



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor
2800 Flossmoor Road
Flossmoor, Illinois 60422
Phone: 708.798.2300
TDD: 708.647.0179
Fax: 708.798.4016
www.flossmoor.org

Mayor
Michelle I. Nelson

Trustees
Joni Bradley-Scott
Gary Daggett
Brian Driscoll
Rosalind Henderson Mustafa
George Lofton
James Mitros

Village Clerk
Gina A. LoGalbo

Village Manager
Bridget A. Wachtel

AGENDA
FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF FLOSSMOOR, ILLINOIS
MONDAY, OCTOBER 2, 2023 – 7:30 PM
VILLAGE HALL

Join Zoom Meeting

<https://us02web.zoom.us/j/86559173510?pwd=TmlUTGRlKzIXQTlIdFFNaGpMYlBwUT09>

ID: 865 5917 3510 Passcode: 60422 Or join by phone (312) 626-6799

CALL TO ORDER

ROLL CALL

RECOGNITIONS AND APPOINTMENTS

- 1. A Proclamation Declaring Friends of Libraries Week**
- 2. A Proclamation Declaring October as National Breast Cancer Awareness Month**
- 3. Introduction and Swearing In of Police Officer Benjamin Morris**
- 4. Presentation of Fiscal Year 2022 Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association**
- 5. Consideration of an Appointment to the Green Commission**

CONSENT AGENDA

- 6. Approval of the Minutes of the Regular Meeting Held on September 18, 2023**
- 7. Presentation of Bills for Approval and Payment as Approved by the Finance Committee (October 2, 2023)**
- 8. Consideration of a Resolution Approving a Residential Drainage Improvement Program**
- 9. Termination of an IGA Between The Villages of Flossmoor and Hazel Crest for Shared Ownership of a Public Education Trailer**
- 10. Consideration of an Award of Contract and Budget Amendment for the Water Meter Replacement Project Installation Assistance Services**

REPORTS OF COMMITTEES, COMMISSIONS AND BOARDS

ACTION ITEMS

DISCUSSION ITEMS

CITIZENS PRESENT WISHING TO ADDRESS THE BOARD

OTHER BUSINESS

11. A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition, and Litigation

ADJOURNMENT OF MEETING

FOR PERSONS WITH DISABILITIES: If you plan on attending a Village Board meeting and need an accommodation, please call the Village Hall at 708-798-2300 or TDD 708-647-0179 at least one full business day prior to the meeting.

A PROCLAMATION DECLARING FRIENDS OF LIBRARIES WEEK

WHEREAS, *The Friends of the Flossmoor Library raise funds that enable our library to serve as an outstanding community resource -- providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year; and,*

WHEREAS, *the work of the Friends highlights on an ongoing basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to present; and,*

WHEREAS, *the Friends understand the critical importance of a well-funded library and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services; and,*

WHEREAS, *the Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community; and,*

NOW, THEREFORE, BE IT RESOLVED that I, Mayor Michelle I. Nelson, do hereby declare the week of October 15-21, 2023 as:

“Friends of Libraries Week”

in Flossmoor, Illinois and urge everyone to join the Friends of the Flossmoor Library and thank them for all their contributions to make our library and community a special place to call home.

Dated this 2nd day of October 2023

Michelle Nelson, Mayor

A PROCLAMATION DECLARING OCTOBER AS NATIONAL BREAST CANCER AWARENESS MONTH

WHEREAS, during National Breast Cancer Awareness Month, we stand with the courageous women and men who have been diagnosed with breast cancer and honor those who have lost their battle to this terrible disease; and,

WHEREAS, as the second most common cancer affecting women, an estimated 1 in 8 women will develop breast cancer over the course of their lifetime and 290,790 women will be diagnosed with breast cancer in the United States in 2023; and,

WHEREAS, the National Breast Cancer Awareness Month program is dedicated to increasing public knowledge about the importance of the early detection of breast cancer, and prompt treatment can significantly reduce the suffering and deaths caused by this disease; and,

WHEREAS, in recognition of the fact that mammography, an “x-ray” of the breast, is the single most effective method of detecting breast changes that may be cancerous, long before physical symptoms can be seen or felt; and,

WHEREAS, cancer touches so many families across the country - including ours. It is up to all of us to continue fighting for a cure and to ensure that every American has access to the quality care they need; and,

WHEREAS, this month, Flossmoor joins all those who are battling breast cancer and all types of cancer, those who have lost their lives to the disease, their loved ones, and all dedicated healthcare workers in spreading awareness, committing to public education, and embracing hope for better diagnoses, treatments, and a cure.

NOW, THEREFORE, I, Michelle I. Nelson, Mayor of Flossmoor, do hereby proclaim October 2023 as National Breast Cancer Awareness Month in Flossmoor, Illinois.

I call upon the women of Flossmoor to speak with their doctors and health care providers to learn more about breast cancer. I urge all women and their families to get facts about mammography.

Dated this 2nd day of October 2023

Michelle Nelson, Mayor

TO: Bridget Wachtel, Village Manager
FROM: Keith Taylor, Deputy Chief
DATE: October 2, 2023
SUBJECT: Introduction of Officer Ben Morris



Officer Benjamin Morris was raised in South Holland, Illinois, for 18 years of his life, and moved to the Village of Flossmoor in 2020. Ben has three brothers and one sister. He credits his uncle, Tom Weitzel, as his inspiration to become a police officer. Tom Weitzel, was the Riverside, IL Chief of Police for over a decade. Ben has been involved in sports for most of his life, and would consider himself to be a highly competitive, motivated, and dedicated person because of his passion for sports. He played soccer and basketball at the varsity level in high school. Ben considers himself as being lucky enough to play soccer in college at Trinity Christian College. At Trinity, he majored in Criminal Justice and Psychology. During Ben's senior year, he applied for the Flossmoor Police Department, because he knew Flossmoor would be a great community to serve as a law enforcement professional. Ben was later hired by the Flossmoor Police Department, and was set to join the Chicago Police Academy in January of 2023. While completing his degree, Ben joined the police academy and earned his Bachelor's Degree with High Honors in May of 2023. Ben graduated from the Chicago Police Academy one month later in June 2023. Ben noted, "I am excited to begin my law enforcement career here in Flossmoor, and look forward to serving my community." The Village of Flossmoor and our Police Department are honored to have Officer Benjamin Morris on our team and look forward to watching Ben progress as a law enforcement professional for our community. Congratulations Officer Morris and keep up the great work!

After Officer Morris is introduced to the Board and the community, I ask that Clerk LoGalbo administer the oath.

TO: Bridget Wachtel, Village Manager
FROM: Scott Bordui, Finance Director
DATE: October 2, 2023
SUBJECT: Presentation of FY 22 COA Award



FLOSSMOOR

This agenda item is prepared for the presentation of the Certificate of Achievement for Excellence in Financial Reporting (COA) which the Village has been awarded by the Government Finance Officers Association (GFOA). In June 2023, the Village received notification from GFOA that the Village had been awarded a COA for the Annual Comprehensive Financial Report for the fiscal year ended April 30, 2022. A new plaque and medallion were received subsequently. The FY 22 award is the 45th consecutive award received by the Village. From time to time over the years the Village has scheduled a presentation of the award. In certain years the Village scheduled a presentation by then GFOA representative Michelle Saddler while in other years the Finance Director made a presentation directly to the Mayor. For this year, I will make a short presentation to the audience and directly present the award to Mayor Nelson.

To achieve a COA for 45 consecutive years is truly an incredible achievement produced by the entire community of Flossmoor. The Village is in an elite group as only 5.93% of cities/towns/villages in the United States and only 1.04% with a population of less than 10,000 received an award for the most recently published data in 2022 (2020 awards). The award represents an ongoing and quantified commitment by the community to excellence in financial reporting and financial management which, in turn, provides significant benefit to the effectiveness of Village government and provides the highest level of accountability to the citizens. The award has also been a contributing factor in the Village's strong credit/bond ratings which have been upgraded twice over the last 21 years and was affirmed most recently with the 2021 G.O. streets and storm sewer improvement and refunding bond issue. Many Village leaders including past and present Mayors, Trustees, Village Clerks, Village Attorneys, Village Managers, Finance Directors, Finance Department employees, Village management team members and Pension Board members have all played a role in this achievement. Without the commitment of the Mayor, Trustees, Village Manager and the community itself, it would not be possible for the Village to sustain its high level of excellence in financial reporting.

Regarding our 45 consecutive year streak, I repeat data that I was able to find in 2019 that shows only 8 municipalities in Illinois have a longer streak with Decatur the longest at 50 years. Flossmoor has the longest streak of any south suburban municipality.

For the Board's information I have attached the award notification letter, award certificate and sample press release. Please place presentation of the COA award on the October 2, 2023 Board meeting agenda. The Mayor should be the person to publicly accept the plaque.



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601 1210
312.977.9700 fax: 312.977.4806

6/20/2023

Michelle Nelson
Mayor
Village of Flossmoor, Illinois

Dear Michelle:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended April 30, 2022 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

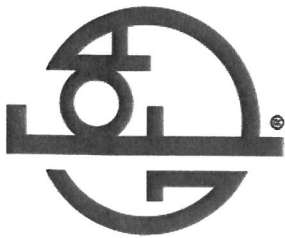
We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services

Attachment: Agenda 2023-10-2 (Presentation of FY 22 COA Award)



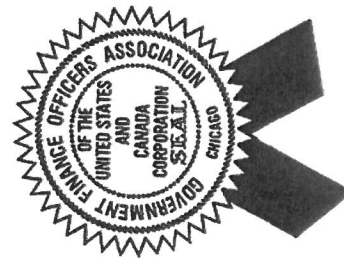
The Government Finance Officers Association of
the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Finance Department
Village of Flossmoor, Illinois



The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Morill

Date: 6/20/2023



The Government Finance Officers Association of
the United States and Canada

presents this

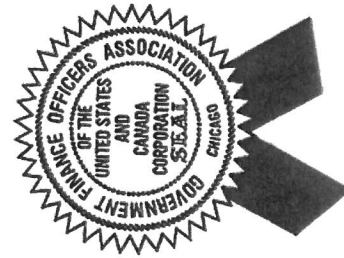
AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Scott R. Bordui

Finance Director

Village of Flossmoor, Illinois

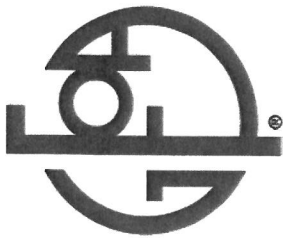


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Executive Director

Christopher P. Morill

Date: 6/20/2023



The Government Finance Officers Association of
the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Ann K. Novoa
Assistant Finance Director
Village of Flossmoor, Illinois



The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Moriel

Date: 6/20/2023



GOVERNMENT FINANCE OFFICERS ASSOCIATION
NEWS RELEASE

FOR IMMEDIATE RELEASE

6/20/2023

For more information contact:
Michele Mark Levine, Director/TSC
Phone: (312) 977-9700
Fax: (312) 977-4806
Email: mlevine@gfoa.org

(Chicago, Illinois)—Government Finance Officers Association of the United States and Canada (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to **Village of Flossmoor** for its annual comprehensive financial report for the fiscal year ended April 30, 2022. The report has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the report.

The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources, and practical research for more than 21,000 members and the communities they serve.

203 NORTH LASALLE STREET, SUITE 2700, CHICAGO, ILLINOIS 60601-1210

TO: Mayor Nelson and Board of Trustees
FROM: Bridget Wachtel, Village Manager
DATE: October 2, 2023
SUBJECT: Consideration of an Appointment to the Green Commission



With the Board's consent, Mayor Nelson will be making an appointment to the Green Commission at the Village Board meeting on October 2, 2023.

If you have any questions or concerns regarding this appointment, please contact Mayor Nelson before Monday evening.



Approval of the Minutes of the Regular Meeting Held on September 18, 2023

The Minutes will be made available to the Public on the Village website, www.flossmoor.org following their adoption at a scheduled meeting.

VILLAGE OF FLOSSMOOR
10/2/2023
CLAIMS LIST SUMMARY

HAND CHECKS	\$176,610.27
INVOICES	\$393,284.20
TOTAL	\$569,894.47

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 10/03/23

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AIR ONE EQUIPMENT INC									
		198029	09/18/23	\$165.00		BREATHING AIR QUALITY TEST	01-49-6-674	EQUIP MAINTENANCE & SUPPLIES	\$165.00
		198068	09/19/23	\$579.00		BOOTS-OOMS	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$579.00
								VENDOR TOTAL:	\$744.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 10/03/23

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
AMAZON CAPITAL SERVICES								
17JG4TQJCXG		09/07/23	\$(1.34)		SHIPPING REFUND FOR SCREWDRIVER SET	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$(1.34)
13HWTWYTJ7G7		09/07/23	\$(0.14)		SHIPPING REFUND FOR ADAPTER	01-49-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$(0.14)
1KGMN3WXHH9J		09/01/23	\$47.04		VESTS-CROSSING GUARDS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$47.04
1FTHHJHPLL6X		09/03/23	\$115.00		BOOTS-DANAHER	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$115.00
1LY9G1JQMWNM		09/08/23	\$658.58		CAR WASH & WAX-VEH MAINT/SAFETY GLASSES	01-49-6-671	VEHICLE MAINTENANCE	\$414.87
						01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$236.72
						01-49-3-603	POSTAGE	\$6.99
13HWTWYTRDQQ		09/09/23	\$251.99		SPOTTING SCOPES/USB DRIVE	01-48-3-615	SMALL TOOLS & EQUIPMENT	\$172.99
						01-48-3-601	OFFICE SUPPLIES	\$79.00
1PM9RWTC9VJJ		09/12/23	\$76.89		PRINTER TONER	01-55-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$76.89
1W1KRR7HHFXL		09/13/23	\$96.26		AED INSPECTION TAGS/BATTERY/ANTIBIOTIC PACKETS/TRAILER HITCH RECEIVER ADAPTER	01-49-3-605	OPERATING SUPPLIES	\$42.09
						01-49-6-671	VEHICLE MAINTENANCE	\$32.23
						01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$14.95
						01-49-3-603	POSTAGE	\$6.99
14GVHTMPRW67		09/14/23	\$105.98		I-PAD CASE	01-55-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$105.98
1GRHGCXG11GP		09/14/23	\$1,649.50		GARAGE DOOR OPENER REMOTE CONTROLS (50)	01-67-7-766	PUB WKS SER CTR SECURITY FENCE	\$1,649.50
11W14PFT7YQ7		09/15/23	\$116.97		COOLER TIE-DOWN KITS	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$116.97
13QXM1Y1LLL19		09/17/23	\$631.99		SENSIT CASE/BATTERIES./TABLET-CHIEF	01-49-3-605	OPERATING SUPPLIES	\$82.99
						01-49-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$549.00
1FRTTXFD79CT		09/19/23	\$60.29		SERVICE CALL BOOK/KEY CHAINS/MOUSE PAD DESK MAT	01-55-3-601	OFFICE SUPPLIES	\$17.00
						01-60-3-601	OFFICE SUPPLIES	\$23.75
						08-11-3-601	OFFICE SUPPLIES	\$9.7
						08-21-3-601	OFFICE SUPPLIES	\$9.7
169RH4NF16CL		09/19/23	\$45.34		FLASH DRIVES			45.34

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 10/03/23

Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
1FCF9KFP4WXP	09/20/23	\$101.93		WHITEBOARD/CORK BOARD/DRY ERASE MARKER SET	01-42-3-601	OFFICE SUPPLIES	\$101.93
	09/21/23	\$238.36		EXTENSION CORDS	01-49-6-671	VEHICLE MAINTENANCE	\$238.36
	09/06/23	\$48.37		USB ADAPTER/SCREWDRIVER & BIT SET	01-49-3-615	SMALL TOOLS & EQUIPMENT	\$32.00
	09/07/23	\$(5.51)		REFUND SHIPPING CHARGES-BIT SET	01-49-3-607	COMPUTER EQUIPMENT & SUPPLIES	\$16.37
VENDOR TOTAL:							\$(5.51)
VENDOR TOTAL:							\$4,237.50
AMERICAN SOCIETY OF							
BRUNKE 2024	09/05/23	\$291.00		BRUNKE 2024 ANNUAL MEMBERSHIP RENEWAL	01-55-5-660	DUES AND SUBSCRIPTIONS	\$291.00
						VENDOR TOTAL:	\$291.00
ANDREW MCCANN LAWN SPRINKLER							
IN0000231078	09/01/23	\$248.29		CENTRAL PARK PARKING LOT SPRINKLER MAINTENANCE	08-11-4-634	MISCELLANEOUS SERVICES	\$248.29
						VENDOR TOTAL:	\$248.29
ANDREWS PRINTING LLC							
73230	09/11/23	\$130.00		POSTCARDS-FALL/WINTER SCHEDULE	01-41-4-653	MARKETING PROGRAMS	\$130.00
						VENDOR TOTAL:	\$130.00
BENISTAR							
10012023	10/01/23	\$954.00		OCTOBER 2023 PREMIUM-RETIREEES	01-00-0-219	HEALTH INSURANCE PAYABLE	\$954.00
						VENDOR TOTAL:	\$954.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 10/03/23

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
BMO FINANCIAL GROUP									
BOOTH	091523	09/15/23	\$467.00			LUNCH & LEARN CATERING 8/15/23	01-42-4-633	WELLNESS COMMITTEE	\$467.00
BERK	091523	09/05/23	\$146.88			ZOLL MEDICAL-ELECTRODES			
WEGMANN	091523	09/15/23	\$235.90			SAMS CLUB OFFICE SUPPLIES/MOVIE IN PARK SUPPLIES/FEST, GEM & KITCHEN SUPPLIES	01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$146.88
							01-48-3-601	OFFICE SUPPLIES	\$32.76
							01-48-3-611	SPECIAL POLICE COMMODITIES	\$84.26
							01-48-3-611	SPECIAL POLICE COMMODITIES	\$(6.40)
							01-48-3-611	SPECIAL POLICE COMMODITIES	\$125.28
TAYLOR	091523	09/15/23	\$771.17			NOBLE DUES/IL HOMICIDE CONF FEES/GEM REFRESHMENTS			
							01-48-5-660	DUES AND SUBSCRIPTIONS	\$175.00
							01-48-5-661	TRAINING	\$550.00
							01-48-3-611	SPECIAL POLICE COMMODITIES	\$46.17
KORTUM	091523	09/15/23	\$1,212.37			WELLNESS LUNCH & LEARN/IAA ANN CONFERENCE/FEST GIVE-AWAYS/COFFEE RESTOCK			
							01-42-4-633	WELLNESS COMMITTEE	\$49.65
							01-60-5-661	TRAINING	\$395.00
							01-60-5-661	TRAINING	\$395.00
							01-42-4-633	WELLNESS COMMITTEE	\$16.48
							01-60-3-605	OPERATING SUPPLIES	\$19.48
							01-67-3-605	OPERATING SUPPLIES	\$273.86
							01-41-4-650	FLOSSMOOR FEST	\$62.90
BOGUE	091523	09/15/23	\$661.45			HOTEL & MEALS GHTA/BUONA-EMPLOYEE LUNCHES FOR FEST			
							01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$227.99
							01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$227.99
							01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$24.00
							01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$10.32
							01-41-4-650	FLOSSMOOR FEST	\$171.15
WACHTEL	091523	09/15/23	\$845.00			ZOOM MO BILLING/IML CONF TRUSTEES/IML CONF EMPLOYEES			
							01-42-4-645	WEBSITE APPLICATIONS	\$40.00
							01-41-5-661	TRAINING	\$475.00
							01-42-5-661	TRAINING	\$330.00
MILOVANOVIC	0915	09/15/23	\$151.35			CONSERVATION FOUNDATION-NE IL SALT CONF/IDFPR-BRUNK ENGINEER LICENSE RENEWAL			
							01-55-5-661	TRAINING	\$90.00
							01-55-5-660	DUES AND SUBSCRIPTIONS	\$61.35
VENDOR TOTAL:									\$4,491.11

**Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 10/03/23**

Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
SCOTT BORDUI		092123	09/21/23	\$653.20		REIMBURSE IGFOA CONF TRANSPORTATION/MEALS/LODGING			
						08-10-5-661	TRAINING		\$326.60
						08-20-5-661	TRAINING		\$326.60
VENDOR TOTAL:									\$653.20
C & M PIPE & SUPPLY CO		22608	09/13/23	\$4,188.80		STORM/SEWER SUPPLIES			
						07-01-6-675	STORM SYSTEM MAINTENANCE & REP		\$4,188.80
VENDOR TOTAL:									\$4,188.80
CAPS TEES		2499	09/01/23	\$15.00		DEMO RED SHIRT			
						01-49-3-612	UNIFORMS & RELATED SUPPLIES		\$15.00
		2498	09/01/23	\$104.00		SHIRTS			
						01-49-3-612	UNIFORMS & RELATED SUPPLIES		\$104.00
VENDOR TOTAL:									\$119.00
CENTER OF POLICE PSYCHOLOGICAL SVCS		1169	09/06/23	\$2,843.75		EMPLOYEE EVALUATION			
						01-49-4-630	PROFESSIONAL SERVICES		\$2,843.75
VENDOR TOTAL:									\$2,843.75
CHANDLER SERVICES INC		29522	08/23/23	\$347.75		ANNUAL PUMP CERTIFICATION			
						01-49-6-671	VEHICLE MAINTENANCE		\$347.75
		29523	08/23/23	\$347.75		ANNUAL PUMP CERTIFICATION - MIV VALVE			
						01-49-6-671	VEHICLE MAINTENANCE		\$347.75
		29524	08/23/23	\$347.75		ANNUAL PUMP CERT.			
						01-49-6-671	VEHICLE MAINTENANCE		\$347.75
		29525	08/23/23	\$347.75		ANNUAL PUMP CERT - HME			
						01-49-6-671	VEHICLE MAINTENANCE		\$347.75
VENDOR TOTAL:									\$1,391.00
CHICAGO COMMUNICATIONS, LLC.		7006018	09/05/23	\$94.80		RADIO MAINTENANCE			
						01-50-6-676	RADIO SYSTEM MAINTENANCE		\$94.80
		346531	09/08/23	\$609.12		DPW COMBIUM LINK ANNUAL MAINTENANCE			
						01-55-6-673	COMPUTER NETWORK MAINTENANCE		\$609.12
VENDOR TOTAL:									\$703.92
Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (October 2, 2023) (CONSENT									7

Village of Flossmoor
Detail Board Report
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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
COMCAST 9232023	08/23/23	\$80.30		FD XFINITY 9/1/23-9/30/23	28-01-4-639	COMCAST SERVICE	\$80.30
						VENDOR TOTAL:	\$80.30
CORE & MAIN LP T339940 T515871	08/29/23	\$10,500.00	2024-0030	EQUIPMENT FOR WATER METER REPLACEMENT PROJECT	04-01-7-702	EQUIPMENT & AGREEMENT PER ATTA	\$10,500.00
						LARGE METER 198TH & GOVERNORS	\$109.29
	09/05/23	\$109.29			08-11-6-673	LARGE METER TESTING AND REPAIR	\$109.29
						VENDOR TOTAL:	\$10,609.29
RICHARD G. CRUSOR, JR. 091423	09/14/23	\$330.00		ADMIN HEARING OFFICER 8/24/23	01-44-4-646	LOCAL ADJUDICATION SERVICES	\$330.00
						VENDOR TOTAL:	\$330.00
CURRIE MOTORS 621673	09/20/23	\$392.25		A14 WHEEL ALIGNMENT	01-55-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$392.25
						VENDOR TOTAL:	\$392.25
DAILY SOUTHTOWN 14526823 090523 24033261 0910923	09/05/23	\$76.00		FD SUBSCRIPTION RENEWAL THRU 12/5/23	01-49-5-660	DUES AND SUBSCRIPTIONS	\$76.00
						ADMIN SUBSCRIPTION RENEWAL THRU 12/10/23	\$112.99
	09/10/23	\$112.99			01-41-5-660	DUES AND SUBSCRIPTIONS	\$112.99
						VENDOR TOTAL:	\$188.99
EAGLE UNIFORM CO INC INV16937 INV16901	09/15/23	\$63.75		UNIFORM-FARLEY	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$63.75
						UNIFORM: SLEEVE PATCHES	\$645.00
	09/12/23	\$645.00			01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$645.00
						VENDOR TOTAL:	\$708.75

Village of Flossmoor
Detail Board Report
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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
EBEL'S ACE HARDWARE								
	8114456	09/01/23	\$46.76		SEAFAOM MOTOR TRTMNT	01-49-6-671	VEHICLE MAINTENANCE	\$46.76
	349630	09/14/23	\$0.70		FASTENERS	01-49-3-605	OPERATING SUPPLIES	\$0.70
	349607	09/08/23	\$174.54		FEST-LOCKS FOR PD CAMERA TRAILERS	01-41-4-650	FLOSSMOOR FEST	\$174.54
							VENDOR TOTAL:	\$222.00
EIGHNER'S FLOWERS & GIFTS								
	368323	08/23/23	\$106.90		ROBIN KELLY'S HUSBAND - SYMPATHY FLOWERS	01-41-4-652	COMMUNITY SERVICE ACTIVITIES	\$106.90
							VENDOR TOTAL:	\$106.90
ELECTRICAL SYSTEMS INC								
	10938	09/18/23	\$8,294.99		FD BREAKER FAULT REPAIR/CBD PEDESTAL POWER RECEPTACLES			
						01-67-4-634	MISCELLANEOUS SERVICES	\$3,249.15
						40-33-6-671	MAINTENANCE AND SUPPLIES	\$5,045.84
							VENDOR TOTAL:	\$8,294.99
ESRI HEADQUARTERS								
	94565940	09/19/23	\$538.00		ARCGIS ANNUAL SUBSCRIPTION 10/19/23-10/18/24	01-55-6-672	COMPUTER SOFTWARE MAINTENANC	\$538.00
							VENDOR TOTAL:	\$538.00
EVT TECHNOLOGIES								
	6650	08/29/23	\$270.00		INSTALL KNOX MED VAULT IN MED COMPARTMENT STORAGE	01-49-7-736	KEYSECURE SYSTEM	\$270.00
							VENDOR TOTAL:	\$270.00
EXPERT CHEMICAL & SUPPLY INC								
	957782	06/29/23	\$681.60		PAPER PRODUCTS RESTOCK	01-67-3-616	CLEANING SUPPLIES	\$681.60
	958048	07/26/23	\$501.24		PAPER PRODUCTS RESTOCK	01-67-3-616	CLEANING SUPPLIES	\$501.24
	958427	08/28/23	\$1,098.46		CLEANING SUPPLIES RESTOCK	01-67-3-616	CLEANING SUPPLIES	\$1,098.46
							VENDOR TOTAL:	\$2,281.30

Village of Flossmoor
Detail Board Report
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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
FITZSIMMONS 6237570	09/18/23	\$15.00		H TANK RENTAL	01-49-6-675	EMS EQUIPMENT MAINTENANCE	\$15.00
						VENDOR TOTAL:	\$15.00
FLOSSMOOR FAMILY AUTO SERVICE 123378	09/14/23	\$46.49		C19 OIL CHANGE	01-49-6-671	VEHICLE MAINTENANCE	\$46.49
						VENDOR TOTAL:	\$46.49
FORD OF HOMEWOOD	09/14/23	\$973.60		A14 TIE ROD REPAIR	01-55-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$973.60
						VEHICLE MAINTENANCE & SUPPLIES	\$781.36
						VEHICLE MAINTENANCE & SUPPLIES	\$209.74
						VENDOR TOTAL:	\$1,964.70
FOREMOST PROMOTIONS 718278	09/14/23	\$2,495.28		FIRE PREVENTION GIVE-AWAYS	01-49-5-665	PUBLIC EDUCATION	\$2,495.28
						VENDOR TOTAL:	\$2,495.28
FORT DEARBORN LIFE INSURANCE OCTOBER 2023	09/08/23	\$501.45		OCTOBER 2023 PREMIUM	01-42-2-591	LIFE INSURANCE PREMIUM	\$35.10
						LIFE INSURANCE PREMIUM	\$55.16
						LIFE INSURANCE PREMIUM	\$20.06
						LIFE INSURANCE PREMIUM	\$160.46
						LIFE INSURANCE PREMIUM	\$55.16
						LIFE INSURANCE PREMIUM	\$35.10
						LIFE INSURANCE PREMIUM	\$30.09
						LIFE INSURANCE PREMIUM	\$110.32
						VENDOR TOTAL:	\$501.45

Village of Flossmoor
Detail Board Report
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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
GALLAGHER MATERIALS CORP.	30343	09/05/23	\$276.75		ASPHALT FOR POTHOLE REPAIR	01-68-3-619	PROGRAM COMMODITIES	\$69.18
						02-01-3-606	ASPHALT MIX	\$69.19
						08-14-3-612	ASPHALT MIX	\$69.19
						08-24-3-612	ASPHALT MIX	\$69.19
						VENDOR TOTAL:		\$276.75
GALLS, LLC	025481571	09/05/23	\$98.71		UNIFORMS & RELATED SUPPLIES - FILKINS	01-48-3-612	UNIFORMS & RELATED SUPPLIES	\$98.71
						VENDOR TOTAL:		\$98.71
GRAF TREE CARE	19260	08/31/23	\$3,070.00		TREE SURVEY ZONES E & F 8/31/23	01-63-4-653	PARKWAY TREE SERVICES	\$3,070.00
						VENDOR TOTAL:		\$3,070.00
HISKES, DILLNER, O'DONNELL,	19063	09/05/23	\$214.50		ACQUISITION/NO CASH BID-1835 DIXIE HWY THRU 8/31/23	01-44-4-644	OTHER LEGAL SERVICES	\$214.50
						01-44-4-644	OTHER LEGAL SERVICES	\$495.00
						01-44-4-644	OTHER LEGAL SERVICES	\$33.00
						VENDOR TOTAL:		\$742.50
HOLLAND PRINTING INC	74290	09/15/23	\$266.88		PD ENVELOPES	01-48-4-635	PRINTING	\$266.88
						VENDOR TOTAL:		\$266.88
HOMEWOOD DISPOSAL SERVICE INC	8471049	09/11/23	\$6,201.00		STREET SWEEPING CUST #10-843267 8/30/23-9/8/23	07-01-4-632	STREET SWEEPING	\$6,201.00
						VENDOR TOTAL:		\$6,201.00

Village of Flossmoor
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Vendor Name		Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
THE HORTON GROUP		109227	09/15/23	\$900.00		AUGUST 2023 VIRGIN PULSE REWARDS	01-43-2-592	EAP & WELLNESS PROGRAMS	\$350.00
							01-48-2-592	EAP & WELLNESS PROGRAMS	\$350.00
							01-49-2-592	EAP & WELLNESS PROGRAMS	\$25.00
							01-60-2-592	EAP & WELLNESS PROGRAMS	\$175.00
							VENDOR TOTAL:		\$900.00
KONICA MINOLTA		9009537416	09/08/23	\$425.00		VH COPIER MAINTENANCE 9/8/23-10/7/23	01-43-6-670	OFFICE EQUIPMENT MAINTENANCE	\$425.00
							VENDOR TOTAL:		\$425.00
DAWN LENCIONI-KORTUM		SEPTEMBER 2023	09/08/23	\$27.37		REIMBURSE MILEAGE-FLOSSMOOR FEST	01-41-4-650	FLOSSMOOR FEST	\$27.37
							VENDOR TOTAL:		\$27.37
M.E. SIMPSON COMPANY, INC.		40559	05/31/23	\$72.06		METER TEST	08-11-6-673	LARGE METER TESTING AND REPAIR	\$72.06
							VENDOR TOTAL:		\$72.06
MACQUARIE EQUIPMENT CAPITAL INC.		114633	09/07/23	\$1,874.00		TELEPHONE LEASE AGRMT #1906979001- 8/29/23-9/28/23	01-42-4-637	TELEPHONE	\$211.76
							01-43-4-637	TELEPHONE	\$140.55
							01-48-4-637	TELEPHONE	\$648.40
							01-50-4-637	TELEPHONE	\$140.55
							01-49-4-637	TELEPHONE	\$352.31
							01-53-4-637	TELEPHONE	\$112.44
							01-55-4-637	TELEPHONE	\$267.99
							VENDOR TOTAL:		\$1,874.00
MATTHEW O'SHEA CONSULTING INC.		51	08/01/23	\$3,000.00		LOBBYING SERVICES JULY 2023	01-41-4-632	LOBBYING SERVICES	\$3,000.00
		52	09/01/23	\$3,000.00		LOBBYING SERVICES AUGUST 2023	01-41-4-632	LOBBYING SERVICES	\$3,000.00
							VENDOR TOTAL:		00.00
Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (October 2, 2023) (CONSENT)									

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Village of Flossmoor
Detail Board Report
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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MCKESSON MEDICAL SURGICAL 21089754	09/11/23	\$221.68		BANDAIDS / FIRST AID / GLOVES			
					01-49-3-605	OPERATING SUPPLIES	\$3.34
					01-49-3-622	EMS EQUIPMENT & SUPPLIES	\$218.34
					VENDOR TOTAL:		\$221.68
MENARDS	09/07/23	\$51.94		HITCH & HITCH PIN/WATER SHUT OFF VALVE			
					01-60-6-671	MAINTENANCE AND SUPPLIES	\$41.98
					01-67-3-620	REPAIR SUPPLIES	\$9.96
					08-11-3-605	OPERATING SUPPLIES	\$30.95
						HOSE, SUPPLIES, HOSECART/SCREWDRIVER, ANGLES, FAN/SPIGOT CONTROL VALVE/ELECTRICAL OUTLETS	
91762	09/11/23	\$30.95		RESTOCK BOOT COVERS/WIRE NUTS			
91401	09/05/23	\$719.94					
					01-64-3-615	SMALL TOOLS & EQUIPMENT	\$410.78
					01-60-6-677	REPAIRS	\$192.66
					01-67-3-620	REPAIR SUPPLIES	\$19.99
					40-30-6-677	MAINTENANCE AND REPAIRS	\$96.51
					VENDOR TOTAL:		\$802.83
MENARD'S-HOMEWOOD 62257	09/06/23	\$93.53		LATH, HOOKS, HOSE FOR FEST			
					01-60-3-605	OPERATING SUPPLIES	\$93.53
MIDWEST OFFICE INTERIORS 264742	09/05/23	\$707.76		CHIEF OFFICE			
264743	09/05/23	\$1,982.01		CHIEF OFFICE			
					01-49-3-606	OFFICE EQUIPMENT	\$1,982.01
					VENDOR TOTAL:		\$2,689.77
MONARCH AUTO SUPPLY INC 6981602724	09/11/23	\$145.91		SQUAD #722 NEW SPARE HEADLIGHT			
					01-48-6-671	VEHICLE MAINTENANCE & SUPPLIES	\$145.91
					VENDOR TOTAL:		\$145.91

Village of Flossmoor
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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
MICHAEL MORROW	091223	09/12/23	\$35.00		REFUND VEHICLE STICKER	01-00-2-420	VEHICLE STICKERS	\$35.00
								VENDOR TOTAL: \$35.00
NATIONAL FIRE PROTECTION ASSN	8577494Y	08/18/23	\$785.75		TRAINING MATERIALS - PUB ED SUPPLIES - FIRE PREVENTION	01-49-5-665	PUBLIC EDUCATION	\$785.75
								VENDOR TOTAL: \$785.75
NEXT DAY PLUS	5282275	09/19/23	\$110.80		DPW COPIER MAINT SEPT BASE/AUG USAGE	01-55-6-670	OFFICE EQUIPMENT MAINTENANCE	\$110.80
								VENDOR TOTAL: \$110.80
NICOR GAS	39196092900 09192	09/19/23	\$165.37		STERLING STATION GAS BILL 8/18/23-9/19/23	08-11-4-631	ELECTRIC, POWER, AND LIGHT	\$165.37
								VENDOR TOTAL: \$165.37
THE HOWARD E NYHART CO. INC.	202308	08/30/23	\$3,800.00		FIRE - ACTUARIAL VALUATION	01-43-4-632	ACTUARY SERVICES	\$3,800.00
								153662DB202308 08/30/23 \$4,300.00
								VENDOR TOTAL: \$8,100.00
KATHLEEN FIELD ORR & ASSOCIATE	OCTOBER 2023	10/01/23	\$11,902.50		VILLAGE ATTY RETAINER OCTOBER 2023	01-44-4-630	VILLAGE ATTY RETAINER	\$11,902.50
								VENDOR TOTAL: \$11,902.50
PEERLESS NETWORK	32850	09/15/23	\$112.10		TELEPHONE 9/15/23-10/14/23	01-55-4-637	TELEPHONE	\$40.75
								01-50-4-637 \$71.35
								VENDOR TOTAL: \$112.10

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
POSSIBILITY PLACE NURSERY 7445	09/01/23	\$1,366.50		FLOWERS FOR LEAVITT/BURNS	01-62-6-681	ART LANDSCAPING MAINTENANCE	\$1,366.50
						VENDOR TOTAL:	\$1,366.50
POWERLINK ELECTRIC 3	09/07/23	\$100,000.00		VH GENERATOR IMPROVEMENTS	16-01-7-755	CAPITAL EQUIPMENT-PUBLIC WORKS	\$100,000.00
						VENDOR TOTAL:	\$100,000.00
SOUTHTOWN REFRIGERATION LLC S12083475	08/27/23	\$2,050.00		HVAC MECHANICAL CONTRACT	01-67-6-680	MAINTENANCE CONTRACTS	\$2,050.00
						VENDOR TOTAL:	\$2,050.00
PROSAFETY 2898030	08/31/23	\$260.70		HI-VIS UNIFORM SHIRTS	01-60-3-612	UNIFORMS & RELATED SUPPLIES	\$260.70
						VENDOR TOTAL:	\$260.70
RADARSIGN, LLC INV1219	09/14/23	\$100.00		BATTERY REPLACEMENT FOR SPEED SIGN	01-48-6-670	OFFICE EQUIPMENT MAINTENANCE	\$100.00
						VENDOR TOTAL:	\$100.00
RELIABLE FIRE EQUIPMENT CO 91681	08/28/23	\$217.60		DPW FIRE SPRINKLER INSPECTION	01-67-6-680	MAINTENANCE CONTRACTS	\$217.60
						VENDOR TOTAL:	\$217.60
RUNCO OFFICE SUPPLY 9165190	09/06/23	\$236.67		CALCULATOR	01-43-3-606	OFFICE EQUIPMENT	\$236.67
						VENDOR TOTAL:	\$236.67

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Vendor Name Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
ELIZABETH SMITH							
	0244	09/04/23		YOGA & STRESS RELIEF SEPT. 26-28	01-49-5-661	TRAINING	\$150.00
	0239	08/06/23		YOGA & STRESS RELIEF 8/29/23-8/31/23	01-49-5-661	TRAINING	\$150.00
						VENDOR TOTAL:	\$300.00
SERVICE SANITATION, INC.							
	8579178	09/12/23		RESTROOM FOR FEST 2023	01-41-4-650	FLOSSMOOR FEST	\$2,875.00
						VENDOR TOTAL:	\$2,875.00
SHARK SHREDDING INC.							
	63794	09/15/23		VH/PP SHREDDING SERVICES CERT #73534	01-42-4-634	OTHER MISCELLANEOUS SERVICES	\$32.75
					01-48-3-611	SPECIAL POLICE COMMODITIES	\$82.75
						VENDOR TOTAL:	\$115.50
SHOREWOOD HOME & AUTO, INC.							
	02382117	09/12/23		REPLACED 2" PUMP FOR WATER DEPT	08-11-4-634	MISCELLANEOUS SERVICES	\$1,368.99
						VENDOR TOTAL:	\$1,368.99
SMITH DAWSON & ANDREWS							
	1011008	09/06/23		LOBBYING SERVICES JULY 2023	01-41-4-632	LOBBYING SERVICES	\$5,000.00
	1011050	09/01/23		LOBBYING SERVICES AUGUST 2023	01-41-4-632	LOBBYING SERVICES	\$5,000.00
						VENDOR TOTAL:	\$10,000.00
SOUTH SUBURBAN HUMANE SOCIETY							
	000779	09/05/23		8/1/23-8/31/23 ANIMAL IMPOUNDS; F23-03822	01-48-4-645	ANIMAL CONTROL SERVICES	\$130.00
						VENDOR TOTAL:	\$130.00
STATE INDUSTRIAL PRODUCTS CORP							
	903051191	08/06/23		ECOLUTION PRO CLEANER DEGREASER	01-49-3-616	CLEANING SUPPLIES	\$210.11
						VENDOR TOTAL:	\$210.11

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
TERRENCE W. HUGHES II	1224	09/14/23	\$2,570.00		GILDAN LONG SEEVE NAVY FLOSSMOOR FIRE DEPT CANCER AWARENESS	01-49-3-612	UNIFORMS & RELATED SUPPLIES	\$2,570.00
							VENDOR TOTAL:	\$2,570.00
STRAND ASSOCIATES, INC	0201567	09/13/23	\$19,339.03		2023 DCEO BRUMLEY DRIVE RECONSTRUCTION	17-01-1-704	BRUMLEY ROAD ENGINEERING	\$19,339.03
							VENDOR TOTAL:	\$19,339.03
TAC SECURITY SERVICES PLLC	10207	09/11/23	\$2,970.00		UNARMED SECURITY & GUARD SERVICE	01-41-4-650	FLOSSMOOR FEST	\$2,970.00
							VENDOR TOTAL:	\$2,970.00
TIFCO INDUSTRIES INC.	71887368	07/18/23	\$1,160.70		VEHICLE MAINTENANCE SUPPLIES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$290.17
						07-01-6-671	MAINTENANCE AND SUPPLIES	\$290.17
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$290.18
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$290.18
	71879117	09/16/23	\$1,122.41		VEHICLE MAINTENANCE SUPPLIES	01-60-6-671	MAINTENANCE AND SUPPLIES	\$280.60
						07-01-6-671	MAINTENANCE AND SUPPLIES	\$280.60
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$280.60
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$280.61
	71901630	08/31/23	\$1,867.33		VEHICLE MAINTENANCE	01-60-6-671	MAINTENANCE AND SUPPLIES	\$466.83
						07-01-6-671	MAINTENANCE AND SUPPLIES	\$466.83
						08-11-6-671	MAINTENANCE AND SUPPLIES	\$466.83
						08-21-6-671	MAINTENANCE AND SUPPLIES	\$466.84
							VENDOR TOTAL:	\$4,150.44

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
TRAFFIC CONTROL &								
116168		09/07/23	\$255.55		STERLING AND MARYLAND - REPLACE SIGN	02-01-3-610	STREET SIGNS	\$255.55
116276		09/13/23	\$2,130.00		RESTOCK CONES	01-60-3-618	SAFETY EQUIPMENT & SUPPLIES	\$710.00
						08-11-3-618	SAFETY EQUIPMENT & SUPPLIES	\$710.00
116299		09/13/23	\$159.60		REPLACE STREET SIGN KATHLEEN & BONNIE BRAE	08-21-3-618	SAFETY EQUIPMENT & SUPPLIES	\$710.00
						02-01-3-610	STREET SIGNS	\$159.60
VENDOR TOTAL:								\$2,545.15
ULTIMATE RENTAL SERVICES INC.								
021043		09/07/23	\$10,965.34		TENTS & STAGE ACCESSORIES	01-41-4-650	FLOSSMOOR FEST	\$10,965.34
VENDOR TOTAL:								\$10,965.34
UNDERGROUND PIPE & VALVE CO								
063016		09/19/23	\$1,950.00		WATER MAIN SLEEVE	08-11-6-675	WATER SYSTEM MAINT & REPAIRS	\$975.00
						08-13-3-619	PROGRAM COMMODITIES	\$975.00
VENDOR TOTAL:								\$1,950.00
UNITED PARCEL SERVICE								
0000F36604363		09/09/23	\$19.34		MAIL: FEST CANCELLATION BINDER	01-41-4-650	FLOSSMOOR FEST	\$19.34
VENDOR TOTAL:								\$19.34
UTERMARK & SONS								
66844		09/06/23	\$110.00		LAWN CUTTING; 18710 HARDING	01-64-4-653	CODE ENFORCE MOWING SERVICES	\$110.00
66839		09/01/23	\$75.00		LAWN CUTTING; 2324 MARSTON LANE	01-64-4-653	CODE ENFORCE MOWING SERVICES	\$75.00
66838		09/01/23	\$75.00		LAWN CUTTING 18708 DIXIE HWY	01-64-4-653	CODE ENFORCE MOWING SERVICES	\$75.00
VENDOR TOTAL:								\$260.00
METTED SECURITY SOLUTIONS								
23505		09/14/23	\$2,500.00		FEST SECURITY	01-41-4-650	FLOSSMOOR FEST	\$2,500.00
VENDOR TOTAL:								\$2,500.00
Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (October 2, 2023) (CONSENT								7

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Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
VILLAGE OF HOMEWOOD								
	11312	09/07/23	\$130,620.25		HOMEWOOD WATER BILL 6/30/23-7/31/23	08-11-4-635	HOMEWOOD-LAKE MICHIGAN WATER	\$130,620.25
							VENDOR TOTAL:	\$130,620.25
WALT'S FOOD CENTER								
	4934	09/07/23	\$23.80		FEST-STAFF BEVERAGES	01-41-4-650	FLOSSMOOR FEST	\$23.80
							VENDOR TOTAL:	\$23.80
MARIBA WOODS								
	892023	09/21/23	\$75.00		BOARDROOM RENTAL CANCELLATION FOR 9/24/23	01-00-4-459	MUNICIPAL BUILDING RENTALS	\$75.00
							VENDOR TOTAL:	\$75.00
WORKING WELL								
	0041481800	08/31/23	\$298.00		NON-DOT PHYSICAL: WASHINGTON & WISE	01-48-4-636	PRE-EMPLOYMENT PHYSICALS	\$298.00
	41481700	08/31/23	\$606.00		PHYSICALS: FARLEY, KOPPING, & WOODS	01-49-4-636	PRE-EMPLOYMENT PHYSICALS	\$606.00
							VENDOR TOTAL:	\$904.00

Village of Flossmoor
Detail Board Report
Invoices Due On/Before: 10/03/23

Vendor Name	Invoice #	Invoice Date	Invoice Amount	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Amount Being Paid: \$393,284.20
Total Number of Invoices: 137

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
AIRONEEQ	AIR ONE EQUIPMENT INC	N	(2) 744.00	(0) 0.00	744.
AMAZON	AMAZON CAPITAL SERVICES	N	(18) 4,237.50	(0) 0.00	4,237.
AMERSOCI	AMERICAN SOCIETY OF	N	(1) 291.00	(0) 0.00	291.
ANDREWMC	ANDREW MCCANN LAWN SPRINKLER	N	(1) 248.29	(0) 0.00	248.
ANDREWS	ANDREWS PRINTING LLC	Y	(1) 130.00	(0) 0.00	130.
BENISTAR	BENISTAR	N	(1) 954.00	(0) 0.00	954.
BMOFIN	BMO FINANCIAL GROUP	N	(8) 4,491.12	(0) 0.00	4,491.
BORDUI	SCOTT BORDUI	N	(1) 653.20	(0) 0.00	653.
C&MPIPE	C & M PIPE & SUPPLY CO	N	(1) 4,188.80	(0) 0.00	4,188.
CAPS	CAPS TEES	Y	(2) 119.00	(0) 0.00	119.
CENTERPOLI	CENTER OF POLICE PSYCHOLOGICAL S	N	(1) 2,843.75	(0) 0.00	2,843.
CHANDLER	CHANDLER SERVICES INC	N	(4) 1,391.00	(0) 0.00	1,391.
CHICOMM	CHICAGO COMMUNICATIONS, LLC.	Y	(2) 703.92	(0) 0.00	703.
COMCAST FD	COMCAST	N	(1) 80.30	(0) 0.00	80.
CORE&MAI	CORE & MAIN LP	Y	(2) 10,609.29	(0) 0.00	10,609.
CRUSOR	RICHARD G. CRUSOR, JR.	Y	(1) 330.00	(0) 0.00	330.
CURRIE	CURRIE MOTORS	N	(1) 392.25	(0) 0.00	392.
DAILYST	DAILY SOUTHTOWN	N	(2) 188.99	(0) 0.00	188.
EAGLEUNI	EAGLE UNIFORM CO INC	N	(2) 708.75	(0) 0.00	708.
EBELSACE	EBEL'S ACE HARDWARE	N	(3) 222.00	(0) 0.00	222.
EIGHNERS	EIGHNER'S FLOWERS & GIFTS	N	(1) 106.90	(0) 0.00	106.
ELECTRICAL	ELECTRICAL SYSTEMS INC	N	(1) 8,294.99	(0) 0.00	8,294.
ESRI	ESRI HEADQUARTERS	N	(1) 538.00	(0) 0.00	538.
EVTECH	EVT TECHNOLOGIES	N	(1) 270.00	(0) 0.00	270.
EXPERT	EXPERT CHEMICAL & SUPPLY INC	N	(3) 2,281.30	(0) 0.00	2,281.
FITZSIMM	FITZSIMMONS	N	(1) 15.00	(0) 0.00	15.
FLOSSFAM	FLOSSMOOR FAMILY AUTO SERVICE	N	(1) 46.49	(0) 0.00	46.
FORDOFHOME	FORD OF HOMEWOOD	N	(3) 1,964.70	(0) 0.00	1,964.
FOREMOST	FOREMOST PROMOTIONS	N	(1) 2,495.28	(0) 0.00	2,495.
FDLIFE	FORT DEARBORN LIFE INSURANCE	N	(1) 501.45	(0) 0.00	501.
GALLAMAT	GALLAGHER MATERIALS CORP.	N	(1) 276.75	(0) 0.00	276.
GALLS	GALLS, LLC	N	(1) 98.71	(0) 0.00	98.
GRAF	GRAF TREE CARE	N	(1) 3,070.00	(0) 0.00	3,070.
HISKES	HISKES, DILLNER, O'DONNELL,	Y	(3) 742.50	(0) 0.00	742.
HOLLANDP	HOLLAND PRINTING INC	N	(1) 266.88	(0) 0.00	266.
HOMEWOODSS	HOMEWOOD DISPOSAL SERVICE INC	N	(1) 6,201.00	(0) 0.00	6,201.
HORTON	THE HORTON GROUP	N	(1) 900.00	(0) 0.00	900.
KONICA	KONICA MINOLTA	N	(1) 425.00	(0) 0.00	425.
LENCIONI	DAWN LENCIONI-KORTUM	N	(1) 27.37	(0) 0.00	27.
M.E.SIMP	M.E. SIMPSON COMPANY, INC.	N	(1) 72.06	(0) 0.00	72.
MACQUARIE	MACQUARIE EQUIPMENT CAPITAL INC.	N	(1) 1,874.00	(0) 0.00	1,874.
MATTHEWO	MATTHEW O'SHEA CONSULTING INC.	N	(2) 6,000.00	(0) 0.00	6,000.
MCKESSON	MCKESSON MEDICAL SURGICAL	N	(1) 221.68	(0) 0.00	221.
MENARDS	MENARDS	N	(3) 802.83	(0) 0.00	802.
MENARDHM	MENARD'S-HOMEWOOD	N	(1) 93.53	(0) 0.00	93.53

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (October 2, 2023) (CONSENT

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/()
MIDWESTO	MIDWEST OFFICE INTERIORS	N	(2) 2,689.77	(0) 0.00	2,689.
MONARCH	MONARCH AUTO SUPPLY INC	N	(1) 145.91	(0) 0.00	145.
MORROWM	MICHAEL MORROW	N	(1) 35.00	(0) 0.00	35.
NFPA	NATIONAL FIRE PROTECTION ASSN	N	(1) 785.75	(0) 0.00	785.
NEXTDAY	NEXT DAY PLUS	N	(1) 110.80	(0) 0.00	110.
NICOR-4	NICOR GAS	N	(1) 165.37	(0) 0.00	165.
NYHART	THE HOWARD E NYHART CO. INC.	N	(2) 8,100.00	(0) 0.00	8,100.
ORRASSOC	KATHLEEN FIELD ORR & ASSOCIATE	Y	(1) 11,902.50	(0) 0.00	11,902.
PEERLESS	PEERLESS NETWORK	N	(1) 112.10	(0) 0.00	112.
POSSIBIL	POSSIBILITY PLACE NURSERY	N	(1) 1,366.50	(0) 0.00	1,366.
POWERLINK	POWERLINK ELECTRIC	N	(1) 100,000.00	(0) 0.00	100,000.
PREMISTAR	SOUTHTOWN REFRIGERATION LLC	Y	(1) 2,050.00	(0) 0.00	2,050.
PROSAFET	PROSAFETY	N	(1) 260.70	(0) 0.00	260.
RADARSIG	RADARSIGN, LLC	Y	(1) 100.00	(0) 0.00	100.
RELIABLE	RELIABLE FIRE EQUIPMENT CO	N	(1) 217.60	(0) 0.00	217.
RUNCO	RUNCO OFFICE SUPPLY	N	(1) 236.67	(0) 0.00	236.
SERENDIPIT	ELIZABETH SMITH	Y	(2) 300.00	(0) 0.00	300.
SERVICES	SERVICE SANITATION, INC.	N	(1) 2,875.00	(0) 0.00	2,875.
SHARK	SHARK SHREDDING INC.	N	(1) 115.50	(0) 0.00	115.
SHOREWOO	SHOREWOOD HOME & AUTO, INC.	N	(1) 1,368.99	(0) 0.00	1,368.
SMITHDAW	SMITH DAWSON & ANDREWS	N	(2) 10,000.00	(0) 0.00	10,000.
SSHUMANE	SOUTH SUBURBAN HUMANE SOCIETY	N	(1) 130.00	(0) 0.00	130.
STATECHE	STATE INDUSTRIAL PRODUCTS CORP	N	(1) 210.11	(0) 0.00	210.
STILLVILLE	TERRENCE W. HUGHES II	Y	(1) 2,570.00	(0) 0.00	2,570.
STRAND	STRAND ASSOCIATES, INC	N	(1) 19,339.03	(0) 0.00	19,339.
TAC	TAC SECURITY SERVICES PLLC	N	(1) 2,970.00	(0) 0.00	2,970.
TIFCO	TIFCO INDUSTRIES INC.	N	(3) 4,150.44	(0) 0.00	4,150.
TRAFFICC	TRAFFIC CONTROL &	N	(3) 2,545.15	(0) 0.00	2,545.
ULTIRENT	ULTIMATE RENTAL SERVICES INC.	N	(1) 10,965.34	(0) 0.00	10,965.
UNDERGRO	UNDERGROUND PIPE & VALVE CO	N	(1) 1,950.00	(0) 0.00	1,950.
UPS	UNITED PARCEL SERVICE	N	(1) 19.34	(0) 0.00	19.
UTERMARK	UTERMARK & SONS	N	(3) 260.00	(0) 0.00	260.
VETTED	VETTED SECURITY SOLUTIONS	N	(1) 2,500.00	(0) 0.00	2,500.
VILHMD	VILLAGE OF HOMEWOOD	N	(1) 130,620.25	(0) 0.00	130,620.
WALTS	WALT'S FOOD CENTER	N	(1) 23.80	(0) 0.00	23.
WOODSMAR	MARIBA WOODS	N	(1) 75.00	(0) 0.00	75.
WORKING	WORKING WELL	Y	(2) 904.00	(0) 0.00	904.
Grand Totals:			Total: 137 393,284.20	Total: 0 0.00	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (October 2, 2023) (CONSENT

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 09/29/23 thru 09/29/23

Vendor Name	Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
AT&T	1077322807	09/11/23	\$888.13	80340	09/29/23		VILLAGE INTERNET ACCT #831-001-1181-835	01-42-4-639	WEBSITE & INTERNET SERVICES	\$888.13
									VENDOR TOTAL:	\$888.13
BCBSIL	OCTOBER 2023	09/15/23	\$112,536.11	80336	09/22/23		OCTOBER 2023 PREMIUM	01-00-0-219	HEALTH INSURANCE PAYABLE	\$22,503.81
								01-42-2-590	HEALTH INSURANCE PREMIUM	\$7,076.31
								01-43-2-590	HEALTH INSURANCE PREMIUM	\$9,729.93
								01-48-2-590	HEALTH INSURANCE PREMIUM	\$38,729.03
								01-49-2-590	HEALTH INSURANCE PREMIUM	\$9,729.93
								01-50-2-590	HEALTH INSURANCE PREMIUM	\$6,191.77
								01-55-2-590	HEALTH INSURANCE PREMIUM	\$3,538.16
								01-60-2-590	HEALTH INSURANCE PREMIUM	\$15,037.17
								VENDOR TOTAL:	\$112,536.11	
COMCAST	181929555	09/01/23	\$1,031.00	80337	09/22/23		VH ETHERNET 9/1/23-9/30/23	01-42-4-639	WEBSITE & INTERNET SERVICES	\$1,031.00
									DPWSC INTERNET 9/10/23-10/9/23	
								01-55-6-673	COMPUTER NETWORK MAINTENAN	\$128.89
									VENDOR TOTAL:	\$1,159.89
CURRIE MOTORS	27SEP23	09/27/23	\$53,008.48	80342	09/29/23		2024-0034 2 NEW FORD EXPLORER POLICE INTERCEPTOR VEHICLES	16-01-7-748	FORD EXPLORER POLICE INTERCEP	\$81,008.48
									TRADE-IN PROCEEDS	\$(28,000.00)
								16-00-6-490	VENDOR TOTAL:	\$53,008.48

Village of Flossmoor
Detail Board Report
Manual Checks Issued: 09/29/23 thru 09/29/23

Vendor Name	Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
IL DIRECTOR OF EMPLOYMENT 3RD QTR 2023		09/27/23	\$1,754.57	80343	09/29/23		UNEMPLOYMENT CONTRIBUTIONS 3RD QTR 2023			
								01-41-2-593	UNEMPLOYMENT CONTRIBUTIONS	\$17.55
								01-42-2-593	UNEMPLOYMENT CONTRIBUTIONS	\$105.27
								01-43-2-593	UNEMPLOYMENT CONTRIBUTIONS	\$140.37
								01-45-2-593	UNEMPLOYMENT CONTRIBUTIONS	\$35.09
								01-48-2-593	UNEMPLOYMENT CONTRIBUTIONS	\$631.65
								01-49-2-593	UNEMPLOYMENT CONTRIBUTIONS	\$333.37
								01-50-2-593	UNEMPLOYMENT CONTRIBUTIONS	\$105.27
								01-53-2-593	UNEMPLOYMENT CONTRIBUTIONS	\$35.09
								01-55-2-593	UNEMPLOYMENT CONTRIBUTIONS	\$52.64
								01-60-2-593	UNEMPLOYMENT CONTRIBUTIONS	\$298.27
								VENDOR TOTAL:		\$1,754.57
METLIFE OCTOBER 2023		09/18/23	\$6,166.13	80338	09/22/23		POLICY #05390569/OCTOBER 2023 PREMIUM			
								01-00-0-219	HEALTH INSURANCE PAYABLE	\$1,574.99
								01-42-2-590	HEALTH INSURANCE PREMIUM	\$367.29
								01-43-2-590	HEALTH INSURANCE PREMIUM	\$505.03
								01-48-2-590	HEALTH INSURANCE PREMIUM	\$1,928.28
								01-49-2-590	HEALTH INSURANCE PREMIUM	\$505.03
								01-50-2-590	HEALTH INSURANCE PREMIUM	\$321.38
								01-55-2-590	HEALTH INSURANCE PREMIUM	\$183.65
								01-60-2-590	HEALTH INSURANCE PREMIUM	\$780.48
								VENDOR TOTAL:		\$6,166.13
VISION SERVICE PLAN 818789037		09/17/23	\$1,096.96	80339	09/22/23		OCTOBER 2023 PREMIUM			
								01-00-0-219	HEALTH INSURANCE PAYABLE	\$305.93
								01-42-2-590	HEALTH INSURANCE PREMIUM	\$59.86
								01-43-2-590	HEALTH INSURANCE PREMIUM	\$82.31
								01-48-2-590	HEALTH INSURANCE PREMIUM	\$314.27
								01-49-2-590	HEALTH INSURANCE PREMIUM	\$82.31
								01-50-2-590	HEALTH INSURANCE PREMIUM	\$52.38
								01-55-2-590	HEALTH INSURANCE PREMIUM	\$29.93
								01-60-2-590	HEALTH INSURANCE PREMIUM	\$169.9
								VENDOR TOTAL:		\$1,096.9

Village of Flossmoor
Detail Board Report

Manual Checks Issued: 09/29/23 thru 09/29/23

Vendor Name	Invoice #	Invoice Date	Amount	Check #	Check Date	PO #	Invoice Description	GL Number	GL Description	Line Amount
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Total Amount Being Paid: \$176,610.27
Total Number of Invoices: 8

Vendor Code	Vendor Name	1099	Invoice Total	Check Total	Net Inv/C
AT&T3	AT&T	N	(1) 888.13	(1) 888.13	0.
BCBSIL	BCBSIL	N	(1) 112,536.11	(1) 112,536.11	0.
COMCAST3	COMCAST	N	(1) 128.89	(1) 128.89	0.
COMCAST VH	COMCAST	N	(1) 1,031.00	(1) 1,031.00	0.
CURRIE	CURRIE MOTORS	N	(1) 53,008.48	(1) 53,008.48	0.
ILDIRECT	IL DIRECTOR OF EMPLOYMENT	N	(1) 1,754.57	(2) 1,754.57	0.
METLIFE	METLIFE	N	(1) 6,166.13	(1) 6,166.13	0.
VISION	VISION SERVICE PLAN	N	(1) 1,096.96	(1) 1,096.96	0.
ILDIRECT	VOID	N	(1) 0.00	(2) 0.00	0.
Grand Totals:			Total: 8 176,610.27	Total: 9 176,610.27	

Communication: Presentation of Bills for Approval and Payment as Approved by the Finance Committee (October 2, 2023) (CONSENT)

TO: Bridget Wachtel, Village Manager
FROM: John Brunke, Public Works Director
DATE: October 2, 2023
SUBJECT: Consideration of a Resolution Approving a Residential
Drainage Improvement Program



On September 18, 2023, the Village Board directed Staff to move forward with the implementation process for the presented Residential Drainage Improvement Program. Attached is the final Residential Drainage Improvement Program document, the Residential Drainage Problem Form, the Residential Drainage Problem Internal Staff Evaluation Form, and the Drainage Improvement Project List. This list will be posted on the program's webpage and updated regularly as projects are added and completed.

Attached for your consideration this evening is a resolution approving the Residential Drainage Improvement Program. Once approved, Staff will publish the program's page on the Public Works Department webpage and begin implementation of the program. Staff will also advertise the program on the Village's communication and social media forums.

RESOLUTION # _____
**A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS APPROVING A
RESIDENTIAL DRAINAGE IMPROVEMENT PROGRAM**

WHEREAS the Village of Flossmoor, Cook County, Illinois (the “*Village*”), is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, the Village has undertaken a Residential Drainage Improvement Program to assist residents to solve drainage problems; to address potential flood damage; and, to mitigate standing water on properties; and,

WHEREAS, the Village’s Department of Public Works has established a process for property owners with drainage problems to contact the Department to schedule an inspection to evaluate the problem, all as set forth in the “Residential Drainage Improvement Program” (the “*Program*”) attached hereto; and,

WHEREAS, the Mayor and Board of Trustees of the Village have reviewed the Program and have determined that it is in the best interest of the Village to proceed with its implementation.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES FOR THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, AS FOLLOWS:

- Section 1.* That the Residential Drainage Improvement Program, in the form attached hereto and made a part hereof, is hereby approved, and the Director of the Department of Public Works is hereby authorized and directed to implement said Program.
- Section 2.* That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed this _____ day of _____, 2023.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk



FLOSSMOOR

Welcoming. Beautiful. Connected.

Village of Flossmoor

Public Works

1700 Central Park Avenue
Flossmoor, Illinois 60422
Phone: 708.957.4100
TDD: 708.647.0179
Fax: 708.798.0299
www.flossmoor.org

Public Works Director

John S. Brunke, PE, CFM

Mayor

Michelle I. Nelson

Trustees

Joni Bradley-Scott
Gary Daggett
Brian Driscoll
Rosalind Henderson Mustafa
George Lofton
James Mitros

Village Clerk

Gina A. LoGalbo

Village Manager

Bridget A. Wachtel

RESIDENTIAL DRAINAGE IMPROVEMENT PROGRAM

The Residential Drainage Improvement Program was developed to help residents solve their drainage problems in order to keep their properties safe from potential flood damages and to mitigate issues associated with standing water on properties. The program also serves to promote transparency and communication to our residents on how the Village addresses drainage issues.

The intent of this program is to address storm water drainage issues (storm sewer) and not wastewater collection (sanitary sewer) issues. If you feel that you have a storm water drainage problem, please visit the Residential Drainage Improvement Program webpage at www.flossmoor.org/581/Residential-Drainage-Improvement-Program, to fill out the Residential Drainage Problem Form. Paper forms are also available at the Public Works Department and Building Department front counters. Public Works Staff will contact you to schedule an inspection of the drainage problem to determine what level of assistance the Village can provide to resolve the problem. Please be prepared to provide as much information as available for the inspection. This includes photographs and specific dates of the actual drainage issue. Photographs of the drainage issue are very important for the inspection and evaluation process. If a resident cannot provide photographs, Public Works Staff may be required to wait for a future storm event in order to take the necessary photographs.

For a residential property to be eligible for Village assistance in constructing a drainage improvement to resolve a drainage problem, the property must conform to **ALL** of the following criteria:

1. Standing water must remain in the problem area for more than forty-eight (48) hours after the end of the rain event, **OR** flood waters are impacting a habitable structure or roadway.
2. The drainage problem can't be solved by conventional methods such as regrading portions of the yard to provide positive pitch or removing objects that are blocking the flow of storm water.

In addition to the above criteria, the evaluation of the drainage problem will include a review of the intensity and duration of the rainfall event occurring just prior to the inspection, weather conditions immediately after the rainfall event and a review of the condition of the grass cover on the properties involved.

If it is determined that the drainage problem **DOES NOT** meet the above criteria, Public Works Staff will provide technical assistance to the property owner so that they can correct the drainage problem individually.

If it is determined that the drainage problem **DOES** meet the above criteria, Public Works Staff will further evaluate the problem, develop a plan for mitigation, and provide a score for the drainage problem so that it can be added to the Village's drainage improvement project list. The projects on the

DATE: September, 2023
 SUBJECT: Residential Drainage Improvement Program
 PAGE: 2 of 2

list will be ranked and prioritized based on the score that was assigned during the evaluation process. All eligible projects will remain on the project list until they are completed, or the problem is mitigated through another project. Depending on a project's ranking on the list, it could take several years for it to be funded and completed. The Village may also adjust the ranking of projects based on other factors, including but not limited to, funding, land acquisition, private improvements, and regional significance. Projects may also be re-ranked if conditions have changed since the initial evaluation. Pending available program budget, the Village's goal is to complete all projects within three (3) years of being put on the list.

Projects with an estimated cost of less than \$25,000 will be completed based on their ranking and with the budget that is available in the Storm Sewer Fund.

Projects with an estimated cost of \$25,000 or more will be added to the Village's Capital Program for future funding consideration. These projects may take longer to complete depending on cost and the availability of grants and/or other funding.

Eligible projects will be scored and ranked based on the following criteria.

Ranking Factor	Scoring Guidelines	Score
Severity of Drainage Problem	Threat to habitable structures = 30	30
	Nuisance standing water in yard = 5	
Safety Hazard in Public Right-of-Way*	Drainage problem <u>is</u> causing a safety hazard in Public Right-Of-Way = 20	20
	Drainage problem <u>is not</u> causing a safety hazard in Public Right-Of-Way = 0	
Access & Potential Utility Constraints	No apparent access or utility constraints = 15	15
	No utility relocations required, but poor access for equipment = 10	
	Poor access and utilities relocations required = 0	
Permitting Requirements	No other agency permits required = 10	10
	Agency permits (IDOT, CCHD, MWRD, etc) or IGA is required = 5	
Community Benefits	Project will benefit more than two (2) properties = 25	25
	Project will only benefit two properties = 10	
	Project will only benefit one property = 5	
	Total	100

*Safety Hazard is defined as a drainage issue that is blocking access or creating a slippery condition on a roadway, parking lot, or sidewalk in the public right-of-way. A safety hazard does not include wet, saturated, or flooded areas of turf or landscape areas in the public right-of-way or public property.

If you have any questions or need additional information, please contact the Public Works Department at (708) 957-4100.



RESIDENTIAL DRAINAGE PROBLEM FORM

The Residential Drainage Improvement Program was developed to help residents solve their drainage problems in order to keep their properties safe from potential flood damages and to mitigate issues associated with standing water on properties. The program also serves to promote transparency and communication to our residents on how the Village addresses drainage issues.



FLOSSMOOR

Welcoming. Beautiful. Connected.

The intent of this program is to address storm water drainage issues (storm sewer) and not wastewater collection (sanitary sewer) issues. If you feel that you have a storm water drainage problem, please fill out this form and submit it to the Public Works Department. Public Works Staff will contact you to schedule an inspection of the drainage problem to determine what level of assistance the Village can provide to resolve the problem. Please be prepared to provide as much information as available for the inspection. This includes photographs and specific dates of the actual drainage issue. Photographs of the drainage issue are very important for the inspection and evaluation process. If a resident cannot provide photographs, Public Works Staff may be required to wait for a future storm event in order to take the necessary photographs.

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1. Standing water must remain in the problem area for more than forty-eight (48) hours after the end of the rain event, **OR** flood waters are impacting a habitable structure or roadway.
2. The drainage problem can't be solved by conventional methods such as regrading portions of the yard to provide positive pitch or removing objects that are blocking the flow of storm water.

Please fill out the following information and submit this form to the Public Works Department, Flossmoor Village Hall, or via email to dlencioni@flossmoor.org. For more information about this program, visit the Residential Drainage Improvement Program webpage located at www.flossmoor.org/581/Residential-Drainage-Improvement-Program. If you have any questions or need additional information, please contact the Public Works Department at (708) 957-4100.

Date: _____

Name: _____

Address: _____

Phone No.: _____

E-mail: _____

Date of Flooding Event(s), if known: _____

Do you have Photographs of Flooding Event(s)? ☐ Yes ☐ No If yes, please attach

Description of Drainage Problem: _____

RESIDENTIAL DRAINAGE PROBLEM – INTERNAL STAFF EVALUATION FORM

For a residential property to be eligible for Village assistance in constructing a drainage improvement to resolve a drainage problem, the property must conform to **ALL** of the following criteria:

1. Standing water must remain in the problem area for more than forty-eight (48) hours after the end of the rain event, **OR** flood waters are impacting a habitable structure or roadway.
2. The drainage problem can't be solved by conventional methods such as regrading portions of the yard to provide positive pitch or removing objects that are blocking the flow of storm water.



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Date: _____

Staff Evaluator: _____

Drainage Problem Address: _____

Were Photographs of Flooding Event(s) submitted? ☐ Yes ☐ No

Does the Drainage Problem meet all of the above criteria? ☐ Yes ☐ No

- *If no, skip to Actions Taken*

Ranking Factor	Scoring Guidelines	Score
Severity of Drainage Problem	Threat to habitable structures = 30	
	Nuisance standing water in yard = 5	
Safety Hazard in Public Right-of-Way*	Drainage problem <u>is</u> causing a safety hazard in Public Right-Of-Way = 20	
	Drainage problem <u>is not</u> causing a safety hazard in Public Right-Of-Way = 0	
Access & Potential Utility Constraints	No apparent access or utility constraints = 15	
	No utility relocations required, but poor access for equipment = 10	
	Poor access and utilities relocations required = 0	
Permitting Requirements	No other agency permits required = 10	
	Agency permits (IDOT, CCHD, MWRD, etc) or IGA is required = 5	
Community Benefits	Project will benefit more than two (2) properties = 25	
	Project will only benefit two properties = 10	
	Project will only benefit one property = 5	
	Total	

Actions Taken

- ☐ Drainage problem **does not** meet the program criteria, staff provided resident with notification and technical assistance on how to mitigate the problem individually.
- ☐ Not enough evidence provided by resident to determine if problem meets program criteria, staff provided resident with notification.
- ☐ Drainage problem **does** meet the program criteria, staff provided resident with notification, plan for mitigation was developed by staff, and project was scored and added to the Village's Drainage Improvement Project List.

DRAINAGE IMPROVEMENT PROJECT LIST

(date: 10/2/23)



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The projects on this list will be ranked and prioritized based on the score that was assigned during the evaluation process. All eligible projects will remain on the project list until they are completed, or the problem is mitigated through another project. Depending on a project's ranking on the list, it could take several years for it to be funded and completed. The Village may also adjust the ranking of projects based on other factors, including but not limited to, funding, land acquisition, private improvements, and regional significance.

Projects may also be re-ranked if conditions have changed since the initial evaluation. Pending available program budget, the Village's goal is to complete all projects within three (3) years of being put on the list.

1. Flossmoor Road Viaduct Drainage Improvements

Score – 95

List Date – 10/2/23

Estimated Cost - \$7,800,000

Description - Severe flooding of roadway in railroad viaduct and inundation of Civic Center with flood waters during heavy rain events. During flooding, emergency vehicles access to east half of Village is blocked or delayed. Project will include retention storage basin and storm sewer conveyance improvements.

2. Latimer Lane Drainage Improvements

Score – 100

List Date – 10/2/23

Estimated Cost - \$1,706,400

Description - Severe street flooding in 800 block of Latimer Lane that blocks the road for vehicular traffic and inundates several homes on east side of street with flood waters. Project would include underground stormwater storage and storm sewer conveyance improvements.

3. Heather Road Drainage Improvements

Score – 95

List Date – 10/2/23

Estimated Cost - \$1,000,000

Description - Street flooding on Heather Road at several intersections between Governors Highway and Sterling Avenue. Several homes have also been inundated with flood waters in severe storm events. Improvement would include storm sewer conveyance and storage as a joint effort with the Village of Homewood since the area is tributary to the north in their jurisdiction.

4. 1344 Brassie Avenue Rear Yard Drainage Improvements

Score – 80

List Date – 10/2/23

Estimated Cost - \$57,240

Description - Rear yard flooding on west side of Brassie Avenue in several rear yards and inundation of at least one home with flood waters during severe events. Improvement would include storm sewer conveyance to the public storm sewer on Brassie Avenue.

5. 1213 Berry Lane Rear Yard Drainage Improvements

Score – 55

List Date – 10/2/23

Estimated Cost - \$50,000

DATE: October 2, 2023
SUBJECT: Drainage Improvement Project List
PAGE: 2 of 2

Description - Rear yard flooding in six yards between Berry Lane and Oakmont Avenue. No threat to habitable structures. Improvement would include storm sewer conveyance to Berry Lane storm sewer.

6. 1110 Western Avenue Rear Yard Drainage Improvement

Score – 55

List Date – 10/2/23

Estimated Cost - \$40,740

Description - Rear yard flooding in 4 yards between Western Avenue and Brassie Avenue. No threat to habitable structures. Improvement would include storm sewer conveyance to Brassie Avenue storm sewer.

TO: Bridget Wachtel, Village Manager
FROM: Bridget Wachtel, Village Manager
DATE: October 2, 2023
SUBJECT: Public Education Trailer



FLOSSMOOR

The Fire Department is seeking a resolution terminating an intergovernmental agreement with the Village of Hazel Crest Fire Department for the shared ownership, operation and maintenance of a public education trailer. Both Villages entered into the agreement in 1999 for shared 50/ 50 ownership of a Mobile Concepts Fire Safety Trailer that included purchasing, housing, use, maintenance and repair. The original purchase was \$16,830 and the Villages 50% share is fully depreciated with a current book value of \$0.

Over the last 24 years the trailer has provided many of our youngest residents' valuable fire safety education lessons. The use and environment have also taken its toll on many parts of the trailer from interior water intrusion, exterior issues to needed roof repairs. Several years ago, the department invested in many repairs and now believes the trailer has reached its end of service life. The trailer requires significant repairs that far exceed the value of the trailer and therefore we recommend to dispose of the unit or eliminate any further financial obligations. After meeting with the Hazel Crest fire administration and viewing the current condition of the trailer they have elected to keep the trailer and will assume all financial obligations for the required repairs. They understand through elimination of the IGA they would assume 100% ownership and all related obligations to the trailer.

At this time, we recommend the Mayor and Board of Trustees approve a resolution terminating Ordinance #1284. An Ordinance Authorizing the Execution of a Public Education Trailer Agreement Between the Villages of Flossmoor and Hazel Crest (January 11,1999).

RESOLUTION # _____
**A RESOLUTION OF THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS APPROVING THE
TERMINATION OF A PUBLIC EDUCATION TRAILER**

WHEREAS the Village of Flossmoor, Cook County, Illinois (the "*Village*"), is a duly organized and validly existing non-home rule municipality created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and,

WHEREAS, on January 11, 1999 (the Village entered into a certain Public Education Trailer Agreement with the Village of Hazel Crest, Cook County, Illinois (the "*Agreement*"), providing for the joint acquisition of a 1998 Mobile Concepts Fire Safety Trailer (the "*Trailer*") to be used by each Village to provide public fire education to their respective communities and,

WHEREAS, the Agreement provided that either party had the right to terminate the Agreement upon sixty (60) days' written notice to the other party whereupon the party that no longer had the use of the Trailer would be compensated for one-half of the Trailer's value as of the date of compensation; and,

WHEREAS, the Village has determined it to be in the best interest of its residents to terminate the Agreement and waive any and all rights to compensation given the limited value, if any, given the age of the Trailer all as hereinafter provided.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF TRUSTEES FOR THE VILLAGE OF FLOSSMOOR, COOK COUNTY, ILLINOIS, AS FOLLOWS:

- Section 1.* That the Public Education Trailer Agreement dated January 11, 1999, by and between the Village of Flossmoor and the Village of Hazel Crest is hereby terminated and the Village of Flossmoor hereby relinquishes all rights, title and interest in the Public Education Trailer and waives any rights to compensation as provided in the aforesaid Agreement.
- Section 2.* The Fire Department is hereby directed to return the Public Education Trailer to the Village of Hazel Crest.
- Section 3.* That this Resolution shall be in full force and effect from and after its passage and approval as provided by law.

Passed this _____ day of _____, 2023.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAINED: _____

PASSED: _____

APPROVED: _____

PUBLISHED: _____

APPROVED:

Mayor

ATTEST:

Village Clerk

TO: Bridget Wachtel, Village Manager
CC: Scott Bordui
FROM: John Brunke, Public Works Director
DATE: October 2, 2023
SUBJECT: Consideration of an Award of Contract and Budget
 Amendment for the Water Meter Replacement Project
 Installation Assistance Services



FLOSSMOOR

On September 18, 2023, the Village Board awarded a contract to Calumet City Plumbing & Heating Co., in the amount of \$774,438 and also approved contingency expenditures up to a not-to-exceed amount of \$848,684.04 for the 2023 Water Meter Replacement Project. As part of this meter installation project, Staff will need technical assistance/construction observation services for the administration of the project.

Baxter & Woodman Consulting Engineers has submitted the attached proposal that covers the installation assistance services for the project. This proposal includes services that Staff will need support on to efficiently manage this project. Services will be invoices based on standard hourly rates for actual work performed plus reimbursement of out-of-pocket expenses. The total not-to-exceed amount of the proposal is \$31,000. Below is a summary of the services included in the proposal.

1. Preparation of Public Outreach and Communications Documents
2. Review of Contractor's Pay Request Submittals and required project documentation
3. Water Meter Installation Status Meetings with Contractor and Village (estimated at 26 total meetings)

Public Works Staff has reviewed this proposal and we find it to be line with what we need for the project. Since the project is over the approved budget, we will need to request a budget amendment to cover the cost of this contract, in the amount of \$31,000. This budget amendment would be divided between the water and sewer funds at a 75/25 ratio. These funds have adequate fund balances to cover this amendment. The proposed budget amendments would be to line 08-11-7-749 in the amount of \$23,250 and to line 08-21-7-749 in the amount of \$7,750.

With the above information in mind, Public Works is recommending that the Mayor and Board of Trustees award the Installation Assistance contract for the Water Meter Replacement Project to Baxter & Woodman Consulting Engineers in the not-to-exceed amount of \$31,000 and approve a budget amendments to line 08-11-7-749 in the amount of \$23,250 and to line 08-21-7-749 in the amount of \$7,750.

September 27, 2023

Mr. John Brunke
 Public Works Director
 Village of Flossmoor
 2800 Flossmoor Road
 Flossmoor, Illinois 60422

Subject: Village of Flossmoor – 2023 Water Meter Replacement Program Installation Assistance

Dear Mr. Brunke:

Baxter & Woodman, Inc. is pleased to submit this Proposal to provide the Village of Flossmoor with support during the installation phase of its 2023 Water Meter Replacement Program. The following scope of services and fee are provided for the Village's consideration:

SCOPE OF SERVICES

1. **Public Outreach and Communications Documents** – Develop and prepare language and other public outreach materials for public notification for the Village's use across its multiple communication channels. These materials include the preparation of a Frequently Asked Questions (FAQ) document, educational paragraphs, written text for use in newsletters/water bills, and similar media to be used for the purposes of public outreach pertaining to the 2023 Water Meter Replacement Program. Separate language specific to Lead Service Lines will be prepared for the Village to distribute to its customers that are found or known to have a partial or full lead service line.
2. **Pay Request Coordination** – Review the Contractor's requests for payments as construction work progresses and advise the Owner of amounts due and payable to the Contractor in accordance with the terms of the construction contract documents.
3. **Water Meter Installation Status Meetings** – Assist the Village in coordinating meetings during the Water Meter Installation phase. Up to 26 weekly meetings are proposed (4 In Person, 22 Virtual) over the course of the proposed installations. Meetings include milestone events as well as regularly scheduled meetings (Project Kickoff, Ramp Up/Down due to Billing System Change, Closeout, Weekly Check-Ins) with the installer to clarify objectives, document progress, and identify action items. Scope includes the preparation of meeting agendas and minutes to be provided for Village records.

4. **Project Management** – Plan, schedule, and control activities to complete the Project. These activities include monitoring budget, schedule, and the scope of services.

EXCLUSIONS

1. Preparation of construction contract change orders and work directives.
2. Field observation and/or inspection services.
3. Review of Contractor data pertaining to meter installations within the BS&A billing software.
4. Printing/Mailing of any of the Public Outreach and Communications documents.
5. Developing and/or maintaining the Water Service Line Material Inventory.
6. Developing full or partial lead service line replacement engineering documents or specifications.
7. Contractor data input QA/QC.

CONSULTING SERVICES FEES

Our engineering fee for the above stated scope of services will be based on our hourly billing rates for actual work time performed plus reimbursement of out-of-pocket expenses including travel, which in total will not exceed **\$31,000**.

If this Proposal is acceptable, **please sign and return one copy for our files**. The attached Standard Terms and Conditions apply to this Proposal.

Please contact Jack Worsham, 815-444-3332 or email jworsham@baxterwoodman.com if you have any questions or need additional information. We look forward to working with you to make this project a success.

Sincerely,

BAXTER & WOODMAN, INC.
CONSULTING ENGINEERS

VILLAGE OF FLOSSMOOR, ILLINOIS



Daniel G. Bounds, PE
Associate Vice President

ACCEPTED BY: _____

TITLE: _____

DATE: _____

Attachment

P:\FLSMR\0230641-Water Meter Replacem\Promo\Contracts\Work\230641.01 Proposal_WaterMeterReplacement_ConstructionServices.docx

STANDARD TERMS AND CONDITIONS

PLEASE READ THESE STANDARD TERMS AND CONDITIONS ("TERMS") CAREFULLY BEFORE EXECUTING THE LETTER PROPOSAL PRESENTED BY BAXTER & WOODMAN, INC. ("BW"). BY EXECUTING THE LETTER PROPOSAL, OWNER AGREES TO BE BOUND BY THESE TERMS. THE PROVISIONS OF THE LETTER PROPOSAL, AND THE PROVISIONS OF ANY DOCUMENT REFERRING TO THESE TERMS OR THE LETTER PROPOSAL, ALL OF WHICH SHALL COLLECTIVELY CONSTITUTE THE "AGREEMENT".

Owner's Responsibility – Provide BW with all criteria and full information for the "Project", which is generally otherwise identified in the Letter Proposal. BW will rely, without liability, on the accuracy and completeness of all information provided by the Owner (as defined in the Letter Proposal) including its consultants, contractors, specialty contractors, subcontractors, manufacturers, suppliers and publishers of technical standards ("Owner Affiliates") without independently verifying that information. The Owner represents and warrants that all known hazardous materials on or beneath the site have been identified to BW. BW and their consultants shall have no responsibility for the discovery, presence, handling, removal or disposal of, or exposure of persons to, unidentified or undisclosed hazardous materials unless this service is set forth in the Letter Proposal.

Schedule for Rendering Services - The agreed upon services shall be completed within a reasonable amount of time. If BW is hindered, delayed or prevented from performing the services as a result of any act or neglect of the Owner, any Owner Affiliate, or force majeure event, BW's work shall be extended and the rates and amounts of BW's compensation shall be equitably adjusted in a written instrument executed by all Parties.

Invoices and Payments - The fees to perform the proposed scope of services constitutes BW's estimate to perform the agreed upon scope of services. Circumstances may dictate a change in scope, and if this occurs, an equitable adjustment in compensation and time shall be agreed upon by all Parties by written agreement. No service for which added compensation will be charged will be provided without first obtaining written authorization from the Owner. BW invoices shall be due and owing by Owner in accordance with the terms and provisions of the State of Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

Opinion of Probable Construction Costs - BW's opinion of probable construction costs represents its reasonable judgment as a professional engineer. Owner acknowledges that BW has no control over construction costs or contractor's methods of determining prices, or over competitive bidding, or market conditions. BW cannot and does not guarantee that proposals, bids, or actual construction costs will not vary from BW's opinion of probable construction costs.

Standards of Performance - (1) The standard of care for all services performed or furnished by BW will be the same care and skill ordinarily used by professionals practicing under similar circumstances, at the same time and in the same locality on similar projects. BW makes no warranties, express or implied, in connection with its services; (2) BW shall be responsible for the technical accuracy of its services and documents; (3) BW shall use reasonable care to comply with applicable laws, regulations, and Owner-mandated standards; (4) BW may employ such sub-consultants as BW deems necessary to assist in the performance or furnishing of the services, subject to reasonable, timely, and substantive objection by Owner; (5) BW shall not supervise, direct, control, or have authority over any contractors' work, nor have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at the site, nor for any failure of any contractor to comply with laws and regulations applicable to such contractor's furnishing and performing of its work; (6) BW neither guarantees the performance of any contractor nor assumes responsibility for any contractor's failure to furnish and perform the work in accordance with the contract documents; (7) BW is not acting as a municipal advisor as defined by the Dodd-Frank Act. BW shall not provide advice or have any responsibility for municipal financial products or securities; (8) BW is not responsible for the acts or omissions of any contractor, subcontractor, or supplier, or any of their agents or employees or any other person at the site or otherwise furnishing or performing any work; (9) Shop drawing and submittal review by BW shall apply only to the items in the submissions and only for the purpose of assessing if, upon installation or incorporation in the Project work, they are generally consistent with the contract documents. Owner agrees that the contractor is solely responsible for the submissions (regardless of the format in which provided, i.e. hard copy or electronic transmission) and for compliance with the construction documents. Owner further agrees that BW's review and action in relation to these submissions shall not constitute the provision of means, methods, techniques, sequencing or procedures of construction or extend to safety programs or precautions. BW's consideration of a component does not constitute acceptance of the assembled item; (10) BW's site observation during construction shall be at the times agreed upon in the Project scope. Through standard, reasonable means, BW will become generally familiar with observable completed work. If BW observes completed work that is inconsistent with the construction documents, information shall be communicated to the contractor and Owner for them to address.

Insurance - BW will maintain insurance coverage with the following limits and Certificates of Insurance will be provided to the Owner upon written request:

Worker's Compensation:	Statutory Limits	Excess Umbrella Liability:	\$10 million per claim and aggregate
General Liability:	\$1 million per claim	Professional Liability:	\$5 million per claim
	\$2 million aggregate		\$5 million aggregate
Automobile Liability:	\$1 million combined single limit		

In no event will BW's collective aggregate liability under or in connection with this Agreement or its subject matter, based on any legal or equitable theory of liability, including breach of contract, tort (including negligence), strict liability and otherwise, exceed the contract sum to be paid to BW's under this Agreement. Any claim against BW arising out of this Agreement may be asserted by the Owner, but only against the entity and not against BW's directors, officers, shareholders or employees, none of whom shall bear any liability and may not be subject to any claim.

Indemnification and Mutual Waiver – (1) To the fullest extent permitted by law, BW shall indemnify and hold harmless the Owner and its officers and employees from claims, costs, losses, and damages (“Losses”) arising out of or relating to the Project, provided that such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent caused by any grossly negligent act or omission of BW; (2) To the fullest extent permitted by law, Owner shall indemnify and hold harmless BW and its officers, directors, employees, agents and consultants from and against any and all Losses (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court, arbitration, or other dispute resolution costs) arising out of or relating to the Project provided that any such Losses are attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, including the loss of use resulting therefrom, but only to the extent arising out of or occurring in connection with the Owner’s, or Owner’s officers, directors, employees, consultants, agents, or others retained by or under contract to the Owner, negligent act or omission, willful misconduct, or breach of this Agreement; (3) To the fullest extent permitted by law, Owner and BW waive against each other, and the other’s employees, officers, directors, insurers, and consultants, any and all claims for or entitlement to special, incidental, indirect, enhanced, punitive, or consequential damages, in each case regardless of whether such party was advised of the possibility of such losses or damages or such losses or damages were otherwise foreseeable, and notwithstanding the failure of any agreed or other remedy of its essential purpose; (4) In the event Losses or expenses are caused by the joint or concurrent fault of the BW and Owner, they shall be borne by each party in proportion to its respective fault, as determined by a mediator or court of competent jurisdiction; (5) The Owner acknowledges that BW is a business corporation and not a professional service corporation, and further acknowledges that the corporate entity, as the party to this contract, expressly avoids contracting for individual responsibility of its officers, directors, or employees. The Owner and BW agree that any claim made by either party arising out of any act of the other party, or any officer, director, or employee of the other party in the execution or performance of the Agreement, shall be made solely against the other party and not individually or jointly against such officer, director, or employees.

Termination - Either party may terminate this Agreement upon ten (10) business days’ written notice to the other party in the event of failure by the other party to comply with the terms of the Agreement through no fault of the terminating party. A condition precedent to termination shall be conformance with the Dispute Resolution terms below. If this Agreement is terminated, Owner shall receive reproducible copies of drawings, developed applications and other completed documents upon written request. Owner shall be liable, and shall promptly pay BW, for all services and reimbursable expenses rendered through the effective date of suspension/termination of services.

Use of Documents – All BW documents (data, calculations, reports, Drawings, Specifications, Record Drawings and other deliverables, whether in printed form or electronic media format, provided by BW to Owner pursuant to this Agreement) are instruments of service and BW retains ownership and property interest therein (including copyright and right of reuse). Owner shall not rely on such documents unless in printed form, signed or sealed by BW or its consultant. Electronic format of BW’s design documents may differ from the printed version and BW bears no liability for errors, omissions or discrepancies. Reuse of BW’s design documents is prohibited and Owner shall defend and indemnify BW from all claims, damages, losses and expenses, including attorney’s fees, consultant/expert fees, and costs arising out of or resulting from said reuse. Project documents will be kept for time periods set forth in BW’s document retention policy after Project closeout.

Successors, Assigns, and Beneficiaries – Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by Owner or BW to any third party, including any lender, contractor, subcontractor, supplier, manufacturer, other individual, entity or public body, or to any surety for or employee of any of them. All duties and responsibilities undertaken pursuant to this Agreement are for the sole and exclusive benefit of the Owner and BW and not for the benefit (intended, unintended, direct or indirect) of any other entity or person.

Dispute Resolution - All disputes between the Parties shall first be negotiated between executives who have authority to settle the dispute for a period of thirty (30) days. If unresolved, disputes shall be then submitted to mediation as a condition precedent to litigation. The mediation session shall be held within forty-five (45) days of the retention of the mediator, and last for at least one (1) full mediation day, before any party has the option to withdraw from the process. If mediation is unsuccessful in resolving a Dispute, then the parties may seek to have the Dispute resolved by a court of competent jurisdiction.

Miscellaneous Provisions – (1) This Agreement is to be governed by the law of the state or jurisdiction in which the project is located; (2) all notices must be in writing and shall be deemed effectively served upon the other party when sent by certified mail, return receipt requested; (3) all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion and/or termination for any reason; (4) any provision or part of the Agreement held to be void or unenforceable under any laws or regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon the Owner and BW, which agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that expresses the intention of the stricken provision; (5) a party’s non-enforcement of any provision shall not constitute a waiver of the provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement; (6) to the fullest extent permitted by law, all causes of action arising under this Agreement shall be deemed to have accrued, and all statutory periods of limitation shall commence, no later than the date of substantial completion, which is the point where the Project can be utilized for the purposes for which it was intended; (7) this Agreement, together with any other documents incorporated herein by reference, constitutes the sole and entire agreement of the parties with respect to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings, agreements, representations and warranties, both written and oral, with respect to such subject matter; (8) no amendment to or modification of this Agreement is effective unless it is in writing and signed by each party.