



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
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www.flossmoor.org

Mayor
Michelle I. Nelson

Trustees
Gary Daggett
Kevin Dorsey
Rosalind Henderson Mustafa
George Lofton
James Mitros
Carolyn D. Rodgers

Village Clerk
Gina A. LoGalbo

Village Manager
Bridget A. Wachtel

AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
TUESDAY, JUNE 3, 2025 – 7:00 PM
VILLAGE HALL

Join Zoom Meeting

<https://us02web.zoom.us/j/85210894513?pwd=uZUHBuNGHvJ6BUE21v7ofK1RLbeBa.1>

ID: 852 1089 4513 Passcode: 60422 Or join by phone (312) 626-6799

CALL TO ORDER

ROLL CALL

RECOGNITIONS AND APPOINTMENTS

- 1. Consideration of an Appointment of a Chair and Vice Chair to the Community Relations Commission**

PROCLAMATION

- 2. A Proclamation Declaring June 2025 as Pride Month**
- 3. A Proclamation Declaring June 2025 as African American Music Month**

PUBLIC PRESENT WISHING TO ADDRESS THE BOARD

CONSENT AGENDA

- 4. Approval of the Minutes of the Meeting Held on May 19, 2025**
- 5. Presentation of Bills for Approval and Payment as Approved by the Finance Committee (June 3, 2025)**
- 6. Consideration of a Supplemental Resolution for IDOT REBUILD Illinois Bond Funds for the Flossmoor Road Viaduct Drainage Improvements Design Engineering**
- 7. Consideration of an Agreement with Matthew O'Shea Consulting**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

ACTION ITEMS

- 8. Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois Approving a Purchase Agreement with Axon Enterprises, Inc. (Body Worn Cameras)**
- 9. Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois Approving a Purchase Agreement with Axon Enterprises, Inc. (In Car Camera)**

DISCUSSION ITEMS

10. Discussion of a Request for an Economic Incentive and Liquor License - Beyond Borders Cafe (1036 Sterling Avenue)

11. Discussion of Permitting and Regulating Mobile Food Vendors

OTHER BUSINESS

12. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: June 3, 2025
SUBJECT: Consideration of an Appointment of a Chair and Vice
Chair to the Community Relations Commission



With the Board's consent, Mayor Nelson will be making an appointment of two current Community Relations Commission members to the position of Chair and Vice Chair of the commission at the Village Board meeting on Tuesday, June 3, 2025.

If you have any questions or concerns regarding this appointment, please contact Mayor Nelson before Tuesday evening.



FLOSSMOOR

Welcoming. Beautiful. Connected.

Proclamation

WHEREAS, Flossmoor is a community steeped in history and energized by diversity and inclusion in all its forms; and,

WHEREAS, Flossmoor displays the LGBT Pride flag as a symbol for the LGBTQ+ community, strengthening the bonds of solidarity, celebrating our differences, and promoting social progress of the LGBTQ+ community in the south suburbs; and,

WHEREAS, while the Stonewall Riots in 1969 transformed the gay and lesbian movement in the United States whereby equal rights were sought for the LGBT community leading to justice, inclusion, opportunity, and acceptance, we also recognize that many individuals in the LGBTQ+ community continue to live in fear and pain and experience violence, including the LGBTQ+ youth who disproportionately suffer from self-harm and suicide; and,

WHEREAS, people of color and transgender individuals within the LGBTQ+ community are especially vulnerable to acts of discrimination; and,

WHEREAS, during Pride Month we honor the resilience of LGBTQ+ people and we recommit to our values that individuals of the LGBTQ+ community have the ability to live authentically, freely and safely in Flossmoor; and,

WHEREAS, as we commemorate Pride Month, it is important to celebrate the contributions of the LGBTQ+ community in every endeavor of American life including science, medicine, arts and entertainment, politics and so many other fields; and,

WHEREAS, the Village of Flossmoor is a community where all belong and the LGBTQ+ community has support through churches, schools, community groups and non-profits dedicated to their needs; and,

NOW, THEREFORE, I, Michelle I. Nelson, Mayor of Flossmoor, do hereby proclaim the month of JUNE 2025 as:

“Pride Month”

and encourage, not only during the month of June, but throughout the year, that Flossmoor residents learn about the struggles and achievements of the LGBTQ+ community that have shaped our history and to practice the values of acceptance and inclusion within the Flossmoor community so that Flossmoor’s LGBTQ+ residents know Flossmoor is a community to call home.

Dated this 3rd day of June, 2025

Michelle I. Nelson, Mayor



FLOSSMOOR

Welcoming. Beautiful. Connected.

Proclamation

WHEREAS, June is the 46th anniversary of African American Music Month, which was created by President Jimmy Carter in 1979; and,

WHEREAS, as we commemorate African American Music Month, we must pay homage to legends of American music, who have composed the soundtrack of American life; and,

WHEREAS, much of African American music is rooted in African rhythms, coupled with the experience of slavery and struggle in America. Barred from expressing themselves in their native tongues, enslaved people developed a language to articulate their hopes, dreams, sense of loss, and tenacity to overcome the harrowing nature of their lives; and,

WHEREAS, today, the creative ways that African American music tells stories of trial and triumph in American life continue to move us all to understand the common struggles of humanity. Spirituals, gospel, folk, the blues, R&B, rock and roll, jazz, pop, rap, hip-hop, and more have molded American culture and given rise to new American art forms emulated around the globe; and,

WHEREAS, this month, we honor and celebrate the songs and artists that challenge us to think critically, stand up to injustice, and believe in ourselves. We recommit to expanding the promise of dignity and opportunity for all residents. And we revel in the sounds, spirit, and soul of some of the very best music ever created;

NOW, THEREFORE, I, Michelle I. Nelson, Mayor of Flossmoor, do hereby proclaim the month of JUNE 2025 as:

“African American Music Month”

and encourage Flossmoor residents to learn about the history of African American Music Month and observe this month by honoring African American musicians and raising awareness and appreciation of African American music.

Dated this 3rd day of June 2025

Michelle I. Nelson, Mayor



Approval of the Minutes of the Meeting Held on May 19, 2025

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

VILLAGE OF FLOSSMOOR
6/3/2025
CLAIMS LIST SUMMARY

HAND CHECKS	\$140,657.25
INVOICES	<u>\$562,903.55</u>
TOTAL	<u><u>\$703,560.80</u></u>

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 06/03/25

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ADVANCE SWEEPING SERVICES INC							
3121	05/06/25	\$6,056.25		STREET SWEEPING 5/5/25	07-01-4-632	STREET SWEEPING	\$6,056.25
						VENDOR TOTAL:	\$6,056.25
AIR ONE EQUIPMENT INC							
221504	05/20/25	\$55.00		ALTAIR 2X BATTERY	01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$55.00
						VENDOR TOTAL:	\$55.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 06/03/25

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AMAZON CAPITAL SERVICES							
1MT66GT19GFY	05/21/25	\$(41.95)		RETURN EXTENSION ROD	01-49-3-613	PHOTOGRAPHY SUPPLIES	\$(41.95)
1JC7YT1J1G63	05/12/25	\$99.00		OLYMPIC WEIGHT TREE-FITNESS ROOM	01-49-5-662	PHYS FITNESS & INNOCULATIONS	\$99.00
1XWRM13TGVCV	05/09/25	\$107.88		AMERICAN/ARMED FORCES FLAGS	01-49-3-605	OPERATING SUPPLIES	\$107.88
147N4RFTV4W1	05/08/25	\$57.93		ETHERNET SWITCH	01-49-6-672	DEPARTMENT IT MAINTENANCE	\$57.93
1PM7TV3VRCT7	05/08/25	\$356.95		MEMORY CARDS/EXTENSION ROD	01-49-3-613	PHOTOGRAPHY SUPPLIES	\$356.95
1NDDGJTJJC1M	05/07/25	\$417.05		FITNESS ROOM EQUIPMENT	01-49-5-662	PHYS FITNESS & INNOCULATIONS	\$417.05
17N1FQHM4GDN	05/17/25	\$130.83		IPHONE CASE/UTILITY PANTS/SCREEN PROTECTOR/METRIC RULER CONVERTER	01-60-3-615	SMALL TOOLS & EQUIPMENT	\$10.82
					01-60-3-601	OFFICE SUPPLIES	\$79.29
1LMYHGQHKM3L	05/19/25	\$35.35		PORTFOLIO/BUSINESS CARD HOLDERS-POCKET & DESK	01-60-3-612	UNIFORMS & RELATED SUPPLIES	\$40.72
					01-55-3-601	OFFICE SUPPLIES	\$25.47
					08-11-3-601	OFFICE SUPPLIES	\$9.88
1P9p9RVLV4H9	05/16/25	\$136.94		RUNNING SHOES	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$136.94
1VPGWCX1KWRK	05/19/25	\$39.60		UNIFORM TSHIRTS-DANAHER	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$39.60
1MT47JM4JQFF	05/19/25	\$47.90		"NO PARKING" REFLECTIVE COLLARS FOR CONES	01-48-3-611	SPECIAL POLICE COMMODITIES	\$47.90
1MLD7N7JLJMJ	05/19/25	\$315.26		WEATHER TECH FLOOR MATS/FLASHLIGHT	01-60-3-615	SMALL TOOLS & EQUIPMENT	\$158.31
					01-60-6-671	MAINTENANCE AND SUPPLIES	\$39.23
					07-01-6-671	MAINTENANCE AND SUPPLIES	\$39.24
					08-11-6-671	MAINTENANCE AND SUPPLIES	\$39.24
					08-21-6-671	MAINTENANCE AND SUPPLIES	\$39.24
16JRQJ6CJYKW	05/21/25	\$21.98		MARKER PENS	01-49-3-601	OFFICE SUPPLIES	\$21.98
1MYTF19GCPLX	05/21/25	\$70.27		PAINT MARKERS	01-49-3-601	OFFICE SUPPLIES	\$70.27
VENDOR TOTAL:							\$1,794.50

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 06/03/25

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ANDREWS PRINTING LLC	76678	05/12/25	\$130.00		POSTCARDS HELLO SUMMER SCHEDULE	01-41-4-653	MARKETING PROGRAMS	\$130.00
							VENDOR TOTAL:	\$130.00
BAXTER & WOODMAN, INC.	0272530	05/19/25	\$16,656.45		VIADUCT ENGINEERING PHASES 3-5	03-01-7-701	FLOSSMOOR RD VIADUCT ENGINEER	\$16,656.45
					HEATHER HILL ELEM DETENTION BASIN CS		FLOSSMOOR RD VIAD CONS OBSERV	\$384.20
	0272536	05/19/25	\$384.20			17-01-4-742		
	0272539	05/19/25	\$8,275.40		FLOSSMOOR RD VIADUCT STORM SEWER PH 3	17-01-1-703	FLOSSMOOR RD VIADUCT ENGINEERI	\$8,275.40
					FLOSSMOOR RD SANITARY SEWER		CBD SANITARY SEWER RELOCATION	\$9,978.75
	0272541	05/19/25	\$9,978.75			08-21-7-750		
							VENDOR TOTAL:	\$35,294.80
BENISTAR	06012025	06/01/25	\$1,035.90		JUNE 2025 PREMIUMS	01-00-0-219	HEALTH INSURANCE PAYABLE	\$1,035.90
							VENDOR TOTAL:	\$1,035.90

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 06/03/25

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
BMO FINANCIAL GROUP								
BOGUE 051525 FY2		05/15/25	\$221.03		4 IMPRINT-NOTEPADS	01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$221.03
KOPEC 051525 FY2		05/15/25	\$1,959.31		REMARKABLE-MEMBERSHIP/WORLDPPOINT-CPR KIT/SP ARS STORE-RESCUE STRAPS	01-49-6-672	DEPARTMENT IT MAINTENANCE	\$2.99
						01-49-5-664	TRAINING MATERIALS	\$1,656.50
						01-49-5-661	TRAINING	\$299.82
KOPEC 051525 FY2		05/15/25	\$332.85		ZOLL MEDICAL-PEDI PADZ PEDIATRIC MULTIFUNCTION	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$332.85
NOVOA 051525 FY2		05/15/25	\$299.00		SHRM ANNUAL MEMBERSHIP	01-43-5-660	DUES AND SUBSCRIPTIONS	\$299.00
WACHTEL 051525 F		05/15/25	\$615.52		BLOOMS ON BRASSIE/ZOOM/D'S COOKIE/MEIJER/FLOSSMOOR STATION REST/BUONA/WILEY'S GRILL	01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$50.00
						01-42-4-645	WEBSITE APPLICATIONS	\$48.00
						01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$150.00
						01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$26.54
						01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$85.90
						01-42-4-652	MEETINGS AND EVENTS	\$175.14
						01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$79.94
WACHTEL 051525 F		05/15/25	\$182.90		BLOOMS ON BRASSIE/ZOOM/D'S COOKIE/MEIJER/FLOSSMOOR STATION REST/BUONA/WILEY'S GRILL	01-42-4-652	MEETINGS AND EVENTS	\$182.90
WEGMANN 051525		05/15/25	\$1,892.55		POSITIVE PROMOTIONS-GIVE AWAYS/SAMS-KITCHEN SUPPLIES/WAYFAIR-LOCKERROOM COUCH	01-48-3-605	OPERATING SUPPLIES	\$1,018.90
						01-48-3-611	SPECIAL POLICE COMMODITIES	\$59.92
						01-50-3-605	OPERATING SUPPLIES	\$813.73
WEGMANN 051525		05/15/25	\$549.47		BEST BUY-TV'S	01-50-3-605	OPERATING SUPPLIES	\$549.47
MILOVANO 051525		05/15/25	\$375.00		AMERICAN PUBLIC WORKS ASSN (APWA)	01-60-4-638	ADVERTISING	\$375.00
MILOVANO 051525		05/15/25	\$50.00		IAFSM MEMBERSHIP DUES THROUGH 5/1/26	01-60-5-660	DUES AND SUBSCRIPTIONS	\$50.00
VENDOR TOTAL:								\$6,477.63

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 06/03/25

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
BS&A SOFTWARE INV0047 FY25 INV0047 FY26	01/22/25	\$7,350.00		BUSINESS LICENSING CLOUD CONVERSION/IMPLEMENTATION & PROJECT MGMT	01-43-6-672	DEPARTMENT IT MAINTENANCE	\$7,350.00
	01/22/25	\$24,900.00		UPGRADE IMPLEMENTATION	16-01-7-730	COMPUTER EQUIPMENT	\$24,900.00
						VENDOR TOTAL:	\$32,250.00
BULTEMA'S FARMSTAND & GREENHOUSE FLOSSMOOR 05192	05/19/25	\$3,460.98		HANGING FLOWER BASKETS	01-62-3-619	PROGRAM COMMODITIES	\$3,460.98
						VENDOR TOTAL:	\$3,460.98
CALUMET CITY PLUMBING 67349	04/07/25	\$7,785.00		HOT WATER CIRCULATOR PUMP REPLACEMENT	01-67-4-634	MISCELLANEOUS SERVICES	\$7,785.00
						VENDOR TOTAL:	\$7,785.00
CANON SOLUTIONS AMERICA , INC. 6011743102	04/30/25	\$160.20		FD COPIER MAINTENANCE 4/30/25-7/30/25-BASE	01-49-6-677	EQUIPMENT SERVICE CONTRACTS	\$160.20
						VENDOR TOTAL:	\$160.20
CDW GOVERNMENT, INC. AD8347N	04/29/25	\$470.19		CRADLEPOINT ANTENNA	16-01-7-749	CAPITAL EQUIPMENT-FIRE	\$470.19
						VENDOR TOTAL:	\$470.19
CENTERSTAGE PRODUCTIONS OF IL INC 28161	05/01/25	\$1,020.00		BOARD ROOM A/V REPAIRS	01-67-4-634	MISCELLANEOUS SERVICES	\$1,020.00
						VENDOR TOTAL:	\$1,020.00
CHANDLER SERVICES INC INV30698	05/07/25	\$2,490.23		A219 INVERTER REPLACEMENT	01-49-6-671	VEHICLE MAINTENANCE	\$2,490.23
	05/08/25	\$145.74		T119 REPAIR	01-49-6-671	VEHICLE MAINTENANCE	\$145.74
						VENDOR TOTAL:	\$2,635.97

Village of Flossmoor
Detail Board Report
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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
CHICAGO COMMUNICATIONS, LLC.								
360948		05/08/25	\$94.80		RADIO MAINTENANCE JUNE 2025	01-50-6-676	RADIO SYSTEM MAINTENANCE	\$94.80
							VENDOR TOTAL:	\$94.80
CHICAGO TRIBUNE								
115812784000		04/30/25	\$108.00		PROPOSED BUDGET/1130 BRASSIE VARIANCE	01-43-4-638	ADVERTISING	\$51.00
						01-45-4-638	ADVERTISING	\$57.00
							VENDOR TOTAL:	\$108.00
CIVICPLUS, LLC								
335384		05/07/25	\$12,150.00		AGENDA SOFTWARE ANNUAL MAINTENANCE 5/6/25-5/5/26	01-41-4-645	PAPERLESS AGENDA SOFTWARE SERV	\$12,150.00
							VENDOR TOTAL:	\$12,150.00
COMED								
2611372222 050825		05/08/25	\$33.10		WESTERN TOWER POWER 4/8/25-5/8/25	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$33.10
9484057000 050725		05/07/25	\$60.26		CBD STREET LIGHTS POWER 3/25/25-4/24/25	40-33-4-634	MISCELLANEOUS SERVICES	\$60.26
7525705000 050825		05/08/25	\$813.11		WOODS LIFT STATION POWER 4/8/25-5/8/25	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$813.11
0994561222 050225		05/02/25	\$1,366.82		MFT STREET LIGHT POWER 3/25/25-4/24/25	02-01-4-630	ELECTRIC, POWER, AND LIGHT	\$1,366.82
7107178111 043025		04/30/25	\$174.58		COMMONS LIFT STATION POWER 3/28/25-4/30/25	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$174.58
							VENDOR TOTAL:	\$2,447.87
CONSERV FS, INC.								
66064219		05/14/25	\$311.98		FERTILIZER & HERBICIDE	01-62-3-619	PROGRAM COMMODITIES	\$311.98
66064144		05/09/25	\$553.48		WHEELBARROWS	08-12-3-615	SMALL TOOLS & EQUIPMENT	\$276.74
						08-22-3-615	SMALL TOOLS & EQUIPMENT	\$276.74
							VENDOR TOTAL:	\$865.46

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 06/03/25

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COOK COUNTY DEPARTMENT OF							
1ST QTR 2025	04/21/25	\$1,100.00		JAN 2025-MAR 2025 SANITARY INSPECTIONS	01-53-4-659	SANITARIAN INSPECTION SERVICES	\$1,100.00
						VENDOR TOTAL:	\$1,100.00
CORE & MAIN LP							
W945143	05/08/25	\$1,089.25		B-BOX CURB STOPS	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$544.62
					08-13-3-619	PROGRAM COMMODITIES	\$544.63
						VENDOR TOTAL:	\$1,089.25
RICHARD G. CRUSOR, JR.							
050825	05/08/25	\$180.00		ADMIN HEARING OFFICER 4/24/25	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$180.00
						VENDOR TOTAL:	\$180.00
DECKED LLC							
INV12745584618	05/16/25	\$1,359.99		P29 NEW TOOL BOX	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$1,359.99
						VENDOR TOTAL:	\$1,359.99
DYNEGY ENERGY SERVICES							
030080265563	05/02/25	\$1,851.01		VOLLMER RESERVOIR 3/28/25-4/29/25	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$1,851.01
030160188356	05/02/25	\$1,255.69		STERLING STATION 3/28/25-4/29/25	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$1,255.69
030240128367	05/02/25	\$239.88		KEDZIE BOOSTER STATION 3/28/25-4/29/25	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$239.88
030400070556	05/02/25	\$3,348.72		BUTTERFIELD LIFT STATION 3/28/25-4/29/25	08-21-4-631	ELECTRIC, POWER, & LIGHT	\$3,348.72
						VENDOR TOTAL:	\$6,695.30

Village of Flossmoor
Detail Board Report
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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
EAGLE UNIFORM CO INC									
290683		05/07/25	\$606.00			ACADEMY UNIFORMS-REMLAKE/RAPACZ	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$606.00
291653		05/08/25	\$430.00			NWANNEWUIHE UNIFORM	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$430.00
293533		05/12/25	\$1,080.00			TUCKER VEST/VEST COVER	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$390.00
							01-48-3-615	SMALL TOOLS & EQUIPMENT	\$690.00
							VENDOR TOTAL:		\$2,116.00
EBEL'S ACE HARDWARE									
352310		05/20/25	\$137.59			LOCKS FOR GUNLOCKERS	01-48-3-605	OPERATING SUPPLIES	\$137.59
352317		05/20/25	\$17.43			BRASS COUPLING/HOSE MENDER CLAMP/CLOSE NIPPLE	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$17.43
352255		05/06/25	\$14.75			FASTENERS/HAMMER BIT	01-49-5-662	PHYS FITNESS & INNOCULATIONS	\$14.75
							VENDOR TOTAL:		\$169.77
EMS MANAGEMENT & CONSULTANTS									
EMS015152		04/30/25	\$3,294.04			AMBULANCE COLLECTIONS APRIL 2025	01-49-4-656	AMBULANCE COLLECTION SERVICES	\$3,294.04
							VENDOR TOTAL:		\$3,294.04
EVT TECHNOLOGIES									
7344		05/16/25	\$5,984.85			REMOVAL AND REINSTALLATION OF EQUIP TO NEW PATROL VEHICLE	16-01-7-748	CAPITAL EQUIPMENT-POLICE	\$5,984.85
							VENDOR TOTAL:		\$5,984.85
FITZSIMMONS									
8369682		05/16/25	\$15.00			H TANK RENTAL	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$15.00
							VENDOR TOTAL:		\$15.00
FULL COMPASS SYSTEMS LTD									
INC02675719		05/08/25	\$605.60			REPLACEMENT MIC	01-67-3-605	OPERATING SUPPLIES	\$605.60
							VENDOR TOTAL:		\$605.60

Village of Flossmoor
Detail Board Report
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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
GALLAGHER MATERIALS CORP.		38417	05/06/25	\$451.40		ASPHALT FOR POT HOLES	01-68-3-619	PROGRAM COMMODITIES	\$112.85
							02-01-3-606	ASPHALT MIX	\$112.85
							08-14-3-612	ASPHALT MIX	\$112.85
							08-24-3-612	ASPHALT MIX	\$112.85
38202			04/25/25	\$118.00		ASPHALT FOR POT HOLES	01-68-3-619	PROGRAM COMMODITIES	\$29.50
							02-01-3-606	ASPHALT MIX	\$29.50
							08-14-3-612	ASPHALT MIX	\$29.50
							08-24-3-612	ASPHALT MIX	\$29.50
38246			04/28/25	\$118.00		ASPHALT FOR POT HOLES	01-68-3-619	PROGRAM COMMODITIES	\$29.50
							02-01-3-606	ASPHALT MIX	\$29.50
							08-14-3-612	ASPHALT MIX	\$29.50
							08-24-3-612	ASPHALT MIX	\$29.50
38278			04/29/25	\$118.00		ASPHALT FOR POT HOLES	01-68-3-619	PROGRAM COMMODITIES	\$29.50
							02-01-3-606	ASPHALT MIX	\$29.50
							08-14-3-612	ASPHALT MIX	\$29.50
							08-24-3-612	ASPHALT MIX	\$29.50
							VENDOR TOTAL:		\$805.40
GALLS, LLC		031116686	04/22/25	\$68.97		UNIFORMS & RELATED SUPPLIES RAINCOATS-CROSSING GUARDS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$68.97
031139264			04/24/25	\$103.72		UNIFORMS & RELATED SUPPLIES-BAPP CUFFS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$103.72
031164303			04/26/25	\$195.99		UNIFORMS & RELATED SUPPLIES CAGLE BOOTS/PANTS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$195.99
							VENDOR TOTAL:		\$368.68
HIGH STAR TRAFFIC		12851	05/08/25	\$975.00		BARRICADES RESTOCK	08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	\$700.00
							08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	\$275.00
							VENDOR TOTAL:		\$975.00

Village of Flossmoor
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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
HOME DEPOT CREDIT SERVICES								
7970268		04/14/25	\$162.69		ACCOUNT #6035322502036134 SUPPLIES FOR RECORDS ROOM REMODELING	01-48-7-720	RECORDS ROOM REMODEL	\$162.69
22405		04/21/25	\$37.98		RESPIRATOR-SHOP SUPPLIES	08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	\$18.99
						08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	\$18.99
13746		05/01/25	\$45.29		ACCOUNT #6035322502036134 LIFTGATE PINS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$11.32
						07-01-6-671	MAINTENANCE AND SUPPLIES	\$11.32
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$11.32
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$11.33
4014089		05/07/25	\$24.97		ACCOUNT #6035322502036134 RODENT REPELLENT FOR VEHICLES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$24.97
4010693		04/17/25	\$12.06		ACCOUNT #6035322502036134 MISC SUPPLIES	01-49-3-621	COMMUNICATIONS EQUIPMENT	\$12.06
VENDOR TOTAL:								\$282.99
HR DIRECT								
INV17661512		05/11/25	\$107.75		POSTER GUARD-1 YEAR	01-48-3-602	BOOKS AND MAPS	\$107.75
VENDOR TOTAL:								\$107.75
ICMA MEMBERSHIP RENEWALS								
328622 FY26		05/16/25	\$1,200.00		B WACHTEL ANNUAL MEMBERSHIP RENEWAL 7/1/25-6/30/26	01-42-5-660	DUES AND SUBSCRIPTIONS	\$1,200.00
VENDOR TOTAL:								\$1,200.00
INSIGHT DIRECT USA INC.								
0228452539		05/14/25	\$5,371.19		KNOWBE4 ANTI-PHISHING SOFTWARE	01-42-6-673	VILLAGE SHARED IT MAINTENANCE	\$537.12
						01-43-6-673	VILLAGE SHARED IT MAINTENANCE	\$268.56
						01-45-6-673	VILLAGE SHARED IT MAINTENANCE	\$161.14
						01-48-6-673	VILLAGE SHARED IT MAINTENANCE	\$1,450.22
						01-49-6-673	VILLAGE SHARED IT MAINTENANCE	\$1,987.34
						01-50-6-673	VILLAGE SHARED IT MAINTENANCE	\$161.14
						01-53-6-673	VILLAGE SHARED IT MAINTENANCE	\$161.14
						01-55-6-673	VILLAGE SHARED IT MAINTENANCE	\$644.00
VENDOR TOTAL:								\$5,371.19

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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
INTERSTATE BATTERY OF CHICAGO									
251311		05/07/25	\$165.95			ESCAPE BATTERY	01-60-6-671	MAINTENANCE AND SUPPLIES	\$41.48
							08-11-6-671	MAINTENANCE AND SUPPLIES	\$41.49
							08-21-6-671	MAINTENANCE AND SUPPLIES	\$41.49
							07-01-6-671	MAINTENANCE AND SUPPLIES	\$41.49
							VENDOR TOTAL:		\$165.95
IRMA									
300926		02/28/25	\$207.76			FEBRUARY 2025 DEDUCTIBLE	01-60-4-642	IRMA INSURANCE DEDUCTIBLE	\$207.76
3666		03/31/25	\$(1,636.30)			MARCH 2025 DEDUCTIBLE	01-49-4-642	IRMA INSURANCE DEDUCTIBLE	\$(1,636.30)
301069		04/30/25	\$3,728.17			APRIL 2025 DEDUCTIBLE	01-60-4-642	IRMA INSURANCE DEDUCTIBLE	\$300.00
							01-48-4-642	IRMA INSURANCE DEDUCTIBLE	\$3,428.17
							VENDOR TOTAL:		\$2,299.63
J.M.D. SOX OUTLET									
20251150		05/21/25	\$204.95			JONES UNIFORM	01-60-3-612	UNIFORMS & RELATED SUPPLIES	\$204.95
20251151		05/21/25	\$159.99			D'APICE SAFETY BOOTS	01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	\$53.33
							08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	\$53.33
							08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	\$53.33
							VENDOR TOTAL:		\$364.94
KARA COMPANY INC									
390091		04/16/25	\$170.00			COUNTER-TOP MEASURING WHEEL	01-55-3-605	OPERATING SUPPLIES	\$170.00
							VENDOR TOTAL:		\$170.00
KONICA MINOLTA									
9010435436		05/08/25	\$514.25			VH COPIER MAINTENANCE 5/8/25-6/7/25	01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	\$514.25
502007980		05/04/25	\$50.00			PD COPIER MAINTENANCE 5/4/25-6/3/25	01-48-6-674	COPIER MAINTENANCE	\$50.00
							VENDOR TOTAL:		\$564.25

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MATTHEW O'SHEA CONSULTING INC.	72	04/29/25	\$3,000.00		LOBBYING SERVICES APRIL 2025	01-41-4-632	LOBBYING SERVICES	\$3,000.00
							VENDOR TOTAL:	\$3,000.00
MCCANN INDUSTRIES, INC.	P82596	05/13/25	\$413.63		T24 FILTERS	01-60-6-671	MAINTENANCE AND SUPPLIES	\$137.87
							MAINTENANCE AND SUPPLIES	\$137.88
							MAINTENANCE AND SUPPLIES	\$137.88
							VENDOR TOTAL:	\$413.63
MENARD CONSULTING INC.	051325	05/13/25	\$2,500.00		GASB 75 ACTUARIAL VALUATION FY25	01-43-4-632	ACTUARY SERVICES	\$2,500.00
							VENDOR TOTAL:	\$2,500.00
MENARDS	29164	05/21/25	\$10.98		BALL VALVE	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$10.98
							OPERATING SUPPLIES	\$11.99
							VENDOR TOTAL:	\$22.97
MENARDS - TINLEY PARK STORE	76287	05/20/25	\$156.94		D'APICE UNIFORM	01-60-3-612	UNIFORMS & RELATED SUPPLIES	\$156.94
							VENDOR TOTAL:	\$156.94
MIDAMERICAN TECHNOLOGY	19289	05/12/25	\$1,175.00		LOCATOR	08-11-3-615	SMALL TOOLS & EQUIPMENT	\$587.50
							SAFETY EQUIPMENT & SUPPLIES	\$587.50
							VENDOR TOTAL:	\$1,175.00

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MONARCH AUTO SUPPLY INC							
6981656108	05/20/25	\$628.01		T12 FRONT & REAR BRAKES	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$628.01
6981648892	02/20/25	\$17.00		DPW T-12 FRONT & REAR BRAKES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$17.00
						VENDOR TOTAL:	\$645.01
NEXT DAY PLUS							
5343133	05/09/25	\$87.04		DPW COPIER MAINT 4/1/25-4/30/25	01-55-6-670	OFFICE EQUIPMENT MAINTENANCE	\$87.04
						VENDOR TOTAL:	\$87.04
NICOR GAS							
39196092900 05202	05/20/25	\$152.85		STERLING PUMP STATION GAS BILL 4/22/25-5/20/25	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$152.85
						VENDOR TOTAL:	\$152.85
NORM SCHILLING ENTERPRISES INC							
15466	05/09/25	\$925.00		SPOIL DISPOSAL	01-60-4-650	SPOIL DISPOSAL	\$925.00
						VENDOR TOTAL:	\$925.00
NORTH EAST MULTI-REGIONAL							
376789	04/14/25	\$3,040.00		TRAINING 7/1/25-7/1/26	01-48-5-661	TRAINING	\$3,040.00
377416	05/01/25	\$500.00		RIFLE/CARBINE INSTRUCTOR COURSE 4/15/25-4/19/25	01-48-5-661	TRAINING	\$500.00
						VENDOR TOTAL:	\$3,540.00
ORKIN EXTERMINATING COMPANY							
277809632	05/14/25	\$149.99		VH PEST CONTROL	01-67-4-634	MISC SVCS	\$149.99
277809110	05/14/25	\$144.99		DPWSC PEST CONTROL	01-67-4-634	MISC SVCS	\$144.99
						VENDOR TOTAL:	\$294.98

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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
OTTOSEN DINOLFO HASENBALG & CASTALD									
11892		12/31/24	\$47.00			BASIN LITIGATION	01-44-4-643	UNPLANNED LITIGATION	\$47.00
11893		12/31/24	\$31.00			ADMIN ADJUDICATION APPEAL CASE FILING FEE	01-44-4-643	UNPLANNED LITIGATION	\$31.00
14294		04/30/25	\$603.00			ZONING LITIGATION	01-44-4-643	UNPLANNED LITIGATION	\$603.00
13873		04/30/25	\$75.00			POLICE PERSONNEL	01-44-4-644	OTHER LEGAL SERVICES	\$75.00
13566		03/31/25	\$2,325.00			PERSONNEL ISSUES/POLICE INTERVIEWS/FOP FLOATING HOLIDAY MOU	01-44-4-644	OTHER LEGAL SERVICES	\$2,325.00
VENDOR TOTAL:									\$3,081.00
OTTOSEN, DINOLFO, HASENBALG									
JUNE 2025		06/01/25	\$12,407.75			RETAINER FOR LEGAL SERVICES JUNE 2025	01-44-4-630	VILLAGE ATTORNEY RETAINER	\$12,407.75
VENDOR TOTAL:									\$12,407.75
PEERLESS NETWORK									
75525		05/15/25	\$112.72			DPW/PD TELEPHONE 5/15/25-6/14/25	01-55-4-637	TELEPHONE	\$41.04
							01-50-4-637	TELEPHONE	\$71.68
VENDOR TOTAL:									\$112.72
PITNEY BOWES									
3107216725		05/12/25	\$1,004.52			OFFICE EQUIP MAINT-POSTAGE METER 3/30/25-6/29/25	01-43-6-670	OFFICE EQUIP MAINT	\$1,004.52
VENDOR TOTAL:									\$1,004.52
SOUTHTOWN REFRIGERATION LLC									
INV000002078		05/02/25	\$3,500.00			VH BOILER REPAIR	01-67-4-634	MISCELLANEOUS SERVICES	\$3,500.00
VENDOR TOTAL:									\$3,500.00
PUBLIC SAFETY DIRECT, INC.									
105461		05/20/25	\$536.00			P29 RADIO INSTALLATION	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$536.
VENDOR TOTAL:									\$536.

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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
DENISE RAINES		051325	05/13/25	\$240.96		WATER REFUND 1036 STERLING AVE-A	08-00-0-130	ACCOUNTS RECEIVABLE - BILLED	\$240.96
								VENDOR TOTAL:	\$240.96
RUNCO OFFICE SUPPLY		9679910	05/07/25	\$36.78		GENERAL SUPPLY-POST IT NOTES	01-42-3-601	OFFICE SUPPLIES	\$9.20
							01-43-3-601	OFFICE SUPPLIES	\$18.38
							01-45-3-601	OFFICE SUPPLIES	\$1.84
							01-49-3-601	OFFICE SUPPLIES	\$1.84
							01-53-3-601	OFFICE SUPPLIES	\$5.52
9679950		05/07/25	\$36.59			GENERAL SUPPLY-FILE FOLDERS	01-42-3-601	OFFICE SUPPLIES	\$9.15
							01-43-3-601	OFFICE SUPPLIES	\$18.29
							01-45-3-601	OFFICE SUPPLIES	\$1.83
							01-49-3-601	OFFICE SUPPLIES	\$1.83
							01-53-3-601	OFFICE SUPPLIES	\$5.49
C9678120		05/08/25	\$(33.98)			GENERAL SUPPLY-RETURN POST IT NOTES	01-42-3-601	OFFICE SUPPLIES	\$(8.50)
							01-43-3-601	OFFICE SUPPLIES	\$(16.98)
							01-45-3-601	OFFICE SUPPLIES	\$(1.70)
							01-49-3-601	OFFICE SUPPLIES	\$(1.70)
							01-53-3-601	OFFICE SUPPLIES	\$(5.10)
9653600		04/02/25	\$62.14			OFFICE SUPPLIES-PENS/CORRECTION TAPE	08-21-3-601	OFFICE SUPPLIES	\$20.72
							08-11-3-601	OFFICE SUPPLIES	\$20.71
							01-60-3-601	OFFICE SUPPLIES	\$20.71
9683410		05/12/25	\$37.02			OFFICE SUPPLIES RESTOCK	01-60-3-601	OFFICE SUPPLIES	\$12.34
							01-55-3-601	OFFICE SUPPLIES	\$12.34
							08-11-3-601	OFFICE SUPPLIES	\$12.34
VENDOR TOTAL:									\$138.55

RUSSO POWER EQUIPMENT SP121080346	05/12/25	\$121.63		WALK BEHIND CONCRETE SAW TANK	08-24-3-615	SMALL TOOLS & EQUIPMENT	\$121.
						VENDOR TOTAL:	\$121.

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
SECURE WESTERN STORAGE INC							
1096	05/09/25	\$2,649.00		GUN LOCKERS	24-01-7-771	SPECIAL POLICE EQUIPMENT FUND	\$2,649.00
1080	03/07/25	\$4,708.80		LOCKERS	16-01-7-748	CAPITAL EQUIPMENT-POLICE	\$4,708.80
						VENDOR TOTAL:	\$7,357.80
SHARK SHREDDING INC.							
73582	05/08/25	\$128.80		VH/VPD SHREDDING SERVICES CERT #87111	01-42-4-634	OTHER MISCELLANEOUS SERVICES	\$36.90
					01-48-3-611	SPECIAL POLICE COMMODITIES	\$91.90
						VENDOR TOTAL:	\$128.80
SIKICH LLP							
98569	05/28/25	\$5,840.00		AUDIT APRIL 30, 2025 FINANCIAL STATEMENTS THROUGH MAY 31, 2025	01-43-4-633	ACCOUNTING AND AUDIT SERVICES	\$5,840.00
						VENDOR TOTAL:	\$5,840.00
SMITH GARSON, INC.							
1011885	04/01/25	\$5,000.00		LOBBYING SERVICES MARCH 2025	01-41-4-632	LOBBYING SERVICES	\$5,000.00
						VENDOR TOTAL:	\$5,000.00
SMITTY'S TREE SERVICE INC.							
261683	04/27/25	\$3,953.00		FY25 SECTIONAL TREE PRUNING	01-63-4-653	PARKWAY TREE SERVICES	\$3,953.00
261686	04/27/25	\$2,000.00		FY25 SPOT PRUNING	01-63-4-653	PARKWAY TREE SERVICES	\$2,000.00
261689	04/27/25	\$88,355.00		FY25 TREE & STUMP REMOVALS	01-63-4-653	PARKWAY TREE SERVICES	\$88,355.00
261682	04/27/25	\$47,233.00		FY25 ZONE F (OLD FLOSSMOOR) SECTIONAL PRUNING	01-63-4-653	PARKWAY TREE SERVICES	\$47,233.00
						VENDOR TOTAL:	\$141,541.00
SOUTH SUBURBAN HUMANE SOCIETY							
001029	05/02/25	\$500.00		APRIL 2025 IMPOUNDS	01-48-4-645	ANIMAL CONTROL SERVICES	\$500.00
						VENDOR TOTAL:	\$500.00

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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
SPECIAL T UNLIMITED		50826	05/12/25	\$564.00		BARKER/CALDANARO ACADEMY UNIFORMS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$564.00
								VENDOR TOTAL:	\$564.00
SPECTRUMVOIP INC.		603472	06/01/25	\$5.00		BILL PRINT SURCHARGE 6/1/25-6/30/25	01-42-4-637	TELEPHONE	\$0.57
							01-43-4-637	TELEPHONE	\$0.38
							01-48-4-637	TELEPHONE	\$1.71
							01-50-4-637	TELEPHONE	\$0.38
							01-49-4-637	TELEPHONE	\$0.94
							01-53-4-637	TELEPHONE	\$0.30
							01-55-4-637	TELEPHONE	\$0.72
								VENDOR TOTAL:	\$5.00
THE RETAIL COACH LLC		5668	05/08/25	\$13,750.00		RETAIL RECRUITMENT/DEVELOPMENT STRATEGY CONTINUATION	01-41-7-714	RETAIL COACH AGREEMENT	\$13,750.00
								VENDOR TOTAL:	\$13,750.00
THOMAS' PHOTOGRAPHIC SERVICES		000949	04/26/25	\$195.00		TRUSTEE HEADSHOTS-RODGERS/DORSEY	01-41-4-653	MARKETING PROGRAMS	\$195.00
								VENDOR TOTAL:	\$195.00
TREASURER, STATE OF ILLINOIS		051425	05/14/25	\$10.00		JONES DRINKING WATER OPERATOR RENEWAL APPLICATION	08-11-5-660	DUES AND SUBSCRIPTIONS	\$10.00
								VENDOR TOTAL:	\$10.00
U.S. BANK NA		2863909	04/10/25	\$40,525.00		GO BOND SERIES 2014 DEBT SERVICE	06-01-8-836	DEBT SERV-2014 GO ISSUE-INT	\$40,525.00
		2864010	04/10/25	\$152,834.38		GO BOND SERIES 2021 DEBT SERVICE	06-01-8-846	DEBT SERV-2021 GO ISSUE-INT	\$124,159.38
							06-01-8-851	DEBT SERV-2021 GO REFUND-INT	\$28,675.
								VENDOR TOTAL:	\$193,359.

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
UCHICAGO MEDICINE INGALLS HOSP							
2025511	05/12/25	\$45.00		IN-STATION CONTINUING ED SESSION	01-49-5-663	FIRE TUITION AND FEES	\$45.00
						VENDOR TOTAL:	\$45.00
UDO'S PROFESSIONAL CAR WASH							
481	05/01/25	\$151.00		PD CAR WASHES APRIL 2025	01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$151.00
						VENDOR TOTAL:	\$151.00
UNDERGROUND PIPE & VALVE CO							
07303101	05/19/25	\$64.00		HYDRANT O-RINGS	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$64.00
073031	05/14/25	\$218.00		WATER VALVE PARTS	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$218.00
						VENDOR TOTAL:	\$282.00
UNITED PARCEL SERVICE							
0000F36604185	05/03/25	\$21.26		IEPA MONTHLY REPORT	01-55-3-603	POSTAGE	\$21.26
						VENDOR TOTAL:	\$21.26
UNIVERSITY OF CHICAGO HOSPITALS							
11583681113	05/01/25	\$120.00		K THACKER CRITICAL CARE & TRAUMA CONFERENCE 5/7/25	01-49-5-663	FIRE TUITION AND FEES	\$120.00
						VENDOR TOTAL:	\$120.00
VILLAGE OF HOMEWOOD							
12059	05/15/25	\$3,069.75		NEWTORK 3-VIGILANT SOLUTIONS	01-48-4-630	PROFESSIONAL SERVICES	\$3,069.75
						VENDOR TOTAL:	\$3,069.75
W.S. DARLEY & CO.							
17557366	05/08/25	\$373.96		LEAK BOOTS-RICHTER	08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	\$373.96
						VENDOR TOTAL:	\$373.96

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
GERALDINE WALKER	051425	05/14/25	\$846.67		REIMBURSE SPRINKLER DAMAGE TO PROPERTY	08-11-4-634	MISCELLANEOUS SERVICES	\$846.67
							VENDOR TOTAL:	\$846.67
WELLNESS IQ INC	21727	05/20/25	\$425.00		PERSONIFY HEALTH REWARDS 4/16/25-4/30/25	01-43-2-592 01-48-2-592	EAP & WELLNESS PROGRAMS EAP & WELLNESS PROGRAMS	\$125.00 \$300.00
							VENDOR TOTAL:	\$425.00
						01-42-4-636 01-49-4-636	PRE-EMPLOYMENT PHYSICALS PRE-EMPLOYMENT PHYSICALS	\$316.00 \$2,445.00
							PRE-EMPLOYMENT PHYSICALS	\$1,274.00
WORKING WELL	9380	05/04/25	\$316.00		PRE-EMPLOYMENT PHYSICAL-SPARKMON	01-48-4-636 01-48-4-636	PRE-EMPLOYMENT PHYSICALS PRE-EMPLOYMENT PHYSICALS	\$316.00 \$637.00
							PRE-EMPLOYMENT PHYSICALS	\$921.00
							VENDOR TOTAL:	\$5,593.00
							PRE-EMPLOYMENT PHYSICALS	\$921.00
ZOLL MEDICAL CORPORATION	4192343	04/29/25	\$89.76		ECG ELECTRODES-EMS SUPPLIES	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$89.76
							VENDOR TOTAL:	\$89.76

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 06/03/25

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Amount Being Paid: \$562,903.55
Total Number of Invoices: 160

Fy25

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
BAXTER&W	BAXTER & WOODMAN, INC.	N	35,294.80	0.00	35,294.
BMOFIN	BMO FINANCIAL GROUP	N	5,063.41	0.00	5,063.
BS&ASOFT	BS&A SOFTWARE	N	7,350.00	0.00	7,350.
CALCITYP	CALUMET CITY PLUMBING	N	7,785.00	0.00	7,785.
CDW-G	CDW GOVERNMENT, INC.	N	470.19	0.00	470.
CENTERSTAG	CENTERSTAGE PRODUCTIONS OF IL IN	N	1,020.00	0.00	1,020.
CHICAGOTRI	CHICAGO TRIBUNE	N	108.00	0.00	108.
COM0994	COMED	N	2,447.87	0.00	1,366.
COOKCODE	COOK COUNTY DEPARTMENT OF	N	1,100.00	0.00	1,100.
CRUSOR	RICHARD G. CRUSOR, JR.	Y	180.00	0.00	180.
DYNEGY	DYNEGY ENERGY SERVICES	N	6,695.30	0.00	6,695.
EMSMANAGE	EMS MANAGEMENT & CONSULTANTS	N	3,294.04	0.00	3,294.
GALLAMAT	GALLAGHER MATERIALS CORP.	N	354.00	0.00	354.
GALLS	GALLS, LLC	N	368.68	0.00	368.
HIGHSTAR	HIGH STAR TRAFFIC	Y	975.00	0.00	975.
HOMEDEPO	HOME DEPOT CREDIT SERVICES	N	212.73	0.00	212.
IRMA	IRMA	N	2,299.63	0.00	2,299.
KARACO	KARA COMPANY INC	N	170.00	0.00	170.
MATTHEWO	MATTHEW O'SHEA CONSULTING INC.	N	3,000.00	0.00	3,000.
MONARCH	MONARCH AUTO SUPPLY INC	N	17.00	0.00	17.
NEXTDAY	NEXT DAY PLUS	N	87.04	0.00	87.
NOEASTMR	NORTH EAST MULTI-REGIONAL	N	500.00	0.00	500.
OTTOSEN	OTTOSEN DINOLFO HASENBALG & CAST	Y	3,081.00	0.00	3,081.
PREMISTAR	SOUTHTOWN REFRIGERATION LLC	Y	3,500.00	0.00	3,500.
RAINS D	DENISE RAINES	N	240.96	0.00	240.
RUNCO	RUNCO OFFICE SUPPLY	N	62.14	0.00	62.
SECURE	SECURE WESTERN STORAGE INC	N	4,708.80	0.00	4,708.
SMITHGAR	SMITH GARSON, INC.	N	5,000.00	0.00	5,000.
SMITTYS	SMITTY'S TREE SERVICE INC.	N	141,541.00	0.00	141,541.
SSHUMANE	SOUTH SUBURBAN HUMANE SOCIETY	N	500.00	0.00	500.
THOMASPH	THOMAS' PHOTOGRAPHIC SERVICES	N	195.00	0.00	195.
UDOS	UDO'S PROFESSIONAL CAR WASH	N	151.00	0.00	151.
UPS	UNITED PARCEL SERVICE	N	21.26	0.00	21.
WALKERG	GERALDINE WALKER	N	846.67	0.00	846.
WELLNESSIQ	WELLNESS IQ INC	N	425.00	0.00	425.
WORKING	WORKING WELL	Y	5,593.00	0.00	5,593.
ZOLLMED	ZOLL MEDICAL CORPORATION	N	89.76	0.00	89.
Grand Totals:			244,748.28	0.00	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (June 3, 2025) (CONSENT AGENDA)

Fy26

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
ADVANCES	ADVANCE SWEEPING SERVICES INC	N	6,056.25	0.00	6,056.
AIRONEEQ	AIR ONE EQUIPMENT INC	N	55.00	0.00	55.
AMAZON	AMAZON CAPITAL SERVICES	N	1,794.99	0.00	1,794.
ANDREWS	ANDREWS PRINTING LLC	Y	130.00	0.00	130.
BENISTAR	BENISTAR	N	1,035.90	0.00	1,035.
BMOFIN	BMO FINANCIAL GROUP	N	1,414.22	0.00	1,414.
BS&ASOFT	BS&A SOFTWARE	N	24,900.00	0.00	24,900.
BULTEMAS	BULTEMA'S FARMSTAND & GREENHOUSE	N	3,460.98	0.00	3,460.
CANONSOL	CANON SOLUTIONS AMERICA , INC.	N	160.20	0.00	160.
CHANDLER	CHANDLER SERVICES INC	N	2,635.97	0.00	2,635.
CHICOMM	CHICAGO COMMUNICATIONS, LLC.	Y	94.80	0.00	94.
CIVICPLUS	CIVICPLUS, LLC	Y	12,150.00	0.00	12,150.
CONSERV	CONSERV FS, INC.	N	865.46	0.00	865.
CORE&MAI	CORE & MAIN LP	Y	1,089.25	0.00	1,089.
DECKED	DECKED LLC	Y	1,359.99	0.00	1,359.
EAGLEUNI	EAGLE UNIFORM CO INC	N	2,116.00	0.00	2,116.
EBELSACE	EBEL'S ACE HARDWARE	N	169.77	0.00	169.
EVTECH	EVT TECHNOLOGIES	N	5,984.85	0.00	5,984.
FITZSIMM	FITZSIMMONS	N	15.00	0.00	15.
FULLCOMP	FULL COMPASS SYSTEMS LTD	Y	605.60	0.00	605.
GALLAMAT	GALLAGHER MATERIALS CORP.	N	451.40	0.00	451.
HOMEDEPO	HOME DEPOT CREDIT SERVICES	N	70.26	0.00	70.
HRDIRECT	HR DIRECT	N	107.75	0.00	107.
ICMA	ICMA MEMBERSHIP RENEWALS	N	1,200.00	0.00	1,200.
INSIGHTDIR	INSIGHT DIRECT USA INC.	N	5,371.19	0.00	5,371.
INTERSTA	INTERSTATE BATTERY OF CHICAGO	N	165.95	0.00	165.
J.M.D.	J.M.D. SOX OUTLET	N	364.94	0.00	364.
KONICAVH	KONICA MINOLTA	N	564.25	0.00	514.
MCCANN	MCCANN INDUSTRIES, INC.	N	413.63	0.00	413.
MENARDC	MENARD CONSULTING INC.	N	2,500.00	0.00	2,500.
MENARDS	MENARDS	N	22.97	0.00	22.
MENARDTP	MENARDS - TINLEY PARK STORE	N	156.94	0.00	156.
MIDAMER2	MIDAMERICAN TECHNOLOGY	N	1,175.00	0.00	1,175.
MONARCH	MONARCH AUTO SUPPLY INC	N	628.01	0.00	628.
NICOR-STER	NICOR GAS	N	152.85	0.00	152.
SCHILLING	NORM SCHILLING ENTERPRISES INC	N	925.00	0.00	925.
NOEASTMR	NORTH EAST MULTI-REGIONAL	N	3,040.00	0.00	3,040.
ORKIN	ORKIN EXTERMINATING COMPANY	N	294.98	0.00	294.
OTTOSENORR	OTTOSEN, DINOLFO, HASENBALG	N	12,407.75	0.00	12,407.
PEERLESS	PEERLESS NETWORK	N	112.72	0.00	112.
PITNEY	PITNEY BOWES	N	1,004.52	0.00	1,004.
PUBSAFET	PUBLIC SAFETY DIRECT, INC.	N	536.00	0.00	536.
RUNCO	RUNCO OFFICE SUPPLY	N	76.41	0.00	76.
RUSSOPOW	RUSSO POWER EQUIPMENT	N	121.63	0.00	121.63
SECURE	SECURE WESTERN STORAGE INC	N	2,649.00	0.00	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (June 3, 2025) (CONSENT AGENDA)

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
SHARK	SHARK SHREDDING INC.	N	128.80	0.00	128.
SIKICH	SIKICH LLP	Y	5,840.00	0.00	5,840.
SPECIALT	SPECIAL T UNLIMITED	N	564.00	0.00	564.
SPECTRUM	SPECTRUMVOIP INC.	N	5.00	0.00	5.
THERETAILE	THE RETAIL COACH LLC	N	13,750.00	0.00	13,750.
TREASTIL	TREASURER, STATE OF ILLINOIS	N	10.00	0.00	10.
USBANK	U.S. BANK NA	N	193,359.38	0.00	193,359.
INGALEMS	UCHICAGO MEDICINE INGALLS HOSP	N	45.00	0.00	45.
UNDERGRO	UNDERGROUND PIPE & VALVE CO	N	282.00	0.00	282.
UOFC UCAN	UNIVERSITY OF CHICAGO HOSPITALS	N	120.00	0.00	120.
VILHMD	VILLAGE OF HOMEWOOD	N	3,069.75	0.00	3,069.
WSDARLEY	W.S. DARLEY & CO.	N	373.96	0.00	373.
Grand Totals:			318,155.27	0.00	

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 05/29/25 thru 05/29/25

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount	
AT&T		3808272011	05/11/25	\$893.87	84378	05/29/25		VILLAGE INTERNET ACCT #831-001-1181-835				
							01-42-4-639	WEBSITE & INTERNET SERVICES			\$893.87	
			VENDOR TOTAL: \$893.87									
BCBSIL		JUNE 2025	05/16/25	\$124,245.72	84379	05/29/25		JUNE 2025 PREMIUM				
							01-42-2-590	HEALTH INSURANCE PREMIUM			\$7,426.54	
							01-48-2-590	HEALTH INSURANCE PREMIUM			\$45,735.32	
							01-55-2-590	HEALTH INSURANCE PREMIUM			\$1,856.64	
							01-60-2-590	HEALTH INSURANCE PREMIUM			\$16,852.08	
							01-00-0-219	HEALTH INSURANCE PAYABLE			\$24,525.60	
							01-43-2-590	HEALTH INSURANCE PREMIUM			\$10,211.50	
							01-49-2-590	HEALTH INSURANCE PREMIUM			\$12,068.13	
							01-53-2-590	HEALTH INSURANCE PREMIUM			\$928.32	
							01-50-2-590	HEALTH INSURANCE PREMIUM			\$4,641.59	
		VENDOR TOTAL: \$124,245.72										
COMCAST		0001890 042325	04/23/25	\$87.92	84264	05/19/25		FD XFINITY 5/1/25-5/31/25				
							28-01-4-639	COMCAST SERVICE			\$87.92	
			240496470 05012	05/01/25	\$1,036.00	84265	05/19/25		VH ETHERNET 5/1/25-5/31/25			
							01-42-4-639	WEBSITE & INTERNET SERVICES			\$1,036.00	
							VH & DPWSC INTERNET 5/10/25-6/9/25					
		0001666 050625	05/06/25	\$214.90	84263	05/19/25		WEBSITE & INTERNET SERVICES			\$214.90	
		VENDOR TOTAL: \$1,338.82										
FORT DEARBORN LIFE INSURANCE		JUNE 2025	05/09/25	\$706.81	84380	05/29/25		MAY & JUNE 2025 PREMIUM				
							01-50-2-591	LIFE INSURANCE PREMIUM			\$81.76	
							01-55-2-591	LIFE INSURANCE PREMIUM			\$40.88	
							01-48-2-591	LIFE INSURANCE PREMIUM			\$239.06	
							01-49-2-591	LIFE INSURANCE PREMIUM			\$(1.51)	
							01-53-2-591	LIFE INSURANCE PREMIUM			\$10.22	
							01-42-2-591	LIFE INSURANCE PREMIUM			\$(13.74)	
							01-45-2-591	LIFE INSURANCE PREMIUM			\$40.88	
							01-43-2-591	LIFE INSURANCE PREMIUM			\$102.74	
							01-60-2-591	LIFE INSURANCE PREMIUM			\$207.40	
		VENDOR TOTAL: \$706.81										
Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (June 3, 2025) (CONSENT AGENDA)												

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 05/29/25 thru 05/29/25

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
GUARDIAN LIFE INSURANCE CO.		JUNE 2025	05/23/25	\$8,511.79	84381	05/29/25		JUNE 2025 PREMIUM			
									01-48-2-590	HEALTH INSURANCE PREMIUM	\$351.64
									01-50-2-590	HEALTH INSURANCE PREMIUM	\$39.65
									01-00-0-219	HEALTH INSURANCE PAYABLE	\$1,632.63
									01-55-2-590	HEALTH INSURANCE PREMIUM	\$93.88
									01-00-0-235	ACCIDENT VOL COVERAGE PAYABLE	\$445.21
									01-48-2-590	HEALTH INSURANCE PREMIUM	\$2,028.13
									01-49-2-590	HEALTH INSURANCE PREMIUM	\$610.21
									01-43-2-590	HEALTH INSURANCE PREMIUM	\$516.33
									01-50-2-590	HEALTH INSURANCE PREMIUM	\$234.69
									01-53-2-590	HEALTH INSURANCE PREMIUM	\$46.94
									01-00-0-236	CRITICAL ILLNESS VOL COVERAGE	\$605.29
									01-43-2-590	HEALTH INSURANCE PREMIUM	\$87.22
									01-49-2-590	HEALTH INSURANCE PREMIUM	\$103.08
									01-53-2-590	HEALTH INSURANCE PREMIUM	\$7.93
									01-60-2-590	HEALTH INSURANCE PREMIUM	\$137.20
									01-00-0-219	HEALTH INSURANCE PAYABLE	\$326.90
									01-55-2-590	HEALTH INSURANCE PREMIUM	\$15.86
									01-42-2-590	HEALTH INSURANCE PREMIUM	\$375.51
									01-60-2-590	HEALTH INSURANCE PREMIUM	\$790.06
									01-42-2-590	HEALTH INSURANCE PREMIUM	\$63.43
VENDOR TOTAL:											\$8,511.79
MACQUARIE EQUIPMENT CAPITAL INC.											
313356		05/07/25		\$1,874.00	84266	05/19/25		TELEPHONE LEASE AGRMT #1906979001-4/29/25-5/28/25			
									01-50-4-637	TELEPHONE	\$140.55
									01-55-4-637	TELEPHONE	\$267.99
									01-53-4-637	TELEPHONE	\$112.44
									01-42-4-637	TELEPHONE	\$211.76
									01-48-4-637	TELEPHONE	\$648.40
									01-49-4-637	TELEPHONE	\$352.31
									01-43-4-637	TELEPHONE	\$140.55
VENDOR TOTAL:											\$1,874.00

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 05/29/25 thru 05/29/25

Vendor Name		Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
PURCHASE POWER											
050525		05/05/25		\$2,990.08	84267	05/19/25		POSTAGE METER REFILL/WATER BILLS/PERMIT #1 RENEWAL			
								01-53-3-603		POSTAGE	\$69.56
								08-10-3-603		POSTAGE	\$542.22
								01-43-3-603		POSTAGE	\$609.92
								08-20-3-603		POSTAGE	\$180.66
								08-10-3-603		POSTAGE	\$43.75
								08-20-3-603		POSTAGE	\$1.17
								01-41-3-603		POSTAGE	\$1.33
								08-20-3-603		POSTAGE	\$131.25
								08-10-3-603		POSTAGE	\$3.53
								01-49-3-603		POSTAGE	\$8.19
								01-55-3-603		POSTAGE	\$1.47
								01-42-3-603		POSTAGE	\$105.27
								01-45-3-603		POSTAGE	\$6.18
								01-48-3-603		POSTAGE	\$476.53
								08-20-3-603		POSTAGE	\$158.18
								08-10-3-603		POSTAGE	\$0.99
								08-10-3-603		POSTAGE	\$474.55
								01-41-3-603		POSTAGE	\$175.00
								08-20-3-603		POSTAGE	\$0.33
VENDOR TOTAL:											\$2,990.08
SUPERFLEET MASTERCARD PROGRAM											
042625		04/26/25		\$96.16	84384	05/29/25		PETROLEUM-ACCT#FB030 MULTI-DISCIPLINARY MASTER INSTRUCTOR TRAINING			
								01-48-3-608		PETROLEUM PRODUCTS	\$96.16
VENDOR TOTAL:											\$96.16

Total Amount Being Paid: \$140,657.25
Total Number of Invoices: 10

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
AT&T3	AT&T	N	893.87	893.87	0.
BCBSIL	BCBSIL	N	124,245.72	124,245.72	0.
COMCAST3	COMCAST	N	214.90	214.90	0.
COMCAST FD	COMCAST	N	87.92	87.92	0.
COMCAST VH	COMCAST	N	1,036.00	1,036.00	0.
FDLIFE	FORT DEARBORN LIFE INSURANCE	N	706.81	706.81	0.
GUARDIAN	GUARDIAN LIFE INSURANCE CO.	N	8,511.79	8,511.79	0.
MACQUARIE	MACQUARIE EQUIPMENT CAPITAL INC.	N	1,874.00	1,874.00	0.
PURCHASE	PURCHASE POWER	N	2,990.08	2,990.08	0.
SPEEDWAY	SUPERFLEET MASTERCARD PROGRAM	N	0.00	96.16	(96.
GUARDIAN	VOID	N	0.00	0.00	0.
Grand Totals:			140,561.09	140,657.25	

TO: Bridget Wachtel, Village Manager
FROM: John Brunke, Public Works Director
DATE: June 3, 2025
SUBJECT: Consideration of a Supplemental Resolution for IDOT
REBUILD Illinois Bond Funds for the Flossmoor Road
Viaduct Drainage Improvements Design Engineering



FLOSSMOOR

On August 7, 2023, the Village Board approved a design engineering agreement with Baxter & Woodman for the Flossmoor Road Viaduct Drainage Improvements project in the amount of \$597,148. This design engineering agreement covered the design engineering effort for Phases 2 through 5, which is still ongoing and progressing well and within budget. At the time of approval, the Board also approved a resolution for IDOT to use \$397,148 of REBUILD Illinois Bond Funds toward this engineering contract. Since that time, additional funds were identified for allocation in the REBUILD Illinois Bond Funds fund. These additional funds, totaling \$21,109.65, were also put towards the engineering effort for the project. This was done to spend down the fund as required. Therefore, a total of \$418,257.65 from the REBUILD Illinois Bonds Fund was used towards the engineering effort for the project. Since additional REBUILD funds were used above the original resolution authorization, IDOT requires a supplemental resolution in the amount of \$21,109.65 to properly authorize the previous expenditures from the REBUILD fund.

With the above information in mind, Public Works Staff is recommending that the Mayor and Board of Trustees approve the attached supplemental resolution to properly authorize the expenditure of REBUILD Illinois Bonds Fund monies for the engineering for the Flossmoor Road Viaduct Drainage Improvements project.



Resolution for Improvement Under the Illinois Highway Code

REBUILD ILLINOIS BOND FUNDS

Is this project a bondable capital improvement?

☒ Yes ☐ No

Resolution Type

Supplemental

Resolution Number

Section Number

23-00054-00-ES

BE IT RESOLVED, by the President and Board of Trustees of the Village

Governing Body Type

Local Public Agency Type

of Flossmoor Illinois that the following described street(s)/road(s)/structure be improved under

Name of Local Public Agency

the Illinois Highway Code. Work shall be done by Contract

Contract or Day Labor

For Roadway/Street Improvements:

Name of Street(s)/Road(s)	Length (miles)	Route	From	To
Flossmoor Rd	0.04		At Railroad Viaduct	
Sterling Ave	0.33		Flossmoor Rd	Maryland Ave
Maryland Ave	0.03		Sterling Ave	Lawrence Cres
Lawrence Cres	0.18		Maryland Ave	Heather Hill Elementary

For Structures:

Name of Street(s)/Road(s)	Existing Structure No.	Route	Location	Feature Crossed

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of

Drainage improvements to help prevent flooding of the Flossmoor Road viaduct.

2. That there is hereby appropriated the sum of Twenty One Thousand One Hundred Nine and 65/100

Dollars (\$21,109.65) for the improvement of

said section from the Local Public Agency's allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Gina Logalbo

Village

Clerk in and for said Village

Name of Clerk

Local Public Agency Type

Local Public Agency Type

of Flossmoor in the State aforesaid, and keeper of the records and files thereof, as provided by

Name of Local Public Agency

statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by

President and Board of Trustees of Flossmoor

Governing Body Type

Name of Local Public Agency

at a meeting held on June 03, 2025

Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 3rd day of June, 2025.

Day

Month, Year

Attachment: BLR 09110 supplemental resolution (REBUILD IL Fund Supplemental Resolution)



(SEAL, if required by the LPA)

Resolution for Improvement
Under the Illinois Highway Code

Clerk Signature & Date

Approved

Regional Engineer Signature & Date
Department of Transportation

Attachment: BLR 09110 supplemental resolution (REBUILD IL Fund Supplemental Resolution)

TO: Mayor Nelson and Board of Trustees
CC: John Brunke
FROM: Bridget Wachtel, Village Manager
DATE: June 3, 2025
SUBJECT: O'Shea Agreement



Beginning with the 2019 Capital Bill, the Village has retained the services of Matthew O'Shea Consulting to assist the Village in seeking grants and other opportunities as well as keeping the Village apprised of legislative efforts.

O'Shea Consulting has been very helpful over the past six years working with the Mayor and staff to strategically advance our projects. The Village received the following set-asides toward our capital projects: \$2 million for capital improvements, \$500,000 for the Flossmoor Road viaduct, \$500,000 for viaduct improvements, \$112,500 for roadway improvements, \$50,000 for infrastructure improvements, \$37,524 for the Brookwood Bridge project, \$25,000 for capital improvements, \$111,600 in a Section 319 grant for the Dartmouth Bridge Replacement and Streambank Stabilization Project and most recently \$1.1 million for the Central Business District improvements. The Village has received grant agreements for most of this funding and others are pending.

O'Shea Consulting has also assisted in advocating for funding assistance for various flooding projects, including the Flossmoor Road viaduct, with State and Federal representatives as well as other agencies. In addition, they provide legislative updates and has been available to assist with issues at State agencies such as Illinois Department of Transportation (IDOT), Illinois Environment Protection Agency (IEPA), and Illinois Department of Commerce and Economic Opportunity (DCEO).

The attached agreement renews services with Matthew O'Shea Consulting for Fiscal Year 2026 at a rate of \$3,000 a month, a price held since 2022. The Mayor and staff have been very satisfied with these services. If the Board wishes to retain Matthew O'Shea Consulting, the Board can approve a motion directing the Village Manager to enter into the attached agreement.



630.333.7844

OSHEA.MATTHEW@GMAIL.COM

WWW.MOCONSULTINGINC.COM

123 EAST OGDEN SUITE 101A, HINSDALE, ILLINOIS 60521

Matthew O'Shea- President
Sarah Kuhn – Vice President

May 14, 2025

Honorable Michelle Nelson
Mayor
Village of Flossmoor
2800 Flossmoor Road
Flossmoor, IL 60422

Dear Mayor Nelson:

Thank you for the opportunity to engage the services of Matthew O'Shea Consulting, Inc in connection with advocating for your local municipality before the General Assembly and the Executive Branch. To insure your complete understanding and approval, this letter will describe the terms on which Matthew O'Shea Consulting, Inc will be providing services to the Village of Flossmoor and how you will be billed for these services.

I am eager to engage in lobbying and consulting services on behalf of the Village of Flossmoor. The primary goal of my lobbying endeavors will be to engage the Illinois General Assembly and the Administration in order to ensure that the Village of Flossmoor has their interests represented in Springfield and to serve and advocate regarding your capital needs.

On an immediate basis, I will provide you with weekly legislative updates and keep you up to date on important municipal legislation.

I believe it is important that key legislative members and staff within the executive and each chamber will be made aware of your needs as it relates to capital funding.

My ongoing lobbying efforts with the Village of Flossmoor consists of protecting local municipal revenue and at the same time identifying new revenue sources for the Village of Flossmoor in Springfield.

This agreement is effective as of May 1, 2025 until April 30, 2026 and runs for a period of 12 months. This Agreement may be extended by mutual agreement of both parties.

Matthew O'Shea Consulting, Inc will bill monthly at the rate of \$3000.00 per month. Payment is due upon receipt of the invoice.

It is also understood that Matthew O'Shea Consulting, Inc. may subcontract for required services with other consultants and professionals if deemed necessary in order to attain the desired outcomes.

Matthew O'Shea Consulting, Inc shall treat information relating to activities of the Village as private and confidential and shall not disclose such information to any other party unless asked to do so by the Village, or

Attachment: Flossmoor Agreement for Services 2025 (O'Shea Lobbyist Agreement)

otherwise available for disclosure by Illinois statute. This covenant shall survive the termination of this Agreement.

Either party may terminate this agreement, without cause, upon thirty (30) calendar days' prior notice to the other party. If this agreement is terminated early by the Village of Flossmoor, then the Village of Flossmoor will pay Matthew O'Shea Consulting for all fees billed prior to termination and will pay for any unbilled work provided up to the date of termination.

If these arrangements reflect your understanding and are agreeable to you, please sign and date this letter. Retain one copy for your files and return the other.

I sincerely look forward to working with you and the entire Village of Flossmoor staff.

Very truly yours,

Matthew O'Shea
Matthew O'Shea Consulting, Inc

Accepted and Agreed:

_____ day of _____, 2025.

BY: _____

TITLE: _____

TO: Bridget Wachtel, Village Manager
FROM: Carl Estelle, Chief of Police
DATE: June 3, 2025
SUBJECT: Axon Body Worn Cameras Contract



FLOSSMOOR

As part of the Police Department's ongoing efforts to upgrade our equipment and utilize the most current technology, we have coordinated the purchase of tasers, body-worn cameras, and in-car video systems from Axon Enterprise. This equipment is designed to work seamlessly together, using shared unlimited cloud data storage and integrated features to enhance operational efficiency.

On March 17, 2025, the Police Department requested that the Village Board waive the formal bid process for the purchase of ten tasers from Axon Enterprise. This request was part of a bundled package, and it's important to note that Axon is the primary manufacturer and supplier of tasers. In addition, the Department was awarded a grant from ILEAS specifically designated for the purchase of Axon tasers.

Currently, the department operates with 15 body-worn cameras purchased in 2022. Most of these cameras are no longer able to hold a battery charge for the duration of an eight-hour shift, and the video quality has noticeably declined. In addition, the redaction software of our current camera system is cumbersome. According to Axon Enterprise, the typical lifespan of a body-worn camera is approximately 2.5 years, which explains the degradation in performance. Axon's latest model offers a 13-hour battery life, capable of lasting through 12-hour shifts, and includes a hardware refresh after 2.5 years.

To address these issues and align with best practices, the Department proposes replacing the current cameras with 25 new Axon body-worn cameras. This quantity will ensure that each officer, including community service officers, is assigned their own device rather than sharing as done previously. The total cost of this five-year contract is \$261,449.43, structured as follows:

- Initial payment (Year 1): \$44,026.86
- Annual payments (Years 2-5): \$54,355.65 each year

To support this initiative, the department has secured a \$40,000 grant through the Small Rural Tribal Body-Worn Camera Micro Grant Program. The initial payment of \$44,026.86 has been included in the 2026 budget under line item 01-48-4-662, and the subsequent annual payments of \$54,355.65 will be budgeted accordingly.

Action Requested:

I respectfully request that the Village Board waive the bid process for this purchase, authorize the Village Manager to enter into an agreement with Axon Enterprise, and approve the acquisition of the 25 body-worn cameras. This includes authorization for the initial payment of \$44,026.86, to be offset by the \$40,000 grant received.

RESOLUTION # _____
**A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS APPROVING A
PURCHASE AGREEMENT WITH AXON ENTERPRISES, INC. (Body-Worn Cameras)**

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the “*Village*”), is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Axon Enterprises, Inc. of Scottsdale, Arizona (“Axon”) is in the business of manufacturing body worn cameras, in-car video cameras systems and tasers for Police Departments all over the United States and at the request of the Village Police Department has submitted a proposal to the Village for the purchase of twenty five (25) body worn cameras with unlimited cloud storage including third party, the village having received a grant from the Small Rural Tribal Body Worn Camera Micro Grant of \$40,000.00 to purchase body worn cameras consisting of the latest technology which will enhance visual appearances and improve recording capabilities; and

WHEREAS, the Police Department intends to purchase body worn cameras and in-car video camera systems from Axon in order to coordinate the purchase of and training for all of its equipment and therefore the Police Chief recommends that the proposal from Axon for twenty five (25) body worn cameras with unlimited cloud storage at a total cost of \$261,449.43 payable annually over five (5) years commencing June of 2025 be confirmed and that the Mayor and Board of Trustees waive public bidding for this acquisition.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1. That the Mayor and Board of Trustees hereby waive public bidding for this equipment and confirm the acceptance of the proposal of Axon Enterprises, Inc. of Scottsdale, Arizona for the acquisition of twenty five (25) body worn cameras with unlimited cloud storage, as attached hereto and made a part hereof, and the Flossmoor Police Department is hereby authorized to proceed with the acquisition.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed this ____ day of _____ 2025.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-454950-45790MM

Issued: 05/13/2025

Quote Expiration: 06/15/2025

Estimated Contract Start Date: 08/15/2025

Account Number: 126593

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Flossmoor Police Department - IL 2800 Flossmoor Rd Flossmoor, IL 60422-1156 USA	Flossmoor Police Department - IL 2800 Flossmoor Rd Flossmoor IL 60422-1156 USA Email:	Matthew Moore Phone: (480) 905-2068 Email: mmoore@axon.com Fax: (480) 905-2068	Carl Estelle Phone: (708) 335-5420 Email: cestelle@flossmoor.org Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$261,449.43
ESTIMATED TOTAL W/ TAX	\$261,449.43

Discount Summary

Average Savings Per Year	\$3,748.46
TOTAL SAVINGS	\$18,742.28

Payment Summary

Date	Subtotal	Tax	Total
Jul 2024	\$44,026.86	\$0.00	\$44,026.86
Jul 2025	\$54,355.65	\$0.00	\$54,355.65
Jul 2026	\$54,355.64	\$0.00	\$54,355.64
Jul 2027	\$54,355.64	\$0.00	\$54,355.64
Jul 2028	\$54,355.64	\$0.00	\$54,355.64
Total	\$261,449.43	\$0.00	\$261,449.43

Quote Unbundled Price: \$280,191.70
 Quote List Price: \$260,935.30
 Quote Subtotal: \$261,449.43

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	60	\$73.05	\$36.07	\$36.50	\$6,569.73	\$0.00	\$6,569.73
BWCamTAP	Body Worn Camera TAP Bundle	25	60	\$42.20	\$33.80	\$34.24	\$51,366.00	\$0.00	\$51,366.00
A la Carte Hardware									
74023	AXON BODY - MOUNT - LG POCKET 6 IN RAPIDLOCK	28			\$34.00	\$0.00	\$0.00	\$0.00	\$0.00
H00001	AB4 Camera Bundle	25			\$899.00	\$899.00	\$22,475.00	\$0.00	\$22,475.00
H00002	AB4 Multi Bay Dock Bundle	3			\$1,638.90	\$1,638.90	\$4,916.70	\$0.00	\$4,916.70
A la Carte Software									
73682	AXON EVIDENCE - AUTO TAGGING LICENSE	25	60		\$10.85	\$10.85	\$16,275.00	\$0.00	\$16,275.00
73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	25	60		\$10.85	\$10.85	\$16,275.00	\$0.00	\$16,275.00
ProLicense	Pro License Bundle	8	60		\$48.82	\$52.89	\$25,386.40	\$0.00	\$25,386.40
BasicLicense	Basic License Bundle	17	60		\$16.27	\$17.63	\$17,978.35	\$0.00	\$17,978.35
UnlimAll	UNLIMITED BWC + 3RD-PARTY STORAGE	25	60		\$59.88	\$64.80	\$97,207.25	\$0.00	\$97,207.25
A la Carte Services									
85144	AXON BODY - PSO - STARTER	1			\$10,000.00	\$0.00	\$0.00	\$0.00	\$0.00
79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1			\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00
Total							\$261,449.43	\$0.00	\$261,449.43

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
AB4 Camera Bundle	100147	AXON BODY 4 - CAMERA - NA US FIRST RESPONDER BLK RAPIDLOCK	25		07/15/2025
AB4 Camera Bundle	100466	AXON BODY 4 - CABLE - USB-C TO USB-C	28		07/15/2025
AB4 Camera Bundle	100775	AXON BODY 4 - MAGNETIC DISCONNECT CABLE	28		07/15/2025
AB4 Camera Bundle	11507	AXON BODY - MOUNT - RAPIDLOCK SINGLE MOLLE	28		07/15/2025
AB4 Multi Bay Dock Bundle	100206	AXON BODY 4 - 8 BAY DOCK	3		07/15/2025
AB4 Multi Bay Dock Bundle	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	3		07/15/2025
AB4 Multi Bay Dock Bundle	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	3		07/15/2025
A la Carte	74023	AXON BODY - MOUNT - LG POCKET 6 IN RAPIDLOCK	28		07/15/2025
Body Worn Camera Multi-Bay Dock TAP Bundle	73689	AXON BODY - TAP REFRESH 1 - DOCK MULTI BAY	3		01/15/2028
Body Worn Camera TAP Bundle	73309	AXON BODY - TAP REFRESH 1 - CAMERA	25		01/15/2028
Body Worn Camera Multi-Bay Dock TAP Bundle	73688	AXON BODY - TAP REFRESH 2 - DOCK MULTI BAY	3		07/15/2030
Body Worn Camera TAP Bundle	73310	AXON BODY - TAP REFRESH 2 - CAMERA	25		07/15/2030

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	17	08/15/2025	08/14/2030
Basic License Bundle	73840	AXON EVIDENCE - ECOM LICENSE - BASIC	17	08/15/2025	08/14/2030
Pro License Bundle	73683	AXON EVIDENCE - STORAGE - 10GB A LA CARTE	24	08/15/2025	08/14/2030
Pro License Bundle	73746	AXON EVIDENCE - ECOM LICENSE - PRO	8	08/15/2025	08/14/2030
UNLIMITED BWC + 3RD-PARTY STORAGE	100765	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	25	08/15/2025	08/14/2030
UNLIMITED BWC + 3RD-PARTY STORAGE	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	25	08/15/2025	08/14/2030
A la Carte	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	25	08/15/2025	08/14/2030
A la Carte	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	25	08/15/2025	08/14/2030

Services

Bundle	Item	Description	QTY
A la Carte	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1
A la Carte	85144	AXON BODY - PSO - STARTER	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera Multi-Bay Dock TAP Bundle	80465	AXON BODY - TAP WARRANTY - MULTI BAY DOCK	3	07/15/2026	08/14/2030
Body Worn Camera TAP Bundle	80464	AXON BODY - TAP WARRANTY - CAMERA	25	07/15/2026	08/14/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
	2800 Flossmoor Rd	Flossmoor	IL	60422-1156	USA

Payment Details

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	25	\$2,740.63	\$0.00	\$2,740.63
Year 1	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	25	\$2,740.63	\$0.00	\$2,740.63
Year 1	74023	AXON BODY - MOUNT - LG POCKET 6 IN RAPIDLOCK	28	\$0.00	\$0.00	\$0.00
Year 1	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1	\$505.19	\$0.00	\$505.19
Year 1	85144	AXON BODY - PSO - STARTER	1	\$0.00	\$0.00	\$0.00
Year 1	Basic License	Basic License Bundle	17	\$3,027.47	\$0.00	\$3,027.47
Year 1	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	\$1,106.31	\$0.00	\$1,106.31
Year 1	BWCamTAP	Body Worn Camera TAP Bundle	25	\$8,649.80	\$0.00	\$8,649.80
Year 1	H00001	AB4 Camera Bundle	25	\$3,784.68	\$0.00	\$3,784.68
Year 1	H00002	AB4 Multi Bay Dock Bundle	3	\$827.95	\$0.00	\$827.95
Year 1	ProLicense	Pro License Bundle	8	\$4,274.95	\$0.00	\$4,274.95
Year 1	UnlimAll	UNLIMITED BWC + 3RD-PARTY STORAGE	25	\$16,369.25	\$0.00	\$16,369.25
Total				\$44,026.86	\$0.00	\$44,026.86

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	25	\$3,383.59	\$0.00	\$3,383.59
Year 2	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	25	\$3,383.59	\$0.00	\$3,383.59
Year 2	74023	AXON BODY - MOUNT - LG POCKET 6 IN RAPIDLOCK	28	\$0.00	\$0.00	\$0.00
Year 2	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1	\$623.70	\$0.00	\$623.70
Year 2	85144	AXON BODY - PSO - STARTER	1	\$0.00	\$0.00	\$0.00
Year 2	Basic License	Basic License Bundle	17	\$3,737.72	\$0.00	\$3,737.72
Year 2	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	\$1,365.85	\$0.00	\$1,365.85
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	25	\$10,679.05	\$0.00	\$10,679.05
Year 2	H00001	AB4 Camera Bundle	25	\$4,672.58	\$0.00	\$4,672.58
Year 2	H00002	AB4 Multi Bay Dock Bundle	3	\$1,022.19	\$0.00	\$1,022.19
Year 2	ProLicense	Pro License Bundle	8	\$5,277.86	\$0.00	\$5,277.86
Year 2	UnlimAll	UNLIMITED BWC + 3RD-PARTY STORAGE	25	\$20,209.52	\$0.00	\$20,209.52
Total				\$54,355.65	\$0.00	\$54,355.65

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	25	\$3,383.59	\$0.00	\$3,383.59
Year 3	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	25	\$3,383.59	\$0.00	\$3,383.59
Year 3	74023	AXON BODY - MOUNT - LG POCKET 6 IN RAPIDLOCK	28	\$0.00	\$0.00	\$0.00
Year 3	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1	\$623.70	\$0.00	\$623.70
Year 3	85144	AXON BODY - PSO - STARTER	1	\$0.00	\$0.00	\$0.00
Year 3	Basic License	Basic License Bundle	17	\$3,737.72	\$0.00	\$3,737.72
Year 3	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	\$1,365.85	\$0.00	\$1,365.85
Year 3	BWCamTAP	Body Worn Camera TAP Bundle	25	\$10,679.05	\$0.00	\$10,679.05

Jul 2026					
Invoice Plan	Item	Description	Qty	Subtotal	Tax Total
Year 3	H00001	AB4 Camera Bundle	25	\$4,672.58	\$4,672.58
Year 3	H00002	AB4 Multi Bay Dock Bundle	3	\$1,022.19	\$1,022.19
Year 3	ProLicense	Pro License Bundle	8	\$5,277.86	\$5,277.86
Year 3	UnlimAll	UNLIMITED BWC + 3RD-PARTY STORAGE	25	\$20,209.51	\$20,209.51
Total				\$54,355.64	\$0.00

Jul 2027					
Invoice Plan	Item	Description	Qty	Subtotal	Tax Total
Year 4	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	25	\$3,383.59	\$3,383.59
Year 4	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	25	\$3,383.59	\$3,383.59
Year 4	74023	AXON BODY - MOUNT - LG POCKET 6 IN RAPIDLOCK	28	\$0.00	\$0.00
Year 4	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1	\$623.70	\$623.70
Year 4	85144	AXON BODY - PSO - STARTER	1	\$0.00	\$0.00
Year 4		Basic License Bundle	17	\$3,737.72	\$3,737.72
Year 4	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	\$1,365.85	\$1,365.85
Year 4	BWCamTAP	Body Worn Camera TAP Bundle	25	\$10,679.05	\$10,679.05
Year 4	H00001	AB4 Camera Bundle	25	\$4,672.58	\$4,672.58
Year 4	H00002	AB4 Multi Bay Dock Bundle	3	\$1,022.19	\$1,022.19
Year 4	ProLicense	Pro License Bundle	8	\$5,277.86	\$5,277.86
Year 4	UnlimAll	UNLIMITED BWC + 3RD-PARTY STORAGE	25	\$20,209.51	\$20,209.51
Total				\$54,355.64	\$0.00

Jul 2028					
Invoice Plan	Item	Description	Qty	Subtotal	Tax Total
Year 5	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	25	\$3,383.59	\$3,383.59
Year 5	73682	AXON EVIDENCE - AUTO TAGGING LICENSE	25	\$3,383.59	\$3,383.59
Year 5	74023	AXON BODY - MOUNT - LG POCKET 6 IN RAPIDLOCK	28	\$0.00	\$0.00
Year 5	79999	AXON EVIDENCE - IMPLEMENTATION FOR AUTO TAGGING/PERFORMANCE	1	\$623.70	\$623.70
Year 5	85144	AXON BODY - PSO - STARTER	1	\$0.00	\$0.00
Year 5		Basic License Bundle	17	\$3,737.72	\$3,737.72
Year 5	BWCamMBDTAP	Body Worn Camera Multi-Bay Dock TAP Bundle	3	\$1,365.85	\$1,365.85
Year 5	BWCamTAP	Body Worn Camera TAP Bundle	25	\$10,679.05	\$10,679.05
Year 5	H00001	AB4 Camera Bundle	25	\$4,672.58	\$4,672.58
Year 5	H00002	AB4 Multi Bay Dock Bundle	3	\$1,022.19	\$1,022.19
Year 5	ProLicense	Pro License Bundle	8	\$5,277.86	\$5,277.86
Year 5	UnlimAll	UNLIMITED BWC + 3RD-PARTY STORAGE	25	\$20,209.51	\$20,209.51
Total				\$54,355.64	\$0.00

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

5/13/2025



Supporting Small, Rural, and Tribal Law Enforcement Agency Body-Worn Camera Policy and Implementation Program

SUBAWARD ("MICRO-GRANT") AGREEMENT BETWEEN
Flossmoor Police Department
And



SUBAWARD INFORMATION	
Name:	Flossmoor Police Department
Address:	2800 Flossmoor Road Flossmoor, IL 60422
Award Number	61365671
Federal Identification Number	36-6005874
Micro-grantee UEI	VXNZNAPANED4
Program Period: Start Date - End Date	01/01/2024-12/31/2026
Total Amount of the Federal Award	\$ 40,000.00
Match Amount	\$ 40,000.00

By signing this document, you agree to accept and comply with the award requirements including award conditions, assurances and certifications that were presented within the application portal and the associated attachments, as well as any additional requirements or conditions imposed subsequent to the program start date of this award by DOJ, OJP or JSS on Flossmoor Police Department. These conditions apply during the project period. These requirements encompass financial, administrative, and programmatic matters, including specific restrictions on use of funds in the approved budget. In addition to the specified award conditions, the micro-grantee also agrees to abide by the general Federal award conditions accepted by the prime award agency, Justice & Security Strategies, Inc. which can be found at the following link: <https://www.srtbwc.com/wp-content/uploads/2022/03/SRT-BWC-Micro-Grantee-Award-Special-Conditions.pdf>.

Should Flossmoor Police Department accept the award and then fail to comply with an award requirement, JSS, on behalf of DOJ, will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

AGENCY APPROVAL	SUBRECIPIENT ACCEPTANCE
Dr. Shellie Solomon, CEO, Justice & Security Strategies, Inc. 1835 E Hallandale Beach Blvd #387, Hallandale Beach, FL 33009 info@srtbwc.com , 888-235-0565	Typed Name and Title of Authorized Subrecipient Official
Signature of Approving Official	Signature of Authorized Subrecipient Official
Date:	Date:

Federal Award Number: 15PBJA-23-GK-04176-BWCX, **October 1, 2023, C.F.D.A. No: 16.835.** **Federal Award Project Description:** The Fiscal Year 2023 Supporting Small and Rural Agency Body-Worn Camera Policy and Implementation Program (SRA-BWC) will provide funding and program development support to small and rural agencies that intend to initiate expanded body-worn camera programs. The provider will be responsible for designing and administering a competitive funding solicitation that distributes micro-grants to qualified small and rural agencies to implement a body-worn camera program. They will also identify the needs of micro-grantee agencies and deliver standard and customized training and technical assistance (TTA) to those agencies. This is not a research and development grant.

This project was supported by Grant No. 15PBJA-23-GK-04176-BWCX awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice.

Attachment: SRT BWC Grant Award Contract (AXON Resolution - Body Worn Camera)

Attachment A: Award Specific Requirements

- 1) **Body-worn Camera ("BWC") Policy Review Required in Order to Receive Funding:** Micro-grantee is required to successfully demonstrate that they have developed BWC policies that are purposeful, comprehensive, and deliberately designed and acceptable to DOJ's Office of Justice Programs (OJP) and JSS. All funding except 10% of the total award amount under this micro-grant will be held until Micro-grantee's BWC policy is approved in writing by JSS.
 - a) If Micro-grantee already developed a BWC policy, JSS must review and approve the policy, and Micro-grantee's executive officers must certify that their policy was developed in a comprehensive, deliberate, and planned manner, and is consistent with relevant state laws; or
 - b) If Micro-grantee has not yet developed a BWC policy, Micro-grantee must develop a BWC policy as a condition of this micro-grant. Micro-grantee must work with JSS to ensure that policy development is purposeful, comprehensive and deliberate.
- 2) **Monthly Reporting Required:** In order to be eligible for reimbursement under this micro-grant, Micro-grantee will be required to submit monthly reports, as well as a final report after the project end date, through the online micro-grant portal no later than dates to be specified by JSS. These reports will require submission of both financial and programmatic information. Micro-grantee must collect and maintain data concerning the work performed under this micro-grant in a manner and timeframes specified by JSS. The financial and programmatic data elements, outputs and outcomes will be outlined by JSS in the online micro-grant portal for this program.
- 3) **Budget and spending restrictions:** In addition to all restrictions in funding previously communicated to Micro-grantee, specified in the solicitation or budget submission form for this micro-grant, outlined in the special conditions below, or specified in applicable federal law and regulations, Micro-grantee may not use funds from this micro-grant to pay for:
 - a) Costs associated conferences, including but not limited to costs for hosting, developing, sponsoring, or attending conferences. Important note: Conferences are defined by DOJ to mean "a meeting, retreat, seminar, symposium, workshop or event whose primary purpose is the dissemination of technical information beyond the non-Federal entity."
 - b) Costs associated with a website, including software development, updating, programming, design, or otherwise any website-related expense.
 - c) Any consultant rate in excess of \$650 per day unless approved in writing by JSS prior to expenditure.
- 4) **Audit and monitoring:**
 - a) Should Micro-grantee's audit, if applicable, under Part 2 CFR 200 or related regulations contain findings related to this micro-grant, Micro-grantee understands all payments under this micro-grant may stop until those findings are resolved in a manner approved by JSS.
 - b) Micro-grantee agrees to comply with all micro-grant monitoring guidelines, protocols, and procedures, and to cooperate with JSS and BJA (including its Office of the CFO) on all grant and program monitoring requests, including:
 - i. Requests related to desk reviews, enhanced programmatic desk reviews, and/or site visits.
 - ii. Providing all documentation requested or otherwise necessary to complete monitoring tasks, by the deadlines set by JSS or BJA.

Failure to cooperate with BJA's or JSS's grant monitoring activities may result in sanctions affecting Micro-grantee's DOJ awards, including, but not limited to: withholdings and/or other restrictions on access to this or other grant funds; termination of this or other grant awards, referral to the Office of the Inspector General for audit review; designation of Micro-grantee as a DOJ High Risk grantee.
- 5) **Close-out:** Micro-grantee will comply with all close-out procedures provided by JSS and submit its final report no later than the date specified by JSS during close-out.

Attachment B: Award Specific Requirements

Because your organization's funding (referred to below as a "subgrant" or "micro-grant") utilizes OJP funds, DOJ requires your organization to comply with certain federal legal requirements in addition to the requirements of your Micro-grant Agreement with JSS. These additional requirements are:

- 1) **Federal rules that apply to this Subgrant:** Micro-grantee is required to comply with the federal rules governing the financial management of federal grants like this Subgrant. These rules are called the Uniform Guidance and can be found at 2 CFR 200. The Uniform Guidance contains requirements about how an organization may spend federal funds, the tracking of receipt and spending of federal funds, and other financial requirements.

For additional details about these requirements, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

If you have a question or believe there is a conflict between any documents JSS provides you and the Uniform Guidance, contact JSS immediately for clarification.

- 2) **DOJ Grants Financial Guide:** Micro-grantee agrees to comply with the requirements of the DOJ Grants Financial Guide and any updates made to this document, which is located at: https://www.ojp.gov/sites/g/files/xyckuh241/files/media/document/DOJ_FinancialGuide_1.pdf.

- 3) **Record retention and access:** All micro-grantee records of any kind that relate to this Subgrant must be kept by your organization for 3 years from the date you submit your final report at the end of the Subgrant. Micro-grantee records that relate to this Subgrant means any document, record, or data or any kind whatsoever concerning this Subgrant. This includes but is not limited to: agreements, contracts, purchase orders, receipts, reports, financial documents, computer data, personnel files, and any other paper or document related to this Subgrant in anyway.

Also, your organization must provide access to these records to JSS, OJP and other federal inspectors and agencies. For more details about this requirement, please see 2 C.F.R. 200.333. The records you must provide access to include performance measurement information about this Subgrant.

If micro-grantee is eligible and elects to use an indirect cost rate as described in 2 C.F.R. 200.414(f), micro-grantee must advise JSS in writing that it is eligible and elects to use an indirect cost rate. Micro-grantee must comply with all requirements of 2 CFR Part 200 concerning indirect cost rates. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

- 4) **Requirement to report potentially duplicative funding:** If micro-grantee currently has other active federal grants, or if micro-grantee receives any other award of federal funds during the period of performance for this micro-grant, micro-grantee promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, micro-grantee must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) and JSS in writing of the potential duplication, and, if so requested by the DOJ awarding agency or JSS, must seek a grant adjustment modification to eliminate any inappropriate duplication of funding.
- 5) **Requirement to report breach of confidential information:** Personally Identifiable Information (PII) is information that can be used, by itself or together with other information, to identify someone. The full definition can be found at 2 CFR 200.79. Micro-grantee must have procedures to respond if there is an actual or imminent "breach" of PII if micro-grantee either:

- a) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of PII within the scope of an OJP grant-funded program or activity, or
- b) uses or operates a "Federal information system," which typically is a database that a federal agency uses.

As a law enforcement agency, micro-grantee's organization collects and maintains PII. Therefore, micro-grantee must have written procedures on how micro-grantee will respond if there is an actual or imminent breach of PII.

A breach of PII, as defined in OMB M-17-12, means: The loss of control, compromise, unauthorized disclosure, unauthorized acquisition, or any similar occurrence where (1) a person other than an authorized user accesses or potentially accesses PII or (2) an authorized user accesses or potentially accesses PII for an other than authorized purpose.

Micro-grantee's procedures required by this section must include a requirement to report an actual or imminent breach to JSS within 12 hours of when it occurs. This is required so that JSS can report the breach to OJP within 24 hours as legally required by OJP. Micro-grantee must contact JSS immediately using the method specified by JSS and no later than 12 hours if a breach of PII occurs or is about to occur to make sure this gets reported to OJP within 24 hours as required.

- 6) **Subgrants:** Micro-grantee is not permitted to award subgrants—also referred to as subawards—with the funds from this Subgrant unless you have written approval from JSS in advance of issuing the subaward.
- 7) **Procurement rule—cannot discriminate against associates of the federal government:** When buying any goods or services with funds from this micro-grant (this is known as a “procurement transaction”), micro-grantee must not discriminate against any person or business because of their status as an “associate of the federal government” (or because a person or entity is affiliated or owned by such an associate). A person or entity is an “associate of the federal government” if they are engaged or employed (in the past or at present) by or on behalf of the federal government-as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise-in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.
- 8) **Human trafficking:** Micro-grantee must comply with all U.S. Department of Justice requirements related to trafficking in persons. This includes, but is not limited to, the requirement micro-grantee and its employees must not engage in:
 - a) Severe forms of trafficking in persons
 - b) Procurement of a commercial sex act
 - c) Use of forced labor in the performance of the Subgrant
 - d) Acts that directly support or advance trafficking in persons.

Examples are included in Section B at this website: <https://ojp.gov/funding/explore/prohibitedconduct-trafficking>

Micro-grantee's full obligations related to prohibited conduct in trafficking in persons can be found at that link above and are incorporated here with this reference. Micro-grantee's micro-grant can be terminated immediately for violation of these requirements.

- 9) **Rules for trainings developed with funds from this micro-grant:** Any training materials micro-grantee develops or delivers with funds from this micro-grant must comply with the Department of Justice OJP training requirements. These requirements include that:
 - a) Trainers comply with the law and cannot discriminate.
 - b) The content of the training and the materials must be accurate, relevant, useful and well-matched to the purpose of the training.
 - c) Trainers must be well-qualified in the subject area.
 - d) Trainers must demonstrate highest standards of professionalism.

Details about these requirements can be found here:

<https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.html>.

- 10) **Compliance with DOJ Regulations pertaining to civil rights and nondiscrimination:** Equal Employment Opportunity: Micro-grantee must uphold all requirements for an equal employment opportunity organization. This means it must comply with all applicable requirements of 28 CFR Part 42, relating to civil rights and nondiscrimination and includes the requirements for equal employment opportunity programs provided in 28 CFR 42 Subpart E if Micro-grantee is required to have such a program.

As of July 19, 2023, micro-grantees with awards greater than \$25,000 must comply with the EEO requirements. The Office of Civil Rights no longer accepts or approves sub-recipient Certification/Verification of Exemption Forms. Instead sub-recipients must complete the Verification Forms and Utilization Reports in the EEO Report Builder found at <https://eeop.ocr.ojp.gov/certs/sub/homepage>. Forms must be submitted to JSS through the Grant Application portal prior to receipt of payment.

- 11) **Civil Rights:** Nondiscrimination on basis of religion: Micro-grantee must comply with all applicable requirements of 28 CFR 38 regarding nondiscrimination on the basis of religion or religious beliefs.
- 12) **Prohibition on using Subgrant funds for lobbying or influencing government officials:** Micro-grantee may not use any of the funds from this Subgrant for lobbying, whether directly or indirectly. Lobbying means supporting or opposing the enactment, repeal, modification or adoption of any law, regulation or policy at any level of government. See 18 USC 1913 for additional details.

Also, Micro-grantee may not use any of the funds from this Subgrant to pay any person to influence or attempt to influence any federal agency, member of Congress or any of their employees concerning a federal grant, contract, or any other federal award. There are exceptions, including an exception for tribal organizations. See 31 USC 1352 for details.

Contact JSS immediately if you have any questions about this section or whether a specific situation falls within these rules.

- 13) **Duty to report fraud, waste, abuse, and misconduct:** Micro-grantee must promptly report to the DOJ Office of the Inspector General (OIG) any credible evidence that any person (whether they work for your organization or not) has (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws of fraud, conflict of interest, bribery, gratuity, or similar misconduct, in connection with funds under this award.

You can report potential fraud, waste, abuse, or misconduct involving or relating to these Subgrant funds by: (1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Micro-grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Micro-grantee Reporting) at (202) 616-9881 (fax). Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

- 14) **No restriction on reporting fraud, waste or abuse permitted:** Micro-grantee may not require any employee or contractor to sign a confidentiality agreement that restricts or bans reporting of waste, fraud or abuse to a federal agency. This does not apply to the federal Standard Forms 312 or 4414 regarding not disclosing certain classified or sensitive information.

If JSS learns that micro-grantee is requiring agreements or statements from its employees or contractors that restrict or prohibit reporting of fraud, waste, abuse or misconduct, JSS is required by law to stop all payments under this micro-grant to micro-grantee.

- 15) **No retaliation for reporting gross mismanagement of federal funds:** Micro-grantee may not retaliate against an employee for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant. This requires that Micro-grantee comply with applicable provisions of 41 USC 4712.
- 16) **Encouragement to ban text messaging while driving:** Micro-grantee is encouraged to adopt and enforce policies banning employees from text messaging while driving and to establish policies and educate its employees to decrease crashes caused by distracted drivers.
- 17) **Requirements if designated "high risk" by a federal agency:** If micro-grantee is designated "high risk" by a federal grant-making agency other than DOJ, currently or at any time during the course of this micro-grant, micro-grantee must disclose this and any other information requested immediately to JSS at the contact information provided by JSS and to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. "High risk" includes any status under which a federal awarding agency provides additional oversight due to micro-grantee's past performance, or other programmatic or financial concerns with the micro-grantee. Micro-grantee's disclosure must include the following: 1. The federal awarding agency that designates micro-grantee high risk, 2. The date micro-grantee was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

Micro-grantee agrees to comply with all additional requirements imposed by OJP or JSS if micro-grantee is designated as high risk by DOJ or any other federal agency.

- 18) **Copyright and data rights:** Micro-grantee acknowledges that OJP has a royalty-free, non-exclusive, and irrevocable license to reproduce, publish, or otherwise use for Federal purposes: (1) any copyrighted work developed under this Subgrant; and (2) any rights of copyright to which Micro-grantee purchased with Subgrant funds.

Micro-grantee acknowledges that OJP has the right to (1) obtain, reproduce, publish, or otherwise use the data first produced under this Subgrant; and (2) authorize others to receive, reproduce, publish, or otherwise use this data for Federal purposes.

If Micro-grantee refuses to accept terms affording the Government such rights, JSS is required to report this to OJP and not proceed with an agreement with Micro-grantee.

- 19) **Micro-grantee integrity and performance matters:** Requirement to report information on certain civil, criminal, and administrative proceedings to SAM and FAPIIS.

Micro-grantee must comply with all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with either this micro-grant or any other grant, cooperative agreement, or procurement contract from the federal government.

If the total value of micro-grantee's currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds \$10,000,000 for any period of time during the period of performance of this Federal award, then during that period of time, micro-grantee must maintain the currency of information reported to the System for Award Management (SAM) that is made available in the Federal Awardee Performance and Integrity Information System (FAPIIS) about civil, criminal, or administrative proceedings described in this special condition.

The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIIS), and are incorporated by reference here.

- 20) **Pre-approval required for noncompetitive ("sole source") purchase above \$250,000:** If Micro-grantee is going to make a purchase above \$250,000 with funds from this award on a noncompetitive basis ("sole source" purchase or procurement), Micro-grantee must obtain specific advance, written approval from JSS for this purchase. A purchase on a noncompetitive basis means a purchase that does not use the competitive procurement procedures set forth in federal regulations for purchases above \$250,000 that include consideration of more than one quote, bid, or offer. The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

TO: Bridget Wachtel, Village Manager
FROM: Carl Estelle, Chief of Police
DATE: June 3, 2025
SUBJECT: AXON in-Car Camera Contract



FLOSSMOOR

As part of the Police Department's ongoing efforts to upgrade our equipment and utilize the most current technology, we have coordinated the purchase of tasers, body-worn cameras, and in-car video systems from Axon Enterprise. This equipment is designed to work seamlessly together, using shared unlimited cloud data storage and integrated features to enhance operational efficiency.

On March 17, 2025, the Police Department requested that the Village Board waive the formal bid process for the purchase of ten tasers from Axon Enterprise. This request was part of a bundled package, and it's important to note that Axon is the primary manufacturer and supplier of tasers. In addition, the Department was awarded a grant from ILEAS specifically designated for the purchase of Axon tasers.

Currently, the department operates with 5 in car video systems that were purchased prior to 2014. According to Axon Enterprise, the typical lifespan of an in-car video system is about 5 years, which explains why our current units don't sync properly with the body worn cameras in addition to other wear and tear problems associated with the age of the units.

The Department proposes replacing the current in-car video systems with 8 new Axon in-car video systems. We are increasing the number due to the fact that our fleet is growing to match the officers needed to work patrol and additional operations simultaneously. The total cost of this five-year contract is \$125,193.60, structured as follows:

- Initial payment (Year 1): \$27,438.72
- Annual payments (Years 2-5): \$24,438.72 each year

The initial payment of \$27,438.72 has been included in the 2026 budget under line item 01-48-4-663, and the subsequent annual payments of \$27,438.72 will be budgeted accordingly.

Action Requested:

I respectfully request that the Village Board waive the bid process for this purchase, authorize the Village Manager to enter into an agreement with Axon Enterprise, and approve the acquisition of the 8 in-car video systems.

RESOLUTION # _____
**A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS APPROVING A
PURCHASE AGREEMENT WITH AXON ENTERPRISES, INC. (In-Car Cameras)**

WHEREAS, the Village of Flossmoor, Cook County, Illinois (the “*Village*”), is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, Axon Enterprises, Inc. of Scottsdale, Arizona (“Axon”) is in the business of manufacturing body worn cameras, in-car video cameras systems and tasers for Police Departments all over the United States and at the request of the Village Police Department has submitted a proposal to the Village for the purchase of eight (8) in car video systems; and

WHEREAS, the Police Department intends to purchase body worn cameras and in-car video camera systems from Axon in order to coordinate the purchase of and training for all of its equipment and therefore the Police Chief recommends that the proposal from Axon for eight (8) in car video systems at a total cost of \$125,193.60 payable annually over five (5) years commencing June of 2025 be confirmed and that the Mayor and Board of Trustees waive public bidding for this acquisition.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Flossmoor, Cook County, Illinois, as follows:

Section 1. That the Mayor and Board of Trustees hereby waive public bidding for this equipment and confirm the acceptance of the proposal of Axon Enterprises, Inc. of Scottsdale, Arizona for the acquisition of eight (8) in car video systems, as attached hereto and made a part hereof, and the Flossmoor Police Department is hereby authorized to proceed with the acquisition.

Section 2. That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed this ____ day of _____ 2025.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-454966-45790MM

Issued: 05/13/2025

Quote Expiration: 06/15/2025

Estimated Contract Start Date: 08/15/2025

Account Number: 126593

Payment Terms: N30

Mode of Delivery: UPS-GND

Credit/Debit Amount: \$0.00

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Flossmoor Police Department - IL 2800 Flossmoor Rd Flossmoor, IL 60422-1156 USA	Flossmoor Police Department - IL 2800 Flossmoor Rd Flossmoor IL 60422-1156 USA Email:	Matthew Moore Phone: (480) 905-2068 Email: mmooore@axon.com Fax: (480) 905-2068	Timothy Filkins Phone: (708) 335-5420 Email: tfilkins@flossmoor.org Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	\$125,193.60
ESTIMATED TOTAL W/ TAX	\$125,193.60

Discount Summary

Average Savings Per Year	\$5,740.03
TOTAL SAVINGS	\$28,700.16

Payment Summary

Date	Subtotal	Tax	Total
Jul 2025	\$27,438.72	\$0.00	\$27,438.72
Jul 2026	\$24,438.72	\$0.00	\$24,438.72
Jul 2027	\$24,438.72	\$0.00	\$24,438.72
Jul 2028	\$24,438.72	\$0.00	\$24,438.72
Jul 2029	\$24,438.72	\$0.00	\$24,438.72
Total	\$125,193.60	\$0.00	\$125,193.60

Quote Unbundled Price: \$153,888.00
Quote List Price: \$127,272.00
Quote Subtotal: \$125,193.60

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
Fleet3A	Fleet 3 Advanced	8	60	\$314.35	\$258.90	\$254.57	\$122,193.60	\$0.00	\$122,193.60
A la Carte Services									
100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1			\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00
Total							\$125,193.60	\$0.00	\$125,193.60

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
Fleet 3 Advanced	101675	AXON FLEET - ERICSSON CRADLEPOINT R980-5GDA-5YR NETCLOUD	8		07/15/2025
Fleet 3 Advanced	101924	AXON FLEET - TAOGLAS ANT - 7-IN-1 4CELL 2WIFI 1GNSS INT	8		07/15/2025
Fleet 3 Advanced	70112	AXON SIGNAL - VEHICLE	8		07/15/2025
Fleet 3 Advanced	72036	AXON FLEET 3 - STANDARD 2 CAMERA KIT	8		07/15/2025
Fleet 3 Advanced	72040	AXON FLEET - TAP REFRESH 1 - 2 CAMERA KIT	8		07/15/2030

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Advanced	80400	AXON EVIDENCE - FLEET VEHICLE LICENSE	8	08/15/2025	08/14/2030
Fleet 3 Advanced	80401	AXON FLEET 3 - ALPR LICENSE - 1 CAMERA	8	08/15/2025	08/14/2030
Fleet 3 Advanced	80402	AXON FLEET - LICENSE - REAL-TIME LOCATION, ALERTS, & LIVESTREAM	8	08/15/2025	08/14/2030
Fleet 3 Advanced	80410	AXON EVIDENCE - STORAGE - FLEET 1 CAMERA UNLIMITED	16	08/15/2025	08/14/2030

Services

Bundle	Item	Description	QTY
Fleet 3 Advanced	100738	AXON FLEET 3 - SIM INSERTION - VZW 4FF	8
Fleet 3 Advanced	73391	AXON FLEET 3 - DEPLOYMENT PER VEHICLE - NOT OVERSIZED	8
A la Carte	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Fleet 3 Advanced	80379	AXON SIGNAL - EXT WARRANTY - SIGNAL UNIT	8	07/15/2026	08/14/2030
Fleet 3 Advanced	80495	AXON FLEET 3 - EXT WARRANTY - 2 CAMERA KIT	8	07/15/2026	08/14/2030

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Q-454966-45790MM

Attachment: in car video contract (AXON Resolution - In Car Camera)

Shipping Locations

Location Number	Street	City	State	Zip	Country
	2800 Flossmoor Rd	Flossmoor	IL	60422-1156	USA

Payment Details

Jul 2025					
Invoice Plan	Item	Description	Qty	Subtotal	Tax
Year 1	Fleet3A	Fleet 3 Advanced	8	\$24,438.72	\$0.00
Year 1 - ALPR API Integration Service	100159	AXON FLEET 3 - SERVICES - ALPR API INTEGRATION	1	\$3,000.00	\$0.00
Total				\$27,438.72	\$0.00

Jul 2026					
Invoice Plan	Item	Description	Qty	Subtotal	Tax
Year 2	Fleet3A	Fleet 3 Advanced	8	\$24,438.72	\$0.00
Total				\$24,438.72	\$0.00

Jul 2027					
Invoice Plan	Item	Description	Qty	Subtotal	Tax
Year 3	Fleet3A	Fleet 3 Advanced	8	\$24,438.72	\$0.00
Total				\$24,438.72	\$0.00

Jul 2028					
Invoice Plan	Item	Description	Qty	Subtotal	Tax
Year 4	Fleet3A	Fleet 3 Advanced	8	\$24,438.72	\$0.00
Total				\$24,438.72	\$0.00

Jul 2029					
Invoice Plan	Item	Description	Qty	Subtotal	Tax
Year 5	Fleet3A	Fleet 3 Advanced	8	\$24,438.72	\$0.00
Total				\$24,438.72	\$0.00

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

Cradlepoint Terms and Conditions:

By accepting this Quote including Cradlepoint products, Customer designates and authorizes Axon as its partner of record for purposes of Cradlepoint product renewals, support coordination, and other relevant functions. This designation applies to all Cradlepoint products acquired by Customer during the Subscription Term of this Quote whether directly from Cradlepoint, through Axon, or through any third-party vendor or distributor. Axon shall have no liability to Customer or any third party arising out of or relating to Axon's acts or omissions as the partner of record. Customer has the right to opt out of this authorization at any time by providing prior written notification to both Axon and Cradlepoint. Upon such notification, the designation will be removed. This authorization remains effective until formally removed in accordance with this section or as otherwise agreed between the parties in the Agreement.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

5/13/2025



FLEET STATEMENT OF WORK BETWEEN AXON ENTERPRISE AND AGENCY

Introduction

This Statement of Work ("SOW") has been made and entered into by and between Axon Enterprise, Inc. ("AXON"), and Flossmoor Police Department - IL the ("AGENCY") for the purchase of the Axon Fleet in-car video solution ("FLEET") and its supporting information, services and training. (AXON Technical Project Manager/The AXON installer)

Purpose and Intent

AGENCY states, and AXON understands and agrees, that Agency's purpose and intent for entering into this SOW is for the AGENCY to obtain from AXON deliverables, which used solely in conjunction with AGENCY's existing systems and equipment, which AGENCY specifically agrees to purchase or provide pursuant to the terms of this SOW.

This SOW contains the entire agreement between the parties. There are no promises, agreements, conditions, inducements, warranties or understandings, written or oral, expressed or implied, between the parties, other than as set forth or referenced in the SOW.

Acceptance

Upon completion of the services outlined in this SOW, AGENCY will be provided a professional services acceptance form ("Acceptance Form"). AGENCY will sign the Acceptance Form acknowledging that services have been completed in substantial conformance with this SOW and the Agreement. If AGENCY reasonably believes AXON did not complete the professional services in conformance with this SOW, AGENCY must notify AXON in writing of the specific reasons within seven (7) calendar days from delivery of the Acceptance Form. AXON will remedy the issues to conform with this SOW and re-present the Acceptance Form for signature. If AXON does not receive the signed Acceptance Form or written notification of the reasons for rejection within 7 calendar days of the delivery of the Acceptance Form, AGENCY will be deemed to have accepted the services in accordance to this SOW.

Force Majeure

Neither party hereto shall be liable for delays or failure to perform with respect to this SOW due to causes beyond the party's reasonable control and not avoidable by diligence.

Schedule Change

Each party shall notify the other as soon as possible regarding any changes to agreed upon dates and times of Axon Fleet in-car Solution installation-to be performed pursuant of this Statement of Work.

Axon Fleet Deliverables

Typically, within (30) days of receiving this fully executed SOW, an AXON Technical Project Manager will deliver to AGENCY's primary point of contact via electronic media, controlled documentation, guides, instructions and videos followed by available dates for the initial project review and customer readiness validation. Unless otherwise agreed upon by AXON, AGENCY may print and reproduce said documents for use by its employees only.

Security Clearance and Access

Upon AGENCY's request, AXON will provide the AGENCY a list of AXON employees, agents, installers or representatives which require access to the AGENCY's facilities in order to perform Work pursuant of this Statement of Work. AXON will ensure that each employee, agent or representative has been informed or and consented to a criminal background investigation by AGENCY for the purposes of being allowed access to AGENCY's facilities. AGENCY is responsible for providing AXON with all required instructions and documentation accompanying the security background check's requirements.

Training

AXON will provide training applicable to Axon Evidence, Cradlepoint NetCloud Manager and Axon Fleet application in a train-the-trainer style method unless otherwise agreed upon between the AGENCY and AXON.

Local Computer

AGNECY is responsible for providing a mobile data computer (MDC) with the same software, hardware, and configuration that AGENCY personnel will use with the AXON system being installed. AGENCY is responsible for making certain that any and all security settings (port openings, firewall settings, antivirus software, virtual private network, routing, etc.) are made prior to the installation, configuration and testing of the aforementioned deliverables.

Network

AGENCY is responsible for making certain that any and all network(s) route traffic to appropriate endpoints and AXON is not liable for network breach, data interception, or loss of data due to misconfigured firewall settings or virus infection, except to the extent that such virus or infection is caused, in whole or in part, by defects in the deliverables.

Cradlepoint Router

When applicable, AGENCY must provide AXON Installers with temporary administrative access to Cradlepoint's NetCloud Manager to the extent necessary to perform Work pursuant of this Statement of Work.

Evidence.com

AGENCY must provide AXON Installers with temporary administrative access to Axon Evidence.com to the extent necessary to perform Work pursuant of this SOW.

Wireless Upload System

If purchased by the AGENCY, on such dates and times mutually agreed upon by the parties, AXON will install and configure into AGENCY's existing network a wireless network infrastructure as identified in the AGENCY's binding quote based on conditions of the sale.

VEHICLE INSTALLATION

Preparedness

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer less weapons and items of evidence. Vehicle(s) will be deemed 'out of service' to the extent necessary to perform Work pursuant of this SOW.

Existing Mobile Video Camera System Removal

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer which will remove from said vehicles all components of the existing mobile video camera system unless otherwise agreed upon by the AGENCY.

Major components will be salvaged by the AXON Installer for auction by the AGENCY. Wires and cables are not considered expendable and will not be salvaged. Salvaged components will be placed in a designated area by the AGENCY within close proximity of the vehicle in an accessible work space.

Prior to removing the existing mobile video camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's systems' operation to identify and operate, documenting any existing component or system failures and in detail, identify which components of the existing mobile video camera system will be removed by the AXON Installer.

In-Car Hardware/Software Delivery and Installation

On such dates and times mutually agreed upon by the parties, the AGENCY will deliver all vehicles to an AXON Installer, who will install and configure in each vehicle in accordance with the specifications detailed in the system's installation manual and its relevant addendum(s). Applicable in-car hardware will be installed and configured as defined and validated by the AGENCY during the pre-deployment discovery process.

If a specified vehicle is unavailable on the date and time agreed upon by the parties, AGENCY will provide a similar vehicle for the installation process. Delays due to a vehicle, or substitute vehicle, not being available at agreed upon dates and times may result in additional fees to the AGENCY. If the AXON Installer determines that a vehicle is not properly prepared for installation ("Not Fleet Ready"), such as a battery not being properly charged or properly up-fit for in-service, field operations, the issue shall be reported immediately to the AGENCY for resolution and a date and time for the future installation shall be agreed upon by the parties.

Upon completion of installation and configuration, AXON will systematically test all installed and configured in-car hardware and software to ensure that ALL functions of the hardware and software are fully operational and that any deficiencies are corrected unless otherwise agreed upon by the AGENCY, installation, configuration, test and the correct of any deficiencies will be completed in each vehicle accepted for installation.

Prior to installing the Axon Fleet camera systems, it is both the responsibility of the AGENCY and the AXON Installer to test the vehicle's existing systems' operation to identify, document any existing component or vehicle systems' failures. Prior to any vehicle up-fitting the AXON Installer will introduce the system's components, basic functions, integrations and systems overview along with reference to AXON approved, AGENCY manuals, guides, portals and videos. It is both the responsibility of the AGENCY and the AXON Installer to agree on placement of each component, the antenna(s), integration recording trigger sources and customer preferred power, ground and ignition sources prior to permanent or temporary installation of an Axon Fleet camera solution in each vehicle type. Agreed placement will be documented by the AXON Installer.

AXON welcomes up to 5 persons per system operation training session per day, and unless otherwise agreed upon by the AGENCY, the first vehicle will be used for an installation training demonstration. The second vehicle will be used for an assisted installation training demonstration. The installation training session is customary to any AXON Fleet installation service regardless of who performs the continued Axon Fleet system installations.

The customary training session does not 'certify' a non-AXON Installer, customer-employed Installer or customer 3rd party Installer, since the AXON Fleet products does not offer an Installer certification program. Any work performed by non-AXON Installer, customer-employed Installer or customer 3rd party Installer is not warranted by AXON, and AXON is not liable for any damage to the vehicle and its existing systems and AXON Fleet hardware.

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: June 3, 2025
SUBJECT: Beyond Borders Cafe



FLOSSMOOR

Chris and Jennifer Zarozny have entered into a five-year lease at 1036 Sterling Avenue (formerly Tovar Shoe Repair) to operate an artisan coffee shop with a light food menu. The business plan includes offering beer and wine in the evenings. Beyond Borders Cafe will operate from 5:00 am to 9:00 pm seven days a week.

While the B-5 zoning district permits coffee shops, and the location is suitable for the business, Mr. and Mrs. Zarozny will need to make a significant investment in the location to not only meet their business needs but also meet various codes as a dining establishment of at least 25 patrons. Building Department staff met with the owners to review the required work.

One of the requirements will be to operate with two ADA-compliant bathrooms. The current bathroom will need to be converted, and a second bathroom will need to be constructed. Attached is a request from the owners for an economic incentive to construct the second ADA-compliant bathroom and an open site drain behind the counter in the amount of \$17,400. Mr. and Mrs. Zarozny have advised "but for" the Village's assistance, the project is not viable.

Staff has reviewed the submittal and offers the following comments related to the specific request against the review criteria and goals outlined in the economic development policy guidelines:

- **Preserving or expanding the Village's property tax and sales tax base.** Beyond Borders Cafe would preserve if not expand the Village's sales tax base with annual sales estimates of \$270,000 in year one with an estimated 10-15% growth, which is estimated to return approximately between \$5,400 and \$6,210 in sales tax annually. In theory, it would take conservatively three to four years for the Village to make a return on its investment.
- **Attracting developers/businesses to high priority sites. Encouraging high quality commercial development of the Village's primary business corridors.**
 The location is a high priority site that is currently vacant and underutilized along a primary business corridor. Beyond Borders Café has entered into a five-year lease with options for three consecutive five-year renewals. The owners have shared that they are making an investment of five times the amount inclusive of their request (\$97,000) in the location to create a high-quality development.
- **Introducing uses which further the Village's reputation as a destination for shopping, dining and entertainment. Attraction of targeted business niches or targeted firms. Use of vacant or underutilized property. Fulfillment of an underserved business**

segment.

Beyond Borders Cafe would potentially fulfill an underserved business segment and offer a unique business in the downtown area. Beyond Borders Cafe would enhance the Village's reputation for shopping, dining and entertainment. As a destination experience, Beyond Borders Café has the potential to drive customers to other businesses in the downtown.

The Village's risk in providing the incentive and its return on investment.

Demonstrated probability of economic success. Demonstrated ability to construct, operate and maintain the proposed project based upon past experience and reputation. Improving property that has been vacant for a long-period of time.

The property has been vacant for several months. While this is a new business, the risk and return on the Village's investment is minimal. The Village is aware of the needed code improvements to the interior of the location to be a viable food establishment, and an ADA-complaint bathroom would meet that objective for Beyond Borders Café or a future business.

The subject property is located in the Downtown TIF District. As of April 30, the revenue in the TIF is approximately \$93,000. Village Attorney Kathi Orr advises that this request is an allowable TIF expense; these improvements will be fixtures to the property.

Should an economic incentive be approved, the Village Board should set the terms and follow the guidelines for structuring the incentive as recommended in the Village's Economic Development Policy Guidelines. Staff suggests that three contractors bid on this work for competitive pricing and that the structure of the agreement is reimbursable following the completion of the work, similar to other agreements the Village has structured.

The second part of the request is with respect to a liquor license to serve wine and beer. Attached is a formal request from Mr. and Mrs. Zarozny. While the Village has a classification for serving on-premise only, it is for full liquor (beer, wine and spirits). To accommodate this request, a new classification will need to be drafted.

In addition, as a reminder, generally, by granting a liquor license for consumption on-premise, a video gaming license becomes an administrative process, meaning no Village Board approval. The Board has previously restricted video gaming within a liquor license (Dunning's Market).

The Village process requires the business owner to make the request to amend the Municipal Code to increase the respective class of license by one. In this case, the classification itself also needs to be drafted. If the Board is agreeable, you will direct the Village Attorney to draft the classification and allow for one license. Then the FMC Ordinance would be placed on the next agenda. Once approved, the owners would make an administrative application with our office.

Mr. and Mrs. Zarozny, owners of Beyond Borders Café, will be present at the June 3, 2025 meeting to make a short presentation and answer any questions.

Attached you will find:

- Beyond Borders Café funding request
- Beyond Borders Café wine and beer proposal
- Two renderings of the Beyond Borders Cafe
- Village Economic Development Incentive Policy Guidelines

Updated Plan for funding request

Chris Zarozny <chris.zarozny0209@att.net>

Tue, May 13, 2025 at 6:18 P

To: Jennifer Zarozny <jhawk143rd@gmail.com>, Chris Zarozny <beyondbordersllc2@gmail.com>

Proposal for ADA-Compliant Bathroom and Open Site Drain Installation at Beyond Borders Cafe – Full Funding Request

Introduction

Beyond Borders Cafe, located at [1036 Sterling Ave Unit B Flossmoor, IL 60422](#), is a premium coffee shop serving artisanal coffee, light food, and wine to an affluent demographic (median household income ~\$140,703) and Metra commuters. We propose adding one ADA-compliant bathroom and installing an open site drain behind the counter to support a wash station, enhancing accessibility, operational efficiency, and compliance with health regulations. This project aligns with the Village of Flossmoor's Economic Incentive Program, which supports improvements that enhance quality of life, generate revenue, and foster high-quality commercial development. To maximize the project's impact and ensure feasibility for a small business in its early growth phase, we request that the Village cover 100% of the project cost, totaling \$17,400.

Project Overview

The project includes:

- **Construction of One ADA-Compliant Bathroom:** To ensure accessibility for all customers, in compliance with the 2010 ADA Standards.
- **Installation of an Open Site Drain Behind the Counter:** To support a wash station for barista operations, with plumbing directed to the basement through a wood floor.

Alignment with Flossmoor Economic Incentive Program

The Village of Flossmoor's Economic Incentive Program supports projects that:

- Improve residents' quality of life.
- Generate new revenue for the Village.
- Create employment opportunities.
- Encourage high-quality commercial development in primary business corridors.

Beyond Borders Cafe's Project Fit:

- **Quality of life:** An ADA-compliant bathroom ensures accessibility for all, promoti

- **Revenue Generation:** Enhanced accessibility and operational efficiency (via the wash station) will attract more customers and streamline service, increasing sales tax revenue (Year 1 projected revenue: \$270,000, with a potential 10-15% increase post-project, adding \$27,000-\$40,500 annually).
- **Employment Opportunities:** The project supports our current staffing (2 baristas at \$18/hr) and enables future hiring as revenue grows (e.g., 1 additional barista within 12 months, adding ~\$25,000/year in wages).
- **Commercial Development:** Located in the B-2 Community Business District, this project enhances downtown Flossmoor's appeal, supporting the Village's goal of creating a vibrant commercial hub.

Project Details

1. Construction of One ADA-Compliant Bathroom

The bathroom will be a single-user unisex facility, designed to meet the 2010 ADA Standards for accessibility.

- **Space Requirements:**
 - **Dimensions:** 7 ft x 8 ft (56 sq ft), with a 60-inch turning radius and 30" x 48" clear floor space in front of fixtures.
 - **Location:** Back-of-house (BOH) area, utilizing existing storage space with minor reconfiguration of the 1,000 sq ft layout.
- **ADA Compliance Features:**
 - **Door:** 36-inch wide pocket door (3 ft clear width).
 - **Sink:** 34-inch max height, 27-inch knee clearance, rear offset drain, insulated pipes, single-lever faucet.
 - **Toilet:** 17-19 inch seat height, 56-inch side clearance, 36-inch grab bars (33-36 inches above floor).
 - **Signage:** Tactile and Braille signage, raised characters (5/8" to 2" height), sans serif font.
 - **Flooring:** Slip-resistant matte tile.
- **Construction Needs:**
 - **Plumbing:** Extend water supply and drainage lines, tie into existing sewer system (via basement).
 - **Electrical:** Install 110V/10A circuits for lighting and GFCI outlets.
 - **Walls/Finishes:** Frame new walls, install drywall, and finish with ADA-compliant fixtures and flooring.
 - **Permits:** Building, plumbing, and electrical permits (~\$400 total).

- **Estimated Costs** (for one bathroom):

- **Plumbing:** \$3,000.
- **Electrical:** \$1,000.
- **Fixtures:** \$2,000 (toilet, sink, grab bars, signage).
- **Construction Materials:** \$2,500 (framing, drywall, flooring, paint).
- **Labor:** \$3,500 (plumbing, electrical, construction).
- **Permits:** \$400.
- **Contingency (10%):** \$1,250 (10% of \$12,500 subtotal).
- **Total for One Bathroom:** \$3,000 + \$1,000 + \$2,000 + \$2,500 + \$3,500 + \$400 + \$1,250 = **\$13,650.**

2. Installation of an Open Site Drain Behind the Counter

The open site drain will support a wash station behind the counter, ensuring proper drainage for barista operations (e.g., cleaning equipment, managing spills), with plumbing directed to the basement through a wood floor.

- **Design:**

- **Location:** Behind the service counter (18.5 to 21.5 ft from the front), within the barista station area (21.5 to 24.5 ft). The wash station will include a sink for cleaning, with the drain capturing overflow and spills.
- **Type:** Open trench drain, 6 ft long, 4 inches wide, with a removable stainless steel grate for easy cleaning.
- **Flooring:** Existing wood floor will be cut to install the drain, with a waterproof membrane and sealant to prevent leaks into the basement.
- **Plumbing:** Drain will connect to a 2-inch PVC pipe, routed through the floor to the basement (assuming a 10 ft vertical drop), tying into the existing sewer line.
- **Compliance:** Meets Cook County Department of Public Health requirements for food service establishments (floor drain for wash areas) and ADA standards (grate with max 1/2-inch gaps, non-slip surface).

- **Construction Needs:**

- **Floor Work:** Cut a 6 ft x 6-inch section of the wood floor, install the drain, and seal the surrounding area.
- **Plumbing:** Install 2-inch PVC piping through the floor to the basement, connect to the sewer line.
- **Permits:** Plumbing permit (~\$150, included in bathroom permits for simplicity).

- **Estimated Costs:**

- **Materials:** \$1,200 (trench drain, stainless steel grate, PVC piping, waterproof membrane, sealant).

- **Labor:** \$2,000 (floor cutting, drain installation, plumbing to basement, sealing).
- **Permits:** \$150 (included in bathroom permits, but listed separately for clarity).
- **Contingency (10%):** \$350 (10% of \$3,350 subtotal).
- **Total for Open Site Drain:** \$1,200 + \$2,000 + \$150 + \$350 = **\$3,700.**

Total Project Cost

- **ADA-Compliant Bathroom:** \$13,650.
- **Open Site Drain:** \$3,700.
- **Total Estimated Cost:** \$13,650 + \$3,700 = **\$17,400.**

Incentive Request

We request that the Village of Flossmoor cover 100% of the project cost under the Economic Incentive Program:

- **Total Incentive Requested: \$17,400.**
- **Rationale for Full Funding:**
 - **Financial Constraint:** As a new business (opened May 2025, breakeven by Month 5.5), Beyond Borders Cafe has limited capital. With Year 1 net profit of \$72,700, a \$17,400 expense represents 24% of annual profit, risking operational stability (e.g., reduced marketing, delayed hiring).
 - **Public Benefit:** The ADA bathroom enhances accessibility, serving a public good by ensuring inclusivity in compliance with the **Illinois Accessibility Code (IAC), 71 Ill. Adm. Code 400**, which adopts the 2010 ADA Standards for Accessible Design (e.g., Section 400.310 for scoping, Section 400.320 for technical requirements like door width and grab bar placement). The open site drain supports health and safety compliance for food service operations, adhering to the **Illinois Plumbing Code (77 Ill. Adm. Code 890)**, specifically Section 890.310 (requiring floor drains in areas subject to washdown, such as food prep zones), and Section 890.510 (mandating proper drainage connections to sanitary sewers, with backflow prevention). These improvements benefit the community by maintaining high sanitary and accessibility standards in a public-facing business.
 - **Economic Return:** The project will increase revenue by 10–15% (\$27,000–\$40,500 annually), boosting sales tax revenue (9.5% rate, or \$2,565–\$3,847/year) and supporting job creation (e.g., 1 additional barista, \$25,000/year in wages).
 - **Precedent:** The Economic Incentive Program supports accessibility upgrades and business improvements that align with community goals, such as health compliance and inclusivity.

Project Benefits

- **Inclusivity:** An ADA-compliant bathroom ensures access for all, aligning with Flossmoor's diverse community values.
- **Operational Efficiency:** The open site drain and wash station streamline barista operations, ensuring compliance with health regulations and improving service speed (supporting 125 daily transactions).
- **Revenue Growth:** Enhanced facilities will attract more customers, increasing sales tax revenue (potential \$40,500 annual revenue increase).
- **Long-Term Value:** The project supports Flossmoor's goal of high-quality development in the B-2 district, enhancing downtown's appeal.

Implementation Timeline

- **Month 1:** Submit proposal to Village of Flossmoor, meet with Scott Bugner (708-957-4101) to confirm funding.
- **Month 2:** Obtain Village approval, secure permits (building, plumbing, electrical).
- **Months 3-4:** Construction phase (bathroom and drain installation).
- **Month 5:** Final inspections, project completion, and grand reopening with accessible facilities.

Conclusion

The addition of one ADA-compliant bathroom and an open site drain at Beyond Borders Cafe will enhance accessibility, operational efficiency, and community value, aligning with the Village of Flossmoor's Economic Incentive Program objectives. By funding 100% of the \$17,400 project cost, the Village can deliver significant public benefits while supporting a small business in its growth phase. This investment will yield long-term economic returns through increased revenue, job creation, and an improved commercial landscape in downtown Flossmoor. We look forward to partnering with the Village to bring this project to fruition.

State Compliance Codes for Beyond Borders Cafe Project

1. Illinois Accessibility Code (IAC) for ADA-Compliant Bathroom

- **Citation:** 71 Ill. Adm. Code 400
- **Relevant Sections:**
 - **Section 400.310 - Scoping Requirements:**
 - "This Part shall apply to all new construction and alterations of public facilities and multi-family housing, as defined in the Environmental Barriers Act [410 ILCS 25], to ensure that such facilities are accessible to and usable by persons with

disabilities. This includes requirements for accessible routes, entrances, and sanitary facilities in public accommodations, such as restaurants and cafes."

- **Section 400.320 - Technical Requirements:**

- "Technical requirements for accessible design shall conform to the 2010 ADA Standards for Accessible Design, including but not limited to: a) Door width of at least 32 inches clear (Section 404.2.3); b) Grab bars in toilet facilities at 33-36 inches above the floor (Section 609.4); c) Clear floor space of 30 inches by 48 inches in front of fixtures (Section 305.3); and d) Signage with tactile characters and Braille (Section 703)."

2. Illinois Plumbing Code for Open Site Drain

- **Citation: 77 Ill. Adm. Code 890**

- **Relevant Sections:**

- **Section 890.310 - Floor Drains:**

- "Floor drains shall be provided in all rooms or areas where floors are subject to washdown or where water may accumulate due to the nature of the operations, such as in food preparation areas of commercial establishments. Floor drains shall be accessible for cleaning and shall be connected to the sanitary sewer system in accordance with this Part."

- **Section 890.510 - Drainage System Connections:**

- "All drainage systems shall be connected to an approved sanitary sewer or an approved private sewage disposal system. Connections shall be made in a manner that prevents backflow, with an approved backflow prevention device installed where necessary to protect the potable water supply. Piping shall be of durable material, such as PVC, and installed to ensure proper slope and alignment (minimum 1/4 inch per foot)."

Wine and Beer license proposal

Chris Zarozny <chris.zarozny0209@att.net>

Tue, May 13, 2025 at 6:30 PM

To: Jennifer Zarozny <jhawk143rd@gmail.com>, Chris Zarozny <beyondbordersllc2@gmail.com>

Proposal: Obtaining a Wine and Beer License for Beyond Borders Cafe to Expand Services in Flossmoor

Introduction

Beyond Borders Cafe, located at [1036 Sterling Ave. Unit B Flossmoor, IL 60422](#), is a premium coffee shop serving artisanal coffee and light food to an affluent demographic (median household income ~\$140,703) and Metra commuters. Currently, the cafe operates as a coffee-focused establishment, but we propose obtaining a **Consumption on Premises-Incidental Activity (COP-IA) License (Beer and Wine Only)** to expand our offerings to include wine and beer. This expansion will transform Beyond Borders Cafe into a versatile social hub, better serving Flossmoor's diverse community (62.6% African American, median age 46.3) by catering to evening social needs while maintaining its daytime coffee focus. The addition of wine and beer aligns with Flossmoor's goal of fostering high-quality commercial development in the B-2 Community Business District, driving economic growth, and enhancing residents' quality of life.

Rationale for Obtaining a Wine and Beer License

- **Meeting Community Needs and Enhancing Social Offerings:**
 - **Evening Demand:** Flossmoor lacks a downtown venue for casual evening socializing with light alcohol options. Beyond Borders Cafe's current hours (5:00 AM–9:00 PM) cater to morning commuters and daytime patrons, but the addition of wine and beer will attract evening customers (e.g., after-work professionals, couples, social groups), filling a gap in the local market.
 - **Demographic Fit:** With a median household income of \$140,703 and a median age of 46.3, Flossmoor residents have the disposable income and preference for premium, curated experiences. Offering a selection of wines (e.g., \$8/glass) and craft beers (e.g., \$6/pint) complements the cafe's existing premium coffee menu (e.g., Nitro Cold Brew at \$5.25).
 - **Community Hub:** Expanding to wine and beer positions Beyond Borders Cafe as a versatile gathering space for diverse activities—morning coffee for commuters, evening drinks for locals—strengthening community ties in a diverse area (62.6% African American, 32.6% White).
- **Revenue Growth and Economic Impact:**

Attachment: Beyond Borders incentive and liquor request (Beyond Borders Cafe Incentive Request and Liquor License)

- **Increased Sales:** Adding wine and beer is projected to boost revenue by 20% in from \$270,000 to \$324,000, based on 125 daily transactions at a \$6 average ticket, with 25 additional evening transactions at a \$7 average ticket (mix of wine, beer, and food pairings).
 - **Evening Revenue:** 25 transactions x \$7 x 30 days x 12 months = \$63,000 additional annual revenue.
 - **Total Revenue:** \$270,000 (current) + \$63,000 = \$333,000 (adjusted to include cross-sell uplift).
- **Higher Margins:** Alcohol has higher profit margins than coffee (60-70% for wine/beer vs. 40% for coffee). A glass of wine at \$8 (cost \$2.40) yields a \$5.60 gross profit, compared to a \$3.25 drip coffee (cost \$1.95) yielding \$1.30.
- **Sales Tax Contribution:** At a 9.5% sales tax rate in Flossmoor, the additional \$63,000 in revenue generates \$5,985/year in tax revenue for the Village, supporting local economic development.
- **Cross-Sell Opportunities:** Wine and beer pair well with existing food offerings (e.g., Avocado Toast at \$6.75, cheese boards at \$10), increasing per-ticket sales.
- **Competitive Positioning and Market Gap:**
 - **Limited Competition:** Flossmoor has few downtown options for casual alcohol consumption. The closest competitor, Starbucks at 19876 Crawford Ave, does not offer alcohol, and Flossmoor Station Brewery focuses on a different dining experience. Beyond Borders Cafe can carve out a niche as a cozy, intimate venue for light drinks.
 - **Alignment with Trends:** Nationally, coffee shops are increasingly adding alcohol to their menus to attract evening crowds (e.g., Starbucks' "Evenings" program). This trend resonates with Flossmoor's affluent, commuter-heavy demographic seeking versatile venues.
 - **Enhanced Appeal:** Wine and beer offerings make Beyond Borders Cafe a destination for social events (e.g., book clubs, date nights), increasing foot traffic and dwell time, especially during slower evening hours (6:00–9:00 PM).
- **Operational Feasibility and Compliance:**
 - **License Type:** The COP-IA License (Beer and Wine Only) allows on-premises consumption as an incidental activity to our primary coffee shop operations, requiring that food sales remain the primary revenue source (already 60% of sales from coffee/food). This license is governed by the **Illinois Liquor Control Act (235 ILCS 5/)**, specifically Section 5/5-1(d), which permits beer and wine sales for on-premises consumption.
 - **Zoning Compliance:** The B-2 Community Business District permits alcohol sales with a COP-IA License, provided the establishment is not within 100 feet of a school, church, or library (per **235 ILCS 5/6-11**). Beyond Borders Cafe's location near the Metra station complies with this restriction, as confirmed by prior zoning checks.
 - **Staff Training:** Baristas will complete BASSET (Beverage Alcohol Sellers at

Education and Training) certification (\$10-\$15/employee), ensuring compliance with responsible alcohol service laws (**235 ILCS 5/6-27.1**).

10.a

- **Insurance:** Liquor liability insurance (\$1M coverage, ~\$1,000/year) will be added to protect against alcohol-related risks, aligning with industry standards.
- **Minimal Build-Out:** No major renovations are needed; existing counter space can accommodate a small beer/wine display, and storage will utilize the BOH area.

Financial Projections

- **License Costs:**
 - **State License:** Retailer's Beer and Wine License, \$750 (Illinois Liquor Control Commission).
 - **Local License:** Flossmoor COP-IA License, \$2,000-\$3,000 (average for small establishments, based on prior estimates).
 - **Total License Cost:** \$3,500 (one-time).
- **Additional Operating Costs:**
 - **Inventory:** Initial stock of 20 bottles of wine (\$10/bottle) and 2 kegs of craft beer (\$150/keg) = \$500.
 - **Glassware:** 50 wine glasses and 50 beer glasses at \$2 each = \$200.
 - **Insurance:** \$1,000/year (liquor liability).
 - **Training:** \$30 (2 baristas x \$15 for BASSET).
 - **Total Additional Costs:** \$1,730 (first year, excluding licenses).
- **Revenue Impact:**
 - Additional Revenue: \$63,000/year (as calculated above).
 - Gross Profit (65% margin on alcohol): $\$63,000 \times 0.65 = \$40,950$.
 - Net Profit (Year 1): $\$40,950 - \$1,730 - \$3,500$ (licenses) = $\$35,720$.
- **ROI:** The \$5,230 investment (licenses + operating costs) yields a \$35,720 net profit in Year 1, a 683% return, with recurring annual profits of \$39,220 (after initial costs).

Benefits for Beyond Borders Cafe and Flossmoor

- **For Beyond Borders Cafe:**
 - **Revenue Diversification:** Adds a high-margin revenue stream, reducing reliance on coffee sales.
 - **Customer Retention:** Evening offerings encourage repeat visits, especially from locals seeking social spaces.
 - **Brand Elevation:** Positions the cafe as a sophisticated, multi-purpose venue, enhancing its appeal in an affluent market.

- **For Flossmoor:**

- **Economic Growth:** Increased sales tax revenue (\$5,985/year) supports Village initiatives.
- **Community Enhancement:** Fills a market gap for casual evening socializing, aligning with Flossmoor's goal of a vibrant downtown.
- **Job Creation:** Revenue growth supports future hiring (e.g., 1 additional barista, \$25,000/year in wages).

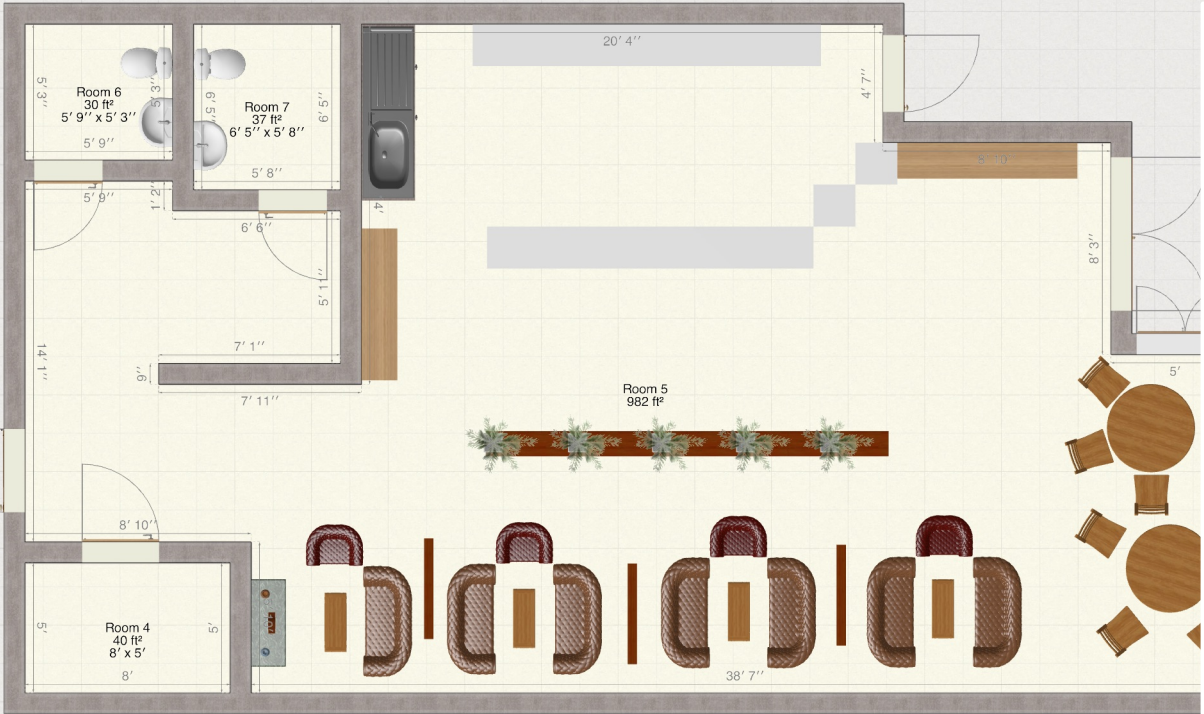
Implementation Plan

- **Month 1:** Apply for the COP-IA License through the Illinois Liquor Control Commission and Flossmoor Village Clerk (contact: 708-798-2300). Confirm zoning compliance with the Building Department.
- **Month 2:** Obtain BASSET training for staff, secure liquor liability insurance, and purchase initial inventory and glassware.
- **Month 3:** Launch wine and beer service with a "Sip & Savor" event, offering free samples paired with food items (e.g., cheese boards), promoted to Metra commuters and locals.
- **Ongoing:** Monitor sales and customer feedback to adjust inventory (e.g., focus on popular varietals like Pinot Noir or local craft beers).

Conclusion

Obtaining a wine and beer license for Beyond Borders Cafe and expanding services to include these offerings will transform the cafe into a versatile social hub, meeting Flossmoor's need for evening gathering spaces while driving significant revenue growth. The addition aligns with the community's affluent demographic, fills a market gap, and supports Flossmoor's goal of fostering high-quality commercial development. With a projected \$35,720 net profit in Year 1 and \$5,985 in annual sales tax revenue for the Village, this expansion is a win-win for Beyond Borders Cafe and Flossmoor. We are eager to move forward with this initiative and contribute to the vibrancy of downtown Flossmoor.







Village of Flossmoor

Economic Development Policy Guidelines

FLOSSMOOR

Purpose

The Village of Flossmoor believes that local businesses are a valuable and important part of our community, and Flossmoor welcomes opportunities for business growth and development. Projects eligible for economic development incentives are those projects centered on business attraction, retention, expansion or modernization.

The purpose of these Guidelines is to communicate Flossmoor's objectives with respect to Village sponsored economic incentives to all parties involved and to provide a general framework for the consideration of economic incentive proposals received by a developer; these guidelines do not preclude the Village from initiating discussions or proposals for incentives. These Guidelines are intended to be flexible in order to address specific circumstances and may be waived or amended as the Village Board of Trustees deems appropriate.

Requests for economic incentives will be considered on a case-by-case basis based on the merits of the individual proposal and the Village's objectives with respect to the economic development proposal before them. Meeting policy guidelines does not guarantee assistance, and the approval or denial of one project shall not set a precedent for approval or denial of other projects.

Incentives are a tool to encourage and maintain quality development in the Village and should be used in the best interest of the community by providing long-term value. The impacts on all stakeholders should be considered before the Village approves or denies the request.

Village Goals

The primary goal for the use of economic incentives is to realize quality projects which will improve residents' quality of life, generate new revenue for the Village and create employment opportunities. The Village's intention should be to provide the minimum amount of assistance necessary to make the project viable while carefully considering the long-term financial and community impacts. But for the incentive, the project cannot occur; however, it cannot subsidize any business operations.

These goals are to be met through the following objectives:

1. Preserving or expanding the Village's property tax and sales tax base.
2. Attracting developers/businesses to high priority sites.

3. Encouraging high quality commercial development of the Village's primary business corridors.
4. Creating significant employment opportunities through the development and expansion of existing businesses.
5. Attracting high priority and unique businesses to the Village that improve the overall mix of uses.
6. Improving properties that have been vacant for a long period of time.
7. Investing in the necessary infrastructure improvements to attract business development.
8. Providing higher quality exterior appearance in developments, than the market will bear, to improve the appeal of Flossmoor's commercial corridors.
9. Introducing uses which further the Village's reputation as a destination for shopping, dining and entertainment.

Types of Incentives

Examples of the types of incentives that the Village Board may consider include, but are not limited to:

1. Conveyance of land or reduced land costs on the purchase of land owned by the Village
2. Reduction of or waiver of building and development fees
3. Cost sharing of public private improvements such as sidewalk, water, sanitary and/or storm sewer
4. Sales tax sharing agreements
5. Village "grants" to encourage specific improvements such as façade improvements or green building techniques
6. Support of County property tax abatements (i.e. Class 8)

Review Criteria

The level of assistance given to a developer or business should be the minimum needed to provide the project but for the incentive.

The following criteria may be used to evaluate requests for an economic incentive:

1. The applicant in all cases should demonstrate that the project would not otherwise take place "but for" the economic incentive.
2. Compatibility with the Village's Comprehensive Plan or other long-range plans.
3. Whether the business/developer is a suitable development partner for the Village.
4. The Village's risk in providing the incentive and its return on investment.

5. Enhancement and/or diversification of Village revenue base. It is intended that Taxes or revenues historically received by the Village should not be reduced below the base year of any incentive, as established by the development plans, after an incentive approved.
6. Use of vacant or underutilized property.
7. Fulfillment of an underserved business segment.
8. Attraction of targeted business niches or targeted firms.
9. The project is a “trigger” project that is anticipated to cause other development to occur.
10. Extraordinary and prohibitive expenses such as public infrastructure and environmental remediation.
11. Remediation of blighted property.
12. Enhancement of cultural and/or environmental circumstances.
13. The impact of employment opportunities within the Village.
14. Quality of development and aesthetics above and beyond code requirements and design standards.
15. Demonstrated probability of economic success.
16. Demonstrated ability to construct, operate and maintain the proposed project based upon past experience and reputation.

The Board and staff may establish “Questions for Consideration of Incentives” as referenced in Exhibit A to provide a level of engagement between the incentive beneficiaries, elected officials and other interested individuals in consideration of whether such an incentive is worthy of favorable consideration. These questions may be modified from time to time without formal Board approval as strategic objectives are identified.

Submittal Requirements

By providing an incentive, the Village is entering into a financial agreement; therefore it is appropriate to request detailed financial information from the developer or property owner to allow the Village to evaluate the likely success of the project and make an informed decision. The following is a general list of items the Village may wish to request to provide for a thorough review of the project, including any potential impacts and how the requested incentive may benefit the Village.

1. Summary of the proposal and benefits to the Village, most importantly as to how they relate to the objectives and criteria outlined in these guidelines.
2. Complete list of investors identifying individual ownership interest.
3. Purchase price of the property
4. Current property appraisal.
5. Estimated development costs and proposed construction timeframe.
6. Estimated number of permanent employees.

7. Projected annual sales over the next ten years.
8. Market study, gap analysis and pro forma analysis of the project, including sources of financing, uses of financing, annual cash flows, annual debt service and calculated rate of return.
9. Estimated taxes and other revenue generated for the Village government from the project.
10. Description of the incentive being requested.
 - a. Dollar amount and proposed structure of the incentive.
 - b. Description and amount of extraordinary costs related to the development.
11. Financial guarantees to ensure project completion such as letters of credit and cash escrow.
12. Any other relevant information requested by the Village and necessary to evaluate the request.

Review Process

The applicant should submit three copies of the incentive request packet to:

Village Manager's Office
 Village of Flossmoor
 2800 Flossmoor Road
 Flossmoor, IL 60422

As deemed necessary by the Village, the applicant may be required to deposit an amount into an escrow account for legal, engineering, financial or other consultant costs associated with the Village's review of the incentive request. Evaluation of an incentive request will include staff, legal review, any relevant consultants and ultimately the Village Board.

The Village Board's decision to consider and approve economic incentive agreement is and will remain as a case by case review of each application and offered only upon a clear demonstration of substantial and significant public benefit.

General Guidelines for Structuring Incentive Agreements

The Village Board has final authority to negotiate the terms of any economic incentive or to deny approval of an incentive proposal. If approved, the following are general guidelines for structuring such agreements.

1. Description of the project.
2. Description of developer's responsibilities.
3. Description of Village responsibilities.

4. Construction cost estimates including unusual or extraordinary costs.
5. Timing and/or phasing of the project.
6. Performance requirements.
7. Monitoring and compliance with the performance requirements which may include the ability to review developer's records.
8. Impact as a result of ownership.

In addition, the following specific guidelines should be included in such agreements:

1. "But For" standard: A finding of financial necessity in that the applicant would not build the proposed project without ("but for") such incentive.
2. Dollar Amount and Term: A maximum dollar amount and term will be defined in the agreement. Assistance should be at the lowest level possible with the least amount of time.
3. Ownership: The developer must retain ownership of the overall project until final completion for the Agreement to remain in effect. Loss of ownership through sale or foreclosure will require another review of the agreement by the Village and may require a new submittal for the request.
4. Milestone Schedule: The agreement may identify a timetable for construction completion and phased occupancy, as appropriate to a given project.
5. Business Commitment: A commitment for business occupancy equal to or beyond the term of the incentive.
6. Ineligible Project Costs: Expenses incurred prior to approval of the project and soft costs such as legal, architectural or engineering consultant fees are not considered eligible project costs for use of an economic incentive. Where appropriate, the agreement should identify the specific use of the incentive.
7. Pay-As-You-Go: Assistance will be provided by a "pay-as-you-go" method. Upfront financing requests will be considered on a case-by-case basis.
8. Reimbursement for Failure: The agreement should contain a claw-back provision to the Village for reimbursement of the incentive based on specified time periods should a business associated with an incentive cease to operate during the term of the incentive or another specified period of time.

Exhibit A



FLOSSMOOR

Village of Flossmoor

Economic Development Policy

Questions for Consideration of Incentives

In working with a party seeking an incentive, the Village shall act in the best interest of the Village and its residents, businesses, and taxpayers. In consideration, such questions should be raised about any such incentives and how they relate to the Village's overall economic goals. To that end, the questions raised below shall be considered by the Village prior to final consideration of any incentive agreement. These questions should be helpful to the Village in making its decision but should not be viewed as all-inclusive or limiting:

1. Retain, expand and attract commercial and/or other businesses

- Are the goods or services that the new business provides a new business sector or product that is not available in Flossmoor now?
- Are the goods or services that the new business provides a business sector or product that is not readily available in Flossmoor now? Does this provide for additional opportunities for our residents or visitors?
- Is this an existing Flossmoor business looking to expand and grow?
- Will the existing business create additional jobs or economic growth for the Village?
- Is this business a "trigger" development that will attract other development?

2. Promote general economic development and business growth

- Does this project create or retain jobs? Additional questions will need to be answered such as: how many jobs; is this an increase or decrease to the current number of jobs on site; what is the wage of the new jobs; and what kind of job types are being created.
- Does the development make enhancements to better the surrounding properties? These enhancements should be above what is required through existing Code requirements.
- Will there be public improvements which would benefit the Village as a whole with assets such as a park, traffic lights, road improvements, and/or extension of water and sewer lines?
- Will innovative development technologies be incorporated into the project, or will the project bring an existing non-conforming property into closer compliance with Village Code?
- Will the development contribute to economic growth including but not limited to increased property taxes, sales taxes or other revenues?
- Does the development remove a blighted condition, vacant property or underutilized property?

Exhibit A

3. Increase municipal revenue sources and identity incentives for specific development opportunities

- Is the equalized assessed value (EAV) of the property projected to increase and positively impact the taxing districts?
- If sales taxes will be generated will the amount exceed what is being generated at the site currently?
- Will there be other financial benefits gained?
- Will there be additional costs to the Village after the development is complete related to Police, Fire, Public Works, etc.?
- What is the overall amount of capital improvements that will be made in Flossmoor?

4. Encourage redevelopment along key commercial corridors

- Does the project address a property that has been underutilized, excessively vacant or functionally obsolete?
- Are the conditions associated with the property a function of market conditions?
- Will the improvements benefit the neighboring properties?
- Is the property called out for redevelopment and therefore consistent with Village planning documents?
- Is the development consistent with the current Comprehensive Plan?

The aforementioned questions are intended to provide a level of engagement between the incentive beneficiaries, elected officials and other interested individuals in consideration of whether such an incentive is worthy of favorable consideration. To determine whether the project requires the incentive requested, the Village may engage the services of a third-party consultant to evaluate the project and the incentive requested in relation thereto.

TO: Mayor Nelson and Board of Trustees
FROM: Scott Bugner, Building and Zoning Administrator
DATE: June 3, 2025
SUBJECT: Discussion to Consider the Permitting and Regulation of Mobile Food Vendors



A review of the Village of Flossmoor's regulations and ordinances regarding the operation of mobile food vendors has been placed on the agenda for discussion after three members of the Board of Trustees received a request by a Flossmoor resident.

The Village has the following ordinances that pertain to zoning, peddling and the use of public streets that apply to the operation of "mobile food vendors" also known as food trucks, which includes ice cream trucks:

- Zoning Ordinance Regulations - Under the "special provisions" in each of the business districts, "All business, serving or processing shall be conducted within completely enclosed buildings, except:
 - a. Sidewalk sales and cafes
 - b. Off-street parking for loading or unloading.

No business, other than permitted home occupations as defined by the zoning code, may operate in residential districts. Further, no commercial vehicles may be parked in residential districts other than to provide a service or make a delivery, or for the purposes of loading or unloading.

- Municipal Code Section 204-1-1 Peddling prohibited. "It shall be unlawful to peddle within the Village."

The definition of peddling is defined as "The selling, bartering or exchanging or the offering for sale, barter or exchange of any tangible personal property upon or along the streets, highways or public places of the Village or from house to house, whether at one place thereon or from place to place, from any wagon, cart, truck, pushcart or other vehicle or from movable receptacles of any kind, but shall not include the delivery of any item previously ordered or the sale of items along delivery routes where the purchaser has previously requested the seller to stop and exhibit items, or solicitation of orders by sample where the goods are not delivered at the time the order is taken.

- Municipal Code Section 245-1-11 Private use.
 - a. It shall be unlawful for any person, firm or corporation to use any street, sidewalk or other public place as space for the display of goods or merchandise for sale, or to write or

make any signs or advertisements on any such pavement.

b. Streets, sidewalks and other public places within the Central Business District may be used for the display and sale of goods and merchandise upon authorization by the Director of Public Works but only in connection with Village-sponsored community events.

Historically, the Village's regulations, like many other communities, have supported brick and mortar businesses. Consider the position of our local businesses who are responsible to meet all Village Code requirements, pay real estate taxes, carry insurance for the premises a business occupies, maintain the area surrounding the business, while being able to maintain a profitable business. In addition, one of local government's responsibilities is to protect the public's safety. Mobile food vendors such as ice cream trucks have additional considerations because children are drawn to them, and their size can block the vision of oncoming drivers. For these reasons, a local ban on mobile food vendors including ice cream trucks has not been uncommon.

The Village's referenced ordinances currently prohibit mobile food vendors from operating on streets, highways or public places, within business districts or from house to house, however does not prohibit a mobile food vendor from catering at an event on private property where permission has been given by the property owner, provided that the mobile food vendor is not operating on public property, a public street or public right of way.

As mobile food vendors have become more prevalent in recent years, many municipalities have been challenged to adopt ordinances that permit and safely regulate such uses, but that are also sensitive to existing food service establishments that operate brick and mortar businesses. Most of these municipalities that have ordinances regulate where mobile food vendors may operate including at specific permitted locations only as temporary uses, or with prescribed minimum distances from restaurants, schools, parks or other sensitive locations or special events; operation in public roadways; registration or licensing requirements; sanitation and life safety inspections; hours of operation; sound amplification and lighting devices; external signs, seating and other equipment and; waste disposal.

Some municipalities differentiate mobile food vendors from ice cream trucks, while others classify them the same. The reasoning behind any differentiation is generally related to additional safety regulations and operations as ice cream trucks typically operate along the public streets and attract children when not catering to a specific event. However, by permitting ice cream trucks, the Board will also have to permit all other mobile food vendors. The differentiation is only with respect to the additional regulations that can be established on ice cream trucks which include additional safety signage, mirrors and signaling devices; sound amplification devices; background checks and prohibited areas such as highways or streets with higher speed limits.

Staff reviewed ordinances from multiple jurisdictions, but because regulations for mobile food vendors or “food trucks” are still somewhat in their infancy within smaller municipalities, it has been somewhat of a challenge to find communities of a similar size and population to that of Flossmoor that currently have regulations or ordinances to permit these uses. Below are some communities that provide regulations and permit mobile food vendors or ice cream trucks as well as some communities that have not yet regulated and thus prohibit mobile food vendors or ice cream trucks.

Permitted and regulated or prohibited mobile food vendors:

Park Forest - Fixed location or stationary food trucks at specific designated locations only - mobile ice cream trucks prohibited.

Richton Park - Peddlers license required - no specific mobile food vendor ordinance.

Homewood - Permitted with license and regulations in specific limited locations.

Glenwood - Permitted with license and regulations - Mobile frozen desserts vendors have additional restrictions for inspections.

Markham - Mobile food vendors permitted with license as follows: Locations limited specific locations only; no obstruction of a public way; no hazard to public safety; may not be located adjacent to a bus stop, taxi stand, or handicap loading zone; may not be parked directly in front of a property entryway; may not be adjacent to or within 500 feet of the property line of a food establishment business unless written consent of the proprietor is provided; may not adjacent to or within 500 feet of any festival, special event or civic event that is permitted or sponsored by the city except when the vendor has obtained a temporary vendor permit; pedestrian walkways of not less than 6 feet must be maintained around the vehicle; no more than 3 vehicles shall be allowed to operate per private parking lot in the authorized locations; shall not operate on private property within the permitted operating locations without first obtaining written consent of the property owner; may not operate within the city for more than 8 hours during any 24 hour period; may not provide seating or tables for their customers; shall not be allowed to park in fire lanes, handicap parking spaces, or in any other location that will impede traffic flow or create unsafe conditions for pedestrians. Mobile ice cream trucks have been prohibited for approximately 30 years following the death of a child.

Monee - Permitted with license and regulations - only on privately owned property - Ice cream vendors are permitted to operate on public streets subject to the following regulations: License and registration; 12 MPH speed limit when cruising neighborhood streets; only 2 stops per block; double parking prohibited; U-turns and driving in reverse prohibited when attempting to make a sale; limited to 10 minute stop at any location and no sales along the same route more

than 2 times in any 24-hour period.

Bradley - Permitted with license and regulations on private commercial property with written consent of the lawful occupant or owner with the mobile food vendor vehicle to be removed nightly from premises; may not operate at same location more than 8 days in any month for a total of not more than 72 days at any one location in a year; prohibited as a primary use and may not be operated on a vacant lot unless associated with a sponsoring business or special event; prohibited parking in fire lanes, handicap spaces or any other location that may impede traffic flow or create unsafe conditions for pedestrians or vehicles; may not operate in any residential zoning district; 400 foot minimum distance from any existing restaurant, unless explicit consent is granted by said restaurant in writing; no operation in a parked/stationary manner in a public right-of-way or on public property or on street parking unless requested and expressly authorized by the Village in writing.

Tinley Park - Permitted with license and regulations at special events - Ice Cream vendors prohibited on streets and public ways from any vehicle.

Cary - Mobile food vendor permitted with license and regulations: Limit of 2 food trucks in downtown on same day except for Village approved events; operation in downtown only permitted on Fridays, Saturdays and Sundays, except for Village approved events; may only be parked for operation in pre-approved Village locations as shown on application; health department license displayed during operations; must provide refuse receptacles; must comply with noise regulations; may not provide seating or tables for customers with the exception of Village approved events. Ice cream trucks subject to the following regulations: No sound that can heard for a distance of greater than 300 feet or any sound when passing a church or other place of worship during the hours when services are being held; use of sound before 9:00 AM on Monday through Saturday and 10:00 AM on Sundays, or after 9:00 PM on any day; no sales within 500 feet of any school during the school year; 12 MPH speed limit when cruising neighborhood streets and attempting to make a sale; no more than 2 stops any 1 block; no double parking; no U-turns; no driving in reverse in an attempt to make a sale; no sales to anyone standing in the street; no stopping for more than 10 minutes; no sales to anyone standing or sitting in another vehicle; no sales or attempts to sell on any street where the posted speed limit is 30 MPH or greater. Additional requirements for vehicle equipment including convex mirrors, back up alarms, signal lamps, vehicle paint color and caution signs.

Broadview - Mobile food vendors including ice cream trucks permitted with license and subject to the regulations as follows: no obstruction of highways, alleys, sidewalks, or other public ways; no parking within 30 feet of any intersection, within 3 feet of a curb, within 15 feet of fire hydrants, within 20 feet of a fire or police station or directly in front of a property entryway; 100 foot minimum distance from any licensed restaurant unless notarized written consent of the proprietor; no more than 1 mobile vendor per private parking lot; no operation within 500

feet of any fair, circus, festival, special event, or civic event unless a one-day food permit has been issued by the Village; no operation within 500 feet of any school when school is in operation; owner consent required when operating on private property; hours of operation from 7:00 AM to 11:00 PM or from 7:00 AM to 9:00 PM when located within 300 feet of a residential or mixed-use building; no outside sound amplifying equipment, lights or noisemakers to attract attention or customers; no external signage, bollards, seating, or other equipment not contained within the vehicle with the exception of a retractable awning at the sales area.

Mundelein - Permitted with license and regulations as follows: permitted only in residential-zoned areas, Village owned property, or on a public right-of-way if they are part of an approved special event or hold a license for that area; 7:00 AM to 10 PM operation; liquor sales prohibited; no tents, tables, chairs or other materials; must provide receptacles for refuse. Ice cream trucks are permitted under separate ordinance with license and regulations as follows: 9:00 AM to 9:00 PM operation; 12 MPH speed limit; limited to 2 stops per block; no double parking; no U-turns or driving in reverse when attempting to make a sale; no sales to people within the street or in other vehicles.

Oswego - Permitted with license and regulations as follows: county health department inspection; hours of operation between 6:00 AM and 8:30 PM; may not operate in any area where the operation impedes vehicle or pedestrian travel; prohibited within 200 feet of any school property between 7:00 AM and 4:00 PM or when school is in session, unless the mobile vendor possesses written permission from the school district; prohibited in any park, or on park district property unless the vendor has permission the park district; certain thoroughfares prohibited; no license required for food trucks catering private events on private property with property owner permission.

Seneca - Permitted with license and regulations as follows: hours of operation between 7:00 AM and 12:00 AM Monday through Friday and 7:00 AM and 2:30 AM Saturday and Sunday; no obstruction of vehicular, pedestrian bicycle flow; no tents, tables, chairs or other similar items on sidewalks, roadways or public property; no sound amplification devices that produce in excess of 75 decibels measured from 10 feet away; shall provide trash receptacles sufficient to collect trash generated by the operation and shall collect and remove trash within 50 feet of the truck, prior to leaving a location; no operation within 500 feet of a special event without written consent or permission to participate from the event operator.

Shorewood - Permitted with license and regulations as follows: different classes of license based on single day or calendar year as well as license class for vendors that visit multiple locations throughout the day, such as ice cream trucks; shall not obstruct a public way; shall not impair movement of pedestrians or vehicles; shall not impose a public safety hazard; shall not cause traffic congestion; shall not block fire hydrants or intersections; shall not operate on

private property without the written consent of the property owner; shall not operate on Village owned property or other government entity owned property without written authorization; shall not operate within 300 feet of a school without written authorization of the school administration or district; Ice cream trucks may briefly stop on public or private rights-of-way to serve patrons when conditions are safe and may not exceed a period of 15 minutes; hours of operation between 6:00 AM and 9:00 PM in residential zoning and non-residential zoning districts; no sales of alcohol permitted; no additional signs permitted other than those which are attached to the vehicle; no tables, chairs, or other equipment, except with the written permission of the Village and the property owner; no lighting mounted that may spill onto adjacent residential property as measured from the property line; no operation as a drive-thru; may not operate for more than 10 consecutive days on any property with a maximum of 52 days during any calendar year.

Hazel Crest - Prohibited as a nuisance.

Homer Glen - Prohibited as peddling.

The above list while not comprehensive, provides a baseline for regulations if the Board of Trustees should desire to consider an ordinance approving and regulating mobile food vendors within the Village.

Should the Board of Trustee desire to permit and regulate mobile food vendors, staff will draft an ordinance for consideration at a future meeting. Staff would note that should the Board of Trustees wish to include provisions for operations within the business districts other than for special events, the zoning ordinance would need to be amended as well which would require a public hearing of the Plan Commission.

Questions to consider as the Board discusses this item include:

- Does the Board want to permit mobile food vendors in both business districts and residential districts? If yes, then:
- Does the Board want to distinguish between the regulation of mobile food vendors and ice cream vendors?
- With respect to ice cream vendors, do you want to permit them at parks and schools? Some communities do not permit them near schools and parks for the safety of children. To that point, do you want to limit their ability to park in any zoning district, set up their business and serve for the day or alternatively do you want to require that they continue to be mobile except for the purpose of stopping to serve?

- If we permit mobile food vendors in business districts, do you want them in all business districts, including the central business district? Parked In designated areas “x” feet from a restaurant?
- Consider time restrictions, lights, and music. Do you want ice cream trucks to be soliciting business before a certain time of the day or after a certain time of night in residential districts? Similar consideration should be given to other mobile food vendors.

Attached for reference are letters from Dunnings Market and Flossmoor Station Restaurant and Brewery. This planned discussion was shared with the Flossmoor Business Association.

In addition, attached is email correspondence DipN’Double who prompted this discussion and research as well as a memo from Community Engagement Manager Stephanie Wright on the use of food trucks at village-sponsored events.

Staff will proceed as recommended by the Board of Trustees.

From: [Maureen Mader](#)
To: [Gary E. Daggett](#); [Kevin A. Dorsey](#); [George W. Lofton](#); [James C. Mitros](#); [Rosalind H. Mustafa](#); [Carolyn D. Rodgers](#)
Subject: Food Trucks
Date: Thursday, May 15, 2025 1:25:03 PM

Village Trustees,

I wanted to start by thanking all of you for the time and energy you devote to the Village.
 I appreciate you!

And now for the reason for my email.

I am aware that there has been a lot of discussion around the use of food trucks in the Village.

I wanted to offer my perspective as a business owner in the downtown area.

While I completely support all entrepreneurial efforts, I also support those businesses that maintain a brick and mortar presence in our community.

We follow the Village ordinances, even when we don't like them .
 There are sign restrictions for the sidewalks and for the size and message in our windows .
 We can not have a sidewalk sale without a permit and insurance.
 If we do have a sidewalk sales, there are space restrictions.
 We also understand if we really want to change an ordinance the Village does provide a pathway to achieve that change.

We provide for a lively downtown, pay rent, property tax, and generate sales tax. We donate to everyone's everything. We pay for a business license. In my case , I pay for a liquor license and health department inspections, fire and hood service and inspections . I also have to maintain insurance for my store . All of this adds up to over 7000.00 per year . All to conduct business in our beautiful village.

I feel strongly that there need to be clear guidelines around the food trucks doing business in the Village. What you allow one truck to do sets a precedence for all food trucks in the Village.

It is one thing to be hired by a private person or business but it a completely different thing to park in an area on the street to generate spontaneous sales.

This action would and does impact us brick and mortar shops. And while it may seem far fetched, what is to stop a clothing truck or a portable dog salon from conducting business on the street?

I literally had a "meat truck" selling steaks in the parking lot at my old location.
 Crazy right!?

I encourage you to have a thoughtful discussion and look at all sides of this issue and develop a policy that beneficial for businesses in Flossmoor.

Thank you so much for your time and consideration .

Best,
Maureen Mader
Dunning's Market

CAUTION: This email originated from outside the Village of Flossmoor. Do not click links or open attachments unless you recognize the sender and know the content is safe.



1035 STERLING AVENUE
FLOSSMOOR, ILLINOIS 60422
(708) 957-BREW
(708) 957-UFAX

May 19, 2025

Flossmoor Village Board of Trustees
Mayor Michelle Nelson

Re: Maintaining Existing Food Truck Ordinance

Dear Village Board Members and Mayor Nelson:

I write on behalf of Flossmoor Station Restaurant & Brewery to encourage the Flossmoor Village Board of Trustees to keep in place the current Village ordinance which prohibits the use of food trucks in the central business district of downtown Flossmoor except for certain limited Village-approved special events.

Flossmoor Station has been a proud member of the Flossmoor community for over 28 years. And during that time we have invested over \$3.5 million in the improvement of a dilapidated and crumbling old train station into something that the community could be proud of, with the goal of becoming a community gathering place for a Village that we love. And not once in those over 28 years have we sought, or obtained, a penny in TIF from the Village.

Moreover, we currently pay over \$40,000 a year in real estate taxes.

But now, we are facing the prospect of food trucks rolling into the central business district of the Village, without the overhead or expenses that we have incurred in helping to make the central business district into the unique and charming destination that it is now. If the Board allows one food truck, it will have to allow ten, and very soon food trucks will not only tie up valuable parking spaces, but also syphon off business from Dunnings, the Bistro on Sterling, the soon to be opened coffee shop, and the Station.

We employ over 60 employees, with a bias for hiring H-F residents. Despite what many people may think, our profit margins are very slim, and even a slight reduction in sales would necessitate targeted layoffs.

Moreover, it is not as if downtown Flossmoor is a food desert. Rather, there are numerous existing restaurants in downtown Flossmoor to serve Flossmoor residents, with each of those restaurants having to incur considerable expenses to maintain their physical presence within the

May 19, 2025

Page 2.

Village. In short, it just doesn't seem fair that a food truck can take up, rent free, valuable parking spaces that otherwise would be available to Flossmoor residents who want to patronize the numerous businesses (and not just restaurants) that have incurred considerable expenses in setting up shop in the central business district.

Accordingly, we respectfully request that the Village Board keep in place the existing food truck ordinance which strikes a proper balance on preserving the unique character of downtown Flossmoor, and, in the process, supporting the numerous brick and mortar businesses which have incurred the considerable expense of choosing to invest in the Village. There is too much to lose, and too little to gain, by repealing the current food truck ordinance.

Very truly yours,
Flossmoor Station Restaurant & Brewery

By: 
F. Dean Armstrong, General Counsel

cc: Village Manager Bridget Wachtel
Village Clerk LoGalbo

Attachment: 5.19 Itr Mayor and Village Board BREWERY (Mobile Food Vendors)

From: [Dip N Double Ice Cream](#)
To: [Bridget Wachtel](#)
Cc: [REDACTED]; [Michelle I. Nelson](#); [Kathleen Field Orr](#); [Jonathan T. Bogue](#); [Scott M. Bugner](#); [Carl S. Estelle](#); [Gary E. Daggett](#); [Kevin A. Dorsey](#); [George W. Lofton](#); [Rosalind H. Mustafa](#); [James C. Mitros](#); [Carolyn D. Rodgers](#)
Subject: Re: Dippin'Double Ice Cream Truck
Date: Tuesday, May 27, 2025 8:00:36 PM
Attachments: [Dip N" Double Questions for Consideration-06032025.pdf](#)

Some people who received this message don't often get email from dipndouble@gmail.com. [Learn why this is important](#)

Dear Village of Flossmoor Officials,

As a follow up to the attached response to my last inquiry, as a resident and small business owner I am writing to formally express concern regarding the Village's current approach to enforcing ordinances that affect mobile food vendors and commercial vehicle parking in residential zones. I also want to clarify recent mischaracterizations of past interactions and highlight what appears to be unequal application of the law and a lack of willingness to support small businesses.

While I respect the Village's responsibility to uphold ordinances, my recent experience seeking clarity was met with an unnecessarily sharp and dismissive tone by the Village Manager on 5/23. She directed me to a general website link that includes many codes that don't apply to me, rather than providing a straightforward and relevant explanation-even though I requested specific guidance regarding Flossmoor's ordinances. This approach suggests that there may not be a genuine willingness to assist, despite the Village's public statements about supporting small businesses.

Additionally, I want to be clear that I have never had a conversation with Scott Bugner regarding the parking of my commercial vehicle. However, I have been aware of the overnight policy for quite some time. Nor did Mr. Bugner attempt to assist me in identifying an alternative solution when I offered my services for Javanah's grand opening. Refer to his email response to me. Any implication to the contrary is inaccurate and should not be used as the basis for Village correspondence or internal claims.

Meanwhile, Kona Ice was recently permitted to operate at Flossmoor Park- a location where I was explicitly told food trucks are not allowed. This indicates that the Village does, in fact, allow food trucks under certain conditions, although no formal policy appears to outline when or how these permissions are granted. It is difficult not to conclude that the enforcement of these rules is arbitrary or selectively applied. If exceptions are made for one business, they should be clearly available to others that are properly licensed and willing to comply.

Similarly, the ordinance prohibiting commercial vehicles in residential driveways is visibly not enforced uniformly. On any given day, I have observed numerous branded vehicles parked in driveways and often times overnight, across the Village. These observations suggest that the ordinance is either not actively enforced or that enforcement is selectively targeted-particularly when warnings are issued to compliant business owners like myself.

Therefore, I respectfully request that the Village:

1. Acknowledge inconsistencies in ordinance enforcement and correct any

Attachment: Re_ Dippin'Double Ice Cream Truck (Mobile Food Vendors)

mischaracterizations in official correspondence.

2. Provide written clarification on how vendor and vehicle ordinances are currently enforced, including the process for exceptions.

3. Review the Village's tone and engagement protocols when responding to residents and business owners.

4. Reassess the commercial vehicle parking ordinance with modern standards in mind, including potential exemptions or temporary permits.

5. Clearly publish rules that govern food truck access to public spaces, and ensure those rules are applied consistently.

I am also attaching a list of questions for consideration during the June 3 meeting. While I will be out of town and unable to attend, I request that these questions be reviewed and considered during the discussion. This correspondence is being shared with the entire Board. I trust that you all understand the requirements of the Open Meetings Act and will refrain from replying to all.

I remain hopeful that the Village of Flossmoor is willing to support local entrepreneurs in both word and action. I am ready and willing to work collaboratively toward fair, modern, and consistent policies that reflect our shared values.

My apologies in advance if you are unable to open the link. It is the email exchange between Scott and I regarding Javanah's ribbon cutting.

[REDACTED]

Sincerely,

Pam Jackson
Owner, Dip N' Double

On Fri, May 23, 2025 at 3:18 PM Bridget Wachtel <bwachtel@flossmoor.org> wrote:

Good afternoon, Pam,

I trust that the police providing you a warning not to park your commercial vehicle in your residential driveway was the impetus of this correspondence. Scott explained to you months ago that you would not be able to park your commercial vehicle in the driveway. Here is the code that applies to commercial vehicles in residential districts. [Village of Flossmoor, IL Off-Street Parking and Loading](#)

You were copied on an email in which Trustee Mustafa asked the same question – a list of all ordinances that would apply to food trucks. My answer has not changed. The Flossmoor

Municipal Code applies in addition to any overlapping state regulations such as but not limited to with respect to alcohol, plumbing, ventilation, and fire suppression. The Village's municipal code can be found on our website linked [here](#), while the county, and state regulations can be found on their corresponding websites.

The Board still plans to discuss this matter on June 3.

Have a safe and enjoyable weekend,

Bridget Wachtel

Village Manager, Village of Flossmoor, Village Manager's Office

Office 708.798.2300 | Fax 708.798.4016



From: Pam Jackson [REDACTED] >
Sent: Thursday, May 22, 2025 1:50 PM
To: Bridget Wachtel <bwachtel@flossmoor.org>
Cc: Michelle I. Nelson <mnelson@flossmoor.org>; Kathleen Field Orr <kfo@ottosenlaw.com>; Jonathan T. Bogue <jbogue@flossmoor.org>; Scott M. Bugner <sbugner@flossmoor.org>; Carl S. Estelle <cestelle@flossmoor.org>; Dip N. Double <dipndouble@gmail.com>
Subject: Re: Dippin'Double Ice Cream Truck

Hello-

I have been approached multiple times regarding different ordinances relative to my Ice Cream Truck. Please immediately forward me ALL ordinances and statutes related to commercial vehicles and ice cream trucks.

Thank you

Attachment: Re_ Dippin'Double Ice Cream Truck (Mobile Food Vendors)

Pam Jackson



[Sent from Yahoo Mail for iPhone](#)

On Wednesday, May 14, 2025, 11:18 AM, Bridget Wachtel <bwachtel@flossmoor.org> wrote:

The Board is blind copied on this email.

Good morning, Pam,

I am aware that you have reached out to at least three Trustees on this matter. In full transparency, I have bcc'd the entire Village Board to share your concerns (not knowing whether you had contacted all of them or not). We follow a best practice of bcc'ing the full Board so as to avoid any missteps of a "reply all" from Board members which would be a violation of the Open Meetings Act. I trust you understand from your role with the high school.

You are always welcome to reach out to my office for additional clarification on a matter. Depending upon the questions asked and the circumstances involved, different ordinances apply and that is some of what has happened in this situation. I will address your concerns as best I can point by point below. However, the overarching issue is that the Village has a prohibition on peddling (FMC Chapter 204). This prohibition addresses some of the following examples we've all seen in other communities which can occur in both commercial and residential neighborhoods: rug and art sales; going out of business signs; clothing trucks, and food trucks (which I have seen parked right in front of brick and mortar businesses) which also means ice cream trucks.

When you connected with Scott Bugner related to a specific event to be hosted on April 5, 2025, he was addressing your request for that specific use. At that time he referenced that the Zoning Code restricts conducting business in the Central Business District to an enclosed building (FMC 285-18-5 G). Because the request was narrow, Scott was trying to come to a compromise to serve the ice cream at the event, and I believe you ultimately accomplished that by serving the ice cream inside. It was not until your truck was spotted in other locations in the Village, such as Leavitt Park after school, that additional staff became involved in reviewing this matter. Now that we know the intention is to sell throughout the Village, the "no peddling" ordinance which is more often enforced by the Police Department is also applicable. In addition to zoning district regulations, other municipal code ordinances apply including Chapter 245-1-11 which regulates the use of any street, sidewalk or other public place as space for the display of goods or merchandise for sale.

Attachment: Re_ Dippin'Double Ice Cream Truck (Mobile Food Vendors)

I've copied your initial email to Trustee Rodgers and included some notes below in blue. These are the ordinances of the Village and staff's responsibility is to enforce those ordinances. The regulations in place are in the code to ensure safety to the public, as well as protect the brick and mortar businesses throughout the Village. I understand some Board members are interested in having a discussion on this matter, and they have the ability to change the regulations. Please understand my role and the role of other staff is to present the breadth of options in modifying those regulations, the impact to all parties involved and ultimately enforce those regulations. While you may feel this matter is just about your ice cream truck, the regulations impact both the general business community and residents.

Best,

Bridget Wachtel

Village Manager, Village of Flossmoor, Village Manager's Office

Office 708.798.2300 | Fax 708.798.4016



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Dear Trustee Rodgers:

I am writing to express my deep concern and disappointment regarding the inconsistent communication and enforcement actions that will adversely affected my business operations within the Village of Flossmoor.

Prior to launching my ice cream truck business, I proactively consulted with Building Director, Scott Bugner to ensure full compliance with local regulations. At that time, I was informed that the Village did not have jurisdiction over ice cream trucks, and no specific ordinances were provided to me.

It was only on March 25th, when I reached out to seek clearance to participate in Javannah's Balloon Collaboration Ribbon Cutting, a Village-sponsored event, that I was made aware of an ordinance restricting sales from ice cream trucks between October 15 and April 15. This information came as a surprise given our earlier discussions. In response to your inquiry to Scott on March 24 about participating in the Balloon Bar's grand opening, Scott provided the following to you in an email:

There is no specific ordinance that establishes a distance from a food establishment, however the Zoning Ordinance specifies that all business, servicing or processing in the B-5 Central Business District (where this is located) shall be conducted within completely enclosed buildings, except: sidewalk sales and cafes (between April 15 and October 15 with a permit), Farmer's markets, Village-sponsored community events, and off-street parking for loading or unloading. Flossmoor Zoning Ordinance Section 285-18-5 G.

Ice cream trucks are neither a sidewalk sale or a café, so a permit cannot be granted.

On April 1, you asked that an exception be made for you. Scott replied, "I conferred with our Village attorneys office as to my authority to grant a waiver or variance, even for a short period, however I was advised that I do not have the authority to do so. While I do understand that this is a short event to celebrate the opening of a new business which we do support, I am unfortunately unable to grant variances from the existing regulations."

While I wasn't able to attend that particular grand opening, I understand that you served cups of ice cream inside, which was permissible.

Following April 5, we learned of at least two occasions on which you were parked at Leavitt Park following school dismissal.

Subsequently, I have been approached on two separate occasions by Asst Deputy Chief Taylor, each time citing different ordinances, specifically, those pertaining to private use and peddling, that purportedly prohibit my operations in Flossmoor. Most recently, on Friday, May 10, CSO Meyers confronted me while I was operating on private property, stating that he had been instructed to strictly enforce these ordinances and that I was not permitted to conduct business there. No ice trucks are allowed in Flossmoor. This particular event was being held in conjunction with Gypsy Fix as a special Mother's Day night out in an effort to drive traffic to her shop and other business owners in Shops on Sterling. I can't help but feel like this is targeted and personal. Once the truck had been observed on residential streets conducting business outside of the central business district, other ordinances apply. This is when we were sure to raise with you the No Peddling and no display of goods regulations. The circumstances had changed and therefore, other ordinances are in effect. As we have communicated to other food trucks, you need to be on private property with the property owner's permission. Do you have documented permission of the property owner of BMO bank? We would ask for something documented in this case since there is no one on site.

This series of events has not only caused confusion but also suggests a lack of coordination among Village departments. The inconsistent messaging and enforcement actions have disrupted my business and have raised concerns about equitable treatment. On April 15th Kona Ice was selling ice cream at the Flossmoor Post Office. Our staff has no knowledge of Kona Ice in front of the post office on April 15. Without it being observed or a complaint, it is possible that someone could get one past us. Contrary to your claim, there has been a considerable amount of coordination between Building, Police, Administration and the Village Attorney to ensure that the Village's regulations are fairly applied to your business in all sorts of circumstances - from grand openings and business events, to selling on residential streets to selling in commercial districts. After careful review of each set of circumstances, we have communicated the regulations in advance of any enforcement. In fact, that last occurred on Friday morning as you stated.

I am committed to operating in compliance with all applicable laws and regulations and am eager to work collaboratively with the Village to find a solution that supports both my business and the community's interests.

Below are just a few benefits of My Ice Cream Truck to the Community:

1. Community Engagement: My ice cream truck serves as a gathering point, encouraging residents to step outside, interact, and build relationships in a relaxed and joyful setting.
2. Support for Local Events: I actively participate in local events, festivals, and school functions, adding a fun, interactive element that enhances the overall experience for attendees.
3. Family-Friendly Environment: The presence of my ice cream truck provides an opportunity for families to spend quality time together, creating cherished memories and strengthening community bonds.
4. Economic Contribution: As a local business owner, I contribute to the local economy by sourcing supplies locally and paying taxes, thereby supporting the community's financial well-being.
5. Positive Public Perception: The consistent presence of my ice cream truck has been met with enthusiasm from residents, who appreciate the convenience and joy it brings to their neighborhoods.

In light of these benefits and the challenges I have faced, I respectfully request the following:

1. Clarification: A comprehensive explanation of the ordinances applicable to mobile food vendors, including ice cream trucks, and how they are enforced.
2. Special Use Permit: Consideration for a 6-month special use permit that would allow my business to operate within the Village, acknowledging the unique nature of ice cream mobile food vending.

3. Ordinance Review: A review and potential amendment of existing ordinances to accommodate ice cream mobile food vendors, recognizing their contribution to the local economy and community engagement.

Thank you for your attention to this matter. I look forward to your response and am available to discuss this further at your convenience.

Sincerely,

Pam Jackson

CAUTION: This email originated from outside the Village of Flossmoor. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Questions for Consideration – June 3 Village Board Meeting

Please consider the following questions in my absence during the June 3 meeting. I respectfully ask that they be entered into the public record and reviewed by the Board.

1. Why are food trucks, such as Kona Ice, allowed to operate in Flossmoor Park when I was previously told no food trucks are allowed in that space?
2. There doesn't appear to be a formal, publicly available policy that outlines the conditions under which food trucks can operate in public spaces. Can this be provided?
3. What is the process for granting permission to mobile vendors, and who has final authority in those decisions?
4. Why is the ordinance on commercial vehicle parking not enforced consistently across the Village? Why was I personally warned about parking in my driveway, when I see other commercial vehicles parked in residential driveways? What criteria are used to determine when a warning or citation is issued? Are there any exceptions or discretionary factors that apply?
5. Are Code Enforcement officers directed to enforce this ordinance only after complaints are received, or is there a proactive enforcement policy? If complaints have been received regarding my business, please provide the redacted specific complaint and the basis.
6. Would the Village consider creating a special permit or seasonal waiver system for compliant food trucks parked in residential areas?
7. How does the Village ensure equitable treatment for all small business owners, including those operating mobile food services?
8. Would the Village consider a community roundtable or working group to revisit outdated ordinances impacting local entrepreneurs?

Additional Consideration – Homewood's Food Truck Process

As the Village considers updates to its food truck and mobile vendor policies, I strongly encourage you to review the Village of Homewood's food truck standards as a model. Homewood has implemented a structured and transparent process that includes the following elements:

- Clearly defined operational hours and location zones where food trucks are allowed.
- A permitting system that includes health department certification, business license, and liability insurance.
- Authorization for food trucks to operate during community events, on private property with permission, and in designated public spaces.
- Use of a special events calendar and communication with the Chamber of Commerce to coordinate food truck activities.

- Standards for noise, cleanliness, and public safety that are reasonable and enforceable.
- Equal access permitting opportunities for all qualified vendors, eliminating the appearance of favoritism.

By adopting a similarly transparent and inclusive model, the Village of Flossmoor can foster a welcoming environment for small business owners while maintaining clear expectations for community impact and safety.

MEMORANDUM



FLOSSMOOR

TO: Bridget Wachtel, Village Manager
CC: Jonathan Bogue, Assistant Village Manager
FROM: Stephanie Wright, Community Engagement Manager
DATE: May 29, 2025
RE: Food Trucks and Flossmoor Events

I wanted to take a moment to share how the relationship between food trucks and our events has evolved since I began my role with the Village.

When I started, food trucks were not part of our event planning. However, as our events have changed over time, we have found that food trucks can be an important addition, particularly when brick-and-mortar businesses are unable or uninterested in participating due to timing, staffing, or location constraints.

When this need arises, our first priority is always to consider food trucks that are Flossmoor-based businesses. In the past, we've worked with vendors like Kona Ice, Rainbow Cone, and Buona Beef, always with the understanding that local brick-and-mortar businesses are given the initial opportunity to participate.

Planning a successful event means striking a balance. We want vendors to have a profitable experience, the community to enjoy a variety of offerings, and lines to remain manageable so that the event feels special for everyone.

To achieve this, I communicate directly with our local businesses in person or via email to ensure we don't duplicate offerings. For example, I avoid bringing in a food truck that would compete directly with a business already serving hot dogs or hamburgers. This is especially important given the scale of our events. We are not hosting Lollapalooza-sized festivals with tens of thousands of attendees where two shaved ice vendors could easily be supported. Our events are community-focused and more intimate, so it's essential to thoughtfully curate the food offerings to avoid oversaturation and ensure each vendor has a fair opportunity for success.

Only after exploring all the local Flossmoor options, both brick and mortar and food trucks, will I consider supplementing with food trucks from neighboring communities. Even then, I limit outreach to vendors within the Southland region in an effort to highlight our surrounding area rather than sourcing from farther locations like the North Side or out of state.

Attachment: Community Events (Mobile Food Vendors)