



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
Phone: 708.798.2300
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Fax: 708.798.4016
www.flossmoor.org

Mayor
Michelle I. Nelson

Trustees
Joni Bradley-Scott
Gary Daggett
Brian Driscoll
Rosalind Henderson Mustafa
George Lofton
James Mitros

Village Clerk
Gina A. LoGalbo

Village Manager
Bridget A. Wachtel

AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, MAY 16, 2022 – 7:30 PM
VILLAGE HALL

The May 16, 2022 meeting of the Mayor & Board of Trustees is in-person and via Zoom, which is permitted by Public Act 101-0640. The public is invited to monitor the meeting using the link below or to attend the meeting. Per CDC Guidelines, masks are no longer required. Please feel free to wear a mask based on your personal preference, informed by your personal level of risk. Public participation will be permitted only in person during the Citizen Comment portion of the agenda. Members of the public may also comment on items on the agenda by email to info@flossmoor.org. Emailed comments will be shared with the Village Board.

Join Zoom Meeting

<https://us02web.zoom.us/j/87496401538?pwd=7puEqilDKvmZgSugG1ygAJo4VdYiTj.1>

ID: 874 9640 1538 Passcode: 60422 Or join by phone (312) 626-6799

CALL TO ORDER

ROLL CALL

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

RECOGNITIONS AND APPOINTMENTS

CONSENT AGENDA

- 1. Approval of the Minutes of the Regular Meeting Held on May 2, 2022**
- 2. Presentation of Bills for Approval and Payment as Approved by the Finance Committee (May 16, 2022)**
- 3. Consideration of an Ordinance Granting a Variation From the Requirements of Section 285-23-3 K. (1) (b) of the Flossmoor Zoning Ordinance (2023 Vardon Lane)**
- 4. Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Approving a Loan Agreement with the Illinois Environmental Protection Agency for the Phase 4 Sanitary Sewer Rehabilitation Project**
- 5. Consideration of a Contract Award to Strand Associates for Construction Observation Services for the 2022 Street Rehabilitation Project**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

- 6. Green Commission Presentation on Composting at the 60422 Event**

ACTION ITEMS

7. Consideration of an Award of Contract and Budget Amendment to Electrical System, Inc. for the Public Works Service Center Generator Installation
8. Consideration of an Award of Contract and Budget Amendment to Powerlink Electric, Inc. for the Village Hall Generator Improvements
9. Adoption of a Strategic Plan (2022-2026)

DISCUSSION ITEMS**OTHER BUSINESS**

10. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.



Approval of the Minutes of the Regular Meeting Held on May 2, 2022

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

VILLAGE OF FLOSSMOOR
5/16/2022
CLAIMS LIST SUMMARY

HAND CHECKS
INVOICES

\$2,652.08
\$494,672.75

TOTAL

\$497,324.83

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 05/17/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ACCURATE BIOMETRICS INC.		212472204	04/30/22	\$245.00		FINGERPRINTING SERVICES APRIL 2022	01-49-4-636	PRE-EMPLOYMENT PHYSICALS	\$245.00
						VENDOR TOTAL:			\$245.00
AIR ONE EQUIPMENT INC		180540P	04/27/22	\$184.00		1900 SHIELD	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$184.00
		180262P	04/21/22	\$489.00		TURNOUT BOOTS-CAMILLI	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$489.00
		180259P	04/21/22	\$177.00		1901 SHIELD	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$177.00
		180260P	04/21/22	\$6,644.00		OOMS/MARTINIS GEAR	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$6,644.00
		180261P	04/21/22	\$405.00		BAY FLOOR HOSE	01-49-3-617	HOSE AND PAGER SUPPLIES	\$405.00
		180447P	04/25/22	\$3,327.50		MASK BAGS-EMBROIDERED	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$3,327.50
		180445P	04/25/22	\$1,216.00		FIRE HOSE	01-49-3-617	HOSE AND PAGER SUPPLIES	\$1,216.00
		180446P	04/25/22	\$2,190.00		FIREFIGHTING GLOVES	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$2,190.00
						VENDOR TOTAL:			\$14,632.50
AIRGAS USA, LLC		9987073982	03/31/22	\$83.82		WELDING GAS CYLINDER RENTAL	01-60-6-671	MAINTENANCE AND SUPPLIES	\$27.94
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$27.94
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$27.94
		9987073983	03/31/22	\$60.98		WELDING GAS CYLINDER RENTAL	01-60-6-671	MAINTENANCE AND SUPPLIES	\$20.33
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$20.32
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$20.33
						VENDOR TOTAL:			\$144.80

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 05/17/22

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AL WARREN OIL COMPANY INC	W1466448		04/13/22	\$2,530.14		VH DIESEL TANK	01-60-3-608	PETROLEUM PRODUCTS	\$17.81
							08-11-3-608	PETROLEUM PRODUCTS	\$17.29
							08-21-3-608	PETROLEUM PRODUCTS	\$17.29
							01-49-3-608	PETROLEUM PRODUCTS	\$2,477.75
	W1471252		05/04/22	\$2,419.90		DPW DIESEL TANK	01-60-3-608	PETROLEUM PRODUCTS	\$913.43
							08-11-3-608	PETROLEUM PRODUCTS	\$449.22
							08-21-3-608	PETROLEUM PRODUCTS	\$517.25
							01-49-3-608	PETROLEUM PRODUCTS	\$540.00
	W1471251		05/04/22	\$1,245.07		VILLAGE GAS	01-55-3-608	PETROLEUM PRODUCTS	\$45.33
							01-60-3-608	PETROLEUM PRODUCTS	\$134.54
							08-11-3-608	PETROLEUM PRODUCTS	\$94.60
							08-21-3-608	PETROLEUM PRODUCTS	\$76.38
MARCIA ALSTON	042522		04/28/22	\$3,055.12		VILLAGE GAS	01-48-3-608	PETROLEUM PRODUCTS	\$656.47
							01-49-3-608	PETROLEUM PRODUCTS	\$140.06
							01-53-3-608	PETROLEUM PRODUCTS	\$97.69
							01-55-3-608	PETROLEUM PRODUCTS	\$109.90
							01-60-3-608	PETROLEUM PRODUCTS	\$557.37
							08-11-3-608	PETROLEUM PRODUCTS	\$326.97
							08-21-3-608	PETROLEUM PRODUCTS	\$271.27
							01-48-3-608	PETROLEUM PRODUCTS	\$1,229.11
							01-49-3-608	PETROLEUM PRODUCTS	\$484.62
							01-53-3-608	PETROLEUM PRODUCTS	\$75.88
							VENDOR TOTAL:		\$9,250.23
ANDRES MEDICAL BILLING, LTD	050622		05/06/22	\$1,679.14		AMBULANCE COLLECTIONS APRIL 2022	01-00-2-420	VEHICLE STICKERS	\$25.00
							VENDOR TOTAL:		\$25.00
							01-49-4-656	AMBULANCE COLLECTION SERVICES	\$1,679
							VENDOR TOTAL:		\$1,679

Village of Flossmoor
Detail Board Report
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ANDREW MCCANN LAWN SPRINKLER	IN0000220108	04/19/22	\$784.90		VH SPRINKLER SPRING MAINTENANCE	08-11-4-634	MISCELLANEOUS SERVICES	\$784.90
	IN0000220105	04/19/22	\$225.34		DPWSC SPRING SPRINKLER MAINTENANCE	08-11-4-634	MISCELLANEOUS SERVICES	\$225.34
	IN0000220106	04/19/22	\$233.34		CBD ISLAND SPRING SPRINKLER MAINTENANCE	08-11-4-634	MISCELLANEOUS SERVICES	\$233.34
							VENDOR TOTAL:	\$1,243.58
ANDREWS PRINTING LLC	69898	04/06/22	\$98.00		RACK CARDS FOR NEW RESIDENT EVENT	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$98.00
							VENDOR TOTAL:	\$98.00
AXON ENTERPRISE INC	INUS066332	04/08/22	\$261.69		TASER SPARE CARTRIDGE BATTERY PACK	01-48-6-677	TASER MAINTENANCE	\$261.69
	INUS066333	04/08/22	\$206.61		TASER CARTRIDGES	01-48-6-677	TASER MAINTENANCE	\$206.61
							VENDOR TOTAL:	\$468.30
BERGSTEIN'S NY DELICATESSEN	2026	04/15/22	\$230.40		TCO APPRECIATION WEEK	01-42-4-652	MEETINGS AND EVENTS	\$230.40
							VENDOR TOTAL:	\$230.40
BRITE	INV25088	04/20/22	\$78.00		BODY CAM MAGNETIC MOUNT/POCKET MOUNT	16-01-7-748	CAPITAL EQUIPMENT-POLICE	\$78.00
							VENDOR TOTAL:	\$78.00
BUILDING AUTOMATION SOLUTIONS	SI2070404	03/30/22	\$990.00		HVAC MAINTENANCE CONTRACT 4/1/22-6/30/22	01-67-6-680	MAINTENANCE CONTRACTS	\$990.00
							VENDOR TOTAL:	\$990.00

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Vendor Name							
Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
C & M PIPE & SUPPLY CO							
18621	04/27/22	\$304.00		RISER & GRATE			
					08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$152.00
					08-13-3-619	PROGRAM COMMODITIES	\$152.00
						VENDOR TOTAL:	\$304.00
CANON SOLUTIONS AMERICA , INC.							
6000442233	04/27/22	\$11.60		FD COPIER MAINT BASE 4/27/22-5/26/22			
					01-49-6-677	EQUIPMENT SERVICE CONTRACTS	\$11.60
6000442228	04/27/22	\$11.60		BLD DEPT COPIER MAINT BASE 4/27/22-5/26/22			
					01-53-6-670	OFFICE EQUIPMENT MAINTENANCE	\$11.60
						VENDOR TOTAL:	\$23.20
CCP INDUSTRIES, INC.							
SL03103716	04/14/22	\$321.89		BUILDING DEPT UNIFORMS			
					01-53-3-612	UNIFORMS & RELATED SUPPLIES	\$321.89
						VENDOR TOTAL:	\$321.89
CELLULAROUTLET.COM, INC.							
4665	04/14/22	\$1,728.99		BUILDING DEPT CELLULAR BOOSTER			
					01-53-6-673	COMPUTER NETWORK MAINTENANCE	\$1,728.99
						VENDOR TOTAL:	\$1,728.99
CHANDLER SERVICES INC							
28474	04/28/22	\$3,657.43		T19 & LADDER ANNUAL PREV MAINTENANCE			
					01-49-6-671	VEHICLE MAINTENANCE	\$3,657.43
						VENDOR TOTAL:	\$3,657.43

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 05/17/22

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMED							
5007104015 040522	04/05/22	\$870.37		WOODS LIFT STATION POWER 3/7/22-4/5/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$870.37
0725105073 402922	04/29/22	\$56.69		CBD STREET LIGHTS POWER 3/23/22-4/21/22	40-33-4-634	MISCELLANEOUS SERVICES	\$56.69
0275053104 042622	04/26/22	\$633.54		DARTMOUTH LIFT STATION POWER 3/28/22-4/26/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$633.54
0811073024 042622	04/26/22	\$979.68		COMMONS/MEINHEIT POWER 3/28/22-4/26/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$979.68
0157098050 042722	04/27/22	\$136.77		HOMEWOOD METER VAULT POWER 3/28/22-4/26/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$136.77
0825150052 042722	04/27/22	\$147.46		COMMONS LIFT STATION POWER 3/28/22-4/26/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$147.46
0765165035 042722	04/27/22	\$248.44		SYLVAN LIFT STATION POWER 3/28/22-4/26/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$248.44
2154154035 042622	04/26/22	\$1,101.80		MFT STREET LIGHT POWER 3/23/22-4/21/22	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$1,101.80
0241031023 042222	04/22/22	\$237.12		HEATHER ROAD LIFT STA POWER 3/23/22-4/21/22	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$237.12
0307096073 042122	04/21/22	\$55.23		CENTRAL DR ALLEY LIGHTS POWER 3/23/22-4/21/22	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$55.23
3288088052 042122	04/21/22	\$26.14		CBD PEDESTAL POWER 3/23/22-4/21/22	40-33-4-634	MISCELLANEOUS SERVICES	\$26.14
0323080253 042122	04/21/22	\$47.51		STERLING TOWER POWER	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$47.51
1498044037 040622	04/06/22	\$107.13		WESTERN TOWER POWER 3/7/22-4/5/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$107.13
VENDOR TOTAL:							\$4,647.88

CONSTELLATION NEWENERGY, INC.

62319721801	04/27/22	\$1,350.90		VOLLMER RESERVOIR POWER 3/28/22-4/26/22	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$1,350.90
VENDOR TOTAL:							\$1,350.90

**COOK COUNTY DEPT OF
TRANSPORTATION**

20221	04/03/22	\$1,671.00		TRAFFIC SIGNAL MAINTENANCE JAN-MAR 2022	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$1,671.00
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Village of Flossmoor
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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CORE & MAIN LP		Q689782	04/14/22	\$295.82		VALVE BOX RISERS			
							08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$147.91
							08-13-3-619	PROGRAM COMMODITIES	\$147.91
							VENDOR TOTAL:		\$295.82
RICHARD G. CRUSOR, JR.		042822	04/28/22	\$270.00		ADMIN HEARING OFFICER APRIL 14, 2022			
							01-44-4-646	LOCAL ADJUDICATION SERVICES	\$270.00
							VENDOR TOTAL:		\$270.00
CURRENT TECHNOLOGIES CORP		12340	05/03/22	\$3,733.12		MERAKI NETWORK SECURITY			
							01-42-6-673	COMPUTER HARDWARE MAINTENANC	\$425.58
							01-43-6-673	COMPUTER NETWORK MAINTENANCE	\$474.11
							01-45-6-673	COMPUTER HARDWARE MAINTENANCE	\$89.59
							01-48-6-673	COMPUTER NETWORK MAINTENANCE	\$1,170.33
							01-49-6-673	COMPUTER NETWORK MAINTENANCE	\$567.43
							01-50-6-673	COMPUTER NETWORK MAINTENANCE	\$390.11
							01-53-6-673	COMPUTER NETWORK MAINTENANCE	\$190.39
							01-55-6-673	COMPUTER NETWORK MAINTENANCE	\$425.58
							VENDOR TOTAL:		\$3,733.12
DAILY SOUTHTOWN		24033261	04/16/22	\$87.50		SUBSCRIPTION THRU 7/15/22			
							01-41-5-660	DUES AND SUBSCRIPTIONS	\$87.50
							VENDOR TOTAL:		\$87.50

Village of Flossmoor
Detail Board Report
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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
EAGLE UNIFORM CO INC									
	INV7540		04/28/22	\$660.00		UNIFORM VEST TENCZA	01-48-3-615	SMALL TOOLS & EQUIPMENT	\$660.00
	INV7544		04/28/22	\$699.24		UNIFORM TENCZA	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$699.24
	INV7536		04/27/22	\$431.98		BROSNAN UNIFORM	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$431.98
	INV7652		05/04/22	\$69.00		UNIFORM-KAMLETT	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$69.00
	INV7331		04/18/22	\$330.00		UNIFORM VEST W/ALTERATIONS MORRIS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$330.00
	INV7442		04/22/22	\$425.50		UNIFORM CAGLE	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$425.50
	INV7486		04/26/22	\$40.00		UNIFORM-BACK PATCH CUSTOM EMBROIDERY	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$40.00
	INV7677		05/04/22	\$330.50		UNIFORM FILKINS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$330.50
VENDOR TOTAL:									\$2,986.22
EBEL'S ACE HARDWARE									
	347080		04/26/22	\$32.39		SPRAY PUMP RETURN	08-13-3-615	SMALL TOOLS & EQUIPMENT	\$32.39
	347081		04/26/22	\$(32.39)		SPRAY PUMP RETURN	08-13-3-615	SMALL TOOLS & EQUIPMENT	\$(32.39)
	347082		04/26/22	\$28.99		TANK SPRAYER	08-13-3-615	SMALL TOOLS & EQUIPMENT	\$28.99
	347012		04/12/22	\$10.79		OIL DRY FOR BRASS ROOM	08-11-3-605	OPERATING SUPPLIES	\$10.79
	347060		04/22/22	\$13.66		CAR WASH & SHINE	01-49-3-616	CLEANING SUPPLIES	\$13.66
	347065		04/23/22	\$5.39		DUCT TAPE FOR BAY FLOOR	01-49-3-605	OPERATING SUPPLIES	\$5.39
VENDOR TOTAL:									\$58.83
E-COM DISPATCH CENTER									
	947		04/29/22	\$3,922.72		VERIZON WIRELESS ACCESS CARDS FEB, MAR, APR 2022	01-50-4-637		\$3,922
VENDOR TOTAL:									\$3,922

Village of Flossmoor
Detail Board Report
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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ELINEUP LLC		1106	05/02/22	\$600.00		SOFTWARE MAINTENANCE 6/8/22-6/8/23	01-48-4-630	PROFESSIONAL SERVICES	\$600.00
								VENDOR TOTAL:	\$600.00
R. ESSERMAN		050422	05/04/22	\$23.20		WATER REFUND 2949 BONNIE BRAE CRES	08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$23.20
								VENDOR TOTAL:	\$23.20
ETERNALLY GREEN LAWN CARE		04012022FLOSS	05/01/22	\$3,400.00		CONTRACT LANDSCAPE MAINTENANCE	01-60-6-678	LANDSCAPE MAINTENANCE	\$3,400.00
								VENDOR TOTAL:	\$3,400.00
EXPERT CHEMICAL & SUPPLY INC		859773	02/01/22	\$482.37		RESTOCK PAPER PRODUCTS	01-67-3-616	CLEANING SUPPLIES	\$482.37
								VENDOR TOTAL:	\$482.37
FIREHOSEDIRECT		S124531	04/22/22	\$138.09		BAY FLOOR REPAIRS	01-49-3-617	HOSE AND PAGER SUPPLIES	\$138.09
								VENDOR TOTAL:	\$138.09
GALLAGHER MATERIALS CORP.		23649	04/16/22	\$637.84		ASPHALT MIX	01-68-3-619	PROGRAM COMMODITIES	\$159.46
							08-14-3-612	ASPHALT MIX	\$159.46
							08-24-3-612	ASPHALT MIX	\$159.46
							02-01-3-606	ASPHALT MIX	\$159.46
								VENDOR TOTAL:	\$637.84

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GALLS, LLC	021015093	04/26/22	\$129.59		UNIFORMS & RELATED SUPPLIES-MORRIS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$129.59
	021037667	04/28/22	\$160.71		UNIFORMS & RELATED SUPPLIES-MERKLE	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$160.71
	021014741	04/26/22	\$20.83		UNIFORMS & RELATED SUPPLIES-BAUSCH	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$20.83
	020913126	04/13/22	\$196.83		UNIFORMS & RELATED SUPPLIES-CARDEN	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$196.83
	020934197	04/15/22	\$94.35		UNIFORMS & RELATED SUPPLIES-FREEMAN	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$94.35
	020914422	04/13/22	\$70.56		UNIFORMS & RELATED SUPPLIES-KAUSAL	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$70.56
	020857363	04/06/22	\$72.31		UNIFORMS & RELATED SUPPLIES-CROSSING GUARDS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$72.31
	020914421	04/13/22	\$70.20		UNIFORMS & RELATED SUPPLIES-WEAVER	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$70.20
VENDOR TOTAL:								\$815.38
GOVTEMPSUSA	GT2022111	04/30/22	\$1,740.00		VIL MGR TEMP ASSISTANT-CASTELLANOS	01-42-4-630	PROFESSIONAL SERVICES	\$1,740.00
		VENDOR TOTAL:						\$1,740.00
GRANICUS	150870	05/01/22	\$414.75		MINUTE TRAQ MAY 2022	01-41-4-645	PAPERLESS AGENDA SOFTWARE SERV	\$414.75
		VENDOR TOTAL:						\$414.75
HISKES, DILLNER, O'DONNELL,	15405	04/04/22	\$82.50		NO CASH BIDS	01-44-4-644	OTHER LEGAL SERVICES	\$82.50
	15406	04/04/22	\$453.75		19725 GOVERNORS HWY ACQUISITION	01-44-4-644	OTHER LEGAL SERVICES	\$453.75
VENDOR TOTAL:								\$536.25

Village of Flossmoor
Detail Board Report
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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
HOLLAND PRINTING INC	71447	04/26/22	\$896.02		WATER BILLS			
						08-10-4-635	PRINTING	\$672.01
						08-20-4-635	PRINTING	\$224.01
						VENDOR TOTAL:		\$896.02
HOMEWOOD DISPOSAL SERVICE INC	7815483	05/01/22	\$338.82		VH REFUSE REMOVAL			
						01-67-4-654	SCAVENGER AND DISPOSAL SERVICES	\$338.82
						01-67-4-654	SCAVENGER AND DISPOSAL SERVICE	\$123.89
						01-67-4-654	SCAVENGER AND DISPOSAL SERVICES	\$323.95
HOMEWOOD-FLOSSMOOR CHRONICLE	20220113	05/01/22	\$160.00		VILLAGE AD JUNE 2022			
						01-41-4-653	MARKETING PROGRAMS	\$160.00
						VENDOR TOTAL:		\$160.00
IGFOA	043022	04/05/22	\$35.00		SOUTH METRO PROF DEV SEMINAR			
						01-43-5-661	TRAINING	\$35.00
						08-10-5-661	TRAINING	\$47.50
						08-20-5-661	TRAINING	\$47.50
ILLINOIS DEPT OF AGRICULTURE	42442	04/26/22	\$60.00		JONES PEST CONTROL LICENSE 2022-2023-2024			
						01-60-5-660	DUES AND SUBSCRIPTIONS	\$60.00
						VENDOR TOTAL:		\$60.00
ILLINOIS FIRE CHIEF'S ASSOC	3967A	05/06/22	\$12,732.00		CAPTAIN ASSESSMENT CENTER			
						01-49-4-630	PROFESSIONAL SERVICES	\$12,732.00
						VENDOR TOTAL:		\$12,732.00

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ILLINOIS STATE TOLL HIGHWAY		G127000005802	03/31/22	\$26.90		DPW TOLLS 1/1/22-3/31/22	01-60-6-671	MAINTENANCE AND SUPPLIES	\$8.97
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$8.97
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$8.96
							VENDOR TOTAL:		\$26.90
INDIANA CPA SOCIETY		CPE FY23	04/15/22	\$200.00		TRAINING-BORDUI CPE REGISTRATION	01-43-5-661	TRAINING	\$200.00
							VENDOR TOTAL:		\$200.00
INGALLS OCC. HEALTH LBX #27678		301767	04/26/22	\$129.00		DRUG & ALCOHOL TESTS JONES/SCHMIDT	01-55-4-647	DRUG & ALCOHOL TESTS	\$129.00
		302019	04/26/22	\$100.00		DRUG & ALCOHOL TESTS-ANNUAL PROGRAM FEE FY22	01-55-4-647	DRUG & ALCOHOL TESTS	\$100.00
							VENDOR TOTAL:		\$229.00
INTOXIMETERS		705786	04/19/22	\$170.45		BREATHALYZER REPAIRS	01-48-6-670	OFFICE EQUIPMENT MAINTENANCE	\$170.45
							VENDOR TOTAL:		\$170.45
INVOICE CLOUD		189120224	04/30/22	\$272.50		INVOICE CLOUD 4/1/22-4/30/22	08-10-4-654	CUSTOMER PAYMENT PORTAL	\$136.25
							08-20-4-654	CUSTOMER PAYMENT PORTAL	\$136.25
							VENDOR TOTAL:		\$272.50
JULIE INC		20220603 2	03/31/22	\$1,506.54		2022 ANNUAL ASSESSMENT-PAYMENT 2 OF 2	01-60-4-657	JULIE ONE-CALL	\$502.18
							08-11-4-657	JULIE ONE-CALL	\$502.18
							08-21-4-657	JULIE ONE-CALL	\$502.18
							VENDOR TOTAL:		\$1,506.54

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KONICA MINOLTA	9008444747	04/07/22	\$425.00		VH COPIER MAINT 3/8/22-4/7/22	01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	\$425.00
		05/08/22	\$425.00		VH COPIER MAINT 4/8/22-5/7/22	01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	\$425.00
					VENDOR TOTAL:			\$850.00
LANDS' END INC.	SIN10122019	04/12/22	\$30.16		VILLAGE LOGOWEAR CRC	01-41-3-612	UNIFORMS	\$30.16
		04/08/22	\$33.91		LOGOWEAR-COMMUNITY RELATIONS COMMITTEE	01-41-3-612	UNIFORMS	\$33.91
					VENDOR TOTAL:			\$64.07
M.E. SIMPSON COMPANY, INC.	38570	04/30/22	\$13,065.00		ANNUAL WATER LEAK SURVEY	08-11-4-632	LEAK DETECTION PROGRAM	\$13,065.00
		04/30/22	\$9,538.00		HYDRANTS INSPECTIONS/FLOW TESTING	08-11-6-678	FIRE HYDRANT FLOW TEST & MTCE	\$9,538.00
					VENDOR TOTAL:			\$22,603.00
MACQUARIE EQUIPMENT CAPITAL INC.	31157	05/09/22	\$1,874.00		TELEPHONE LEASE AGRMT #1906979001-4/29/22-5/28/22	01-42-4-637	TELEPHONE	\$211.76
						01-43-4-637	TELEPHONE	\$140.55
						01-48-4-637	TELEPHONE	\$648.40
						01-50-4-637	TELEPHONE	\$140.55
						01-49-4-637	TELEPHONE	\$352.31
						01-53-4-637	TELEPHONE	\$112.44
						01-55-4-637	TELEPHONE	\$267.99
					VENDOR TOTAL:			\$1,874.00
DYANI MARVEL	042522	04/25/22	\$30.00		VEHICLE STICKER REFUND	01-00-2-420	VEHICLE STICKERS	\$30.00
					VENDOR TOTAL:			\$30.00

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MATTHEW O'SHEA CONSULTING INC.		36	05/01/22	\$2,750.00		LOBBYING SERVICES APRIL 2022	01-41-4-632	LOBBYING SERVICES	\$2,750.00
								VENDOR TOTAL:	\$2,750.00
MEADE ELECTRIC COMPANY INC		699930	03/24/22	\$1,471.00		EMERGENCY VEHICLE PRE-EMPTION DIXIE & HOLBROOK	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$1,471.00
		699931	03/24/22	\$1,319.00		EMERGENCY VEHICLE PRE-EMPTION VOLLMER & WESTERN	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$1,319.00
		699932	03/24/22	\$398.00		EMERGENCY VEHICLE PRE-EMPTION VOLLMER & CRAWFORD	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$398.00
								VENDOR TOTAL:	\$3,188.00
MENARD'S-HOMEWOOD		32164	04/13/22	\$299.90		LIGHT BULBS	01-67-3-620	REPAIR SUPPLIES	\$299.90
								VENDOR TOTAL:	\$299.90
MILHOUSE ENGINEERING & CONSTRUCTION		1570	02/08/22	\$20,000.00		FIELD INSPECTION	17-01-1-701	STREET'S PHASE 1 ENGINEERING	\$20,000.00
		10450006 021422	02/14/22	\$102,652.35		PHASE 1 STREET REHAB	17-01-1-701	STREET'S PHASE 1 ENGINEERING	\$102,652.35
								VENDOR TOTAL:	\$122,652.35
MILITARY VETERAN PLUMBING LLC		003707	04/11/22	\$2,362.00		PD BATHROOM DRAIN REPAIR	01-67-4-634	MISCELLANEOUS SERVICES	\$2,362.00
		003732	04/15/22	\$284.00		VH MENS RESTROOM REPAIR	01-67-4-634	MISCELLANEOUS SERVICES	\$284.00
								VENDOR TOTAL:	\$2,646.00

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MONARCH AUTO SUPPLY INC									
		6981555801	04/05/22	\$83.81		SQUAD 519 NEW OIL FILTER & GASKETS	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$83.81
		6981555961	04/06/22	\$81.14		STRUT-MATE MOUNT KIT	01-60-6-671	MAINTENANCE AND SUPPLIES	\$81.14
		6981556217	04/08/22	\$(81.14)		RETURNED STRUT-MATE MOUNTING KIT (INV #555961)	01-60-6-671	MAINTENANCE AND SUPPLIES	\$(81.14)
		6981556618	04/13/22	\$139.59		L11 BRAKE REPAIR	01-60-6-671	MAINTENANCE AND SUPPLIES	\$46.53
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$46.53
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$46.53
		6981555815	04/05/22	\$1,347.79		L12 REPAIR PARTS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$449.26
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$449.26
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$449.27
		6981558293	05/02/22	\$50.66		SQUAD 19 BUMPER	01-49-6-671	VEHICLE MAINTENANCE	\$50.66
		6981558285	05/02/22	\$20.58		C1901 WIPER BLADES	01-49-6-671	VEHICLE MAINTENANCE	\$20.58
		6981557095	04/19/22	\$331.33		L12 REPAIRS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$110.45
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$110.44
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$110.44
		6981557440	04/22/22	\$21.31		L12 REPAIRS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$7.10
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$7.10
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$7.11
		6981557480	04/22/22	\$(39.28)		TIE ROD END EXCHANGE	01-60-6-671	MAINTENANCE AND SUPPLIES	\$(13.09)
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$(13.09)
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$(13.10)
		6981558282	05/02/22	\$740.88		P25 REPAIRS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$246.96
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$246.96
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$246.96
		6981558283	05/02/22	\$8.62		P25 WHEEL WELL REPAIR	01-60-6-671	MAINTENANCE AND SUPPLIES	\$2.00
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$2.00
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$2.00

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MUNICIPAL SYSTEMS LLC								
MS20220420	04/30/22	\$300.00			MOVE/ABC APRIL 2022			
MS20220421	04/30/22	\$325.00			MUNICIPAL OFFENSE SYSTEM APRIL 2022	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$300.00
						01-44-4-646	LOCAL ADJUDICATION SERVICES	\$325.00
VENDOR TOTAL:								\$2,705.29
NEXT DAY PLUS								
5229893	03/09/22	\$64.07			DPW COPIER MAINT MARCH 22 BASE/FEB 22 USAGE			
5232812	04/12/22	\$171.18			DPW COPIER MAINT APRIL BASE/MARCH USAGE	01-55-6-670	OFFICE EQUIPMENT MAINTENANCE	\$64.07
						01-55-6-670	OFFICE EQUIPMENT MAINTENANCE	\$171.18
VENDOR TOTAL:								\$235.25
NICOR GAS								
96444410003 04222	04/22/22	\$1,705.98			DPWSC GAS BILL 3/23/22-4/22/22			
72380610005 04252	04/25/22	\$49.09			KEDZIE BOOSTER STATION GAS BILL 3/24/22-4/25/22	01-67-4-653	GAS, ENERGY/PUMPS, & HEATING	\$1,705.98
						08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$49.09
VENDOR TOTAL:								\$1,755.07
NORTH EAST MULTI-REGIONAL								
302197	04/19/22	\$2,185.00			MEMBERSHIP FEES 7/1/22-7/1/23			
						01-48-5-661	TRAINING	\$2,185.00
VENDOR TOTAL:								\$2,185.00
OTIS ELEVATOR								
100400745431	04/18/22	\$856.59			ELEVATOR MAINTENANCE 5/1/22-7/31/22			
						01-67-6-680	ELEVATOR MAINTENANCE	\$856.59
VENDOR TOTAL:								\$856.59
OTTOSEN DINOLFO HASENBALG & CASTALD								
144546	03/31/22	\$394.00			PERSONNEL/LABOR & BIDDER LAW			
143849	03/31/22	\$492.00			DISSOLUTION OF CSSMTD			
						01-44-4-644	OTHER LEGAL SERVICES	\$394.00
						01-44-4-643	UNPLANNED LITIGATION	\$492.00
VENDOR TOTAL:								\$886.00

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PARAMEDIC SERVICES OF ILLINOIS INC	7616	05/02/22	\$50,986.00		CONTRACTED FD PERSONNEL MAY 2022	01-49-4-650	CONTRACT FF/PM PERSONNEL	\$50,986.00
							VENDOR TOTAL:	\$50,986.00
GAYATRI PATEL	050622	05/06/22	\$1,500.00		REFUND LIQUOR LICENSE FEE	01-00-2-422	LIQUOR & RESTAURANT LICENSES	\$1,500.00
							VENDOR TOTAL:	\$1,500.00
POP'S	JAN-MAY 2022	04/28/22	\$85.36		PRISONER MEALS JAN-MAY 2022	01-48-3-611	SPECIAL POLICE COMMODITIES	\$85.36
							VENDOR TOTAL:	\$85.36
POSSIBILITY PLACE NURSERY	2857	05/06/22	\$200.00		SEEDS-GREEN COMMISSION	01-41-4-655	GREEN COMMISSION	\$200.00
	2435	04/13/22	\$2,765.00		FY22 SPRING TREE PLANTING	01-63-3-619	TREE PLANTING PROGRAM	\$2,765.00
							VENDOR TOTAL:	\$2,965.00
PUBLIC SAFETY DIRECT, INC.	99505	04/20/22	\$1,070.00		REMOVE POLICE EQUIP/STRIP CAMERA SYSTEM/REMOVE GRAPHICS-D13561/EXPLORER	16-01-7-748	CAPITAL EQUIPMENT-POLICE	\$1,070.00
	99544	04/28/22	\$4,048.99		CHIEF'S SQUAD UPFITTING	16-01-7-748	CAPITAL EQUIPMENT-POLICE	\$4,048.99
	99468	04/13/22	\$90.00		BASEBALL PARADE BANNERS	01-41-4-653	MARKETING PROGRAMS	\$90.00
	99530	04/26/22	\$12,040.79		UNIT 222 UPFITTING	16-01-7-748	CAPITAL EQUIPMENT-POLICE	\$12,040.79
	99531	04/26/22	\$180.00		UNIT 419 BODY CAM INSTALLATION	16-01-7-748	CAPITAL EQUIPMENT-POLICE	\$180.00
							VENDOR TOTAL:	\$17,429.78

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RR LANDSCAPE SUPPLY									
125680		04/13/22	\$270.00			TOPSOIL	08-12-3-619	PROGRAM COMMODITIES	\$90.00
							08-22-3-619	PROGRAM COMMODITIES	\$90.00
							09-01-3-620	GROUND REPAIR MATERIAL	\$90.00
125734		04/15/22	\$294.50			TOPSOIL/SOD FOR GROUND REPAIRS	08-12-3-619	PROGRAM COMMODITIES	\$98.16
							08-22-3-619	PROGRAM COMMODITIES	\$98.17
							09-01-3-620	GROUND REPAIR MATERIAL	\$98.17
123126		07/16/21	\$(30.00)			CREDIT FROM INV #124633=RETURN	08-12-3-619	PROGRAM COMMODITIES	\$(10.00)
							08-22-3-619	PROGRAM COMMODITIES	\$(10.00)
							09-01-3-620	GROUND REPAIR MATERIAL	\$(10.00)
								VENDOR TOTAL:	\$534.50
RUNCO OFFICE SUPPLY									
8664570		05/04/22	\$13.25			OFFICE SUPPLIES	01-41-3-601	OFFICE SUPPLIES	\$13.25
8612000		03/18/22	\$27.36			OFFICE SUPPLIES-BINDERS	01-41-3-601	OFFICE SUPPLIES	\$27.36
C8612000		05/05/22	\$(14.37)			BINDER RETURN	01-41-3-601	OFFICE SUPPLIES	\$(14.37)
8654800		04/26/22	\$77.86			OFFICE SUPPLIES	01-41-3-601	OFFICE SUPPLIES	\$39.75
							01-42-3-601	OFFICE SUPPLIES	\$38.11
8661110		05/03/22	\$55.17			OFFICE SUPPLIES RESTOCK	01-55-3-601	OFFICE SUPPLIES	\$13.79
							01-60-3-601	OFFICE SUPPLIES	\$13.79
							08-11-3-601	OFFICE SUPPLIES	\$13.79
							08-21-3-601	OFFICE SUPPLIES	\$13.80
								VENDOR TOTAL:	\$159.27
ROBERT RYNDAK									
042522		04/25/22	\$40.00			VEHICLE STICKER REFUND	01-00-2-420	VEHICLE STICKERS	\$40.00
								VENDOR TOTAL:	\$40.00

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S&J INDUSTRIAL SUPPLY CORP	117858401	04/07/22	\$410.99		PAPER PRODUCTS RESTOCK	01-67-3-616	CLEANING SUPPLIES	\$410.99
		04/07/22	\$69.13		COFFEE CUPS RESTOCK	01-67-3-605	OPERATING SUPPLIES	\$69.13
					VENDOR TOTAL:			\$480.12
SAFEGUARD BUSINESS SYSTEMS								
034955608		04/28/22	\$239.96		WINDOW ENVELOPES FOR PR/AP	01-43-4-635	PRINTING	\$179.97
						08-10-4-635	PRINTING	\$35.99
						08-20-4-635	PRINTING	\$24.00
					VENDOR TOTAL:			\$239.96
SHARK SHREDDING INC.								
56166		05/05/22	\$113.40		VH/PD SHREDDING SERVICES 5/5/22	01-42-4-634	OTHER MISCELLANEOUS SERVICES	\$31.70
						01-48-3-611	SPECIAL POLICE COMMODITIES	\$81.70
					VENDOR TOTAL:			\$113.40
SMITTY'S TREE SERVICE INC.								
227889		04/12/22	\$81,776.00		CONTRACT TREE SERVICE-TREE REMOVALS	01-63-4-653	PARKWAY TREE SERVICES	\$81,776.00
228229		04/12/22	\$4,025.00		CONTRACT TREE SERVICE-TREE TRIMMING	01-63-4-653	PARKWAY TREE SERVICES	\$4,025.00
227891		04/12/22	\$55,846.00		FY22 CONTRACT TREE TRIMMING	01-63-4-653	PARKWAY TREE SERVICES	\$55,846.00
					VENDOR TOTAL:			\$141,647.00
SOUTH SUBURBAN HUMANE SOCIETY								
000550		05/03/22	\$150.00		APRIL 2022 DOG IMPOUNDS	01-48-4-645	ANIMAL CONTROL SERVICES	\$150.00
					VENDOR TOTAL:			\$150.00
SOUTHWEST TOWN MECHANICAL								
512070648		04/22/22	\$535.50		BOILER ROOM PUMP REPAIR	01-67-6-680	MAINTENANCE CONTRACTS	\$535.50
					VENDOR TOTAL:			\$535.50

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STANLEY CONVERGENT SECURITY	6002325165	03/28/22	\$131.65		SECURITY ALARM MAINTENANCE/MONITORING 3/3/22-6/30/22	01-67-4-634	MISCELLANEOUS SERVICES	\$131.65
								VENDOR TOTAL: \$131.65
STRAND ASSOCIATES, INC	0182356	04/13/22	\$15,609.91		STUDY-WATER BOOSTER STATIONS MARCH 2022	04-01-7-701	WATER SUPPLY SYSTEM IMPROVEME	\$15,609.91
								VENDOR TOTAL: \$15,609.91
SUBURBAN LABORATORIES INC	202010	04/29/22	\$166.00		ROUTINE COLIFORM TESTING APRIL 2022	08-11-6-677	WATER FACILITY MAINTENANCE	\$166.00
								VENDOR TOTAL: \$166.00
KATIE SULLIVAN	033022	03/30/22	\$1,500.00		2021 FLOSSMOOR FEST LOGO REBRAND	01-41-4-650	FLOSSMOOR FEST	\$1,500.00
	033022 2	03/30/22	\$750.00		SPRING NEWSLETTER	01-41-4-653	MARKETING PROGRAMS	\$750.00
								VENDOR TOTAL: \$2,250.00
SWENEY ELECTRIC COMPANY INC.	220185	04/12/22	\$515.15		FIRE DEPT RECEPTACLES FOR OVEN/TV	01-67-4-634	MISCELLANEOUS SERVICES	\$515.15
								VENDOR TOTAL: \$515.15

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SYNCB/AMAZON	8937937754956	03/09/22	\$141.96		EMS SUPPLIES	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$141.96
	764385548944	03/15/22	\$261.42		INTERNAL BATTERY FOR TABLETS	01-48-3-615	SMALL TOOLS & EQUIPMENT	\$261.42
	444699846694	03/20/22	\$15.70		CHILDREN'S CRAFT FOR NEW RESIDENT EVENT	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$15.70
	886848533397	03/20/22	\$9.99		CHILDREN'S CRAFT FOR NEW RESIDENT EVENT	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$9.99
	999575637878	03/20/22	\$85.32		OFFICE SUPPLIES-ASST VILLAGE MGR	01-42-3-601	OFFICE SUPPLIES	\$85.32
	454846679753	03/27/22	\$30.99		PD "WHILE YOU WERE OUT" NOTE PADS/BADGE WALLET	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$23.49
					SUPPLIES FOR FIRST AID CLASS	01-48-3-601	OFFICE SUPPLIES	\$7.50
	439893445689	03/27/22	\$76.99		VH COFFEE RESTOCK	01-49-5-664	TRAINING MATERIALS	\$76.99
	683497336685	03/29/22	\$100.00		IPAD KEYBOARD CASE/SCREEN PROTECTOR	01-67-3-605	OPERATING SUPPLIES	\$100.00
	794593876653	04/01/22	\$163.84		ELECTRIC HOT KNIFE ROPE CUTTER	01-42-3-601	OFFICE SUPPLIES	\$163.84
	638934956748	04/03/22	\$132.05		UNIFORM SAILSBERY	01-49-5-664	TRAINING MATERIALS	\$132.05
	456375784593	04/04/22	\$22.79		DISPOSABLE PLASTIC CUPS FOR SAMPLING-NEW RESIDENT EVENT	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$22.79
	799599349884	04/05/22	\$32.83		TOASTER/IPHONE 12 SCREEN PROTECTOR	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$32.83
	773593396573	04/06/22	\$37.94		BATTERIES FOR RIFLES	01-67-3-605	OPERATING SUPPLIES	\$29.95
	433579935683	04/07/22	\$57.98		RETURN HEADSET CABLE	01-60-3-601	OFFICE SUPPLIES	\$7.99
	435676539689	03/10/22	\$(51.00)			01-48-3-605	OPERATING SUPPLIES	\$57.98
VENDOR TOTAL:								\$(51.00)
								\$1,118.80

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 05/17/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
THE COP FIRE SHOP								
	208120	04/07/22	\$50.00		LOUGHLIN UNIFORM			
	208220	04/20/22	\$294.00		UNIFORM-BERK	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$50.00
						01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$294.00
							VENDOR TOTAL:	\$344.00
THOMSON REUTERS-WEST								
	846282176	05/01/22	\$319.07		ONLINE/SOFTWARE SUBSCRIPTION 4/1/22-4/30/22			
						01-48-4-630	PROFESSIONAL SERVICES	\$319.07
							VENDOR TOTAL:	\$319.07
TRAINING CONCEPTS INC								
	49003	08/02/21	\$51.70		CPR/AED CARDS			
						01-48-5-661	TRAINING	\$51.70
							VENDOR TOTAL:	\$51.70
UNITED PARCEL SERVICE								
	0000F36604172	04/23/22	\$129.55		EASY PERMIT/SAMS CLUB/MWRDGC/ILSDU			
						01-43-3-603	POSTAGE	\$104.07
						01-55-3-603	POSTAGE	\$25.48
							VENDOR TOTAL:	\$129.55
US DIGITAL DESIGNS INC								
	22216	04/25/22	\$506.24		REPLACEMENT ATX			
						01-49-3-603	POSTAGE	\$506.24
							VENDOR TOTAL:	\$506.24
VERIZON WIRELESS								
	9904328524	04/16/22	\$1,717.50		MOBILE PHONES 3/17/22-4/16/22			
						01-42-4-637	TELEPHONE	\$189.33
						01-43-4-637	TELEPHONE	\$84.64
						01-45-4-637	TELEPHONE	\$42.32
						01-53-4-637	TELEPHONE	\$42.32
						01-50-4-637	TELEPHONE	\$543.85
						01-55-4-637	TELEPHONE	\$815.04
	9904309554	04/16/22	\$935.76		ADMIN IPAD			
						01-42-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$865.00
						01-42-4-637	TELEPHONE	\$70.72
							VENDOR TOTAL:	\$532.24

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 05/17/22

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
WALT'S FOOD CENTER	6485	04/09/22	\$21.43		REFRESHMENTS FOR TRAINING	01-48-3-611	SPECIAL POLICE COMMODITIES	\$21.43
							VENDOR TOTAL:	\$21.43
WM CORPORATE SERVICES INC	319497623540	03/30/22	\$6,468.75		STREET SWEEPING MARCH 2022	07-01-4-632	STREET SWEEPING	\$6,468.75
							VENDOR TOTAL:	\$6,468.75
WILEY'S GRILL	042522	04/25/22	\$143.00		INTERGOVERNMENTAL LUNCHEON MEETING	01-42-4-652	MEETINGS AND EVENTS	\$143.00
	050522	05/05/22	\$41.50		FIRE CAPTAIN ASSESSMENT CENTER LUNCH	01-49-4-630	PROFESSIONAL SERVICES	\$41.50
							VENDOR TOTAL:	\$184.50
STEPHANIE WRIGHT	050622	05/06/22	\$73.08		REIMBURSE SUPPLIES FOR NEW RESIDENT EVENT ON 4/9/22	01-41-4-651	COMMUNITY RELATIONS COMMISSIO	\$73.08
							VENDOR TOTAL:	\$73.08
Z-FORCE TRANSPORTATION, INC.	22185632	04/25/22	\$490.00		HAUL CLEAN FILL	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$245.00
							PROGRAM COMMODITIES	\$245.00
	22185244	03/28/22	\$465.85		1" STONE RESTOCK	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$232.92
							PROGRAM COMMODITIES	\$232.93
							VENDOR TOTAL:	\$955.85

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 05/17/22

Vendor Name

Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Amount Being Paid: \$494,672.75
Total Number of Invoices: 203

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
ACCURBIO	ACCURATE BIOMETRICS INC.	N	(1) 245.00	(0) 0.00	245.
AIRONEEQ	AIR ONE EQUIPMENT INC	N	(8) 14,632.50	(0) 0.00	14,632.
AIRGASUS	AIRGAS USA, LLC	N	(2) 144.80	(0) 0.00	144.
ALWARREN	AL WARREN OIL COMPANY INC	N	(2) 5,585.26	(0) 0.00	5,585.
ALSTONMAR	MARCIA ALSTON	N	(1) 25.00	(0) 0.00	25.
ANDRESME	ANDRES MEDICAL BILLING, LTD	Y	(1) 1,679.14	(0) 0.00	1,679.
ANDREWMC	ANDREW MCCANN LAWN SPRINKLER	N	(3) 1,243.58	(0) 0.00	1,243.
ANDREWS	ANDREWS PRINTING LLC	Y	(1) 98.00	(0) 0.00	98.
AXON	AXON ENTERPRISE INC	N	(2) 468.30	(0) 0.00	468.
BERGSTEI	BERGSTEIN'S NY DELICATESSEN	N	(1) 230.40	(0) 0.00	230.
BRITE	BRITE	N	(1) 78.00	(0) 0.00	78.
C&MPIPE	C & M PIPE & SUPPLY CO	N	(1) 304.00	(0) 0.00	304.
CCP	CCP INDUSTRIES, INC.	N	(1) 321.89	(0) 0.00	321.
CELLULAROU	CELLULAROUTLET.COM, INC.	N	(1) 1,728.99	(0) 0.00	1,728.
CHANDLER	CHANDLER SERVICES INC	N	(1) 3,657.43	(0) 0.00	3,657.
COM4037	COMED	N	(1) 4,647.88	(0) 0.00	107.
CONSTELL	CONSTELLATION NEWENERGY, INC.	N	(1) 1,350.90	(0) 0.00	1,350.
COOKCTYTRA	COOK COUNTY DEPT OF TRANSPORTATI	N	(1) 1,671.00	(0) 0.00	1,671.
CORE&MAI	CORE & MAIN LP	Y	(1) 295.82	(0) 0.00	295.
CRUSOR	RICHARD G. CRUSOR, JR.	Y	(1) 270.00	(0) 0.00	270.
EAGLEUNI	EAGLE UNIFORM CO INC	N	(6) 2,586.72	(0) 0.00	2,586.
EBELSACE	EBEL'S ACE HARDWARE	N	(6) 58.83	(0) 0.00	58.
ECOM	E-COM DISPATCH CENTER	N	(1) 3,922.72	(0) 0.00	3,922.
ESSERMAN	R. ESSERMAN	N	(1) 23.20	(0) 0.00	23.
ETERNALL	ETERNALLY GREEN LAWN CARE	N	(1) 3,400.00	(0) 0.00	3,400.
EXPERT	EXPERT CHEMICAL & SUPPLY INC	N	(1) 482.37	(0) 0.00	482.
FIREHOSE	FIREHOSEDIRECT	N	(1) 138.09	(0) 0.00	138.
GALLAMAT	GALLAGHER MATERIALS CORP.	N	(1) 637.84	(0) 0.00	637.
GALLS	GALLS, LLC	N	(8) 815.38	(0) 0.00	815.
GOVTEMPS	GOVTEMPSUSA	N	(1) 1,740.00	(0) 0.00	1,740.
HISKES	HISKES, DILLNER, O'DONNELL,	Y	(2) 536.25	(0) 0.00	536.
HOLLANDP	HOLLAND PRINTING INC	N	(1) 896.02	(0) 0.00	896.
HOMEWOOD	HOMEWOOD DISPOSAL SERVICE INC	N	(1) 123.89	(0) 0.00	123.
IGFOA-CO	IGFOA	N	(1) 35.00	(0) 0.00	35.
ILLSTATE	ILLINOIS STATE TOLL HIGHWAY	N	(1) 26.90	(0) 0.00	26.
INGALLSO	INGALLS OCC. HEALTH LBX #27678	Y	(2) 229.00	(0) 0.00	229.
INTOXIME	INTOXIMETERS	N	(1) 170.45	(0) 0.00	170.
INVOICE	INVOICE CLOUD	N	(1) 272.50	(0) 0.00	272.
KONICA	KONICA MINOLTA	N	(2) 850.00	(0) 0.00	850.
LANDSEND	LANDS' END INC.	N	(2) 64.07	(0) 0.00	64.
M.E.SIMP	M.E. SIMPSON COMPANY, INC.	N	(2) 22,603.00	(0) 0.00	22,603.
MARVELDYAN	DYANI MARVEL	N	(1) 30.00	(0) 0.00	30.
MATTHEWO	MATTHEW O'SHEA CONSULTING INC.	N	(1) 2,750.00	(0) 0.00	2,750.
MEADE	MEADE ELECTRIC COMPANY INC	N	(3) 3,188.00	(0) 0.00	3,188.
MENARDHM	MENARD'S-HOMEWOOD	N	(1) 299.90	(0) 0.00	299.90

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (May 16, 2022) (CONSENT AGENDA)

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
MILHOUSE	MILHOUSE ENGINEERING & CONSTRUCT	N	(2) 122,652.35	(0) 0.00	122,652.
MILITARY	MILITARY VETERAN PLUMBING LLC	Y	(2) 2,646.00	(0) 0.00	2,646.
MONARCH	MONARCH AUTO SUPPLY INC	N	(8) 1,884.55	(0) 0.00	1,884.
MUNICSYS	MUNICIPAL SYSTEMS LLC	N	(2) 625.00	(0) 0.00	625.
NEXTDAY	NEXT DAY PLUS	N	(2) 235.25	(0) 0.00	235.
NICOR-4	NICOR GAS	N	(2) 1,755.07	(0) 0.00	1,755.
OTTOSEN	OTTOSEN DINOLFO HASENBALG & CAST	Y	(2) 886.00	(0) 0.00	886.
PATELG	GAYATRI PATEL	N	(1) 1,500.00	(0) 0.00	1,500.
POP'S	POP'S	N	(1) 85.36	(0) 0.00	85.
POSSIBIL	POSSIBILITY PLACE NURSERY	N	(1) 2,765.00	(0) 0.00	2,765.
PUBSAFET	PUBLIC SAFETY DIRECT, INC.	N	(5) 17,429.78	(0) 0.00	17,429.
RRLAND	RR LANDSCAPE SUPPLY	Y	(3) 534.50	(0) 0.00	534.
RUNCO	RUNCO OFFICE SUPPLY	N	(3) 90.85	(0) 0.00	90.
RYNDAKR	ROBERT RYNDAK	N	(1) 40.00	(0) 0.00	40.
S&J	S&J INDUSTRIAL SUPPLY CORP	N	(2) 480.12	(0) 0.00	480.
SAFEGUAR	SAFEGUARD BUSINESS SYSTEMS	N	(1) 239.96	(0) 0.00	239.
SMITTYS	SMITTY'S TREE SERVICE INC.	N	(3) 141,647.00	(0) 0.00	141,647.
SSHUMANE	SOUTH SUBURBAN HUMANE SOCIETY	N	(1) 150.00	(0) 0.00	150.
SOUTHWES	SOUTHWEST TOWN MECHANICAL	N	(1) 535.50	(0) 0.00	535.
STRAND	STRAND ASSOCIATES, INC	N	(1) 15,609.91	(0) 0.00	15,609.
SUBLABOR	SUBURBAN LABORATORIES INC	Y	(1) 166.00	(0) 0.00	166.
SULLIVAN	KATIE SULLIVAN	Y	(2) 2,250.00	(0) 0.00	2,250.
SWENEY	SWENEY ELECTRIC COMPANY INC.	N	(1) 515.15	(0) 0.00	515.
AMAZON	SYNCB/AMAZON	N	(15) 1,118.80	(0) 0.00	1,118.
THECOPI	THE COP FIRE SHOP	N	(2) 344.00	(0) 0.00	344.
THOMWEST	THOMSON REUTERS-WEST	N	(1) 319.07	(0) 0.00	319.
TRAINING	TRAINING CONCEPTS INC	N	(1) 51.70	(0) 0.00	51.
UPS	UNITED PARCEL SERVICE	N	(1) 129.55	(0) 0.00	129.
USDIGITA	US DIGITAL DESIGNS INC	N	(1) 506.24	(0) 0.00	506.
VERIZON954	VERIZON WIRELESS	N	(1) 2,653.26	(0) 0.00	935.
WALTS	WALT'S FOOD CENTER	N	(1) 21.43	(0) 0.00	21.
WASTEMANAG	WM CORPORATE SERVICES INC	N	(1) 6,468.75	(0) 0.00	6,468.
WILEYS	WILEY'S GRILL	N	(1) 143.00	(0) 0.00	143.
WRIGHTS	STEPHANIE WRIGHT	N	(1) 73.08	(0) 0.00	73.
ZFORCE	Z-FORCE TRANSPORTATION, INC.	N	(2) 955.85	(0) 0.00	955.
Grand Totals:			Total: 170 412,066.10	Total: 0 0.00	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (May 16, 2022) (CONSENT AGENDA)

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/(
ALWARREN	AL WARREN OIL COMPANY INC	N	(2) 3,664.97	(0) 0.00	3,664
BUILDAUT	BUILDING AUTOMATION SOLUTIONS	N	(1) 990.00	(0) 0.00	990
CANONSOL	CANON SOLUTIONS AMERICA , INC.	N	(2) 23.20	(0) 0.00	23
CURRENT	CURRENT TECHNOLOGIES CORP	N	(1) 3,733.12	(0) 0.00	3,733
DAILYST	DAILY SOUTHTOWN	N	(1) 87.50	(0) 0.00	87
EAGLEUNI	EAGLE UNIFORM CO INC	N	(2) 399.50	(0) 0.00	399
ELINEUP	ELINEUP LLC	Y	(1) 600.00	(0) 0.00	600
GRANICUS	GRANICUS	N	(1) 414.75	(0) 0.00	414
HOMEWOOD	HOMEWOOD DISPOSAL SERVICE INC	N	(2) 662.77	(0) 0.00	662
HOMECHRO	HOMEWOOD-FLOSSMOOR CHRONICLE	Y	(1) 160.00	(0) 0.00	160
IGFOA	IGFOA	N	(1) 95.00	(0) 0.00	95
ILDEPTAG	ILLINOIS DEPT OF AGRICULTURE	N	(1) 60.00	(0) 0.00	60
IFCA	ILLINOIS FIRE CHIEF'S ASSOC	N	(1) 12,732.00	(0) 0.00	12,732
INCPASOC	INDIANA CPA SOCIETY	N	(1) 200.00	(0) 0.00	200
JULIE	JULIE INC	N	(1) 1,506.54	(0) 0.00	1,506
MACQUARIE	MACQUARIE EQUIPMENT CAPITAL INC.	N	(1) 1,874.00	(0) 0.00	1,874
MONARCH	MONARCH AUTO SUPPLY INC	N	(4) 820.74	(0) 0.00	820
NOEASTMR	NORTH EAST MULTI-REGIONAL	N	(1) 2,185.00	(0) 0.00	2,185
OTIS	OTIS ELEVATOR	N	(1) 856.59	(0) 0.00	856
PARAMEDICS	PARAMEDIC SERVICES OF ILLINOIS I	N	(1) 50,986.00	(0) 0.00	50,986
POSSIBIL	POSSIBILITY PLACE NURSERY	N	(1) 200.00	(0) 0.00	200
RUNCO	RUNCO OFFICE SUPPLY	N	(2) 68.42	(0) 0.00	68
SHARK	SHARK SHREDDING INC.	N	(1) 113.40	(0) 0.00	113
STANLEY	STANLEY CONVERGENT SECURITY	N	(1) 131.65	(0) 0.00	131
WILEYS	WILEY'S GRILL	N	(1) 41.50	(0) 0.00	41
Grand Totals:			Total: 33 82,606.65	Total: 0 0.00	

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 05/02/22 thru 05/02/22

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
AT&T	2682019607		04/11/22	\$889.29	76743	05/02/22		VILLAGE INTERNET ACCT #831-001-1181-835	01-42-4-639		
								WEBSITE & INTERNET SERVICES			\$889.29
								VENDOR TOTAL:			\$889.29

Total Amount Being Paid: \$889.29
Total Number of Invoices: 1

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 05/11/22 thru 05/11/22

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
MOLLY MINOGUE		MINOGUE 050622	05/11/22	\$1,107.69	76744	05/11/22		MAINTENANCE 5/6/22 PAYROLL			
								01-00-0-104		CASH - PAYROLL	\$1,107.69
								VENDOR TOTAL:			\$1,107.69
STATE DISBURSEMENT UNIT											
HOPSON 050622			05/11/22	\$230.77	76745	05/11/22		HEATHER HOPSON CASE #08D679068 - EMPLOYEE: ALDRIC HINTON			
								01-00-0-104		CASH - PAYROLL	\$230.77
BREFFORD 05062			05/11/22	\$300.00	76746	05/11/22		PATRICIA BREFFORD CASE #C02029952 - EMPLOYEE: ALDRIC HINTON			
								01-00-0-104		CASH - PAYROLL	\$300.00
								VENDOR TOTAL:			\$530.77
SUPERFLEET MASTERCARD PROGRAM											
FB030 042622			04/26/22	\$124.33	76747	05/11/22		PETROLEUM-ACCT#FB030-FUEL CAGLE TRAINING			
								01-48-3-608		PETROLEUM PRODUCTS	\$49.33
								01-43-3-610		MISCELLANEOUS	\$75.00
								VENDOR TOTAL:			\$124.33

Total Amount Being Paid: \$1,762.79

Total Number of Invoices: 4

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/((
AT&T3	AT&T	N	(0) 0.00	(1) 889.29	(889.
Grand Totals:			Total: 0 0.00	Total: 1 889.29	

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/((
MINOGUE	MOLLY MINOGUE	N	(1) 1,107.69	(1) 1,107.69	0.
STATEDIS	STATE DISBURSEMENT UNIT	N	(2) 530.77	(2) 530.77	0.
SPEEDWAY	SUPERFLEET MASTERCARD PROGRAM	N	(1) 124.33	(1) 124.33	0.
Grand Totals:			Total: 4 1,762.79	Total: 4 1,762.79	

TO: Bridget Wachtel, Village Manager
FROM: Scott Bugner, Building and Zoning Administrator
DATE: May 16, 2022
SUBJECT: Consideration of an Ordinance Granting a Variation for
 a Second Driveway - 2023 Vardon Lane



On April 26, 2022 the Zoning Board of Appeals held a public hearing to consider a request for a variation from Section **285-23-3 K. (1) (b)** of the Flossmoor Zoning Ordinance prohibiting more than one residential driveway. The request has been submitted by Jason Dunkin owner of the property located at 2023 Vardon Lane. The facts of the matter are as follows:

The subject property is a corner lot located at Vardon Lane and Latimer Lane in an **R-5** Zoning District. The property is improved with a single-family dwelling, with a detached garage and driveway near the northeast corner of the dwelling on Latimer Lane.

The petitioner is seeking to construct a second driveway on Vardon Lane. When the house was constructed in 1951 an attached garage was located at the southwest corner facing Vardon Lane. In 2011 the attached garage was converted to living space, the detached garage was built and the driveway on Vardon Lane was removed to conform with the Zoning Ordinance. The petitioner would like to re-construct the previous driveway.

Section 285-23-3 K. (1) (b) of the Zoning Ordinance states that only one driveway is permitted per residential lot. Staff noted that the curb cut from the previous driveway is still in place.

The petitioner argued that the existing driveway is very short and does not provide enough room between the face of the garage and the sidewalk to park without encroaching upon the sidewalk.

The existing driveway is approximately 13.6 feet long between the face of the garage and the sidewalk whereas the average mid-sized sedan is 14.7 feet in length.

No residents were opposed to the request.

At the close of the Public Hearing the Zoning Board of Appeals voted by a roll call vote of **5-0** in favor of granting the variance.

To assist you in your consideration of this matter please find attached the following materials:

- Findings of Fact
- Application for Zoning Variance
- Survey showing proposed driveway location
- Legal Notice and Notice to residents

- Address Map locating the subject property
- Ordinance and Exhibits

FLOSSMOOR ZONING BOARD OF APPEALS

FINDINGS OF FACT

DUNKIN PETITION FOR VARIATION APRIL 26, 2022

1. The petitioner, Jason Dunkin, is the owner of the subject property at 2023 Vardon Lane.
2. The subject property is a corner lot located at Vardon Lane and Latimer Lane and is improved with a single-family dwelling with a detached garage in the R-5 Zoning District.
3. The petitioner wishes to add a second driveway facing Vardon Lane.
4. **Section 285-23-3 K. (1) (b)** of the zoning ordinance only permits one driveway per residential lot.
5. The petitioner argues that the existing driveway on Latimer Lane is very short and that a car does not fit in the driveway without encroaching into the sidewalk.
6. The petitioner states that there have been multiple complaints from neighboring properties that his children's cars block the sidewalk, and that they are unable to park in the garage or on the street.
7. The petitioner further argues that there was a driveway located on Vardon Lane previously in the same location being proposed but was removed when the detached garage was constructed and the previously attached garage was converted into living space.

The Zoning Board of Appeals recommends that this petition for variation be granted based on the following Findings of Fact.

- A. The Zoning Board of Appeals found that there a practical difficulty due to the short length of the existing driveway which is not long enough to allow a car to park on without encroaching into the sidewalk.
- B. The practical difficulty or undue hardship was not created by anyone currently having an interest in the subject property.
- C. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood.
- D. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase congestion of public streets, or increase the danger of fire, or endanger public safety or substantially diminish or impair property values within the neighborhood.
- E. There have been no previous requests for variation of a similar nature by this petitioner.
- F. There were no residents opposed to the petitioner's request.

VILLAGE OF FLOSSMOOR

Office of the Zoning Administrator

Application for Zoning Variance

This form shall be used to request any variation from the requirements of the Village's Zoning Ordinance. Applicants should read the application carefully before completing it. The completed application, any supporting documents/letters and the application fee should be returned to the Building Department at Village Hall. No request will be scheduled for a Public Hearing until a completed application, all required submittals and the application fee has been submitted to the Building Department.

PROPERTY INFORMATION

2023 VARDON LANE FLOSSMOOR, IL 60422
Address/Location of Property for which a Variance is being requested (Subject Property)

JASON DUNKIN
Name of Applicant

2023 VARDON LANE FLOSSMOOR, IL 60422
Applicant's Mailing Address

Home (708) 821-6730
Applicant's Telephone Numbers

Work (708) 821-6730

OWNER
Applicant's interest in Subject Property (Owner, contract, purchaser, etc)

If the applicant is not the owner of the property please provide the following information:

Owner's Name

Owner's Address

Home ()
Applicant's Telephone Numbers

Work ()

Attachment: 5 2023 Vardon Application (2023 Vardon - Variation)

A variance is permission to depart from the strict application of the requirements of the Village's Zoning Ordinance. Variances are granted only after a Public Hearing of the request is conducted by the Flossmoor Zoning Board of Appeals and passage of an ordinance by the Flossmoor Village Board. A variance only modifies the dimensional requirements of a specific zoning district and does not include the substitution of uses assigned to other zoning districts. For example, you cannot request a variance that would allow a retail store in a residential neighborhood.

For a variance to be granted the Zoning Board of Appeals must find, with the concurrence of the Village Board, that strict enforcement of the Zoning Ordinance, as it applied to a specific property, would create an undue hardship and/or present a practical difficulty. It is the obligation of the petitioner to demonstrate that a hardship and/or practical difficulty exists or will result if the variance is not granted. "Hardships", as defined in this procedure, do not include those that are self imposed or personal in nature.

Any grant of a variance must conform to the "Standards for Variations" as contained in Section 26-106.3 of the Flossmoor Zoning Ordinance. A copy of these standards is attached to this application form.

ALL APPLICANTS MUST ANSWER THE FOLLOWING QUESTIONS:

- 1. Please state the nature of the requested variance, giving distances and dimensions where appropriate if possible, attach site plans, drawings, and/or sketches illustrating the requested variance.**

I AM REQUESTING TO REPLACE A DRIVEWAY THAT WAS IN THE FRONT OF THE RESIDENCE, ATTACHED IS A PROPOSAL WITH DIMENSIONS. IT WILL INCLUDE A WALKWAY THAT WAS DAMAGED AND DANGEROUS DUE TO TREE ROOTS. I CREATED A TRIP HAZARD.

- 2. What is the nature of the practical difficulty or hardship that would result if the requirements of the Zoning Ordinance are strictly applied to your property?**

THE DRIVEWAY IN THE REAR OF THE HOUSE IS A ENTRANCE TO THE GARAGE, IT IS VERY SHORT AND NOT EVEN A CAR LENGTH. THERE HAVE BEEN MULTIPLE COMPLAINTS FROM NEIGHBORS ABOUT MY CHILDRENS CARS PARKED ON THE SIDE WALK DUE TO A FULL GARAGE.

3. Would other properties in your immediate neighborhood have similar characteristics and/or problems? If so, how many?

NOT TO MY KNOWLEDGE

4. What effect will the requested variance have on adjoining property and the neighborhood in general?

NONE, THIS IS A DRIVEWAY THAT WAS REMOVED BY
PREVIOUS OWNERS. THE CURB IS ALREADY BEVELED AND
WE WOULD LIKE TO RETURN IT TO ITS ORIGINAL STATE,

5. Within the last year have you applied for a similar variance for this property? If so please provide the date when you applied and the results of your request.

NO

Applicant's Signature

Date

Owner's Signature

Date

(Applications must have property owner's signature)

DO NOT WRITE BELOW, FOR OFFICE USE ONLY.

DATE SUBMITTED:

3/9/22

PAID

FEE PAID:

\$300.00

MAR 09 2022

By

Dunkin #568

REQUESTED HEARING DATE:

4/24/22

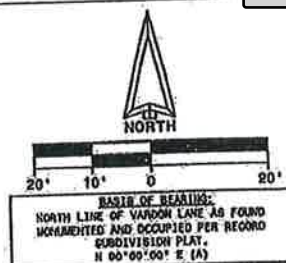
DATE PUBLISHED:

DATE RESIDENTS NOTIFIED:

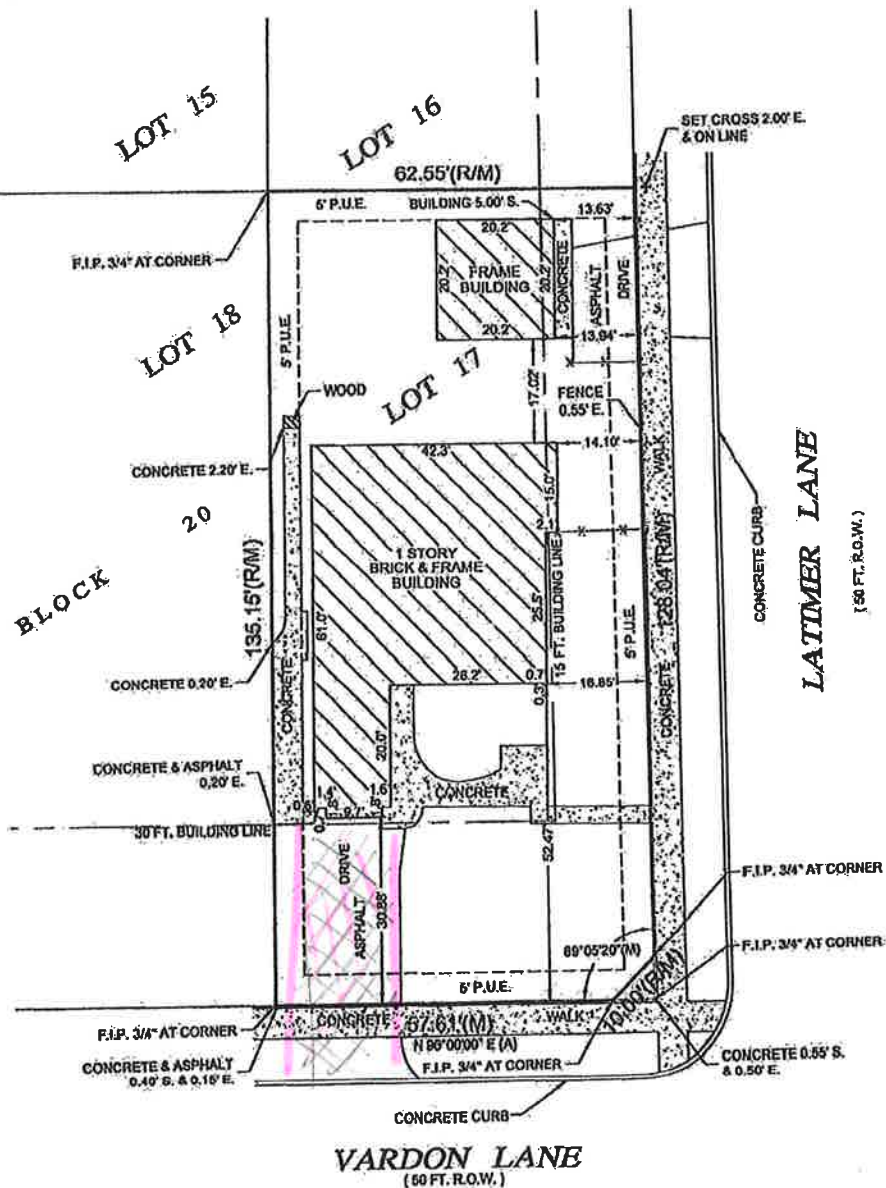
LEGEND	
A = ASSUMED	NW = NORTHWEST
BL = BUILDING SETBACK LINE	P.O.B. = POINT OF BEGINNING
C = CALCULATED	P.O.C. = POINT OF COMMENCEMENT
C.E. = CITY EASEMENT	P.U.E. = PUBLIC UTILITY EASEMENT
CH = CHORD	P.U. & D.E. = PUBLIC UTILITY & DRAINAGE EASEMENT
CL = CENTERLINE	R = RECORD
D = DEED	RAD = RADIUS
D.E. = DRAINAGE EASEMENT	R.O.W. = RIGHT OF WAY
E = EAST	S = SOUTH
F.I.P. = FOUND IRON PIPE	S.I.P. = SET IRON PIPE
F.I.R. = FOUND IRON ROD	S.I.R. = SET IRON ROD
FT. = FEET/FOOT	SE = SOUTHEAST
L = AND LENGTH	SW = SOUTHWEST
M = MEASURED	VE = VILLAGE EASEMENT
N = NORTH	W = WEST
NE = NORTHEAST	
	X = FENCE
	--- = EASEMENT LINE
	--- = SETBACK LINE
AREA OF SURVEY:	
CONTAINING 0.578 AC. FT. 0.20 ACRES MORE OR LESS	

MORRIS ENGINEERING, INC.
 6100 S. LINCOLN LANE, ILLINOIS 60532
 MAIN PHONE: (630) 271-0770 SURVEY DEPT. PHONE (630) 271-0309
 EMAIL: SURVEY@ECIVIL.COM WEBSITE: ECIVIL.COM

PLAT OF SURVEY



LOT 17 IN BLOCK 20 IN FLOSSMOOR PARK ADDITION, A SUBDIVISION OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 35 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



VARDON LANE
(60 FT. R.O.W.)

STATE OF ILLINOIS
 COUNTY OF DUPAGE

I, THE UNDERSIGNED, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY, AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY.

DATED, THIS 15TH DAY OF JULY, A.D., 2011, AT Lisle, ILLINOIS.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-2101
 LICENSE EXPIRATION DATE NOVEMBER 30, 2012
 ILLINOIS BUSINESS REGISTRATION NO. 184-001245



- NOTE:
1. ALL TIES SHOWN ON THIS SURVEY ARE MEASURED TO THE BUILDING'S SIDING (BRICK, FRAME, STUCCO, METAL, ETC.) AND NOT TO THE FOUNDATION, UNLESS NOTED OTHERWISE.
 2. ROOF LINES AND OVERHANDS ARE TYPICALLY NOT SHOWN HEREON.
 3. EASEMENT SHOWN PER DOCUMENT NO. 260749 RECEIVED 11/28/12.

ADDRESS COMPLETELY SHOWN AS: 2023 VARDON LANE, FLOSSMOOR, ILLINOIS

CLIENT: JOHN T. CLENY, P.G.

JOB NO.: 11-07-0046

FIELDWORK DATE/CREW CHIEF: 07-09-11 (DJ/OS)

DRAWN BY: JR REVIEWED: 11/28/12

Order ID: 7186782

GROSS PRICE * : \$66.00**PACKAGE NAME:** IL Govt Legal Daily Southtown**Product(s):** SubTrib_Daily Southtown, Publicnotices.com**AdSize(s):** 1 Column**Run Date(s):** Sunday, April 10, 2022**Zone:** Full Run**Color Spec.** B/W

Preview

PUBLIC HEARING FLOSSMOOR ZONING BOARD OF APPEALS

Notice is hereby given that on Tuesday, April 26, 2022, the Flossmoor Zoning Board of Appeals will hold a public hearing to consider a request for a variation from the 1981 Comprehensive Amendment to the Flossmoor Zoning Ordinance Section 285-23-3 K. (1). If approved it would allow the installation of second driveway.

LEGAL DESCRIPTION:

LOT 17 IN BLOCK 20 IN FLOSSMOOR PARK ADDITION, A SUBDIVISION OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 35 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

LOCATION: 2032 Vardon Lane

APPLICANT: Jason Dunkin

HEARING DATE:

Tuesday, April 26 2022, beginning at 7:30 p.m. in the Flossmoor Village Hall, 2800 Flossmoor Road, Flossmoor, Illinois. This meeting will be held in person and remotely. For dial-in instructions please visit www.flossmoor.org.

All interested parties are encouraged to attend and to present oral or written testimony.

/s/

Mark Mathewson, Chairperson
Flossmoor Zoning Board of Appeals

4/10/2022 7186782



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
Building Department
 2800 Flossmoor Road
 Flossmoor, Illinois 60422
 Phone: 708.957.4101
 TDD: 708.647.0179
 Fax: 708.335.5490
www.flossmoor.org

Building and Zoning Administrator
 Scott Bugner

Mayor
 Michelle Nelson

Trustees
 Joni Bradley-Scott
 Gary Daggett
 Brian Driscoll
 Perry Hoag
 George Lofton
 James Mitros

Village Clerk

Village Manager
 Bridget A. Wachtel

April 14, 2022

***THIS IS A COURTESY NOTICE ONLY**

Dear Resident:

On Tuesday, April 26, 2022, the Flossmoor Zoning Board of Appeals will hold a public hearing to consider a request for approval of a variance from the Flossmoor Zoning Ordinance regulating driveways. If approved the variance would permit a second driveway at 2032 Vardon Lane as depicted on the attached survey.

A map locating the property is shown on the back of this letter.

The meeting will be held in person at Village Hall and remotely beginning at 7:30 p.m. All interested parties are encouraged to attend and to present oral or written testimony. Members of the public may also comment on the Public Hearing by email to info@flossmoor.org. Comments received by 5:00 p.m. Wednesday, April 25, 2022 will be read into the record.

To join via computer, tablet or smartphone:

<https://us02web.zoom.us/j/88341894163?pwd=azI3WEJndEo2TXlzaGlOVHNSWjBqdz09>

Or you can also dial in using your phone:

1 (312) 626-6799

Meeting ID: 883 4189 4163
Passcode: 60422

Please call me at 708-957-4101 or email me at sbugner@flossmoor.org if you have any questions.

Sincerely,

Scott M. Bugner
 Building and Zoning Administrator

SMB/jf

Attachment: 9 2032 Vardon Notice to Residents and Address Map (2023 Vardon - Variation)



ORDINANCE NO. _____

**AN ORDINANCE GRANTING A VARIATION FROM THE REQUIREMENTS OF SECTION 285-23-3 K.
(1) (b) OF THE FLOSSMOOR ZONING ORDINANCE (2023 Vardon Lane)**

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the "*Village*") is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, pursuant to the Illinois Municipal Code (65 ILCS 5/11-13-5) the Mayor and Board of Trustees of the Village (the "*Corporate Authorities*") may provide for and allow variances to provide relief when strict compliance with the requirements of the Flossmoor Zoning Ordinance (the "*Zoning Ordinance*") presents a particular hardship; and,

WHEREAS, in accordance with the Zoning Ordinance, Jason Dunkin (the "*Owner*") filed an application, which is attached hereto and made a part hereof as Exhibit A (the "*Application*"), for a variation from the requirements of Section 285-23-3 K. (1) (b) of the Zoning Ordinance to permit a second driveway at the property commonly known as 2023 Vardon Lane, Flossmoor, Illinois (the "*Subject Property*"), which Subject Property is legally described on Exhibit B attached hereto and made a part hereof; and,

WHEREAS, the Zoning Board of Appeals, after publishing notice, conducted a public hearing on the Application on April 26, 2022 and thereafter made its findings of fact and determination in writing that the variance requested meets the standards set forth in Section 285-26-7 C. of the Zoning Ordinance and recommended to the Corporate Authorities that it be granted, all as required by the Zoning Ordinance; and,

WHEREAS, the Corporate Authorities have received and considered the recommendation of the Zoning Board of Appeals.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1: That a variation from the requirements of Section 285-23-3 K. (1) (b) of the Zoning Ordinance is hereby granted to permit a second driveway in accordance with the Application.

Section 2: That unless the Owner commences and completes construction in accordance with the building permit issued therefore within one year of the adoption of this Ordinance, this Ordinance shall be automatically repealed.

Section 3: That if any of the benefits conferred by the variation granted herein are abandoned or not utilized for any continuous period of one year, said variation shall, to the extent of such abandonment or nonuse, be deemed void.

Section 4: That this ordinance shall be in full force and effect from and after its adoption, approval, and publication in pamphlet form as provided by law.

Passed this ____ day of _____, 2022.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

VILLAGE OF FLOSSMOOR

Office of the Zoning Administrator

Application for Zoning Variance

This form shall be used to request any variation from the requirements of the Village's Zoning Ordinance. Applicants should read the application carefully before completing it. The completed application, any supporting documents/letters and the application fee should be returned to the Building Department at Village Hall. No request will be scheduled for a Public Hearing until a completed application, all required submittals and the application fee has been submitted to the Building Department.

PROPERTY INFORMATION

2023 VARDON LANE FLOSSMOOR, IL 60422

Address/Location of Property for which a Variance is being requested (Subject Property)

JASON DUNKIN

Name of Applicant

2023 VARDON LANE FLOSSMOOR, IL 60422

Applicant's Mailing Address

Home (708) 821-6730

Applicant's Telephone Numbers

Work (708) 821-6730

OWNER

Applicant's interest in Subject Property (Owner, contract, purchaser, etc)

If the applicant is not the owner of the property please provide the following information:

Owner's Name

Owner's Address

Home ()
Applicant's Telephone Numbers

Work ()

A variance is permission to depart from the strict application of the requirements of the Village's Zoning Ordinance. Variances are granted only after a Public Hearing of the request is conducted by the Flossmoor Zoning Board of Appeals and passage of an ordinance by the Flossmoor Village Board. A variance only modifies the dimensional requirements of a specific zoning district and does not include the substitution of uses assigned to other zoning districts. For example, you cannot request a variance that would allow a retail store in a residential neighborhood.

For a variance to be granted the Zoning Board of Appeals must find, with the concurrence of the Village Board, that strict enforcement of the Zoning Ordinance, as it applied to a specific property, would create an undue hardship and/or present a practical difficulty. It is the obligation of the petitioner to demonstrate that a hardship and/or practical difficulty exists or will result if the variance is not granted. "Hardships", as defined in this procedure, do not include those that are self imposed or personal in nature.

Any grant of a variance must conform to the "Standards for Variations" as contained in Section 26-106.3 of the Flossmoor Zoning Ordinance. A copy of these standards is attached to this application form.

ALL APPLICANTS MUST ANSWER THE FOLLOWING QUESTIONS:

1. Please state the nature of the requested variance, giving distances and dimensions where appropriate if possible, attach site plans, drawings, and/or sketches illustrating the requested variance.

I AM REQUESTING TO REPLACE A DRIVEWAY THAT WAS IN THE FRONT OF THE RESIDENCE. ATTACHED IS A PROPOSAL WITH DIMENSIONS. IT WILL INCLUDE A WALKWAY THAT WAS DAMAGED AND DANGEROUS DUE TO TREE ROOTS. I CREATED A TRIP HAZARD.

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NOT TO MY KNOWLEDGE

4. What effect will the requested variance have on adjoining property and the neighborhood in general?

NONE, THIS IS A DRIVEWAY THAT WAS REMOVED BY
PREVIOUS OWNERS, THE CURB IS ALREADY BEVELED AND
WE WOULD LIKE TO RETURN IT TO ITS ORIGINAL STATE,

5. Within the last year have you applied for a similar variance for this property? If so please provide the date when you applied and the results of your request.

NO

Applicant's Signature

Date

Owner's Signature

Date

(Applications must have property owner's signature)

DO NOT WRITE BELOW, FOR OFFICE USE ONLY.

DATE SUBMITTED:	<u>3/9/22</u>	PAID
FEE PAID:	<u>\$300.00</u>	MAR 09 2022
		By <u>Dunkin #568</u>
REQUESTED HEARING DATE:	<u>4/24/22</u>	
DATE PUBLISHED:		
DATE RESIDENTS NOTIFIED:		

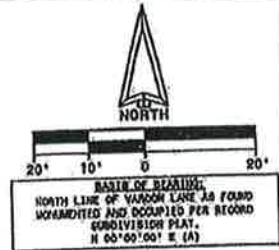
Attachment: Exhibit A 2023 Vardon (2023 Vardon - Variation - Ordinance)

LEGEND	
A. = ASSUMED	NW = NORTHWEST
B.L. = BUILDING SETBACK LINE	P.O.B. = POINT OF BEGINNING
C. = CALCULATED	P.O.C. = POINT OF COMMENCEMENT
D.E. = DITCH EASEMENT	P.U.E. = PUBLIC UTILITY EASEMENT
CH = CHORD	P.U. & D.E. = PUBLIC UTILITY & DRAINAGE EASEMENT
CL = CENTERLINE	R = RECORD
D. = DEAD	RAD = RADIUS
D.E. = DRAINAGE EASEMENT	R.O.W. = RIGHT OF WAY
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F.I.P. = FOUND IRON PIPE	S.I.P. = SET IRON PIPE
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FT. = FEET/FOOT	SE = SOUTHEAST
L = LENGTH	SW = SOUTHWEST
M = MEASURED	V.E. = VILLAGE EASEMENT
N = NORTH	W = WEST
NE = NORTHEAST	
	FENCE
	EASEMENT LINE
	SETBACK LINE

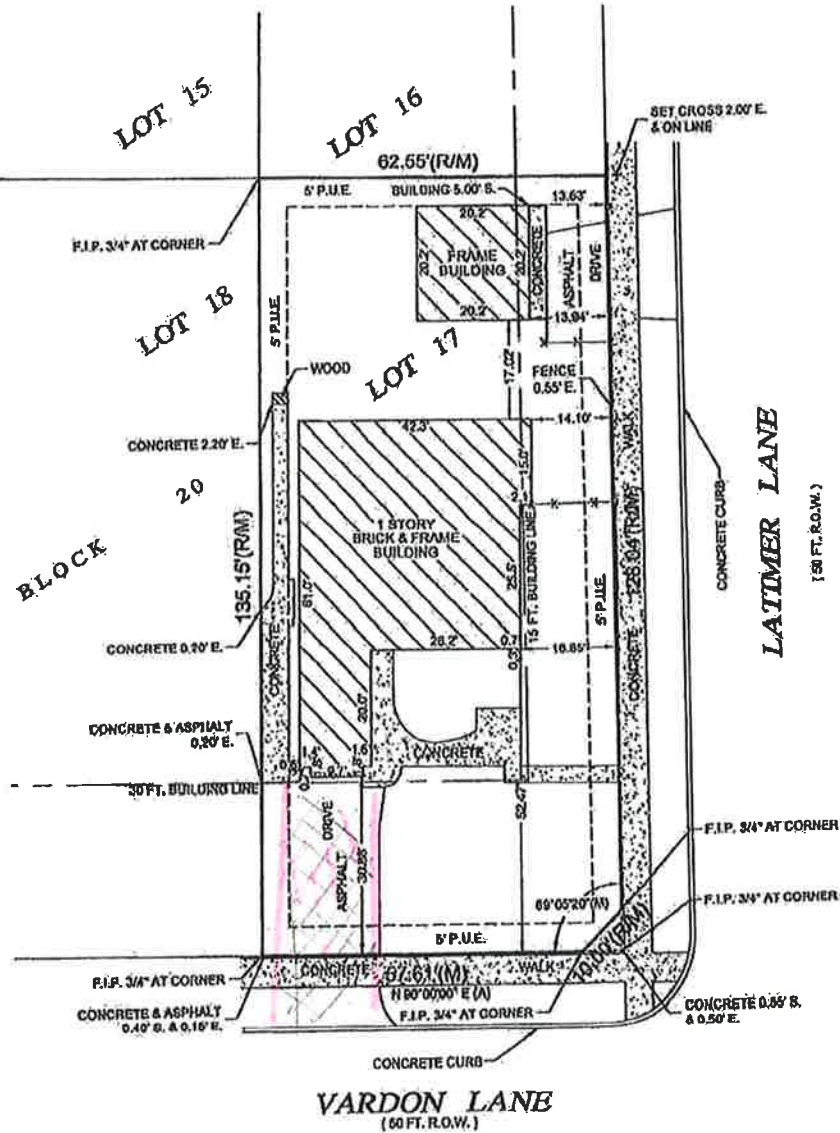
CONTAINING 0.375 AC. FT. 0.30 ACRES MORE OR LESS

MORRIS ENGINEERING, INC.
 8100 S. LINCOLN LANE, ILLINOIS 60532
 MAIN PHONE: (630) 771-0770 SURVEY DEPT. PHONE: (630) 771-0899
 EMAIL: SURVEY@ECIVIL.COM WEBSITE: ECIVIL.COM

PLAT OF SURVEY



LOT 17 IN BLOCK 20 IN FLOSSMOON PARK ADDITION, A SUBDIVISION OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 35 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.



STATE OF ILLINOIS
 COUNTY OF DUPAGE

I, THE UNDERSIGNED, AN ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS SURVEY STANDARDS FOR A BOUNDARY SURVEY, AND THAT THE PLAT HEREON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY.
 DATED, THIS 15TH DAY OF JULY, A.D., 2011, AT
 LEAL, ILLINOIS.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-2101
 LICENSE EXPIRATION DATE NOVEMBER 20, 2012
 ILLINOIS BUSINESS REGISTRATION NO. 184-001245



- NOTE:
1. ALL TIES SHOWN ON THIS SURVEY ARE MEASURED TO THE BUILDING'S SIDING (BRICK, FRAME, STUCCO, METAL, ETC.) AND NOT TO THE FOUNDATION, UNLESS NOTED OTHERWISE.
 2. ROOF LINES AND OVERHANDS ARE TYPICALLY NOT SHOWN HEREON.
 3. EASEMENT SHOWN PER DOCUMENT NO. 280749 RECEIVED 11/28/12.

ADDRESS COMPLETELY WITHIN AS 2013 VARDON LANE
 FLOSSMOON, ILLINOIS
 CLIENT JERIN T. CARRY, P.O.
 JOB NO. 11-07-0041
 FIELDWORK DATE/CHIEF 07-09-11 (03/08)
 DRAWN BY: JCB REVISED 11/28/12

11/28/2012 11:46:26 AM 11/28/2012 11:46:26 AM 11/28/2012 11:46:26 AM

EXHIBIT "B"

2023 VARDON LANE

LEGAL DESCRIPTION:

LOT 17 IN BLOCK 20 IN FLOSSMOOR PARK ADDITION, A SUBDIVISION OF THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 6, TOWNSHIP 35 NORTH, RANGE 14, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

TO: Bridget Wachtel, Village Manager
CC: Scott Bordui
FROM: John Brunke, Public Works Director
DATE: May 16, 2022
SUBJECT: Loan Agreement with the Illinois Environmental Protection Agency for the Phase 4 Sanitary Sewer Rehabilitation Project



On April 4, 2022, the Village Board approved an Intent to Award a contract to Benchmark Construction Company, Inc., contingent on the approval of a loan from the Illinois Environmental Protection Agency (IEPA), for the Phase 4 Sanitary Sewer Rehabilitation Project. The approved contract amount is \$1,288,000.

On April 19, 2022, the Village received notice that the IEPA approved our loan application with the following terms.

Loan Amount	\$1,482,990.00
Annual Fixed Loan Rate	1.1100%
Loan Term	20 years
Repayments	Semi-Annual
First Repayment Due	02/21/2023
Final Repayment Due	08/21/2042

The following is a summary of the project loan budget.

Item	Total Amount	Eligible Amount
Construction - Benchmark Construction Co., Inc.	\$1,288,000.00	\$1,288,000.00
Design Engineering - Baxter & Woodman	\$66,400.00	\$66,400.00
Construction Engineering - Baxter & Woodman	\$89,950.00	\$89,950.00
Contingency	\$38,640.00	\$38,640.00
Total	\$1,482,990.00	\$1,482,990.00

Attached for reference is the IEPA loan agreement. The Village Attorney has reviewed this agreement and has provided the attached resolution for consideration by the Village Board this evening.

With the above information in mind, Public Works Staff recommends that the Mayor and Board of Trustees approve the attached agreement by resolution.

RESOLUTION # _____

**A Resolution of the Village of Flossmoor, Cook County, Illinois, Approving a Loan Agreement
with the Illinois Environmental Protection Agency for the Phase 4 Sanitary Sewer
Rehabilitation Project**

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the “*Village*”) is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Illinois Environmental Protection Agency has approved a loan to the Village in the amount of \$1,482,990 pursuant to the terms as provided in the Loan Agreement attached hereto (the “*Loan Agreement*”) for the purpose of making improvements to the Village’s sewer system; and,

WHEREAS, the Village has reviewed the terms of the Loan Agreement and has determined it is in its best interest to approve the Loan Agreement and proceed with the improvements to its sewer system.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1: That all of the recitals set forth above are incorporated herein as if fully restated in this Section 1.

Section 2: That the Village of Flossmoor hereby approves the Loan Agreement with the Illinois Environmental Protection Agency attached hereto and made a part hereof is hereby approved and the Mayor is hereby authorized to execute said Agreement.

Section 3: That this Resolution shall be in full force and effect upon its passage by the Board of Trustees of the Village and approval as provided by law.

Passed this _____ day of _____, 2022.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

LOAN AGREEMENT

WASTEWATER PROJECT: L173973

LENDER:

Illinois Environmental Protection Agency
Bureau of Water
Infrastructure Financial Assistance Section
P.O. Box 19276
1021 North Grand Avenue, East
Springfield, IL 62794-9276

RECIPIENT:

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, IL 60422-1186

FEIN: 366005874

TERMS OF THE LOAN

			<u>Estimated Dates</u>
Loan amount:	\$1,482,990.00	Construction start:	05/28/2022
Annual fixed loan rate:	1.1100%	Construction complete:	09/05/2022
Term:	20 years	Initiation of operation:	08/21/2022
Repayments:	Semi-Annual	Initiation of repayment period:	08/21/2022
		First repayment due:	02/21/2023
		Final repayment due:	08/21/2042

LOAN OFFER AND ACCEPTANCE**Offer by the State of Illinois Environmental Protection Agency**

The Director (herein called the "Director") of the Illinois Environmental Protection Agency (herein called the "Agency") pursuant to the Environmental Protection Act, hereby offers to make a loan from the Water Revolving Fund, up to and not exceeding the above specified amount, at the fixed loan rate and repayment period given above, for the support of the efforts contained in the Project Description, herein. This Loan Offer is subject to all applicable State and Federal statutory and regulatory provisions, Standard and Special Loan Conditions, Procedures For Issuing Loans From the Water Pollution Control Loan Program (35 Ill. Adm. Code 365) and the terms specified in the Letter of Transmittal, attached hereto and included herein by reference.

	Director	John J. Kim	4/15/22
Agency Signature	Title	Name	Date

This offer must be accepted on or before 05/28/2022.

Acceptance on behalf of the Borrower

Authorized Representative (Signature)

Date

Name and Title of Authorized Representative (Type or Print)

LOAN AGREEMENT**WASTEWATER PROJECT: L173973****PROJECT DESCRIPTION**

The project includes lining of approximately 13,600 lineal feet of 8-inch diameter sanitary sewers, approximately 120 lineal feet of spot repairs, manhole rehabilitation, and other appurtenances. No construction permits are required for this project.

PROJECT BUDGET

	TOTAL	ELIGIBLE
Construction - Benchmark Construction Co. Inc.	\$1,288,000.00	\$1,288,000.00
Design Engineering - Baxter & Woodman	\$66,400.00	\$66,400.00
Construction Engineering - Baxter & Woodman	\$89,950.00	\$89,950.00
Contingency	\$38,640.00	\$38,640.00
TOTAL	\$1,482,990.00	\$1,482,990.00

The loan amount is \$1,482,990.00.

OTHER FUNDING SOURCES/COSTS EXCLUDED

None

SPECIAL CONDITIONS

None

STANDARD CONDITIONS

Please see Attachment A.

Attachment A

Loan Recipient: Village of Flossmoor
L173973

Loan Agreement –Standard Conditions Illinois EPA Water Pollution Control Loan Program

1. PROJECT SCHEDULE

For the purposes of this agreement, the start date will be the date the agreement is executed by the loan recipient and the complete date will be the date of final repayment. Any obligation of the State of Illinois and the Agency to make any disbursement of loan funds shall terminate unless this project work is initiated and completed in accordance with the schedule contained in the Loan Agreement.

2. AVAILABILITY OF APPROPRIATIONS; SUFFICIENCY OF FUNDS

This Loan Agreement is contingent upon and subject to the availability of sufficient funds. The Agency may terminate or suspend this Loan Agreement, in whole or in part, without penalty or further disbursements being required, if (i) sufficient State funds have not been appropriated to the Agency or sufficient Federal funds have not been made available to the Agency by the Federal funding source, (ii) the Governor or the Agency reserves appropriated funds, or (iii) the Governor or the Agency determines that appropriated funds or Federal funds may not be available for payment. The Agency shall provide notice, in writing, to the loan recipient of any such funding failure and its election to terminate or suspend this Loan Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the loan recipient's receipt of notice. Should the Agency terminate or suspend this Loan Agreement as described above, the loan recipient shall still be required to repay to the Agency in accordance with this Loan Agreement the total amount of loan disbursements made by the Agency.

3. DISBURSEMENTS

Disbursement requests for project work will be processed based on costs incurred, subject to the appropriation of funds by the Illinois General Assembly. Such disbursement requests shall be submitted quarterly and will be monitored for compliance with applicable state and federal laws and regulations, including Section 705/4(b)(2) of the Illinois Grant Funds Recovery Act (30 ILCS 705), and shall constitute quarterly reports as required therein by describing the progress of the project and the expenditure of the loan funds related thereto. Any loan funds remaining unexpended in the project account after all application loan conditions have been satisfied and a final loan amendment has been executed shall be returned to the State within forty-five (45) days of the execution date on the final loan amendment. If the loan recipient reimburses their contractor(s) prior to requesting funds from Illinois EPA, the Loan Recipient shall request as quickly as possible, but in no event later than dictated by Section 5 of the submitted Tax Compliance Certificate and Agreement, reimbursement from the Agency.

4. REPAYMENT SCHEDULE – Nature of Obligations, Fixed Loan Rate, Interest, Loan Support and Principal Payments.

a) In accordance with Ill. Adm. Code 365.210, the fixed rate is comprised of interest and loan support, both of which are established annually. The term "interest" is used in this Loan Agreement as well as future correspondence, repayment schedules, etc. to reflect both interest and loan support.

b) This Loan Agreement has been issued and entered into pursuant to an authorizing ordinance of the loan recipient. The recipient recites that it has taken all required actions to enter into the Loan Agreement and has complied with all provisions of law in that regard.

c) By this Loan Agreement, the loan recipient agrees to repay to the Agency (or, upon notice by the Agency to the loan recipient, the Agency's assignee) the principal amount of the loan with interest on the outstanding and unpaid principal amount of the loan from time to time until repaid in full, all as provided in this Loan Agreement.

d) For purposes of determining the repayment amount, the principal amount of the loan shall be the total amount of loan disbursements made by the Agency under this Loan Agreement, plus interest treated as principal as provided in paragraph (g) below. The amount financed shall not exceed the amount identified in the approved authorizing ordinance.

e) The final principal amount will be determined by the Agency after a final disbursement request and project review have been made to ensure all applicable loan conditions have been satisfied.

f) Simple interest on each loan disbursement will begin on the day after the date of the issuance of a warrant by the Comptroller of the State of Illinois.

g) Interest and principal on the loan will be due on the dates and in the amounts as set forth in repayment schedules provided for in this paragraph. Upon the initiation of the loan repayment period, the Agency shall establish and notify the loan recipient of an interim repayment schedule in accordance with the terms of this loan. After the Agency conducts the final review of the costs of the project to establish the final principal amount, the Agency shall establish and notify the loan recipient of a final repayment schedule. For purposes of calculating the repayment schedules, the Agency shall consider principal of the loan to consist of all unrepaid disbursements plus all unrepaid interest accrued on these disbursements at the time the schedule period begins. Each of these repayment schedules shall provide for repayment installments consisting of principal plus simple interest on the unpaid principal balance. The installment repayment amount may change when the interim repayment schedule is replaced by the final repayment schedule.

h) Interest on each loan disbursement shall be calculated on the basis of the total number of days from the date the interest begins to accrue to the beginning of the repayment period and will be calculated on a daily basis using a 365 day year. All interest due on the principal of the loan during the repayment period is calculated on a periodic basis.

i) The Loan Agreement shall be subject to prepayment at any time in whole or in part, at the option of the loan recipient, by payment of the outstanding principal plus accrued and unrepaid interest on that principal accrued to the date of prepayment.

5. MODIFIED OR SUBSEQUENT ORDINANCES

The ordinance authorizing entry into this Loan Agreement or dedicating the source of revenue shall not be amended or superseded substantively or materially without the prior written consent of the Agency.

6. DBE REPORTING REQUIREMENTS

The loan recipient is required to comply with the Disadvantaged Business Enterprise (DBE) reporting requirements as established and mandated by federal law and implemented in federal code: 40 CFR Part 33. Compliance with the code will necessarily involve satisfaction of the six (6) good faith efforts as set forth in the federal DBE program, and will require the use of the particular contract specifications and language for advertising of the project. More information and guidance on the DBE requirements is available on the IEPA web site.

7. COMPLIANCE WITH ACT AND REGULATIONS

The Agency shall not make any payments under this loan offer if the construction project has been completed and is being operated in violation of any of the provisions of the Clean Water Act, Environmental Protection Act (415 ILCS 5/1 et seq.) or Water Pollution Control Regulations of Illinois (Title 35: Subtitle C: Chapter I: Pollution Control Board Regulations and Chapter II: Agency Regulations) adopted thereunder.

8. CONSTRUCTION COMPLETION- FINAL INSPECTION.

The loan recipient shall notify the Agency's Infrastructure Financial Assistance Section's (IFAS) Post Construction Unit in writing within 30 days from the construction completion date and shall submit the final change order, along with the contractor's final costs. Within 90 days from the construction completion date the loan recipient shall forward one (1) copy of the final plans of record to the appropriate Agency regional field office and one (1) copy to the Agency's IFAS Post Construction Unit. In addition, a completed "Certificate Regarding O & M" (available on the Agency website) shall be sent to the Agency's IFAS Post Construction Unit. The regional field office may contact the loan recipient to schedule a final inspection following submittal of the final plans of record.

9. OPERATION AND MAINTENANCE OF THE PROJECT

The Agency shall not approve the final loan closing for the project unless the loan recipient has certified that the training and operation and maintenance documents have been provided in accordance with 35 Ill. Adm. Code 365.460.

10. FLOOD INSURANCE

Evidence must be provided that flood insurance has been acquired on eligible structures constructed under this Loan Agreement as soon as structures are insurable.

11. DELINQUENT LOAN REPAYMENTS

a) In the event that a repayment is not made by a loan recipient according to the loan schedule of repayment, the loan recipient shall notify the Agency in writing within 15 days after the repayment due date in accordance with 35 Ill. Adm. Code 365.510 Delinquent Loan Repayments.

b) After the receipt of this notification, the Agency shall confirm in writing the acceptability of the loan recipient's response or take appropriate action.

c) In the event that the loan recipient fails to comply with the above requirements, the Agency shall promptly issue a notice of delinquency which requires a written response within 15 days.

d) Failure to take appropriate action shall cause the Agency to pursue the collection of the amounts past due, the outstanding loan balance and the costs thereby incurred, either pursuant to the Illinois State Collection Act of 1986 (30 ILCS 210) or by any other reasonable means as may be provided by law.

12. SINGLE AUDIT ACT

Federal funds from Capitalization Grants for the Clean Water State Revolving Fund (i.e. see Catalogue of Federal and Domestic Assistance number 66.458), which the Agency receives from the U.S. Environmental Protection Agency, may be used for this loan. Receipt of federal funds may require an annual audit which conforms to the Single Audit Act and O.M.B. Circular A-133. If a Single Audit is required, all loans from both the Clean Water and Drinking Water State Revolving Fund receiving federal funds must be audited and included in the audit report. The Agency will notify the recipient of any federal funds disbursed during the recipient's fiscal year.

13. SUBCONTRACTS UNDER CONSTRUCTION CONTRACTS

The award or execution of all subcontracts by a prime contractor and the procurement and negotiation procedures used by such prime contractor in awarding or executing such subcontracts shall comply with:

- a) All provisions of federal, State and local law.
- b) All provisions of 35 Ill. Adm. Code 365 with respect to fraud and other unlawful or corrupt practices.
- c) All provisions of 35 Ill. Adm. Code 365 with respect to access to facilities, records and audit of records.

14. REQUIREMENTS OF BOND ORDINANCE

If the dedicated source of revenue is pledged in a subordinate position to an existing revenue bond ordinance, the covenants regarding coverage and reserve shall be in accordance with 35 Ill. Adm. Code 365.350(a)(10)(C).

15. RECORDS RETENTION

The loan recipient agrees to establish and maintain the books and other financial records pertaining to this project in accordance with Generally Accepted Accounting Principles as issued by the Governmental Accounting Standards Board (GASB), including standards relating to the reporting of infrastructure assets per GASB Statement No. 34. The loan recipient shall maintain all books and records pertaining to this project for a period not less than 3 years from the date of the final loan closing. All records pertaining to the issuance of bonds and the repayment of this loan shall be maintained for a period not less than 3 years from the final repayment date.

The loan recipient agrees to permit the Agency or its designated representatives, including the Illinois Auditor General and the Illinois Attorney General, to inspect and audit the books and financial records pertaining to the project and the expenditure of the loan funds related thereto.

16. CONTINUING DISCLOSURE

The recipient covenants and agrees that, if at any time the Agency shall notify the recipient that the recipient is deemed to be an "obligated person" for purposes of Rule 15c2-12 adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934 (the "Rule"), the recipient shall promptly execute an undertaking in form acceptable to the Agency in compliance with the Rule in which the recipient shall agree, among other things, to provide annual financial information (as defined in the Rule) with respect to the recipient to all required information repositories for so long as the recipient shall be deemed an obligated person. The recipient shall be deemed to be an obligated person at any time the aggregate principal amount of one or more of the recipient's outstanding loans with the Agency, which are pledged to secure bonds issued on behalf of the Agency, exceeds a percentage (currently 20%) of the aggregate principal amount of all loans of the Agency pledged to secure such bonds.

17. WAGE RATE REQUIREMENTS

The loan recipient is required to comply with Wage Rate requirements established in rules issued by the U.S. Department of Labor to implement the Davis-Bacon Wage Act and other related acts (29 CFR Parts 1, 3 and 5). These rules require a number of specific actions by the federal funding recipient (the IEPA), the sub-recipient (the loan recipient) and the contractor, including payroll record certification and reporting as required. More information and guidance on the Davis-Bacon Wage Act requirements are available on the IEPA web site.

18. USE OF AMERICAN IRON AND STEEL

The loan recipient will be required to comply with the "Use of American Iron and Steel" requirements as contained in Section 436 (a) – (f) of H.R. 3547, the "Consolidated Appropriations Act, 2014".

19. REPORTING REQUIREMENTS

The loan recipient will be required to comply with the volume and frequency of reporting requirements that may be required by the federal or State funding authority.

20. ADDITIONAL COMPLIANCE ITEMS

The loan recipient, prime contractor(s) and subcontractor(s) shall comply with applicable federal funding certifications, non-discrimination statutes, regulations and environmental standards, including but not limited to the following:

- a) The Americans with Disabilities Act of 1990, as amended, and 42 USC 12101
- b) New Restrictions on Lobbying at 40 CFR, Part 34
- c) Immigration and Naturalization Service Employment Eligibility Rules, (I-9 Forms)
- d) False Claims Act – Prompt referral to USEPA's Inspector General of any credible evidence of a false claim or criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving funds under this loan (Loan Recipient Only)
- e) The Coastal Zone Management Act of 1972, 16 U.S.C. 1451 (Loan Recipient Only)
- f) Section 504 of the Rehabilitation Act of 1973 - Prohibits exclusion and employment discrimination based on a disability.
- g) Title VI of the Civil Rights Acts of 1964 - Prohibits discrimination or exclusion based on race, color, or national origin.

21. CERTIFICATION

By accepting this loan offer, the loan recipient certifies under oath that all information in the loan agreement and the related loan application is true and correct to the best of the loan recipient's knowledge, information and belief, and that the loan funds shall be used only for the purposes described in the loan agreement. This offer of loan funds is conditioned upon such certification.

22. FISCAL SUSTAINABILITY PLAN REQUIREMENTS

The loan recipient shall comply with the Fiscal Sustainability Plan (FSP) requirement contained in Section 603(d)(1)(E) of the Federal Water Pollution Control Act by submitting a certification that they have developed and implemented a FSP. This provision applies to all loans for which the borrower submitted a loan application on or after October 1, 2014. The Agency will send the loan recipient a FSP Development Certification form prior to final loan closing which shall be submitted and returned as directed. This condition only applies to loans issued from the Water Pollution Control Loan Program. This condition does not apply to Public Water Supply loans.

23. SIGNAGE REQUIREMENT

The loan recipient shall meet a signage requirement by posting a sign at the project site or making an equivalent public notification such as a newspaper or newsletter publication; utility bill insert; or online posting for the project duration. After the signage requirement is met, documentation must be submitted to the IEPA using the Public Notification/Signage Requirement Certificate of Completion. Guidance is available on the IEPA website.

24. ILLINOIS WORKS JOBS PROGRAM ACT (30 ILCS 559/20-1 et seq)

For loans with an estimated total project cost of \$500,000 or more, the loan recipient will be required to comply with the Illinois Works Apprenticeship Initiative (30 ILCS 559/20-20 to 20-25) and all applicable administrative rules. The "estimated total project cost" is a good faith approximation of the costs of an entire project being paid for in whole or in part by appropriated capital funds to construct a public work. The goal of the Illinois Apprenticeship Initiative is that apprentices will perform either 10% of the total labor hours actually worked in each prevailing wage classification or 10% of the estimated labor hours in each prevailing wage classification whichever is less. Loan recipients will be permitted to seek a waiver or reduction of this goal in certain circumstances pursuant to 30 ILCS 559/20-20 (b). The loan recipient must ensure compliance for the life of the entire project, including the term of the loan and after the term ends, if applicable, and will be required to report on and certify its compliance.

- a. The loan recipient will shall submit to IEPA an IL Works Apprenticeship Initiative Budget Supplement form within 90 days of executing the loan agreement. The form is available at:
<https://www2.illinois.gov/dceo/WorkforceDevelopment/Pages/IllinoisWorksJobsProgramAct.aspx>.
- b. Compliance includes submitting quarterly reporting of apprenticeship goals until the project is complete even if the project extends beyond the original term of the loan agreement. Quarterly reports must be submitted to the Agency within 20 days after a quarter ends. Quarterly reports shall be submitted using the reporting form available at the website listed in 24a. (above).
- c. All State contracts and grant agreements funding State contracts shall include a requirement that the contractor and subcontractor shall, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel.

TO: Bridget Wachtel, Village Manager
FROM: John Brunke, Public Works Director
DATE: May 16, 2022
SUBJECT: Contract Award to Strand Associates for Construction
Observation Services for the 2022 Street Rehabilitation
Project



FLOSSMOOR

On May 2, the Village Board awarded the contract to Gallagher Asphalt Corporation for the 2022 Street Rehabilitation Project in the amount of \$2,007,777. As part of the project, we will need to contract for the construction observation services. Included in the FY23 Budget is \$375,000 for these services.

During the consulting RFQ process for this program, one of the firms that stood out for their experience in both the design and construction services for street rehabilitation programs was Strand Associates. We are currently working with Strand Associates on our water supply project and their work has been excellent and their staff is experienced and knowledgeable.

Public Works Staff has asked Strand Associates to submit a proposal for the construction observation services for this project. Attached is the proposal that they submitted. The total not-to-exceed amount of the contract is \$157,800.00. The following is a list of the tasks included in the proposal.

1. Provide contract administration services including preconstruction meeting, review of shop drawings, review of up to 5 contractor pay requests, biweekly construction meetings, site visits, and project closeout.
2. Provide resident project representative (RPR) for 80 working days for a total of 860 man-hours. Additional hours per day have been included in the event more than one RPR has to be on the job when multiple locations are being worked on.
3. Prepare and submit up to 3 change orders.
4. Communicate with Village's material testing consultant.

Public Works Staff has already contracted with SEECO Consultants for the material testing for this project in the amount of \$14,458. The total construction services for this project will cost \$172,258, which is well below the budgeted amount.

With the above discussion in mind, Public Works Staff is recommending that the Mayor and Village Board of Trustees award a contract to Strand Associates of Joliet, IL in the not-to-exceed amount of \$157,800.



Strand Associates, Inc.[®]
 1170 South Houbolt Road
 Joliet, IL 60431
 (P) 815.744.4200

Task Order No. 22-02
 Village of Flossmoor, Illinois (OWNER)
 and Strand Associates, Inc.[®] (ENGINEER)
 Pursuant to Agreement for Technical Services dated January 2, 2020

Project Information

Project Description: The 2022 Streets Rehabilitation Program includes milling, patching, and resurfacing existing hot-mix asphalt roadways in addition to existing sidewalks, driveways, and curb and gutter. The project was designed by OWNER's consultant, Milhouse Engineering & Construction.

Services Description: Construction-related services, including construction observation and administration.

Scope of Services

ENGINEER will provide the following services to OWNER:

1. Provide contract administration Services including attendance at preconstruction conference, review of contractor's shop drawing submittals, review up to five contractor's pay requests, attendance at biweekly construction progress meetings, periodic site visits, and participation in project closeout.
2. Provide resident project representative for 80 working days for a total of 860 man-hours of observation of construction.
3. Prepare and submit up to three change orders.
4. Communicate with OWNER's material testing consultant.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee not to exceed \$157,800.

Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of May 16, 2022. Services are scheduled for completion on December 30, 2022.

OWNER's Responsibilities

In addition to those items found in the associated Agreement for Technical Services, OWNER shall be responsible for the following:

1. Mark existing sidewalk and curb and gutter to be removed and replaced.

MAC\AS2\pp\RA\O\Documents\Agreements\VF\Flossmoor, IL\ATS.2019\TC2022\4919.007.22-02.docx

Village of Flossmoor
 Task Order No. 22-02
 Page 2
 May 11, 2022

2. Contract directly with a materials testing service for all necessary materials testing during construction. OWNER's materials testing consultant shall notify OWNER and ENGINEER of any testing indicating materials that are not in accordance with the Contract Documents (nonconforming materials) and if any nonconforming materials have been incorporated into the work.
3. Provide ENGINEER with contractor's additional insured endorsements that include ENGINEER as an additional insured for ENGINEER's review.

TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

VILLAGE OF FLOSSMOOR


 Joseph M. Bunker
 Corporate Secretary

Date

Michelle Nelson
 Mayor

Date

Attachment: Strand Associates Streets Rehabilitation Program (Street Rehab Const Observ Services Award)

TO: Mayor Nelson and Board of Trustees
FROM: Jonathan Bogue, Assistant Village Manager
DATE: May 16, 2022
SUBJECT: Green Commission Presentation on Composting at the 60422 Event



The Village of Flossmoor Green Commission has been working toward more eco-friendly efforts for Village sponsored events. Green Commissioner Mary Owen-Thomas and Village staff have been working with Collective Resource Compost (CRC), a woman-owned compost and food scrap pickup service based in Evanston. CRC collects all food waste and compostable products from homes, businesses, and institutions and take them to a commercial composting site. The food scraps then become a nutrient-rich soil amendment instead of sitting in a landfill. Commercial composting is different from backyard composting because anything that was once alive (including meat and dairy products) can be composted. In addition to hauling compost, they educate the public about the importance of reducing landfill use.

For the first time at a Village-sponsored event, the Green Commission is thrilled to bring composting to the 60422 event. With the help of CRC, this is the Village's first effort to take a giant step forward in greening our fests. In partnership with Collective Resource Compost and Homewood Disposal, the Green Commission will be creating three waste stations at the 60422 Party, where volunteers will help guests sort their waste into three containers; compost, landfill, and recycling. All compostable materials will be collected and taken away at the close of the event by Collective Resource Compost. Homewood Disposal will provide recycling receptacles and trash containers for the other two stations.

Green Commissioner Mary Owen-Thomas will be at the May 16, 2022 Village Board meeting to present this program to the Village Board.

TO: Bridget Wachtel, Village Manager
CC: Scott Bordui
FROM: John Brunke, Public Works Director
DATE: May 16, 2022
SUBJECT: Contract and Budget Amendment to Electrical System,
 Inc. for the Public Works Service Center Generator
 Installation



FLOSSMOOR

Included in the FY23 Budget is \$60,000 for the Public Works Service Center Generator Project. This project involves the installation of an emergency back-up generator to power the facility during power outages. The facility was built in 1996 and did not include a generator with the initial construction. The facility experiences power outages during storm events, and during these outages the operations and access to the Public Works Department are negatively impacted. Back up generators are key pieces of facility equipment and having our municipal complex facilities operating in all weather conditions is critical to providing public safety and first responder services.

In September of 2021, Public Works retained the engineering services of Milhouse Engineering for the project design and specifications. On Tuesday, April 26, sealed bids were publicly opened and read. Below is a summary of the bids received.

CONTRACTOR	BID
Electrical Systems, Inc.	\$136,605.12
Powerlink Electric, Inc.	\$138,030.00
BME Electric, Inc.	\$159,700.00

The lowest responsible bid was received from Electrical Systems, Inc. in the total amount of \$136,605.12. Electrical Systems, Inc. is a reputable contractor who has been in the business since 1978. The Village does not have any recent experience with Electrical Systems, Inc., but they have worked with the Homewood-Flossmoor High School, and are currently working for them now. Staff talked with the HF High School Staff, and they advised that Electrical Systems, Inc. is a good/experienced contractor that is easy to work with.

The project bid came in well over our budgeted amount, which is attributable to the high inflation we are experiencing and the increased cost of generators and steel conduit. Staff talked with our engineers, and they advised that pricing on these projects is up, and they don't anticipate it to come down in the future. Taking this information into account, Staff feels it would be best to proceed with this important project now and request a budget amendment. Additionally, the design engineering (\$13,800) and construction engineering services (\$7,800) from Milhouse Engineering will cost a total of \$21,600 for the project. Therefore the total project cost will be \$158,205.12, resulting in a budget amendment of \$98,205.12.

There is sufficient fund balance to cover this overage in the Capital Equipment Fund. Further, Staff is considering deferring other generator projects in FY23 to help reduce the financial impact to the fund.

With the above information in mind, Public Works recommends that the Mayor and Board of Trustees award a contract to Electrical Systems, Inc. of East Hazel Crest, Illinois in the amount of \$136,605.12 for the Public Works Service Center Generator Installation and approve a budget amendment to line 16-01-7-767 in the amount of \$98,205.12. There is sufficient fund balance in the Capital Equipment Fund for this amendment.

TO: Bridget Wachtel, Village Manager
CC: Scott Bordui
FROM: John Brunke, Public Works Director
DATE: May 16, 2022
SUBJECT: Award of Contract and Budget Amendment to
 Powerlink Electric, Inc. for the Village Hall Generator
 Improvements



FLOSSMOOR

Included in the FY23 Budget is \$100,000 for the Village Hall Generator Improvements Project. This project involves the replacement of an emergency back-up generator to power the facility during power outages. The existing generator is 45 years old and in need of replacement. Further, the existing generator is only sized to power the emergency back-up systems in the building, so during power outages, the generator only powers the emergency systems (exit lights, the outer wall outlets in admin and finance and most of the Police and Fire Departments). There have been occasions during power outages when Administration, Finance, and the Building Department have had to shut down when the power goes out. The Village Hall Complex also serves as our Emergency Operations Center for natural disasters or emergency events. It is critical that the Village Hall Complex to remain open and operate in all weather conditions so that we can provide public safety and first responder services.

In September of 2021, Public Works retained the engineering services of Christopher B. Burke Engineering (CBBEL) for the project design and specifications. The project bid document was structured to request a base bid price for a diesel fuel generator and an alternate bid for a natural gas generator. On Tuesday, April 26, sealed bids were publicly opened and read. Below is a summary of the bids received.

Contractor	Base Bid Total (diesel)	Alternate Bid Total (natural gas)
Powerlink Electric, Inc.	\$476,995.00	\$596,210.00
Genco Industries, Inc.	\$568,450.00	\$688,750.00
BME Electric, Inc.	\$573,000.75	\$630,400.75
Gaskill & Walton Construction Co.	\$581,300.00	\$668,300.00
Electrical Systems, Inc.	\$636,707.00	\$739,545.00
<i>Engineer's Cost Opinion</i>	<i>\$563,750.00</i>	<i>\$643,750.00</i>

The lowest responsible bid was received from Powerlink Electric, Inc. with the total base bid amount of \$476,995.00 and total alternate bid of \$596,210.00. The Village does not have any recent experience with Powerlink Electric, Inc., but CBBEL has worked with them on past projects, and they advised that they do good work and their projects have been successful.

The project bid came in well over our budgeted amount, which is mostly attributable to a low budget number which did not account for the higher cost of this 300kW generator and

additional site work and building modifications that will be required to relocate the larger generator out of the building and in the grass area behind Village Hall next to the Police Department garage entrance driveway. The current high inflation conditions are also contributing factors to the higher cost of the steel conduit and other project materials. Further, due to extended lead times, we don't anticipate that the generator will be available for delivery for approximately 48 weeks or more.

Staff talked with CBBEL and they advised that pricing on these projects are up, and they don't anticipate them to come down in the future. Attached for your reference are the bid tabs and letter of recommendation from CBBEL. Taking this information into account, Staff feels it would be best to proceed with this important project now and request a budget amendment. Additionally, the design engineering (\$18,500) and construction engineering services (estimated \$20,000) from CBBEL will cost a total of \$38,500 for the project. Therefore, the total project cost will be \$515,495, resulting in a budget amendment of \$415,495.

There is sufficient fund balance to cover this overage in the Capital Equipment Fund. Further, Staff is considering deferring other generator projects in FY23 to help reduce the financial impact to the fund.

With the above information in mind, Public Works recommends that the Mayor and Board of Trustees award a contract to Powerlink Electric, Inc. of Vernon Hills, Illinois in the amount of \$476,995.00 for the Village Hall Generator (Base Bid) Installation and approve a budget amendment to line 16-01-7-767 in the amount of \$415,495.00. There is sufficient fund balance in the Capital Equipment fund for this amendment.


CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

April 27, 2022

 Village of Flossmoor
 2800 Flossmoor Road
 Flossmoor, IL 60422

 Attention: Mr. John Brunke
 Public Works Director

 Subject: Bid Review
 Village Hall Generator Improvements
 Village of Flossmoor
 (CBBEL Project No. 01.R210489.00000)

Dear John:

Five bids for the subject project were received and opened on April 26, 2022 shortly after 10:00 a.m. The bids are summarized below and tabulated in detail on the attached spreadsheets.

COMPANY	BASE BID TOTAL	ALTERNATE BID TOTAL
Powerlink Electric, Inc.	\$476,995.00	\$596,210.00
Genco Industries, Inc.	\$568,450.00	\$688,750.00
BME Electric, Inc.	\$573,000.75	\$630,400.75
Gaskill & Walton Construction Co.	\$581,300.00	\$668,300.00
Electrical Systems, Inc.	\$636,707.00	\$739,545.00
<i>Engineer's Opinion of Probable Construction Cost</i>	<i>\$563,750.00</i>	<i>\$643,750.00</i>

Our review comments are as follows:

1. All bidders submitted the required 10% Bid Bond and acknowledged receipt of Addendum Nos. 1 and 2 in their respective bids.
2. There were Exceptions and Deviations listed from Electrical Systems, Inc. (ESI). They include:

Attachment: L1.042722 (VH Generator Award)

Article IV – Contract Time

The Work of this Contract shall be completed within **270 consecutive calendar days** from the date which the Notice to Proceed is issued.

Generator manufacturers are quoting lead times between 245 and 365 days from release for manufacturing (after shop drawing review). These deliveries prevent project completion in the specified 270-day time frame. ESI proposes to complete the project within 90 days from generator delivery.

Bid Form 00 41 43

Alternate Bid of \$160,738.00 from ESI is for a 300 kW generator manufactured by Gillette. The cost for a 300 kW natural gas engine generator manufactured by MTU is \$200,248.00.

3. There were math errors in Gaskill & Walton Construction Co.'s and BME Electric, Inc.'s bids which did not affect the lowest bidder.
4. CBBEL recommends that the Village award a contract in the amount of \$476,995.00 to Powerlink Electric, Inc. of Vernon Hills, Illinois for the Base Bid; furnishing and installing a diesel generator. Powerlink Electric, Inc. has provided the lowest responsive bid and is considered qualified to perform the work. CBBEL has worked on previous projects with Powerlink that were completed successfully.

If you have any questions, please do not hesitate to contact me.

Sincerely,

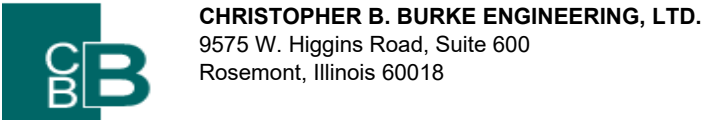


John P. Caruso, PE
Head, Mechanical/Electrical Department

JPC/pjb

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Attachment: L1.042722 (VH Generator Award)



CHRISTOPHER B. BURKE ENGINEERING, LTD.
9575 W. Higgins Road, Suite 600
Rosemont, Illinois 60018

Village of Flossmoor
Village Hall Generator Improvements
CBBEL PROJECT NO. 21-0489

Base Bid Tabulation

				ENGINEER'S ESTIMATE		Powerlink Electric, Inc. 400 Corporate Woods Parkway Vernon Hills, IL 60061		Genco Industries, Inc. 13610 S. Kenton Ave. Crestwood, IL 60445		BME Electric, Inc. 9935 S. 76th Ave. Unit A Bridgeview, IL 60455		Gaskill & Walton Construction Co. 22480 Miller Road Steger, IL 60475		Electrical Systems, Inc. 17335 South Ashland Ave. East Hazel Crest, IL 60429	
Item No.	Description	Unit	Qty.	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost
02 41 52/01	DEMOLITION OF EXISTING EQUIPMENT	L SUM	1	\$50,000.00	\$50,000.00	\$11,260.00	\$11,260.00	\$96,000.00	\$96,000.00	\$12,000.00	\$12,000.00	\$19,000.00	\$19,000.00	\$39,605.39	\$39,605.39
03 30 00/01	REINFORCED PCC EQUIPMENT PADS	L SUM	1	\$25,000.00	\$25,000.00	\$19,343.00	\$19,343.00	\$37,000.00	\$37,000.00	\$18,000.00	\$18,000.00	\$12,000.00	\$12,000.00	\$6,000.00	\$6,000.00
03 30 00/02	PORTLAND CEMENT CONCRETE SIDEWALK, 5"	SQ FT	125	\$50.00	\$6,250.00	\$40.00	\$5,000.00	\$30.00	\$3,750.00	\$19.75	\$2,468.75	\$64.00	\$8,000.00	\$20.00	\$2,500.00
26 05 19/01	LOW-VOLTAGE ELECTRICAL CONDUCTORS AND CABLES	L SUM	1	\$150,000.00	\$150,000.00	\$172,708.00	\$172,708.00	\$169,000.00	\$169,000.00	\$5,200.00	\$5,200.00	\$218,000.00	\$218,000.00	\$335,600.70	\$335,600.70
26 05 26/01	GROUNDING AND BONDING OF ELECTRICAL SYSTEMS	L SUM	1	\$20,000.00	\$20,000.00	\$2,493.00	\$2,493.00	\$2,500.00	\$2,500.00	\$13,160.00	\$13,160.00	\$14,000.00	\$14,000.00	\$2,367.04	\$2,367.04
26 05 33/01	RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS	L SUM	1	\$125,000.00	\$125,000.00	\$127,676.00	\$127,676.00	\$79,500.00	\$79,500.00	\$358,847.00	\$358,847.00	\$130,000.00	\$130,000.00	\$143,828.87	\$143,828.87
26 32 13/01	DIESEL ENGINE GENERATOR	L SUM	1	\$125,000.00	\$125,000.00	\$126,565.00	\$126,565.00	\$146,200.00	\$146,200.00	\$126,600.00	\$126,600.00	\$124,000.00	\$124,000.00	\$81,000.00	\$81,000.00
26 36 00/01	AUTOMATIC TRANSFER SWITCH	L SUM	1	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$23,000.00	\$23,000.00	\$22,000.00	\$22,000.00	\$39,500.00	\$39,500.00	\$18,000.00	\$18,000.00
27 51 25/01	ALARM DIALER	L SUM	1	\$5,000.00	\$5,000.00	\$4,037.00	\$4,037.00	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$10,800.00	\$10,800.00	\$2,305.00	\$2,305.00
31 25 13/01	EROSION CONTROLS	L SUM	1	\$5,000.00	\$5,000.00	\$1,713.00	\$1,713.00	\$1,650.00	\$1,650.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$1,100.00	\$1,100.00
32 92 19/01	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	250	\$15.00	\$3,750.00	\$11.10	\$2,775.00	\$15.00	\$3,750.00	\$14.10	\$3,525.00	\$6.00	\$1,500.00	\$8.80	\$2,200.00
32 92 19/02	SEEDING, CLASS 1	SQ YD	250	\$20.00	\$5,000.00	\$6.30	\$1,575.00	\$7.80	\$1,950.00	\$4.00	\$1,000.00	\$6.00	\$1,500.00	\$4.40	\$1,100.00
32 92 19/03	EROSION CONTROL BLANKET	SQ YD	250	\$15.00	\$3,750.00	\$7.40	\$1,850.00	\$6.60	\$1,650.00	\$18.80	\$4,700.00	\$6.00	\$1,500.00	\$4.40	\$1,100.00
					\$563,750.00	TOTAL BID	\$476,995.00	TOTAL BID	\$568,450.00	TOTAL BID	\$573,000.75	TOTAL BID	\$581,300.00	TOTAL BID	\$636,707.00
										AS READ	\$553,176.00				

AS CALCULATED

Attachment: Bid Tabulation 4-26-2022 (VH Generator Award)



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W. Higgins Road, Suite 600

Rosemont, Illinois 60018

Village of Flossmoor
Village Hall Generator Improvements
CBBEL PROJECT NO. 21-0489

Alternate Bid Tabulation

Alternate Bid Tabulation				ENGINEER'S ESTIMATE		Powerlink Electric, Inc. 400 Corporate Woods Parkway Vernon Hills, IL 60061		BME Electric, Inc. 9935 S. 76th Ave. Unit A Bridgeview, IL 60455		Gaskill & Walton Construction Co. 22480 Miller Road Steger, IL 60475		Genco Industries, Inc. 13610 S. Kenton Ave. Crestwood, IL 60445		Electrical Systems, Inc. 17335 South Ashland Ave. East Hazel Crest, IL 60429		
				Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	Unit Cost	Cost	
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03 30 00/02	PORTLAND CEMENT CONCRETE SIDEWALK, 5"	SQ FT	125	\$50.00	\$6,250.00	\$40.00	\$5,000.00	\$19.75	\$2,468.75	\$64.00	\$8,000.00	\$30.00	\$3,750.00	\$20.00	\$2,500.00	
26 05 19/01	LOW-VOLTAGE ELECTRICAL CONDUCTORS AND CABLES	L SUM	1	\$150,000.00	\$150,000.00	\$172,708.00	\$172,708.00	\$5,200.00	\$5,200.00	\$218,000.00	\$218,000.00	\$169,000.00	\$169,000.00	\$335,600.70	\$335,600.70	
26 05 26/01	GROUNDING AND BONDING OF ELECTRICAL SYSTEMS	L SUM	1	\$20,000.00	\$20,000.00	\$2,493.00	\$2,493.00	\$13,160.00	\$13,160.00	\$14,000.00	\$14,000.00	\$2,500.00	\$2,500.00	\$2,367.04	\$2,367.04	
26 05 33/01	RACEWAYS AND BOXES FOR ELECTRICAL SYSTEMS	L SUM	1	\$125,000.00	\$125,000.00	\$127,676.00	\$127,676.00	\$358,847.00	\$358,847.00	\$130,000.00	\$130,000.00	\$79,500.00	\$79,500.00	\$143,828.87	\$143,828.87	
26 32 13/01	NATURAL GAS ENGINE GENERATOR	L SUM	1	\$190,000.00	\$190,000.00	\$234,942.00	\$234,942.00	\$174,467.00	\$174,467.00	\$196,000.00	\$196,000.00	\$255,000.00	\$255,000.00	\$160,738.00	\$160,738.00	
26 32 13/02	NATURAL GAS PIPING & REGULATOR	L SUM	1	\$15,000.00	\$15,000.00	\$10,838.00	\$10,838.00	\$9,533.00	\$9,533.00	\$15,000.00	\$15,000.00	\$11,500.00	\$11,500.00	\$23,100.00	\$23,100.00	
26 36 00/01	AUTOMATIC TRANSFER SWITCH	L SUM	1	\$40,000.00	\$40,000.00	\$0.00	\$0.00	\$22,000.00	\$22,000.00	\$39,500.00	\$39,500.00	\$23,000.00	\$23,000.00	\$18,000.00	\$18,000.00	
27 51 25/01	ALARM DIALER	L SUM	1	\$5,000.00	\$5,000.00	\$4,037.00	\$4,037.00	\$5,000.00	\$5,000.00	\$10,800.00	\$10,800.00	\$2,500.00	\$2,500.00	\$2,305.00	\$2,305.00	
31 25 13/01	EROSION CONTROLS	L SUM	1	\$5,000.00	\$5,000.00	\$1,713.00	\$1,713.00	\$500.00	\$500.00	\$1,500.00	\$1,500.00	\$1,650.00	\$1,650.00	\$1,100.00	\$1,100.00	
32 92 19/01	TOPSOIL FURNISH AND PLACE, 4"	SQ YD	250	\$15.00	\$3,750.00	\$11.10	\$2,775.00	\$14.10	\$3,525.00	\$6.00	\$1,500.00	\$15.00	\$3,750.00	\$8.80	\$2,200.00	
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					\$643,750.00	TOTAL BID	\$596,210.00	TOTAL BID	\$630,400.75	TOTAL BID	\$668,300.00	TOTAL BID	\$688,750.00	TOTAL BID	\$739,545.00	
								AS READ **	\$57,400.00	AS READ	\$211,000.00				AS READ	\$183,838.00

AS CALCULATED

** Contractor listed the cost adder to diesel for gas generator in the alternate bid item

Attachment: Alternate Bid Tabulation 4-26-2022 (VH Generator Award)

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: May 16, 2022
SUBJECT: Adoption of Strategic Plan



FLOSSMOOR

In June 2021, Forrest Consulting was engaged by the Village of Flossmoor to update the Village's strategic plan. Lee Crumbaugh gathered input from the Village's stakeholders in three ways: a community survey, community input meetings, which were held on August 19, 2021, August 21, 2021 and August 25, 2021 and 13 interviews with elected officials and staff. The strategic planning sessions held on September 13, 2021 and September 14, 2021 assisted in the creation of a draft strategic plan document. Since then the attached document has been compiled and reviewed a few times.

The plan is a refresh of the 2017 Strategic Plan. The 2022 strategic initiatives are:

- 1) *finances and services*: develop greater revenue to support delivery of top-notch core services and improvement of infrastructure through a balanced budget;
- 2) *infrastructure and housing*: increase property values by improving the Village infrastructure, beautifying the community, and assuring a high-quality housing stock;
- 3) *economic development and business retention*: engage in an economic development program for added tax revenue and to attract and retain businesses that meet residents' needs;
- 4) *inclusivity and equity*: foster a united and engaged community by a commitment to diversity, equity, and inclusion as a priority; and
- 5) *staffing*: promoting excellence in service delivery.

On May 16, 2022 the Village Board will consider adoption of the attached 2022-2026 Strategic Plan.

April 13, 2022 | VERSION 3.2



FLOSSMOOR

Welcoming. Beautiful. Connected.

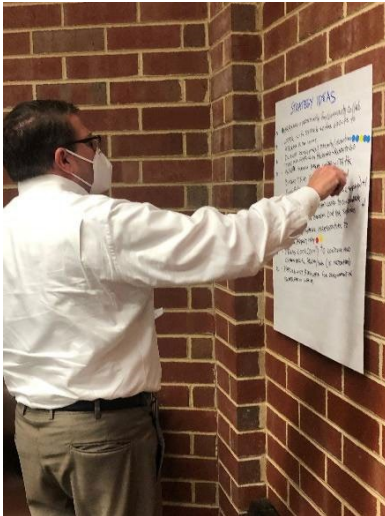
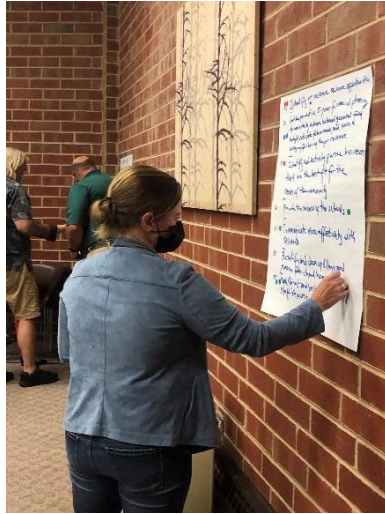
STRATEGIC PLAN 2022 - 2026

Research by:



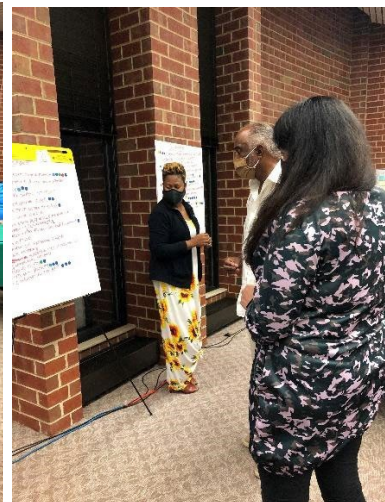
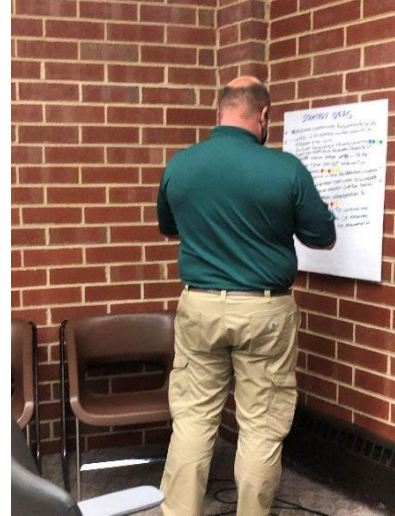
2829 Pennypond Lane,
Annapolis, MD 21401
Office 630-909-9360 · Cell 630-730-9111
leec@strategicbusinessleader.com
www.forrestconsult.com
www.forresttrain.com





Village of Flossmoor Strategic Planning Workshops

September
13-14, 2021



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INTRODUCTION

The Village of Flossmoor is a small suburban-Chicago community with beautiful homes and neighborhoods and a diverse population. The Village is financially stable and has healthy reserves and a AA+ bond rating. It is primarily residential and reliant on property tax as its main source of revenue. It is not a home rule community.

Village government has been focused on infrastructure improvements. The Village's debt relates to infrastructure improvements: three low-interest IEPA bonds, two General Obligation bonds for water main improvements and one General Obligation bond for street resurfacing, sidewalks and stormwater improvements; while the Library is a separate taxing body, it is a Village Library and does not have taxing or bonding authority.

After nearly 7 years of discussion, land acquisition and development review, a Meijer superstore opened in a former TIF district in 2016. It was expected to generate about \$500,000 in sales tax and \$250,000 in property tax. Five years later, combined with a non-home rule sales tax, the Village's sales tax generates nearly \$1.5 million in revenue, most of which is attributable to Meijer and the outlot developments. (The Village's pre-Meijer sales tax was about \$260,000 a year.) The Village has additional property ready for commercial development.

The Village had identified needs and opportunities to address with this new revenue. At the same time, long-range financial planning has shown potential near-term financial stresses that could mean the new revenue will simply plug a hole and not result in hoped-for opportunities.

On-going financial planning led the Village Board to seek a consultant in 2017 to facilitate development of a strategic plan to set specific goals over the next five years for the Village, its elected officials and staff.

Forrest Consulting was again engaged in 2021 to facilitate the plan development, with Lee Crumbaugh as lead consultant. The planning process began with acquisition of stakeholder input through a community survey, two facilitated community input sessions, and interviews with elected officials and staff leaders. As a prelude to planning, an environmental scan and a business assessment were developed. Finally, in September 2021, Flossmoor's Mayor, Village Board, and staff leaders participated in two strategic planning workshops, facilitated by Lee Crumbaugh, in which the elements of the Village's new strategic plan were developed.

This report presents the resulting strategic plan which prioritizes needs and establishes organizational priorities. It is an action plan guided by the established strategic goals and priorities, developed with robust and thoughtful input from both Board and staff.

Objectives

Two major objectives drove the planning process:

1. Establishing strategic goals and organizational priorities for the next five years for the Village of Flossmoor, its elected officials, and staff.
2. Developing an action plan guided by the established strategic goals and priorities, with input from both Board and staff.

Process

The strategic planning process has involved:

1. Meetings via Zoom with Flossmoor Mayor Michelle Nelson, Village Manager Bridget Wachtel, and other elected officials and staff members to review the process, obtain needed information, finalize the work plan, and review and finalize the stakeholder survey.
2. Issuing a strategic planning stakeholder e-survey to Flossmoor residents and Flossmoor's Mayor, Village Board members, Commission members and other stakeholders, seeking input on:
 - o The Village of Flossmoor's greatest strengths, weaknesses, issues, and threats.
 - o Residents' perceptions of the effectiveness of implementation of the 2017 strategic plan.
 - o Prioritization of Village services based on their importance to respondents.
 - o The Village's greatest opportunities.
 - o What the Village should begin doing now.
 - o What respondents would most like to see Flossmoor achieve in the next five years.
 - o Program ideas based on what other communities are doing.
3. Facilitating three community input sessions open to all Flossmoor residents.
4. Conducting face-to-face interviews with elected officials (Mayor, Trustees and Clerk) and staff leaders (including the Village Manager and Assistant Village Manager, as well as department directors).
5. Issuing comprehensive reports on the results of the e-survey and the interviews.
6. Conducting an environmental scan and developing a key environmental issues report.
7. Developing a Village business analysis using financial and other parameters
8. Facilitating two strategic planning workshops, in which the Mayor, Trustees and staff leaders:
 - o Reviewed the gap strategic planning model and Forrest Consulting's planning process.
 - o Looked at research findings on how to make good decisions.

- o Considered aspects of a shared vision and reviewed related stakeholder survey results and environmental scan findings.
- o Reviewed vision-related stakeholder survey results, assessed the current state of the village, and reviewed environmental scan findings.
- o Determined through consensus that the shared vision developed for Flossmoor in 2017 was still applicable for use in the 2022-2025 plan.
- o Considered aspects of strategic gaps and reviewed related stakeholder survey results and environmental scan findings.
- o Brainstormed strategic gaps that the Village of Flossmoor will face in achieving its vision.
- o Considered aspects of strategies and reviewed survey results and environmental scan findings relating to developing strategies for Flossmoor to pursue.
- o Wrote individual lists of strategies that Flossmoor might pursue to overcome the gaps and move toward the vision
- o Listed, categorized, discussed, combined, and ranked the individual strategy ideas.
- o Considered how the strategy elements fit into the four Balanced Scorecard perspectives.
- o Considered how the strategies pursued in the 2017 plan might be adapted to incorporate the highest rated new strategy elements.
- o Edited each 2017 strategy statements to incorporate the highest rated new strategy elements.
- o Identified action steps and strategic initiatives to pursue over the next 12 months to begin to implement each strategy.
- o Recognized that the responsibilities and timelines for each step and initiative and proposed metrics for implementation would be developed after the sessions.
- o Briefly reviewed the elements of a strategy implementation plan.

This Report

This report represents the next step in Flossmoor's overall strategic planning process. It lays out the strategic plan and addresses plan implementation. The Appendices contain the input used in plan development and the exhibits developed in the workshops, as well as information about the strategic planning process and Forrest Consulting.

Complete Flossmoor 2021 Strategic Planning survey results, the interviews report, the environmental scan, the business analysis, the community input SWOT, the assessment of 2017 plan implementation, and the facilitator's presentation used in the workshops can be accessed as follows:

Survey results:

<https://drive.google.com/file/d/1MB8cAd2XWz5YZeW9tsu2RT9fzTa07U6E/view?usp=sharing>

Board and staff interviews:

<https://drive.google.com/file/d/1h6MD2b6ZfUIWhzkZICnmpBv3M4zYiTcK/view?usp=sharing>

Community input sessions SWOT: https://docs.google.com/presentation/d/1XgJ_4uBnL9_ash-tG83Ucdf50qrWB-Nk/edit?usp=sharing&oid=102841629027732956745&rtpof=true&sd=true

Environmental scan:

<https://drive.google.com/file/d/1NJ113emmWlhYoYbOICzy3zQn5FgP350B/view?usp=sharing>

Business analysis: https://drive.google.com/file/d/18m1kzlnODHcnyh30nzbHnZGv5_FZ-On0/view?usp=sharing

2017 plan implementation assessment:

<https://drive.google.com/file/d/1fwlAgsgAvq5Bufg0Qo3cDE7gLC28FwtX/view?usp=sharing>

Facilitator's presentation:

<https://docs.google.com/presentation/d/1SwqFX10DShm9RiXBuTM8OHIAzC8ZH7z2/edit?usp=sharing&oid=102841629027732956745&rtpof=true&sd=true>

Next Steps

The next steps recommended to complete the strategic plan and to begin implementation are:

1. **Review and acceptance of this report.** Great care has been taken to assure that the decisions and intentions of the planning group are accurately reflected in this report. However, it has been necessary to fill in gaps, draft and clarify language, and otherwise “complete the plan” as an extension of the discussions and decisions made at the workshops. Flossmoor Board member and staff leaders should review this document and seek any needed changes so that it provides the best platform possible for moving ahead on plan implementation.
2. **Adoption and pursuit of a process which helps assure plan implementation and follow-through.** The generic process for successful implementation that Forrest Consulting recommends is as follows:
 - o Strategic plan implementation is a project, not day-to-day business. The implementation plan should be set up and tracked, ideally using a project management system.
 - o Key performance indicators (KPIs) for each strategic objective are suggested in the plan. For effective plan implementation, the Village should adopt KPIs for each objective, set a target for each KPI and use a dashboard to measure implementation progress.
 - o Monthly check-ins on plan progress should occur, ideally separate from other meetings.
 - o Quarterly plan update meetings should be held to review progress and issues, and to adjust implementation as needed.
 - o An annual assessment of plan progress and results should occur, followed by a re-planning session to reset action steps and strategic initiatives for the next 12 months.

Flossmoor leaders are urged to tailor this process and add necessary specifics so it best serves the Village in driving the change envisioned in the plan.

SHARED VISION



SHARED VISION 2025

Residents choose Flossmoor for beautiful homes and neighborhoods, for good schools and easy access to Chicago, for a diverse and inclusive community in a family-friendly small town.

The quality of life in Flossmoor is supported by a fiscally responsible Village government that delivers first-class services, improves infrastructure, assures public safety, and attracts homeowners and businesses.

STRATEGIC GAPS

Developed by planning participants through consideration of the major variances between the future put forth in the strategic vision and where the organization is headed and will most likely wind up without intervention. These gaps are ranked by number of votes by planning participants.

<i>Strategic Gaps</i>
State school funding formula (12)
Lack of economic development personnel (11)
Lack of a robust economic development plan (11)
Aging infrastructure (10)
Increasing operational and personnel costs (10)
Unfunded state mandates (10)
Revenue (8)
Structural imbalance in finances (8)
Commercial tax rate (8)
Property taxes (7)
Lack of opportunity investment in South Cook County (7)
Rising costs of infrastructure investment (6)
Lack of capital funding and grants (4)
Rising costs (4)
Lack of attracting new business (3)
Communication from core departments to the community (3)
State funding, business tax revenue (2)
Upkeep of housing stock (2)
Lower test scores at schools (2)
Prioritization of services and projects (2)
COVID's impact on the organization and attracting business (1)

RANKED STRATEGY IDEAS BY BALANCED SCORECARD AREAS

Developed by planning participants through consideration of the strategic vision and the major variances between the future put forth in the vision and where the organization is headed and will most likely wind up without intervention. These ideas are ranked by number of votes they received from planning participants and are categorized by the Balanced Scorecard perspectives that they address.

Strategy Ideas by Number of Votes and Balanced Scorecard Areas Addressed

Maintain top-notch Village services – Police, Fire, and Public Works – with a dedicated staff that realizes the Village is a service organization that serves residents (9)
PROCESS/PRODUCT, ORGANIZATIONAL CAPACITY

Align service areas with the budget that are not dependent on fund balances (9)
FINANCIAL STEWARDSHIP

Create an economic development plan (8) FINANCIAL STEWARDSHIP

Implement and fully fund storm sewer and street refurbishment projects (8)
PROCESS/PRODUCT, FINANCIAL STEWARDSHIP

Communicate more effectively with residents (7) STAKEHOLDER

Prioritize expenses on core services (7) FINANCIAL STEWARDSHIP

Develop commercial development project incentives that are pre-approved by the Board and ready to be offered (7) FINANCIAL STEWARDSHIP

Continue to improve infrastructure to improve property values (7) PROCESS/PRODUCT, STAKEHOLDER

Consider Home Rule (7) FINANCIAL STEWARDSHIP

Identify and actively pursue businesses that are the best fit for needs of the community (6) STAKEHOLDER

Continue five-year proactive financial planning to consistently achieve a balanced general fund budget, anticipate future needs, and have a contingency for the potential loss of Meijer tax revenue (5) FINANCIAL STEWARDSHIP

Beautify and clean-up the Village and manage foreclosed homes (5) STAKEHOLDER

Make highest and best use of limited staff resources (5) ORGANIZATIONAL CAPACITY

Partner with a developer for development of vacant land on Vollmer Road (5) FINANCIAL STEWARDSHIP

Identify or increase revenue opportunities (4) FINANCIAL STEWARDSHIP

Strategy Ideas by Number of Votes and Balanced Scorecard Areas Addressed
Develop a strategy to retain existing businesses (4) STAKEHOLDER
Add economic development personnel if needed (4) FINANCIAL STEWARDSHIP
Define “an inclusive community” and identify measures to achieve inclusivity (3) STAKEHOLDER
Develop a staff retention program (3) ORGANIZATIONAL CAPACITY
Work with SSMMA and other groups to address property tax issues (2) FINANCIAL STEWARDSHIP
Press Cook County to continue and expand social equity to the south suburbs (i.e., METRA pass) (2) STAKEHOLDER
Insure that the building department is fully staffed to retain the beauty of the village. (2) PROCESS/PRODUCT
Identify properties that can be developed for housing (2) STAKEHOLDER

RANKED STRATEGY IDEAS BY STRATEGY THEMES

Ranked by planning participants' votes

These ideas are categorized by the resulting strategy themes (see next table) adopted in the plan.

Strategy Theme	Strategy Idea	Votes
FINANCES & SERVICES / STAFF	Maintain top-notch village services, police, fire, and public works, with a dedicated staff that realizes we are a service organization that serves our residents	9
FINANCES & SERVICES	Align service areas with the budget that are not dependent on fund balance	9
ECONOMIC DEVELOPMENT & BUSINESS RETENTION	Create an economic development plan	8
INFRASTRUCTURE & HOUSING	Implement and fully fund storm sewer and street refurbishment projects	8
FINANCES & SERVICES	Consider home rule	7
ECONOMIC DEVELOPMENT & BUSINESS RETENTION	Develop development projects/incentives that are approved by the Board – ready to go	7
INFRASTRUCTURE & HOUSING	Continue to improve infrastructure to improve property values	7
FINANCES & SERVICES	Prioritize expenses on core services	7
INCLUSIVITY & COMMUNICATIONS	Communicate more effectively with residents	7
ECONOMIC DEVELOPMENT & BUSINESS RETENTION	Identify and actively pursue businesses that are best fit for needs of community	6
FINANCES & SERVICES	Continue proactive five-year financial planning to consistently achieve balanced general fund budget, anticipate future needs, and have a contingency for loss of Meijer revenue	5
INFRASTRUCTURE & HOUSING	Beautify and clean Village and manage foreclosed homes	5
STAFF	Make the highest and best use of limited staff resources	5
ECONOMIC DEVELOPMENT & BUSINESS RETENTION	Partner with a developer for development of vacant land on Vollmer Road	5
FINANCES & SERVICES	Identify or increase revenue opportunities	4
ECONOMIC DEVELOPMENT & BUSINESS RETENTION	Develop a retention strategy to retain existing businesses	4

Strategy Area	Strategy Idea	Votes
ECONOMIC DEVELOPMENT & BUSINESS RETENTION / STAFF	Add economic development personnel if needed	4
INCLUSIVITY & COMMUNICATIONS	Define “an inclusive community” and identify measures to achieve inclusivity	3
STAFF	Develop a staff retention program	3
INFRASTRUCTURE & HOUSING	Identify properties that can be developed for housing	2
INCLUSIVITY & COMMUNICATIONS	Promote the success of the schools	2
STAFF	Assure the Building Department is fully staffed to retain beauty of Village	2
FINANCES & SERVICES	Work with SSMMA and other groups to address property tax issues	2
FINANCES & SERVICES	Press Cook County to continue and expand special pricing/subsidies	2
ECONOMIC DEVELOPMENT & BUSINESS RETENTION	Attract a hotel	1
ECONOMIC DEVELOPMENT & BUSINESS RETENTION	Establish a board to oversee development	1
INCLUSIVITY & COMMUNICATIONS	Increase opportunity for community collaboration	1
FINANCES & SERVICES	Operational evaluation that looks to consolidate services, reduce operating cost for services	1
INFRASTRUCTURE & HOUSING	More enforcement of ordinance violations	1

STRATEGIC THEMES AND GOALS

Derived from planning participants' categorization and discussion of strategy ideas to close Flossmoor's major strategic gaps

Strategic Themes	FINANCES & SERVICES	INFRASTRUCTURE & HOUSING	ECONOMIC DEVELOPMENT & BUSINESS RETENTION	INCLUSIVITY & EQUITY	STAFF
Strategic Goals	Balanced budget, not dependent on fund balances, enabling delivery of first-class core services and infrastructure improvement	Improved Village infrastructure (including refurbished storm sewers and streets), high-quality housing stock, and community beautification that increase property values	More healthy businesses serving residents' needs and maximum commercial development	A united and engaged community fostered by a commitment to diversity, equity, and inclusion as a priority.	A capable and experienced staff focused on delivering core services and dedicated to serving residents

STRATEGIC OBJECTIVES BY PERSPECTIVE

Derived from strategic goals and listed by the Balanced Scorecard perspectives to show the impact of Flossmoor's strategy across the organization. Suggested key performance indicators (KPIs), which lend themselves to setting performance targets, are shown for each strategic goal.

Perspective	Strategic Objectives	Examples of Key Performance Indicators
Resident/ stakeholder	Improved Village infrastructure (including refurbished storm sewers and streets)	Meets standards Maintenance on cycle
	Delivery of first-class core services	% residents rating quality of priority services as exceeding expectations
	A diverse community	% minority population Resident retention
	A united community	% residents who believe Village has a sense of community Number of activities promoting resident interaction
	An inclusive community	Number of activities promoting resident interaction and engagement
	An engaged community	Number of residents on commissions and committees Attendance at Village events Followers of the Village on social media
	High-quality housing stock that increases property values	Number of housing complaints Average days complaint to compliance Increase in home sales price Reduction of time of homes on the market to sale
	Community beautification that increases property values	Reduction in complaints Rating in community survey Change in property values More homeowners
	Increased property values	Higher residential assessed valuation Increased home prices
	More healthy businesses serving residents' needs	Number of new businesses in desired categories Sales tax revenue increase Commercial vacancy rate Number of business retention visits

Perspective	Strategic Objectives	Examples of Key Performance Indicators
Organizational capabilities	Village staff focused on delivering core services	Share of staff hours allocated to core services
	A capable and experienced Village staff	Staff training and certifications Average years of service
	An engaged community	Number of residents on commissions and committees Resident participation in Village meetings
	Village staff dedicated to serving residents	% residents satisfied with experience involving Village employees
Internal process	Focus on serving residents	Inquiry resolution time Number of complaints
	Focus on core services	Share of operating budget dedicated to core services New processes/systems for core service delivery
	Effective Village communications	Email opens Website visitors
Financial	Maximum commercial development	Acres developed Business tax revenue
	Balanced budget not dependent on fund balances	No deficit budgeted or realized No use of fund balances budgeted or realized
	Revenue for balanced budget funding core services and infrastructure	Revenue per capita increase
	More healthy businesses	Sales tax revenue increase Commercial vacancy rate Number of business retention visits
	First-class core services funded	Share of core services funded
	Infrastructure improvement funded	Share of infrastructure improvement funded

STRATEGIES



STRATEGIES 2022-2026

(Order does not denote priority)

1. **FINANCES & SERVICES. Continue financial planning and develop greater revenue to support delivery of top-notch core services and improvement of infrastructure through a balanced budget:** Assess added revenue opportunities to pursue those that are significant and attainable. Align expenditures in budget so core services are prioritized first. Continue financial planning to consistently achieve a balanced general fund budget not dependent on fund balances, anticipate needs, and address risks.
2. **INFRASTRUCTURE & HOUSING. Increase property values by improving the Village infrastructure, beautifying the community, and assuring a high- quality housing stock:** Implement storm sewer and street refurbishment projects. Continue to implement identified sanitary and water system projects. Beautify and maintain the Village and assure maintenance of residential properties including foreclosed homes. Promote Flossmoor to attract homebuyers.
3. **ECONOMIC DEVELOPMENT & BUSINESS RETENTION. Engage in an economic development program for added tax revenue and to attract and retain businesses that meet residents' needs:** Create an economic development plan; engage or hire economic development personnel as needed. Target development of vacant commercial properties. Develop pre-approved commercial development project incentives, ready to offer. Identify and attract businesses that best fit community needs. Develop a business retention program.
4. **INCLUSIVITY & EQUITY. Foster a united and engaged community by a commitment to diversity, equity, and inclusion as a priority.** Communicate to foster understanding, inclusion, and unity among residents across the Village. Communicate the Village's commitment to diversity and inclusion. Establish methods to evaluate and assess the effectiveness of DEI strategies and communication for the purposes of continual improvement, both in the provision of services to residents and the internal systems that support those services.
5. **STAFF. Promote excellence in service delivery:** Focus the staff on delivering top-flight core services, champion a culture of service, and develop programs to recognize and retain capable staff members.

ACTION STEPS AND STRATEGIC INITIATIVES, 2022-2023

Strategy	Action step/initiative	Responsibility	Timeline
I. Finances & Services Develop greater revenue to support delivery of top-notch core services and improvement of infrastructure through a balanced budget.	I.1. Identify what core services/ programs/areas are inadequately funded, by how much and prioritize these needs against other existing services.	Finance Director, Village Manager, Mayor, and Village Board	First priority
	I.2. Assess additional revenue opportunities beyond property taxes	Finance Director, Village Manager, Mayor, and Village Board	Second priority
	I.3. Pursue revenue opportunities that are significant and attainable	Village Manager, Mayor, and Village Board,	Third priority
	I.4. Continue financial planning to consistently achieve a balanced general fund budget not dependent on fund balances, anticipate needs, and address risks.	Finance Director, Village Manager, and Department Directors	Fourth priority
	I.5. Work with SSMMA and other groups to address property tax issues, revenue opportunities, unfunded mandates and burdensome regulatory requirements that do not contribute to the quality of services local government is providing.	Mayor and Village Manager	Fifth priority

Strategy	Action step / Initiative	Responsibility	Timeline
2. Infrastructure & Housing Increase property values by improving the Village infrastructure, beautifying the community, and assuring a high-quality housing stock.	2.1. Implement phases of the storm sewer and street refurbishment projects as funding becomes available,	Mayor, Village Board, Finance Director, and Public Works Director	Co-First priority
	2.2. Identify and implement water and sanitary sewer system improvements.	Mayor, Village Board, Finance Director, and Public Works Director	Co-First priority
	2.3. Identify and prioritize opportunities for beautifying the Village.	Mayor, Village Board, Village Manager, Public Works Director, and Building Department	Second priority
	2.4. Undertake beautification projects.	Village Manager, Public Works Director, Building Department	As prioritized
	2.5. Assure maintenance of residential properties including foreclosed homes.	Village Attorney, Building Department	Ongoing
	2.6. Promote Flossmoor to attract homebuyers.	Village Manager	Third priority

Strategy	Action step/initiative	Responsibility	Timeline
3. Economic Development and Business Retention Engage in an economic development program for added tax revenue and attract and retain businesses that meet residents' needs.	3.1. Update published economic development plans.	Mayor, Village Board, Village Manager, Village Attorney	First priority
	3.2. Engage or hire economic development personnel as needed.	Mayor, Village Board, and Village Manager	In conjunction with 3.1
	3.3. Target development of vacant commercial properties.	Village Manager, Mayor, Village Board, Village Attorney, and Building and Zoning Administrator	Per the plan
	3.4. Explore partnering with a developer for development of vacant land on Vollmer Road	Village Manager, Mayor, Village Board, and Village Attorney	Per the plan
	3.5. Develop pre-approved commercial development project incentives, ready to offer.	Mayor, Village Board, Village Manager, Village Attorney, Building and Zoning Administrator, and Finance Director	Second priority
	3.6. Categorize and prioritize types of businesses that best fit community needs.	Mayor, Village Board, Village Manager, and Building and Zoning Administrator	Third priority
	3.7. Engage in a program to attract businesses that best fit community needs.	Village Manager, economic development personnel	After 3.6
	3.8. Develop a business retention program.	Village Manager, Building and Zoning Administrator	on-going

Strategy	Action step/initiative	Responsibility	Timeline
4. Inclusivity & Equity Foster a united and engaged community by a commitment to diversity, equity, and inclusion as a priority.	4.1. Identify and pursue marketing activities to maintain Flossmoor's diversity.	Mayor and Village Board, Community Relations Commission (CRC)	Co-first priority
	4.2. Define "an inclusive community" and identify measures to achieve inclusivity.	Mayor and Village Board, Village Manager's office, CRC	Second priority
	4.3. Cultivate inclusiveness.	Mayor and Village Board, CRC, Village Manager's office	After 4.2
	4.4. Identify and pursue activities to build communications, understanding, and unity among residents across the Village.	Mayor and Village Board, CRC, Village Manager's office	Third priority
	4.5. Assess current communications with residents and identify ways to communicate more effectively.	Village Manager's office, Department Directors	Fourth priority
	4.6. Implement methods for more effective communications with residents.	Village Manager's office, Department Directors	After 4.5
	4.7. Support Flossmoor's residents through inclusive and equitable access to events, services, and activities	Village Manager's office, Department Directors	After 4.2
	4.8. Use an equity lens to remove barriers to access for contractors, vendors, and service providers.	Mayor and Village Board, Village Manager's office, Department Directors	With 4.3
	4.9. Maintain, enhance, and foster community safety.	Mayor and Village Board, Village Manager's office. Police and Fire Departments	Co-first priority

<i>Strategy</i>	<i>Action step/initiative</i>	<i>Responsibility</i>	<i>Timeline</i>
5. Staff Promote excellence in service delivery.	5.1. Assess and adjust staffing as needed in light of the need to focus the staff on delivering top-flight core services.	Mayor, Village Board, Village Manager, and Department Directors	First priority
	5.2. Develop and implement a customer service program and promote a culture of service in a collegial environment with resources to succeed and motivated to provide a high level of performance.	Village Manager, Department Directors	Second priority
	5.3. Develop and implement a program to recognize and retain capable staff members where employees feel appreciated.	Village Manager, Department Directors, Mayor, and Village Board	Fourth priority

IMPLEMENTATION

Strategic plan implementation is a project, not day-to-day business.

- The implementation plan should be set up and tracked, ideally using a project management system and a dashboard.
- Monthly check-ins on plan progress should occur, ideally separate from other monthly meetings.
- Quarterly plan update meetings should be held to review progress and issues, and to adjust implementation as needed.
- An annual assessment of plan progress and results should occur, followed by a re-planning session to reset action steps and strategic initiatives for the next 12 months.

As our proposal indicated, we will be pleased to offer a one-hour training session at no charge for staff and elected officials on performance measurement and performance management. This will address how to select Key Performance Indicators and how to use KPIs to manage successful strategic plan implementation.

Forrest Consulting is able to offer the following services, at an additional fee, to help assure successful plan implementation, if the Village so desires.

- We can set up the strategic plan action steps and strategic initiatives in the cloud-based Teamwork.com project management system that we use for client work. We can track and report on implementation for the Village and/or can open up use of the system by Village representatives.
- We can work with the Village to develop a dashboard showing progress in plan implementation and in achieving goals as measured by the various Key Performance Indicators (KPIs) to be adopted by the Village.
- We can facilitate quarterly plan update meetings
- We can conduct an annual assessment of planning progress.
- We can facilitate a streamlined annual re-planning process involving a staff planning workshop.