

*MINUTES OF MAYOR NELSON AND BOARD OF TRUSTEES FOR THE REGULAR MEETING OF
THE VILLAGE OF FLOSSMOOR, ILLINOIS HELD ON OCTOBER 17, 2022*

VILLAGE HALL / ZOOM MEETING

OCTOBER 17, 2022

7:30 pm

Mayor Nelson called the meeting to order at 7:32 pm.

Village Clerk Gina A. LoGalbo took roll.

PRESENT: Mayor Nelson, Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros, Mustafa

ALSO PRESENT: Village Manager Bridget Wachtel; Assistant Village Manager Jonathan Bogue; Chief of Police Tod Kamleiter; Deputy Chief of Police Keith Taylor; Fire Chief Bob Kopec; Finance Director Scott Bordui; Director of Public Works John Brunke; Building & Zoning Administrator Scott Bugner; Village Attorney Kathi Orr; Village Clerk Gina A. LoGalbo; 20 residents

Mayor Nelson called the meeting to order. Mayor Nelson noted that the meeting was being held in person and via Zoom, which is permitted by Public Act 101-0640. Mayor Nelson noted that the public was invited to monitor the meeting via Zoom or attend the meeting in person. Public participation would be permitted only in person during the citizen comment portion of the agenda at the end of the meeting. Members of the public could submit comments on items on the agenda by emailing info@flossmoor.org, which would be shared with the Village Board. Mayor Nelson asked that all in attendance act with decorum so that the business of the Village could be conducted. She noted that individual commenters would be limited to five (5) minutes, for a maximum of thirty (30) minutes total for public comment.

Recognitions and Appointments

There were no recognitions or appointments for this meeting.

Mayor Nelson referred to the Consent Agenda (which encompassed Agenda Items 1- 8):

Mayor Nelson called for a motion to approve the Consent Agenda. Trustee Mitros so moved, seconded by Trustee Lofton. Trustee Mustafa requested that Item #7 - Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Approving a Change Order Relating to the 2022 Street Rehabilitation Project be pulled off from the Consent Agenda.

- 1. Approval of the Minutes of the Regular Meeting Held on October 3, 2022*
- 2. Presentation of Bills for Approval and Payment as Approved by the Finance Committee (October 17, 2022)*
- 3. A Proclamation Declaring October as National Breast Cancer Awareness Month*
- 4. Consideration of the Renewal of an Intergovernmental Agreement for the Provision of Environmental Health Inspectional Services with the Cook County Department of Public Health*
- 5. Consideration of a Resolution of the Village of Flossmoor, Rich and Bloom Townships, Cook County, Illinois, in Support of Class 8 (19810-12 Governors Highway)*
- 6. Consideration of a Resolution Approving an Agreement Between the Village of Flossmoor and Goshen Real Estate Holdings, LLC*

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8. *Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Authorizing the Illinois Municipal League to Collect the Foreign Fire Insurance License Fee for the Foreign Fire Insurance Board of the Village of Flossmoor Fire Department*

Village Attorney Kathi Orr stated that Item #6 was a 'make whole' agreement. The terms were updated from a previous version to the current version, which states that upon notice the taxpayer would have to reimburse the Village within sixty (60) days in order for them to receive their tax bill and do the calculation. Orr recommended that the Board proceed with approving the item with the change from thirty (30) to sixty (60) days.

Mayor Nelson called for a vote on the motion as amended, removing Agenda Item #7. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros and Mustafa.

ABSENT: None

ABSTAIN: None

NAYS: None

Mayor Nelson referred to Agenda Item #7 – Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Approving a Change Order Relating to the 2022 Street Rehabilitation Project. Mayor Nelson called for a motion for Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Approving a Change Order Relating to the 2022 Street Rehabilitation Project. Trustee Daggett so moved, seconded by Trustee Bradley-Scott.

Trustee Mustafa inquired about \$52,048.48 related to a change order and whether it was considered a cost avoidance or a true savings.

Public Works Director John Brunke explained that the reduction is due to a balance in the change order. Public Works came in under the amount for the concrete work on the street sections, so there is a savings of \$52,000.00 for the project. He said that the money would stay in the bond fund and could be used on the next project.

Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros and Mustafa.

ABSENT: None

ABSTAIN: None

NAYS: None

Reports of Committees, Commissions and Boards

There were no formal reports of Committees, Commissions or Boards at this meeting.

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Mayor Nelson noted that the Village's Green Commission has been extremely busy the past two (2) weekends. They hosted a successful Recyclepalooza and helped coordinate Plant the Gem with 250 volunteers planting 300 trees. Plant the Gem was led by Green Commission Commissioner Tristan Shaw. Mayor Nelson thanked Commissioner Shaw, Possibility Place Nursery, and all of the volunteers who participated in the tree plantings.

Mayor Nelson stated that the Art Commission hosted another pop-up sculpture tour the week prior. The Community Relations Commission has been planning for the Community forum on October 29, 2022. Mayor Nelson thanked the Commission and wanted to especially thank Commissioner Phillipa Leon-Thompson for her work.

Mayor Nelson referred to Agenda Item #9 – Presentation and Acceptance of FY 22 Audit. Mayor Nelson called for a motion for the acceptance of FY 22 Audit. Trustee Mustafa so moved, seconded by Trustee Driscoll. Finance Director Scott Bordui stated that there are several reports, including the Annual Comprehensive Financial Report ("Financial Report") and that the Village received an unmodified opinion on its financial statements. With the full-scope audit, the Village will be GFOA Certificate of Achievement eligible, and if successful, it will be the Village's 45th consecutive year of receiving the award. Bordui noted that the Village had five funds in addition to the General Fund that met the criteria to be reported as major funds: Debt Service Fund, 2021 Streets and Storm Sewer Improvement Fund, Water & Sewer Fund, Sanitary Sewer Rehabilitation Fund, and Storm Sewer Fund. Bordui noted that the General Fund had a successful year with a total increase of over one million dollars. He encouraged the Board to look at the Management Discussion & Analysis portion of the report. He stated that the fund balance was still healthy, but that the Water & Sewer Fund had a net unrestricted decrease for the second year in a row. Bordui noted that the Storm Sewer Fund also had pressure on the net unrestricted assets. The Sanitary Sewer Rehabilitation Fund had a major improvement in the fiscal year. The Municipal Parking Fund had a positive net unrestricted asset, but that included money from the ARPA funds. Bordui explained the significance of other documents related to the audit.

Martha Trotter, a partner, working on the Village's audit from the firm, Sikich, was present to discuss the results of the Village's fiscal year audit for the year that ended April 30, 2022. They issued four (4) reports and are in the process of compiling an Annual Financial Report to be filed with the State of Illinois Comptroller's office. Trotter's focus was the Annual Comprehensive Financial Report ("Financial Report"), on which she provided information and details. She stated that there was a clean, unmodified opinion on the Village's financial statements, which is the highest level of opinion of assurance that Sikich can provide based on their auditing standards. They also noted that in relation to the testing they performed, the Village had no noted material weaknesses or significant deficiencies. She credited the Village staff for their dedication and hard work in order to provide such clean financial information.

Mayor Nelson encouraged residents to review the Introduction Section of the audit in order to familiarize themselves with what's going on in the Village. She also noted that the Water & Sewer Fund is something that the Village continues to seek improvement on with regard to the pump to bill ratio, while maintaining manageable water rates for residents and necessary repairs to the Village's infrastructure.

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Trustee Mustafa shared her gratitude with the Village staff for the preparation of their report.

Trustee Mitros inquired about how to improve the pump-to-bill ratio and congratulated staff on their good report.

Public Works Director John Brunke answered that new water meters and more water main replacements would help. There is still 30% to 40% of the water mains that need to be replaced.

Trustee Driscoll inquired about the transfer of funds to the Parking Fund, and Finance Director Scott Bordui explained that ARPA funds were used to replace the lost commuter parking revenue, a reimbursement that is eligible under the ARPA rules.

Trustee Bradley-Scott stated that she liked the historical perspective of the report and asked for more information about future projections.

Martha Trotter stated that the Village only had two (2) minor adjustments in the last fiscal year and that the information that the Village Board uses to base their decisions on is accurate.

Trustee Daggett inquired about the parking fund rebounding from the effects of the pandemic, noted his appreciation for the detailed report, and staff being responsive with his questions.

Finance Director Scott Bordui stated that the parking fund has somewhat recovered, but that there is a ways to go before it's back to pre-COVID levels.

Trustee Lofton concurred with the Board that Finance Director Scott Bordui and staff are doing a good job.

Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros, and Mustafa.

ABSENT: None

ABSTAIN: None

NAYS: None

Mayor Nelson referred to Agenda Item #10 – Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Approving a Change Order Relating to the Phase IV Sanitary Sewer Rehabilitation Project. Mayor Nelson called for a motion for Consideration of a Resolution of the Village of Flossmoor, Cook County, Illinois, Approving a Change Order Relating to the Phase IV Sanitary Sewer Rehabilitation Project. Trustee Bradley-Scott so moved, seconded by Trustee Daggett. Public Works Director John Brunke explained that the Phase 4 Sanitary Sewer Rehabilitation Project is underway, and the contractor has completed twelve (12) sewer point repairs. During the recent televising and cleaning work to prepare for the sewer lining, the contractor identified 38 additional sewer point repairs that must be completed in

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order to prepare the existing sewers for lining. There are cracks and fractures in some pipes, and some of the pipes are starting to fall in so the contractor is concerned that there would be catastrophic pipe collapse. Additionally, the contractor has identified manhole frames that must be replaced in order for the new lids to seal. The total amount of additional work is \$599,000.00 on top of the original cost. He stated that Baxter & Woodman reviewed the proposed changes and recommend that the Village proceed with having the contractor complete the additional work. The Village has received a low interest loan through the IEPA to fund this project and the Village would apply for additional loan funds to cover this cost. Brunke stated that if the additional funds aren't approved, they would look to cut back on the project or cover the project with Village funds.

Trustees Mustafa and Mitros inquired regarding the man hole replacement, televising, and the rate of deterioration.

Brunke noted that in regard to the man hole replacement issue, they would be replaced with the standard lid. He stated that the area to be repaired was televised in 2016, but doing it again would have cost \$80,000, and the work would have still needed to have been completed.

Trustee Daggett stated that he supported making the repairs now while the Village is locked into a good interest rate.

Mayor Nelson called for a vote on the motion as presented. Motion passed by a roll call vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros, and Mustafa.

ABSENT: None

ABSTAIN: None

NAYS: None

Mayor Nelson referred to Agenda Item #11 – Discussion on the Community Emergency Services and Supports Act (CESSA). Mayor Nelson stated that there has been a lot of inaccurate information posted about CESSA. Village Manager Bridget Wachtel stated that staff has observed an increasing number of mental health-related calls over the last year, and in June 2022, they gathered data that supports that observation and that the numbers increased in Flossmoor and among other agencies in the dispatch center. Also, over the last ten (10) years, the provision of mental health support transitioned from a state issue to a local issue, and local governments are increasingly adding a social service component to the tools for police officers. In August 2021, the State passed CESSA with an effective date of January 1, 2023. CESSA requires emergency response operators to refer calls seeking mental and behavioral health support to a new service that can dispatch a team of mental health professionals instead of police. Wachtel said that no procedures would change until protocol and standards have been approved, and dispatchers have been trained.

Wachtel explained that in Flossmoor in 2010, the Village was receiving 27 service calls that were mental health-related out of 9,000 service calls. In 2021, mental health calls were 64 out of 8,800 total calls for service.

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Discussion ensued among the Village Board and Village Manager Bridget Wachtel about CESSA and implementation issues. They also discussed resources for residents in the South Suburbs.

Trustee Daggett discussed information about the CAHOOTS programs in different communities and noted aspects of it that may or may not be a good fit for Flossmoor.

Mayor Nelson referred to Agenda Item #12 – A Motion to go into Executive Session to Discuss the Employment of Specific Individuals, Property Acquisition and Litigation.
There was no need to enter into Executive Session.

Citizens Present Wishing to Address the Board on a Non-Agenda Item:
No residents wished to speak on a Non-Agenda Item.

Citizens Present Wishing to Address the Board on an Agenda Item:
No residents wished to speak on an Agenda Item.

Other Business:

Trustee Mustafa read a statement that she had prepared about the death of Madeline Miller.

Mayor Nelson stated that the Village has been transparent with the information that the Village can currently share while the active investigation regarding Madeline Miller's death is ongoing. There are three (3) components to the investigation: an investigation by the Illinois State Police, the State's Attorney's review, and the Illinois Appellate Court's review. Mayor Nelson stated that it's a difficult time for Madeline Miller's family and all involved, and Madeline Miller's family continues to be in the Board members' thoughts and prayers.

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As there were no other items to discuss, Mayor Nelson called for a motion to adjourn the meeting. Trustee Mitros so moved, seconded by Trustee Daggett and passed by a voice vote.

AYES: Trustees Bradley-Scott, Daggett, Driscoll, Lofton, Mitros and Mustafa.

ABSENT: None

ABSTAIN: None

NAYS: None

The Regular Meeting was adjourned at 8:49 p.m.

Respectfully Submitted,



Gina A. LoGalbo

Village Clerk