(b) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $750,000 in Federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends $500,000 or more in Federal and state Awards, singularly or in any combination, from all sources, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit G** based on the Grantee's risk profile.

(ii) If, during its fiscal year, Grantee expends less than $500,000 in Federal and state Awards, singularly or in any combination, from all sources, but expends $300,000 or more in Federal and state Awards, singularly or in any combination, from all sources, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee shall have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of Federal and state Awards.

(iv) If Grantee does not meet the requirements in subsections 15.3(a) and 15.3(b)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) 30 calendar days after receipt of the auditor's report(s) or (ii) 6 months after the end of the Grantee's audit period.

15.4. Performance of Audits. For those organizations required to submit an independent audit report, the audit is to be conducted by the Illinois Auditor General, or a Certified Public Accountant or Certified Public Accounting Firm licensed in the state of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to Generally Accepted Government Auditing standards or Generally Accepted Auditing standards, Grantee shall request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee shall follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

15.5. Delinquent Reports. Notwithstanding anything herein to the contrary, when such reports or statements required under this section are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available. Otherwise, Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XVI
TERMINATION; SUSPENSION; NON-COMPLIANCE

16.1. Termination.

(a) This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.339(a)(4).

(b) This Agreement may be terminated, in whole or in part, by Grantor without advance notice:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Grant;

(iii) For cause, which may render the Grantee ineligible for consideration for future grants from the Grantor or other State agencies; or

(iv) If Grantee breaches this Agreement and either (1) fails to cure such breach within 15 calendar days' written notice thereof, or (2) if such cure would require longer than 15 calendar days and the Grantee has failed to commence such cure within 15 calendar days' written notice thereof. In the event that Grantor terminates this Agreement as a result of the breach of the Agreement by Grantee, Grantee shall be paid for work satisfactorily performed prior to the date of termination.

16.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may determine to allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

16.3. Non-compliance. If Grantee fails to comply with applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.207. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.338. The Parties shall follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 44 Ill. Admin. Code §§ 7000.80, 7000.260.

16.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 2 CFR 200.341; 44 Ill. Admin. Code §§ 7000.80, 7000.260.

16.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Grantee shall not incur any costs or obligations that require the use of these Grant Funds after the effective date of a suspension or termination, and shall cancel as many outstanding obligations as possible.

(c) Costs to Grantee resulting from obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless:

(i) Grantor expressly authorizes them in the notice of suspension or termination; and

(ii) The costs result from obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated. 2 CFR 200.342.

16.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties shall comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.339(c).

ARTICLE XVII
SUBCONTRACTS/SUB-GRANTS

17.1. Sub-recipients/Delegation. Grantee may not subcontract nor sub-grant any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or sub-grantee has been identified in the Uniform Grant Application, such as, without limitation, a Project Description, and Grantor has approved.

17.2. Application of Terms. Grantee shall advise any sub-grantee of funds awarded through this Agreement of the requirements imposed on them by federal and state laws and regulations, and the provisions of this Agreement. In all agreements between Grantee and its sub-grantees, Grantee shall insert term(s) that requires that all sub-grantees adhere to the terms of this Agreement.

17.3. Liability as Guaranty. Grantee shall be liable as guarantor for any Grant Funds it obligates to a sub-grantee or sub-contractor pursuant to Paragraph 17.1 in the event the Grantor determines the funds were either misspent or are being improperly held and the sub-grantee or sub-contractor is insolvent or otherwise fails to return the funds. 2 CFR 200.344; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XVIII
NOTICE OF CHANGE

18.1. Notice of Change. Grantee shall notify the Grantor if there is a change in Grantee's legal status, federal employer identification number (FEIN), DUNS Number, UEI, SAM registration status, Related Parties, or address. *See* 30 ILCS 708/60(a). If the change is anticipated, Grantee shall give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee shall give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

18.2. Failure to Provide Notification. To the extent permitted by Illinois law, Grantee shall hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor of these changes.

18.3. Notice of Impact. Grantee shall immediately notify Grantor of any event that may have a material impact on Grantee's ability to perform this Agreement.

18.4. Circumstances Affecting Performance; Notice. In the event Grantee becomes a party to any litigation, investigation or transaction that may reasonably be considered to have a material impact on Grantee's ability to perform under this Agreement, Grantee shall notify Grantor, in writing, within five (5) calendar days of determining such litigation or transaction may reasonably be considered to have a material impact on the Grantee's ability to perform under this Agreement.

18.5. Effect of Failure to Provide Notice. Failure to provide the notice described in Paragraph 18.4 shall be grounds for immediate termination of this Agreement and any costs incurred after notice should have been given shall be disallowed.

ARTICLE XIX
STRUCTURAL REORGANIZATION

19.1. Effect of Reorganization. Grantee acknowledges that this Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. No promise or undertaking made hereunder is an assurance that Grantor agrees to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee agrees that it will give Grantor prior notice of any such action or changes significantly affecting its overall structure, and will provide any and all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. This ARTICLE XIX does not require Grantee to report on minor changes in the makeup of its governance structure. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE XIX shall constitute a material breach of this Agreement.

ARTICLE XX
AGREEMENTS WITH OTHER STATE AGENCIES

20.1. Copies upon Request. Grantee shall, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

ARTICLE XXI
CONFLICT OF INTEREST

21.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to the Grantor. 2 CFR 200.112 and 30 ILCS 708/35.

21.2. Prohibited Payments. Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where the Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person employed by an office or agency of the state of Illinois whose annual compensation is in excess of sixty percent (60%) of the Governor's annual salary, or $106,447.20 (30 ILCS 500/50-13). An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, municipalities and units of local government and related entities. 2

CFR 200.64.

21.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 21.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may, if an exemption is granted, grant such exemption subject to such additional terms and conditions as Grantor may require.

ARTICLE XXII
EQUIPMENT OR PROPERTY

22.1. Transfer of Equipment. Grantor shall have the right to require that Grantee transfer to Grantor any equipment, including title thereto, purchased in whole or in part with Grantor funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439. Grantor shall notify Grantee in writing should Grantor require the transfer of such equipment. Upon such notification by Grantor, and upon receipt or delivery of such equipment by Grantor, Grantee will be deemed to have transferred the equipment to Grantor as if Grantee had executed a bill of sale therefor.

22.2. Prohibition against Disposition/Encumbrance. The Grantee is prohibited from, and may not sell, transfer, encumber (other than original financing) or otherwise dispose of said equipment, material, or real property during the Grant Term without Prior Approval of Grantor. Any real property acquired using Grant Funds must comply with the requirements of 2 CFR 200.311.

22.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property which cost was supported by Grant Funds. Any waiver from such compliance must be granted by either the President's Office of Management and Budget, the Governor's Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 for use in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Grant Funds. These standards are furnished to ensure that such materials and services are obtained in an effective manner and in compliance with the provisions of applicable federal and state statutes and executive orders.

22.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, are no longer needed for their original purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

ARTICLE XXIII
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

23.1. Publications, Announcements, etc. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grantor funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee shall obtain Prior Approval for the use of those funds (2 CFR 200.467) and agrees to include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

23.2. Prior Notification/Release of Information. Grantee agrees to notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and to cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XXIV
INSURANCE

24.1. Maintenance of Insurance. Grantee shall maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

24.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered shall be surrendered to Grantor.

ARTICLE XXV
LAWSUITS

25.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee will provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee will be required to provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement shall be strictly limited to official Grantor or state of Illinois business and not for any other purpose, including any personal benefit or gain.

25.2. Liability. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

ARTICLE XXVI
MISCELLANEOUS

26.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Executive Order 15-09.

26.2. Access to Internet. Grantee must have Internet access. Internet access may be either dial-up or high-speed. Grantee must maintain, at a minimum, one business e-mail address that will be the primary receiving point for all e-mail correspondence from Grantor. Grantee may list additional e-mail addresses at any time during the Term of this Agreement. The additional addresses may be for a specific department or division of Grantee or for specific employees of Grantee. Grantee must notify Grantor of any e-mail address changes within five (5) business days from the effective date of the change.

26.3. Exhibits and Attachments. **Exhibits A** through **G**, **PART TWO**, **PART THREE**, if applicable, and all other exhibits and attachments hereto are incorporated herein in their entirety.

26.4. Assignment Prohibited. Grantee acknowledges that this Agreement may not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and that any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing shall render this Agreement null, void and of no further effect.

26.5. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

26.6. Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

26.7. No Waiver. No failure of either Party to assert any right or remedy hereunder will act as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

26.8. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, shall be governed and construed in accordance with the laws of the state of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

26.9. Compliance with Law. This Agreement and Grantee's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including 44 Ill. Admin. Code 7000, and any and all license requirements or professional certification provisions.

26.10. Compliance with Confidentiality Laws. If applicable, Grantee shall comply with applicable state and federal statutes, federal regulations and Grantor administrative rules regarding confidential records or other information obtained by Grantee concerning persons served under this Agreement. The records and information shall be protected by Grantee from unauthorized disclosure.

26.11. Compliance with Freedom of Information Act. Upon request, Grantee shall make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

26.12. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement shall control. In the event there is a conflict between

PART ONE and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** shall control. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** shall control. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) shall control.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

26.13. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act shall control. 30 ILCS 708/80.

26.14. Headings. Article and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

26.15. Entire Agreement. Grantee and Grantor acknowledge that this Agreement constitutes the entire agreement between them and that no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Grantee or Grantor.

26.16. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.

26.17. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, the Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

26.18. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of the Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final indirect cost rate adjustments and those funds obligated pursuant to ARTICLE XVII; (c) the Consolidated Year-End Financial Report; (d) audit requirements established in ARTICLE XV; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XXII; or (f) records related requirements pursuant to ARTICLE XII. 44 Ill. Admin. Code 7000.450.

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EXHIBIT A

PROJECT DESCRIPTION

This project will install permeable pavers along Berry Lane, from Sunset Avenue to the north and Bob O Link Road to the south in the Village of Flossmoor. The project will increase stormwater infiltration for a contributing drainage area of nearly 90 acres and provide stormwater detention to help reduce flood impacts to more than two dozen households. The project includes curb and gutter removal, permeable pavers, bedding, filter fabric, base, subbase, and underdrains.

- OUTPUTS:
  - 29,760 square feet of porous pavers along Berry Lane

- OUTCOMES:
  - Increased stormwater retention and infiltration
  - Decreased flooding and reduced stormwater delivery to Butterfield Creek (IL_HBDB-03)

EXHIBIT B

DELIVERABLES OR MILESTONES

Description	Completion Date
PROJECT COORDINATION	
1. Project Coordination	March 31, 2023
BEST MANAGEMENT PRACTICE (BMP) IMPLEMENTATION	
2. BMP Documentation Form (Part 1) and Design	September 30, 2021
O&M Plan	September 30, 2021
Sign Design	September 30, 2021
Landowner Agreement	September 30, 2021
Complete Implementation of BMPs	December 31, 2022
BMP Implementation Start Deadline	August 30, 2022
BMP Documentation Form (Part 2) w/Invoices and Photo Documentation	January 21, 2023
PROJECT REPORT	
3. Draft Project Report	November 30, 2022
Final Project Report	January 15, 2023
OTHER DIRECTED ACTIVITIES	
Periodic Performance and Financial Reports	Quarterly as stipulated

EXHIBIT C

PAYMENT

The Grantee shall receive $492,337.54 under this Agreement.

TOTAL PROJECT COST:	$ 699,360.00	
Grantor Share:	$ 492,337.54	70.0 % of Total project cost
Grantee Share:	$ 207,022.46	30.0 % of Total Project cost

The specific terms of payment are:

The estimated project costs allowable under this Agreement are identified in the Budget incorporated herein as an **Attachment 1**.

The Grantor's financial obligations to the Grantee are limited to the amount of funding identified as "Grantor Share" in this Agreement. All Grantee costs and match must be incurred within the Agreement Term. If the Grantee incurs costs in anticipation of receiving additional funds from the Grantor, the Grantee does so at its own risk.

Illinois state sales tax, travel, per diem, and lodging are not eligible for reimbursement or as match.

Payment requests submitted by the Grantee must be for the reimbursement of incurred costs. Advanced payment is not allowed. Requests for payment must be submitted by the Grantee's authorized representative no more frequently than once per month. Invoices for supplies purchased, services performed, and expenses incurred through June 30 of any year must be submitted to the Grantor no later than August 11 of that year; otherwise the Grantee may have to seek payment through the Illinois Court of Claims. Each request must detail the amount and value of the work performed and must be accompanied by such supporting documentation as required by the Grantor. The requests for payment shall be submitted to:

Illinois Environmental Protection Agency
Attention: Fiscal Service
EPA.FiscalServ@Illinois.gov
P.O. Box 19276; Mail Code #2
Springfield, Illinois 62794-9276

The Grantor may withhold payment to the Grantee if the Grantee's progress in completing the Performance Measures contain in Exhibit E of this Agreement does not meet the project schedule contained in the Agreement to the satisfaction of the Grantor. The Grantor may withhold payment to the Grantee if Grantee fails to file required reports. The Grantor retains the right to withhold ten (10) percent of the Grantor Share until all products outlined in Exhibit E (Performance Measures) of this Agreement are submitted and approved by Grantor.

Upon satisfactory completion of the work performed under the Agreement, as a condition before final payment under the Agreement or as a termination settlement under the Agreement the Grantee must execute and deliver to the Grantor a release of all claims against the Grantor arising under the Agreement. Unless otherwise provided in the Agreement or in another writing executed by both the Grantor and the Grantee, final payment under the Agreement or settlement upon termination of the Agreement shall not constitute a waiver of any claim that the Grantor may have pertaining to the Agreement against any party affected by the Agreement.

EXHIBIT D

CONTACT INFORMATION

CONTACT FOR NOTIFICATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party shall be sent to the persons listed below.

GRANTOR CONTACT

Name:	Christine Davis
Title:	Manager, Watershed Management Section
Address:	Illinois Environmental Protection Agency
	Bureau of Water, Nonpoint Source Unit Mail Code #15
	P.O. Box 19276
	Springfield, Illinois 62794-9276
Phone:	(217) 782-3362
TTY#:	
Fax#:	
E-mail:	christine.davis@illinois.gov

GRANTEE CONTACT

Name:	John Brunke
Title:	Public Works Director
Address:	Village of Flossmoor
	Public Works Department
	2800 Flossmoor Road
	Flossmoor, Illinois 60422
Phone:	(708) 957-4100
TTY #:	
Fax #:	
E-mail:	jbrunke@flossmoor.org
Additional Information:	

EXHIBIT E

PERFORMANCE MEASURES

Under this Agreement, the Grantee shall complete* the following tasks.

*All submissions shall be sent to the Grantor Contact as identified in Exhibit D of this Agreement and shall be submitted electronically unless otherwise specified by the Grantor.

PROJECT COORDINATION

1. Serving as the lead agency, the Grantee shall cause the development and implementation of the Green Infrastructure Grant Opportunities (GIGO) best management practice (BMP) designs as developed and approved under Item 2 of this Agreement. The Grantee shall ensure that the designs are consistent with the GIGO Notice of Funding Opportunity. The Grantee shall secure any necessary permits prior to the implementation of the Design developed under Item 2 of Exhibit E of this Agreement.

BEST MANAGEMENT PRACTICE (BMP) IMPLEMENTATION

2. The Grantee shall complete Part I of the GIGO BMP Documentation Form (Part I) and compile all design supplemental information (Design) for the BMPs identified in Exhibit A of this Agreement. The Design shall include all plans and specifications, operation and maintenance plans (O&M Plan), a description of installation and construction techniques, and materials to be used (including plant species).

   The Design shall meet the requirements of at least one of the following documents: 1) the current Natural Resources Conservation Service (NRCS) Technical Guide and Engineering Field Manual, 2) the Illinois Urban Manual, and/or 3) the Native Plant Guide for Streams and Stormwater Facilities in Northeastern Illinois. The Design shall be certified by a registered professional engineer unless the Grantee obtains a written waiver from this certification requirement from the Grantor.

   Part I and the Design shall be submitted by the Grantee to the Grantor for review and approval by September 30, 2021. Upon Grantor's request, Part I and the Design shall be re-submitted containing all required modifications by the Grantee to the Grantor for review and approval. No activities related to BMP implementation shall be started until the BMP Design is approved by the Grantor.

   An O&M Plan shall be developed to ensure the long-term viability (no less than 10 years) for the BMPs implemented under this Agreement. The O&M Plan shall identify inspection needs and management activities such as sediment and debris removal, replacement of vegetation and hardware, chemical treatment, etc. The O&M Plan shall identify both coordinating (i.e., local governments) and participating (i.e., citizen groups, landowners) parties to carry out inspection and management needs, as well as the financial resources necessary for implementation of the O&M Plan.

   The O&M Plan shall be submitted by the Grantee to the Grantor for review and approval by September 30, 2021. Upon Grantor's request, the O&M Plan shall be re-submitted containing all required modifications by the Grantee to the Grantor for review and approval. No activities related to BMP implementation shall be started until the O&M Plan is approved by the Grantor.

The Grantee shall design a sign which acknowledges the participating agencies and identifies GIGO as a funding source of the project. The Grantee shall complete and submit a sign design to the Grantor for review and approval by September 30, 2021. The Grantee shall erect the sign prior to the installation of the BMP(s) and for a period thereafter as mutually agreed upon by the Grantee and the Grantor.

In the event that the Grantee does not own the entire project site, the Grantee shall enter into legally binding agreements with participating landowners to ensure that the BMPs are maintained as designed and that the O&M Plans are implemented for no less than 10 years from the implementation of the BMPs. The Grantee shall submit a draft of the agreement to the Grantor for review and approval by September 30, 2021. The Grantee shall submit a copy of the executed agreement(s) to the Grantor prior to the implementation of the BMP.

Construction and implementation of the Design developed in accordance with Item 2 of Exhibit E of this Agreement must begin by August 30, 2022. In the event that construction and implementation of the Design developed in accordance with Item 2 of Exhibit E of this Agreement has not begun by August 30, 2022, the Grantee, or its Assigns, shall immediately discontinue all work on the project, unless an extension is requested by the Grantee and approved by the Grantor prior to August 1, 2022. In the event of such a discontinuation of work, no costs incurred in association with the project will be eligible for reimbursement by the Grantor.

The Grantee shall complete the implementation of the BMPs by December 31, 2022. Upon completion of the BMPs, the Grantee shall complete and submit Part II of the GIGO BMP Documentation Form with all supporting documentation to the Grantor. Support documentation includes invoice and photographic documentation.

PROJECT EVALUATION AND REPORT

3. The Grantee shall evaluate and prepare a report on the success of the Berry Lane Stormwater Improvement Project in terms of stormwater runoff and flood control. The report shall document the project tasks, implementation schedule, and budget. For all BMP implementation developed under Item 2 of this Agreement, the report shall include pre and post conditions, type and location of practices, plans and specifications, the O & M Plan, a description of installation and construction techniques, and materials used (including plant species). The draft report shall be completed and submitted by the Grantee to the Grantor for review and approval by November 30, 2022. The final report shall be completed and two (2) paper copies and one (1) electronic copy submitted by the Grantee to the Grantor by January 15, 2023.

EXHIBIT F

PERFORMANCE STANDARDS

All products produced, and all work performed by the Grantee under this Agreement shall be subject to review and approval by the Grantor to determine eligibility and acceptability in meeting the terms and intent of this Agreement.

The Grantee shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all services furnished by the Grantee under this Agreement. The Grantee must, without additional financial assistance, correct or revise any errors or deficiencies in its services.

The Grantee will perform such services as necessary to accomplish the objectives of this Agreement, in accordance with all the terms of this Agreement.

EXHIBIT G

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this **Exhibit G** by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

The Grantee and the Grantor have the right to use (including, but not limited to, citing to, circulating, displaying, and reproducing) all products that result from the Grantee receiving financial assistance under this Agreement whether the product is developed by the Grantee or a sub-grantee.

The Grantee will include in any publications for external general circulation (including brochures, newsletters, and presentations materials) the following phrase: "Funding for this project provided, in part, by the Illinois Environmental Protection Agency through the Green Infrastructure Grant Opportunities Program."

The Grantor reviewed the risk posed by the Grantee. The risk level is: Medium to High for a) Financial and Regulatory Reporting, b) Cost Principles, c) Property Standards, d) Procurement Standards, and e) Fraud, Waste and Abuse.

1. The following additional award conditions apply to this grant:
    a. Financial and Regulatory Reporting – requires more detailed reporting
    b. Cost Principals – requires additional prior approvals; requires more detailed reporting; requires monthly reporting
    c. Property Standards – requires implementation of corrective action including new or enhanced controls over equipment and property;
    d. Procurement Standards – requires implementation of corrective action including new or enhanced controls over procurements of activities
    e. Fraud, Waste and Abuse – requires technical assistance including required training
2. The reasons for the risk level:
    a. Financial and Regulatory Reporting – medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment
    b. Cost Principles – medium to high risk increases the likelihood unallowable costs or services, audit findings and questioned costs that would be required to be returned to the state and federal government.
    c. Property Standards – medium to high risk increases the likelihood of non-compliance resulting in audit findings, questioned cost and fraud, waste and abuse.
    d. Procurement Standards – medium to high risk increases the likelihood of non-compliance resulting in audit findings, questioned cost and fraud, waste and abuse.
    e. Fraud, Waste and Abuse – medium to high risk increases the likelihood of fraud, waste and abuse occurring and not being identified in the normal course of employee's duties, also decreases the likelihood of employees or clients not reporting fraud, waste and abuse.
3. The following additional award conditions apply to this grant. Upon request by Grantor:
    a. the Grantee shall implement a new or enhanced system, mitigating controls or a combination of both
    b. the Grantee shall implement additional controls for reviewing and approval of expenditures.
    c. the Grantee shall implement corrective action including new or enhanced controls over equipment and property.
    d. the Grantee shall complete implementation of corrective action including new or enhanced controls over procurements of activities
    e. the Grantee shall develop and implement a fraud awareness program including information on how to report fraud, waste and abuse with fear of retaliation.

4. The time allowed for completing the actions, if applicable:
   a. One year
5. The method for requesting removal of additional requirements:
   a. Removal requests must be submitted in writing. Requests should take the form of a signed letter with attached documentation and should be submitted to the Grantor Contact identified in Exhibit D of this Agreement.

PART TWO – THE GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, the Grantor has the following additional requirements for its Grantee:

In reference to Part One, Article IV, Item 4.7 of this Agreement, the Grantee is not required to submit payment requests to the Grantor within fifteen (15) days of the end of the quarter but may instead request reimbursement of incurred costs as needed within the Agreement Term but may do so no more frequently than once per month.

In reference to Part One, Article XIII, Item 13.1 of this Agreement, the Grantee will submit the Periodic Financial Report by the fifteenth (15th) of January, April, July, and October occurring during the Agreement Period.

In reference to Part One, Article XIV, Item 14.1 of this Agreement, the Grantee will submit the Periodic Performance Report with supplemental attachment by the fifteenth (15th) of January, April, July, and October occurring during the Agreement Period.

In reference to Part One, Article XIV, Item 14.3 of this Agreement, the Grantee will submit the performance report supplemental attachment using the following format. The first page will include the project title, agreement number, the period of time that the report covers, and a table showing the entire list of Deliverables or Milestones (Exhibit B) and all deliverables defined in the strategies developed under this grant. The table shall include the task, its scheduled completion date, and current status. The remainder of the report will include the items listed in Section 14.3, plus information regarding what happened during this quarter and what is scheduled for the upcoming quarter. For projects implementing best management practices, the report will include a table of all projects, which lists the project owner, estimated date to be completed, implementation status, and comments as needed.

PART THREE – THE PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and the Grantor-Specific Terms in **PART TWO**, the Grantor has the following additional requirements for this Project:

The Grantee shall be available for coordination and progress briefings with the Grantor during the term of the Agreement. The dates and locations of these briefings shall be specified by the Grantor in consultation with the Grantee.

Upon completion of the Agreement, as a condition before final payment under the Agreement or as a termination settlement under the Agreement the Grantee must execute and deliver to the Grantor an amended Uniform Grant Budget Template that reflects any and all budget line item transfers made to the original Uniform Grant Agreement Budget, unless already addressed in an executed amendment to the Uniform Grant Agreement Budget Template.

When applicable, the Grantee must comply with requirements in the Illinois Works Jobs Program Act. For grants with an estimated total best management practices project cost of $500,000 or more, the grantee will be required to comply with the Illinois Works Apprenticeship Initiative; 30 ILCS 559/20-20 to 559/20-25 and all applicable administrative rules. The “estimated total project cost” is a good faith approximation, at the time an applicant submits a grant application, of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Works Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification, whichever is less. Grantees will be permitted to seek a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20(b). The grantee must ensure compliance for the life of the entire project, including during the term of the grant and after the term ends, if applicable, and will be required to report on and certify its compliance.

a. The Grantees that are required to comply shall submit to the Grantor an Illinois Works Apprenticeship Initiative Budget Supplement form within 90 days of executing this Intergovernmental Grant Agreement. The form is available at: https://www2.illinois.gov/dceo/WorkforceDevelopment/Pages/IllinoisWorksJobsProgramAct.aspx.

b. The Grantees that are required to comply shall submit quarterly reporting of apprenticeship goals until the project is complete even if the project extends beyond the original term of the Intergovernmental Grant Agreement. Quarterly reports must be submitted to the Grantor by the 15th of January, April, July, and October. Quarterly reports shall be submitted using the reporting form available at https://www2.illinois.gov/dceo/WorkforceDevelopment/Pages/IllinoisWorksJobsProgramAct.aspx.

TO: Mayor Braun and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: April 5, 2021
SUBJECT: Emergency Declaration Granting Powers to the Mayor

FLOSSMOOR

The purpose of the attached ordinance is to ensure the continued operations for the Village of Flossmoor during a Declaration of Emergency, specifically the COVID-19 pandemic. As a unit of government, the Village has several checks and balances to ensure that the democratic process is upheld in policy making and the expenditure of funds. This ordinance provides extraordinary authority during the pandemic.

Up to this point, the Village Board has approved this ordinance in anticipation of some extraordinary set of circumstances impacting the Board as a public body or management staff. As the State has moved through the Restore Illinois phases, this authority at first seems less needed but has continued to be adopted by the Board with regard to the potential to make needed decisions and address regulations to restore our local economy and/or provide for the safety of the community. Even with the move to Tier 1, this ordinance remains relevant given the Declaration of Emergency, new variants of the virus and slow access to the vaccine. This ordinance provides the Mayor with that authority and sunsets at the next board meeting, unless renewed.

ORDINANCE NO. __________

AN ORDINANCE GRANTING EMERGENCY POWERS TO THE MAYOR OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the "*Village*") is a duly organized and validly existing non home-rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, the United States Centers for Disease Control (CDC), the United States Department of Health and Human Services (HHS), and the World Health Organization (WHO) have each determined that SARS-CoV-2 virus causes the COVID-19 respiratory disease which is a new strain of coronavirus that had not been previously identified in humans and is easily spread from person to person causing serious illness or death; and

WHEREAS, on January 31, 2020, the Secretary of Health and Homeland Security declared a public health emergency for the entire United States of America concerning COVID-19; on March 9, 2020, Governor Pritzker issued a disaster proclamation concerning the spread of COVID-19 in Illinois which has since been extended; and on March 13, 2020, President Trump declared a national emergency concerning the COVID-19 pandemic; and

WHEREAS, the Illinois Department of Public Health has now confirmed localized community person-to-person transmission of COVID-19 in Illinois, significantly increases the risk of exposure and infection to Illinois' general public and creating an extreme public health risk in the City and throughout the State. As has been experienced around the world with the SARS-CoV-2, the COVID-19 virus has the potential to infect large numbers of people in a short amount of time, placing extreme burdens on the health care system and the economy; and

WHEREAS, in order to prevent the spread of COVID-19 in the Village, and to protect the residents of the Village from disease and death, the Mayor and Board of Trustees deem it to be in the best interest of the Village's residents, business owners, Village officials and Village staff to declare a State of Emergency and authorize the Mayor to undertake the actions hereinafter set forth deemed necessary to respond to this emergency; and

WHEREAS, the Illinois Municipal Code, 65 ILCS 5/11-1-6, provides for the declaration of a state of emergency and the grant of extraordinary authority to the Mayor by ordinance passed by the Board of Trustees; and

WHEREAS, the Illinois Emergency Management Agency Act, 20 ILCS 3305/11, further provides for emergency local disaster declaration by the principal executive officer which is the Mayor in the case of the Village.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1. - RECITALS

The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. - LOCAL STATE OF EMERGENCY

It is hereby found that the declaration of the Department of Health and Human Services and the proclamation of the Governor of the State of Illinois of the existence of a pending disaster collectively affirm there exists a State of Emergency in the Village.

Section 3. - ORDERS AUTHORIZED

In the interest of public safety and welfare and to address the issues caused by the emergency, the Mayor is authorized to take the following actions during the State of Emergency:

1) Take all actions reasonably necessary to respond to the emergency;

2) In the event the State of Emergency extends beyond the current fiscal year and a new budget has not been approved, the Mayor shall be authorized to approved new spending by the Village during the existence of this State of Emergency;

3) Take any and all actions authorized by the Illinois Emergency Management Agency Act, 20 ILCS 3305/1 et seq., and in particular those set out in Section 10 “Local Disaster Declarations” as may be made applicable to the Village;

4) Authorize the delay or suspension of Village ordinances, programs or services,

application deadlines, penalty or late payment provisions associated with payment of Village fees, adjudication hearings, code enforcement, and zoning provisions;

5) Implement such emergency procedures as may be necessary for the preservation of the health and safety of Village employees;

6) In consultation with the Village Manager, implement alternative staffing, protocols, and procedures for the Village's Police Department, Fire Department, Public Works Department and other administrative offices; and

7) Cooperate and coordinate with all emergency operations of the Cook County, State of Illinois and all other local governments to best utilize the resources of all governments and agencies in the area to respond to the state of emergency.

Section 4. - DURATION

This Ordinance shall be in full force and effect until the first to occur, a declaration that the State of Emergency no longer exists or the first regular meeting of the Board of Trustees after the state of emergency has been declared. This Ordinance may be reinstated by the Board of Trustees at any regular meeting so long as the state of emergency remains.

Section 5. This ordinance shall be in full force and effect upon its passage, approval, and publication as provided by law.

AYES: ____

NOES: ____

ABSENT: ____

ABSTAINED: _____________________________________

PASSED: ____

APPROVED: ______________________________________

PUBLISHED: ______________________________________

APPROVED:

____
Mayor

ATTEST:

____
Village Clerk

VILLAGE OF FLOSSMOOR
4/5/2021
CLAIMS LIST SUMMARY

HAND CHECKS	$1,790.81
INVOICES	$61,278.29
TOTAL	$63,069.10

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ACCURATE BIOMETRICS INC.							
212472102	02/28/21	$61.25		HOFFNER PRE-EMPLOYMENT BACKGROUND CHECK			
					01-49-4-636	PRE-EMPLOYMENT PHYSICALS	$61.25
						VENDOR TOTAL:	$61.25
AIR ONE EQUIPMENT INC							
166331	03/09/21	$165.00		AIR COMPRESSOR AIR TEST			
					01-49-6-677	EQUIPMENT SERVICE CONTRACTS	$165.00
						VENDOR TOTAL:	$165.00
AIRGAS USA, LLC							
9110596958	03/03/21	$253.86		DPW WELDING GAS			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$84.62
					08-11-6-671	MAINTENANCE AND SUPPLIES	$84.62
					08-21-6-671	MAINTENANCE AND SUPPLIES	$84.62
9110799601	03/09/21	$179.54		DPW WELDING SUPPLIES			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$59.84
					08-11-6-671	MAINTENANCE AND SUPPLIES	$59.85
					08-21-6-671	MAINTENANCE AND SUPPLIES	$59.85
9977656127	02/28/21	$66.44		DPW WELDING GAS CYLINDER RENTAL			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$22.15
					08-11-6-671	MAINTENANCE AND SUPPLIES	$22.15
					08-21-6-671	MAINTENANCE AND SUPPLIES	$22.14
9978194143	03/01/21	$104.14		GAS CYLINDER LEASE RENEWAL 4/1/21-3/31/22			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$34.71
					08-11-6-671	MAINTENANCE AND SUPPLIES	$34.71
					08-21-6-671	MAINTENANCE AND SUPPLIES	$34.72
						VENDOR TOTAL:	$603.98
AMERICAN TEST CENTER							
2210388	02/15/21	$1,286.00		T-19 LADDER TESTING			
					01-49-6-677	EQUIPMENT SERVICE CONTRACTS	$1,286.00
						VENDOR TOTAL:	$1,286.00
ANDRES MEDICAL BILLING, LTD							
251089	03/08/21	$1,524.21		FEBRUARY 2021 AMBULANCE COLLECTIONS			
					01-49-4-656	AMBULANCE COLLECTION SERVICES	$1,524.21
						VENDOR TOTAL:	$1,524.21

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
BENISTAR/UA-6803							
04012021	03/01/21	$1,820.00		APRIL 2021 PREMIUM-RETIREES			
					01-00-0-219	HEALTH INSURANCE PAYABLE	$1,820.00
						VENDOR TOTAL:	$1,820.00
BUILDING AUTOMATION SOLUTIONS							
I210305257	03/05/21	$804.00		RTU 3 HEAT FAILURE			
					01-67-6-680	MAINTENANCE CONTRACTS	$804.00
I210305260	03/05/21	$804.00		RTU BOARD FAILURE-TECHNOLOGY CHARGE			
					01-67-6-680	MAINTENANCE CONTRACTS	$804.00
						VENDOR TOTAL:	$1,608.00
CALL ONE							
385355	03/15/21	$2,685.95		VILLAGE TELEPHONE			
					01-42-4-637	TELEPHONE	$58.12
					01-43-4-637	TELEPHONE	$449.59
					01-53-4-637	TELEPHONE	$115.61
					01-50-4-637	TELEPHONE	$999.16
					01-49-4-637	TELEPHONE	$289.77
					01-55-4-637	TELEPHONE	$773.70
						VENDOR TOTAL:	$2,685.95
CANON SOLUTIONS AMERICA , INC.							
4035652088	03/07/21	$43.93		DPW COPIER MAINT 3/7/21-4/6/21 BASE			
					01-55-6-670	OFFICE EQUIPMENT MAINTENANCE	$43.93
4035666600	03/09/21	$103.50		DPW COPIER MAINT 2/7/21-3/6/21 USAGE			
					01-55-6-670	OFFICE EQUIPMENT MAINTENANCE	$103.50
4035540623	02/27/21	$11.60		BLDG DEPT COPIER MAINT 2/27/21-3/26/21 BASE			
					01-53-6-670	OFFICE EQUIPMENT MAINTENANCE	$11.60
4035540628	02/27/21	$11.60		FD COPIER MAINT 2/27/21-3/26/21 BASE			
					01-49-6-677	EQUIPMENT SERVICE CONTRACTS	$11.60
4035517937	02/26/21	$141.19		PD COPIER MAINT USAGE 11/26/20-2/25/21			
					01-48-6-674	COPIER MAINTENANCE	$141.19
4035520840	02/26/21	$313.04		PD COPIER MAINT BASE 2/26/21-5/25/21			
					01-48-6-674	COPIER MAINTENANCE	$313.04
						VENDOR TOTAL:	$624.86

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CARGILL INCORPORATED							
2906069272	03/05/21	$3,705.64	2020-0020	DEICING ROCK SALT FOR SNOW AND ICE CONTROL			
					02-01-3-602	ROCK SALT - 20% CONTINGENCY PER	$3,705.64
						VENDOR TOTAL:	$3,705.64
CCP INDUSTRIES, INC.							
IN02685429	12/29/20	$66.75		DISINFECTANT WIPES-COVID			
					01-42-7-710	COVID-19 EXPENSES	$66.75
IN02734745	03/14/21	$237.72		MECHANIC'S (SHOP) TOWELS			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$79.24
					08-11-6-671	MAINTENANCE AND SUPPLIES	$79.24
					08-21-6-671	MAINTENANCE AND SUPPLIES	$79.24
						VENDOR TOTAL:	$304.47
CDW GOVERNMENT, INC.							
9075057	03/09/21	$328.12		HP LASERJET PRINTER PAPER TRAY			
					16-01-7-730	COMPUTER EQUIPMENT	$328.12
8289349	02/19/21	$938.47		FINANCE DEPT PRINTER			
					16-01-7-730	COMPUTER EQUIPMENT	$938.47
						VENDOR TOTAL:	$1,266.59
CHICAGO TRIBUNE							
30078185 030921	03/09/21	$123.50		SUBSCRIPTION RENEWAL THROUGH 5/27/21			
					01-41-5-660	DUES AND SUBSCRIPTIONS	$123.50
						VENDOR TOTAL:	$123.50
CHRISTOPHER VAN OFFELEN							
030921	03/09/21	$219.22		RE-ISSUE PAYROLL CHECK 78485			
					01-00-0-104	CASH - PAYROLL	$219.22
						VENDOR TOTAL:	$219.22
CLARK BAIRD SMITH LLP							
022821	02/28/21	$2,550.00		LEGAL SERVICES			
					01-44-4-644	OTHER LEGAL SERVICES	$2,550.00
						VENDOR TOTAL:	$2,550.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMED							
0825150052 030221	03/02/21	$49.04		COMMONS LIFT STATION POWER	08-21-4-631	ELECTRIC, POWER, & LIGHT	$49.04
0765165035 030221	03/02/21	$64.00		SYLVAN LIFT STATION POWER	08-21-4-631	ELECTRIC, POWER, & LIGHT	$64.00
0157098050 030221	03/02/21	$56.89		HOMEWOOD METER VAULT POWER	08-11-4-631	ELECTRIC, POWER, AND LIGHT	$56.89
5007104015 030521	03/05/21	$681.03		WOODS LIFT STATION POWER	08-21-4-631	ELECTRIC, POWER, & LIGHT	$681.03
2395071031 030321	03/03/21	$64.00		MUNICIPAL AGGREGATION PROVISION REPORT	01-67-4-653	GAS, ENERGY/PUMPS, & HEATING	$64.00
1498044037 030821	03/08/21	$101.79		WESTERN TOWER POWER	08-11-4-631	ELECTRIC, POWER, AND LIGHT	$101.79
						VENDOR TOTAL:	$1,016.75
CONSTELLATION NEWENERGY, INC.							
19529723901	02/26/21	$926.38		STERLING PUMP STATION POWER	08-11-4-631	ELECTRIC, POWER, AND LIGHT	$926.38
19529720201	02/26/21	$1,300.07		BUTTERFIELD LIFT STATION POWER	08-21-4-631	ELECTRIC, POWER, & LIGHT	$1,300.07
19529712101	02/26/21	$1,425.03		VOLLMER ROAD LIFT STATION POWER	08-11-4-631	ELECTRIC, POWER, AND LIGHT	$1,425.03
19529709001	02/26/21	$233.47		KEDZIE BOOSTER STATION POWER	08-11-4-631	ELECTRIC, POWER, AND LIGHT	$233.47
						VENDOR TOTAL:	$3,884.95
CORE & MAIN LP							
N792841	02/26/21	$85.53		B-BOX SADDLE	08-11-6-677	WATER FACILITY MAINTENANCE	$85.53
						VENDOR TOTAL:	$85.53
CRAIN'S CHICAGO BUSINESS							
R13248D3 2021	03/11/21	$169.00		BORDUI ANNUAL SUBSCRIPTION	01-43-5-660	DUES AND SUBSCRIPTIONS	$169.00
						VENDOR TOTAL:	$169.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CROSSMARK PRINTING, INC.							
81833	03/08/21	$2,207.67		2021 SPRING NEWSLETTER	01-41-4-635	PRINTING	$2,207.67
						VENDOR TOTAL:	$2,207.67
DAILY SOUTHTOWN							
24033261 030821	03/08/21	$138.63		SUBSCRIPTION RENEWAL THROUGH 5/3/21	01-41-5-660	DUES AND SUBSCRIPTIONS	$138.63
						VENDOR TOTAL:	$138.63
DONNA VAN EEKEREN							
031721	03/17/21	$25.00		VEHICLE STICKER REFUND	01-00-2-420	VEHICLE STICKERS	$25.00
						VENDOR TOTAL:	$25.00
EAGLE UNIFORM CO INC							
INV0738	03/16/21	$92.75		SAILSBERY HONOR GUARD UNIFORM	01-48-3-612	UNIFORMS & RELATED SUPPLIES	$92.75
INV0660	03/09/21	$12.50		WEAVER VEST CARRIER REPAIR	01-48-3-612	UNIFORMS & RELATED SUPPLIES	$12.50
INV0707	03/12/21	$50.00		MOURNING BANDS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	$50.00
INV0708	03/12/21	$36.00		WEAVER CAT TOURNIQUET	01-48-3-612	UNIFORMS & RELATED SUPPLIES	$36.00
INV0688	03/11/21	$641.75		ESTRADA UNIFORM	01-48-3-612	UNIFORMS & RELATED SUPPLIES	$641.75
						VENDOR TOTAL:	$833.00
EBEL'S ACE HARDWARE							
344780	03/10/21	$62.77		VH BOARD ROOM MICROPHONE CABLES	01-67-3-605	OPERATING SUPPLIES	$62.77
344749	03/03/21	$10.78		VH CLEANING SUPPLIES	01-67-3-616	CLEANING SUPPLIES	$10.78
						VENDOR TOTAL:	$73.55
ERIN SKELLY							
030921	03/09/21	$193.50		REISSUE 9/25/20 PR CHECK #79117	01-00-0-104	CASH - PAYROLL	$193.50
						VENDOR TOTAL:	$193.50

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
FIRST ARRIVING LLC							
2623	03/07/21	$399.00		DIGITAL DASHBOARD LICENSE RENEWAL 6/30/21-6/29/22			
					01-49-6-672	COMPUTER SOFTWARE MAINTENANC	$399.00
						VENDOR TOTAL:	$399.00
FLOSSMOOR BUSINESS ASSOC							
031721	03/17/21	$200.00		GROW FLOSSMOOR MARKETING PROGRAM CONTRIBUTION			
					01-41-4-652	COMMUNITY SERVICE ACTIVITIES	$200.00
						VENDOR TOTAL:	$200.00
FORT DEARBORN LIFE INSURANCE							
APRIL 2021	03/09/21	$284.76		APRIL 2021 PREMIUM			
					01-42-2-591	LIFE INSURANCE PREMIUM	$20.70
					01-43-2-591	LIFE INSURANCE PREMIUM	$29.88
					01-45-2-591	LIFE INSURANCE PREMIUM	$7.20
					01-48-2-591	LIFE INSURANCE PREMIUM	$117.90
					01-49-2-591	LIFE INSURANCE PREMIUM	$22.68
					01-50-2-591	LIFE INSURANCE PREMIUM	$18.00
					01-53-2-591	LIFE INSURANCE PREMIUM	$4.50
					01-55-2-591	LIFE INSURANCE PREMIUM	$11.70
					01-60-2-591	LIFE INSURANCE PREMIUM	$52.20
						VENDOR TOTAL:	$284.76
GABY IRON & METAL CO							
044195	03/03/21	$239.04		FILE CABINET RACK			
					01-67-3-620	REPAIR SUPPLIES	$239.04
						VENDOR TOTAL:	$239.04
GASB-GOVERNMENTAL ACCOUNTING							
9454 2021-2022	03/14/21	$307.00		BORDUI SUBSCRIPTION RENEWAL			
					01-43-5-660	DUES AND SUBSCRIPTIONS	$307.00
						VENDOR TOTAL:	$307.00
GERALD TIENSTRA							
030921	03/09/21	$91.77		RE-ISSUE PAYROLL CHECK #79070			
					01-00-0-104	CASH - PAYROLL	$91.77
						VENDOR TOTAL:	$91.77

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
GOLD SHIELD DETECTIVE AGENCY							
1789	03/11/21	$1,020.60		FIRE CHIEF PRE-EMPLOYMENT BACKGROUND INVESTIGATION			
					01-49-4-630	PROFESSIONAL SERVICES	$1,020.60
						VENDOR TOTAL:	$1,020.60
H.O. BOSTROM CO., INC.							
224234	02/11/21	$142.44		SCBA BRACKET REPAIR			
					01-49-6-671	VEHICLE MAINTENANCE	$142.44
						VENDOR TOTAL:	$142.44
HOLLAND PRINTING INC							
69248	03/09/21	$84.86		LETTERHEAD ENVELOPES			
					01-41-4-635	PRINTING	$25.47
					01-42-4-635	PRINTING	$4.24
					01-43-4-635	PRINTING	$33.95
					01-45-4-635	PRINTING	$4.24
					01-53-4-635	PRINTING	$4.24
					01-55-4-635	PRINTING	$4.24
					08-10-4-635	PRINTING	$4.24
					08-20-4-635	PRINTING	$4.24
						VENDOR TOTAL:	$84.86
HOME DEPOT							
9013986	02/12/21	$186.12		KUBOTA REPAIRS			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$62.04
					08-11-6-671	MAINTENANCE AND SUPPLIES	$62.04
					08-21-6-671	MAINTENANCE AND SUPPLIES	$62.04
2013534	03/01/21	$159.00		DPW REPLACEMENT LADDER			
					08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	$79.50
					08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	$79.50
8022654	03/05/21	$49.40		TOP SOIL FOR GROUND REPAIR			
					08-22-3-619	PROGRAM COMMODITIES	$16.46
					08-12-3-619	PROGRAM COMMODITIES	$16.47
					09-01-3-620	GROUND REPAIR MATERIAL	$16.47
						VENDOR TOTAL:	$394.52

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ILCMA							
85178	03/05/21	$40.00		WACHTEL, KAMLEITER, MATSON: FOR LIGHTS, BODY CAMERA, HOPEFULLY NOT LEADING TO INACTION TRAINING			
					01-42-5-661	TRAINING	$27.00
					01-48-5-661	TRAINING	$13.00
						VENDOR TOTAL:	$40.00
IRMA							
SALES0018996	02/28/21	$253.94		CLOSED CLAIMS FEBRUARY 2020			
					01-49-4-642	IRMA INSURANCE DEDUCTIBLE	$253.94
						VENDOR TOTAL:	$253.94
KATHLEEN FIELD ORR & ASSOCIATE							
APRIL 2021	04/01/21	$10,800.00		VILLAGE ATTY RETAINER APRIL 2021			
					01-44-4-630	VILLAGE ATTY RETAINER	$10,800.00
						VENDOR TOTAL:	$10,800.00
KLUGER FURS LTD							
703301	03/10/21	$60.00		DANAHER SEW PATCHES			
					01-48-3-612	UNIFORMS & RELATED SUPPLIES	$60.00
						VENDOR TOTAL:	$60.00
KONICA MINOLTA							
9007586756	03/08/21	$425.00		VH COPIER MAINTENANCE 3/8/21-4/7/21			
					01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	$425.00
						VENDOR TOTAL:	$425.00
LAURA BRENNAN-LEVY							
5	02/28/21	$475.00		FEB 2021 LIASON SUPPORT TO VILLAGE COMMISSIONS			
					01-42-4-630	PROFESSIONAL SERVICES	$475.00
						VENDOR TOTAL:	$475.00
M&J UNDERGROUND, INC.							
M210072	03/12/21	$850.00		CAMERAL 2536 GORDON ST SAN/SEWER SINKHOLE			
					08-21-6-677	SEWER SYSTEM MAINTENANCE	$850.00
						VENDOR TOTAL:	$850.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
M.E. SIMPSON COMPANY, INC.							
36421	02/28/21	$725.00		LEAK DETECTION 1041 BRASSIE			
					08-11-4-632	LEAK DETECTION PROGRAM	$725.00
36516	02/28/21	$895.00		VILLAGE LEAK DETECTION			
					08-11-4-632	LEAK DETECTION PROGRAM	$895.00
						VENDOR TOTAL:	$1,620.00
MARY ANN ABBOTT-WENZELMAN							
031721	03/17/21	$25.00		VEHICLE STICKER REFUND			
					01-00-2-420	VEHICLE STICKERS	$25.00
						VENDOR TOTAL:	$25.00
MENARDS							
42492	03/10/21	$591.91		BANQUET TABLES / GARDEN HOSE			
					01-67-3-605	OPERATING SUPPLIES	$591.91
42418	03/09/21	$279.98		DPW TRAILER TIRES			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$93.32
					08-11-6-671	MAINTENANCE AND SUPPLIES	$93.33
					08-21-6-671	MAINTENANCE AND SUPPLIES	$93.33
						VENDOR TOTAL:	$871.89
MENARD'S-HOMEWOOD							
7222	03/09/21	$279.98		DPW TRAILER TIRES			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$93.32
					08-11-6-671	MAINTENANCE AND SUPPLIES	$93.33
					08-21-6-671	MAINTENANCE AND SUPPLIES	$93.33
7324	03/10/21	$88.68		PAINT: TRASH CANS/BIKE RACKS			
					40-33-3-615	SMALL TOOLS & EQUIPMENT	$88.68
						VENDOR TOTAL:	$368.66
MINER ELECTRONICS CORP							
101010	03/01/21	$94.80		RADIO SYSTEM MAINT APRIL 2021			
					01-50-6-676	RADIO SYSTEM MAINTENANCE	$94.80
						VENDOR TOTAL:	$94.80

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MONARCH AUTO SUPPLY INC							
6981517998	02/20/21	$108.70		FD DIESEL EXHAUST FLUID/DE-ICER			
					01-49-6-671	VEHICLE MAINTENANCE	$108.70
6981518172	02/23/21	$33.16		ANTI-FREEZE FOR ENGINES			
					01-49-6-671	VEHICLE MAINTENANCE	$33.16
6981518245	02/23/21	$(49.36)		RETURNED DE-ICER (ORIG INV #517998)			
					01-49-6-671	VEHICLE MAINTENANCE	$(49.36)
6981519067	03/03/21	$35.31		FD WASHING MACHING REPAIR SUPPLIES			
					01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	$35.31
6981519156	03/04/21	$23.60		A119 DOOR REPAIR PART: LIFT SUPPORT			
					01-49-6-671	VEHICLE MAINTENANCE	$23.60
6981519784	03/11/21	$836.00		P-25 BUMPER			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$278.66
					08-11-6-671	MAINTENANCE AND SUPPLIES	$278.67
					08-21-6-671	MAINTENANCE AND SUPPLIES	$278.67
6981519785	03/11/21	$358.82		VEHICLE REPAIR PARTS			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$119.60
					08-11-6-671	MAINTENANCE AND SUPPLIES	$119.61
					08-21-6-671	MAINTENANCE AND SUPPLIES	$119.61
6981519957	03/12/21	$134.29		VEHICLE REPAIR PARTS			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$44.76
					08-21-6-671	MAINTENANCE AND SUPPLIES	$44.76
					08-11-6-671	MAINTENANCE AND SUPPLIES	$44.77
6981520055	03/13/21	$20.63		A19 DOOR REPAIR			
					01-49-6-671	VEHICLE MAINTENANCE	$20.63
6981520163	03/15/21	$25.60		#219 WIPER BLADES			
					01-49-6-671	VEHICLE MAINTENANCE	$25.60
6981520490	03/18/21	$211.99		SQUAD #519 BATTERY			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$211.99
6981520492	03/18/21	$57.18		OIL PAN GASKET			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$19.06
					08-11-6-671	MAINTENANCE AND SUPPLIES	$19.06
					08-21-6-671	MAINTENANCE AND SUPPLIES	$19.06
6981519686	03/10/21	$119.99		V-08 BATTERY (LEAK VAN)			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$39.99
					08-11-6-671	MAINTENANCE AND SUPPLIES	$40.00
					08-21-6-671	MAINTENANCE AND SUPPLIES	$40.00
6981519772	03/11/21	$549.63		VEHICLE RPR SHOP SUPPLIES/P-21 HUB BEARING ASSY & BRAKE CALIPERS			
							183.21

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
					08-11-6-671	MAINTENANCE AND SUPPLIES	$183.21
					08-21-6-671	MAINTENANCE AND SUPPLIES	$183.21
						VENDOR TOTAL:	$2,465.54
MUNICIPAL SYSTEMS LLC							
MS20210224	02/28/21	$300.00		MOVE/ABC FEBRUARY 2021			
					01-44-4-646	LOCAL ADJUDICATION SERVICES	$300.00
MS20210225	02/28/21	$325.00		MUNICIPAL OFFENSE SYSTEM FEBRUARY 2021			
					01-44-4-646	LOCAL ADJUDICATION SERVICES	$325.00
						VENDOR TOTAL:	$625.00
NORTH EAST MULTI-REGIONAL							
280593	03/01/21	$75.00		BAUSCH JUVENILE SPECIALIST SKILLS PROGRAM			
					01-48-5-661	TRAINING	$75.00
						VENDOR TOTAL:	$75.00
OTIS ELEVATOR							
CYS22213001	01/15/21	$415.00		ELEVATOR MAINTENANCE 2021			
					01-67-6-680	ELEVATOR MAINTENANCE	$415.00
						VENDOR TOTAL:	$415.00
POP'S							
DEC 2020	02/28/21	$21.27		DEC 2020 PRISONER MEALS			
					01-48-3-611	SPECIAL POLICE COMMODITIES	$21.27
						VENDOR TOTAL:	$21.27
PROSAFETY							
2877280	02/28/21	$308.09		SAFETY GLASSES/GLOVES/BOOTS			
					01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	$102.69
					08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	$102.70
					08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	$102.70
						VENDOR TOTAL:	$308.09
RELIABLE FIRE EQUIPMENT CO							
39479	03/16/21	$74.50		E19 RECHARGE 20# PRES-ABC			
					01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	$74.50
						VENDOR TOTAL:	$74.50

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
RICHARD G. CRUSOR, JR.							
031121	03/11/21	$330.00		ADMIN HEARING OFFICER 2/25/21			
					01-44-4-646	LOCAL ADJUDICATION SERVICES	$330.00
						VENDOR TOTAL:	$330.00
RUNCO OFFICE SUPPLY							
8203010	03/15/21	$107.48		PRINTER INK CARTRIDGES-CHIEF'S PRINTER			
					01-48-3-607	COMPUTER EQUIPMENT & SUPPLIES	$107.48
8198070	03/10/21	$57.40		OFICE SUPPLIES: PENS/CALCULATOR/FIRST AID SUPPLIES			
					08-11-3-601	OFFICE SUPPLIES	$28.70
					08-21-3-601	OFFICE SUPPLIES	$28.70
8194440	03/05/21	$109.08		OFFICE SUPPLIES			
					01-48-3-601	OFFICE SUPPLIES	$109.08
						VENDOR TOTAL:	$273.96
SECRETARY OF STATE							
031821	03/18/21	$151.00		MGR-03 REGISTRATION RENEWAL (LICENSE PLATE STICKER)			
					01-42-6-671	VEHICLE MAINTENANCE & SUPPLIES	$151.00
						VENDOR TOTAL:	$151.00
SENTINEL EMERGENCY SOLUTIONS							
75900	02/12/21	$70.00		E119 LIGHT REPAIR			
					01-49-6-671	VEHICLE MAINTENANCE	$70.00
						VENDOR TOTAL:	$70.00
SHARK SHREDDING INC.							
50134	03/05/21	$105.00		VH/PD SHREDDING SERVICES			
					01-42-4-634	OTHER MISCELLANEOUS SERVICES	$27.50
					01-48-3-611	SPECIAL POLICE COMMODITIES	$77.50
						VENDOR TOTAL:	$105.00
SIRCHIE FINGER PRINT							
0483963IN	03/02/21	$54.30		GUN SHOT RESIDUE KITS			
					01-48-3-615	SMALL TOOLS & EQUIP	$54.30
						VENDOR TOTAL:	$54.30
SOUTHWEST DIGITAL PRINTING							
03202197	03/12/21	$30.00		DIGITAL PRINTS 2114 HAGEN			
					12-00-0-286	MISCELLANEOUS DEPOSITS	$30.00
						VENDOR TOTAL:	$30.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
SPRINT							
715869128216	03/13/21	$1,534.73		MOBILE PHONES 2/10/21-3/9/21			
					01-42-4-637	TELEPHONE	$217.42
					01-43-4-637	TELEPHONE	$36.18
					01-45-4-637	TELEPHONE	$22.50
					01-53-4-637	TELEPHONE	$22.50
					01-50-4-637	TELEPHONE	$309.92
					01-55-4-637	TELEPHONE	$926.21
						VENDOR TOTAL:	$1,534.73

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
SYNCB/AMAZON							
454543638438	02/05/21	$13.99		P&Z RUBBER STAMPER			
					01-45-3-601	OFFICE SUPPLIES	$13.99
856399733698	02/10/21	$173.08		SNOW BLOWER TRANSMISSION			
					01-61-6-677	PROGRAM MAINTENANCE	$173.08
994347359879	02/10/21	$26.49		KLEENEX			
					01-43-3-610	MISCELLANEOUS	$13.24
					01-42-3-601	OFFICE SUPPLIES	$13.25
533949939997	02/11/21	$723.53		SAFETY BOOTS:LANGEFELD-HINTON-TUCKER-BECKER HATS: SCHMIDT-STOCK			
					01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	$231.85
					08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	$231.86
					08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	$231.85
					01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	$9.32
					08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	$9.33
					08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	$9.32
893757335575	02/18/21	$13.77		DRY ERASE MARKERS FOR DAILY TASK BOARD			
					01-60-3-601	OFFICE SUPPLIES	$4.59
					08-11-3-601	OFFICE SUPPLIES	$4.59
					08-21-3-601	OFFICE SUPPLIES	$4.59
583499563735	02/18/21	$1,649.00		SNOW BLOWER			
					01-61-6-677	PROGRAM MAINTENANCE	$1,649.00
678833673887	02/18/21	$59.64		MESSAGE PADS			
					01-55-3-601	OFFICE SUPPLIES	$59.64
593747946898	02/18/21	$42.42		SHUT OFF EXCEPTION LIST TAPE			
					08-11-3-601	OFFICE SUPPLIES	$42.42
896699887956	02/19/21	$419.00		CAMERA: DET/CSI CRIME SCENES (DUPLICATE PURCHASE)			
					01-48-3-613	PHOTOGRAPHY SUPPLIES	$419.00
454466344563	02/19/21	$419.00		CAMERA: DET/CSI CRIME SCENES			
					01-48-3-615	SMALL TOOLS & EQUIPMENT	$419.00
753484636779	02/23/21	$25.98		ANTI-FOG SPRAY FOR SAFETY GLASSES			
					08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	$12.99
					08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	$12.99
473666378849	03/01/21	$207.64		SHOES			
					01-49-3-612	UNIFORMS & RELATED SUPPLIES	$207.64
458665989536	03/01/21	$52.56		CART FOR PR/AP DATA BINDERS			
					01-43-3-610	MISCELLANEOUS	$52.56
858873683535	03/03/21	$17.98		HUB PORT FOR DET. COMPUTER			
					01-48-3-607	COMPUTER EQUIPMENT & SUPPLIES	$17.98
484[illegible]	[illegible]	[illegible]					

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
					01-49-6-671	VEHICLE MAINTENANCE	$28.86
444845566657	03/09/21	$(419.00)		RETURN CAMERA (DUPLICATE PURCHASE)			
					01-48-3-613	PHOTOGRAPHY SUPPLIES	$(419.00)
						VENDOR TOTAL:	$3,453.94
THE BLUE LINE.COM							
40719	10/13/20	$546.00		POLICE OFFICER RECRUITMENT LISTING			
					01-48-4-638	ADVERTISING	$546.00
						VENDOR TOTAL:	$546.00
THOMSON REUTERS-WEST							
843926635	02/28/21	$303.88		INFO CHARGES FEBRUARY 2021			
					01-48-4-630	PROFESSIONAL SERVICES	$303.88
						VENDOR TOTAL:	$303.88
TIFCO INDUSTRIES INC.							
71632434	02/22/21	$1,000.46		SHOP NUTS & BOLTS / HOSE FITTINGS			
					01-60-6-671	MAINTENANCE AND SUPPLIES	$333.48
					08-11-6-671	MAINTENANCE AND SUPPLIES	$333.49
					08-21-6-671	MAINTENANCE AND SUPPLIES	$333.49
						VENDOR TOTAL:	$1,000.46
TRAFFIC CONTROL &							
106391	03/10/21	$1,687.05		TRAFFIC SIGNS & CONES			
					01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	$562.35
					08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	$562.35
					08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	$562.35
						VENDOR TOTAL:	$1,687.05
TRAINING CONCEPTS INC							
47053	03/05/21	$105.85		CPR/AED & BLS E-CARDS			
					01-48-5-661	TRAINING	$105.85
44705	07/27/20	$30.00		BAUSCH INSTRUCTOR RENEWAL CLASS			
					01-48-5-661	TRAINING	$30.00
						VENDOR TOTAL:	$135.85
TRIBUNE MEDIA GROUP							
033064671000	02/28/21	$93.00		LEGAL NOTICE 19173 HAMLIN PLAT OF ANNEXATION			
					01-45-4-638	ADVERTISING	$93.00
						VENDOR TOTAL:	$93.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name / Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
UDO'S PROFESSIONAL CAR WASH							
254	03/08/21	$19.50		PD CAR WASHES FEBRUARY 2021			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	$19.50
						VENDOR TOTAL:	$19.50
UNDERGROUND PIPE & VALVE CO							
047630	03/04/21	$885.00		FLANGE REPLACEMENTS-EDDY HYDRANTS			
					08-11-6-677	WATER FACILITY MAINTENANCE	$885.00
						VENDOR TOTAL:	$885.00
UNITED PARCEL SERVICE							
0000F36604101	03/06/21	$42.51		DPW POLLARDWATER RETURNS			
					01-55-3-603	POSTAGE	$42.51
						VENDOR TOTAL:	$42.51
WELDSTAR COMPANY							
01940432	03/03/21	$220.18		WELDING SAFETY HELMET/DRILL BITS			
					01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	$73.39
					08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	$73.39
					08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	$73.40
						VENDOR TOTAL:	$220.18
WORKING WELL							
0034988600	02/28/21	$45.00		CROSSING GUARD PRE-EMPLOYMENT PHYSICAL			
					01-48-4-636	PRE-EMPLOYMENT PHYSICALS	$45.00
0034988500	02/28/21	$88.00		HOFFNER PRE-EMPLOYMENT PHYSICAL			
					01-49-4-636	PRE-EMPLOYMENT PHYSICALS	$88.00
						VENDOR TOTAL:	$133.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 04/06/21

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount

Total Amount Being Paid: $61,278.29
Total Number of Invoices: 136

VENDOR ACTIVITY REPORT FOR VILLAGE OF FLOSSMOOR
Activity From 04/05/2021 To 04/05/2021

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/Cl
ACCURBIO	ACCURATE BIOMETRICS INC.	N	(1) 61.25	(0) 0.00	61.2
AIRONEEQ	AIR ONE EQUIPMENT INC	N	(1) 165.00	(0) 0.00	165.0
AIRGAS	AIRGAS SAFETY	N	(1) 104.14	(0) 0.00	104.1
AIRGASUS	AIRGAS USA, LLC	N	(3) 499.84	(0) 0.00	499.8
AMERITES	AMERICAN TEST CENTER	N	(1) 1,286.00	(0) 0.00	1,286.0
ANDRESME	ANDRES MEDICAL BILLING, LTD	Y	(1) 1,524.21	(0) 0.00	1,524.2
BENISTAR	BENISTAR/UA-6803	N	(1) 1,820.00	(0) 0.00	1,820.0
BUILDAUT	BUILDING AUTOMATION SOLUTIONS	N	(2) 1,608.00	(0) 0.00	1,608.0
CALLONE	CALL ONE	N	(1) 2,685.95	(0) 0.00	2,685.9
CANONSOL	CANON SOLUTIONS AMERICA , INC.	N	(6) 624.86	(0) 0.00	624.8
CARGILL	CARGILL INCORPORATED	N	(1) 3,705.64	(0) 0.00	3,705.6
CCP	CCP INDUSTRIES, INC.	N	(2) 304.47	(0) 0.00	304.4
CDW-G	CDW GOVERNMENT, INC.	N	(2) 1,266.59	(0) 0.00	1,266.5
TRIBUNE	CHICAGO TRIBUNE	N	(1) 123.50	(0) 0.00	123.5
VANOFFEL	CHRISTOPHER VAN OFFELEN	N	(1) 219.22	(0) 0.00	219.2
CLARKBAI	CLARK BAIRD SMITH LLP	Y	(1) 2,550.00	(0) 0.00	2,550.0
COM4037	COMED	N	(1) 1,016.75	(0) 0.00	101.7
CONSTELL	CONSTELLATION NEWENERGY, INC.	N	(4) 3,884.95	(0) 0.00	3,884.9
CORE&MAI	CORE & MAIN LP	Y	(1) 85.53	(0) 0.00	85.5
CRAINS	CRAIN'S CHICAGO BUSINESS	N	(1) 169.00	(0) 0.00	169.0
CROSSMAR	CROSSMARK PRINTING, INC.	N	(1) 2,207.67	(0) 0.00	2,207.6
DAILYST	DAILY SOUTHTOWN	N	(1) 138.63	(0) 0.00	138.6
VANEEKEREN	DONNA VAN EEKEREN	N	(1) 25.00	(0) 0.00	25.0
EAGLEUNI	EAGLE UNIFORM CO INC	N	(5) 833.00	(0) 0.00	833.0
EBELSACE	EBEL'S ACE HARDWARE	N	(2) 73.55	(0) 0.00	73.5
SKELLY	ERIN SKELLY	N	(1) 193.50	(0) 0.00	193.5
FIRSTARR	FIRST ARRIVING LLC	Y	(1) 399.00	(0) 0.00	399.0
FLOSSMOO	FLOSSMOOR BUSINESS ASSOC	N	(1) 200.00	(0) 0.00	200.0
FDLIFE	FORT DEARBORN LIFE INSURANCE	N	(1) 284.76	(0) 0.00	284.7
GABYIRON	GABY IRON & METAL CO	N	(1) 239.04	(0) 0.00	239.0
GASB	GASB-GOVERNMENTAL ACCOUNTING	N	(1) 307.00	(0) 0.00	307.0
GERALDTI	GERALD TIENSTRA	N	(1) 91.77	(0) 0.00	91.7
GOLDSHIELD	GOLD SHIELD DETECTIVE AGENCY	N	(1) 1,020.60	(0) 0.00	1,020.6
HOBOSTRO	H.O. BOSTROM CO., INC.	N	(1) 142.44	(0) 0.00	142.4
HOLLANDP	HOLLAND PRINTING INC	N	(1) 84.86	(0) 0.00	84.8
HOMEDEPO	HOME DEPOT	N	(3) 394.52	(0) 0.00	394.5
ILCMA	ILCMA	N	(1) 40.00	(0) 0.00	40.0
IRMA	IRMA	N	(1) 253.94	(0) 0.00	253.9
ORRASSOC	KATHLEEN FIELD ORR & ASSOCIATE	Y	(1) 10,800.00	(0) 0.00	10,800.0
KLUGERFU	KLUGER FURS LTD	N	(1) 60.00	(0) 0.00	60.0
KONICA	KONICA MINOLTA	N	(1) 425.00	(0) 0.00	425.0
LEVYLAUR	LAURA BRENNAN-LEVY	Y	(1) 475.00	(0) 0.00	475.0
M&J2	M&J UNDERGROUND, INC.	N	(1) 850.00	(0) 0.00	850.0
M.E.SIMP	M.E. SIMPSON COMPANY, INC.	N	(2) 1,620.00	(0) 0.00	1,620.0
ABBOTTMARY	MARY ANN ABBOTT-WENZELMAN	N	(1) 25.00	(0) 0.00	25.00

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
MENARDS	MENARDS	N	(2) 871.89	(0) 0.00	871.
MENARDHM	MENARD'S-HOMEWOOD	N	(2) 368.66	(0) 0.00	368.
MINERELE	MINER ELECTRONICS CORP	N	(1) 94.80	(0) 0.00	94.
MONARCH	MONARCH AUTO SUPPLY INC	N	(14) 2,465.54	(0) 0.00	2,465.
MUNICSYS	MUNICIPAL SYSTEMS LLC	N	(2) 625.00	(0) 0.00	625.
NOEASTMR	NORTH EAST MULTI-REGIONAL	N	(1) 75.00	(0) 0.00	75.
OTIS	OTIS ELEVATOR	N	(1) 415.00	(0) 0.00	415.
POP'S	POP'S	N	(1) 21.27	(0) 0.00	21.
PROSAFET	PROSAFETY	N	(1) 308.09	(0) 0.00	308.
RELIABLE	RELIABLE FIRE EQUIPMENT CO	N	(1) 74.50	(0) 0.00	74.
CRUSOR	RICHARD G. CRUSOR, JR.	Y	(1) 330.00	(0) 0.00	330.
RUNCO	RUNCO OFFICE SUPPLY	N	(3) 273.96	(0) 0.00	273.
SECRETAR	SECRETARY OF STATE	N	(1) 151.00	(0) 0.00	151.
SENTINEL	SENTINEL EMERGENCY SOLUTIONS	N	(1) 70.00	(0) 0.00	70.
SHARK	SHARK SHREDDING INC.	N	(1) 105.00	(0) 0.00	105.
SIRCHIE	SIRCHIE FINGER PRINT	N	(1) 54.30	(0) 0.00	54.
SWPRINT	SOUTHWEST DIGITAL PRINTING	N	(1) 30.00	(0) 0.00	30.
SPRINT	SPRINT	N	(1) 1,534.73	(0) 0.00	1,534.
AMAZON	SYNCB/AMAZON	N	(16) 3,453.94	(0) 0.00	3,453.
BLUE.COM	THE BLUE LINE.COM	N	(1) 546.00	(0) 0.00	546.
THOMWEST	THOMSON REUTERS-WEST	N	(1) 303.88	(0) 0.00	303.
TIFCO	TIFCO INDUSTRIES INC.	N	(1) 1,000.46	(0) 0.00	1,000.
TRAFFICC	TRAFFIC CONTROL &	N	(1) 1,687.05	(0) 0.00	1,687.
TRAINING	TRAINING CONCEPTS INC	N	(2) 135.85	(0) 0.00	135.
TRIBUNE2	TRIBUNE MEDIA GROUP	N	(1) 93.00	(0) 0.00	93.
UDOS	UDO'S PROFESSIONAL CAR WASH	N	(1) 19.50	(0) 0.00	19.
UNDERGRO	UNDERGROUND PIPE & VALVE CO	N	(1) 885.00	(0) 0.00	885.
UPS	UNITED PARCEL SERVICE	N	(1) 42.51	(0) 0.00	42.
WELDSTAR	WELDSTAR COMPANY	N	(1) 220.18	(0) 0.00	220.
WORKING	WORKING WELL	Y	(2) 133.00	(0) 0.00	133.
	Grand Totals:		Total: 136 61,278.29	Total: 0 0.00	

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 03/12/21 thru 03/12/21

Vendor Name / Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
EASYPERMIT POSTAGE									
030521	03/05/21	$456.53	73800	03/12/21		WATER/SEWER BILLING POSTAGE			
							08-10-3-603	POSTAGE	$342.40
							08-20-3-603	POSTAGE	$114.13
								VENDOR TOTAL:	$456.53
SAM'S CLUB/SYNCHRONY BANK									
030221	03/02/21	$635.35	73801	03/12/21		COFFEE SUPPLIES / PD OFFICE & KITCHEN SUPPLIES / MEMBERSHIP DUES			
							01-48-3-611	SPECIAL POLICE COMMODITIES	$48.44
							01-48-3-601	OFFICE SUPPLIES	$58.53
							01-67-3-605	OPERATING SUPPLIES	$348.38
							01-48-5-660	DUES AND SUBSCRIPTIONS	$60.00
							01-49-5-660	DUES AND SUBSCRIPTIONS	$60.00
							01-55-5-660	DUES AND SUBSCRIPTIONS	$60.00
								VENDOR TOTAL:	$635.35

Total Amount Being Paid: $1,091.88

Total Number of Invoices: 2

VENDOR ACTIVITY REPORT FOR VILLAGE OF FLOSSMOOR
Activity From 03/12/2021 To 03/12/2021

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
EASYPERM	EASYPERMIT POSTAGE	N	(1) 456.53	(1) 456.53	0.
SAMSCLU	SAM'S CLUB/SYNCHRONY BANK	N	(1) 635.35	(1) 635.35	0.
	Grand Totals:		Total: 2 1,091.88	Total: 2 1,091.88	

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 03/19/21 thru 03/19/21

Vendor Name Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
AT&T									
8310007942481 0	03/11/21	$698.93	73900	03/19/21		VILLAGE HALL INTERNET			
							01-42-4-639	WEBSITE & INTERNET SERVICES	$698.93
								VENDOR TOTAL:	$698.93

Total Amount Being Paid: $698.93

Total Number of Invoices: 1

VENDOR ACTIVITY REPORT FOR VILLAGE OF FLOSSMOOR
Activity From 03/19/2021 To 03/19/2021

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
AT&T3	AT&T	N	(1) 698.93	(1) 698.93	0.
	Grand Totals:		Total: 1 698.93	Total: 1 698.93	