

*MINUTES OF MAYOR NELSON AND BOARD OF TRUSTEES FOR THE REGULAR MEETING OF
THE VILLAGE OF FLOSSMOOR, ILLINOIS HELD ON MAY 17, 2021*

VILLAGE HALL / ZOOM MEETING

May 17, 2021

7:30 pm

Mayor Nelson called the meeting to order at 7:31 pm.

Village Manager Bridget Wachtel took roll.

PRESENT: Mayor Nelson, Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, Mitros

ALSO PRESENT: Village Manager Bridget Wachtel, Assistant Village Manager Allison Matson, Finance Director Scott Bordui; Police Chief Tod Kamleiter; Fire Chief Bob Kopec; Public Works Director John Brunke; Assistant Public Works Director Dan Milovanovic; David Becker, Forestry Maintenance Technician; Attorney Kathi Orr, Village Clerk Gina A. LoGalbo; 21 residents.

Mayor Nelson called the meeting to order. Mayor Nelson noted that the meeting was being held in person and via zoom. She noted that public participation would be permitted during the citizen comment portion of the agenda for non-agenda items, and for agenda items, citizens can make comments during the discussion portion of that item when called upon.

Approval of the Minutes of the Regular Meeting Held on May 3, 2021

Mayor Nelson noted that they would amend the header to reflect Mayor Nelson, and called for a motion to approve the minutes of May 3, 2021 as amended. Trustee Mitros so moved, seconded by Trustee Driscoll and passed by a voice vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.

ABSENT: None

ABSTAIN: None

NAYS: None

Approval of the Minutes of the Special Meeting Held on May 12, 2021

Mayor Nelson called for a motion to approve the minutes of May 12, 2021. Trustee Lofton so moved, seconded by Trustee Bradley-Scott and passed by a voice vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.

ABSENT: None

ABSTAIN: None

NAYS: None

Approval of the Minutes of the Executive Session Meetings Held on March 1, 2021 and May 12, 2021.

Mayor Nelson called for a motion to approve and keep confidential the executive session minutes of March 1, 2021 and May 12, 2021. Trustee Mitros so moved, seconded by Trustee Bradley-Scott and passed by a voice vote.

AYES: Trustees Bradley-Scott, Driscoll, Hoag, Lofton, and Mitros.

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ABSENT: None
ABSTAIN: Trustee Daggett
NAYS: None

Mayor Nelson asked if there were citizens wishing to address the board on a non-agenda item:

Derrick Roberts stated that one issue is the lawn maintenance in the community, and that it is quite a concern to him because as he travels through the community there are quite a few yards that have not been attended to and he was told that stickers (meaning tickets) were being put on their doors. But he doesn't think that is causing anyone to respond too much. He stated that he thinks some of the homes may be vacant, and there were a few listed houses where he called the real estate agents of those houses and inquired why they were posting a home where the yards are looking like that. He stated that it's disheartening when there are residents trying to maintain their property, and other residents are letting their properties go to waste.

Pastor Roberts stated that there is a light pole that he addressed at the last meeting, at 3050 Bob-O-Link that is leaning almost at a 45-degree angle and which has loose glass hanging from it and is a safety issue, and that the pole has been like that for a year or more and nothing has been done about it.

Pastor Roberts also asked if there is a way to get waste stations put in the community for when people are walking their dogs, like in other communities, because some people are not attending to their pets and letting the pets defecate on peoples' lawns. He stated that he asked some citizens that he saw walking their dogs without bags if they were going to do something about the waste, and that waste stations may alleviate that problem.

Mayor Nelson asked John Brunke to address the concerns about the lawns and the light pole.

John Brunke stated that lawn maintenance matters are through code enforcement and they have been diligent writing tickets, citations, and warnings and stated they have done quite a few since April and that the building department could speak better on that issue. John Brunke stated that regarding the light pole, he would follow up with Com Ed.

Pastor Roberts clarified that it was a private yard light pole at a private home which is leaning from the edge of their property into the sidewalk.

John Brunke stated that it's a code enforcement issue and would give the issue to Scott Bugner and his department.

Bridget Wachtel stated she would follow up with Scott Bugner on the light pole issue, and noted that during the first week of May alone, the Village issued 63 violation notices for grass and weeds, and that the bulk of those were followed up on except for 7 property owners for non-compliance. The Village scheduled mowing for those properties, and then the Village charges the homeowner for reimbursement of the cost to mow the lawn.

Mayor Nelson stated that the waste station was an interesting idea and would speak to Bridget Wachtel about it later.

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Trustee Hoag stated that they have discussed pets before, and stated that if any dog owner in this day and age doesn't know it's their responsibility, they aren't going to care that much if there is a basket every 4-5 blocks.

Trustee Mitros asked if there was a way to put a reminder in the quarterly newsletter that it's the dog owner's responsibility to pick up after their dog, and stated that they can't have a waste station on every block but it is the pet owner's responsibility to pick up after their pets.

Mayor Nelson suggested a reminder with the annual pet licenses.

Trustee Driscoll stated that he agreed with a few caveats, like by the park and also the vacant property in downtown Flossmoor where he has had complaints and people suggested a centralized receptacle there because there are a lot of people who walk their dogs from the apartment buildings over there.

Trustee Mitros noted that the park has waste stations with bags.

Mayor Nelson agreed and stated that there was one at the entry.

Mayor Nelson asked Allison Matson if there were any public comments via email; Alisson Matson stated that there were not any.

Mayor Nelson referred to Agenda Item #1- Appointment & Swearing in of Village Clerk.

Mayor Nelson stated that there were 6 people who submitted resumes to be considered for Village Clerk, and 5 were interviewed. She stated that the quality of the resumes were phenomenal and that they were lucky to have the option to choose from some amazing residents and that it was a difficult decision. Mayor Nelson thanked the residents who applied for the position. Mayor Nelson stated that one of the residents stood out from everyone else, who is Gina LoGalbo. Gina is a former US Marine and it showed her dedication to the US and the Village. Mayor Nelson stated that Gina LoGalbo volunteers for the schools, youth sports, neighborhood cleanups, organized a Toys for Tots drive and volunteered with the Hidden Gem half marathon. Mayor Nelson stated that she had clerk duties for the US Marine Corps and in several administrative positions for the State of Illinois and Cook County. She is an attorney and a hearing officer for Cook County, and she is also bilingual. Gina LoGalbo was present with her family. Mayor Nelson asked if there was any discussion regarding the appointment: Trustee Hoag stated that she is in excellent candidate and that he was looking forward to working with her. Trustee Bradley-Scott stated that she seconded those comments, that she has the tools for the job, that she spoke with Gina and thinks that she will be outstanding. Gina LoGalbo was invited to the stage with her family, which included $\frac{3}{4}$ of her children, Iván, Sofia, and Laz, and Blake (not-present) who was playing baseball at the Bronco field, and her partner Joe Nordman. Gina LoGalbo was sworn in by her mentor David Gore, an attorney. Gina LoGalbo was then invited to sit with the Village Board.

Trustee Mitros so moved, seconded by Trustee Driscoll and passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, Mitros, and Mayor Nelson.

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ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Nelson referred to Agenda Item #2- Resolution Honoring Brian Goesel

Mayor Nelson read a resolution in honor of Brian Goesel. No vote was required.

Mayor Nelson referred to Agenda Item #3- Consideration of an Appointment of a Vice-Chair to the Green Commission.

Mayor Nelson stated that this is a housekeeping item, and called for a motion to approve the appointment of Jennifer O'Keefe as the Vice-Chair to the Green Commission. Trustee Mitros so moved, seconded by Trustee Bradley-Scott. Mayor Nelson asked if there were any discussion on the item, and noted that Jennifer O'Keefe is currently a member of the Green Commission and that the municipal code requires a Vice-Chair. Trustee Hoag stated that she is a very good candidate. Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Nelson referred to Agenda Item #4 - Consideration of an Award of Contract to Eternally Green Lawn Care, Inc. for Landscape Maintenance Services for Fiscal Year 2022.

Mayor Nelson called for a motion to approve the award of contract to Eternally Green Lawn Care, Inc. Trustee Mitros so moved, seconded by Trustee Lofton. Dan Milovanovic, Assistant Public Works Director, was called forward to provide background on this item, and he stated that they budgeted \$40,000 in the FY22 budget for the Landscape Maintenance Contract, which includes the maintenance of 43 locations which include 7.4 acres of turf, 339 ornamental and shade trees and over 1700 shrubs. He stated that services included in the landscape maintenance contract are weed control, pest control, fertilizing, core aeration, clean up, trimming of shrubs, mechanical edging, and maintenance for the Flossmoor Garden and Sculpture Walk at Leavitt Park, and weekly grass mowing services. Also included in this contract is monthly right of way mowing and weedy lot mowing.

Dan Milovanovic stated that the landscape maintenance contract was bid a couple of weeks ago, and Eternally Green Lawn Care of Frankfort was the lowest responsible bidder. Twelve sets of bid documents were sent to selected contractors, an advertisement was placed in a local paper, and they also put the bid on the Village's website. They received 2 formal bids, and he stated that the quantities used in the bid documents are only estimates for the purpose of securing unit prices. He noted that Eternally Green has been the Village's landscape contractor for the last 2 years and that they have done really good work for the Village. Based on that information, Public Works staff are requesting that the Mayor and Board of Trustees sign an agreement with Eternally Green for the FY22 Contract Landscape Maintenance Program

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in the amount of \$37,168.00 and authorize the Village Manager to approve expenditures up to the budgeted amount of \$40,000 in the event of additional mowings. Mayor Nelson asked if there were any questions and there being none, she called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Nelson referred to Agenda Item #5 - Consideration of an Award of Contract to Baxter & Woodman Consulting Engineers for the Phase 4 Sanitary Sewer Rehabilitation, IEPA Loan Application and Sanitary Sewer Rehabilitation Design.

Mayor Nelson called for a motion to approve the award of contract to Baxter & Woodman Consulting Engineers for the Phase 4 Sanitary Sewer Rehabilitation, IEPA Loan Application and Sanitary Sewer Rehabilitation Design. Trustee Bradley-Scott so moved, seconded by Trustee Driscoll. She noted that Director of Public Works, John Brunke, was present to address the matter, and a representative from Baxter and Woodman was present to answer questions. John Brunke stated that the Phase 4 Sanitary Sewer Rehabilitation project planning was progressing well, and the Illinois Environmental Agency was asking the Village to proceed with the completion of the low interest loan application and project design engineering. He noted that the work needs to be completed this summer to keep the project on schedule to receive funding consideration in 2022, and he stated that the proposed project timeline includes the final loan application paperwork and design engineering to be completed this summer with the project letting to occur in November and construction to begin March of 2022.

John Brunke stated that Baxter & Woodman Consulting Engineers has been working on this project for the Village and has moved it through the IEPA loan process review, and that they completed the sewer system assessment work last summer which included smoke testing and manhole inspections. He noted that the sewer system was televised and cleaned in 2016, and Baxter & Woodman reviewed the records to update the needed rehabilitation work to be included in the project. He stated that Baxter & Woodman submitted the attached proposal in the Board's packet to complete the IEPA loan application and project design engineering and which includes the following: project management, IEPA loan assistance, review sewer televising video inspection to develop rehabilitation final scope, rehabilitation design of sewer lines and manholes, preparation of construction bid documents, final opinion of probable cost, provide assistance to the Village staff during the bid process.

John Brunke stated that the total cost of the proposal is \$56,500, and that staff reviewed this cost and felt like it was very reasonable given the amount of work that is required. He stated that the FY22 approved Sanitary Sewer Rehabilitation Budget has \$60,000 for the administration, legal, and design engineering for the project, and that this proposal is within this budgeted amount.

John Brunke stated that with the above information in mind, Public Works was recommending that the Mayor and Board of Trustees award the loan application and design engineering contract for the Phase 4 Sanitary Sewer Rehabilitation Project to Baxter & Woodman Consulting Engineers in the not-to-exceed amount of \$56,500. He noted that Elisa Bonkowski from Baxter & Woodman was present to answer

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questions and he would answer questions as well. Mayor Nelson asked if there were any questions from the trustees.

Trustee Mitros asked if this was the final phase.

John Brunke stated that yes, it is the final sanitary sewer rehab phase.

Trustee Mitros stated since they started so long ago on this project and they were so fortunate to have the IEPA low interest loans when loan interest rates were a lot higher, he asked about the interest rates for this particular loan.

Elisa Bonkowski stated that the IEPA updates their loan rates every year, that this past year was 1.3% and that she anticipates that this year will be between 1.5% and 2%. The rates will be announced in July.

Trustee Mitros stated that when they started on this issue, the cost to re-line sewers was staggering and the Village couldn't afford it. Then the current method of re-lining sewers came along and the IEPA loans came along which was fortunate to the Village and has been a good program for Flossmoor. He also told them that they did a good job. Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.

ABSENT: None

ABSTAIN: None

NAYS: None

Mayor Nelson referred to Agenda Item #6 – Ratification of Emergency Sanitary Sewer Rehabilitation Repair on Vollmer Road Completed by Michels Corporation.

Mayor Nelson called for a motion to approve the ratification of an emergency sanitary sewer rehabilitation repair on Vollmer Road completed by Michels Corporation. Trustee Mitros so moved, seconded by Trustee Daggett. She noted that Director of Public Works, John Brunke, was present to address the matter. He stated that in early January, the Cook County Department of Transportation and Highways discovered a suspected issue with the Village's 24" sanitary sewer at the northeast corner of Vollmer Road and Crawford Avenue. They discovered the issue while excavating to repair their storm sewer at the intersection that had failed and was washing out the roadway subbase and causing severe pavement settlement, undermining of the roadway, and there was a huge sinkhole about 8 feet deep. He stated that once they excavated the subject storm sewer under the pavement, they observed the settlement of the subbase below the storm sewer elevation and towards the Village's sanitary sewer and manhole.

John Brunke stated that staff contracted with Michels Corporation, an international infrastructure contractor, to televise the subject sanitary sewer and manhole to assess the condition and identify any deficiencies. Michels has performed sewer televising and rehab work for the Village in the past, including rehab work to the Vollmer Road Water Reservoir. He stated that the televising was completed in early January and it revealed that the sanitary sewer under Vollmer Road is in very poor condition, with holes in the pipe and severe hydrogen sulfite gas damage to the concrete pipe. He also noted that the sanitary

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manhole and upstream sanitary sewer segment had several leaks and deterioration that needed to be addressed.

He stated that Public Works staff had to move quickly to contract for the required sewer rehabilitation so that the work could be completed prior to Cook County repairing their storm sewer and repairing the concrete pavement ahead of Cook County who was pushing them to get the work done ASAP. Cook County went with an emergency contractor, too.

He stated that Michels Corporation submitted a proposal which included re-lining of the two 24" sewer segments (370 feet) and the sealing and lining of the sanitary drop manhole (21 feet deep) at the corner with ½" GeoKrete and 125 ml epoxy spray on the liner. He stated that the total cost of the proposal was \$98,058.88, and he noted that Baxter & Woodman reviewed the proposal, found it to be in line with current market prices for this work and recommended that the Village proceed with the work. He noted that the Village Board was notified of the emergency repair, the timeline to order materials and complete the work; the challenge of delaying the ordering of materials by 2 or more weeks to wait for approval at a Board meeting wasn't practical, so they needed to move ahead and then ratify the expense after the work was completed.

He stated that the emergency rehab work was completed from February to April. During the work, bypass pumping of the upstream area was difficult which resulted in the work taking more days to complete than originally estimated. Further, ground water infiltration in the manhole required them to add grout injection to the project at a cost of \$4,920. They put 44 gallons of injected grout as a curtain outside of the manhole. The total cost of the rehabilitation work came in at \$116,106.88.

He stated that given the amount of work that was completed and the challenges that the contractor faced during the work, Public Works Staff feels that the final rehabilitation cost is very reasonable. He stated that they are therefore recommending that the Mayor and Board of Trustees ratify the final contract amount to Michels Corporation in the amount of \$116,106.88, and stated that the work will be paid for out of the Water and Sewer Fund for which monies are available in fund balance.

Mayor Nelson stated that the Village is appreciative of his quick work, the collaboration with Cook County, and how it could have been a lot worse if the Village had to do it on our own.

John Brunke stated that Cook County was excellent to work with and they did their part, like traffic control and detour work.

Mayor Nelson asked whether the trustees had any questions or comments.

Trustee Lofton asked whether the problem had been resolved and whether there was some longevity to this issue.

John Brunke stated that the corner is good now, there is a liner which provides structural integrity, and the Village should be good for 40-50 years. He stated that the sewer upstream which was televised has damage, but it isn't critical. However, in the next few years, Public Works will need to bring forward a capital project for further lining upstream. There is nothing time critical, and the segment around the intersection is good now.

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Trustee Bradley-Scott asked whether the settlement was typical when you're experiencing that type of movement.

John Brunke stated that when pavement settles like that, they are pretty certain that there is a void underneath and that's why they contacted the County who was already aware of it. He stated that he was very concerned because it is a main sanitary sewer for the Village, and that it drops into the MWRD receptor.

Trustee Daggett asked about whether there is a timeframe to start working on the lining upstream.

John Brunke stated that Michels recommended to start thinking about it in the next few years. They put it in the budget as a future scheduled project that needs to be earmarked and stated that the estimate is \$750,000 for that segment which is located east of the work just completed.

Trustee Daggett noted that it sounds like a lot of money, but couldn't the chance of collapse cost more if the Village waits too long?

John Brunke stated that it would cost a lot more money to wait, and that the Village should do the lining and manholes upstream.

Trustee Hoag asked when the sanitary sewer was put in because he was wondering if there are other lines that would have been put in during the same time that the Village should take an extra look at.

John Brunke stated he thinks that these concrete sewers were put in the 1960s.

Trustee Hoag asked if there are other areas that the Village should look at.

John Brunke stated yes, and they look at them on a rotational basis.

Trustee Hoag inquired if any of them go under a major roadway.

John Brunke stated that some do and those are the ones that they want to keep an eye on and look into more. But they don't have any other large ones like the one just repaired.

Trustee Hoag stated that in John Brunke's memo, there was discussion about the delay and was inquiring about whether there was an increased cost because of the delay.

John Brunke stated that there wasn't an extra cost. Cook County was pushing them to get their repairs done before the County could do their work. The concern was more about coordination.

Trustee Hoag stated that if Public Works needs for the Board to have an emergency meeting, that they can do that.

Trustee Lofton stated that John Brunke stated that Michels Corporation stated they could wait a couple of years before addressing the other area, but how would that impact any potential development opportunities on the property next to it.

John Brunke stated that he doesn't think that it would impact any potential development opportunities, but that the Village should address it so that they don't have a collapse because that line services so much of Flossmoor. The Village could do a loan or a grant but it's something they should keep in their near plans.

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Trustee Mitros stated that it is an identified capital project so they know they have to address it quickly.

Trustee Bradley-Scott asked about resurfacing on Vollmer Road.

John Brunke stated that it is a County road. He doesn't know of any resurfacing plans, and that with the lining work they won't have to do any road repairs.

Mayor Nelson asked if there were any other comments or questions. There being none, she called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.

ABSENT: None

ABSTAIN: None

NAYS: None

Mayor Nelson referred to Agenda Item #7 - Consideration of a Contract Award to Waste Management of Illinois for the FY22 Street Sweeping Contract.

Mayor Nelson called for a motion to approve the contract award to Waste Management of Illinois for the FY22 Street Sweeping Contract. Trustee Driscoll so moved, seconded by Trustee Bradley-Scott. She noted that Director of Public Works, John Brunke, was present to address the matter. He stated that on May 7, 2021, bids were opened for the FY22 Street Sweeping contract, and that services included in the contract are for street sweeping of curbed roadways including the collector streets, secondary streets, cul-de-sacs, dead-end streets, and municipal owned lots. He stated that the contract was advertised in the Daily Southtown newspaper, and 5 sets of bid documents were sent to firms with 2 formal bids submitted. He stated that all bids were reviewed and found to comply with the requirements of the bid documents and specifications. The low bidder was Waste Management with \$36,175.00, and Homewood Disposal Services had a bid of \$38,360.

He stated that the quantities used in the bid documents are only estimates for the purpose of securing unit prices, and that the actual program expenditures are limited to the budgeted amount of \$40,000. He stated that the amounts reflected in the bid are not guaranteed contract costs, but are a total of unit prices based on estimated quantities.

He stated that Waste Management has not performed street sweeping services for the Village in the past, so they contacted the Village of Orland Park who was listed as one of their references. The Orland Park Public Works Director advised that their experience with Waste Management street sweeping work has been very good; they keep the Village updated on their work schedule, and are responsive to additional service requests.

He stated that with the above information in mind, he recommends that the Village Board authorize the Village Manager to enter into a contract with Waste Management of IL, Cicero, Illinois, the lowest responsible bidder based on the unit prices as set forth in their proposal for a total contract cost of \$40,000.

Mayor Nelson asked if the trustees had any questions.

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Trustee Lofton asked if there is a street sweeping schedule.

John Brunke stated that it is typically every month, and they do additional sweeps in the Spring and Fall months, and sometimes in the summer they go to every 2 months. But on average it's every month. It also depends on storm events which can necessitate a sweep.

Trustee Daggett asked if they have to call for another sweep whether it is outside the quoted amount.

John Brunke stated that the budget includes all of the sweeping work, and that it is bid out as a unit price per hour. It takes 3-5 days to sweep the whole village. They can also just call them out for a special event.

Trustee Daggett asked if the Village has a couple of big storms, would those cleanups be included in the amount.

John Brunke stated that yes they would.

Mayor Nelson asked if there were any other questions or comments from the trustees. She called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES:	Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT:	None
ABSTAIN:	None
NAYS:	None

Mayor Nelson referred to Agenda Item #8 - Consideration of an Award of Contract to Smitty's Tree Service, Inc. for Parkway Tree Services for Fiscal Year 2022.

Mayor Nelson called for a motion to approve the consideration of an Award of Contract to Smitty's Tree Service, Inc. for Parkway Tree Services for Fiscal Year 2022. Trustee Lofton so moved, seconded by Trustee Bradley-Scott. Dan Milovanovic, Assistant Public Works Director, was called forward to provide background on this item, and it was also noted that David Becker, Flossmoor's arborist, was present. Dan Milovanovic stated that David Becker could speak to the trees, the landscape maintenance contract that was already discussed, and can also speak about pesticides and fertilizer used by the Village. Dan Milovanovic stated that included in the approved FY22 budget is \$122,000 for Parkway Tree Services. He stated that included in the contract is the removal of dead, diseased, and dangerous trees, stump grinding, tree trimming, and emergency work, and that out of the budgeted amount, \$52,000, is allocated for rotational tree trimming in our neighborhoods. He stated that this year, the tree trimming will take place in the Heather Hill neighborhood.

Dan Milovanovic stated that the Village's FY22 Contract Parkway Tree Maintenance was bid on Friday, May 7, 2021, and Smitty's Tree Service, Inc. of Alsip, IL was the lowest responsible bidder. He stated that 12 sets of bid documents were sent to selected contractors, and an advertisement was placed in a local paper which led to the receipt of 3 formal bids. He stated that the quantities used in the bid documents are only estimates for the purpose of securing unit prices, and the amounts reflected in the bid are not guaranteed contract costs, but are a total of unit prices based on estimated quantities. He stated that Smitty's was the lowest bidder, with a bid of \$145,550.

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He stated that Smitty's Tree Service has not performed work for the Village of Flossmoor, so Public Works contacted 3 of their references. The references contacted were municipalities who all provided positive comments. Based on this information, Public Works staff is requesting that the Mayor and Village Board of Trustees authorize the Village Manager to sign an agreement with Smitty's Tree Service of Alsip for the FY22 Parkway Tree Services Contract, and approve expenditures up to the budgeted amount of \$122,000.

Mayor Nelson asked if there were any other questions or comments from the trustees. She called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Nelson referred to Agenda Item #9 - Consideration of an Award of Contract to Go Painters, Inc. for Hydrant Sandblasting and Painting Services for Fiscal Year 2022.

Mayor Nelson called for a motion to approve the Consideration of an Award of Contract to Go Painters, Inc. for Hydrant Sandblasting and Painting Services for Fiscal Year 2022. Trustee Bradley-Scott so moved, seconded by Trustee Driscoll. Dan Milovanovic, Assistant Public Works Director, provided background on the item. He stated that included in the approved FY22 budget is \$38,000 for hydrant sandblasting and painting, and that the Village owns and operates approximately 829 fire hydrants. He stated that maintaining the protective coating on fire hydrants helps them last longer, improves operability and makes them more aesthetically appealing. For Fiscal Year 2022, 420 hydrants are scheduled for sandblasting, priming and painting. He stated that the hydrants scheduled for painting are located in Old Flossmoor which is east of Governors Highway to the West, Heather Road to the North, Sterling Avenue to the East, and Flossmoor Road to the South. They are hoping to do the rest of the hydrants next year.

He stated that 6 sets of bid documents were sent to selected contractors, and an advertisement was placed in a local paper. He stated that the lowest responsible bidder was Go Painters at \$38,220. Go Painters has not performed work for the Village of Flossmoor, so Public Works contacted the Village of Homewood because Go Painters recently provided hydrant painting services for them. He stated that they had positive feedback and based on all that, Public Works recommends that the Mayor and Board of Trustees award the FY22 Hydrant Painting Contract to Go Painters of Maywood, IL in the amount of \$38,220.00.

Mayor Nelson asked if there were any other questions or comments from the trustees.

Trustee Driscoll asked how the hydrants were painted before.

Dan Milovanovic stated that in the past the hydrants were painted in house, and that part time workers and fire fighters did this work before without the sandblasting.

Mayor Nelson asked if the operability of the hydrants would be checked as well.

Dan Milovanovic stated no, they are checked through another program where the hydrants in the village are split in 3 groups and 1 group is checked for operability each year.

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Mayor Nelson asked if the trustees have any more questions or comments. She called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.

ABSENT: None

ABSTAIN: None

NAYS: None

Mayor Nelson referred to Agenda Item #10 - Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois, Approving Outdoor Restaurant and Liquor Service.

Mayor Nelson called for a motion to approve the Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois, Approving Outdoor Restaurant and Liquor Service. Trustee Mitros so moved, seconded by Trustee Lofton. Assistant Manager Allison Matson was called forward to provide background on this item. She stated that last year as we emerged from the stay-at-home-order and the restaurants were allowed to have outdoor dining, the Village Board passed an ordinance regulating outdoor dining and liquor service in the downtown area. That ordinance provided the Village Manager with the ability to regulate the service and for the Village to license restaurants to use Village property for outdoor dining. She stated that the restaurants are interested in doing outdoor dining again so they are recommending that the Village Board pass a similar ordinance that would allow the Village to have license agreements with Dunning's and The Bistro. She stated that this would be in effect through December 31, 2021, and it's very similar to last year's ordinance.

Mayor Nelson asked if there were any comments or questions from the Trustees.

Trustee Driscoll stated it was a good idea and it helped the restaurants during a difficult time.

Trustee Mitros stated that this is a good thing for the Village.

Trustee Lofton asked about whether this agreement applied to Flossmoor Station.

Allison Matson stated that Flossmoor Station falls under the regulation, but since they aren't using Village property they don't need the license.

Trustee Bradley-Scott stated that the opportunity to sell alcohol to be taken off of the premises was from the Governor and that restaurants won't be able to sell to-go cocktails if he doesn't extend it.

Bridget Wachtel stated that the to-go cocktails will be coming to an end in June, but restaurants can still serve alcohol in the outdoor spaces per the ordinance.

Allison Matson stated that she and Dan spoke with the restaurant owners, looked at the outline, and noted that they will take up less space without the tents. She stated that Public Works would be power washing the concrete barriers and they are thinking about decorations or banners to put over the barriers.

Trustee Hoag asked about the number of parking spots that would be lost.

Allison Matson stated that it would be 8, max, and they will see once they get the barriers out there.

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Trustee Daggett asked about addressing the issue of parking at present or in the future due to how busy it gets in the downtown area, especially on Saturdays, and where there could be overflow since the 8 spots will be taken.

Mayor Nelson asked about the possibility of extending the October 15th date.

Allison Matson stated the restaurants would be able to operate past the October 15th date and operate until December 31, 2021. It's the current ordinance that only allows sidewalk sales through October 15th and it would be a separate consideration.

Kathi Orr stated this ordinance goes through December because it authorizes the mayor to sign an agreement through December, and that this ordinance would supersede the previous ordinance as a later enactment.

Bridget Wachtel stated that the restaurants would be able to have outdoor dining past October 15th, but the retail sidewalk sales would have to cease by October 15th unless the board took action.

Trustee Hoag noted that people were able to eat outside in November.

Allison Matson and Bridget Wachtel stated that the tents were kept up until January.

Mayor Nelson asked if the trustees have any more questions or comments. She called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES:	Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT:	None
ABSTAIN:	None
NAYS:	None

Mayor Nelson referred to Agenda Item #11 - Consideration of a Resolution of the Village of Flossmoor, Illinois, Approving an Economic Incentive Agreement Grant (Bistro on Sterling).

Mayor Nelson called for a motion to approve the Consideration of a Resolution of the Village of Flossmoor, Illinois, Approving an Economic Incentive Agreement Grant for the Bistro on Sterling. Trustee Mitros so moved, seconded by Trustee Lofton.

Assistant Manager Allison Matson stated that when they talked to the owners of Dunning's and the Bistro, they were amenable to having outdoor dining without the tents and just tables, chairs, and umbrellas. They picked out what they thought was appropriate, and she stated that Public Works reviewed what they picked out for sturdiness and durability. She stated that the Bistro purchased the items for both Dunning's and the Bistro and this resolution would allow the Village to reimburse the Bistro for that purchase in the amount of \$5,210.08.

Mayor Nelson asked if there were any comments or questions from the Trustees.

Trustee Hoag stated that this is a small amount, but philosophically rubs him a little wrong, and should they suggest that the Thai restaurant, for example, have opportunities for outdoor dining including any

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other restaurant in Flossmoor Commons. He stated that he doesn't want to offer money to everyone, but stated they are struggling over there, too. He also stated that his is throwing this out as a topic and is advocating for it, but doesn't particularly like the \$5,200.

Bridget Wachtel stated that Flossmoor Commons has private property to accommodate outdoor dining and spaces, which needs to go through their landlord and they still have the opportunity administratively to get their footprint or plan approved by Scott Bugner on private property. She stated that it gets more complicated with the Bistro and Dunning's who don't have any private property to do any outdoor dining, and that this is a way to support those efforts on public property and not have the Village assume any responsibility for the equipment that is used privately on public property. She stated that it is much cleaner from a liability standpoint for the Village to support their efforts, support their use of equipment, and do that financially as opposed to the Village going out and purchasing the equipment. She noted that the Village is giving them the license to use the public property, and the Village is supporting their effort to have outdoor dining.

Trustee Hoag stated that Bridget's comments provided a significant distinction.

Kathi Orr stated that Bridget's comments were absolutely correct.

Trustee Driscoll stated that from speaking with the restaurant owners, they got really waylaid over the last year where their sales were cut 50% or more, and they stated that if they could get outdoor dining again that could really help them a lot, and he stated that hopefully they will get it back in sales tax.

Trustee Daggett stated that he agrees with Trustee Driscoll, and that the entire downtown area is full and that it would be a shame to lose something when they could put a little out there to make sure that they were financially viable until this whole thing is over, and that he is a supporter of this.

Trustee Lofton stated how he went to Rush Street which is closed for 2 blocks in each direction and that the restaurants are able to expand out into the street from 5 until midnight, Friday through Sunday on every weekend, starting now and in many other neighborhoods in Chicago, and wondered what could be done like this in Flossmoor on Sterling. He stated that it would be a positive thing and people would like it. He stated that he understands that there would be costs associated with doing it like overtime, but it's all about economic development.

Trustee Mitros stated that he agrees with Trustee Lofton, and that it could be a good vibe for downtown Flossmoor and it doesn't have to be a temporary thing. He stated that it adds to the festivity of downtown, and Flossmoor should do it every year.

Trustee Lofton stated that they could target July or August for one weekend evening from 5 to 10 pm, he suggested that they speak to the Business Association and restaurant owners, and he stated that he's not sure if the Thai restaurant could participate on Sterling but the other 3 would benefit, and that it would look like a mini Flossmoor fest.

Mayor Nelson asked if there were any other comments or questions. Since there were none, she thanked Bridget Wachtel and Allison Matson for their work. She called for a vote on the motion as presented. Motion passed by a roll call vote.

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AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Nelson referred to Agenda Item #12 - Consideration of an Award of Contract to Spectrum VOIP. Mayor Nelson called for a motion to approve the Consideration of an Award of Contract to Spectrum VOIP. Trustee Mitros so moved, seconded by Trustee Driscoll. Assistant Manager Allison Matson stated that the time has come to replace their telephone system, and that they have had a telephone system in place since 2010, which is a plain old telephone system using older telephone lines. In recent years, we have run into trouble; she stated that a couple of times they had flooding and water on the lines that took out their telephone system for several days. She stated that they are seeing the effects of an aging telephone system including the phones on their desks starting to fail. She stated that they are going to enter into a VOIP system using internet protocol so their calls would come over the internet. She stated that over the last couple of years they did a phone assessment and upgraded their cabling. They did an RFP and received 11 proposals, they invited 6 firms for demonstrations, then they narrowed down the number to 3 firms and then chose Spectrum VOIP. She stated that they will have soft phones which will allow them to answer their phones from their desktops which will be very helpful for the call takers like the receptionist. They will also receive an app to use. She stated that the cost is essentially the same cost as what they have been paying, and they think that Spectrum VOIP is a good choice.

Mayor Nelson asked if the Trustees had any questions or comments.

Trustee Daggett asked regarding the extra need for internet, would that change some of the equipment that they would need to have.

Allison Matson stated that they previously upgraded their internet and added a fiber line, and that they have 2 systems; one with larger capacity and a fail over system. They should be in good shape.

Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Nelson referred to Agenda Item #13 - Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois, Amending Chapter 107, Article 1 of the Village of Flossmoor Municipal Code (Pets and Outdoor Dining).

Mayor Nelson called for a motion to approve the ordinance of the Village of Flossmoor, Cook County, Illinois Amending Chapter 107 Article 1 of the Village of Flossmoor Municipal Code (Pets and Outdoor Dining). Trustee Mitros so moved, seconded by Trustee Driscoll. Village Manager Bridget Wachtel explained that currently the Village's Municipal Code does not permit dogs or cats inside restaurants or in

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outside dining areas, and that the Village has a request from Flossmoor Station Restaurant and Brewery to permit dogs, in particular, in outdoor dining and patio areas. She stated that several communities do not prohibit pets in outdoor dining, including Elmhurst, Glen Ellyn, Park Forest, Orland Park, Tinley Park, Lake Forest and Palos Park. She stated that the provided ordinance effectuates the change to allow animals outside such as patio areas.

Mayor Nelson asked if the Trustees had any questions or comments.

Trustee Bradley-Scott stated that she had some questions and comments. She suggested that the ordinance needed more language about capacity, the ratio of diners versus space. She recognizes that our community has many pet owners and she doesn't want to discriminate against people bringing out their pets, but she thinks there should be more language in the ordinance regarding if people don't want to eat around animals.

Kathi Orr stated that the problem would be enforcement and that it would be very difficult. She stated that she hopes that businesses would recognize when there is a problem with their customers because they have the most to lose. She stated that the businesses could provide some parameter and partner with the Village on enforcement.

Trustee Mitros stated that laws shouldn't be enacted that can't be enforced. The Flossmoor Station has been doing this. He stated that in Chicago everyone can have a drink with their dog.

Kathi Orr stated that if there is a problem, the Village Board could address it. She stated the businesses may come back to the Board, and also that she is willing to hear suggestions.

Trustee Lofton asked whether a restaurant could opt out of having dogs.

Kathi Orr said yes, like restaurants that don't allow people to come in without shoes.

Trustee Hoag thinks that the restaurants will have to make rules about unruly dogs being unwelcome.

Trustee Mitros stated that this isn't for dangerous dogs; it's for docile dogs.

Trustee Daggett asked about potential liability.

Kathi Orr stated that the Village would have no liability.

Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES:	Trustees Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT:	None
ABSTAIN:	None
NAYS:	Trustee Bradley-Scott

Mayor Nelson referred to Agenda Item #14 - Consideration of an Ordinance of the Village of Flossmoor, Cook County, Illinois, Amending Chapter 13 of the Village of Flossmoor Municipal Code (Foreign Fire Insurance Board).

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Mayor Nelson asked for a motion to approve the ordinance of the Village of Flossmoor, Cook County, Illinois, amending Chapter 13 of the Village of Flossmoor Municipal Code (Foreign Fire Board). Trustee Mitros so moved, seconded by Trustee Driscoll. Village Manager Bridget Wachtel explained that this is a housekeeping item; the Village Attorney realized that the establishment of this Foreign Fire Insurance Board was no longer sitting within our Municipal Code as it should be so this ordinance puts the establishment of that board back into the municipal code.

Mayor Nelson asked if there were any questions or comments from the Trustees. There being none, she called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Nelson referred to Agenda Item #15 - Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Authorizing the Illinois Municipal League to Act as a Clearing House in the Collection and Distribution of the 2% Foreign Fire Insurance Company Tax due to the Village of Flossmoor, Cook County, Illinois.

Mayor Nelson asked for a motion approve the resolution authorizing the Illinois Municipal League to act as a clearinghouse in the collection and distribution of the 2% Foreign Fire Insurance Company Tax due to the Village. Trustee Mitros so moved, seconded by Trustee Driscoll. Bridget Wachtel explained that the Illinois Municipal League had a history of collecting and remitting to the Village its share of the foreign fire insurance tax. For 2020, a change was made to another collector with lower administrative fees, to collect this tax on behalf of the Village. The collections in 2020 are estimated to be about a quarter of the amount usually received. She stated that it is in the Village's best interest to return to having the IML collect that tax on behalf of the Foreign Fire Insurance Board; the provided resolution makes that change.

Mayor Nelson asked if there were any questions or comments from the Trustees. There were none. She called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Nelson referred to Agenda Item #16 - Consideration of an Ordinance Granting Emergency Powers to the Mayor of the Village of Flossmoor, Cook County, Illinois.

Mayor Nelson asked for a motion to approve the ordinance granting emergency powers to the Mayor of the Village of Flossmoor, Cook County, Illinois. Trustee Mitros so moved, seconded by Trustee Bradley-

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Scott. She noted that is a typical item on the agenda. She stated that if something were to occur, she would consult Bridget Wachtel, Department Heads, and the Trustees.

Mayor Nelson asked if there were any questions or comments from the Trustees.

Kathi Orr stated under the Illinois Municipal Code, they could adopt an ordinance giving the Mayor emergency powers forever, and that she would like to draft a proposal to make it a Flossmoor Municipal Code ordinance. She stated that this has been done in other municipalities that she does work for.

Trustee Driscoll asked about the differences between the monthly approval and the draft that Kathi Orr will bring forth. Kathi Orr stated there would be no difference.

Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT: None
ABSTAIN: None
NAYS: None

Mayor Nelson referred to the Finance Committee – Presentation of Bills for Approval and Payment (May 17, 2021)

Trustee Bradley-Scott stated that she reviewed the reports and found everything to be in balance. She stated that there were 0 hand checks and invoices totaling \$298,407.75. She made a motion to approve invoices totaling \$298,407.75. The motion was seconded by Trustee Lofton and passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros
ABSENT: None
ABSTAIN: None
NAYS: None

Other Business:

Mayor Nelson thanked the Public Works Department and the Police Department for supporting Dr. Watson's successful vaccination event.

Mayor Nelson stated that there already over 330 people registered for the Gem half-marathon, and a discount code is currently available.

Mayor Nelson referred to Agenda Item #17 – A Motion to go into Executive Session to Discuss the Employment of Specific Individuals. Trustee Mitros so moved, seconded by Trustee Bradley-Scott and passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.
ABSENT: None
ABSTAIN: None
NAYS: None

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The Board entered executive session at 9:02 p.m.

The Board returned to open session at 9:28 p.m.

*As there were no other items to discuss, Mayor Nelson called for a motion to adjourn the meeting.
Trustee Mitros so moved, seconded by Trustee Bradley-Scott and passed by a voice vote.*

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Hoag, Lofton, and Mitros.

ABSENT: None

ABSTAIN: None

NAYS: None

The Regular Meeting was adjourned at 9:29 p.m.

Respectfully Submitted,

Gina A. Lo Galbo
Gina A. LoGalbo
Village Clerk