

*MINUTES OF MAYOR NELSON AND BOARD OF TRUSTEES FOR THE REGULAR MEETING OF
THE VILLAGE OF FLOSSMOOR, ILLINOIS HELD ON MAY 16, 2022*

VILLAGE HALL / ZOOM MEETING

MAY 16, 2022

7:30 pm

Mayor Nelson called the meeting to order at 7:33 pm.

Village Clerk Gina A. LoGalbo took roll.

PRESENT: Mayor Nelson, Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros, Mustafa

ALSO PRESENT: Village Manager Bridget Wachtel; Assistant Village Manager Jonathan Bogue; Police Chief Tod Kamleiter; Director of Public Works John Brunke; Finance Director Scott Bordui; Village Attorney Kathi Orr; Program & Event Coordinator Stephanie Wright; Village Clerk Gina A. LoGalbo; 14 residents

Mayor Nelson called the meeting to order. Mayor Nelson noted that the meeting was being held in person and via Zoom, which is permitted by Public Act 101-0640. Mayor Nelson noted that the public was invited to monitor the meeting via Zoom or attend the meeting in person. Public participation would be permitted only in person during the citizen comment portion of the agenda. Members of the public could submit comments on items on the agenda by emailing info@flossmoor.org, which would be shared with the Village Board.

Citizens Present Wishing to Address the Board:

Mayor Nelson asked if there were citizens wishing to address the Board on a non-agenda item.

Kathleen Tisoncik, a Flossmoor resident, stated that she is a former Flossmoor Library Board member and has concerns regarding the process where it was decided that the Secret Garden sculpture would be moved from outside of the Library. She noted that the sculpture is part of the identity of the Library, and she objects to it moving from the Library. She respects the work of the Village Board and Art Commission, but doesn't like how the decision of moving the Secret Garden transpired and would like them to reconsider moving it from the Library premises.

Pastor Derrick Roberts, a Flossmoor resident, stated that there are many yards in the Heather Hill neighborhood that are in poor condition. He's unsure of the process concerning citations for unkempt yards and noted that even when they are cited the conditions of the yards aren't improving. He also stated that if there are residents unable to cut their grass, he is willing to help them if someone reaches out to him.

Mayor Nelson stated that Flossmoor code enforcement staff have been very busy with code enforcement issue and encouraged problem properties to be called into the Village.

Village Attorney Kathi Orr stated that because Flossmoor isn't a home-rule community, the Village has to wait thirty (30) days if the Village cites a resident [for grass/ yard maintenance violations].

Village Manager Bridget Wachtel noted that the Village has two code enforcement officers, and their main focus right now is grass/ yard maintenance issues. She noted that specific addresses could be shared with the Village.

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Mayor Nelson asked if there were citizens wishing to address the Board on an agenda item.

No citizen wished to address the Board on an agenda item. No emails were submitted to info@flossmoor.org for presentation to the Board.

Recognitions and Appointments

There were no recognitions or appointments for this meeting. Mayor Nelson noted that Dr. Von Mansfield, retiring Superintendent of Homewood-Flossmoor High School, would be recognized at the June 6, 2022 Village Board Meeting.

Mayor Nelson referred to the Consent Agenda (which encompassed Agenda Items 1-5):

- 1. Approval of the Minutes of the Regular Meeting Held on May 2, 2022*
- 2. Presentation of Bills for Approval and Payment as Approved by the Finance Committee (May 16, 2022)*
- 3. Consideration of an Ordinance Granting a Variation from the Requirements of Section 285-23-3 K. (1) (b) of the Flossmoor Zoning Ordinance (2023 Vardon Lane)*
- 4. Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Approving a Loan Agreement with the Illinois Environmental Protection Agency for the Phase 4 Sanitary Sewer Rehabilitation Project*
- 5. Consideration of a Contract Award to Strand Associates for Construction Observation Services for the 2022 Street Rehabilitation Project*

Mayor Nelson called for a motion to approve the Consent Agenda. Trustee Mitros so moved, seconded by Trustee Lofton. Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros, and Mustafa.
ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Nelson referred to Reports of Committees, Commissions and Boards

Mayor Nelson referred to Agenda Item #6 – Green Commission Presentation on Composting at the 60422 Event. Program & Event Coordinator Stephanie Wright stated that she works with the Green Commission as part of her duties. She introduced Green Commission Vice-Chairperson Jennifer O’Keefe and member Darlyne Klages who were in attendance at the Village Board meeting. Mrs. Wright stated that the Green Commission had been working on ‘Greening’ the Village’s Fests and making them more eco-friendly.

Commissioner Mary Owen-Thomas stated that the Green Commission had been working on composting initiatives and that the 60422 Party had the opportunity to move to a zero-waste event which means that no trash would be sent to a landfill. A company called Collective Resource Compost was hired to run the composting efforts for the 60422 Party. Ms. Owen-Thomas stated that there would be company employees

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and volunteers at the 60422 Party to help educate people on where to put appropriate products. She stated that the goal was to make the event zero-waste, but they recognize that some waste may go into the regular trash. They believe that this will be the South Suburbs' first zero-waste event. Ms. Owen-Thomas explained that composting is important because it allows for food scraps and food that was once alive to break down, emitting less greenhouse gases and is better for the environment. The soil can then be put back into the ground. She stated that in 2018, Flossmoor Mayor Paul Braun signed The Greenest Region Compact, which includes reducing greenhouse emissions and diverting trash from landfills. The Green Commission's hope is to offer curbside composting to Flossmoor residents in the future. She stated that the cost of composting at the event will be approximately \$600, and that for curbside composting, they would need approximately 100 subscribers and that it would cost between \$15.00 - \$25.00 per residence.

Trustee Bradley-Scott suggested sharing information about the composting before the 60422 Party to help residents be prepared for it.

Mrs. Wright stated that the Village would be sharing 'what to expect' information regarding the composting efforts before the event. She also explained that volunteers would be on site to direct residents and guests about what to put in each receptacle. She also noted that Commissioner Owen-Thomas was personally paying for \$200.00 of the \$600.00 composting company fee and that the balance would come out of the Green Commission's budget. The Board thanked Ms. Owen-Thomas.

No vote was required.

Mayor Nelson referred to Agenda Item #7 – Consideration of an Award of Contract and Budget Amendment to Electrical System, Inc. for the Public Works Service Center Generator Installation. Mayor Nelson called for a motion for Consideration of an Award of Contract and Budget Amendment to Electrical System, Inc. for the Public Works Service Center Generator Installation. Trustee Mustafa so moved, seconded by Trustee Daggett. Public Works Director John Brunke stated that included in the FY23 Budget is \$60,000.00 for the Public Works Service Center Generator Project and that this project involves the installation of an emergency back-up generator to power the facility during power outages. The facility was built in 1996 and didn't include a generator with the initial construction. He stated that the facility experiences power outages during storm events, and during these outages, the operations and access to the Public Works Department are negatively impacted. Back-up generators are key pieces of facility equipment and having our municipal complex facilities operating in all weather conditions is critical to providing public safety and first responder services.

Public Works Director John Brunke stated that in September 2021, Public Works retained the engineering services of Milhouse Engineering for the project design and specifications and on April 26, 2022 sealed bids were publicly opened and read. They received three bids, the lowest of which was from Electrical Systems, Inc. in the amount of \$136,605.12. He stated that Electrical Systems, Inc. is a reputable contractor that has been in business since 1978. The Village doesn't have any recent experience with the company, so Public Works contacted one of their references, Homewood-Flossmoor High School, whose staff advised that Electrical Systems, Inc. is a good/ experienced contractor. Public Works Director Brunke stated that

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the project bid came in well over the budgeted amount, which is attributable to a low budget number, high inflation, and the increased costs of the equipment and steel conduit. Staff spoke with their engineers, and they don't think that prices will come down in the near future. He stated that taking this information into account, they would like to proceed with the project and request a budget amendment. Additionally, the design engineering cost is \$13,800.00, the construction engineering services cost is \$7,800.00 through Milhouse Engineering for a total cost of \$21,600.00 for those services, and a total project cost of \$158,205.12, resulting in a budget amendment of \$98,205.12. He stated that there is sufficient fund balance to cover the overage in the Capital Equipment Fund for this project, and that staff recommends that the Village Board award a contract to Electrical Systems, Inc. of East Hazel Crest, Illinois in the amount of \$136,605.12 for the Public Works Service Center Generator Installation and approve a budget amendment to line 16-01-7-767 in the amount of \$98,205.12.

Public Works Director John Brunke also explained that it would be a natural gas generator and would provide service to the entire facility, which is also important because E-Com's antenna is connected to the facility through the power grid. He stated that there is a delay in receiving the equipment, and they don't have a timeline for receipt of this generator. He also noted that not having power at the facility has created various issues like opening the garage doors.

Mayor Nelson thanked Finance Director Scott Bordui for having a healthy Capital Equipment Fund to absorb the extra costs.

Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros, and Mustafa.

ABSENT: None

ABSTAIN: None

NAYS: None

Mayor Nelson referred to Agenda Item #8 – Consideration of an Award of Contract and Budget Amendment to Powerlink Electric, Inc. for the Village Hall Generator Improvements. Mayor Nelson called for a motion for Consideration of an Award of Contract and Budget Amendment to Powerlink Electric, Inc. for the Village Hall Generator Improvements. Trustee Daggett so moved, seconded by Trustee Lofton. Public Works Director John Brunke stated that included in the FY23 Budget is \$100,000.00 for the Village Hall Generator Improvements Project, and this project involves the replacement of an emergency back-up generator to power the facility during power outages. He stated that the existing generator is 45 years old and in need of replacement and the existing generator is only sized to power the emergency back-up systems in the building and Police and Fire Departments. During power outages, parts of the building have had to be shut down and employees sent home. Another issue is that the basement of the Fire Department is the Emergency Operations Center for natural disasters and emergency events, so it's critical that the facility has back-up power. He stated that the current generator has had some serious repairs and is in rough shape. In September of 2021, Public Works retained the engineering services of Christopher B. Burke Engineering ("CBBEL") for the project design and specifications. The project bid document was

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structured to request a base bid price for a diesel fuel generator and an alternate bid for a natural gas generator. The generator is 300 KW.

Public Works Director John Brunke stated that on April 26, 2022, sealed bids were publicly opened and read. They received five bids, the lowest of which was from Powerlink Electric, Inc., with a base bid of \$476,995.00 and an alternate bid of \$596,210.00. He stated that the Village doesn't have any recent experience with Powerlink Electric, but CBBEL has worked with them on past projects and CBBEL advised that they do good work and their projects have been successful. He stated that the project bid came in well over the budgeted amount, which is mostly attributable to a low estimate, not accounting for the higher costs of a larger 300 KW generator, and higher prices of conduit and copper wire. He stated that the old generator will be removed, as well as a diesel tank that is used for it. CBBEL has advised that pricing on these projects are not anticipated to decrease in the near future.

Public Works Director John Brunke stated that they will need a budget amendment and design and construction engineering services covered, which is approximately \$38,500.00 for the project. The total cost of the project with the base bid will be \$515,495.00, with a budget amendment needed in the amount of \$415,495.00. He stated that there is sufficient fund balance to cover the overage in the Capital Equipment Fund to cover the amendment. Also, Public Works' plan is to hire an engineer over the summer to review the rest of the Village's generators and possibly reconsider future purchases. He believes there are four more generators to replace at the lift stations. Public Works recommends that the Mayor and Village Trustees award a contract to Powerlink Electric, Inc. of Vernon Hills, Illinois in the amount of \$476,995.00 for the Village Hall Generator (base bid, diesel generator) Installation and approve a budget amendment to line 16-01-7-767 in the amount of \$415,495.00. There is sufficient fund balance in the Capital Equipment Fund for this amendment. Public Works Director John Brunke also noted that they explored natural gas-run generators, but they were considerably more expensive and not as efficient.

He added that it could take about one year for the delivery and installation of the new generator, and there will be a temporary generator supplied by the contractor while the new generator is being installed.

Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros, and Mustafa.

ABSENT: None

ABSTAIN: None

NAYS: None

Mayor Nelson referred to Agenda Item #9 – Adoption of a Strategic Plan (2022-2026). Mayor Nelson called for a motion to approve the Adoption of a Strategic Plan. Trustee Driscoll so moved, seconded by Trustee Daggett. Mayor Nelson called for a motion to table the Adoption of a Strategic Plan to a date certain of June 20, 2022. Trustee Mustafa so moved, seconded by Trustee Lofton.

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Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros, and Mustafa.

ABSENT: None

ABSTAIN: None

NAYS: None

Mayor Nelson asked if there was any other business.

Trustee Driscoll stated that he was inundated with a lot of phone calls from residents who aren't in favor of the Secret Garden statue being moved from outside of the Flossmoor Library.

Clerk LoGalbo shared that in honor of Armed Forces Day on May 22nd, the Flossmoor Veterans Memorial Group would be giving out free popsicles and encouraging residents to draw and write messages in support of our Armed Forces in chalk on the sidewalk near Park Place at Flossmoor Park, which is near the proposed site of the Flossmoor Veterans Honor Wall.

Police Chief Kamleiter shared that Flossmoor Police met with a committee from Bloom Township regarding the movable Veterans Wall. He stated that the Wall will be passing through Flossmoor in July, and there will be a section along Flossmoor Road and Western Avenue where they will ask the community to gather for when the Wall passes by. The township will put out more information regarding the logistics of the event.

Mayor Nelson stated that the Coffee with a Cop event would be held on May 20th at 10 am in front of Dunning's. She also noted that Bike the Gem would have two routes this year – one is the full 13.1-mile route, and the other is the last mile of the route. Registration is required and starts at 11 am in the IJP parking lot. Also, there will be a post-60422 party on June 4, 2022 at Flossmoor Station Restaurant. She noted that the Illinois Philharmonic Orchestra Chamber Night will be July 21, 2022. Last, the six month development contract with Mid America has expired, and that we are working on finding a new developer to work with the Village.

Mayor Nelson referred to Agenda Item #10 – A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition and Litigation.

There was no need to enter into Executive Session.

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As there were no other items to discuss, Mayor Nelson called for a motion to adjourn the meeting. Trustee Mitros so moved, seconded by Trustee Daggett and passed by a voice vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros, and Mustafa.
ABSENT: None
ABSTAIN: None
NAYS: None

The Regular Meeting was adjourned at 8:21 p.m.

Respectfully Submitted,



Gina A. LoGalbo
Village Clerk